



**ORDINARY COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 10 JULY 2017

7.00 PM

HUME GLOBAL LEARNING CENTRE, CRAIGIEBURN

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 10 July 2017
at 7.00 PM
at the Hume Global Learning Centre, Craigieburn

To: a: Council	Cr Drew Jessop Cr Ann Potter Cr Joseph Haweil Cr Jodi Jackson Cr Carly Moore Cr Leigh Johnson Cr Jack Medcraft Cr Naim Kurt Cr Geoff Porter Cr Karen Sherry Cr Jana Taylor	Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Peter Waite Mr Daryl Whitfort Ms Margarita Caddick Mr Kelvin Walsh Ms Kylie Ezzy	Chief Executive Officer Director Sustainable Infrastructure and Services Director Corporate Services Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

ORDER OF BUSINESS

1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

3. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

NOTICE OF MEETING

4. ASSEMBLIES OF COUNCIL

In accordance with section 80A(2) of the Local Government Act 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

There are no records of assemblies to report on this section of the Agenda.

5. CONFIRMATION OF COUNCIL MINUTES

Minutes of the Ordinary Council Meeting of 13 June 2017 and the Ordinary Council (Town Planning) Meeting of 26 June 2017, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Ordinary Council Meeting of 13 June 2017 and the Ordinary Council (Town Planning) Meeting of 26 June 2017, as circulated, including Confidential Minutes, be confirmed

6. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED

6.1 Minutes of Meeting No. 70 of the Municipal Emergency Management Planning Committee held on Wednesday 15 March 2017

RECOMMENDATION:

THAT the Minutes of Meeting No. 70 of the Municipal Emergency Management Planning Committee held on Wednesday 15 March 2017 be noted.

7. PRESENTATION OF AWARDS

7.1 Residents of the Month - Nominated by Cr Joseph Haweil

Ms Kinda Haroun

The Venerable Judi Pollard

7.2 Certificate of Appreciation

Maria Axarlis-Coulter

7.3 Presentation to Departing Manager

Mr Danny Eaton, Manager Waste

8. NOTICES OF MOTION

Nil

9. PUBLIC QUESTION TIME

NOTICE OF MEETING

10. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

Item No Title Page

CULTURE AND COMMUNITY

CC050	Hume Global Learning Centre - Sunbury Project update	5
CC051	Sunbury Joint School Community Hub	9

SUSTAINABILITY AND ENVIRONMENT

SU227	Agricultural Land Use Rebate Review - Appointment of Stakeholder Consultation Group.....	16
--------------	---	-----------

11. PETITIONS AND JOINT LETTERS

PJL265 Petition to Council objecting to Planning Permit P20276: Application for 2 lot subdivision at 350 Konagaderra Road, Oaklands Junction

A petition has been received containing 21 signatures, objecting Planning Permit P20276: Application for 2 lot subdivision at 350 Konagaderra Road, Oaklands Junction.

RECOMMENDATION:

That the Petition be received, circulated to Councillors, and the first named signatory of the Petition be advised that the matter has been referred to the Manager Statutory Planning and Building Control for consideration in the assessment of Planning Permit P20276.

PJL266 Joint Letter to Council requesting solution to constantly dumped rubbish in the reserve between 20 and 24 Pinnaroo Circuit, Meadow Heights

A joint letter has been received requesting a solution to constantly dumped rubbish in the reserve between 20 and 24 Pinnaroo Circuit, Meadow Heights.

RECOMMENDATION:

That the Joint Letter be received, circulated to Councillors, and the first named signatory of the Joint Letter be advised that the matter has been referred to the Manager Waste for investigation.

12. DEPUTATIONS

13. URGENT BUSINESS

14. DELEGATES REPORTS

15. GENERAL BUSINESS

16. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COHE024	Contract - Construction of the Sunbury Aquatic and Leisure Centre Warm Water Pool	(d) contractual matters
COCC018	Contract - Construction of Playground and Landscaping Work in ARENA District Active Reserve, Roxburgh Park	(d) contractual matters
COCC019	Youth Services Program Enhancement	(c) industrial matters
COGE145	Assembly of Councillors	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

17. CLOSURE OF MEETING

**DARYL WHITFORT
ACTING CHIEF EXECUTIVE OFFICER**

6/07/2017

REPORT NO:	CC050
REPORT TITLE:	Hume Global Learning Centre - Sunbury Project update
SOURCE:	Cathy Marshall, Coordinator Social Planning
DIVISION:	Planning and Development
FILE NO:	16/491
POLICY:	-
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report provides an update on the planning and design of the Hume Global Learning Centre, Sunbury and seeks Council's consideration of the following matters:
- (i) the inclusion of the Visitor Information Centre (Sunbury) in the HGLC-S;
 - (ii) the temporary relocation of the Sunbury Library to the Sunbury Youth Centre;
 - (iii) the budget for public art works to compliment the new HGLC-S; and
 - (iv) the temporary closure of the George Evans Museum.

2. RECOMMENDATION:

That Council

- 2.1 approves the inclusion of the Sunbury Visitors Information Centre at the HGLC – Sunbury.**
- 2.2 notes that the ongoing community use of the Sunbury Courthouse will be the focus of future planning, in consultation with the Sunbury Community.**
- 2.3 allocates \$75k per annum from the Capital Works Program – Public Art budget for 2017/18 and 2018/19 to support the planning and delivery of public art works to compliment the HGLC Sunbury.**
- 2.4 approves the demolition of the Sunbury Library in mid-December 2017 to facilitate the development of the Hume Global Learning Centre-Sunbury.**
- 2.5 notes the temporary relocation of the Sunbury Library Service to the Sunbury Youth Centre 51-53 Evans Street, Sunbury.**
- 2.6 notes the temporary closure of the George Evans Museum (to the public) from 1 December 2017.**
- 2.7 notes the project timelines for tender and commencement of construction works.**

3. LEGISLATIVE POWERS:

In accordance with the Victorian Local Government Act 1989, a function of Council is to plan for and provide services for the local community. The delivery of the HGLC-S project presents an opportunity to foster socially connected and supported communities.

4. FINANCIAL IMPLICATIONS:

Council allocated \$2,102,872.00 in its 2016/17 Capital Works Program (CW16966) to commence the planning and design of the Hume Global Learning Centre, Sunbury. A further \$7,500,000.00 has been allocated in the 2017/18 Budget and \$7,560,000.00 referred to the 2018/19 Budget.

REPORT NO: CC050 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Planning to date for the delivery of the HGLC-S has taken into consideration a wide range of best practice environmental considerations to ensure that the building will be operationally efficient, particularly in regard to energy use, and will be a source of ongoing community pride and learning.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Climate change adaptation considerations has been considered and the recommendations of this report give no rise to any immediate matters.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The construction of the Hume Global Learning Centre in Sunbury supports Council's objectives for social justice and life-long learning and as a result is aligned with Hume City's Social Justice Charter 2014, which includes Hume Citizens' Bill of Rights (incorporating the Charter of Human Rights and Responsibilities Act 2006 Vic) and in particular the right to learning throughout life.

8. COMMUNITY CONSULTATION:

8.1 A key and integral component of the design and planning phase has included the participation and engagement of the Community Advisory Group, the local residents, community groups, key stakeholder organisations and Council staff. This has continued throughout the design and development phase to ensure that the planning remains consistent with the articulated vision, needs and community aspirations.

8.2 Excitement and interest about the project remains high with great anticipation for the future delivery of this facility.

9. DISCUSSION:

9.1 Design Development

9.1.1 The design response for the new HGLC-S has been strongly shaped and informed by the community needs and aspirations articulated during the engagement phase which included both community and stakeholder engagement.

9.2 Positioning the HGLC – Sunbury

As part of the design and development phase, consideration of the best position to locate the new facility on the Council owned land in Macedon Street, has included the potential impact on the existing commercial and residential development adjoining the site.

9.2.1 Consequently, the HGLCS has been re-position in a westerly direction to eliminate any possible overshadowing implications on the adjoining residential properties. This decision has resulted in the need to demolish the Sunbury Library earlier than expected and the need to temporarily relocate the library to ensure that the community has access to this important and valued community service.

9.2.2 A number of sites have been assessed to determine their suitability to accommodate a temporary library service.

9.2.3 Following this review, it is proposed that the Sunbury Library be relocated to the Sunbury Youth Centre at 51-53 Evans Street, Sunbury. It is envisaged that both services (Library and Youth) will operate concurrently from the building, thereby ensuring the ongoing continuity of both of these important community services.

REPORT NO: CC050 (cont.)

9.2.4 It is proposed that the Sunbury library will be closed to the public on 1st December, 2017 and relocated and operational at its new temporary location in the week commencing 4th December 2017. It is envisaged that the service will operate from this location for a period of 15 months.

9.3 George Evans Museum

9.3.1 A further consequence of this decision is the need for the George Evans Museum service to be also closed from the 1 December, 2017 to facilitate the demolition of the current library service. Currently, public access to the George Evans Museum is directly via the Sunbury Library building. It is proposed that the walkway will be demolished and sealed off. It is anticipated that George Evans volunteers and Council staff will continue to have access to the current exhibition space and storage area, and will use this time to review and work through the current collection, to access what should move across to the new HGLC-S.

9.4 Sunbury Visitor Information Centre

Careful consideration has been given to the inclusion and integration of the Sunbury Visitor Information Centre (SVIC) into the HGLC-S.

9.4.1 The HGLCS is well placed to support the inclusion and integration of visitor services by providing the local community and visitors to the region with access to modern state of the art facilities.

9.4.2 The incorporation of this service will also help to facilitate and strengthen partnerships with the local community groups and organisations and with the Sunbury business community.

9.4.3 Volunteers of the SVIC are champions of the region and can help to represent the local community and showcase what Sunbury and surrounds has to offer by engaging visitors and encouraging them to discover and explore the region.

9.4.4 The alignment between visitor, customer and cultural services is already strong, and if brought together in a central location they can be further strengthened to support the ongoing operation and delivery of services to the community. It is proposed that the SVIC could assist with the delivery of a range of quality displays and exhibitions to help showcase Sunbury's history and cultural heritage. For example exhibitions may include Sunbury the Birthplace of the Ashes, Sunbury Pop Festival, Indigenous Earth Rings; and Emu Bottom Homestead.

9.4.5 Discussions with the SVIC staff and their strong volunteer base (comprising of over 40 regular volunteers) has been underway over recent months to investigate the feasibility and general support for the idea. Both staff and volunteers are very excited about the opportunity to be part of the HGLCS.

9.4.6 During the consultation with the SVICS volunteers, they have expressed a desire to ensure that the old courthouse building where they currently operate from be retained for future community use. A review of possible future uses will be subject to a further investigation, and the outcomes from this work will be reported back to Council.

9.5 Art in Public Places

9.5.1 In accordance with HCC's Art in Public Places policy (2015) the HGLC-S is deemed a priority location for the provision of new public art. The policy ensures Hume City communities have access to high quality, visual artwork in the public realm.

REPORT NO: CC050 (cont.)

9.5.2 It is proposed that the \$75,000 per annum recurrent allocation for 2017/18 and 2018/19 be attributed to the development of suitable public art works to complement the HGLC Sunbury. The process of commissioning the new works will include involving the local and active Sunbury Arts Community.

9.6 Project Timelines

9.6.1 The following project timelines are proposed to support the delivery of the HGLC-S in 2019. It is anticipated that the building will take approximately 15 months to construct.

Design Development and Contract Documentation	September 2017
Tender Project	October 2017
Library relocation	December 2017
Award Contract	December 2017
Site Establishment	January 2018
Anticipated opening of Centre	Early - Mid 2019

10. FUTURE ACTIONS:

The following matters will be reported to Council in subsequent reports:

- (i) Community engagement in the development and commissioning of public art works;
- (ii) Community engagement in the relocation of the G.E. Museum collection; and
- (iii) The development of an external landscape design and associated costs.

11. CONCLUSION:

The delivery of the Hume Global Learning Centre – Sunbury seeks to honour the past, value the present and imagine the future. The Centre will be an active, vibrant and welcoming hub, and will be an inspiring place to meet, share, learn collaborate and access information in an ever changing digital world.

REPORT NO:	CC051
REPORT TITLE:	Sunbury Joint School Community Hub
SOURCE:	Joel Kimber, Coordinator Grants and Projects
DIVISION:	Corporate Services
FILE NO:	HCC10/315
POLICY:	-
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. <i>Project Location</i>

1. SUMMARY OF REPORT:

- 1.1 The Victorian Government's \$50 million Shared Facilities Fund provided opportunities for Councils to access capital funding for the construction of shared-use community facilities on school land (owned by the Victorian Government).
- 1.2 Through this funding an opportunity arose for the construction of a shared-use community facility in Sunbury to be co-located on the land which is home to Sunbury Downs Secondary College and Sunbury Heights Primary School.
- 1.3 There is the potential for over \$4 million to be allocated towards this project subject to Council agreeing to enter into a Common Joint Use Agreement (CJUA) with the two schools. The CJUA will outline what the ongoing financial and operational responsibilities will be for Council and the two schools.
- 1.4 A decision is sought from Council as to whether a Common Joint Use Agreement is entered into.

2. RECOMMENDATION:

That Council

- 2.1 **Notifies the Department of Education and Training of Council's intention to partner with the Sunbury Downs College and Sunbury Heights Primary School for the development of a shared-use community facility on land owned by the Victorian Government – co-located on land of both schools.**
- 2.2 **Agrees to enter into a Common Joint Use Agreement with the Minister for Education and the Sunbury Downs Secondary College and Sunbury Heights Primary School Councils for the construction and long term shared use of the community facility on the land of both schools.**
- 2.3 **Authorises the CEO or his delegate to finalise the terms of the agreement and to sign any associated documents.**
- 2.4 **Notes that the construction of the facility will be overseen by the Victorian School Building Authority with Council maintaining oversight on the project through participation on a Project Control Group.**
- 2.5 **Notes that there is no requirement for Council to contribute any capital funding towards the construction of the facility.**
- 2.6 **Notes that on an annual basis, Council will need to contribute towards the cost of the facility. This will be either through an annual allocation towards the running of the facility (e.g. maintenance, utilities, cleaning, security etc) or through booking fees.**

REPORT NO: CC051 (cont.)

3. LEGISLATIVE POWERS:

- 3.1 The provision of community facilities is a Council function as specified in accordance with the *Local Government Act 1989*.

4. FINANCIAL IMPLICATIONS:

- 4.1 Despite the *Shared Facilities Fund* guidelines stating that “typically, the government is looking for a project based on co-funding the capital costs, but other arrangements will be considered on their merits”, no financial contribution is being made from Council towards the construction of the facility.
- 4.2 Council may have to annually contribute towards the facility – either through contributions towards maintenance or for hiring the facility. The amount to be allocated will be negotiated as part of the *Common Joint Use Agreement (CJUA)* and would form part of Council’s ongoing budget deliberations. The first payment would not be made until at least the 2018/2019 financial year.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 The design and construction of this project will be, where applicable and appropriate, environmentally sustainable.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 The design and construction of this project will be cognisant of the implications of climate change in order to minimise the impacts of the ongoing operation of the facility.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The availability of accessible community facilities contributes to a strong and equitable society.

8. COMMUNITY CONSULTATION:

- 8.1 Council officers have been continually liaising with the Principals of both Sunbury Downs College and Sunbury Heights Primary School in the development of this proposal.
- 8.2 Should Council agree to enter into a Common Joint Use Agreement (CJUA) for the construction of the facility, ongoing discussions will take place between Council and the School Principals as part of the negotiation process for the project.

9. DISCUSSION:

9.1 Shared Facilities Fund

- 9.1.1 As part of the 2016/2017 Victorian Government budget, \$50 million was made available through the Shared Facilities Fund (SFF) which provided funding towards the construction of community facilities on existing or new school sites. The types of projects that could be funded included:
- Early learning hubs – including early childhood education and care services.
 - Performing Arts Centre’s and libraries (in addition to other multi-purpose community rooms).
 - Sport and recreation facilities.
 - Community shaping, multiservice centres.
 - Community health facilities.
- 9.1.2 Victorian Councils were eligible to submit Expressions of Interest (EOI) for the SFF with two-thirds of the program funding (\$33 million) to be allocated to

REPORT NO: CC051 (cont.)

projects in the following seven growth area municipalities - Casey, Wyndham, Whittlesea, Hume, Melton, Cardinia and Mitchell.

9.1.3 Successful community infrastructure projects must commence construction within 12 months of being announced, and service delivery must be ready to commence once construction has been completed.

9.1.4 Successful applicants will be required to enter into a Community Joint Use Agreement (CJUA) with the Department which establishes the parties and outlines their commitments and responsibilities to each other, as well as setting out the general funding terms and conditions.

9.2 What is a Shared Use Facility?

9.2.1 For the purposes of this funding, a shared use facility is an asset constructed on school land that is accessible to the community, not just the school. Community access is negotiated between the school and community partner through a Common Joint Use Agreement.

9.2.2 A shared use facility allows for increased access to local services, facilitates participation opportunities and partnerships and fosters a sense of community pride.

9.3 What is a Common Joint Use Agreement?

9.3.1 A Community Joint Use Agreement is a formal written agreement between the Minister for Education, a School Council and a Community Partner about construction and long term shared use of buildings or facilities located on School land or on land owned or managed by the Community Partner (either a Council or a Not-For-Profit organisation). (Department of Education and Training, May 2017.)

9.3.2 The initial term of a Community Joint Use Agreement is generally between 20 and 30 years. A Community Joint Use Agreement is made up of two parts:

(a) *Core Clauses* which apply to all community joint use arrangements and are not subject to discussion or negotiation.

(b) *Options Clauses* which are to be discussed and agreed between the School Council and the Community Partner. These clauses relate to the arrangements for the:

- (i) sharing of the facility
- (ii) recurrent maintenance
- (iii) capital works
- (iv) cost of utilities
- (v) hire
- (vi) governance of the Facility.

9.4 Council's proposals

9.4.1 Following the invitation to submit an Expression of Interest (EOI) for the funding, Council submitted four (4) projects for consideration:

Project	Details
Jacana Inclusive Playspace	Construction of an inclusive playspace at the Jacana School for Autism.

REPORT NO: CC051 (cont.)

<p>Sunbury Joint School Community Hub</p>	<p>Development of a multi-purpose Hub for the provision of activities and programs on the land of both schools . It is a joint proposal between Hume City Council, Sunbury Heights Primary School and Sunbury Downs College. The Hub will feature kitchens for classroom teaching and community use, rooms that will function as class rooms, meeting rooms, training rooms and/or playgroup rooms and consulting suites.</p> <p>The types of community services or activities that could be run out of the Hub includes playgroups, enhanced family services, Maternal and Child Health, kindergarten and learning programs, health services and training.</p>
<p>Craigieburn Performing Arts and Community Centre</p>	<p>The development of a multi-purpose performing arts and community centre at Mt Ridley College to provide the community with a range of accessible, flexible spaces for performing arts, visual and performing arts events; conferences, workshops and forums; and a broad and diverse range of cultural activities. It is envisaged that this shared facility will create a vibrant cultural and artistic hub for the Craigieburn community and increase engagement amongst residents.</p>
<p>Roxburgh Rise Community Centre</p>	<p>Construction of a multipurpose community hub in the grounds of Roxburgh Rise Primary School. Services include early years - playgroups, enhanced family services, MCH, kindergarten and learning programs. Co-located health services will be provided through partnerships with health and settlement providers including counselling, psychologist, allied health-occupational therapy and speech pathology, refugee health nurses.</p>

9.4.2 Upon receipt of the EOI's, in December 2016, the Department of Education and Training resolved to seek further information from Council in the form of a full application for funding for all four projects.

9.4.3 Information was then presented to Council for endorsement to submit full applications for all four projects on the proviso that Council would have to fully fund the ongoing maintenance of the facility (despite it not being on Council land). At that time Council decided that all four EOI's would be withdrawn.

9.4.4 The Department of Education and Training were then notified of this decision but strongly encouraged Council to re-consider its position and met with Council officers to outline that there would be some more flexibility with the ongoing requirements. Most notably, Council would not have to contribute 100% towards the ongoing maintenance of the facility, but any ongoing financial contribution would be negotiated with the schools and the department through the CJJA.

9.5 Demand for community facilities in western Sunbury

9.5.1 The Sunbury West precinct catchment includes the Learmonth Street Preschool and Elizabeth Drive Family Centre which offers maternal and child health services and three year old activity programs.

REPORT NO: CC051 (cont.)

- 9.5.2 A significant portion of the Sunbury West Precinct will not commence residential development for many years (i.e. possibly beyond 10 years).
- 9.5.3 These areas, located along the Calder Freeway (running from the south to north) are expected to yield approximately 2,400 lots (or 6,720 residents).
- 9.5.4 It is anticipated that once these areas become the subject of a future precinct structure planning process, a formal assessment of community infrastructure will be undertaken. Whilst it is expected that a multipurpose community facility will be identified to serve the needs of the new and expanding Sunbury West community, there is a strong probability that the delivery date of this facility will lag behind residential growth.
- 9.5.5 The Sunbury Heights Primary School and Sunbury Downs College proposal for a shared education/community facility has the potential of providing interim and accessible community infrastructure (for the short to medium period) for current and future residents in the Sunbury West Precinct, including residents in the Ashfield and Rosenthal Estates. See Attachment 1 for the site plan.
- 9.6 Sunbury Joint School Community Hub
- 9.6.1 Through the above analysis of the demand, coupled with the advocacy of the two school Principals (Sunbury Downs College and Sunbury Heights Primary School) and Josh Bull, MP, Member for Sunbury, further discussions have been taking place regarding the development of a Community Hub on the land on adjoining school land.
- 9.6.2 Indicatively it is proposed that the \$4.2 million Hub will include kitchens for classroom teaching and community use, rooms that will function as class rooms, meeting rooms, training rooms and playgroup rooms and consulting suites for both school and community use.
- 9.6.3 Council and other local community groups will be able to hire out the facilities at an equitable rate within the Hub outside of school hours (or at times outlined in the CJUA) – thus demonstrating a commitment for the schools to make the facility accessible for the wider community.
- 9.7 Relationship with Hume Development Goals and Framework
- 9.7.1 The Sunbury Joint School Community Hub proposal is consistent with Council's Hume Development Goals and Framework (2015). This includes that:
- Hume's community hub model is based upon a multi-purpose facility that accommodates a variety of services, programs and activities that are integrated with other local infrastructure such as schools or local activity centres. The broad range of uses within a community hub are extensive and can be inclusive of space to accommodate services such as lifelong learning and early years learning, health care, social support, meeting space for community groups, office accommodation for community organisations (including neighbourhood house activity), and spaces for community functions and events.
 - The primary focus of each community hub will vary from locality to locality and contribute to the overall provision and service capacity over a number of Districts and take into account local context such as proximity to Principle Population Centre facilities. Additionally, the focus of each future hub (including the scale and size) will be informed by an analysis of the precinct's current social profile and future population projections, geographical relationship with the provision of services in neighbouring catchments and service planning. It is anticipated that such influences will

REPORT NO: CC051 (cont.)

ensure that future hub design will continue to be flexible and accessible with facilities that welcome people of all life stages.

- Community facilities will have in-built flexibility, be adaptable to new uses and activities as communities and places change over time. The design of the facilities, external spaces and the way they link to surrounding streets, spaces and buildings will need to reflect service delivery needs and the aspirations of the community.

9.8 Next steps

9.8.1 Should Council choose not to enter into the CJUA at this stage, the Department of Education and Training and the schools will be notified of the decision.

9.8.2 Should Council agree to enter into a CJUA with the schools, the Department of Education and Training and the schools will be notified. Following this:

- (a) Council will need to wait on a decision from the Victorian Government as to whether this project will be funded or not. If the funding is successful:
 - (i) The construction of the facility will be managed by the Victorian School Building Authority.
 - (ii) A Council officer will participate on a Project Control Group with representatives from the school and;
 - (iii) Council officers will commence negotiations with the schools on the details of the CJUA.
- (b) If the funding is not successful, Council officers will seek feedback from the Department of Education and Training.

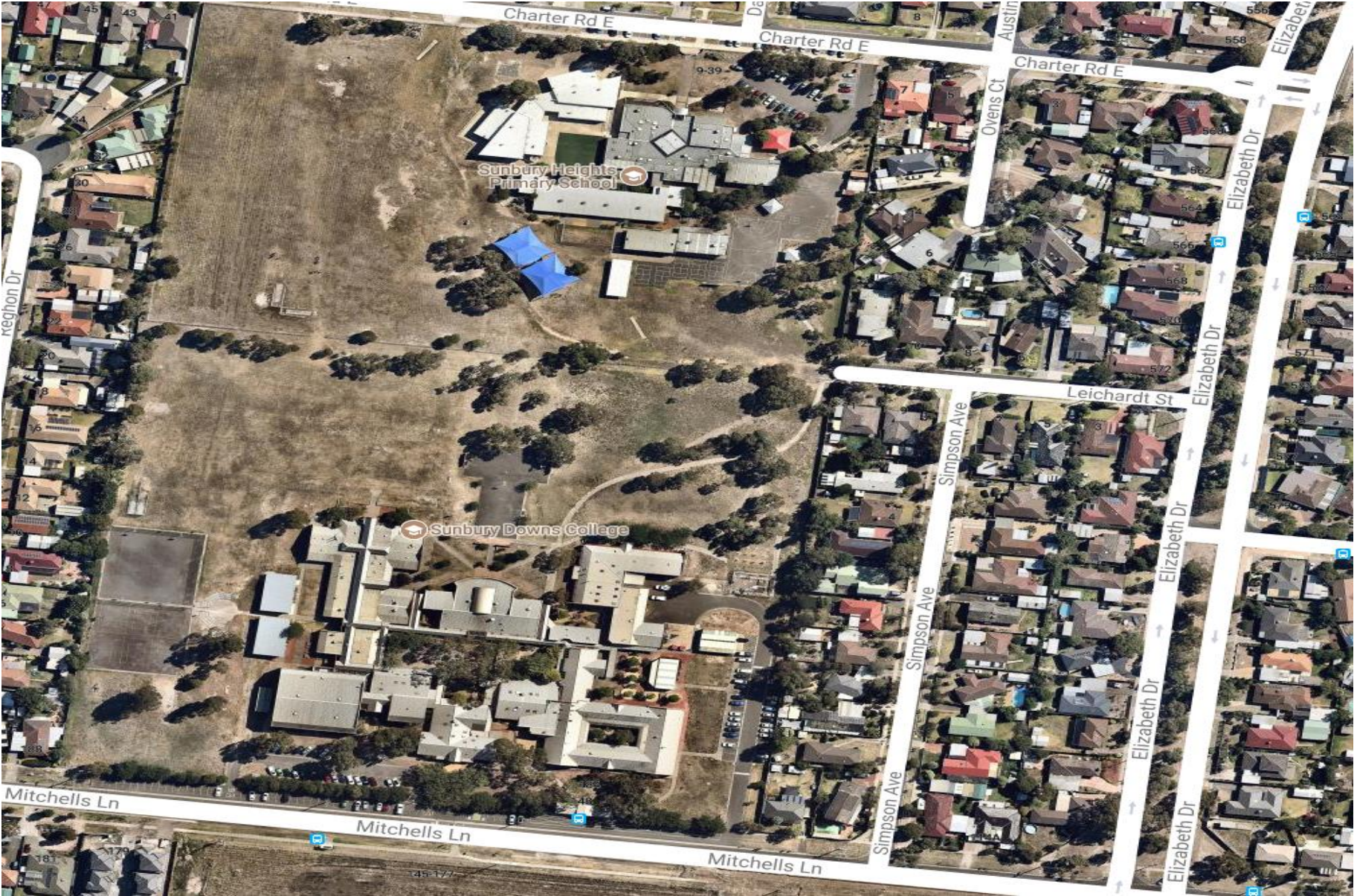
10. CONCLUSION:

10.1 The development of a new accessible and shared community Hub in western Sunbury will provide a new asset for the Sunbury community to utilise to foster community participation.

10.2 The coming together of Sunbury Downs College, Sunbury Heights Primary School and Council will strengthen not only the relationship between the two schools but will demonstrate how Council and community partners can work collaboratively to deliver community facilities for a growing community.

10.3 The delivery of the Sunbury Joint School Community Hub will be constructed at no cost to Council. Any ongoing costs would be negotiated through the development of the Common Joint Use Agreement.

ATTACHMENT 1 – PROJECT LOCATION



REPORT NO:	SU227
REPORT TITLE:	Agricultural Land Use Rebate Review - Appointment of Stakeholder Consultation Group
SOURCE:	Bridie Wetzels, Land and Biodiversity Officer
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	HCC16/642
POLICY:	CP2014-02-02 Agricultural Land Use Rebate Policy
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENT:	1. <i>Knowledge Skills and Attributes Matrix - Selection Panel</i>

1. SUMMARY OF REPORT:

The appointment of a Stakeholder Consultation Group (SCG) to inform and guide Council during the review of the Agricultural Land Use Rebate (ALUR) was a key recommendation of the Community Engagement Plan 2017 (Strategy & Policy Briefing Note – 8 May 2017). This report summarises the recruitment process, including how applications were assessed and presents a recommended applicant list for Council's consideration.

2. RECOMMENDATION:

That Council approves the appointment of members of the Agricultural Land Use Rebate review Stakeholder Consultation Group.

3. LEGISLATIVE POWERS:

- 3.1 The provision of the ALUR is within Council's power under Section 169 of the *Local Government Act 1989*.
- 3.2 The SCG provides a supportive role only and is not established under legislation.

4. FINANCIAL IMPLICATIONS:

There will be minimal administration costs to organise the SCG meetings. These costs will be met through Council's 1738 Sustainable Land Management recurrent budget in the Sustainable Environment Department.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation considerations in this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The establishment and operation of the SCG is aligned with Council's *Social Justice Charter 2014*. This ensures a fair and equitable approach is used to assess applications during the recruitment process and will continue through the SCG involvement in the review.

8. COMMUNITY CONSULTATION:

The recruitment process is outlined in the Discussion of this report. The SCG is one part of a broad program of consultation and engagement activities to support the review of the ALUR.

REPORT NO: SU227 (cont.)

9. DISCUSSION:

- 9.1 An Expression of Interest (EOI) process was undertaken to recruit applicants for the SCG.
- 9.2 The EOI was mailed to 1,891 landholders on 30 May 2017 and remained open for a two week period.
- 9.3 A total of 58 applications were received.
- 9.4 The selection panel comprising the Manager Sustainable Environment and officers from the Sustainable Environment Department assessed and scored each application in accordance with the Knowledge, Skills and Attributes Matrix (Attachment 1).
- 9.5 The panel also considered age, gender, property location, relevant personal interests, skills and knowledge, and cultural background.

10. RECOMMENDED APPLICANTS:

- 10.1 Based on the assessment the selection panel recommends 13 landholders (Table 1).
- 10.2 The recommended applicants consist of landholders who are directly involved in the ALUR and indirectly involved but participate in other Council incentive programs such as the Conversing our Rural Environment grant (CoRE).
- 10.3 These landholders presented strong applications addressing the desired skill-mix.
- 10.4 The 13 landholders recommended bring a range of ages, backgrounds, skills and connections to the rural community.
- 10.5 Four meetings are scheduled during the months of August to November 2017 with each meeting exploring different themes of the ALUR and rural landholder support.
- 10.6 Landholders unsuccessful in the appointment will still have the opportunity to provide input and feedback during the review process through surveys, feedback forms on Council's website and an information session.

Table 1: List of landholders recommended for the Stakeholder Consultation Group.

	Landholder Name	Profile Description	Level of Interest
1	Judith Gellie	A sheep farmer from Wildwood. Also a CoRE grant participant.	Knows the ALUR is of great importance to rural landholders. To represent the community.
2	Charles Grech	A farmer from Oaklands Junction. Uses his properties for cattle, sheep and horses.	Is well connected to the rural community and hears feedback from the rural community.
3	Tim Squire-Wilson	A cattle farmer from Wildwood. Also a member of the Sunbury Landcare.	Active in hands on land management and works closely with neighbours and community.
4	Bruce Butt	A cattle farmer from Wildwood. Also a member of the Sunbury Landcare.	Assist in informed decisions about land use. Also concerned about the environment in the rural areas.
5	David Brown	A cattle farmer from Sunbury. Also a CoRE grant participant and a member of Landcare.	To have a say in how the land use rebate scheme is implemented.
6	Peter Weissbacher	An olive tree grower from Keilor. Also a CoRE grant participant.	Would like to contribute and improve the program for Council and the rural landholders.

REPORT NO: SU227 (cont.)

7	Michael Bourke	A sheep farmer from Sunbury. Also a CoRE grant participant.	To contribute to the improvement of the rebate and rural land for better local rural outcomes.
8	Michelle Bishop	A native grass production business in Keilor. Also a CoRE grant participant.	Interested in seeing the area maintained as rural and how the rebate can assist.
9	Robyn Morely	A grazing and cropping farmer from Clarkefield. Also a member of Landcare.	Has extensive knowledge with farming, weeds and agriculture. Has lived within Hume for 30 years and a CFA member.
10	Richard Simmie	A beef and sheep farmer from Yuorke. Also use property for agroforestry.	To see the rural heritage and green wedges well-preserved.
11	Len Misfud	A horse agistment property in Mickleham.	Would like to ensure some kind of incentive for rural landholders is continued.
12	Lynette Smith	A horse agistment property in Yuroke.	Would like to represent green wedge properties through the review process.
13	Claude Ceccomancini	A vineyard producing wine, cattle breeding and hay production in Keilor.	Would like to ensure rebates remain to reduce production costs of farming.

11. CONCLUSION:

The SCG will connect Council and the rural community together through the ALUR review. The group will provide input into the future delivery of the program by identifying ways to improve the service and the level of support provided to rural landholders.

**Agricultural Land Use Rebate Review
Stakeholder Consultation Group
Knowledge, Skills and Attributes Matrix**

Introduction

This matrix seeks to identify the skills and personal attributes desired of the Stakeholder Consultation Group (SCG) members. It supports the recruitment of the best possible mix of participants to represent the diverse perspectives needed to inform and assist Council with the review of the Agricultural Land Use Rebate (ALUR).

This matrix will help ensure that the recruitment of the SCG members is independent and based on sound evidence about what makes consultation groups work well.

Purpose of the Group

The Group's primary purpose is to connect Council and the rural community together through the journey of the review. The group will provide input into the future delivery of the program by identifying ways to improve the service and level of support provided to rural landholders. The specific activities involved are detailed in the *Guidelines for Engagement*.

1. What does a well-composed community consultation group look like?

In broad terms groups should have:

- A balance of skills and experience relevant to the group's purpose and terms of engagement.
- Agreed personal attributes that support effective interpersonal relations, respect difference and constructive dialogue and are prepared to learn.
- Diversity-reflect wider characteristics such as gender, age and experience.
- Members who represent current Agricultural Land Use recipients and others who reflect potential recipients not currently receiving the rebate.
- Emerging community members who may be different from the existing profile.
- Independent members who offer external experience with similar elsewhere and who bring different and innovative ideas.

2. What capabilities are needed?

The group is well-constructed if it collectively has the range of knowledge, skills and attributes required to fulfil its role rather than the expectation that all these capabilities reside in individual members. The capabilities required generally include a mix of knowledge and skill domains and personal attributes and behaviours.

Knowledge and Skills	Description
Level of genuine interest in participating and contributing to the SCG	<ul style="list-style-type: none"> • Feels they can add value to the review process. • Has a commitment to contributing to the outcomes. • Shows interest in collaborating with Council. • Understanding of the purpose of the review.
Innovation and strategic thinking	<ul style="list-style-type: none"> • Openness to new and different ideas that challenges one’s current knowledge and thinking. • Understanding of the key elements of context within which Council and this project operates including the political, economic, social.
Level of skills and knowledge relevant to the SCG and rebate program	<ul style="list-style-type: none"> • Demonstrates relevant skills in contributing to review. • Lists a number of relevant and important interpersonal skills. • An understanding of the importance of rural landowner support.
Level of involvement with rural landowner incentive schemes and programs	<ul style="list-style-type: none"> • Historically or currently engaged in rural landowner programs.
Level of involvement with rural community and other groups	<ul style="list-style-type: none"> • Connections with the rural community. • Memberships and involvement in community groups. • Involvement in previous rural community advisory groups. • Displays an understanding of rural community needs or issues.

3. How will applicants be ranked?

Each expression of interest will be ranked against the knowledge and skills descriptors and include a weighting. This process will determine a priority list of preferred SCG members.

Score Description	Score
Nil response or unacceptable - fails to satisfy the requirement.	0
Poor response; well short of requirements or unsubstantiated.	1
Mostly adequate but will not meet all requirements, or is poorly substantiated.	2
Satisfactory response; adequate to requirements, and adequately substantiated.	3
Satisfactory response; more than adequate to requirements, and well substantiated.	4
Excellent response; surpasses all requirements, and fully substantiated.	5

Knowledge and Skills	Weighting
Level of genuine interest in participating and contributing to the SCG.	X2
Level of skills and knowledge relevant to the SCG and ALUR.	X2
Innovation and strategic thinking.	X1
Level of involvement with rural landowner incentive schemes and programs.	X1
Level of involvement with rural community and other community groups or membership.	X1