



**ORDINARY COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 14 AUGUST 2017

7.00 PM

SUNBURY COUNCIL CHAMBER

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 14 August 2017
at 7.00 pm
at the Sunbury Council Chamber

To: a: Council Cr Drew Jessop Mayor
 Cr Ann Potter Deputy Mayor
 Cr Joseph Haweil
 Cr Jodi Jackson
 Cr Carly Moore
 Cr Leigh Johnson
 Cr Jack Medcraft
 Cr Naim Kurt
 Cr Geoff Porter
 Cr Karen Sherry
 Cr Jana Taylor

b: Officers Mr Domenic Isola Chief Executive Officer
 Mr Peter Waite Director Sustainable Infrastructure and Services
 Mr Daryl Whitfort Director Corporate Services
 Ms Margarita Caddick Director Community Services
 Mr Kelvin Walsh Director Planning and Development
 Ms Kylie Ezzy Director Communications, Engagement and
 Advocacy

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

ORDER OF BUSINESS

1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

3. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

4. ASSEMBLIES OF COUNCIL

In accordance with section 80A(2) of the Local Government Act 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

There are no records of assemblies to report on this section of the Agenda.

5. CONFIRMATION OF COUNCIL MINUTES

Minutes of the Ordinary Council Meeting of 10 July 2017 and the Ordinary Council (Town Planning) Meeting of 24 July 2017, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Ordinary Council Meeting of 10 July 2017 and the Ordinary Council (Town Planning) Meeting of 24 July 2017 including Confidential Minutes, be confirmed.

6. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED

Nil

7. PRESENTATION OF AWARDS

7.1 Resident of the Month – Ms Rose Le Guier
(Nominated by Cr Leigh Johnson)

7.2 Resident of the Month – Mr Brad Radclyffe
(Nominated by Cr Ann Potter)

8. NOTICES OF MOTION

Nil

9. PUBLIC QUESTION TIME

NOTICE OF MEETING

10. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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11. PETITIONS AND JOINT LETTERS

12. DEPUTATIONS

13. URGENT BUSINESS

14. DELEGATES REPORTS

15. GENERAL BUSINESS

16. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COSU070	Contract - Road Reconstruction Works, Meadow Heights	(d) contractual matters
COSU071	Contract extension - Recyclables Kerbside Collection Service	(d) contractual matters
COGE149	Assembly of Councillors	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

17. CLOSURE OF MEETING

**DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER
10/08/2017**

REPORT NO:	ED020
REPORT TITLE:	Hume Community Hubs Annual Report
SOURCE:	Anna Boland, Hume Early Years Hubs Support Coordination
DIVISION:	Community Services
FILE NO:	HCC11/381
POLICY:	-
STRATEGIC OBJECTIVE:	1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
ATTACHMENT:	1. <i>Hume Community Hubs brochure</i>

1. SUMMARY OF REPORT:

- 1.1 This report provides an update on the twelve Hume Community Hubs currently operating in primary schools in Hume City and informs of the development of 3 new Community Hubs to be in operation by term 3 2017.
- 1.2 The Hume Community Hubs Program is part of the National Community Hubs Program (NCHP) governed by Community Hubs Australia (CHA) which to date, based on the Hume Community Hub model, has expanded in Victoria, New South Wales and Queensland. The main purpose of the NCHP is to support refugees and CALD community to access services, particularly pathways to early year's services and education.
- 1.3 Information about the expansion of the Hume program from twelve Community Hubs to fifteen in 2017 to support the settlement of Syrian and Iraqi refugees includes highlights of partnership programs and research evaluations.
- 1.4 The funding structure and implications for the program in successive year's post 2018 to secure ongoing funding is also discussed in this report.

2. RECOMMENDATION:

That Council:

- 2.1 **notes the progress report on the Hume Community Hubs, highlighting the expansion of the program and the role of partnerships to achieve positive outcomes and advance social and economic participation for refugees and CALD community.**
- 2.2 **notes the leadership role of Hume City Council and the significant contribution of Hume Community Hubs to the settlement of Syrian and Iraqi refugees both locally and nationally.**

3. LEGISLATIVE POWERS:

- 3.1 Local Government Act (1989) stipulates that the "primary objective of a Council is to endeavor to achieve the best outcomes for the local community having regards to the long term and cumulative effects of decisions". Furthermore Councils must give regard to the objective "to improve the overall quality of life of people in the local community".
- 3.2 In accordance with Section 3D(e) and (f) of the Local Government Act (1989), the Hume Community Hubs respond to the needs of the community and foster community cohesion and encourage active participation in community life.

REPORT NO: ED020 (cont.)

4. FINANCIAL IMPLICATIONS:

- 4.1 Council is currently committed to provide \$10,000 annually for each of the twelve Hume Community Hubs until 30 June 2018.
- 4.2 The additional three Community Hubs that commenced in April 2017 are funded until December 2019 by CHA (DSS), with each school contributing \$15,000 in the third year of implementation.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability considerations arising from this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change considerations relevant to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

Community Hubs are located in communities with high migrant populations and high levels of socio-economic disadvantage. Community Hubs are aligned with the *Hume City's Social Justice Charter 2014 and Hume Citizen's Bill of Rights*, which incorporates the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*.

8. COMMUNITY CONSULTATION:

- 8.1 An annual community consultation process is undertaken in each of the Hume Community Hubs by the Hub Leader and supported by the Hub Support Coordinator to plan programs and services. Participant feedback is regularly collected and collated to assist in the evaluation of the effectiveness of the Hume Community Hubs.
- 8.2 Selection of Community Hubs to be implemented in 2017
 - 8.2.1 The three new Community Hubs were selected after a thorough expression of interest (EOI) process. The EOI required a written application process and interviews by the Hume Hub Support Coordinator and CHA Program Manager with the submitting schools.
 - 8.2.2 The focus of the Community Hub expansion was in suburbs where Syrian and Iraqi refugee settlement was taking place, namely Roxburgh Park and Craigieburn.
 - 8.2.3 Four schools applied and three were funded on the basis of commitment from school leadership to the Community Hub, engagement of newly arrived and refugee families by the school and a suitable, designated space for Community Hub activities and programs.

9. BACKGROUND

- 9.1 From 2011-2014 an award winning pilot program was conducted, involving nine early years hubs in Hume City primary schools. The Supporting Parents-Developing Children Project (SPDC) significantly increased the community engagement and participation of the newly arrived and CALD communities in early years services and programs, parents sense of social cohesion and child development/readiness for school scores.
- 9.2 Based on the success of this pilot program, NCHP was established by the Scanlon Foundation. The NCHP has been funded by the Australian Government of Social Services (DSS) and the Scanlon Foundation provides funding for CHA, the national body governing the NCHP.
- 9.3 There are currently 62 community hubs nationally, based in Queensland, NSW, and Victoria, with 75 to be established by the end of 2017. Expansion into a fourth state is currently being considered. Four Support Agencies nationally, of which Hume City Council is one, provide overarching management and support for the community hubs locally.

REPORT NO: ED020 (cont.)

- 9.4 With the transition to the NCHP on the 1 July 2015, three new hubs were included in the Hume Community Hubs program bringing the total number of Community Hubs operating to 12. In April 2017, additional funding became available for 3 more community hubs to support the number of refugees being settled in Hume City. The listing and location of the Hume Community Hubs has recently been updated to include the 3 new hubs (**Attachment 1**).

10. DISCUSSION:

10.1 Community Hub Funding

- 10.1.1 Hume City Council currently has a funding agreement with CHA to undertake the Support Agency role for the 15 Hume Community Hubs and specifically the Hume Hub Support and Coordination. Funding of \$150,000 is provided to Hume City for the 2017/18 financial year for the employment of the Community Hub Coordinator.

- 10.1.2 Under the initiative, 'Together 3047', Council committed \$10,000 per hub annually for the 9 SPDC Hume Community Hubs in the southern part of the municipality from 1 July 2014 - 30 June 2017.

- 10.1.3 At its meeting on the 10 November 2014, Council agreed to extend this funding to the 3 additional Hume Community Hubs (July 2015) and agreed to fund all 12 Hume Hubs until June 30 2018 to bring Council funding in to alignment with the DSS funding.

- 10.1.4 DSS has provided CHA funding for the 12 Hume Hubs until June 2018. Per hub annual funding is comprised of:

Department of Social Services (through CHA)	\$23,000
Hume City Council	\$10,000
Individual school budget	\$20,000
Total	\$53,000

- 10.1.5 The three most recently funded Hume Hubs (April 2017) are funded until December 2019 and the total funding per hub from DSS in that time is \$131,500 with a \$15,000 contribution from school budgets in year three of the funding. A contribution from Council is not required within this period of funding for the three Hume Community Hubs, established in 2017.

- 10.1.6 The successful schools to implement Community Hubs in 2017 are Mt Ridley College, Good Samaritan and Roxburgh Park Primary Schools. All schools selected have shown a real commitment to the Hub model and already have many activities, programs and community partnerships in place. The schools are currently recruiting Hub Leaders and will become operational in term 3, 2017.

10.2 Role of Hub Leader

The Hume Community Hubs are based in primary schools and employ a Hub Leader. Engaging with local families is at the heart of each Hub Leader's role. Each Community Hub looks and feels different and is planned around the needs of its local community. Hub Leaders engage directly with families, school staff, government agencies and community services to deliver services and programs.

10.3 School Readiness Research

A key role of the Community Hub is to support school readiness and build the capacity of parents to support their child's learning and development at home and at school. A report was prepared by the Centre for Community Child Health on behalf of CHA, with interviews of principals, assistant principals and hub leaders at four Hume Community

REPORT NO: ED020 (cont.)

Hub schools. The qualitative study in 2016 found that the programs that are offered at the Community Hub are enhancing school readiness, supporting parents and improving engagement between migrant families and schools, by providing a holistic, multidimensional response to the developmental needs of children whilst educating parents to support their child's development. Specifically they found:

- 10.3.1 Community Hubs, based in primary schools, are able to engage culturally isolated women and preschool children, providing a gateway to early education and local services.
- 10.3.2 Community Hubs have resulted in improvements in children's skills and abilities upon school entry, schools' understanding of children and families' needs at school commencement and parent understanding of the expectation and practicalities of school.
- 10.3.3 Children's smooth transition to school and their increased confidence and familiarity with hub and school environments was highlighted as a significant change created by hubs.
- 10.3.4 All Community Hubs reported general improvements in children's skills and abilities upon school entry (since commencement of the hub model) and attributed this to their increased exposure to and participation in early learning programs and activities.
- 10.3.5 Positive changes in families' social and emotional environments were described in interviews, with increased parent confidence, a sense of belonging and wellbeing, are all recurrent themes across the hubs. Principals and hub leaders emphasised that family engagement with community hub activities and services had led to these changes in self-confidence and wellbeing.

10.4 Playgroups

- 10.4.1 Supported playgroups are one of the best 'soft entry' methods for attracting young families into a community hub. Playgroups are therefore core activities in each of the hubs' weekly timetables. Each Hume Community Hub runs between one and four playgroups per week. Playgroups provide valuable early childhood development opportunities and open up social connections and support networks for parents, particularly women.
- 10.4.2 In the first half of 2017, Hume's 12 Community Hubs offered 31 supported playgroup sessions each week, five of which were Small Talk playgroups delivered under the Best Start Program and the rest were run by each of the host schools.
- 10.4.3 10.4.3 In 2016, there were over 107,000 attendances at the Hume Community Hubs of which more than 21,200 were recorded at early years programs. Approximately 90 per cent of these early years attendances were children and parents participating in playgroups.
- 10.4.4 10.4.4 In response to a proposal from the Hume Community Hub Support Coordinator, an application was submitted by CHA to Communities for Children for \$76,000 to increase the quality and effectiveness of playgroups through better coordination, planning and professional development for playgroup leaders and to increase the number of playgroups. This application is currently being considered by the Communities for Children Steering Committee.

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10.5 Strategic Partnerships

- 10.5.1 Duck Libraries are a partnership between the Hume Community Hubs, CHA and Dymocks Children's Charities. The Duck Library is a pre-school focused resource to encourage the development of literacy skills. The Duck Library includes over \$1000 of high quality children's picture books and a bookcase with top up books annually. Three local companies, Telstra Store Broadmeadows, Parkroyal Melbourne Airport and Woolworths, have sponsored the establishment of Duck Libraries in each of the 12 Hume Community Hubs.
- 10.5.2 10.5.2 Talking Matters, a monthly Speech Pathology Clinic is a partnership between the Hume Community Hubs, Department of Education, Dianella Health and Council's Maternal and Child Health Service. The clinic is held monthly and has expanded from 2 Hubs to 5 Hubs since commencement in 2016. In 2017, the first 3 clinics held at Coolaroo South, Bethal and Sunbury Heights Primary Schools recorded 59 children attending the service.
- 10.5.3 Healthy Start Breakfast sponsored by KS Environmental is offered at the Meadows P.S., St Dominic's and Bethal P.S. An evaluation was completed of the program and the positive outcomes will be used to gain support to expand the program to more Hubs. The evaluation found the program:
- (a) Strengthened links between the school and families.
 - (b) Gave parents an increased sense of community and belonging, particularly families that have recently arrived in Australia.
 - (c) Had educated parents and students on the importance of a healthy breakfast.
 - (d) Gave students an opportunity to engage with their peers, teachers and parents in an informal setting and an increased sense of value through volunteering.
 - (e) Assisted in providing vocational pathways for volunteers, with a number being trained in coffee making.
- 10.5.4 The Peace and Prosperity Garden at Government House, introduced by the Governor of Victoria, the Hon Linda Dessau AM, in partnership with CHA, involved six Hume Community Hubs in the first two terms of 2017. Transport was provided to Government House and the women were warmly welcomed by the Governor, her husband, Mr Howard and their staff. The women have tended the kitchen garden created for the program and contributed plants commonly used in their culture. They have had access to a cottage on the grounds to cook lunch using the produce from the garden and shared lunch with the Governor and her husband. They are developing a recipe book to share and maintain the many friends they have made through the program.
- 10.5.5 An annual International Womens Day Dinner is planned and implemented by Community Hub Leaders and participants. Partnership with local services assist in the delivery of the event held on March 9 this year at the Melrose Melbourne. Over 300 women from the Hume Community Hubs and partner agencies attended.

10.6 Attendance Data 2016

- 10.6.1 The Hume Community Hubs have provided a number of learning opportunities such as, computer classes and Certificate III in Education Support. In 2016, there were 2340 attendances, participating in volunteering activities in the Hume Community Hubs.

REPORT NO: ED020 (cont.)

- 10.6.2 In 2016, there were 502 attendances in formal training programs and 1327 attendances in informal training programs. 28 participants of the Hume Community Hubs gained employment in 2016.
- 10.6.3 English language classes and English conversation groups are core programs in the Community Hubs and are available at most venues. In 2016, 5,254 attendances at English classes and English conversation groups were recorded.
- 10.6.4 In 2016, Hume Hubs recorded 1,261 referrals to external agencies, including family support (511), preschools (248), early intervention (147), maternal and child health (39), and domestic/family violence support (24).

11. CONCLUSION:

- 11.1 Hume City Council in partnership with the CHA, continue to play a leadership role in the ongoing development and strengthening of the NCHP and the community hub model.
- 11.2 Hume Community Hubs continue to play a significant role in engagement and settlement support for new arrivals and refugees by facilitating pathways to services, education and employment.
- 11.3 CHA is currently having discussions with DSS concerning the process for preparing a budget bid for the NCHP, to bring all the hub contracts into alignment. For Hume City this would bring the twelve contracts that expire in June 2018 into alignment with the three newly funded Community Hubs to December 2019.
- 11.4 Future funding proposals prepared by CHA for the extension of the Hume Community Hubs contract in Hume City will be presented to Council for consideration.

The Hume Community Hubs

'Offer a variety of services for families and children to promote social cohesion'

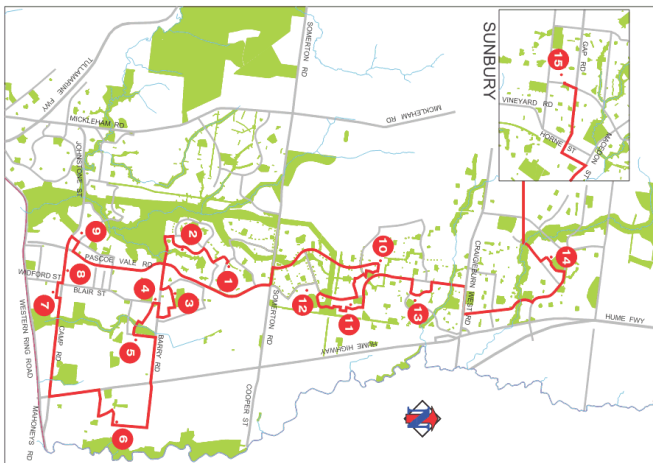
Some of these services include:

- Playgroups
- Bilingual storytime and bilingual playgroups
- English Classes and English Conversation
- Transition support into kindergarten and into primary school
- Early years language and literacy programs
- Training and education courses, computer class, certificate courses
- Volunteering

The Hume Community Hubs are part of the National Community Hubs Program.

Visit the website for more information
www.communityhubs.org.au

Hume Community Hub Locations



Hume City Council

1079 Pascoe Vale Road, Broadmeadows
PO Box 119, Dallas, Victoria 3047
Telephone 9205 2200 Facsimile 9309 0109
contactus@hume.vic.gov.au
www.hume.vic.gov.au



NATIONAL
COMMUNITY HUBS
PROGRAM
**HUME
COMMUNITY
HUBS**

www.communityhubs.org.au



Hume's Community Hubs

The hubs are located within primary schools and they have bilingual staff on hand to help. They also provide programs such as playgroups, settlement information and support for families. Mothers and children learn together in community settings they are familiar with and where they feel safe. The hubs are a great way to meet other people in your neighbourhood.

To find out more about specific programs offered within the hubs, contact the community development hub coordinator located in the hub closest to you.

Languages Spoken (check each hub):

- ▲ ~ Arabic
- ✕ ~ Assyrian
- ~ Turkish
- ◇ ~ Vietnamese

Holy Child Primary Hub ◇
227 Blair Street, Dallas
9309 1620
vbui@hcdallas.catholic.edu.au

Van Bui
Community Development
Hub Coordinator



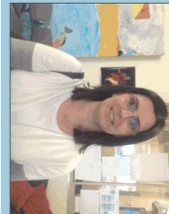
Dallas Brooks Primary Hub
26-36 King St, Dallas
(hub entrance via Werthee St)
9309 1181 / 9359 1666
gail.hart57@hotmail.com

Gail Hart
Community Development
Hub Coordinator



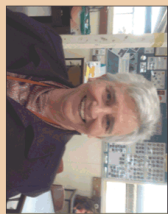
Campbellfield Heights Primary Hub
Laurel Crescent, Campbellfield
9359 5502
volpe.rebekah.r@edumail.vic.gov.au

Rebekah Volpe
Community Development
Hub Coordinator



Meadows Primary Hub
41 Gerbert St, Broadmeadows
9309 2573
leahy.maureen.m@edumail.vic.gov.au

Maureen Leahy
Community Development
Hub Coordinator



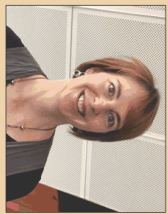
St Dominic's Primary Hub ▲
408 Camp Road, Broadmeadows
(hub entrance via Jensen Rd)
9309 4146
cmenassa@sdbroadmeadows.catholic.edu.au

Caroline Menassa
Community Development
Hub Coordinator



Broadmeadows Valley Primary Hub
Dimboola Road, Broadmeadows
9309 4066
Oconnor-smith.kirsten.k@edumail.vic.gov.au

Kirsten O'Connor-Smith
Community Development
Hub Coordinator



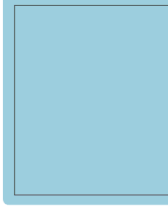
Roxburgh Rise Primary Hub
Cnr Lockwood Dr & Blue Bird Way
9305 4334
thomas.kate.11@edumail.vic.gov.au

Kate Thomas
Community Development
Hub Coordinator



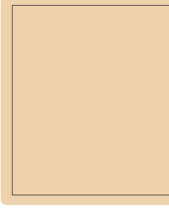
Good Samaritan Primary Hub (NEW)
1-29 Southern Cross Drive, Roxburgh Park

TBA
Community Development
Hub Coordinator



Roxburgh Park Primary Hub (NEW)
721 Almonds Avenue, Roxburgh Park

TBA
Community Development
Hub Coordinator



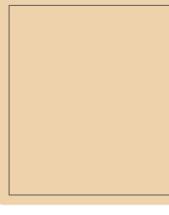
Craigieburn South Primary Hub
Hothlyn Drive, Craigieburn
9308 3133
giordano.mary.e@edumail.vic.gov.au

Mary Giordano
Community Development
Hub Coordinator



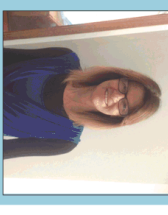
Mt Ridley College Primary Hub (NEW)
2-30 Hampton Street, Craigieburn

TBA
Community Development
Hub Coordinator



Sunbury Heights Primary Hub
Charter Road East, Sunbury
9744 3377
ramunno.sharon.s@edumail.vic.gov.au

Sharon Ramunno
Community Development
Hub Coordinator



Meadow Heights Primary Hub ▲
46-60 Parnga Blvd, Meadow Heights
9305 2033
salwaelcraer@hotmail.com

Salwa Salem
Community Development
Hub Coordinator



Bethal Primary Hub
Eldorado Cres, Meadow Heights
9309 7626
Purno.danielle.d@edumail.vic.gov.au

Danielle Purno
Community Development
Hub Coordinator



Coolaroo South Primary Hub ▲ ✕ ●
52-72 Bushfield Cr, Coolaroo
9309 1664
yilmaz.fahrye.f@edumail.vic.gov.au

Fahrye Yilmaz
Community Development
Hub Coordinator



REPORT NO:	CC052
REPORT TITLE:	Hume Volunteer Gateway Update
SOURCE:	Jean Tusler, Hume Volunteer Coordinator
DIVISION:	Community Services
FILE NO:	HCC08/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

The purpose of this report is to provide an update on the achievements of Council's Hume Volunteer Gateway program and the finding from the evaluation of the Volunteering Conference hosted on Saturday 13 May 2017.

2. RECOMMENDATION:

That Council:

- 2.1 notes the achievements of the Hume Volunteer Gateway Program for the period July 2016 to June 2017 in this report.**
- 2.2 notes the successful delivery of the Volunteer Conference held in May 2017.**
- 2.3 notes the Tax Help program is available to Hume residents from 1 July to 31 October 2017.**

3. LEGISLATIVE POWERS:

- 3.1 The Local Government Act 1993 stipulates that the "primary objective of a Council is to endeavor to achieve the best outcome for the local community having regard to the long term cumulative effects of decisions". Furthermore; councils must give regard to the objectives "to improve the overall quality of life of people in the local community."
- 3.2 Council's Strategy; '*Learning Together 2030 Shaping Lifelong Learning in Hume City to 2030*' provides the strategic direction for Council's volunteer development and delivery programs.
- 3.3 The Learning Together 4 Action Plan 2014 – 2017 details the key actions that Council will undertake to promote volunteering as an activity that can meet individual needs, whether it is a pathway to employment, social connections, sharing or developing new skills.

4. FINANCIAL IMPLICATIONS:

The Volunteer Conference delivered within the volunteer budget for 2016/2017, costing approximately \$5,617.00. It is notable that there were no costs incurred for the 12 presenters, who shared their expertise on a voluntary basis.

5. CHARTER OF HUMAN RIGHTS APPLICATION:

This report aligns with the goals of Hume City Council's Social Justice Charter 2014. The planning, development and delivery of volunteer programs supports a variety of human rights including the right to learning throughout life and the right to participate in the public and cultural life of the community.

REPORT NO: CC052 (cont.)

6. DISCUSSION:

The following discussion provides an overview of the key aspects of Hume City Council's volunteering activities.

6.1 Hume Volunteer Gateway Program

- 6.1.1 The Hume Volunteer Gateway (HVG) continues to respond to the needs of the community and encourages participation in local volunteering as part of a life-long learning process. During the reporting period, July 2016 to June 2017, the demand from organisations and individuals for volunteering support and information has grown significantly.
- 6.1.2 Currently there are more than 110 actively registered organisations on the HVG, including: neighbourhood houses, learning centres, schools, clubs with a focus on various activities (sport / recreation / disability / environment / multicultural) and not-for-profit organisations. An additional 29 new organisations and community groups have registered with the HVG seeking volunteers during this period.
- 6.1.3 An additional 1,027 new people have registered to be connected for volunteer work through the HVG during this reporting period, this represents a 9.6% increase in comparison to the same period for the previous year.
- 6.1.4 Whilst responding to growth in the service, the HVG continues to provide support, training and information to more than fifteen local registered volunteering organisations and community groups in the recruitment and management of volunteers using the online HVG program.
- 6.1.5 In addition the delivery of community outreach activities include "Introduction to Hume Volunteer Gateway" presentations and provision of volunteering resources to local education training providers and community support groups e.g. Bendigo Kangan Institute, Arabic Welfare Incorporated and Moving Forward Youth Program. The outreach activities connect individuals who may be socially isolated (e.g. newly arrived with limited English or no access to technology) to meaningful volunteering opportunities available in the community.

6.2 Volunteer Conference 2017

- 6.2.1 As part of 2017 National Volunteer Week celebrations on Saturday 13 May, the Community Development and Learning Department hosted a Volunteer Conference. More than 76 people attended with the Mayor, Councilor's and staff to hear from various community organisations and groups presenting on the key conference theme, Leading Volunteers: 'Attract, Engage, Inspire'.
- 6.2.2 The Volunteer Conference included an inspiring keynote address from Volunteering Victoria to set the scene for the conference and on the importance of leading volunteers in building a resilient and sustainable volunteering workforce. This was followed by two short talk panel presenters from Jesuit Social Services and Very Special Kids. The following feedback highlights the opportunity the conference provided to strengthen support for volunteering in Hume:

*"It was a great initiative and it was wonderful to meet people from a really diverse array of community groups/clubs and organisations"
(Community group, 2017)*

- 6.2.3 The conference included twelve BreakOut session presenters from various community organisations including: Hume Scouts, Melton and Hume Visitor Information Centre's, Ardoch Youth Foundation, Merri Health, Sunbury State Emergency Services and Whittlesea Community Connections, sharing their knowledge and experiences on the three key themes on attracting, engaging

REPORT NO: CC052 (cont.)

and inspiring volunteers. The following feedback highlights the importance of promoting volunteering in the community:

“These kinds of gathering that are accessible by all...are so important at the moment and our best chance of raising the profile, importance and connectedness of the sector” (Conference participant, 2017)

- 6.2.4 The conference provided an opportunity for participants to develop new and strengthen existing connections with organisations and individuals involved in managing volunteers. Participants ranged from various areas of interest including; environment, sports and recreation, tourism, neighbourhood houses, aged care and emergency services. The following feedback highlights the opportunity to strengthen support for volunteering in Hume:

“It was a great day. Many thanks for the opportunity to hear and interact with such great people. There was key messages and encouragement for everyone ...and great contacts to be made.” (Conference participant, 2017)

- 6.2.5 Conference activities, including a ‘Reflection Wall’ and audience question and answer sessions at the end of each presentations, provided participants with the opportunity to gauge what sorts of information, resources and support is available to volunteer organisations and community groups in Hume as well as what additional support is required.

6.3 Volunteer Conference 2017 Evaluation Overview

- 6.3.1 An evaluation of the conference was carried out by the Organisational Performance and Engagement Department. A post volunteer conference survey (online) was sent to conference participants to gather feedback on the value of the conference to participants.
- 6.3.2 The Conference Working Party (CWP), consisting of Council Officers and representatives from North West Community Radio and Daniella Health reviewed the outcomes of the evaluation and informed the recommendations for future Council activities for volunteer week.
- 6.3.3 Highlights from the Conference Evaluation Report recorded:
- (a) 92%, found the conference sessions valuable or very/extremely valuable. 62% gave the highest ratings of very/extremely valuable. This demonstrates a high degree of satisfaction with the conference sessions overall.
 - (b) Five of the twelve sessions, 100% of participants considered the session to be valuable or very/extremely valuable. Another three sessions, over 90% found the sessions valuable or very/extremely valuable.
 - (c) Almost 80% agreed or strongly agreed that the conference had improved their knowledge and skills related to attracting and recruiting volunteers.
 - (d) Almost three quarters agreed or strongly agreed that the conference had improved their knowledge and skills related to engaging, motivating and retaining volunteers.
 - (e) Almost 80% agreed or strongly agreed that they intended to review some of their volunteer management strategies following the conference.
 - (f) Suggestions for how Hume City Council could best celebrate and inspire volunteerism as part of National Volunteer Week in the future included:

REPORT NO: CC052 (cont.)

- (i) a fair, event or party to bring volunteers together to celebrate volunteerism
- (ii) awards or recognition functions, such as a recognition lunch or an awards evening where organisations can put forward those who have years of service and they can be recognised, for example 5, 10, 15, 20 years
- (iii) promotional activities to highlight the organisations and volunteer activities across Hume or newspaper articles profiling local programs
- (iv) Training or mini workshops, for example risk management, grant writing and recruiting new volunteers.

6.4 Tax Help Program

- 6.4.1 From 1 July to 31 October 2016, the Hume volunteer Program collaborated with the Australian Taxation Office (ATO) to run a free tax return service for our residents, called Tax Help. The ATO provided accreditation training to nine Tax Help volunteers to help more than 410 Hume residents complete their 2015/16 tax returns.
- 6.4.2 The Hume Volunteer Gateway Program has again partnered with the Australian Taxation Office (ATO) to run a free tax return service for Hume residents from 1 July to 31 October 2017.

7. CONCLUSION:

The ongoing successful delivery of the Hume Volunteer Gateway Program has demonstrated positive benefits of helping to improve people's lives in the Hume community. Volunteers support many services that respond to the needs of the community and organisations. The Volunteer Conference has provided an opportunity to promote the Volunteer Gateway program to more than 76 people who are seeking to strengthen their practice and the work of the organisations they contribute to.

REPORT NO:	CC053
REPORT TITLE:	2018 Community Grants Program - Councillor Nominations
SOURCE:	Romany Amarasingham, Coordinator Community Development
DIVISION:	Community Services
FILE NO:	HHCC12/156
POLICY:	Social Justice Charter
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. <i>Community Grants Program Terms of Reference</i>

1. SUMMARY OF REPORT:

This report outlines the assessment process for the 2018 Community Grants Program and seeks to appoint three (3) Councillors to serve on the Councillor Assessment Panel (CAP) in line with the Community Grants Assessment Panel Terms of Reference. The Panel will be responsible for preparing the Community Grants funding allocation recommendations for Council consideration.

2. RECOMMENDATION:

That Council:

2.1 nominates three Councillors (one from each Ward) to the 2018 Community Grants Councillor Assessment Panel (CAP).

3. LEGISLATIVE POWERS:

The provision of grants is a function of Council as specified by the Local Government Act 1989.

4. FINANCIAL IMPLICATIONS:

Provision has been made within the 2017/18 budget for \$370,000 to be allocated toward Community Activity, Innovation and Partnership Community Grants funding. This figure includes \$74,811.00 for pre-committed Partnership funding, leaving a balance of \$295,189.00 for 2017/18 applications.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The assessment of grant applications will be considered within the context of Council's Pathways to Sustainability - an Environmental Framework.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The assessment of grant applications will be considered within the context of Council's Pathways to Sustainability - an Environmental Framework.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Community Grants Program is underpinned by Council's Social Justice Charter 2014 (SJC) to ensure a human rights based approach in Council's decision making process. The SJC recognises that every citizen has the right to a quality of life that allows them to freely realise their potential. The SJC seeks to advance a fair and just society and to promote respect for every citizen, encourage community participation, strengthen community wellbeing and reduce the causes of disadvantage.

REPORT NO: CC053 (cont.)

8. COMMUNITY CONSULTATION:

The 2013 Community Grants Review, which included community input, guided and shaped how the Community Grants Program is currently delivered. During 2017 Council is undertaking an evaluation of the Community Grants program and surveying previous applicants with a view to support continuous improvement. An evaluation report will be provided to Council following the conclusion of the evaluation process.

9. DISCUSSION:

9.1 The Community Grants Program assists community groups and organisations to provide programs and activities that support the implementation of Council's Social Justice Charter. The program is a competitive process, with structured criteria and multiple panel assessments to ensure best use of Council funds via a rigorous and accountable process.

9.2 Through the Community Grants Program annual, biannual and in some cases triennial funding is made available under the following categories:

9.2.1 Community Activity Grants (up to \$2,000): to assist local groups with the ongoing costs of providing services and activities to meet the social, recreational and support needs of Hume City residents. These costs may include, incorporation costs, insurance, promotion, small equipment purchases and room hire.

9.2.2 Community Activity Recurrent Funding (up to \$2000): assists community groups who successfully applied through the 2016 and 2017 Community Grants program to complete a shorter application stating they require the same amount of funding for the same activities as the previous years application.

9.2.3 Innovation Grants (up to \$5,000): to encourage new ideas, sustainable projects and collaborations of substantial benefit to the Hume community.

9.2.4 Partnership Grants Tier 1 (up to \$10,000 annually for a period of up to 3 years) and Partnership Grants Tier 2 (up to \$20,000 per annum plus external matching funds of up to \$10,000). This category aims to build greater partnerships between the successful applicants and Council, to address identified community needs.

9.3 The 2018 Community Grants Program utilises the *SmartyGrants* online application system. Information sessions, community support sessions and a grants writing workshop have been delivered in the three principle population centres to support and assist community members to access this application process. Community feedback, on the support provided to date, has been very positive.

9.4 To govern the assessment process for the Community Grants Program, and to guide the Councillor Assessment Panel, a Terms of Reference (TOR) was adopted by Council on 12 August 2014 (CW365). The TOR outlines the role, requirements and responsibilities of panel members including declaration of any conflict of interest (**see Attachment 1**).

9.5 The assessment process is divided between three panels made up of:

9.5.1 Community Development and Learning Assessment Panel (CDLAP) – responsible for the assessment of Community Activity Grants.

9.5.2 Officer Assessment Panel (OAP) – responsible for the assessment of Innovation and Partnership Grants.

9.5.3 Councillor Assessment Panel (CAP) – responsible for reviewing the CDLAP and the OAP assessments and for making recommendations for Council consideration on the allocation of funds.

REPORT NO: CC053 (cont.)

- 9.5.4 Assessments by CDLAP and the OAP will begin in August following the closing date for applications.
- 9.5.5 The criteria applied to be eligible for a Hume City Council Community Grant is that an organisation must be 'not for profit', incorporated⁽¹⁾, have an ABN, have no debt to Council and deliver the proposed activities and projects within Hume. All applications have been subjected to a rigorous process with Officers ensuring that all applications meet the eligibility criteria prior to CAP consideration.

10. CONCLUSION:

Council's Community Grants Program plays a central role in Council's commitment to social justice, inclusion and community capacity building. This report outlines the key elements of the assessment process that underpins the Community Grants Program and seeks nominations for Councillor Representation on the CAP.

(1) A newly emerging group who is not incorporated may apply for a Community Activity Grant, provided they commit to becoming incorporated in the following year.



COMMUNITY GRANTS ASSESSMENT PANEL(S)

Terms of Reference

1. Purpose

The Hume City Council Community Grants assessment process will be guided by the principles of the Social Justice Charter.

The review and rating of Community Grant applications for all categories will be conducted by the following Panel(s):

- Community Development & Learning Assessment Panel (CDLAP);
- Officer Assessment Panel (OAP); and
- Councillor Assessment Panel (CAP).

The Community Grants assessment process has been designed to ensure efficient use of both the Councillors' and Officers' time and a fair and transparent process.

2. Panel Membership

Community Development & Learning Assessment Panel (CDLAP)

Community Activity Grants will be assessed by the Community Development & Learning Team. Each application will be allocated to a panel member for assessment. This Panel will be chaired by the Community Development Officer.

Officer Assessment Panel (OAP)

Innovation and Partnership Tier 1 & 2 Grants will be assessed by the OAP, comprising of representatives from the Departments across Council.

The Manager of Community Development & Learning, in consultation with the Coordinator Capacity Building will invite Department Managers to appoint staff to participate in the OAP. The Coordinator Community Capacity Building will chair this Panel.

Councillor Assessment Panel (CAP)

The Councillor Assessment Panel will comprise of three nominated Councillors' (representing each of the Hume City Wards of Aitken, Jackson's Creek and Meadow Valley) and five Council Officers (the Chair from each Assessment Panel, or their nominees) Director Community Services, Manager Community Development and Coordinator Community Development. The Panel is chaired by the Manager Community Development & Learning. The purpose of this Panel is to prepare recommendations for the allocation of grant funds for Council consideration.

3. Declaration of Interests

Panel members from all assessment categories will be provided a copy of, and are required to read, Councils' Conflict of Interest Information Booklet prior to any Panel discussions.

A Panel member with a conflict of interest or perceived conflict of interest in any application must declare their interest in writing on the form provided, prior to discussion about the application. The form is to be handed to the Chair of the Panel, and the person will be requested to leave the room while the Panel considers and/or discusses the application.

4. Resourcing

Copies of appropriate Community Grant applications and the relevant assessment forms will be made available to Panel members through the SmartyGrants online system. Access to the web based system will be given to Panel members at the first meeting and training session. Training on how to use the system will be scheduled with Panel members in their relevant groups.

Following assessment training, all Panel members will only be given access to relevant applications which require their assessment. All assessment documentation will be made available through the online system at the first meeting.

5. Meetings

All necessary meetings will be convened by the relevant Chair. Dependent on the number of grant applications received, the number of the Panel meetings may need to be increased to complete the assessment process.

6. CDL Assessment Process

- 6.1. The CDLAP will assess all applications submitted under the Community Activity Grant category, including any grants that have been reclassified to this category.
- 6.2. Applications will be allocated to each Panel member for assessment.
- 6.3. The CDLAP will meet only once, to be briefed as a group on the online assessment process and to conduct a number of initial applications as a group. Subsequently, Panel members are required to complete the remainder of allocated assessments within 10 working days.
- 6.4. The reason(s) for a determination of ineligibility must be recorded on the Community Grants Assessment Form.
- 6.5. Following the assessment process the Community Development Officer and Grants Administrator will determine the averages of the assessment scores awarded to each application and convert to a percentage score.
- 6.6. The percentage scores will determine the application's ranking for recommendation of a grant offer.

7. OAP Assessment Process

- 7.1. In the case of Innovation and Partnership Grants, the Chair and Coordinator Community Development will initially determine which, if any, applications are ineligible and those applications which it is proposed to reclassify to other grant categories.
- 7.2. The reason(s) for a determination of ineligibility/reclassification must be recorded on the Community Grants Assessment Form.
- 7.3. Panel members will consider the Chair's determination of the applications for reclassification at the first Panel meeting. If the Panel agrees with the Chair's determination, those applications will be reclassified, without further consideration. If the Panel members disagree, they will each explain their reasoning to other members and the reclassification status will be determined by majority opinion.
- 7.4. If a Partnership Tier 1 or 2 application is reclassified as an Innovation Grant, the process will be managed by the OAP. If an application is reclassified to a Community Activity Grant, the Chair of the CDLAP will allocate assessment of the application through the CDLAP.
- 7.5. Should an application require 'specialist knowledge' to assist with assessment, the OAP may request the advice of a relevant Council Officer prior to making a recommendation.

- 7.6. If an assessment is unable to be completed because additional information is required, the Chair or their delegate will contact the applicant to obtain the required information.
- 7.7. If all assessments have not been completed by the scheduled timeframe allocated, additional OAP meetings may be required to complete the process of assessment.
- 7.8. The Panel may consider other matters influencing the terms and conditions of the offer to be made to the applicant, having regard to any issues/matters identified during the assessment process, and recommend the grant amount.
- 7.9. After the OAP has settled on those applications to be considered as Innovation and Partnership Grants, the decision will be recorded and prepared as a summary for the CAP's consideration.
- 7.10. Following the assessment process the Community Development Officer and Grants Administrator will determine the averages of the assessment scores awarded to each application and convert to a percentage score. The percentage scores will determine the application's ranking for recommendation of a grant offer.
- 7.11. The lowest ranking applications will be the first applications to be eliminated or to have their recommended grant amounts reduced, should total grants requested exceed total available funds.

8. CAP Assessment Process

- 8.1. The applications and CDLAP & OAP Panel recommendations will be referred to the Councillor Assessment Panel (CAP) for assessment.

The CAP will:

- i) Review and confirm the applications determined as ineligible;
- ii) Review and assess the reclassified applications;
- iii) Review and assess the Partnership Grant applications;
- iv) Review and assess the Innovation Grant applications;
- v) Review and assess the Community Activity Grant applications;
- vi) Seek further information where required on particular applications; and
- vii) Make final recommendations to be considered by Council on all applications.

- 8.2. A further OAP meeting may then be conducted to consider any issues/questions raised by the CAP.

9. Reporting

The Community Development Officer will prepare the final Community Grants Council report and recommendations for Council consideration, with the approval of the Coordinator Community Development and Manager Community Development and Learning.

Council's determination is final; however reasons for an ineligibility ruling can be made available to unsuccessful applicants.

REPORT NO:	CC054
REPORT TITLE:	Fit2Drive Research and Evaluation Report
SOURCE:	Cecilia Brady, Coordinator Community Centres and Emergency Recovery
DIVISION:	Community Services
FILE NO:	HCC13/456
POLICY:	Community Safety Action Plan 2014 - 2018
STRATEGIC OBJECTIVE:	2.2 Strengthen community safety and respectful behaviour.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report presents a summary of the evaluation findings of the Hume City Council's (HCC) involvement in the Fit to Drive (F2D) program. The F2D program is a road safety education workshop targeted at year 11 students. For twelve years, HCC has funded F2D workshops for all secondary schools within the municipality.

2. RECOMMENDATION:

That Council:

- 2.1 continues to invest in the F2D Program as one of its transport safety initiatives.**
- 2.2 explores opportunities to curtail increasing costs associated with funding F2D workshops as outlined in Section 6.4.**
- 2.3 increases involvement in the monitoring and delivery of F2D workshops to increase effectiveness and ensure good governance as outlined in Section 6.4.**

3. LEGISLATIVE POWERS:

As specified in the Local Government Act 1989, a key function of Council is to advocate and promote proposals which are in the best interest of the local community. The Community Safety Action Plan outlines the actions to be undertaken by Council to improve transport safety in Hume City, and complimented by the Road Safety Plan.

4. FINANCIAL IMPLICATIONS:

- 4.1 Council funds the delivery of F2D workshops to schools within the municipality. This has cost Council approximately \$245,773 over 12 years. Additional to costs associated with funding the F2D workshops have been staff time and resources to administer and manage the program.
- 4.2 Council has provided \$27,675 in the 2017/18 budget towards the cost of delivering F2D workshops to every Secondary School in Hume.
- 4.3 A Community Roads Safety Grant from VicRoads, of up to \$12,000, has been approved and allocated to Council to help subsidize the cost of delivering the F2D Program in 2017/18. This grant will help offset Council's contribution of \$27,675 for the 2017/18 financial year.

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5. COMMUNITY CONSULTATION:

The Organisational Performance and Engagement Department, in collaboration with the Community Development and Learning Department, conducted the evaluation. A mixed methods approach including analysing responses to questions on the appropriateness, efficiency and effectiveness of the F2D program. Data was collected and analysed from stakeholder interviews (e.g. program deliverers, teachers), HCC program records, and secondary sources; the latter including F2D student evaluation data, academic literature and media items.

6. DISCUSSION:

6.1 Background to Evaluation

6.1.1 For the past 12 years, HCC has funded F2D workshops to be delivered to all students that attend secondary schools in the Hume City municipality. Funding F2D workshops forms a key part of HCC's community and road safety initiatives.

6.1.2 The F2D Foundation describe F2D workshops as:

The F2D Year 11 Workshop is a half-day session conducted in schools with all students in the year level. The workshop experience supports them to make good decisions when faced with risky driving situations, both as passengers, and in terms of their future driving safety. F2D is about changing attitudes and behaviours - not their driving skills.

6.1.3 Annually, HCC community safety initiatives are evaluated as part of the Community Safety Action Plan. Item 6.2.1 of the Plan states 'evaluation of a minimum of one community safety program and/or process each year.' Due to HCC's longstanding involvement in the F2D program (12 years), F2D was the program to be evaluated for 2016. The following guiding questions have informed the evaluation:

6.1.3.1 What has been the reach of the F2D program?

6.1.3.2 How effective is the F2D program?

6.1.3.3 How appropriate is the F2D program?

6.1.3.4 Is the F2D program an efficient use of HCC resources?

6.2 Findings: Reach and Costs

6.2.1 Over the 12 years of HCC funding F2D workshops, more than 24,481 Hume secondary students have participated. Each year nearly all Hume secondary schools are involved. Aside from the F2D road safety message directly reaching students at F2D workshops, minimal additional reach of the message into the broader school or surrounding community has been achieved.

6.2.2 The total cost of HCC involvement has been approximately \$245,773 paid to the F2D Foundation to deliver F2D workshops. In addition, HCC staff time and resources have been devoted to program administration and management. The Hume City Council funded program has supported all secondary schools in the municipality with 50 per cent delivered in government schools, 40 per cent in private schools and the remainder has gone to specialist schools (10%).

6.2.3 In 2015/16 the delivery of the F2D workshops represented over 40 per cent of HCC Community Safety budget. The cost of HCC involvement in funding F2D workshops is significantly higher than other Councils' involvement.

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- 6.2.4 The monetary costs to HCC of funding F2D workshops have continued to increase. On a cost per student basis, the costs have nearly doubled (\$6.60 per student in 2005 to \$12.96 in 2015) over the 12-years duration of HCC involvement. Factoring in inflation where \$6.60 would be \$8.56 in 2015, the current cost of \$12.96 represents a \$4.40 increase per student above inflation. Due to the new F2D workshop-costing model based on location (across Victoria) and student numbers, the cost per student now varies significantly. In 2015 the lowest cost was \$10.66 per student versus the highest cost of \$30.17 per student.
- 6.2.5 Considering the context of the Hume City municipality, as a high growth region with a relatively young population, the costs to HCC of funding F2D workshops will continue to increase. Such a continual cost increase may be difficult to sustain due to the introduction of rate capping, changes in State Government youth road safety initiatives and competing community safety concerns.

6.3 Findings: Effectiveness and Appropriateness of F2D

- 6.3.1 Based on F2D student evaluation data, F2D workshops seem to have a positive effect on students' attitudes and behaviours towards road safety. For instance:
- 6.3.1.1 seventy per cent of students' state they will 'all' to 'most of the time' use the F2D strategies presented, while only five percent state they will never use the strategies
 - 6.3.1.2 students rated their main learnings to be planning how to avoid a risky driving situation, having more confidence to speak up and knowing what to say if they are in a risky situation
 - 6.3.1.3 two hundred and six students reported having used F2D strategies presented.
- 6.3.2 When compared with the literature on effective secondary school road safety education, the F2D workshops are:
- 6.3.2.1 reaching the target audience of young people in the process of learning to drive
 - 6.3.2.2 premised on behaviour change theory specific to youth characteristics with age appropriate learning strategies.
- 6.3.3 F2D workshops were deemed appropriate by most teachers and delivery partners interviewed. Of the Council Officers interviewed, there were mixed views on the appropriateness of F2D workshops. Some Officers reported F2D workshops an appropriate mechanism to communicate road safety, while others had reservations.
- 6.3.4 Alternative road safety programs do exist. Currently, F2D workshops have the support of State Government departments, such as DET and VicRoads.

6.4 Future Directions

- 6.4.1 The Victorian Government has committed to implement a suite of education and training programs referred to as the Young Driver Safety Package (YDSP). One of the YDSP initiatives is the Practical Safe Driver Program which will be targeted at Year 10 students (or equivalent) and will link with the Victorian curriculum. Once, this suite of initiatives is finalised (est. 2018) HCC should reassess its involvement in the space of youth road safety. Prior to implementation of the 'Young Driver Safety Package', the following suggestions have been made on the assumption of HCC continuing to fund F2D workshops:

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- 6.4.1.1 Explore opportunities to curtail increasing costs associated with funding F2D workshops. Opportunities to consider include:
- (i) Schools providing a small payment (e.g. \$250) per F2D workshop; similar to other councils.
 - (ii) Exploring the possibility of holding larger, potentially multi-school, F2D workshops to leverage additional cost saving under the new F2D workshop-cost model.
 - (iii) Consider a cap on F2D workshop funding from HCC and funding criteria to consider equity.
- 6.4.1.2 Increase HCC involvement in the monitoring and delivery of F2D workshops to increase effectiveness and ensure good governance. Including:
- (i) Tightening the school funding requirements to develop a longer-term road safety program by stipulating the inclusion of road safety schoolroom content and other programs, such as Keys Please.
 - (ii) Leveraging HCC (e.g. Hume Pride) and non-HCC (e.g. school newsletters) communication channels to further disseminate the message of road safety.
 - (iii) An update to Council regarding the F2D program as part of the annual report to Council on the progress of the Community Safety Action Plan.

7. CONCLUSION:

- 7.1 To date, the twelve years of HCC involvement in funding F2D workshops throughout the municipality has resulted in:
- more than 24,481 Hume secondary students having participated in a F2D workshop
 - nearly all schools being involved annually
 - HCC has contributed \$245,773 to the F2D Foundation to deliver F2D workshops.
- 7.2 The student evaluation indicated that the F2D workshops had a positive effect on students' attitudes and behaviours towards road safety. The literature on effective road safety education also supports much of the F2D approach. F2D workshops were deemed appropriate by most teachers and delivery partners interviewed.
- 7.3 The costs to HCC have risen due to increasing student numbers within the Hume municipality and increases associated with the workshop costing model. These costs are predicted to increase into the future. As another future consideration, the Victorian State Government is currently developing a suite of youth focus road safety education initiatives.

REPORT NO:	CC055
REPORT TITLE:	Social Justice Charter Annual Report 2017
SOURCE:	Julie Andrews, Community Capacity Building Coordinator
DIVISION:	Community Services
FILE NO:	HCC07/47
POLICY:	Social Justice Charter 2014
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. <i>Social Justice Annual Report 2017</i>

1. SUMMARY OF REPORT:

- 1.1 This report is to inform Council of the progress and outcomes of the current three Social Justice Charter (SJC) Action Plans which are at various stages of implementation:
 - 1.1.1 Reconciliation Action Plan (RAP) – Final year of implementation
 - 1.1.2 Multicultural Action Plan (MAP) – Third year of implementation
 - 1.1.3 Community Safety Action Plan (CSAP) – Second year of implementation.
- 1.2 This report is in accordance with the commitment to accountability to provide an annual progress report on the achievements and key outcomes of the SJC and the Action Plans. The report covers the period 1 July 2016 to 30 June 2017.
- 1.3 The Disability Action Plan review that commenced in April 2016 resulted in the incorporation of the DAP into the Council Plan. Achievements and outcomes relevant to people with a disability are reported in Council's Annual Report.

2. RECOMMENDATION:

That Council adopts the Social Justice Charter Annual Report 2017.

3. LEGISLATIVE POWERS:

- 3.1 The *Local Government Act (1989)* stipulates that the “primary objective of a Council is to endeavour to achieve the best outcomes for the local community having regard to the long term and cumulative effects of decisions”. Furthermore Councils must give regard to the objective “to improve the overall quality of life of people in the local community”.
- 3.2 The Hume City Council SJC aims to advance a fair and just society and to promote respect for every citizen, encourage community participation, strengthen community wellbeing and reduce the causes of disadvantage. Within the Charter, the definition of Social Justice includes: “...that every effort should be made to reduce economic and social inequality. All people should be guaranteed equal human rights and all people should be enabled to participate fully in society”.

4. FINANCIAL IMPLICATIONS:

There are no financial implications arising from this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability considerations arising from this report.

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6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The Social Justice Action Plans, developed within the Social Justice framework, ensure that the organisation delivers services and activities that aim to redress disadvantage and increase participation in community life by building community resilience. It is well documented that communities that are more engaged, connected and resilient in general are also more resilient to climate change impacts. Activities outlined in the SJC Action Plans include services and programs that engage and educate community members about actions to reduce the incidence of inefficient and costly home energy use, encouraging improved thermal comfort despite increased impacts of heatwaves and rising energy costs.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The SJC provides a framework for the organisation to ensure the rights of the Hume community are upheld. This framework not only meets the obligations of the Charter of Human Rights and Responsibilities Act Vic (2006) but strengthens the City's commitment to Social Justice by providing a policy platform from which Council can deliberatively work to redress disadvantage. The SJC Action Plans the: DAP, RAP, MAP and the CSAP demonstrate how Council's commitment to the application of the Charter of Human Rights and Responsibilities Act Vic (2006) is put into action.

8. COMMUNITY CONSULTATION:

8.1 The Aboriginal Partnership Group (APG) consists of a membership of Aboriginal service providers and community members who have provided ongoing support and advice on the implementation of the RAP.

8.2 The MAP implementation is supported by advice from the Multicultural Action Plan Working Group (MAPWG). Representation on this Group consists of service providers who support a range of programs to Hume City's diverse community, including new arrivals, refugees and asylum seekers.

8.3 The Hume Community Safety Advisory Committee (CSAC) continues to inform Hume City Council regarding priorities and actions in relation to community safety initiatives within the framework of the CSAP. The CSAC is attended by a variety of representatives from across the community including Victoria Police, WHLLEN (L2P Program), Community Health, Department of Health and Housing (Public Housing), Women's Health in the North and local retail and traders, residents associations and neighbourhood houses.

8.4 As part of the Consultations for the 2017-2020 Council Plan, a workshop was held in January 2017 with Hume Disability and Access Inclusion Forum members, including community members and service providers. The consultation results informed the development of the Council Plan actions, incorporating the Disability Action Plan.

8.5 Oversight and implementation of the DAP, RAP and MAP is managed internally by the respective Social Inclusion Committees which are chaired by the Director of Community Services with cross departmental representation. These groups are responsible for tracking progress of the implementation of the Action Plans, identifying professional and service development opportunities to build the organisation's capacity to provide equitable access to services and programs for the population groups identified in the SJC Action Plans.

9. DISCUSSION:

9.1 COMMUNITY SAFETY ACTION PLAN 2015 - 2019

9.1.1 This is the second annual report on the progress and achievements of the CSAP and covers the period 1 July 2016 to 30 June 2017. There has been significant progress made in the actions undertaken by Hume City Council in collaboration with key stakeholders. Of the 58 actions included in the CSAP, information on 49 actions is reported on for this period, either completed or on going.

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Many of the CSAP actions were developed to be ongoing and progressively implemented each year over the four year lifespan of the CASP. Delivery of ongoing actions is subject to the availability of key stakeholders to partner with Council to deliver outcomes.

- 9.1.2 Highlights achieved through the CSAP in the period from 1 July 2016–30 June 2017 are included in the 2017 CSAP 2017 Annual Update (**Attachment 1**).

9.2 MULTICULTURAL ACTION PLAN 2014 – 2018

9.2.1 In the third year of implementation there has been significant progress building on actions delivered in previous years. The delivery of key achievements and outcomes has been undertaken in collaboration with a range of community service partnerships. Of the 45 actions included in the MAP, information on 40 actions is reported on for this period, either completed or on-going.

9.2.2 Highlights achieved through the MAP in the period from 1 July 2016 to 30 June 2017 are included in the MAP 2017 Annual Update (**Attachment 2**).

9.2.3 The MAPWG continue to provide support and advice on the implementation of the MAP. Established in 2014 the MAPWG membership remains strong and diverse in representation and continues to advocate on behalf of Hume City's multicultural community to all tiers of government as well as link community to Council's services, activities and projects.

9.3 RECONCILIATION ACTION PLAN 2013 – 2016

9.3.1 In the final year of implementation, there have been significant achievements in advancing Reconciliation to combat racism and prejudice and to educate community about the shared history of Aboriginal and Torres Strait Islander people within the broader community. Of the 19 Actions included in the RAP, all actions have been delivered. Some actions have been delivered to a greater breadth and depth than others mainly due to the funding and resourcing in certain areas. For example, the actions supported by the early year's staff have developed significantly over the 4 year implementation of the RAP supported by the Aboriginal and Torres Strait Islander Parent Engagement Worker, Parent as Teacher Worker and Maternal and Child Health Nurse. Of the 19 RAP actions, information on 12 actions is reported on for this period. 11 actions have been met and 1 action has not been completed.

9.3.2 Highlights achieved through the RAP from the 1 July 2016 to 30 June 2017 are included in the RAP 2017 Annual Update (**Attachment 3**).

9.3.3 The review of the RAP 2013 -2017 has commenced. Internal stakeholder consultation with Council staff and the APG has been completed. The development of a draft RAP 2018-2022 is in progress in preparation for community and stakeholder consultation.

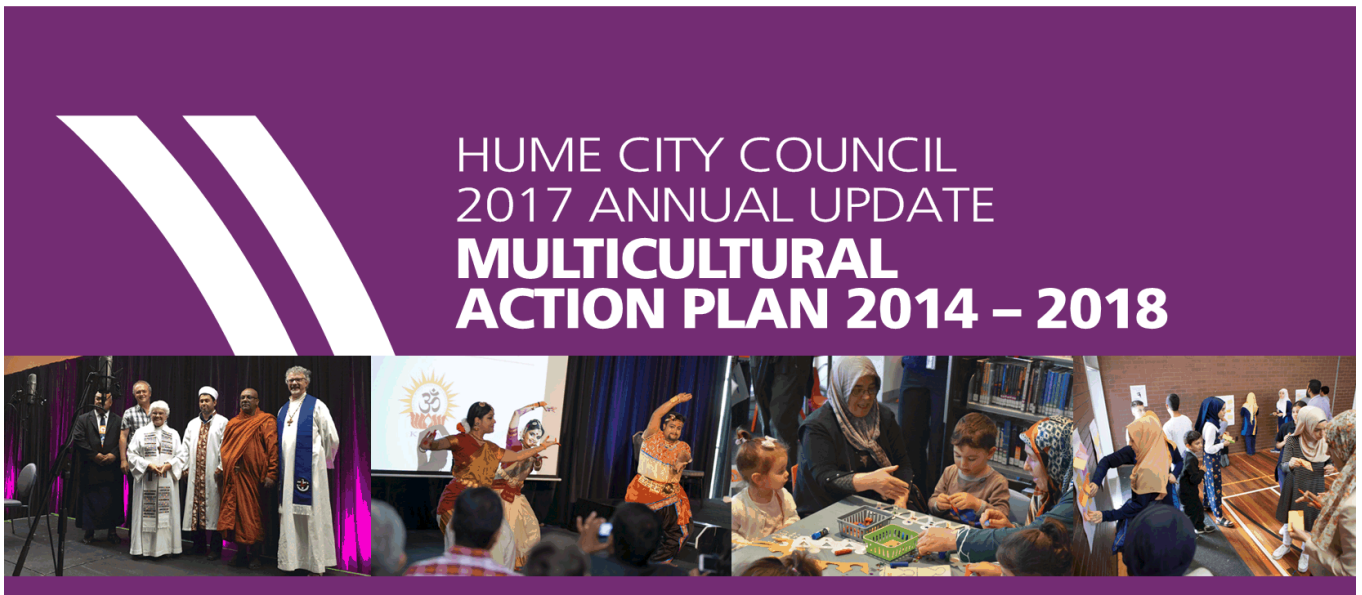
10. **CONCLUSION:**

10.1 Hume City Council remains committed to the principles of Social Justice which have underpinned the development and implementation of the CSAP, MAP and RAP. A significant amount of activity has been undertaken in implementing the Social Justice Action Plans for the 2016 -2017 period and Council Officers will continue to work in partnership with the community and service providers to advance this work.

10.2 The RAP is currently being reviewed and a draft RAP 2018- 2020 will be presented to Council for consideration in October 2017.

10.3 The outcomes for people with a disability are recorded in Councils Annual Report 2016 – 2017.

10.4 The next progress report on the Social Justice Action Plans will be prepared for Council's consideration by September 2018.



The Multicultural Action Plan (MAP) was adopted by Council in April 2014 for the period 2014 – 2018. This summary report presents some of the highlights and achievements of the MAP and covers the period 1 July 2016 to 30 June 2017.

The MAP has been developed within Hume City Council’s Social Justice Policy Framework. Three themes are actioned in the MAP:

- 1. Information**
Two way communications between Council and the community is crucial. This theme aims to improve the community’s access to appropriate services and easy to understand information from Council.
- 2. Access and Participation**
Actions identified in this theme aim to improve the health, wellbeing and social inclusion of the multicultural community by increasing engagement and partnerships with the local community and other stakeholders.
- 3. Advocacy**
Advocating alongside the multicultural community, Council aims to promote and protect the human rights of the community and increase access to services and infrastructure. This theme aims to build the capacity of the Hume community to advocate for their needs.



2016 – 2017 Key Projects:



Threads is a series of words and quotes from twelve people originally from Bhutan, India, Iraq, Kazakhstan, Nigeria, Somalia, Sri Lanka and Turkey, living in Craigieburn and Roxburgh Park. **Threads** became part of the exhibition at the Gee Lee-Wik Doleen Gallery, *Soul, Spirit, Self*, which features two local artists from migrant backgrounds, who joined with members of the local community to share their journey of settlement. The project included the creation of postcards featuring the artists' work and the story of settlement by a local community member. The series of postcards are a resource that can be utilised to share experiences of migration and settlement, through storytelling. The postcards will be distributed at events and festivals with the aim of informing the broader community about the lived experiences of the journey of migration and settlement.



Advancing employment pathways increased to support Hume City's multicultural community, including the **Local Jobs for Local People** program which assisted over 60 new migrants and refugees over the last financial year to pathways into employment. 30 new migrants and refugees were placed into employment as a result of the program.

The **Broadmeadows Jobs Fair** was hosted in August 2016 providing Hume residents, including migrants and refugees, direct access to employers, employment service providers and over 1,000 employment opportunities. Chaldean, Arabic, Vietnamese, Singhalese, Assyrian and Turkish interpreters supported the event.

2016 – 2017 Highlights:

- ✓ The Youth Transition Support Pilot, implemented in partnership with the Brotherhood of St Laurence, employed a Youth Labour Market Facilitation Officer to support the economic inclusion of young newly arrived migrants and refugees.
- ✓ Council in collaboration with the Hume Interfaith Network coordinated a Community Resilience Forum in May 2017 to explore how the community can be supported when experiencing issues such as racial vilification.
- ✓ In September 2016, the Hume Interfaith Network Youth Group was invited by the Social Cohesion and Community Resilience Ministerial Taskforce, to present on identified issues of importance to local young people in Hume. This helped to raise awareness of the work undertaken by the Group, through the community consultation project titled *One Community Many Faiths – Understanding Social Cohesion in Hume*.
- ✓ Continued enhancement of Council's online communications including, translated text, video and audio. Council's mobile App has been translated into various community languages including Italian, Greek, Vietnamese and Turkish.
- ✓ Community Hubs Program extended to establish three new sites in Roxburgh Park and Craigieburn to support settlement of refugees relocating to Hume City. Community Hubs bring local information and services around education, health, community and settlement into a familiar and friendly place. Located in primary schools, services are easily accessed by parents and carers. In the first half of 2017, Hume's 12 Community Hubs offered 31 supported playgroup sessions each week.
- ✓ The Hume Volunteer Gateway (HVG) has increased the promotion to multicultural groups with the aim of providing volunteering opportunities to Hume City's diverse community. Currently there are more than 110 actively registered organisations. There has been a 26.7% increase in the number of organisations and community groups registering with the HVG during the past 6 months (2017) in comparison to the same period in 2016.
- ✓ Council delivered an education session in March 2017 on waste and recycling to over 100 newly arrived residents as part of the Adult Migrant English Program (AMEP) at Meadow Heights Learning Centre.



HUME CITY COUNCIL 2017 ANNUAL UPDATE **RECONCILIATION ACTION PLAN 2013 – 2017**



The Reconciliation Action Plan (RAP) was adopted by Council in April 2013 for the period 2013 – 2017. This is the final annual report summary for this plan and covers the period from 1 July 2016 – 30 June 2017.

As a result of community consultation, three themes have been identified in the RAP. These themes are as follows:

1. Respect / Inform

Promoting respect and recognition for Aboriginal and Torres Strait Islander people through enhanced two-way communication between Council and community.

2. Relationships / Access and Participation

Building stronger relationships between Aboriginal and Torres Strait Islander people and the broader community, to strengthen community connection through shared learning.

3. Opportunities / Advocacy

Advocate for and with Aboriginal and Torres Strait Islander people on Social Justice Issues.



Hume currently has the fourth largest Indigenous population in Greater Melbourne



2016 – 2017 Key Projects:

Council provides assistance to Aboriginal and Torres Strait Islander children with a disability through the school holiday program **Deadly Kids**, supporting children and families in partnership with Northern Support Services (NSS). The program fosters a person-centred and family-centred approach that recognises the diversity of the community. Programs are based on a self-directed approach and have played an important role in helping families to access other disability services. An average of nine children attend the program each school holiday period.

Capital works improvements at **Westmeadows Indigenous Garden** have recently been completed. These improvements have included upgrades to the indoor and outdoor meeting/gathering areas, barbeque facilities, all access carpark and walking paths and the inclusion of an accessible toilet.

The **Boorais in Hume**, a supported playgroup for Aboriginal and Torres Strait Islander community members, continues with a significant increase in the number of children and families attending the service. To further embed cultural heritage, children are encouraged to offer an acknowledgement at the start of each group. The Boorais in Hume program has expanded to an additional playgroup being offered in Craigieburn. Families are attending regularly including fathers and grandfathers. This group links in to the Elders Planned Activity Group providing a whole of life opportunity to share knowledge about services available and community networks.

The **Boorais Maternal Child Health Nurse (MCH)** continues to provide access to key age and stage assessments for Aboriginal and Torres Strait Islander families. This year MCH client visits increased by 5.6%. Families are linked to early year's services such as Early Kinder with an increase in the number of children attending from 6 in 2016 to 13 in 2017 and preschool enrolment with an increase from 21 children in 2016 to 34 children in 2017.

The **Elders on the Move** program provides a responsive service focused on Aboriginal and Torres Strait Islander Elders. On average, 17 Elders attend the program, with the aim of enhancing and increasing the participation of individuals with their own community and also to provide knowledge and access to the broader community. The program also supports referral pathways to a range of services and has included guest speakers and visits to relevant services such as the Aboriginal Advancement League.

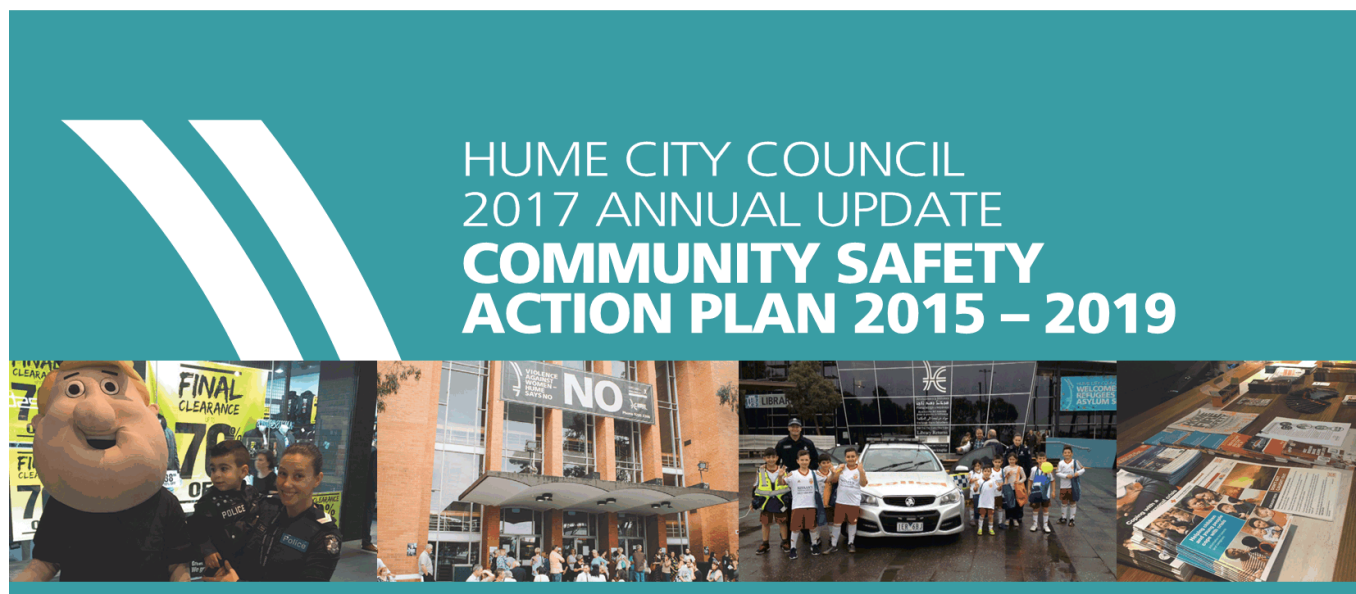
2016 NAIDOC Week included a flag raising and lunch held at Hume Global Learning Centre - Broadmeadows on 7 July, which was organised by the Aboriginal Partnership Group. Welcome to Country by Kellie Hunter commenced the ceremony and 120 people celebrated NAIDOC week, participating in the many activities offered on the day.

2016 – 2017 Highlights: 2017 Reconciliation Week Activities included:

- ✓ Creative Development Masterclass conducted by Aboriginal artist, Karen Lovett, and mosaic specialist, Libby McKinnon offered workshops at the Indigenous Education Centre Kangan Institute (Broadmeadows), Sunbury Boiler House Gallery (Sunbury) and Newbury Community Centre (Craigieburn). A total of 42 community members participated sharing stories of culture and the lived experience. The completed art work was displayed at Hume Global Learning Centre - Broadmeadows during Reconciliation Week.
- ✓ Westmeadows Indigenous Community Garden tree planting day offered the opportunity for Aboriginal and Torres Strait Islander people to share the experience of planting 218 native seedlings used for food, fibre, medicine and tools, with the Council officers and diverse community groups. Over 65 people participated.

- ✓ Council supported the annual Indigenous Education Centre Kangan Institute Ningulabul Reconciliation Lunch. The event was held at the Gunung-Willam-Balluk Learning Centre. The event provided guests with the opportunity to reflect on the meaning of reconciliation by sharing lunch and listening to stories of inspiration.





The Community Safety Action Plan (CSAP) was adopted by Council in July 2015 for the period 2015 - 2019. This is the second year of progress and achievements of the CSAP and covers the period 1 July 2016 to 30 June 2017.

As a result of community consultation, six key strategic directions for community safety have been identified in the CSAP:

1. Community Safety
2. Safety in the Home
3. Transport Safety
4. Family Violence and Women's Safety
5. Community Capacity Building
6. Partnerships, Lobbying and Advocacy

2016 – 2017 Key Projects:

Family Violence and Women's Safety

With the aim of developing and implementing primary prevention strategies to prevent family violence before it occurs. Council has initiated a range of actions:

- ✓ To increase participation of girls and women in sporting activities Council has established new female friendly change room facilities at Roxburgh Park Reserve, Sunbury Recreation Reserve, Langama Park Reserve, John Ilhan Memorial Reserve and Laura Douglas Reserve.
- ✓ Council facilitated the completion of the **Respect in Sporting Clubs Youth Ambassadors Program** in partnership with Dianella Community Health and Banksia Gardens Community Services. The project trained 20 Young Leaders to support peer groups to advance Gender Equity, Respectful Relationships and enhance Welcoming and Inclusive environments.
- ✓ The **Baby Makes 3** program includes workshops to promote respectful and equal relationships in the transition to parenthood. There are currently 15 groups meeting across the municipality.

In **2015/16**



3,097

incidents of family violence



2016 – 2017 Key Projects: *Continues*

Transport safety



Promote safe driver behaviour actions

✓ HCC continues to fund **Fit to Drive (F2D)** workshops delivered to all year 11 students attending secondary schools in the municipality. The workshop supports students to make good decisions when faced with risky driving situations, both as passengers, and in terms of their future driving safety.

As part of the 2016/17 evaluation, 70 per cent of students' stated they will 'all' to 'most of the time' use the F2D strategies presented.

✓ The **L2P Program** aims to assist Learner Drivers, between the ages of 16-20 years of age, who have been identified as facing significant barriers which may prohibit them from obtaining their 120 hours driving experience required to apply for a probationary licence.

L2P Program is delivered, in partnership, with Hume / Whittlesea Local Learning and Employment Network (HWLLEN). On the 9th May, 2017, a "100th Licence Celebration" event was held at Youth Central.

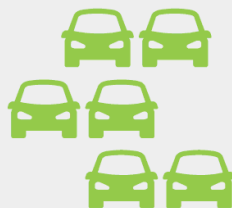
Since the establishment in 2009:

- 108 young people have successfully gained their licence through the L2P Program.
- 300 plus young people have participated in the program.
- 100 plus Mentor Supervisor Drivers have actively volunteered in the program.

In **2016**

494

cars impounded for dangerous driving (Highest rate in Victoria)



Safety in the home

Progressing assistance for the community to prepare for, respond to and recover from emergencies include:

- ✓ Fire Safety promotion has included two sessions with Melbourne Fire Brigade (MFB) offered at various Planned Activity Groups. The sessions focused on home fire safety.
- ✓ Country Fire Authority (CFA) and Council officers attended the Sunbury Market and Craigieburn Festival to distribute Home Fire Prevention information including the 'Ready for Summer / Responding to Racism' information brochure in three languages (English, Turkish and Arabic) to the CALD community.

Activities that aim to improve the safety of children in the home include:

- ✓ The **Babies in Hume** program delivered safety information and resources. A home safety checklist is distributed during home visits and infant CPR sessions are offered to first time parents and their families.

Children aged **0-4**

8.3%
presented to Hospital
Emergency for injuries



REPORT NO:	SU234
REPORT TITLE:	Conserving our Rural Environment Grant - 2017/18
SOURCE:	Bridie Wetzels, Land and Biodiversity Officer
DIVISION:	Sustainable Infrastructure and Services
FILE NO:	HCC14/160
POLICY:	-
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	<ol style="list-style-type: none"> 1. <i>Recommended Projects - 2017/18</i> 2. <i>Projects Map - 2017/18</i> 3. <i>Selection Criteria - 2017/18</i>

1. SUMMARY OF REPORT:

This report outlines the assessment process for the Conserving our Rural Environment (CoRE) Project Grant applications for 2017/18. It recommends the awarding of 26 Project Grants totalling \$185,656.94 (Attachments 1 and 2) and the funding of three additional projects that focus on monitoring and enhancing the grant program outcomes, totalling \$60,000.

2. RECOMMENDATION:

That Council:

2.1 Approves the allocation of \$185,656.94 to 26 Project Grants

2.2 Approves the allocation of \$60,000 to three additional projects that focus on monitoring and enhancing the grant program outcomes.

3. LEGISLATIVE POWERS:

3.1 The provision of the CoRE grant is within Council's power under Section 169 of the *Local Government Act 1989*.

4. FINANCIAL IMPLICATIONS:

4.1 Council's 2017/18 budget provides \$400,000 for the implementation of the CoRE grant program. The disbursement of this budget is detailed in Table 1.

4.2 A total of \$15,000 is allocated to the second year of the on-ground works monitoring program. In the 2016 program, this amount enabled ten properties to be included (Council report SU198 dated 27 February 2017).

4.3 A total of \$50,000 has been approved to fund erosion works within two Council conservation reserves in Sunbury (Council report SU120 dated 8 February 2016).

4.4 The financial implications of the recommendation are detailed in Table 2.

4.5 There are a total of 26 Project Grants recommended for funding requesting \$185,656.94 (out of \$265,000 Project Grant allocation).

Table 1. Conserving our Rural Environment budget allocation for 2017/18.

Small Grant Allocation	Project Grant Allocation	Monitoring Program Allocation	Erosion Works Allocation
\$70,000	\$265,000	\$15,000	\$50,000

REPORT NO: SU234 (cont.)

Table 2. Financial implications of the recommendations against the allocation.

Type	Cost	Difference
Project Grant Applications	\$185,656.94	\$79,343.06
Monitoring Program	\$15,000	-\$15,000
Trust for Nature	\$20,000	-\$20,000
Landscape Connectivity	\$25,000	-\$25,000
Total	\$245,656.94	\$19,343.06

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The CoRE program aims to conserve and improve rural land and the natural environmental assets on private property.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The CoRE program will assist in improving the quality and extent of native vegetation. This will improve the resilience of local ecosystems to climate change and decrease the risk of localised extinction of flora and fauna species.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

In line with the Social Justice Charter, Council aims to ensure an equitable approach is used for assessing and approving grant applications. A two-step assessment process involving Councillors and officers ensures each application is treated in accordance with the Charter.

8. COMMUNITY CONSULTATION:

8.1 Approximately 1,600 landowners were sent an Expression of Interest (EOI) postcard in March 2017, allowing nine weeks for officers to engage with interested landowners.

8.2 A total of 257 rural landowners returned the EOI. The disbursement across the two grant types is detailed in Table 3.

Table 3. Landowner Expression of Interest for the 2017/18 CoRE grant program.

Grant Type	Small Grant	Project Grant
Total	211	49

8.3 Council contacted landowners interested in the Project Grant to arrange a property visit to discuss project ideas prior to submitting an application form. Site information was gathered during this visit to assist with assessing applications and to provide land management advice to landowners.

8.4 Key documents and other supporting material designed to assist landowners with their project development were made available on Council's website.

8.5 A program launch and previous year's celebration was held on Wednesday 29 March 2017 during the EOI period and attended by approximately 60 landowners.

9. GRANT TYPES:

9.1 The Small Grant is provided as a \$300 (excluding GST) reimbursement to the landowner following submission and approval of an application form.

9.2 The Project Grant provides from \$301 up to \$10,000 (excluding GST) to assist landowners and community groups to undertake on-ground environmental works and capacity-building or engagement activities.

REPORT NO: SU234 (cont.)

9.3 The Project Grant operates under a competitive process. This grant type is demand driven. The amount the landowner applies for is determined by them obtaining at least two quotes for their project activities.

10. GRANT APPLICATIONS:

10.1 Small Grant

10.1.1 Landowners who expressed an interest in the Small Grant were sent the application form on 3 July 2017.

10.1.2 As of 25 July 2017, Council has received and approved a total of 71 Small Grant applications, a total of \$21,300.

10.1.3 A panel assessment is not required for the Small Grants. Applications are processed as they are received with applications due by 31 March 2018.

10.1.4 Officers will continue to promote the Small Grant application in Council’s rural environment newsletter, RE-Source.

10.2 Project Grant

10.2.1 Council received a total of 31 Project Grant applications requesting \$223,470.44 out of a budget allocation of \$265,000.

10.2.2 Council approved the amalgamation of the Medium Project and Large Project Grant into the one Project Grant type for the 2017/18 program (Council Report SU 198 dated 27 February 2017).

10.2.3 The amalgamation of these grant types resulted in a more efficient assessment process and reduced applicant confusion when submitting the application.

10.2.4 Since the program’s introduction in 2014 Council has received and assessed a varied number of applications each year as shown in Table 4.

Table 4. Total applications received since the grant program was introduced in 2014.

Grant Type	Small Grant	Medium Project	Large Project
2014/15	401	36	10
2015/16	232	53	20
2016/17	241	27	25
Grant Type	Small Grant	Project Grant (NEW)	
2017/18	71 (to date)	31	

11. ASSESSMENT PROCESS:

11.1 The governance for the CoRE program including the grant assessment process is modelled on Council’s Community Grants program.

11.2 A two-step assessment and approval process involving Councillors and officers ensures that each applicant is treated fairly and equitably in accordance with the Social Justice Charter.

11.3 A Terms of Reference is used to guide the assessment process to inform both the Councillor’s and officer’s roles.

REPORT NO: SU234 (cont.)

11.4 Officer Assessment Panel

- 11.4.1 The Officer Assessment Panel meetings were held on Thursday 13 July and Monday 17 July 2017.
- 11.4.2 The Panel consisted of the Manager Sustainable Environment, Coordinator Land and Biodiversity, Land and Biodiversity Officer and the Biodiversity Project Officer.
- 11.4.3 Officers scored each application against the grant selection criteria (Attachment 3). This process determined a score that was recorded from highest to lowest.
- 11.4.4 The Panel prepared a recommendations summary and included three funding options for consideration by the Executive Assessment Panel.
- 11.4.5 The Panel used 20 as the base ranking score to recommend projects for funding to the Executive Assessment Panel. Projects with a score of 20 or above scored high due to their conservation significance, the expected project outcomes and whether the applicant had a property management plan or was applying for a grant to have one developed.
- 11.4.6 This was consistent with the assessment processes in the past two years.
- 11.4.7 The Panel prepared three options for the Executive Assessment Panel's consideration for unallocated funds.

11.5 Executive Assessment Panel

- 11.5.1 The Executive Assessment Panel meeting was held on Monday 24 July.
- 11.5.2 The Panel, consisting of three nominated Councillors, the Director Sustainable Infrastructure and Services and the Manager Sustainable Environment reviewed the officer assessments.
- 11.5.3 The Panel adopted 20 as the threshold for projects to fund.
- 11.5.4 The Panel endorsed the Officer Assessment Panel recommendations to fund all Project Grant applications that had an assessment ranking score from 20 through to 33.
- 11.5.5 The Panel discussed the options proposed for unallocated funds and supported three additional projects that focus on monitoring and enhancing the grant program outcomes.
- 11.5.6 This process determined the final recommendations to be considered and presented to Council.

12. RECOMMENDED GRANTS:

12.1 Project Grants

- 12.1.1 The Panel has recommended 26 applications from the Project Grant type.
- 12.1.2 One of these includes the first application Council has received from an established community group. The Friends of Bulla Hill Railway have a strong focus on conserving the environment and have transformed their treeless property into a haven for wildlife.
- 12.1.3 If a landowner owns more than one eligible parcel of land, they are entitled to submit an application for each, as the grant applies to the property and not the owner. Three landowners submitted applications for multiple parcels of land and each has been recommended for funding for one or all of their parcels. These properties were assessed individually and met the Selection Criteria.

REPORT NO: SU234 (cont.)

12.1.4 Out of the 26 recommended applications, 24 landowners have previously been funded. A number of these projects include works directed by Land Management Plans developed and funded through previous year's programs. There are two new projects where landowners have not previously applied.

12.1.5 Four applications are not recommended for a grant as they scored below 20. One of these was ineligible, as the landowner had already completed the nominated works. While the budget has provision for the remaining three, not funding projects with very low scores will ensure that the integrity of the program is upheld, in accordance with previous years.

12.2 Additional Projects

12.2.1 In addition to recommending the funding of all Project Grant applications that have an assessment ranking score from 20 through to 33, three additional projects that focus on monitoring and enhancing the grant program outcomes are recommended. These include (with additional detail in s13.2.2):

- (a) Increasing the monitoring program budget allocation.
- (b) Paying for two properties to secure a trust for nature conservation covenant.
- (c) Developing a targeted fauna program on private rural land.
- (d) Returning unspent funds totalling \$19,343.06.

12.2.2 Out of the 26 applications with a score of 20 through to 33, 13 have expressed an interest in participating in the 2017 CoRE monitoring program. In the 2016 program, ten properties were included with a cost of approximately \$15,000. An increase in the monitoring budget would enable all properties to be included in this year's program.

12.2.3 There were 13 landowners who expressed an interest in Trust for Nature covenants on their property through their application. A conservation covenant is a legally binding agreement with landowners. Its purpose is to permanently conserve and protect the natural, cultural or scientific assets of the land. Funding conservation covenants would remove any financial barriers to the landowners and cost approximately \$20,000 in total.

12.2.4 A Landscape Connectivity Investigation was recently completed and a number of actions can now be developed and implemented as a result of the findings. A targeted Sugar Glider and Brush-tailed Phascogale nest box monitoring program involving surveys, installation and community capacity building training, would link with the findings of the plan. It would be targeted to include the current and previously funded CoRE applicants.

12.3 Funding Agreements

12.3.1 All applicants will be notified of the outcome of their application by letter. Applicants who are successful will be required to enter into a funding agreement and will be provided with on-going project support by officers.

12.3.2 Applicants who are unsuccessful will continue to access support from Council through contact with officers, the opportunity to attend field days and workshops and receive information from Council's RE-Source newsletter and website.

12.3.3 All grant recipients will be required to comply with standard conditions of the grant and those developed in relation to their particular project. These conditions will be outlined in the funding agreement.

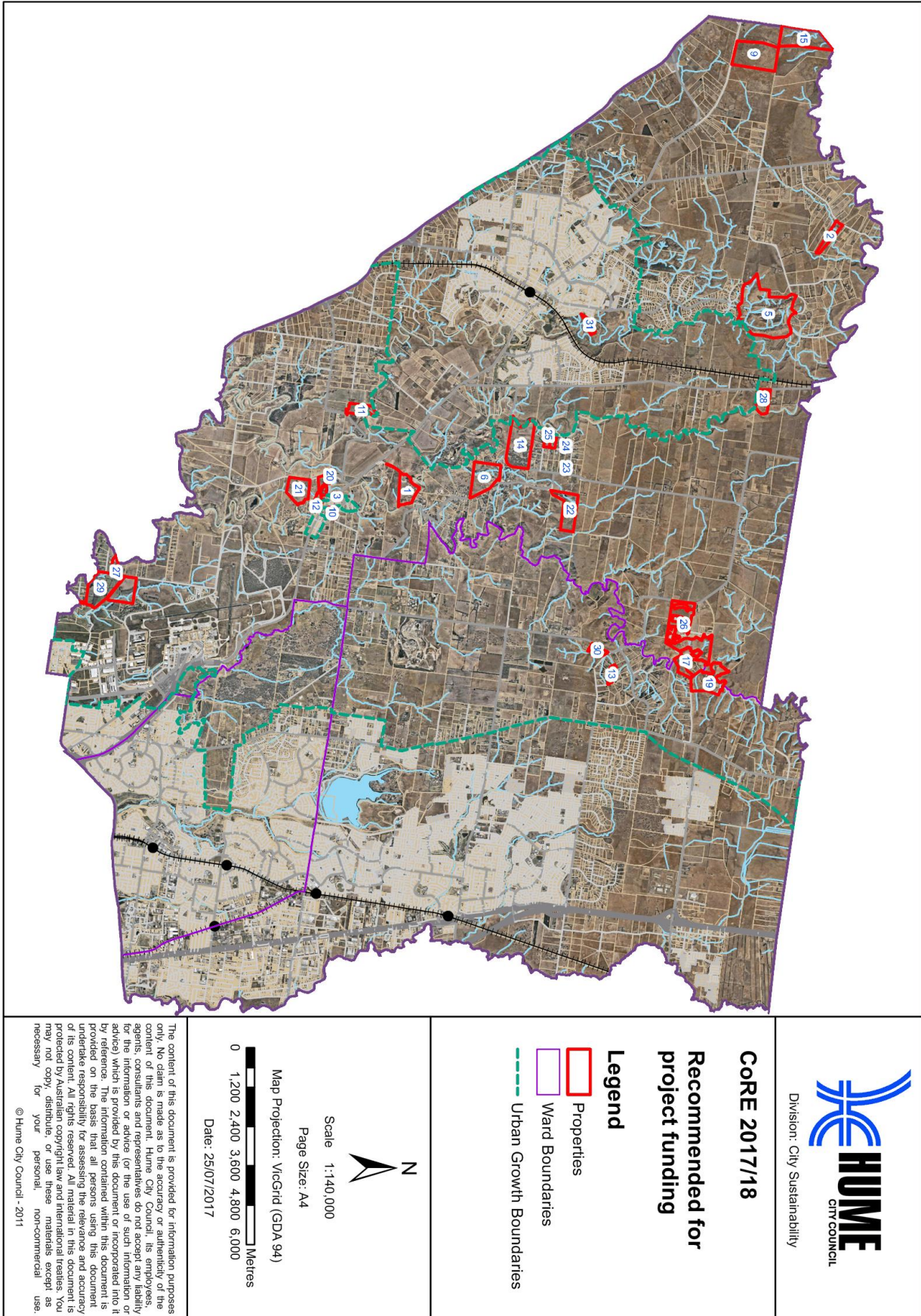
REPORT NO: SU234 (cont.)

13. CONCLUSION:

The CoRE program is assisting Council and the rural community to protect and improve natural resources and environmental assets on private land. Each year applications assessed represent a high calibre of on-ground environmental enhancement works. This year there is a good spread of continuing project funding as well as supporting new projects which include the first community group project. A program review and evaluation of year 4 will be completed early 2018. The results will be presented to Council with recommended changes to program governance, if required in 2018.

Score	Grant Number	Property Address and Project Summary	Recommend Amount (exc GST)
33	15	242 MCGREGOR RD, SUNBURY Project includes fencing off stock from conservation areas, revegetation works and to host a landowner field on property.	\$9,894.33
30	22	628 WILDWOOD RD, WILDWOOD Project includes noxious weed control and the direct seeding of native indigenous grasses into conservation area.	\$9,900.00
29	31	11 CORREA WAY, SUNBURY Project is to conduct a cultural ecological burn, monitoring and noxious weed control.	\$10,000.00
28	12	20 CREASEY CT, BULLA Project includes the control of noxious weeds and revegetation works with indigenous species.	\$6,345.46
28	17	125 KINNEAR RD, MICKLEHAM Project includes the development of a land management plan and revegetation works with indigenous species.	\$7,975.00
27	27	35 MCNABS RD, KEILOR Project includes the purchasing of materials for rabbit-proof fencing, revegetation works and weed control.	\$2,953.13
26	1	70 BATEY CT, BULLA Project includes woody weed control and rabbit warren fumigations to reduce the impact and control rabbits.	\$5,180.00
26	3	11 SCHOOL LANE, BULLA Project includes the development of a land management plan, noxious weed control and revegetation works.	\$7,075.00
26	5	490 SETTLEMENT RD, SUNBURY Project includes noxious weed control of thistles and Serrated Tussock.	\$10,000.00
26	6	525 WILDWOOD RD, WILDWOOD Project includes revegetation works with indigenous species and equipment for noxious weed control.	\$7,820.25
26	19	100 KINNEAR RD, MICKLEHAM Project includes the development of a land management plan and noxious weed control.	\$9,647.85
26	26	310 KONAGADERRA RD, OAKLANDS JUNCTION Project includes noxious weed control in the common area along the escarpment and within the conservation area.	\$10,000.00
24	14	145 GELLIES RD, WILDWOOD Project includes noxious weed control of thistles and Serrated Tussock.	\$10,000.00
24	21	GLEN LOEMAN, 65 LOEMANS RD, BULLA Project includes noxious weed control and rabbit control in conservation area.	\$8,120.00
TOTAL			\$114,911.02

Score	Grant Number	Property Address and Project Summary	Recommend Amount (exc GST)
24	23	675 WILDWOOD RD, WILDWOOD Project includes the control of noxious weeds within the conservation area.	\$4,950.00
24	24	15 EMU CREEK RD, WILDWOOD Project includes noxious weed control in the woodland conservation area.	\$4,586.60
24	25	5 EMU CREEK RD, WILDWOOD Project includes the development of a land management plan and noxious weed control.	\$9,993.60
24	30	140 KONAGADERRA RD, OAKLANDS JUNCTION Project includes the control of noxious weeds within the conservations areas.	\$3,694.00
23	10	15 GREEN ST, BULLA Project includes the development of a land management plan, revegetation works and weed control.	\$9,241.20
23	29	321 ARUNDEL RD, KEILOR Project includes the development of a land management plan and noxious weed control.	\$6,900.00
22	28	480 LANCEFIELD RD, SUNBURY Project includes the continuation of noxious weed control and revegetation works.	\$2,700.00
21	9	300 DALRYMPLE RD, SUNBURY Project includes the continuation of fencing to exclude stock from revegetation works and creation of wildlife corridors.	\$10,000.00
21	11	140 BULLA-DIGGERS REST RD, DIGGERS REST Project includes the development of a land management plan and noxious weed control.	\$4,500.00
21	20	25 LOEMANS RD, BULLA Project includes the control of noxious weeds and rabbit control works.	\$5,000.00
20	2	150 PALMER RD, SUNBURY Project includes the control of noxious weeds following on from the Valuing our Volcanic Plains grant.	\$2,016.00
20	13	25 FARLEIGH CT, MICKLEHAM Project includes the control of woody weeds by a contractor and the purchase of equipment for ongoing weed control.	\$7,164.52
TOTAL			\$70,745.92
TOTAL AMOUNT			\$185,656.94



CONSERVING OUR RURAL ENVIRONMENT

Assessment Panel Form

No xx

Applicant/Group: _____

Property Address: _____

Property Number: _____ Property Size (ha): _____

Years Funded: 2014-15 2015-16 2016-17 N/A

Selection Criteria	Rating			Weighting (x)	Total Score
	3	2	1		
Conservation Significance - Size, EVC, Quality High = 3 or Medium = 2 or Low = 1				3	
Location - BCS, ESO, VPO, Connectivity Yes = 3 or No = 0		N/A	N/A	2	
Long-term Biodiversity Outcomes Likely = 3 or Maybe = 2 or Not likely = 1 or None = 0				2	
In-kind Contributions >75% = 3 or 50-75% = 2 or <50% = 1 or No = 0				2	
Land/Property Management Plan or Applying Yes = 3 or No = 0		N/A	N/A	1	
Collaborating with Neighbours or Community Yes = 3 or No = 0		N/A	N/A	1	
Total Score					/33

Property Visit: _____

Previous Participation: _____

Project Description: _____

Conservation Significance: _____

Location: _____

Long-term Outcomes: _____

In-kind Contribution: _____

Management Plan: _____

Collaboration: _____

Other Information: _____

Recommended: \$ _____ (GST exc)

REPORT NO:	GE216
REPORT TITLE:	2017 - 2019 Growing Suburbs Fund
SOURCE:	Joel Kimber, Coordinator Grants and Projects
DIVISION:	Corporate Services
FILE NO:	HCC16/387
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 The 2017-19 Growing Suburbs Fund (GSF) will fund new, expanded or upgraded infrastructure projects within Melbourne's ten (10) interface councils.
- 1.2 As an Interface Council, Hume City Council can compete for funding towards the construction of prioritised community infrastructure.
- 1.3 As a result, Council are putting forward a diverse range of projects for consideration of the Victorian Government.

2. RECOMMENDATION:

2.1 That Council:

2.1.1 Approves the submission of applications to the Growing Suburbs Fund for the following projects:

- (a) *Arena Reserve Pavilion*
- (b) *Relocatable Kindergarten Rooms for Bluebird Way Roxburgh Park and Newbury Child and Community Centre, Craigieburn*
- (c) *McMahon Recreation Reserve Upgrade*
- (d) *Sunbury Town Centre Redevelopment*
- (e) *Greenvale Recreation Reserve Oval 2 Pavilion and;*
- (f) *Environmentally Sustainable Community Facility Upgrades*

2.1.2 Notes the allocations of funding from the 2017/2018 Council budget, including:

- \$1,570,000 for the *McMahon Recreation Reserve Upgrade*
- \$240,658 for the *Environmentally Sustainable Community Facility Upgrades*
- \$1,550,000 for the *Greenvale Recreation Reserve Oval 2 Pavilion*

2.1.3 Approves bringing forward the following amounts from the 4-Year indicative Capital Works Program for the *Arena Reserve Pavilion* project, subject to a successful application:

- (a) \$200,000 from 18/19 to 17/18 and;
- (b) \$1,800,000 from 19/20 to 18/19.

2.1.4 Notes the commitment of funding from future Council budgets of:

- \$490,000 for the *McMahon Recreation Reserve Upgrade*
- \$750,000 for the *Sunbury Town Centre Redevelopment*

2.1.5 Notes that there is no proposed funding commitment towards the:

- *Relocatable Kindergarten Rooms for Bluebird Way Roxburgh Park, and Newbury Child and Community Centre, Craigieburn project.*

REPORT NO: GE216 (cont.)

3. LEGISLATIVE POWERS:

The provision of community facilities is a function specified in accordance with the *Local Government Act 1989*.

4. FINANCIAL IMPLICATIONS:

4.1 There is an expectation that Council invest in projects that are submitted to the GSF. Projects that have additional funding will assist in further leveraging the Victorian Government's investment of the \$50 million through the GSF.

4.2 As a result, it is proposed that the projects be funded through the following sources:

PROJECT	TOTAL COST	GRANT SOUGHT	COUNCIL CONTRIBUTION
Arena Reserve Pavilion	\$3,015,000	\$2,015,000	\$1,000,000
*Relocatable Kindergarten Rooms - Bluebird Way Roxburgh Park and Newbury Child and Community Centre, Craigieburn	\$3,680,000	\$800,000	\$ -
McMahon Recreation Reserve Upgrade -	\$4,120,000	\$2,060,000	\$2,060,000
Sunbury Town Centre Redevelopment	\$1,500,000	\$750,000	\$750,000
Greenvale Recreation Reserve Oval 2 Pavilion	\$1,550,000	\$800,000	\$750,000
Environmentally Sustainable Community Facility Upgrades	\$859,493	\$618,835	\$240,658
TOTAL	\$14,724,493	\$7,843,835	\$6,880,658

4.3 *There is no Council funding allocated towards the *Relocatable Kindergarten Rooms - Bluebird Way Roxburgh Park and Newbury Child and Community Centre Craigieburn* project.

4.4 Council's financial commitments towards all of the projects (except the *Relocatable Kindergarten Rooms - Bluebird Way Roxburgh Park and Newbury Child and Community Centre Craigieburn*) are from Council's indicative 4-year capital works program.

REPORT NO: GE216 (cont.)

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

These seven projects are being developed with environmental sustainability as a strong theme in the planning, design and implementation phases.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 The design and construction of these projects will be cognisant of the implications of climate change in order to minimise the impacts of the ongoing operation of the facility.
- 6.2 The *Environmentally Sustainable Community Facility Upgrades* project will specifically help Council and the local community deal with a changing climate.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

Hume's diverse population is driving the need for a greater range of responsive, affordable, accessible and equitable community facilities. Through the development of these nine projects, a strong commitment is being made to achieve social justice outcomes.

8. COMMUNITY CONSULTATION:

Many of these projects have been developed in consultation with local residents, local community groups and sporting clubs. This is recognised through these projects being prioritised in the following strategic documents:

- 8.1 Hume City Council Leisure Strategy 2013 – 2018
- 8.2 Hume Early Years Framework 2014 – 2018
- 8.3 McMahon Recreation Reserve Master Plan
- 8.4 Sunbury Town Centre Plan
- 8.5 Greenvale Recreation Reserve Master Plan (Draft)
- 8.6 Hume City Council Pathways to Sustainability Framework 2015 – 2019

9. DISCUSSION:

- 9.1 Information on the Growing Suburbs Fund (GSF)
 - 9.1.1 The Victorian Government is investing an additional \$50 million through the 2017-19 Growing Suburbs Fund (GSF) to continue timely delivery of critical infrastructure in Melbourne's interface.
 - 9.1.2 Grants will be targeted at high priority community infrastructure projects that contribute to:
 - Stronger, more resilient and liveable interface communities
 - improved local economy in Melbourne's interface communities
 - improved ability to respond to community needs and demands.
 - 9.1.3 The 2017-19 GSF will fund a mix of projects that have a direct benefit to communities across these broad infrastructure categories:
 - community health, well-being, and social interaction
 - early education, learning and training
 - sport, recreation, and leisure
 - environmental and climate change resilience
 - place making, civic amenity, and community connecting.

REPORT NO: GE216 (cont.)

9.1.4 All infrastructure projects must commence construction within 10 months of the grant being announced (estimated to be November 2017) and must be completed within three years from the start of construction. This means that projects cannot start any later than September 2018.

(a) The commencement of construction does not include early site works such as drainage, service connection or earthworks.

9.1.5 The 2017-19 GSF will not fund:

- projects that have already commenced construction
- land acquisition as an isolated activity (e.g. purchasing land for future use) as the fund is designed to support delivery of urgently needed local infrastructure, unless land acquisition forms part of the delivery of an implementation-ready infrastructure project
- infrastructure that is fully scoped and funded through a development contributions plan, unless it can be clearly demonstrated that GSF funds will bring forward delivery, or that the actual costs of delivering the infrastructure materially exceed the total of development contributions
- routine or ongoing maintenance activities, cosmetic works, or repair of facilities damaged by vandalism, fire or other natural disasters where the damage should be covered by insurance
- recurrent operating costs, including for utilities and staffing resources
- drainage, waste, roads and associated footpaths, and public transport infrastructure
- construction of infrastructure that does not have a direct community benefit or address an identified community need
- service connections, however, we note these elements will form part of construction; council's contributions should be used for these activities.

9.1.6 A program assessment panel will consider four program-wide factors. These factors are:

- leveraged funding - Councils are expected to contribute some funding to the delivery of projects and a program wide funding leverage of \$1 for \$1 has been set.
- geographic distribution - no more than 20 per cent of the total 2017-19 GSF funding pool will be allocated to a single council
- diversity of infrastructure/project types - the assessment will seek to ensure that funded projects represent a mix of targeted infrastructure
- consistency with State priorities – the panel will consider how each project aligns local and State priorities.

9.2 Projects for consideration of the GSF

9.2.1 Following an assessment of the GSF guidelines and Council's 17/18 and future indicative capital works programs, a number of potential projects were identified.

9.2.2 Supporting this, an analysis of the demand for kindergarten places in Craigieburn and Roxburgh Park has identified the need for Council to invest in interim kindergarten facilities prior to the opening of the yet-to-be-constructed Aitken Hill Child and Community Centre and Greenvale West Child and Community Centre. These centres are planned to open in 2019 and 2020 respectively.

REPORT NO: GE216 (cont.)

9.2.3 As a result of this analysis, the following projects were prioritised according to their alignment to the objectives of the GSF:

Project	Works seeking funding	GSF Infrastructure Category	Location
Arena Reserve Pavilion	Construction of the pavilion.	Sport, recreation and leisure	Roxburgh Park
Relocatable Kindergarten Rooms - Bluebird Way Roxburgh Park and Newbury Child and Community Centre Craigieburn	Construction of two new portable kindergarten rooms to be placed next to the existing Kindergarten on Bluebird Way and the Newbury Child and Community Centre Craigieburn.	Early education, learning and training	Roxburgh Park and Craigieburn
McMahon Recreation Reserve Upgrade -	Construction of new oval, second pavilion, new playground, netball courts, landscaping, pathways and fitness stations.	Sport, recreation and leisure	Sunbury
Sunbury Town Centre Redevelopment	Upgrades to the laneways between Brooke, Barkly, Station and Horne Streets.	Placemaking, civic amenity, and community connecting.	Sunbury
Greenvale Recreation Reserve Oval 2 Pavilion	Construction of a pavilion to support women's cricket and football teams and provide opportunities for local community groups to meet.	Sport, recreation and leisure	Greenvale
Environmentally Sustainable Community Facility Upgrades	Installation of photovoltaic solar panels on preschools, community centres and sporting facilities.	Environmental and climate change resilience	Citywide

9.2.4 This list presents a diverse range of projects right across Hume City for consideration of the Victorian Government that will deliver strong benefits for the Hume City community.

10. CONCLUSION:

10.1 The Growing Suburbs Fund is providing opportunities for Interface Councils to access Victorian Government funding towards new, expanded or upgraded infrastructure projects.

10.2 Any funding provided by the Victorian Government through the GSF will support Council to deliver these important community infrastructure projects for our growing community.

REPORT NO:	GE218
REPORT TITLE:	Council Plan 2013-2017 (2016/2017 Actions) Final Progress Report
SOURCE:	Hayley Carmichael, Council Planning and Reporting Officer
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Council Plan 2013-2017 (2016/2017 Actions) Final Progress Report</i>2. <i>Council Plan 2016/2017 Final Progress Summary</i>

1. SUMMARY OF REPORT:

This report and attachments detail final progress on the actions and indicators for the period 1 July 2016 to 30 June 2017 of the Council Plan 2013-2017 (2016/2017 Actions).

2. RECOMMENDATION:

That Council notes the progress of actions and indicators of the Council Plan 2013-2017 (2016/2017 Actions) [refer Attachments One and Two].

3. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Indicators of the Council Plan 2013-2017 (2016/2017 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006*.

4. DISCUSSION:

4.1 The Council Plan 2013-2017 (2016/2017 Actions) contains the 5 Themes, 13 Strategic Objectives and 50 Community Expectations from Hume Horizons 2040. The Council Plan 2013-2017 (2016/2017 Actions) was adopted by Council on 27 June 2016.

4.2 101 Actions were proposed for delivery in 2016/2017 and 42 Strategic Indicators are used to monitor progress with achievement of the Council Plan. Responsibility for achieving the actions and monitoring the indicators sits with Departments or across multiple Departments.

4.3 Reports were provided quarterly to Council detailing the progress with the Council Plan annual actions and measuring the performance of Council services. This report is the Final Progress Report for 2016/2017 and includes progress on Council Plan Annual Actions and Strategic Indicators. Advocacy is represented in the actions of the Council Plan.

4.4 Attachment One is the full Final Progress Report for 2016/17. Attachment Two is a Summary of Highlights by Theme from the actions and indicators of the Council Plan. Following presentation of these documents to the Council Ordinary Meeting on 14 August 2017, both the Final Progress Report and Summary Document will be made available on Council's website under the Council Planning Documents Section.

4.5 Reporting on the progress of Council Plan actions for the Council Plan 2013-2017, is provided using the following descriptors:

REPORT NO: GE218 (cont.)

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to EMT for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

4.6 This report and attachments are used to assist with good governance practices through reporting, monitoring and accountability to our residents and community.

4.7 A summary of the status of the 101 annual actions for 2016/2017 and 11 actions carried over from 2015/2016 is tabulated below.

Progress	No of actions at this stage	% actions at this stage
Completed	91	81%
Significant Progress	15	14%
Some Progress	6	5%
No Progress	0	0%
Deferred	0	0%

4.8 As shown above, 95% of all actions for 2016/2017 were either completed or significant progress has been achieved.

4.9 The following summary outlines some of the more significant actions and outcomes that Council has achieved during 2016/17:

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

- Programs delivered by Hume Libraries continued to be popular in 2016/17, with 854 new registrations to the ‘1000 Books Before School program’, 317 Itots sessions with 7,334 attendees and 1,044 Bilingual Storytime sessions delivered to 20,716 children and 10,438 adults. In addition, 1,144 Makerspace (creative and technology) program sessions were provided to 22,456 attendees. The number of Active Hume Library members increased slightly in 2016/17 to 21,180 members.
- Extensive community consultation has occurred in 2016/17 to support the planning and design of the new Hume Global Learning Centre Sunbury (HGLC-S), including a community survey, fact sheets, targeted stakeholder meetings and promotion at local community events. In November 2016, a \$3million grant towards the construction of the new HGLC Sunbury was confirmed. Draft schematic concept plans were unveiled to the community in April 2017, with design development and contract documentation to be undertaken later in 2017.
- As part of supporting employment pathways for local residents in 2016/2017, Council staff engaged with 20 long-term unemployed Hume residents through the Passport to Work Program. Participants of the program were provided mentoring in job seeking skills, with over 80% gaining employment (including volunteer work) and/or transition into education.

REPORT NO: GE218 (cont.)

- In 2016/17, funding for three new Community Hubs (until 2019) was announced at Roxburgh Park Primary School, Good Samaritan Primary School and Mt Ridley College. The funding is based on community partnerships and to support significant settlements of Syrian and Iraqi refugees.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

- Council has worked with Invest Assist and MAB to secure a large food manufacturer at Merrifield, with the planning application now approved. This is expected to generate \$60m in expenditure and create 184 jobs.
- The Light\$mart Energy Efficiency Program has engaged with 56 local businesses in 2016/17 to reduce energy overheads by replacing halogen and incandescent bulbs with LED lighting. This resulted in an estimated \$270k in annual electricity savings and an estimated reduction of 2,350 tonnes of greenhouse gas emissions (the equivalent to taking 510 cars off the roads in Hume).
- Council continued to advocate in 2016/17 through the Melbourne Airport Planning Coordination Forum and the Community Aviation Consultative Group (CACG) on the approval processes for a third runway at Melbourne Airport. Meetings were held with the Local Federal Member, Victorian Senator and Federal Minister for Infrastructure and Transport where Council outlined its concern with how community views and fears will be dealt with as part of the third runway approval processes.

Strategic Objective 2.1: Foster a community which is active and healthy

- During 2016/17, progress on Leisure Capital Works projects included:
 - Greenvale Recreation Centre works are completed.
 - The Clarke Oval main pavilion extension was completed.
 - Greenvale Gardens reserve construction is scheduled to be completed in late-2017.
 - The concept design for the DS Aitken Pavilion upgrade is being prepared by the architect.
 - Greenvale Recreation Reserve (Oval 1) pavilion concept design is completed. Environmental and vegetation assessments are being undertaken for the Oval 2 pavilion.
 - Planning for pavilion design is completed as been tendered for Roxburgh Park Lakeside Drive.
 - The Sunbury Tennis Club concept plan has been completed. A contractor has been appointed with works scheduled to be completed late 2017.
- To further engage Aged and Disability Service program participants, Art Therapists have been working across a variety of programs including the Mind, Body and Soul Program, Hume Active Lifestyle Program and Indigenous Elders Program. Participants have been taught new skills including creating mosaics, making candles and having their artwork displayed at a local café - Little Deer Tracks.
- In 2016/17, nine workshops were delivered as part of the Live Green Plan and attended by 165 community members. Workshops provided to the community included, composting, wicking bed planter boxes and growing food. Fifteen workshops have been planned in the Live Green workshop calendar for delivery later in 2017.

REPORT NO: GE218 (cont.)

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

- Council continued to implement actions identified in the Road Safety Action Plan 2014-2017 including, securing funding under the Federal Infrastructure Investment Black Spot Program for upgrades at the intersection of Barry Road and Hazeldene Street, Meadow Heights and the intersection of David Munroe Drive and Thomas Brunton Parade, Roxburgh Park.

To assist with educating and supporting young drivers, 2,006 students from 14 secondary schools within Hume City have attended Fit2Drive Workshops.

- In 2016/17, Council staff participated in the newly created Hume Network, Community for Respect and Equality for Women (Hume CREW).

A Gender Equity forum for Council staff was held in November 2016, to progress the development of a Gender Equity Action Plan for Council.

Council has also been successful in receiving a grant (Listen Learn and Lead) to run a 13 week program lead by the CEO, to engage, inform and educate staff around Gender Equity.

- Council has partnered with the Lost Dogs Home to host MADI, a mobile desexing van in Broadmeadows, Sunbury and Craigieburn. This program resulted in 290 cats being desexed at a reduced cost to residents.

Council has also entered into a section 84Y agreement with a local shelter, Second Chance Animal Rescue (SCAR), which will allow SCAR to rehome stray and surrendered animals that Council collects.

Strategic Objective 3.1: Foster socially connected and supported communities

- To support and build the capacity of the community in 2016/17, Hume City Council awarded \$374,971 in grant funding to 158 community groups as part of the Community Grants Program.
- The Multicultural Action Plan Working Group (MAPWG), supported by Council and sponsorship from local agencies, delivered the Hume Refugee Expo 2017. 38 service providers offered information about services, programs and activities for the local refugee community. Over 450 people (families, students, young people and children) attended the day.
- To improve accessibility and support people with disabilities, Changing Places Facilities accreditation was completed for Jack Roper Reserve in 2016/17. Livvi's Place Inclusive Playspace opened in March 2017 and Changing Places Facilities are now also opened at Craigieburn ANZAC Park.

Strategic Objective 3.2: Enhance community pride and sense of place

- In 2016/17 Hume City Council held numerous major events and festivals, including:
 - Carols by Candlelight held for the first time at Craigieburn ANZAC Park with more than 15,000 attendees.
 - Christmas in the Plaza, Broadmeadows.
 - Australia Day 2017 celebration, Craigieburn.
 - Craigieburn Festival held for the first time at Craigieburn ANZAC Park, which attracted a record crowd of approximately 20,000 attendees.
 - The Summer Sessions Movies and Music series which included five events held across the City plus a Council sponsored event in both Sunbury and Craigieburn. Each event attracted between 200 and 1000 people (depending on weather).

REPORT NO: GE218 (cont.)

- Council has also sponsored various community events and activities including the Sunbury Agricultural Show, Sunbury Carols by Candlelight, Sunbury Christmas decorations, Sunbury Street Life and SunFest.
- The Municipal Strategic Statement Review was completed in 2016/17. The amendment to implement the review was adopted by Council on 14 March 2017 and submitted to the Minister for Planning for approval.

Strategic Objective 3.3: Strengthen community connections through local community events and arts

- The Gee Lee Wik Doleen Gallery in partnership with the community continues to showcase local artists including, Paul J Kalemba, Yelena Ashlapova, Serap Istekli, Karen Lovett and Libby McKinnon. As part of the Gallery activation, 13 key community leaders came together to share their journeys of migration. The captured stories have been developed into a series of titled THREADS, utilising the work of the artists.
- Council has successfully advocated to the State Government for a whole of government process on the future of the former VU site. The Minister for Planning directed the Victorian Planning Authority (VPA) to work with VU, Council and representatives of the community in the preparation of a master plan for the site. The VPA conducted community workshops in March 2017 and has committed to continue consultation during this process to ensure the community focus of the site remains intact.

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces

- In collaboration with the VPA, the draft Greater Broadmeadows Framework Plan was prepared to help guide investment and renewal in Greater Broadmeadows and continue the revitalisation of the Broadmeadows Town Centre. The draft release was supported by media releases, a Hume Leader article, a drop-in information session, updates and a promotional video on the Hume City Council and VPA's website and a mail-out to 420 business landowners.
- Compliance activities undertaken for the Hume Planning Scheme in 2016/17 have included:
 - Water sampling for the Cleaner Creeks, Everyone's Business (CCEB) program has occurred. 257 industrial properties have been visited under the CCEB program.
 - Pre-commencement meetings for new subdivision stages. A total of 69 stages have commenced in 2016/17.
 - All development sites are being actively audited for compliance with the native vegetation regulations.
- Council has subscribed to the Built Environment Sustainability Software (BESS) to allow planning permit applicants to demonstrate Environmentally Sustainable Design and Development (ESD) outcomes.

ESD input was provided on new Council facilities including the Aitken Hill Community Centre, Broadmeadows Town Hall redevelopment, HGLC Sunbury, Lakeside Drive Pavilion and Sunbury Aquatic and Leisure Centre Redevelopment.

REPORT NO: GE218 (cont.)

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

- Improvement works to Seabrook Reserve have been documented as part of the Meadowlink project. The designed works focus on the north east part of the reserve and include shared user path construction and extension, tree planting and revegetation of the Merlynston Creek corridor. \$150,000 in grant funding was received for Meadowlink from the Department of Environment, Land, Water and Planning.
- As part of the Litter Management Strategy and the Waste Management Strategy Council has installed solar bins, run three Second Hand Saturday events (attracting 2,068 residents) and mailed out Fire Action Week landfill passes to rural and urban fringe residents (utilised by 228 residents).

The Compost Revolution program continued with Circular Food offering a pick-up service for residents in addition to the online service. 876 residents utilised the service in 2016/17 a significant increase from 268 in 2015/16.

- The refresh of the Broadmeadows Town Park Masterplan is well underway with an audit of completed works undertaken and remaining works confirmed.
The scope of Stage 2 landscape and civil works has been identified and a cost plan prepared to confirm works can be delivered within the \$1.3m budget. Consultation has also been undertaken with surrounding park landowners including Hume Central Secondary Campus and Kangan Institute.

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

- New on-road bicycle directional signage within Jacana, referred to as the 'Jacana Shimmy' has been completed as part of Together 3047. This included the construction of 'missing link' pathways and landscape upgrades. An information brochure was circulated to residents to highlight the new feature in the neighbourhood.

A Wayfinding Strategy has been prepared, signage design and fabrication has been completed and installation arrangements finalised to support walking and cycling in Dallas and Jacana.

- Following a \$4million allocation in the State budget, a meeting was convened with the Minister for Public Transport on the intentions to upgrade the Broadmeadows Train Station.

A meeting was also held with the Parliamentary Secretary for Public Transport and Member for Sunbury regarding new parking at Sunbury Station and Council officers are continuing to engage with Public Transport Victoria regarding development and funding at Craigieburn Train Station.

- The Aitken and Broadmeadows West Local Area Traffic Management (LATM) reports were adopted by Council on 26 June 2017. These included traffic management plans and an outline of future works to be undertaken in response to the traffic investigations.

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

- Consultation and engagement for the review of *Hume Horizons 2040* and development of the Council Plan 2017-2021 was undertaken from November 2016 to January 2017. Results and analysis were provided to the Council Planning Weekend in February 2017 and considered in the review of both documents.

REPORT NO: GE218 (cont.)

The Council Plan was released for community feedback, with one submission received. The final Council Plan 2017-2021 was adopted by Council on 26 June 2017.

- Strategies to manage Work Cover and OHS in 2016/17 have included an external audit to maintain Council's certification to the Australian OH&S Standard AS/NZS4801, development in conjunction with the unions of the Fitness for Work Policy, a new WHS Policy and injury management training undertaken by 157 supervisors from April to June 2017.
- As part of the HACC Aboriginal Training Program, which is supported by the MAV, Council recruited a trainee Aboriginal Direct Care Worker. The trainee successfully completed a Certificate III in Aged Care, whilst working across the indigenous and non-indigenous community. Given the success of this project, Hume City Council was asked to present at the MAV Indigenous Inclusive Aged and Disability Services Workshop.

Strategic Objective 5.2: Create a community actively involved in civic life

- Council continued to participate in and support advisory committees and reference groups including the Hume Interfaith Network (HIN), Community Safety Advisory Committee, the Multicultural Action Plan Working Group, Hume Disability Partnership, the Aboriginal Partnership Group and the Hume Sustainability Taskforce.
- Council completed a Communications and Advocacy Service Plan to guide communication and advocacy activities across the organisation and ensure that all communication is coordinated and aligns with Council priorities. The service plan identified a new 'digital by default' approach, transitioning from a reliance on traditional print communications to online communications, where appropriate.

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

- Council worked closely with the Victorian Electoral Commission (VEC) to undertake the Council Election. Forty five candidates stood for election and the official results (11 successful candidates) were declared on 31 October 2016. Since their election Councillors' have participated in a range of professional development activities including legislative and compliance training.
- \$7,445,115 was secured as part of the State Government's Growing Suburbs Fund. This funding will assist in the delivery of priority projects and services for the local community including the HGLC Sunbury, Aston Recreation Reserve development (Craigieburn), Boardman Reserve upgrade, Sunbury Lawn Tennis Club and community facility accessibility upgrades in Bulla, Gladstone Park, Meadow Heights and Campbellfield.
- The NDIS was a key focus of the Disability Support service planning process undertaken in 2016. This included considering the impact of the NDIS on existing Council services, information and support needs of clients, carers and community members transitioning and future service directions for Council.

The Disability Support Service Plan was reviewed and adopted by Council, with the decision not to register as a provider of services under the NDIS.

5. CONCLUSION:











This report and attachments provide final progress on the actions and indicators of the Council Plan 2013-2017 (2016/2017 Actions).



HUME CITY COUNCIL
COUNCIL PLAN 2013--2017
(2016/2017 ACTIONS)
FINAL PROGRESS REPORT
1 JULY 2016 TO 30 JUNE 2017



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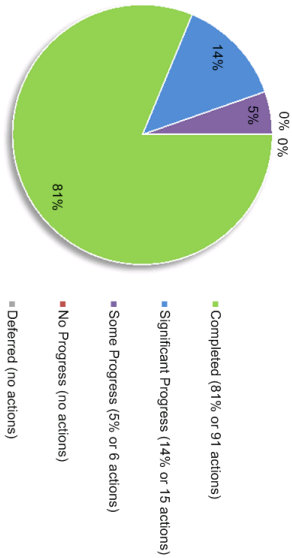
THEME 1 	THEME 1 	A well-educated and employed community	<p>1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. p.5</p> <p>1.2: Create conditions that support business growth and create local jobs for Hume residents p.17</p>
THEME 2 	THEME 2 	A healthy and safe community	<p>2.1: Foster a community which is active and healthy p.27</p> <p>2.2: Strengthen community safety and respectful behaviour p.37</p>
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THEME 4 	THEME 4 	A sustainably built and well-maintained city with an environmentally engaged community	<p>4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. p.61</p> <p>4.2: Create community pride through a well-designed and maintained City p.72</p> <p>4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks p.75</p>
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PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to the Executive Management Team (EMT) for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

Summary of progress - 1 July 2016 to 30 June 2017



COUNCIL'S ROLE

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- **Statutory Authority** – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- **Service Provider** – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- **Facilitator** – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- **Advocate** – Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

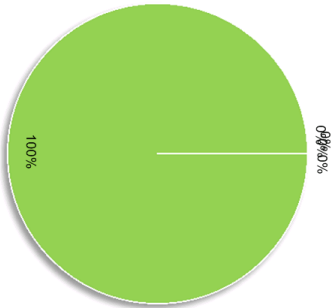
THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 1
1 JULY 2016 – 30 JUNE 2017



- Completed (100% or 20 actions)
- Significant Progress (no actions)
- Some Progress (no actions)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 JUNE 2017

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Indicator	Target	YTD Result
Preschool participation rates (includes non-Council services)	≥ State Average (98.2%)	Hume = 102.6% (Source: Victorian Child and Adolescent Monitoring System, 2015).
Utilisation rates of Council provided preschool places	≥ 98%	4 year old preschool utilisation for 2016/17 is 91%
Utilisation rates of Council provided childcare places	≥ 82%	Long Day Care average utilisation for 2016/17 is 84%.
Library membership rates	Increase 2% on annual baseline of 21,525	21,180 active Library Members were recorded in 2016/17.

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Indicator	Target	YTD Result
Number of new businesses	≥ 4137 (2014/15 baseline)	6214 new businesses commenced in 2016/17. Net gain 2016/17 = 444 businesses (new ABNs minus cancelled ABNs)
Percent of businesses who have participated in at least one Council business development activity	≥ 3.3% (2014/15 baseline)	1239 businesses (3%) participated in a Council business development activity in 2016/2017.
Commercial, Retail and Industrial development as a percentage of Metro Melbourne	≥ 4.5%	4.9% (most recent figure - for the 12 months to 31 March 2017).

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions	Advocate		
Action	Division	Progress	Description of Progress
Continue to support and strengthen the Hume Education Guarantee Scheme and Hume Multiversity, increasing enrolments and facilitating the delivery of at least four courses per year.	Community Services	Completed	<p>The Hume Multiversity partners have continued to deliver course opportunities to Hume residents in 2016/17, including:</p> <ul style="list-style-type: none"> La Trobe University Tertiary Enabling Program (TEP) enrolling on average 35 students. Deakin University offered four Bachelor Course programs from the HGLC Craigieburn. Victoria University supported the Multiversity and partners, but unfortunately were unable to offer a subject in 2016/17. Regular meetings have been held with partners to discuss future planning and promotion.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>1.1.2 Young children are developed into confident learners from birth and have access to high-quality education</p> <p>Continue to support the provision of early childhood services across the City, including:</p> <ul style="list-style-type: none"> Continue the planning, design and preparation of construction of R3 – Greenvale West Integrated Community Centre Advance the planning and detailed design for Aitken Hill Integrated Community Centre, Craigieburn Prepare for the activation and operation of Annadale Community Hub, Merrifield. 	Community Services, Planning and Development	Completed	<p>The planning and provision of early childhood services has included:</p> <ul style="list-style-type: none"> Greenvale West R3 – an analysis on the future community centre has been completed and presented to the Growth Area Infrastructure Committee. Subject to approval, the project will progress to the development of preliminary concept plans and costing, which will be provided by the end of September 2017. Aitken Hill Activity Centre 1 Community Hub – Perkins Architects were engaged in November 2016 and the design process has been completed. The tender documentation phase will commence from July 2017. The project remains on track with the Hub scheduled to open in early 2019. Annadale Interim Community Centre was officially opened on Monday 29 May 2017 and attended by Ros Spence, Member for Yurcke and representatives from DEWLP. Activation of the community room will be co-ordinated from the Facilities Bookings Team based at the HGLCs. Annadale Preschool has one group already in attendance and MCH services are being delivered to families.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Service Provider, Facilitator		
Action	Division	Progress	Description of Progress
<p>Continue to support the establishment of Community Hubs nationally and provide assistance to culturally and linguistically diverse families and newly arrived migrants locally through:</p> <ul style="list-style-type: none"> • Community hubs in local Hume primary schools • Facilitating ongoing partnerships between early childhood and community services and local primary schools • Supporting literacy, language and learning programs • Continuing to provide local learning and volunteering opportunities within school settings via community hubs. 	Community Services	Completed	<p>In 2016/17, there was an expansion of the Community Hub network in Hume and ongoing collaborations and partnership development. Some of the highlights/activities at Hubs were:</p> <ul style="list-style-type: none"> • Three new Community Hubs have been funded (based on community partnerships and significant settlements of Syrian and Iraqi refugees) until 2019 at Roxburgh Park Primary, Good Samaritan Primary School and Mt Ridley College. • The Small Talk partnership with Best Start continued with 5 supported playgroups. 31 playgroups are in Hume Hubs. • A partnership was developed with AMES Australia with presentations at Hub network meetings, to settlement caseworkers and newly-arrived client orientation sessions. • The Healthy Start Breakfast program sponsored by KS Environmental continued in 3 Hume Hubs. An evaluation of has been undertaken to gain support to expand the program. • Talking Matters, a monthly Speech Pathology clinic (with Department of Education, Dianella Health and Maternal and Child Health) was held monthly at 5 Hubs. • Seven Hubs participated in the community engagement and cultural programs on kitchen gardens. • An International Women's Day dinner was held with over 300 women from the Hume Hubs on 9 March 2017. • English classes, computer classes and Certificate 3 in Education Support were conducted at Hubs. • 854 volunteering activities were carried out in the Hume Hubs.

THEME 

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education			
Action	Division	Progress	Description of Progress
Investigate options to deliver environmental sustainability programs in the early childhood sector.	Sustainable Infrastructure and Services	Completed	<p>Environmental Sustainability programs offered in 2016/17, included:</p> <ul style="list-style-type: none"> In collaboration with Hume Libraries, environmental sustainability in Turkish Bilingual Storytime was conducted with 12 preschool aged children. Children from Goodstart Early Learning Centre Sunbury participated in a workshop on building wicking bed planter boxes and saving water in the garden. Approximately 80 children participated in a children's food growing activity as part of 'Let's Connect' in Olsen Place, Broadmeadows. Children from Ilim Early Learning Sanctuary, Dallas, participated in furniture making workshops including upcycling wooden pallets. In principle agreement for Centre for Education and Research in Environmental Strategies (CERES) to deliver the ResourceSmart Schools program in up to four early learning centres in Hume in 2017/18.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life			
Action	Division	Progress	Description of Progress
Continue to support Hume secondary and tertiary students to improve their educational development and job prospects through work experience, apprenticeships, traineeships and placement programs.	Communications Engagement and Advocacy	Completed	<p>The following actions have been undertaken to support Hume secondary and tertiary students :</p> <ul style="list-style-type: none"> 16 School Based Trainees (SBATs) were engaged from Hume City schools. The Apprenticeship Group Australia (AGA) and Council work together to ensure that the students are on track and meet their practical work experience obligations. 9 VCAL students from Hume Valley School were placed in various Council departments for a school term to provide support, work experience and mentoring opportunities. Approximately 130 secondary students from a variety of Hume schools were engaged for a 1-2 week period as part of the work experience program. Job skills workshops were provided to school students through 2016/2017 in conjunction with Economic Development.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life</p> <p>Continue to provide a range of programs, scholarships, awards and networks which support the education of young people, including:</p> <ul style="list-style-type: none"> • Hume Educational Scholarships • Environmental sustainability programs and incursions for schools. 	Community Services, Sustainable Infrastructure and Services	Completed	<p>In 2016, 47 Hume Primary Schools were asked to nominate a recipient for the Hume Educational Scholarships. The \$1000 Scholarship was paid to the Secondary School attended by the recipient (in 2017) and may be used to assist with schooling costs. The Presentation Evening for the Hume Educational Scholarships was held on 22 November 2016. Over 300 people attended where 47 children were presented with awards.</p> <p>Environmental sustainability programs and incursions for schools have included:</p> <ul style="list-style-type: none"> • 23 schools successfully applied for 2017 Seedlings for Schools plantings with 3,600 seedlings collected in May 2017. • Stormwater excursions to Jacana Wetlands involving 36 students from Jacana School for Autism and 18 students from School of Good Shepherd, Gladstone Park. • Water cycle incursions for 110 Roxburgh Rise Primary School students and 104 Newbury Primary School students. • 138 Sunbury West Primary School students attended waterway education at Blind Creek for World Environment Day, funded by a Western Water grant auspiced for the Friends of Blind Creek. • 10 disengaged students from three secondary colleges learned about stormwater pollution at Jacana Wetlands.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life			
Action	Division	Action	Division
Promote and deliver community events including the National Playgroup Week and Universal Children's Day partnership with a range of community agencies.	Community Services	Completed	Universal Children's Day was held on 26 October 2016 and successfully hosted more than 500 participants and involved over 20 external early years' service providers in activities. The event was coordinated by the Playgroup Support Officers and involved Community Hubs and other early years' service providers including Broadmeadows Women's House.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role		
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life	Advocate, Facilitator		
Action	Division	Progress	Description of Progress
<p>Continue to deliver a range of targeted programs to engage and support young people, including:</p> <ul style="list-style-type: none"> • Advocating on key issues such as crisis support, mental health, housing, alcohol and drugs and access to transport • Provide counselling and support to young people at risk • National Youth Week and other events • Provide drop-in activities at Youth Centres and • Re-fund and continue to deliver the Hume Moving Forward Program. 	Community Services	Completed	<p>The ongoing provision of activities and support for young people has included:</p> <ul style="list-style-type: none"> • Programs delivered each week of school terms from 5 place based areas across the municipality. This includes Drop In, Create, Theatre Programs and Glitter as well as community events and festivals. Over 3,545 young people have engaged in these programs. • An application for \$2,000 funding for National Youth Week (NYW) 2017 was successful with the "Places of Meaning" project being developed in consultation with Council's Social Development team and the Hume Interfaith Network. The project was launched in NYW in conjunction with the Corporal Cameron Baird VC MG Award presentation. • The Moving Forward Program received 40 referrals over the 2016/17 period with some great success stories of young people engaging back into education or gaining employment. • Youth Services Service Planning commenced in late 2016 with a report scheduled to be provided to Council in July 2017 recommending enhancements to the service model from July 2017 onwards.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres</p> <p>Continue to deliver a range of literacy and learning programs including:</p> <ul style="list-style-type: none"> • I!ots and MakersSpace programs • Bilingual story-time • Expanding the 1,000 Books before School Program • IT Training programs • Homework help groups and clubs. 	Community Services	Completed	<p>Literacy and learning programs in 2016/17 have included:</p> <ul style="list-style-type: none"> • 1,144 Makerspace activities or in excess of 20 sessions a week (both with a creative and technology focus) were run with 22,465 people attending. • 317 I!ots sessions held with 7,334 attendees. • 1,044 Bilingual Storytime sessions were delivered to 20,716 children and 10,438 adults, with a significant growth demand for Arabic and Assyrian story times. • The 1000 Books Before School program had 854 registrations. Since commencing in July 2015, there have been 235,150 stories or 323 stories shared daily between Hume families. 97 children have reached the 1000 book milestone. The Hume developed program is now being rolled out across all Victorian libraries in partnership with the State Library of Victoria. • IT training programs continue to be delivered across the municipality focusing on Emerging Technologies, Social Media, Microsoft Office, Special Interests and NetHelp. • During 2016 (calendar year data available only), Homestead Community and Learning Centre has delivered a total of 23,394 student contact hours of Australian Centre of Further Education classes to 604 participants.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres			
Action	Division	Progress	Description of Progress
Continue to facilitate community capacity building and lifelong learning through grants programs and other initiatives which support Neighbourhood Houses and learning centres within Hume.	Community Services	Completed	Accountability report outcomes for the 2016 funding round were provided to Council in December 2016 along with the funding allocations for 2017. Licence renewal agreements for relevant Neighbourhood Houses are currently in progress. A Tullamarine Men's Shed Feasibility Study has been completed in partnership with the Tullamarine Men's Shed and Tullamarine Neighbourhood House.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role			
1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres	Action	Division	Progress	Description of Progress	Service Provider, Advocate
	Commence the design of the Hume Global Learning Centre – Sunbury.	Community Services, Planning and Development	Completed	<p>In 2016/17, extensive community consultation occurred to support the planning and design of the new Hume Global Learning Centre Sunbury (HGLC-S), including a community survey, fact sheets, targeted stakeholder meetings and at local community events.</p> <p>In November 2016, the Minister for Local Government, the Hon Natalie Hutchins confirmed a \$3million grant towards the construction of the new HGLC Sunbury.</p> <p>The 11 person Community Advisory Group has continued to meet on a regular basis and the Project Control Group continues to meet monthly. Draft schematic concept plans were unveiled to the community at SunFest in April 2017.</p> <p>A Council report will be presented in July 2017 to provide an update and seek consideration in relation to the following matters:</p> <ul style="list-style-type: none"> • Inclusion of the Sunbury Visitor Information Centre • Temporary relocation of the Sunbury Library to the Sunbury Youth Centre • Demolition of the Sunbury Library in mid - December to facilitate the development of the new build • Temporary closure of George Evans Museum (to the public) • Allocation of funds from Council's capital works program - public arts budget for 2017/2018 and 2018/19 to support the public art works to compliment the HGLC-S project. <p>Design Development and Contract Documentation for HGLC-S will be undertaken in September 2017 with Contract Awarding in December 2017.</p>	Service Provider, Advocate

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>1.1.5 Local employment pathways are developed through accessible training and learning opportunities</p> <p>Continue to support employment pathways for Hume residents, including people with a disability, young people, long-term unemployed or people from culturally diverse backgrounds in a range of programs such as the Passport to Work program and other initiatives.</p>	<p>Communications Engagement and Advocacy</p>	<p>Completed</p>	<p>Supporting employment pathways for Hume residents during 2016/2017 has included:</p> <ul style="list-style-type: none"> • 20 long-term unemployed residents from Hume City participated in the Passport to Work Program and were provided mentoring in job seeking skills. There were two programs conducted over 2016/2017. • Hume leaders acted as mentors and completed leadership training prior to supporting the community participants in getting job ready. • Over 80% of the Passport to Work participants from the two programs conducted either gained employment (including volunteer work) and/or transitioned into education. • A number of job readiness workshops were conducted with new migrants and long term unemployed residents including mock interviews and resume preparation. The job readiness workshops were held with students from the Hume Valley School in conjunction with AMES.



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents

Facilitator

Action	Division	Progress	Description of Progress
Explore opportunities to facilitate a food industry precinct for Hume including opportunities for food markets and restaurant dining strips.	Planning and Development	Completed	<p>Food industry and restaurant dining strips facilitation has included:</p> <ul style="list-style-type: none"> Northlink and Northern Melbourne Regional Development Australia have an application with the Victorian State Government for funding to establish a Melbourne's North Food Group (with other LGAs); Council advocacy and support for this continues. A Street Dining Procedure is in place with four restaurant/café's in O'Shanassy Street, Sunbury now having permanent structures in place. Council officers engaged with traders in Dargie Court, Dallas to confirm outdoor dining arrangements. Permanent tables were installed in May 2017. Following consultation with stakeholders, works to create an outdoor dining area on Fawcner Street, Westmeadows are being considered by Council for future budget deliberation.
Facilitate urban development in Jacana through the Together 3047 program to support local employment and businesses.	Planning and Development	Completed	<p>Improvement works in Jacana have included:</p> <ul style="list-style-type: none"> Active transport connections, improved way finding signage and enhancements to open space on Sunset Boulevard. Cleansing, painting and new bin enclosure and landscape enhancements at Erny Parade shops. Tree boulevard plantings along key streets. Graphic design work to create place identity signage. <p>The Jacana Place Framework has been completed and final stage of works will be completed in the next quarter.</p>



THEME
A WELL EDUCATED AND EMPLOYED COMMUNITY
Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents

Facilitator

Action	Division	Progress	Description of Progress
<p>Undertake initiatives to attract new businesses and continue the implementation of the Hume Investment Attraction Framework including:</p> <ul style="list-style-type: none"> • Positioning Hume for business through the promotion of locational advantage, land/property availability and Council support services • Supporting trade missions to encourage business growth including exploring direct trade links to Asian Export Markets • Working with the State Government through the Invest Assist program and other promotional activities. 	Planning and Development	Completed	<p>Council has worked with Invest Assist and MAB to secure a large food manufacturer at Merrifield, with the planning application now approved. This is expected to generate \$60m in expenditure and create 184 jobs. Council has also supported Plenty Food Group to participate in International Food Shows in Melbourne, Hong Kong and Thailand, each promoting food business growth through access to additional markets including export.</p> <p>In accordance with the Investment Attraction Framework, work is continuing with a range of prospective businesses to encourage them to locate to Hume including DENSO - an anti-corrosive materials manufacturer (construction commenced), Ezy-Chef - a food manufacturer (now in operation) Lawand Trade - food exporter, (now in operation) and two tourism developments (Goonawarra Estate in Sunbury with an application submitted and Marnong Estate near Merrifield with stage one construction commenced).</p> <p>Council has continued promoting a range of State and Federal Government Funding programs, including the State Local Industry Fund for Transition (LIFT) Funding Program and the Federal Future Industries Manufacturing Program.</p> <p>Ongoing meetings and discussions are continuing with Northern Metro Government Business Office, Invest Assist and a range of developers and commercial real estate agents to broaden networks, share information and encourage collaboration.</p>



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy

Facilitator

Action	Division	Progress	Description of Progress
Facilitate the evolution of Hume businesses to integrate carbon and resource efficiencies.	Planning and Development	Completed	<p>The LightSmart Energy Efficiency Program has engaged with 56 local businesses to reduce energy overheads by replacing halogen and incandescent bulbs with efficient LED lighting. This has resulted in \$270k in estimated annual electricity savings and a reduction of 2,350 tonnes of estimated greenhouse gas emissions, the equivalent to taking 510 cars off the roads in Hume.</p> <p>The ASPIRE Program commenced in late 2015 (undertaken by the Business Efficiency Network in collaboration with CSIRO and Kingston, Knox and Dandenong City Councils). A web based portal provides a B2B connection to promote resource material exchange. The CSIRO estimates that ASPIRE has saved businesses over \$200k in waste disposal costs, and diverted more than 1000 tonnes of waste from landfill. The program has expanded to nine councils including Geelong, Glenelg and the City of Brisbane, with Hume businesses accounting for 50% of all participants seeking to reduce waste and disposal costs.</p> <p>The BEN Forum conducted on 22 February 2017 had 40 participants with presentations on Energy Efficiency Assessment, Waste and Resource Recovery and TAKE2 Climate Change Program, each supported by case studies from Hume businesses. Planning has commenced for a manufacturing focused gas efficiency workshop, sponsored by Sustainability Victoria, to be delivered by the BEN at the HGLC Broadmeadows in August 2017.</p>

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy	Action	Division	Progress
	Lead the Melbourne's North Joint Ford Response Taskforce.	Planning and Development	Completed
	<p>Description of Progress</p> <p>Since 2013, Melbourne's North Joint Ford Response Taskforce provided regional coordination for Melbourne's North with a whole of Government response to the cessation of manufacturing by Ford in Broadmeadows.</p> <p>This sustainable partnership has reinforced opportunities for collaboration, information sharing, project delivery and understanding between all levels of government. The Manager Economic Development chaired the final meeting of Melbourne's North Ford Joint Response Taskforce on 9 December 2016, in accordance with the Terms of Reference.</p>		



THEME
A WELL EDUCATED AND EMPLOYED COMMUNITY
Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy

Facilitator

Action	Division	Progress	Description of Progress
<p>Continue to provide a range of business support, networking and training activities to strengthen local business and support Hume industries, including:</p> <ul style="list-style-type: none"> • Provide and support a range business networking opportunities and training • Promote and support access by Hume businesses to the State and Federal Government Business Investment Funds. 	Planning and Development	Completed	<p>Council business support, networking and training has included:</p> <ul style="list-style-type: none"> • Three local businesses received Local Industry Fund for Transition (LIFT) funding, supporting \$12m in investment, and 94 new jobs; 3 other businesses have applications pending. • The final State Government Northern Local Automotive Transition Taskforce (NLATT) was conducted in April 2017. • Two Hume Business Breakfasts have been delivered with 160 guests attending on 18 November 2016 at Aitken Hill and 110 guests on 3 March 2017 at the Melbourne Airport Parkroyal. • Hume sponsored the 2017 Sunbury Business Association Annual Dinner, held at Goonawarra Vineyard on 24 May. • Hume businesses achieved recognition at the NBAA Business Breakfast on 1 December 2016, with ecoMaster winning the Melbourne North Business of the Year Award. • The 2016 Hume Business Awards were delivered on 8 December with 170 guests recognising and celebrating the achievements of businesses across Hume City. • Partnering with Destination Melbourne and the Discover Your Own Backyard program on an Instagram photo competition to increase visitation to Hume restaurants and cafes. • Hume continues to support the delivery of State Government Small Business Bus mentoring sessions, held across Hume. • Planning is underway with the Federal Government for delivery of a regional Gov4U briefing session for industry, to be held at the City of Whittlesea in August 2017.

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community</p> <p>Contribute to the assessment and approval process related to the development of a third runway at Melbourne Airport.</p>	<p>Planning and Development</p>	<p>Completed</p>	<p>Council continued to advocate throughout the year on the approval processes related to the development of a third runway at Melbourne Airport. Advocacy occurred through the Melbourne Airport Planning Coordination Forum and the Community Aviation Consultative Group (CACG) on matters around the community impacts of the proposed third runway.</p> <p>Meetings were held with the Local Federal Member and Victorian Senator in January 2017 where Council outlined its concern with how community views and fears will be dealt with as part of the third runway approval processes.</p> <p>Council also met with the Federal Minister for Infrastructure and Transport on 29 March 2017, where these concerns were discussed.</p>

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment				
Action	Division	Progress	Description of Progress	Facilitator
Continue the implementation of the Sunbury Streetscape Program and complete the west side of O'Shanassy Street, between Station Street and Brook Street.	Planning and Development, Sustainable Infrastructure and Services	Completed	The streetscape construction works on the West side of O'Shanassy Street between Station and Brook Streets, Sunbury were completed in December 2016.	

THEME



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.5 Residents and business take advantage of the National Broadband Network and digital economy and embrace emerging technologies				Advocate
Action	Division	Progress	Description of Progress	
<i>No action proposed in 2016/2017.</i>			<i>Not applicable</i>	



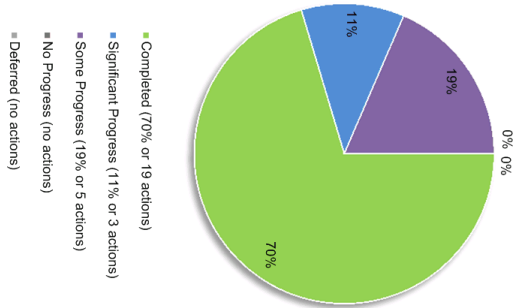
THEME 2
A HEALTHY AND SAFE COMMUNITY
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2
1 JULY 2016 – 30 JUNE 2017

STRATEGIC INDICATORS TO 30 JUNE 2017

Strategic Objective 2.1: Foster a community which is active and healthy

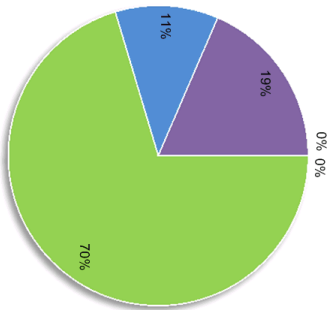
Indicator	Target	YTD Result
Percentage of babies completing their 12 month Key Ages and Stages (KAS) assessment	≥ 80%	In 2016/2017, 70% of eligible children had a 12 month Key Age and Stage visit.
Percentage of infants completing their 3.5yr old KAS assessment	≥ 77%	In 2016/2017, 61% of eligible children attended their 3.5 Key Age and Stage visit.
Utilisation rate of HAACC Services for persons aged 65+	10% annually	In 2016/2017, the utilisation rate of HAACC services is 6.5% (includes domestic care, respite care and personal care only).
Council operated leisure centre visitor rates per 100,000 persons	> 600,000	650,691 leisure centre visitors were recorded in 2016/2017.
Sedentary behaviour (percentage of people sitting ≥7 hours per day)	< State Average (32.8%)	Hume = 30.1% (Source: 2011 VicHealth Survey)





THEME 2
A HEALTHY AND SAFE COMMUNITY
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2
1 JULY 2016 – 30 JUNE 2017



STRATEGIC INDICATORS TO 30 JUNE 2017

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Indicator	Target	YTD Result
Percent of persons feeling safe walking alone during night	≥ State Average (55.1%)	Hume = 41.2% (Source: 2015 VicHealth Survey) The last 2 years of crime rates available for Hume are: 2016/17 = 11,295.6 2015/16 = 9,824.4
Crime rate per 100,000 persons	≤ State Average (8,575.9)	The last 2 years of crime rates available in Victoria are: 2016/17 = 8,843.3 2015/16 = 7,954.3 The last 2 years of crime rates available in the North West Metro Region are: 2016/17 = 10,288.9 2015/16 = 9,340.6 Source: Crime Statistics Agency - data is for the financial year - (June Quarter data).
Average days taken to action animal management requests	3 days	The average time taken to action animal management requests in 2016/17 was 1.78 days.
Percent of traffic detected speeding on local streets	≤ 25.0%	Council traffic surveying detected 25.13% percent of vehicles speeding on local streets during 2016/2017.

- Completed (70% or 19 actions)
- Significant Progress (11% or 3 actions)
- Some Progress (19% or 5 actions)
- No Progress (no actions)
- Deferred (no actions)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs

Service Provider

Action	Division	Progress	Description of Progress
Progress implementation of the Open Space Strategy and implementation of master plans for: <ul style="list-style-type: none"> • Jacana Valley Park • Jack Roper Reserve • Broadmeadows Valley Park • Jackscons Creek. 	Planning and Development	Completed	Implementation of Open Space Master Plans is as follows: <ul style="list-style-type: none"> • Jacana Valley Park – Car park works at Johnstone Street Reserve have been completed. Council has made application to Melbourne Water for approval to locate pathways on their land and is still awaiting a response. Design of the pathway will commence upon completion of the Cultural Heritage Management Plan which is currently in progress. • Jack Roper Reserve – Path and fencing works are completed and landscape improvements have been delayed; these will now commence in July 2017. • Broadmeadows Valley Park – Landscape improvement works at John Ilhan Memorial Reserve are completed. Playspace renewal and landscape improvement works are currently being implemented at Erinbank Crescent Reserve and Girgarre Street Reserve and are scheduled to be completed in early 2017/18. • Jackscons Creek – will be further progressed later in 2017.



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs			
Action	Division	Progress	Description of Progress
<p>Commence an upgrade of Sunbury Aquatic Centre, including the development of a warm water pool.</p>	Sustainable Infrastructure and Services, Corporate Services	Completed	<p>Architects have completed the concept design and initial planning and consultation has been undertaken with Sport and Recreation Victoria and the Sunbury Community Health Centre. The contract is scheduled to be awarded in July 2017 and expected completion of the upgrade is in late 2018.</p>
<p>Undertake a range of leisure capital works including:</p> <ul style="list-style-type: none"> • Greenvale Recreation Centre - building construction • Clarke Oval - main pavilion extension • Greenvale Gardens - reserve construction • DS Aitken Reserve - pavilion upgrade • Greenvale Recreation Reserve - pavilion extension (Oval 1), pavilion design (Oval 2) • Roxburgh Park Lakeside Drive - commence pavilion design • Sunbury Tennis Club - commence club room replacement with modular building. 	Sustainable Infrastructure and Services, Corporate Services	Completed	<p>Leisure Capital Works projects are in progress as follows:</p> <ul style="list-style-type: none"> • Greenvale Recreation Centre works are completed. • The Clarke Oval main pavilion extension is completed. • Greenvale Gardens reserve construction is scheduled to be completed in late-2017. The developer is funding this reserve. • The concept design for the DS Aitken Pavilion upgrade is being prepared by the architect and is awaiting user approval. • Greenvale Recreation Reserve (Oval 1) pavilion concept design is completed. Environmental and vegetation assessments are being undertaken for the Oval 2 pavilion. The club wants construction to start after the football season. • Roxburgh Park Lakeside Drive planning for pavilion design is completed and tendered. • The Sunbury Tennis Club concept plan has been completed. A contractor has been appointed with works scheduled to be completed late 2017.
<p>*Complete an audit of sports ground lighting and develop a Sports Ground Lighting Policy.</p>	Corporate Services	Some Progress	<p>A project scope has been prepared for the development of the Sports Ground Lighting Policy. The audit project will commence in August 2017.</p>

*Carryover action from Council Plan 2013-2017 (2015/16)



COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role		
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs (continued)				
Action	Division	Progress	Description of Progress	Service Provider
<p>Complete the Craigieburn ANZAC Park development including:</p> <ul style="list-style-type: none"> • A new aquatic and leisure centre • A new athletics centre and track • Landscaping and parklands • A fully fenced inclusive playspace for the whole community (Lwvi's Place). 	Sustainable Infrastructure and Services, Corporate Services	Significant Progress	Construction works are well underway across all elements of the Craigieburn ANZAC Park site. The athletics track and pavilion is open and competition proceeding. The surrounding parkland is closed until the grass is better established. Lwvi's Place was officially opened on 19 March 2017 and is now in public use. Splash Aqua Park and Leisure Centre is progressing and is scheduled for opening in October 2017.	
<p>*Complete the development of a Playspace Service Plan for proposed and existing playspaces.</p>	Planning and Development	Some Progress	The previous draft of the Playspace Service Plan will be revised due to the current data migration for the Open Space section of the Asset Management System and the Parks and Open Space Service Planning which is currently in progress.	
<p>*Review the Sports Ground Allocation Policy and the Sports Club Contributions Policy.</p>	Corporate Services	Some Progress	A draft Sports Ground Allocation Policy has been prepared and will be considered by Council in August 2017.	

*Carryover action from Council Plan 2013-2017 (2015/16)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.1.2 Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living

Service Provider, Advocate

Action	Division	Progress	Description of Progress
<p>Continue implementation and finalisation of the Walking and Cycling Strategy including:</p> <ul style="list-style-type: none"> • Undertaking a review of Council's provision standards for paths and associated infrastructure • Improve path signage • Undertake a review of the strategy and final progress. 	Planning and Development	Completed	<p>Scheduled works for 2016/17 have been programmed in the Capital Works Budget to be completed by September 2017.</p> <p>The review of the Cycling Strategy is underway with an audit of walking and cycling signage complete in readiness to be mapped on GIS. Locations for new signage have been identified and installation has commenced, to be completed by August 2017. The review of provision standards and the strategy will be completed by the end of 2017.</p>



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)

2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth

Council's Role
Service Provider,
Facilitator,
Advocate

Action	Division	Progress	Description of Progress
<p>Complete the third year action plan for the Health and Wellbeing Plan 2013-2017, including:</p> <ul style="list-style-type: none"> • Undertaking initiatives to minimise community exposure to second-hand smoke, and to de-normalise smoking • Support small and medium businesses (SMEs) to develop and implement workplace health and wellbeing initiatives • Deliver the 'Growing Ideas Awards' to encourage community to develop health ideas that focus on reducing harm from smoking, alcohol and other drugs and encourage physical activity, healthy eating and support mental health. 	Community Services	Completed	<p>Health and Wellbeing Action Plan progress has included:</p> <ul style="list-style-type: none"> • A 'Smoke-free outdoor dining trial' in Sunbury ended in April 2017. Council will provide traders with information and education to prepare them for the state wide outdoor smoking ban commencing in August 2017. Smoke-free Council building entrances are now enforceable. Signage and smoking poles have been installed to assist the public comply with the ban. • The Healthy People and Healthy Business (HPHB) initiative continues to engage with SMEs to improve health and wellbeing in the workplace. Initiatives have included support for workplaces to develop an action plan to create healthy changes in areas such as healthy eating, physical activity, smoke-free, responsible alcohol and mental health and wellbeing. Two step challenges taken place and a monthly healthy e-news is delivered to continually engage with SMEs. Participant feedback indicates increased awareness and positive behaviour change regarding daily physical activity. • The Growing Idea Awards (GIA) will not proceed as the independent funding for the initiative (Healthy Together Victoria), has been discontinued. Opportunities to embed health and wellbeing priorities/key learnings from the 2015 GIAs into the Community Grants program are being explored. An evaluation of the 2017 Community Grants program commenced in March 2017 and it is expected that these opportunities will be considered within this evaluation.

THEME
2  **A HEALTHY AND SAFE COMMUNITY**
Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth			
Action	Division	Progress	Description of Progress
Continue to support the development and finalisation of the Craigieburn Health and Community Services Planning project.	Planning and Development	Completed	The Craigieburn Health and Community Services Planning project is progressing with the guidance of the Project Control Group, which includes senior representatives from the Department of Health and Human Services, Northern Health, Dianella Community Health, and DELWP. The integrated health and community services plan for Craigieburn and surrounding areas has been completed and was endorsed by the Project Control Group (PCG) at their December 2016 meeting. The final stage of the project has commenced with a draft scope submitted to members of the PCG in March 2017 and the consultant appointed in early June 2017. The project is expected to be completed by the end of September 2017.



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services		Service Provider,	Advocate
Action	Division	Progress	Description of Progress
<p>Implement, monitor and review the Positive Ageing Strategy 2014-2024, including:</p> <ul style="list-style-type: none"> • Explore feasibility and demand for a fixed route community bus service for older residents • Embed a healthy food rating into Council's existing food safety audits • Utilise Council's Food Policy for all food-related decisions and actions across Council • Support and increase the self-governance and usage of Council's community gardens beyond food growing. 	Community Services	Completed	<p>Implementation of the Positive Ageing Strategy has included:</p> <ul style="list-style-type: none"> • A report exploring the feasibility of a fixed-route community transport service has been completed considering utilisation rates of Council's community bus fleet, transport access issues for residents and potential routes for a service. • 'Eat Out Eat Well' was a pilot program to increase the availability and purchasing of healthier options within the Broadmeadows Shopping Centre. The final evaluation is in draft form and awaiting review by management. • An audit of all food-related actions and initiatives being delivered by Council was completed in late 2016. The audit identified 40 actions in progress that related directly or indirectly to Hume Food Policy objectives. A review was undertaken to further progress the Food Policy in 2017 with several recommendations identified. • A briefing note reviewing the governance, operations and infrastructure at each of the community gardens sites has been prepared for Council. The review was informed by in-depth consultation with garden users to explore governance arrangements and detail both immediate and longer-term steps required to progress toward self-governance. It is anticipated that a subsequent report detailing required resources will be prepared for consideration in late 2017 when work commences on the 2018/2019 Budget.



A HEALTHY AND SAFE COMMUNITY
Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services			
Action	Division	Progress	Description of Progress
Introduce an Art Therapist to the Dementia PAG as a means of providing more engaging activities for participants.	Community Services	Completed	Art Therapists have been working across a variety of Aged and Disability Service programs including the Mind, Body and Soul Program, Hume Active Lifestyle Program and Indigenous Elders Program. Participants have been taught skills and have had their creative passions awakened. The participants have enjoyed a range of activities including creating mosaics, making candles and having their artwork displayed at a local café - Little Deer Tracks.
Expand the Centre Based Meals Program with the opening of a fourth centre which provides a nutritional meal in a social setting for older residents.	Community Services	Completed	Council's fourth Centre Based Meals program commenced on a fortnightly basis with a food services assistant and volunteer worker. 18 clients are currently registered and it has progressed into a successful well organised weekly program. Centre Based Meals has been promoted widely through newsletters and the website which has resulted in an increase in participants. One program relocated from Campbellfield to Broadmeadows Hub in April 2017.
*Implement a new Client Management System with mobile technology capabilities to allow for more responsive and efficient service delivery across aged and disability support services.	Community Services	Significant Progress	Implementation of Carelink+ (new Client Management System) is well underway with significant data migration from the current client management system to Carelink+. The system is scheduled to 'go-live' in October 2017. Mobile handheld devices have been purchased to move towards mobile data transfer between the office and field based workers, resulting in improved customer service and increased efficiency.

*Carryover action from Council Plan 2013-2017 (2015/16)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices	Service Provider, Facilitator		
Action	Division	Progress	Description of Progress
Implement the 2016/2017 actions from the Live Green Plan, including: <ul style="list-style-type: none"> • Urban Biodiversity Program • Sustainability workshop program • Supporting community groups and partner organisations to deliver sustainability programs. 	Sustainable Infrastructure and Services	Completed	2016/17 actions from the Live Green Plan have included: <ul style="list-style-type: none"> • Nine workshops have been delivered through the Live Green calendar, attended by 165 community members. • The Live Green workshop calendar for June – December 2017 has been distributed, with 15 workshops organised. • A composting workshop was supported at Spectrum Migrant Resource Centre in October 2016 with 15 participants. • Working bed planter box workshops were supported at Kangaroo Institute with English as Second Language students in November 2016. • A composting workshop was supported at the Youth Foyer on 9 December 2016 with 3 participants. • 2,000 more copies of Birds of Hume guide have been printed. Bird talks were conducted at Roxburgh Park Retirement Village and Sunbury Community Health and copies of the bird guide distributed. • Food growing workshops are being supported for detainees at the Melbourne Immigration and Transit Centre (MITA). • Support for community members in Sunbury who have "Adopted a Box" to form a group to continue managing O'Shanassy St planter boxes. • Attendance at Gardens for Wildlife network meetings continues to determine criteria for successful engagement programs. • Support is being provided to Assyrian-Chaldean women's group to manage the community garden at Connections@Craigieburn.



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>2.1.6 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices</p> <p>Support residents to live more environmentally sustainable and healthy lifestyles through a variety of initiatives and supporting programs including education, promotion and engagement campaigns.</p>	Sustainable Infrastructure and Services	Completed	<p>Support for residents to live more environmentally sustainable and healthy lifestyles has included:</p> <ul style="list-style-type: none"> Council providing support to Hume CAN (Climate Action Now), a new community group encouraging residents to reduce their carbon footprint. Support continues for the Enviro Champions involved in community gardens at Roxburgh Park Homestead (have conducted two education sessions with a total of 130 children and six parents); the Newbury Child and Community Centre (33 community members) and the Multicultural Women's Group. Council supported residents near Hillcrest Park, Westmeadows with more signage, plants and plant fertiliser for the Hillcrest Community Fruit Orchard and Herb Garden. Training sessions were held with over 120 new arrivals as part of the Adult Migrant English Program (AMEP) on recycling, waste management, composting and worm farming. An energy efficiency stall held at Hume Refugee Expo in conjunction with Kildonan United Care's Energy Inclusion staff. This involved conversation about saving energy and saving money with approximately 60 community members from a range of cultural backgrounds.



THEME 2
A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community			
Action	Division	Progress	Description of Progress
Continue Round 2 of the Graffiti Education Secondary School Program to provide prevention education to approximately 1,000 Year 7 students.	Sustainable Infrastructure and Services	Completed	The Graffiti Education Program (Round 2) was approved and the 2017 program developed with Warner Youth Education. A total of 24 schools (13 primary and 11 secondary schools) have participated in the program from March to June 2017.
Undertake a review of the Municipal Emergency Management Plan and sub-plans.	Sustainable Infrastructure and Services	Completed	The Municipal Emergency Management Plan has been updated with all relevant agency feedback. The sub-plans review is now also completed. The Municipal Emergency Management Plan underwent the three yearly audits. The plan passed on all 24 criteria and was noted for innovative practices. The Audit Certificate will be presented to Council in August 2017.
Continue to implement actions in the Community Safety Action Plan 2015-2019, including: <ul style="list-style-type: none"> Implementing community safety audits in the built environment for identified crime and safety 'hotspots' Production of a Safer by Design Information Sheet. 	Community Services	Completed	As part of the Community Safety Action Plan, community safety audits have been undertaken with Victoria Police for the Greenvale Recreation Reserve, Broadmeadows Valley Park and the Broadmeadows Basketball Stadium. The findings from these audits have been disseminated to a variety of Council departments and have identified a range of place management and/or design issues and recommended remedial action including increased police patrols and improved lighting and signage. Other Community Safety Projects included: <ul style="list-style-type: none"> Delivery of Operation Bounce Back - a vehicle theft prevention education campaign delivered in partnership with the National Motor Vehicle Theft Reduction Campaign. Planning, development and delivery of a Men's Shed Feasibility Study for the Tullamarine Men's Shed to increase community participation in civic spaces.



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community

Statutory Authority, Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Review the Municipal Fire Management Plan and develop the Open Spaces Fire Management Plan for high risk areas and developments on the urban fringe.	Sustainable Infrastructure and Services	Completed	The Municipal Fire Management Plan has been reviewed and updated for the 2016/17 summer season. The Open Space Fire Management Plan (for high risk areas and developments on the urban fringe) has been carried out by Terramatrix who will be presenting the final report early July 2017.
*Investigate opportunities to establish a sponsorship program to encourage local primary schools to provide swimming lessons to prep aged children.	Corporate Services	Some Progress	Opportunities to establish a sponsorship program to encourage local primary schools to provide swimming lessons to prep aged children is being scoped and will be considered in November 2017.

*Carryover action from Council Plan 2013-2017 (2015/16)



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community

Statutory Authority, Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Build community capacity to prepare and respond to emergencies, including the provision of a dedicated Emergency Recovery Officer (currently grant funded – seeking commitment to make this permanent regardless of grant funds).	Community Services	Completed	<p>To build community capacity to prepare/respond to emergencies, recruitment of a dedicated Emergency Recovery Officer has occurred. Staff capacity building activities have included:</p> <ul style="list-style-type: none"> • A Heat Wave desktop exercise. • A Pandemic exercise with City of Moreland and City of Moonee Valley. • Pre-fire season briefings and preparation. • Commencement of Learn and Prepare English and Emergencies Project. • Hoarding and Squalor Workshop - a report with recommendations are being reviewed by the working group. • A familiarisation Tour of Council's Emergency Relief Centres. • Recruitment of existing staff to join the Emergency Recovery team and a lunch box staff information session. • New recruits to the Emergency Management Team completed training and attended a 'real time' Emergency Relief Exercise. • Information sessions at Community Hubs around Home Fire Safety are being organised for July and August 2017. • A campaign targeting homes without working smoke alarms is scheduled to commence in July 2017 with CFA and MFB. • A flyer is in development for people who have been affected by single incident house fires (where to get help and services available).



THEME 2
A HEALTHY AND SAFE COMMUNITY
Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets

Council's Role
Statutory Authority, Service Provider, Facilitator

Action	Division	Progress	Description of Progress
<p>Continue to implement the Road Safety Action Plan 2014-2017, and implement a range of road and pedestrian safety education programs including:</p> <ul style="list-style-type: none"> • The L2P Driver education program in partnership with the Hume Whittesea LLEN • Conduct a Driver Education Forum • Implement the Road Safety Partnership program in all secondary schools across Hume City. 	<p>Sustainable Infrastructure and Services, Community Services</p>	<p>Completed</p>	<p>Council continued to implement actions identified in the Road Safety Action Plan 2014-2017 including, securing funding under the Federal Infrastructure Investment Black Spot Program for upgrades at the intersection of Barry Road and Hazeldene Street, Meadow Heights and the intersection of David Munroe Drive and Thomas Brunton Parade, Roxburgh Park.</p> <p>Implementation of road and pedestrian safety education programs has included:</p> <ul style="list-style-type: none"> • Evaluation of one community safety program/and or process each year. • A Draft Fi2Drive Research and Evaluation Report has been developed. Questions were asked on the appropriateness, efficiency and effectiveness of the Fi2Drive program. The report is currently being reviewed by staff. • Fi2Drive booking and approval processes have been updated to ensure continuous improvement of delivery in 2017. • 2,006 students from 14 secondary schools within Hume City have attended Fi2Drive Workshops. • The Community Road Safety Forum scheduled for 16 May 2017 at the Broadmeadows Community Hub was cancelled due lack of numbers.



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community

Facilitator, Advocate

Action	Division	Progress	Description of Progress	Council's Role
<p>Implement initiatives that raise awareness around the incidence and impact of family violence and encourage respectful relationships, including:</p> <ul style="list-style-type: none"> Continued support and promotion of the White Ribbon Campaign Provision of information and education programs for the prevention of family violence and gender equity, in partnership with key community groups. 	Community Services	Completed	<p>Council staff have participated in a new Hume network - Community for Respect and Equality for Women (Hume CREW). Council continues to actively contribute to the Women's Health in the North (WHIN) regional networks to develop best practice strategies to address family violence.</p> <p>A Gender Equity forum for Council staff was conducted in November 2016 to commence the process of development of a Gender Equity Strategy for Council.</p> <p>Council has been successful in receiving a grant (Listen Learn & Lead) to run a 13 week program lead by the CEO to engage, inform and educate HCC staff around Gender Equity. A Working Group has convened to progress the development of a Gender Equity Action Plan for the organisation.</p>	Facilitator, Advocate



A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management		Statutory Authority, Advocate	
Action	Division	Progress	Description of Progress
Construct a dog exercise-agility park in Broadmeadows.	Sustainable Infrastructure and Services	Some Progress	Community consultation for the construction of a dog exercise-agility park has been conducted with over 100 responses received. The design process for the park has commenced and plans will be referred back to the community for further comment prior to proceeding to tender. Construction is scheduled to be completed by the end of 2017.
Develop the Domestic Animal Management Plan 2017-2021.	Corporate Services	Significant Progress	A community survey was developed and made available to residents providing an opportunity to make comment on the proposed contents of the draft Domestic Animal Management Plan (DAMP) 2017-2021. Due to a low response rate, the survey timeframes were extended in order to obtain more community input. As a result of this, completion of the DAMP has been delayed slightly and the plan is currently being finalised for presentation to Council prior to the end of September 2017.



THEME 2
A HEALTHY AND SAFE COMMUNITY
Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management	Statutory Authority, Advocate		
Action	Division	Progress	Description of Progress
Investigate opportunities to partner with shelters and vets to increase desexing of cats.	Corporate Services	Completed	<p>Council has partnered with the Lost Dogs Home to host MADI, a mobile desexing van in Broadmeadows, Sunbury and Craigieburn. This has resulted in 290 cats being desexed at a reduced cost to residents.</p> <p>Council has entered into a section 84Y agreement with a local shelter, Second Chance Animal Rescue (SCAR), which will allow SCAR to rehoming stray and surrendered animals that Council collects.</p> <p>In March 2017, Council wrote to Veterinarian practices and Pet Shops within Hume seeking a <i>Domestic Animals Act</i> section 84Y agreement with the businesses. This agreement will allow vets and other agencies to return registered pets to owners without the need for impoundment by Council. If successful, this should lead to more animals being returned to owners leading to reduced euthanasia rates and shelter costs to Council.</p> <p>Council has also explored the possibility of engaging vet practices as agents for the registration of pets to enable residents to register their pets when being microchipped or receiving other vet services.</p> <p>As at 30 June 2017, Council has entered into section 84Y agreements with four local vets with one vet also acting as a registration agent on behalf of Council.</p>



THEME

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY
Summary of progress and Strategic Indicators

**SUMMARY OF PROGRESS FOR THEME 3
1 JULY 2016 – 30 JUNE 2017**

STRATEGIC INDICATORS TO 30 JUNE 2017

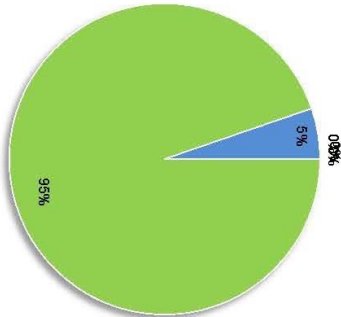
Strategic Objective 3.1: Foster socially connected and supported communities

Indicator	Target	YTD Result
Percentage of people in Hume City who feel socially connected	≥ State Average (72.3%)	Hume = 70.5% (2011 VicHealth Survey)
Community acceptance of diverse cultures	≥ State Average (51.0%)	Hume = 37.1% (2011 VicHealth Survey)

Strategic Objective 3.2: Enhance community pride and sense of place

There are no strategic indicators for this objective.

Strategic Objective 3.3: Strengthen community connections through local community events and arts



Indicator	Target	YTD Result
Percent of population who have participated in arts and cultural activities	≥ State Average (63.6%)	Hume = 58.6% (2011 VicHealth Survey)
Number of Council run community events held each year	≥ 20	In 2016/17, 40 community events were conducted including Carols by Candlelight, Christmas in the Plaza, Australia Day, Craigieburn Festival and the opening of Lwvi's Place.
Percentage of programmed arts and cultural activities created by or specifically targeted at Social Justice Groups	≥ 3 activities per year	Programs have included drawing classes, THREADS post cards project, and regular activation of the Broadmeadows GLC Exhibition space including the community mosaic project.



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role		
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups	Facilitator		
Action	Division	Progress	Description of Progress
Continue the Community Grants Program and undertake initiatives that promote and support a wide variety of community groups.	Community Services	Completed	<p>Activities undertaken for the Community Grants Program:</p> <ul style="list-style-type: none"> The Councillor Assessment Panel for the Community Grants Program was conducted in November 2016. A total of 171 applications were received for the 2017 funding round, which is an increase of 18 from the previous year. Council awarded \$374,971.00 in funding to 158 community groups in 2016/17. Community Activity Grants were allocated to 138 groups, 2 groups received Innovation Grants, 10 groups received Partnership Grants and 8 groups had pre-committed grants. The 2017 Community Grants Presentation Evening was held on 8 February 2017, with over 350 people in attendance. Successful grant recipients from the 2016 Program presented on their groups activities and projects. The 2018 timeline was presented to Council in March 2017 and is now underway. Information sessions have been held in Sunbury, Craigieburn and Broadmeadows. Information kits were distributed across the municipality and extensive advertising of the program undertaken, including social media and ethnic media outlets. Site visits of previous grant recipients have been undertaken in partnership with relevant Departments across Council.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)	Council's Role		
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups	Facilitator		
Action	Division	Progress	Description of Progress
Continue the Enviro Champions program and other initiatives which support local environmentally-focused community groups including 'Friends of' and Landcare groups.	Sustainable Infrastructure and Services	Completed	<p>Support for environmentally-focused community groups included:</p> <ul style="list-style-type: none"> The Great Green Get Together to see the graduation of 11 Enviro Champions. Consultation with Enviro Champions, Friends of groups and community gardeners to determine support going forward. The Crate Creative Enviro Champion workshop was well attended (building furniture from recycled wooden pallets). Support was provided to a former Enviro Champion to hold a stall at local community events. Two Enviro Champions received funding to attend a behaviour change workshop with Les Robinson, 'Enabling Change'. A facilitator was appointed in January 2017 for Enviro Champions (EC) training, which has 14 ongoing participants. A Great Green Guided (bus) tour of Hume on 19 February was attended by 16 participants. A Community Gardening Day in Sunbury with participation from Sunbury College, Good Start Early Learning Kinder, Distinctive Options and Sunbury Community Health. Plants and support were provided by Burnings and Western Water. Supporting an Assyrian-Chaldean Women's Friendship Group who have adopted a previous Enviro Champion project. Enviro Champions participated in conservation activities at Woodlands Historic Park as part of their training. Live Green team organised a 'Know Your Backyard' bus tour which included interpretation talks on indigenous culture.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups	Facilitator		
Action	Division	Progress	Description of Progress
Undertake initiatives and programs that support rural community groups and landowners including the Rural Community Engagement Program.	Sustainable Infrastructure and Services	Completed	<ul style="list-style-type: none"> Support for rural community groups and landowners has included: <ul style="list-style-type: none"> The Valuing our Volcanic Plains Field Day held in partnership with Port Phillip Westerntport Catchment Management Authority. Information was posted to 230 rural landowners informing them of the health impacts and decline in River Red Gums. The Farm Chemical Users Course was held with 20 rural landowners to ensure safe and effective use of herbicides. Support was provided to the Friends of Steele Creek for their Port Phillip and Westerntport Catchment Management Authority community grant application. Printing and distribution of the RE-Source newsletter. New Land and Biodiversity Guidelines have been printed and are available for rural landowners. The Service Provider list was reviewed and updated to assist rural landowners when engaging professional contractors. A Cultural Heritage Tour attended by Council staff and community groups along the Manbyrnong River. Planning has begun for RACV Wild Bytes information session to help connect community with wildlife and their environment. Four new WEEDeck cards were printed and distributed to those who have registered their details. EOI sent to rural landowners for involvement in the Stakeholder Consultation Group for Agricultural Land Use Rebate review.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces			
Action	Division	Progress	Description of Progress
<p>Continue to refine service plans, designs and governance strategies for key community infrastructure, including:</p> <ul style="list-style-type: none"> • Aitken Hill Integrated Community Centre • Greenvale West Integrated Community Centre. 	Planning and Development	Completed	<p>Service plans, designs and governance strategies for key community infrastructure has included:</p> <ul style="list-style-type: none"> • Aitken Hill Community Hub (Activity Centre 1) – Perkins Architects have been engaged; design completed with the tender documentation phase to commence in July 2017. • The Aitken Hill Precinct site master plan has been completed. The project is progressing well with the preliminary design presented to Council in May. • Greenvale West R3 Community Hub – a report in relation to the scale, scope and service requirements, and delivery of the community centre has been completed and presented to the Growth Area Infrastructure Planning Committee. Subject to approval it is anticipated that the development of concept and cost plans to commence during late 2017.
<p>Undertake a review of community facilities to inform how best to manage and maximise the community benefit of these resources.</p>	Community Services	Completed	<p>Following on from the community facilities review and organisational restructuring, work has continued including:</p> <ul style="list-style-type: none"> • Streamlining processes. • Ensuring consistency in the terms and conditions of hire. • Creating an online enquiry form. • The endorsing of reviewed fees and charges by Council. • Sending new fees and charges for bookings from 1 July to 31 December 2017 to clients. • A Project Working Group has been established to continue reviewing community facilities in 2017/18.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths</p> <p>Continue to implement actions in the Hume Multicultural Action Plan including:</p> <ul style="list-style-type: none"> • Support the Friends of Aileu partnership project, including the scholarship program • Offer community resilience leadership training to the CALD Community. 	Community Services	Completed	<p>Hume Multicultural Action plan activities have included:</p> <ul style="list-style-type: none"> • Council endorsed the Friends of Aileu Strategy Plan and Action Plan 2016-2020 and the renewal of the Friendship Agreement. Activities have included scholarship assistance as part of the Hume Education Awards, fundraising events and the Oral Health Education Program in Aileu schools. • The Shared Journey forum - to address the resettlement of Syrian and Iraqi refugees in Hume was attended by over 130 local service providers and Council staff. • The Hume Interfaith Network (HIN) ran a Community Resilience Forum for community, to share personal experiences and develop skills in relation to racism. • HIN Executive in partnership with Victoria Police, Sri Guru Singh Sabha Gurdwara and the Sikh Council of Victoria hosted a Places of Worship Tour for the Hume community. • Council and the Multicultural Action Plan Working Group (MAPWG) delivered the Hume Refugee Expo 2017 with 38 service providers offering information about services, programs and activities to over 450 people. • The HIN Youth Leadership Group facilitated 2 community gatherings for the year (open to all youth who live or attended school in Hume between the ages of 15 – 24 years). • The HIN Executive together with Council Officers were invited to attend the Melbourne Immigration Transit Accommodation (MITA) Centre for a morning tea to celebrate and acknowledge Vesak Day (Lord Buddha's Birthday).



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all			
Action	Division	Progress	Description of Progress
<p>Improve and maintain accessibility and support to people with disabilities and additional needs through:</p> <ul style="list-style-type: none"> • Undertake accessibility audits and upgrade works at Council facilities • Delivery of the Metro Access Program. 	Community Services	Completed	<ul style="list-style-type: none"> • Accessibility input into facility development plans and audits of existing facilities has been undertaken and includes: • Upgrade works completed at Jack McKenzie Community Centre and Gladstone Park Maternal Child Health Centre and design and tenders sent out for works on Meadow Heights Community Centre and Campbellfield Community Centre. The audit of remaining facilities within Council's facilities register continues to prioritise works to accommodate the inclusion of Universal and Accessible Design elements. • Completion of all milestones as part of the \$230K Funding Agreement with Department Environment, Land, Water and Planning to improve access to community facilities. • Changing Places Facilities accreditation was completed for Jack Roper Reserve and Livi's Place Inclusive Playspace opened in March 2017. Changing Places facility is now opened at Craigleburn ANZAC Park. • Metro Access Program funding was extended 2019 from State Government to support and focus on roll out of NDIS in Hume. • Working in Partnership with Moreland City Council to deliver 4 NDIS Information Sessions. Two facilitated Disability Partnership NDIS Working Groups at Brite Services • Input into Broadmeadows Framework Plan with Social Planning Department. • The 2017 Directions Report was completed and submitted to Department of Health and Human Services (DHHS).



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation</p> <p>Continue to implement the Hume Reconciliation Action Plan, including:</p> <ul style="list-style-type: none"> • Implement the Aboriginal and Torres Strait Islander Recognition Policy • Coordinate projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture. 	Community Services	Completed	<p>Council has continued to build and maintain relationships with the Aboriginal and Torres Strait Islander community. This includes support for the Aboriginal Partnership Working Group, to implement the Aboriginal and Torres Strait Islander Recognition Policy. Programs with the Kangan Institute Indigenous Education Centre to promote indigenous culture are in the planning stage. Art Masterclasses were hosted by Council in partnership with the Broadmeadows Indigenous Education Centre in May 2017. A mosaic masterclass was delivered by indigenous artist, Karen Lovett and artist Libby McKinnon. Sessions took place across Hume and an exhibition was displayed at the Broadmeadows HGLC, opening on National Sorry Day, 26 May 2017.</p> <p>Other activities conducted in 2016/17 have included:</p> <ul style="list-style-type: none"> • NAIDOC week celebrations in July 2016 with more than 100 participants, supported by the Aboriginal Partnership group. • The Boorais and Beyond group (Elders and Boorais) are meeting twice a term to share a meal and activities together. • National Aboriginal Children's Day activities were held at the Boorais Playgroup in August 2016. The group continues to have a regular attendance of more than 20 families. • A Welcome Baby to Country celebration was hosted with community partners in November 2016 with 29 babies being traditionally welcomed to the community. • A grant application was submitted in March 2017 to VicHealth to support cultural understanding within the local Indigenous community and the wider community.



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging

Facilitator

Action	Division	Progress	Description of Progress
Facilitate community participation in events that celebrate the ANZAC Centenary.	Communications, Engagement and Advocacy	Completed	The official ceremony to unveil the plaque and war memorial at Craigieburn ANZAC Park took place on Sunday 2 April 2017. It was planned in close consultation with the Craigieburn War Memorial and Remembrance Committee and included dignitaries, military representatives, speeches and an afternoon tea. Communications to inform the community about 2017 ANZAC Day community events included a media release, website information and internal communications. These activities are in addition to other celebrations held over the centenary so far including Corporal Cameron Baird Memorial Awards grants and evening biennially, and the Freedom of Entry Parade in 2014.
*Work with the Craigieburn War Memorial and Remembrance Committee to relocate the existing Craigieburn War Memorial to Craigieburn Park.	Sustainable Infrastructure and Services	Completed	A community information evening took place on 15 November, 2016 to present the design of the War Memorial and to obtain community feedback. A tender process for the relocation of the Craigieburn War Memorial was undertaken with a contractor for the construction appointed and all works completed in April 2017.

*Carryover action from Council Plan 2013-2017 (2015/16)



THEME 3
A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.2.1 Residents take pride in place with a strong sense of community values, ownership and belonging	Facilitator		
Action	Division	Progress	Description of Progress
<p>Continue to foster pride of place, sense of belonging and community ownership with environmental initiatives including:</p> <ul style="list-style-type: none"> • Community planting days • Community led place-based initiatives. 	Sustainable Infrastructure and Services	Completed	<p>Activities to foster pride of place, sense of belonging and community ownership included:</p> <ul style="list-style-type: none"> • The 2016 Greening season was completed with 14 events attended by 657 people planting 6,160 seedlings. A Greening trailer was completed to assist with the Greening 2017 events. • Seeding orders, site preparation and promotional aspects for the 2017 Greening program were undertaken and the program commenced in May 2017. 11 Greening events have occurred to date in 2017, attended by 224 people in total with 4,016 seedlings planted. These events have included two corporate volunteer plantings and nine community plantings. • A Melbourne Water grant was acquitted for the Emu Bottom Wetlands Stage 2 Project and a new grant is being sought for a school planting at Sunbury Bicentennial Park. • Discussions are progressing with Kangan Institute Indigenous Education Centre about support for the community garden. • A National Reconciliation Week event was held at the Westmeadows Indigenous Garden, in partnership Council with the attended by approximately 65 people. • Support for Meadows Primary School to redevelop their extensive community garden. • Interpretive signage content and designs for sites at Malcolm Creek, Amberfield Grasslands, Parkview Grasslands and Broadmeadows Valley Park is complete. Consultation on two signs is being undertaken with Wurundjeri Council to develop content referencing Indigenous culture.



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.2.2 The characteristics of suburbs and places are enhanced to reflect local identity and heritage

Statutory Authority,
Facilitator,
Advocate

Action	Division	Progress	Description of Progress
Finalise design documentation and commence construction of the adaptive redevelopment of the Broadmeadows Town Hall.	Planning and Development	Significant Progress	The design phase is complete and the documentation package has been tendered for construction. Construction is scheduled to commence September 2017.
Commence review of the Hume Planning Scheme through the review of the Municipal Strategic Statement, Local Policy framework and zones.	Planning and Development	Completed	<p>The MSS Review is complete. The amendment to implement the review was adopted by Council on 14 March 2017 and submitted to the Minister for Planning for approval.</p> <p>The review of Commercial 2 zoned land within the City has been completed and the planning scheme amendment to implement the review was placed on public exhibition until 1 May 2017. Submissions made to the amendment are being assessed and will be presented to Council for consideration in July 2017.</p> <p>The rolling program to remove the Comprehensive Development Zone (CDZ) and Development Plan Overlay (DPO) over completed estates is continuing with Council resolving to undertake the amendment to remove the CDZ over the Rolling Meadows estate in Sunbury. Public exhibition of this amendment is expected to occur in the second half of 2017, once Council receives Ministerial approval to proceed with the amendment.</p>



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Enhance community pride and sense of place

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.3.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and local community events			Service Provider, Facilitator
Action	Division	Progress	Description of Progress
Continue to provide Council's events and festivals that enhance community participation, sense of belonging and raise awareness of Hume in the wider community.	Communications, Engagement and Advocacy	Completed	<ul style="list-style-type: none"> Hume City Council major events and festivals held in 2016/17 included: <ul style="list-style-type: none"> Carols by Candlelight held for the first time at Craigieburn ANZAC Park on 3 December 2016 with more than 15,000 attendees. Christmas in the Plaza in Broadmeadows on 15 December 2016. Australia Day 2017 celebration in Craigieburn. Craigieburn Festival held for the first time at Craigieburn ANZAC Park on 4 and 5 March 2017, which attracted a record crowd of approximately 20,000 attendees. The Summer Sessions Movies and Music series which included five events held across the City plus a Council sponsored event in both Sunbury and Craigieburn. Each event attracted between 200 and 1000 people (depending on weather). Council has also sponsored various community events and activities including the Sunbury Agricultural Show, Sunbury Carols by Candlelight, Sunbury Christmas decorations, Sunbury Street Life and SunFest. Broadmeadows Street Festival was planned to take place on 9 April but due to severe storms unfortunately had to be cancelled on the day.



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
3.3.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and local community events	Division	Progress	Service Provider, Facilitator
Action	Division	Progress	Description of Progress
Further expand the arts and cultural development opportunities in Hume City, ensuring that the diversity of the community is reflected in the program(s) on offer.	Community Services	Completed	<p>Identification of opportunities to expand arts and cultural development continues with staff recruitment completed. Priority is given to activities involving the local community including:</p> <ul style="list-style-type: none"> The Gee Lee Wik Doleen Gallery in partnership with the community continues to showcase local artists including, Paul J Kalamba, Yelena Ashlapova, Serap Istecki, Karen Lovett and Libby McKinnon. As part of the Gallery activation, 13 key community leaders came together to share their journeys of migration and how they have become champions of Hume. The captured stories have been developed into a series of titled THREADS, utilising the work of the artists. Masterclasses in partnership with the Indigenous Education Centre were delivered to local artists across Hume in May 2017. The Broadmeadows HGLC Exhibition space is now being regularly activated.



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

3.3.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and local community events

Service Provider, Facilitator

Action	Division	Progress	Description of Progress	Council's Role
Continue to provide grant schemes to support and encourage community participation in local events and festivals.	Communications, Engagement and Advocacy	Completed	<p>Council provided a grants scheme to encourage participation for not-for-profit groups in the 2017 Broadmeadows Street Festival. Promotion of the grants scheme took place throughout December 2016 via a media release, website, social media and direct mail to local community groups.</p> <p>A total of 21 grant applications were received with 16 organisations successful in receiving grants. These groups were planning to provide a variety of multi-cultural food, music, dance, art and other activities to enhance the program of the Broadmeadows Street Festival.</p> <p>Unfortunately due to severe weather the Broadmeadows Street Festival had to be cancelled.</p> <p>All of the grant recipients have been paid any expenses they had already incurred whilst planning for the event, totalling \$17,237.74. Council explored other options for the grant recipients to be involved in other events and will invite them to apply for the grants scheme for involvement in next year's Broadmeadows Street Festival.</p> <p>Council's Events Guide has been reviewed and updated, including information on street parties.</p>	Service Provider, Facilitator
*Examine options to establish a 'Building neighbourhood connectedness - street party' guide.	Communications, Engagement and Advocacy	Completed		

*Carryover action from Council Plan 2013-2017 (2015/16)



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.3: Strengthen community connections through local community events and arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)

3.3.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts

Council's Role
Service Provider,
Facilitator,
Advocate

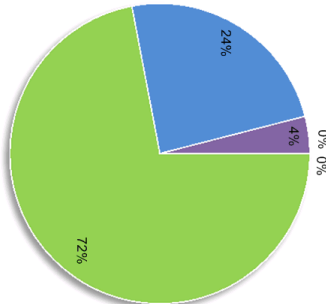
Action	Division	Progress	Description of Progress	Council's Role
<p>Continue planning for the revitalisation of the Sunbury Community Arts and Cultural Precinct (at the former VU site), including:</p> <ul style="list-style-type: none"> Advocate to the State Government for a whole of government process on the future of the former VU site that seeks to realise the vision expressed in the Sunbury Community, Arts and Cultural Precinct Concept Communicate the community vision expressed through the Sunbury Community, Arts and Cultural Precinct Concept to the broader Hume community and the State and Federal Governments. <p>Provide opportunities for artistic and cultural expression, including:</p> <ul style="list-style-type: none"> Continuing to implement the Art in Public Places Policy Commence planning for a public arts project to complement the redevelopment of the Broadmeadows Town Hall. 	Community Services, Planning and Development	Completed	<p>Council has successfully advocated to the State Government for a whole of government process on the future of the former VU site. The Minister for Planning has directed the Victorian Planning Authority to work with VU, Council and representatives of the community in the preparation of a master plan for the site. Advocacy to pursue the vision is continuing.</p> <p>The Victorian Planning Authority has committed to continue consultation during this process to ensure the community focus of the site remains intact. The VPA held community workshops in March 2017.</p> <p>Part 1 of the Public Art Project titled 'Crossing the Floor' was launched. Activities included an official exhibition of the 'floor cut', workshops with high school students and a community event. Singing Bowl (Consultants) has been appointed to undertake Part 2 of the Public Art Heritage Project and will develop the first exhibition to be displayed in the Town Hall once refurbishment is completed in 2019.</p> <p>Extensive consultation has been undertaken by the production team to capture and document resident's stories relating to the Town Hall.</p>	Service Provider, Facilitator, Advocate



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4
1 JULY 2016 – 30 JUNE 2017



- Completed (72% or 18 actions)
- Significant Progress (24% or 6 actions)
- Some Progress (4% or 1 action)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 30 JUNE 2017

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Indicator	Target	YTD Result
Percent of planning applications decided within 60 days	≥ Growth Council Average (49%)	In 2016/17, 38% of applications were determined within 60 days.
Satisfaction of Council's management of urban growth	≥ 42%	2016/17 = 47.5%
Reduction in annual greenhouse gas emissions from Council operations (tonnes CO2-e)	Reduction on 2014/15 emissions (44,622t CO2-e)	Reported annually in September. In 2015/16, Council emissions from operations were 42,971t CO2-e, a 3.7% reduction in 2014/15 emissions.
Reduction potable water consumption from Council operations (change in ML)	Reduction on 2014/15 water use (232 ML)	Reported annually in September. In 2015/16, Council's potable water use was 245ML, a 13ML (6%) increase on the 232ML in 2014/15.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

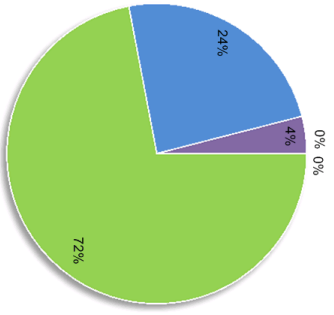
Indicator	Target	YTD Result
Net increase in street trees	≥ 3401 trees annually (2015/16 baseline)	5,150 street and reserve trees were planted in 2016/17 and 3,053 trees were removed. Increase in trees for 2016/17 = 2,097.
Dumped rubbish removal requests rates per 10,000 households	≤ 1060	5,072 dumped rubbish removal requests were received in 2016/17 = 743 per 10,000 households.
Satisfaction with Council's graffiti control and removal	≥ 55%	2015/16 = 55.9%
Graffiti removal requests rates per 10,000 households	≤ 100	1095 graffiti removal requests have been received in 2016/17 = 160 requests per 10,000 households.

THEME
4 

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4
1 JULY 2016 – 31 MARCH 2017



- Completed (72% or 18 actions)
- Significant Progress (24% or 6 actions)
- Some Progress (4% or 1 action)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 31 MARCH 2017

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

Indicator	Target	YTD Result
Satisfaction with Council's management of local streets	≥ 55%	2016/17 = 57.5%
Percentage of sealed roads which do not require pavement or surface renewal	Maintained at or above (96%)	94.4% of sealed roads do not require pavement or surface renewal.
Satisfaction with the availability of walking and cycling tracks	≥ 65%	2016/17 = 78.1%



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.1 Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development

Facilitator, Advocate

Action	Division	Progress	Description of Progress	Council's Role
Continue implementation of the Hume Corridor HIGAP by commencing the preplanning of the Craigieburn West PSP.	Planning and Development	Significant Progress	Significant progress has been made toward a draft report. It has been difficult to finalise due to the VPA and key landowners seeking to redefine the protection mechanisms for Greenvale Reservoir which determine the boundaries of the PSP. The VPA has commenced discussions with landowners and commenced pre-planning which has necessitated a change of scope and timeframes. As such, it is expected that this work will be finalised for input into the VPA structure planning process late in 2017.	Facilitator, Advocate
*Transfer Seabrook Reserve Design Framework to planning controls and commence scoping of early improvement works.	Planning and Development	Completed	A working group has been established to make recommendations to the Broadmeadows Revitalisation Project Control Group. The Seabrook Reserve Urban Design Framework has been updated to reflect the outcomes of technical studies, including a flora and fauna study, cultural heritage study and traffic study. Early improvement works to support the redevelopment of Seabrook Reserve have been identified and referred to the four year capital works program. The Meadowlink design process is documenting the early works to be constructed in 2018.	



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.1 Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development

Facilitator, Advocate

Action	Division	Progress	Description of Progress
*Identify and commence development of housing design guidelines including identification of preferred locations and housing types to support the renewal of the Together 3047 Dallas neighbourhood.	Planning and Development	Significant Progress	This is a joint project being led by DELWP. Following the release in March 2017 of the Victorian Government Housing Policy Homes for Victorians – Affordability, Access and Choice, opportunities to introduce a mix of housing choices in 3047 are being pursued through the Victorian Government's inclusionary housing pilot at the former Broadmeadows Primary School Site (Nicholas Street). DELWP has recently appointed a Manager for the process. The Pilot will comprise two steps that will be completed in the 2017/18 financial year. The first step will involve rezoning the site for housing in consultation with Council. Secondly, the State Government is proposing to discount the price it receives for the land through public tender, in return for a commitment from the purchaser of the site to deliver a proportion of social housing as part of the development.

*Carryover action from Council Plan 2013-2017 (2015/16)



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs

Advocate

Action	Division	Progress	Description of Progress
Facilitate appropriate residential development to ensure housing needs support all ages and stages of life, including: <ul style="list-style-type: none"> • Commencing development of a Housing Strategy • Work with the State Government to develop a housing plan for the Broadmeadows MAC. 	Planning and Development	Significant Progress	The Housing Discussion Paper and outcomes of a Councillor workshop in mid-2016 have been collated and are scheduled for consideration by Council in August 2017. Working in collaboration with the VPA, the Draft Greater Broadmeadows Framework Plan has been prepared to help guide investment and renewal in Greater Broadmeadows and continue the revitalisation of the Broadmeadows Town Centre. Actions include expanding the diversity of housing options available for current and future residents, with a number of potential sites identified to deliver new housing on surplus government land through public/private partnerships, building on the successful model of public/private partnerships already implemented in the Valley Park redevelopment. The draft release was supported by media releases, a Hume Leader article, drop-in information session, updates and a promotional video on Hume City Council and VPAs website, and mail-out to 420 business landowners. Eight submissions had been received by the VPA. A number of revisions to the Framework Plan are being prepared, with Council to receive for consideration a final Draft of the Framework Plan in August. Consultants were appointed by the Victorian Planning Authority (VPA) to undertake the transport modelling study, which was completed in May 2017.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement sustainable land management programs for rural landowners including: <ul style="list-style-type: none"> • Conserving our Rural Environment Program (CoRE) • Agricultural Land Use Rebate • Integrated Pest Animal Management Program • Conservation Reserves monitoring. 	Sustainable Infrastructure and Services	Completed	Sustainable land management progress has included: <ul style="list-style-type: none"> • The 2017/18 CoRE grant program was launched with an event at Jack McKenzie Hall, Bulla on 29 March 2017. 234 small grant applications were approved for 2016/17. 208 Small Grant EOI's have been received for 2017/18. • The Agricultural Land Use Rebate (ALLUR) review is in progress, with the Community Engagement plan being endorsed by EMT and Council. Appointment of a Stakeholder Consultation Group is in its final stages and the first meeting is scheduled for the 25 July 2017 in Broadmeadows. • The first round of the Integrated Pest Animal Management Program works was completed in April 2017 with an average 70% reduction of rabbit population on the sites. • Conservation Reserve monitoring is continuing. • A joint meeting was held with the Port Phillip and Westernport Catchment Management Authority, Indigenous Land Councils, Geelong and Melton Councils regarding funding to facilitate and assist Traditional Owner Land Groups to undertake cultural burns on Council and Traditional Owner land. • Following <i>Ethics and Wildlife Act</i> approval the first motion sensor camera has been deployed on a private conservation reserve. This has recorded the presence of a population of wombats (previously unknown) in the Deep Creek corridor.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Implement the Pathways to Sustainability Framework, including relevant actions from the Sustainable Places Action Plan and Leadership Action Plan.	Sustainable Infrastructure and Services	Completed	<p>Highlights of the Sustainable Places Action Plan have included:</p> <ul style="list-style-type: none"> Subscription to the Built Environment Sustainability Software (BESS) to allow planning permit applicants to demonstrate ESD outcomes for multi-unit developments. Ongoing Environmentally Sustainable Design and Development (ESD) input into new Council facilities including Aitken Hill Community Centre, Broadmeadows Town Hall redevelopment, Sunbury GLC, Lakeside Drive Pavilion and Sunbury Aquatic and Leisure Centre redevelopment. Post Occupancy Evaluation for Newbury Child and Community Centre has been completed and further internal consultation is being undertaken. <p>A workshop was hosted in March 2017 with expert ecologists to inform the modelling for the connectivity investigation. An internal stakeholder meeting was held to discuss cultural heritage processes and identify training needs. A cultural heritage tour and training session for staff was scheduled for Tuesday 30 May but cancelled due to inclement weather. This will be rescheduled.</p> <p>The Northwest Connectivity Investigation Report has been finalised and all data has been provided. Development of the draft Landscape Connectivity Plan (informed by the investigation) has commenced and will be finalised in the next quarter.</p>
Implement the 2016/2017 Land and Biodiversity Plan actions, including:	Sustainable Infrastructure and Services	Completed	
<ul style="list-style-type: none"> Developing a Landscape Connectivity Plan Providing cultural heritage awareness training relevant to local history and sites. 			



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Council's Role
Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Finalise implementation of the Climate Change Adaption Plan 2013-2017 and consider option for beyond this period.	Sustainable Infrastructure and Services	Completed	<ul style="list-style-type: none"> Implementation of the Climate Change Adaption Plan 2013-2017 has included: <ul style="list-style-type: none"> Meetings with Managers responsible for Climate Change Risks were completed in 2016. Completed actions were updated as controls and in some cases, residual risk ratings were revised. A Briefing Note reporting on progress was considered in August 2016. Most of the actions are underway or complete. Home Support Services participated in a Community Sector Climate Resilience program, funded by the Department of Health and Human Services. This consisted of a resilience assessment and consultancy advice around climate impacts, particularly heatwaves for Home Care Services. Approximately 25 Council staff attended a lunchbox session on climate change delivered by a Climate Ambassador. Hume City was represented at a Local Government Adaptation meeting with presentation and discussion on the Victorian Climate Change Adaptation Plan. Internal consultation has been undertaken regarding review of the Climate Change Adaptation Plan. Ongoing liaison continues with the Northern Alliance for Greenhouse Action and Victorian Government around climate change adaptation.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Undertake compliance activities for the Hume Planning Scheme, including: <ul style="list-style-type: none"> • Industrial Stormwater Code of Practice • Construction Environmental Management Plans • Native Vegetation regulations • Landfill investigations. 	Sustainable Infrastructure and Services	Completed	Hume Planning Scheme compliance activities have included: <ul style="list-style-type: none"> • Review of 27 planning referrals which address the requirements of the Industrial Stormwater Code of Practice. • Investigation in conjunction with the EPA of three industrial pollution events. • Water sampling for the Cleaner Creeks, Everyone's Business (CCEB) program has occurred. In 2016/17, 257 industrial properties have been visited under the CCEB program. • Pre-commencement meetings for new subdivision stages. A total of 69 stages have commenced in the 2016/17. • Two native vegetation cases investigated in Greenvale and two landfill cases which have impacted on native vegetation. • All development sites are being actively audited for compliance with the native vegetation regulations. • Three new small scale landfill sites investigated for non-compliance with the Hume Planning Scheme. • Development sites with new conservation reserves are being actively monitored. • Handover processes for two new conservation reserves with offset obligations and one reserve without offset obligations. • Small and medium size landfill sites are being actively investigated for non-compliance with the Planning Scheme. • All subdivisional sites are being actively monitored for compliance with Soil and Fill Recovery Plans.



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process (continued)

Service Provider, Facilitator, Advocate

Action	Division	Progress	Description of Progress
Investigate and pursue sustainability outcomes in precinct level planning and development including: <ul style="list-style-type: none"> • Hume Central • Sunbury Whole of Water Cycle Management project. 	Sustainable Infrastructure and Services	Completed	Pursuing sustainability outcomes in precinct level planning and development has included ESD input into the Broadmeadows Town Hall redevelopment. Work on the development plan for Hume Central precinct is on hold. Sunbury Whole of Water Cycle Management project has included a Community Engagement discussion held in August 2016 and liaison with Western Water and other project partners, to coordinate Integrated Water Management Plan submissions, to the public consultation for the Sunbury Precinct Structure Plans. No further input on this project is required.
Develop local planning instruments identified in the Environmental Planning Policy Audit to improve environmental outcomes during the planning and development process.	Sustainable Infrastructure and Services	Significant Progress	Work is continuing with Melbourne Water and DELWP on the development of waterway-based Environmental Significance Overlays. Final work has been prepared by consultants regarding revision of existing Heritage Overlays. Almost three quarters of the existing heritage overlays require updating. Work has commenced on the Rural Planning Project which will influence and inform the future Environmental Significance Overlays and potential Significant Landscape Overlays.



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services	Council's Role		
Action	Division	Progress	Description of Progress
<p>Provide leadership in the uptake of renewable energies, efficient use of resources and sustainable practices, including:</p> <ul style="list-style-type: none"> • Ensuring new facilities and major projects demonstrate environmentally sustainable design (ESD) and development • Continuing to coordinate Hume's Live Green Work Green Initiative • Installing solar PV panels on Council and community facilities. Facilities to be considered include: <ul style="list-style-type: none"> ○ Coolaroo Childcare and MCHC ○ Homestead Child and Family Centre ○ Sunningdale Family Centre / Sunningdale Avenue Children's Centre ○ Sunbury Neighbourhood House and Community Centre ○ Sunbury Depot Workshop ○ Hume Global Learning Centre Broadmeadows. 	Sustainable Infrastructure and Services	Completed	<p>ESD input into new Council facilities and major projects has included Aitken Hill Community Centre, Broadmeadows Town Hall redevelopment, Hume Global Learning Centre Sunbury, Lakeside Drive Pavilion and Sunbury Aquatic and Leisure Centre upgrade.</p> <ul style="list-style-type: none"> • A Post Occupancy Evaluation for Newbury Child and Community Centre is complete. • Live Green Work Green and Green Team projects have included: <ul style="list-style-type: none"> • A Car Pool Morning Tea. • Signage for water reduction and energy reduction. • Work to transition Council staff to 'electronic by default'. • Paper reduction behaviour change workshops and renewed messaging about reducing the use of disposable coffee cups. • A World Environment Day Lunchbox Session on solar panel installation was attended by 30 staff. <p>PV installs and Council/community improvements have included:</p> <ul style="list-style-type: none"> ○ HGLC Broadmeadows solar installation is complete ○ Other small to medium scale solar installations have been commissioned. The Sunbury Neighbourhood House solar system is on hold until July 2017. <ul style="list-style-type: none"> • The Newbury Child and Community Centre Building Management System (BMS) optimisation is underway. • Broadmeadows Aquatic and Leisure Centre (BALC) pool plant optimisation is underway. • Light control issues at HGLC Broadmeadows have been rectified leading to considerable savings.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p>4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services</p> <p>Complete implementation and commence a review of the Greenhouse Action Plan 2013-2016.</p>	Sustainable Infrastructure and Services	Completed	<p>The Greenhouse Action Plan 2013-2016 has been reviewed and reported to the Executive Management Team. Most targets, KPI's and actions have been achieved. Highlights included:</p> <ul style="list-style-type: none"> The successful implementation of the Community Energy Efficiency Program (CEEP) with the street lighting upgrade and energy efficiency upgrades in Council facilities resulting in 3,700 tonnes of corporate greenhouse emissions saved per year. Hume Energy Savers assisted the Hume community to reduce emissions by 1,290 tonnes while saving money on electricity bills. Installation of solar panels on Hume facilities and energy efficiency programs for Council facilities continues. <p>A draft Greenhouse Action Plan 2017-2020 has been prepared. This will be presented for consideration by Council in August/September 2017.</p>



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services</p> <p>Implement the 2016/2017 actions of the Integrated Water Management Plan 2014-2017, including:</p> <ul style="list-style-type: none"> • Water sensitive urban design treatments • Water management initiatives across Council facilities • Industrial stormwater education, enforcement and remediation programs. 	Sustainable Infrastructure and Services	Completed	<p>Integrated Water Management Plan actions have included:</p> <ul style="list-style-type: none"> • Spavin Lake Functional Design report completed. • The Frog Court grant application to Port Phillip Bay Grant was unsuccessful. • The Growing Grass Frog Trust has requested more information and is still considering potential funding. • Use of recycled airport water at Tullamarine Reserve is on hold while the airport undertakes additional water quality testing. Installation of the new tanks is saving mains water due to more even and effective irrigation. • A Living Rivers application has been submitted for matching funding to undertake the more expensive, integrated solution for Frog Court wetland rehabilitation. • Water tank installs on existing facilities are currently on hold while the Sustainable Environment Officer position is vacant. Integration of tanks and water efficient appliances are being sought at Council facilities under development. • The Cleaner Creeks Everybody's Business (CCEB) program has expanded to undertake testing in three new catchments. • Council is working with the EPA on a pollution hotspot which has extreme levels of Arsenic.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability

Statutory Authority, Service Provider, Advocate

Action	Division	Progress	Description of Progress
<p>With a focus on Together 3047 neighbourhoods, undertake a rolling program of urban design-led assessments and implement the Place Frameworks for key sites, corridors and activity centres.</p>	Planning and Development	Completed	<p>Place Frameworks have been prepared for the 3 pilot activity centres of Goonawarra, Kingswood and Westmeadows. Within 3047, Place Frameworks have also been prepared for Broadmeadows South and Dallas. The Draft Jacana Place Framework has been finalised and early improvement works completed. The Draft Place Framework will be reported to Council in July 2017.</p> <p>Implementation of the remaining actions identified in the Place Frameworks are currently underway in Westmeadows - design of a boardwalk along the Moonee Ponds Creek; Kingswood - installation of solar lighting along the shared user path and Dallas - new toilet facility, drinking fountain and wayfinding signage.</p> <p>Improvement works to Seabrook Reserve have been documented as part of the Meadowlink project. The designed works focus on the north east part of the reserve and include shared user path construction and extension - linking into Dallas Drive, tree planting and revegetation of the Merlynston Creek corridor.</p> <p>\$150,000 in grant funding has been received for Meadowlink from the Department of Environment, Land, Water and Planning. Aspect Studios were engaged as the project landscape architects. Concept and Design Development for the Meadowlink open space corridor is now complete.</p>
<p>Implement landscape improvements to enhance amenity and vitalise Hume activity centres, gateways and key streets, including:</p> <ul style="list-style-type: none"> Seabrook Reserve landscape improvements (prioritise pathway connections and tree planting) Subject to grant funding, finalise design for Meadowlink. 	Planning and Development	Significant Progress	



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs

Service Provider

Action	Division	Progress	Description of Progress
<ul style="list-style-type: none"> Undertake a range of initiatives to reduce graffiti and improve amenity, including: <ul style="list-style-type: none"> Continue partnerships with Victoria Policy by providing two utilities to low Graffiti trailers Provide free graffiti clean-up kits to Hume residents. Continue implementation of the Litter Management Strategy and the Waste Management Strategy, including: <ul style="list-style-type: none"> Trailing of solar bins in three locations Running second hand Saturday events Providing Fire Action Week landfill passes Review of large garbage bins Compost revolution Hume Clean neighbourhood blitzes. 	Sustainable Infrastructure and Services	Completed	Existing initiatives to reduce graffiti and improve amenity are being continued during 2017 including schools participating in the Graffiti prevention program, the Graffiti Reporting Hotline, distribution of free graffiti clean-up kits and the removal of graffiti by both Council contractors and Council-supported volunteers. Implementation of the Litter Management Strategy and the Waste Management Strategy has included: <ul style="list-style-type: none"> Solar bins were installed in March 2017. Three Second Hand Saturday events have been conducted in 2016/17 attracting 2,068 residents. Fire Action Week landfill passes were mailed out to rural and urban fringe residents in November 2016, 228 residents utilised the passes. The review of large garbage bins is ongoing with Craigieburn changeovers in progress and Sunbury to commence next. Compost Revolution orders are ongoing and Circular Food is offering a pick-up service for residents in addition to the online service. 876 residents have utilised the service in 2016/17 a significant increase from 268 in 2015/16. Six area based maintenance blitzes have been conducted across the Municipality (2 sites per Ward) during 2016/17.

THEME
4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY
Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces			Service Provider, Advocate
Action	Division	Progress	Description of Progress
Review provision standards for active sports that meet the requirements of relevant sporting codes through a review of existing sites.	Corporate Services	Some Progress	A draft brief has been prepared and is being reviewed prior to implementation of the program. Implementation of AFL and Tennis Sports Code standards in current projects is being implemented, which includes pavilion construction and pavilion refurbishment.
Finalise a refresh of the Broadmeadows Town Park Master Plan and commence design.	Planning and Development	Significant Progress	Consultation with the Broadmeadows Town Park surrounding landowners including Hume Central Secondary Campus and Kangaroo Institute is continuing. The refresh of the Broadmeadows Town Park Masterplan is well underway with an audit of completed works undertaken and remaining works confirmed. The scope of Stage 2 landscape and civil works has been identified and a cost plan has been prepared to confirm the works are able to be delivered within the available budget of \$1.3m.
Document and establish variable service standards for Parks and Open Space Management.	Sustainable Infrastructure and Services	Completed	As part of Service Planning for Parks and Open Space (which commenced in early 2017), the current levels of service and maintenance were documented and presented with other contextual information to a Council Briefing in April 2017. Through the Service Planning process, further community and stakeholder consultation will be undertaken to determine the future service direction including for the provision, development and maintenance of Parks and Open Space.



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

4.3.1 Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options

Facilitator, Advocate

Action	Division	Progress	Description of Progress
Improve connections of walking, cycling and public transport networks in Together 3047 neighbourhoods.	Planning and Development	Completed	New on-road bicycle directional signage within Jacana, referred to as the 'Jacana Shimmy' has been completed as part of Together 3047. This included the construction of 'missing link' pathways and landscape upgrades. An information brochure was also circulated to residents to highlight the new feature in the neighbourhood. A Wayfinding Strategy has been prepared, signage design and fabrication has been completed and installation arrangements finalised to support walking and cycling in Dallas and Jacana.
Continue to advocate to the State and Federal Government for funding and implementation of public transport projects, including: <ul style="list-style-type: none"> • Broadmeadows Train Station Redevelopment • Additional parking at the Craigieburn and Sunbury Train Stations. 	Communications, Engagement and Advocacy	Completed	Public transport advocacy has included: <ul style="list-style-type: none"> • Following a \$4million allocation in the State budget, a meeting was convened with the Minister for Public Transport on the intentions to upgrade the Broadmeadows Train Station. • A meeting was also held with the Parliamentary Secretary for Public Transport and Member for Sunbury regarding new parking at Sunbury Train Station. • Council officers are continuing to engage with Public Transport Victoria regarding development and funding at Craigieburn Train Station. Council has advocated to State Government for 2017 Growth Area Infrastructure Contribution (GAIC) funds to be utilised for these projects. To engage the community, Council have run a Fund Our Public Transport postcard campaign which has had great support. More than 2000 postcards have been distributed and issues are highlighted through media releases and Council's website.



THEME 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

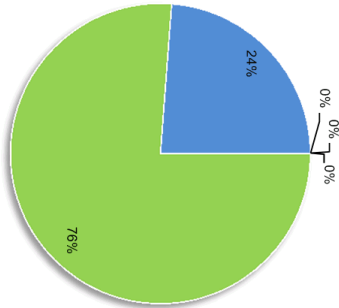
Council's Role

Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>Continue to advocate to the State and Federal Government for funding for the following roads projects:</p> <ul style="list-style-type: none"> • Craigieburn Road Duplication • Somerton Road Duplication • Sunbury Road Duplication • Mickleham Road Duplication • Bulla Bypass • Gap Road/Home Street Traffic Lights • Outer Metropolitan Ring Road. 	<p>Communications, Engagement and Advocacy, Sustainable Infrastructure and Services</p>	<p>Completed</p>	<p>Council undertakes a range of advocacy activities to seek support for major road projects. Initiatives for 2016/17 have included:</p> <ul style="list-style-type: none"> • Assessing the potential to attract Black Spot funding and raising this with VicRoads, for the intersection of Craigieburn Road and Kimberwood Drive. • On-going work with VicRoads and other agencies to ensure that important Hume projects are adequately considered in regional planning. <p>Council is continually engaging with local Members of Parliament around the need for funding for projects. Council has written a number of letters to the Minister for Roads to provide funding for the Bulla Bypass and duplication of Sunbury Road.</p> <p>Following an initial visit, the Minister for Roads – The Hon. Luke Donnellan returned to Craigieburn in October 2016 to announce \$250,000 in VicRoads funding has been allocated to develop a business case for the duplication of Craigieburn Road.</p> <p>Council has been running a Fund Our Roads postcard advocacy campaign which has seen great support from the local community. More than 2000 advocacy postcards have been distributed to the community through summer festivals and mail outs. Issues are regularly highlighted through media releases and Council's website.</p>	<p>Service Provider, Advocate</p>
<p>Implement agreed works for previous Local Area Traffic Management Studies (LATMS) and complete two new LATMS in Aitken and Broadmeadows West.</p>	<p>Sustainable Infrastructure and Services</p>	<p>Completed</p>	<p>The Aitken and Broadmeadows West LATM reports were adopted by Council on 26 June 2017. These included traffic management plans and an outline of future works to be undertaken in response to the investigations.</p>	

THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5
1 JULY 2016 – 30 JUNE 2017

STRATEGIC INDICATORS TO 30 JUNE 2017



- Completed (76% or 16 actions)
- Significant Progress (24% or 5 actions)
- Some Progress (no actions)
- No Progress (no actions)
- Deferred (no actions)

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

Indicator	Target	YTD Result
Percent of annual Council Plan actions complete	≥ 85%	91 actions or 81% have been completed in 2016/2017. 84% of actions were completed in 2015/2016.
Employee Engagement Levels	≥ 65%	2015/16 = 75% 2013/14 = 73%
Workforce turnover rate	≥ 5.0% & ≤ 10.0%	For 2016/17, Council's workforce turnover rate was 9.5%.

Strategic Objective 5.2: Create a community actively involved in civic life

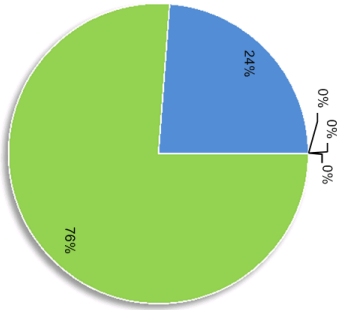
Indicator	Target	YTD Result
Satisfaction with Council encouraging community discussions on key issues	≥ 40%	2016/17 = 46.7%
Satisfaction with Council's level of consultation and engagement	≥ 39%	2015/16 = 38%

THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5
1 JULY 2016 – 31 MARCH 2017

STRATEGIC INDICATORS TO 31 MARCH 2017

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs



- Completed (76% or 16 actions)
- Significant Progress (24% or 5 actions)
- Some Progress (no actions)
- No Progress (no actions)
- Deferred (no actions)

Indicator	Target	YTD Result
Satisfaction with Council decisions	≥ 37%	2015/16 = 39.3%
Satisfaction with Council's level of advocacy to other levels of government and other organisations	≥ 38%	2015/16 = 36.5%
Percent of Council decisions made at meetings closed to the public	< 15%	89 of 443 decisions to date in 2016/17 were made in confidential = 20.0%
Percent of annual Capital Works Projects completed	≥ 90%	The 2016/17 Capital Works Program is 70% complete.
Average expenditure per assessment	\$2,759 (2016/2017)	End of year financial data for 2016/17 will be available in August 2017 - the actual result for 2015/2016 was \$2873.

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.1 The vision and aspirations of Hume Horizons 2040 are supported through the alignment of Council's financial and strategic service planning processes and systems			
Action	Division	Progress	Description of Progress
<p>Undertake a review of the Customer Focus Strategy 2013-2016 and implement initiatives to improve customer service, including:</p> <ul style="list-style-type: none"> Introducing case management for complex MERIT requests Introducing mobile payment terminals at Council facilities. <p>Continue the 'Single view' of customers project (post proof of concept stage).</p>	<p>Communications, Engagement and Advocacy</p> <p>Corporate Services</p>	<p>Completed</p> <p>Significant Progress</p>	<p>The Customer Focus Strategy has been reviewed and a presentation was made to Councillors in mid-2016 outlining the achievements of the Strategy. This is now completed. Mobile payment terminals have been installed in the Broadmeadows office and are being trialled until the end of 2017.</p> <p>Council has issued an expression of interest for the architecture design of the single view system. The project is scheduled to commence on 31 July 2017 and will be completed within six weeks. Once the architecture is complete, Council will proceed to issue a full tender document for the single view system.</p>
<p>Prepare a plan to digitalise Council records to reduce reliance on paper-based documents, increasing efficiencies in secure record management.</p>	<p>Corporate Services</p>	<p>Significant Progress</p>	<p>A roadmap identifying key initiatives for the digitisation of records has been finalised. Timelines for the delivery of each of the key initiatives are still being considered.</p>

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.1.2	Hume's community is informed of the progress of Hume Horizons 2040 through the establishment of systems for measuring and reporting the community's progress in achieving Hume Horizons 2040 objectives	Service Provider	
Action	Division	Progress	Description of Progress
Continue to develop and implement community indicators to measure the progress of <i>Hume Horizons 2040</i> including undertaking the biennial community indicators survey.	Communications, Engagement and Advocacy	Completed	The Community Indicators Survey measures the progress of <i>Hume Horizons 2040</i> . Surveying commenced in November 2016 and was completed in December 2016 and indicators have been updated. Further updates will be undertaken in July 2017 following release of the 2016 Census data.



Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>5.1.3 The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan (Hume Horizons 2040) by reviewing the plan every four years, following Council elections</p> <p>Undertake a review of <i>Hume Horizons 2040</i> and develop a new Council Plan for 2017-2021, following Council elections in October 2016 and incorporating feedback from the community.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Completed</p>	<p>Consultation and engagement for the review of <i>Hume Horizons 2040</i> and development of the Council Plan 2017-2021 was undertaken from November 2016 to January 2017 with results and analysis provided to the Council Planning Weekend in February 2017. This information was considered in both the review of <i>Hume Horizons 2040</i> and developing the new Council Plan 2017-2021. The Draft Council Plan was released for community feedback from 10 May to 7 June 2017 with one submission received. The final Council Plan 2017-2021 was adopted by Council on 26 June 2017 and provided to the Minister for Local Government.</p>



Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040

COMMUNITY EXPECTATION (from Hume Horizons 2040)

5.1.4 The vision and aspirations of Hume Horizons 2040 will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs **Council's Role**

Action	Division	Progress	Description of Progress
<p>Continue to build organisational capacity to support staff in delivering high quality services to the community, including:</p> <ul style="list-style-type: none"> • Undertake proactive strategies to manage WorkCover and OHS, including the continued implementation of Work Health and Safety Management certification • Develop and implement leadership development programs • Negotiate a new enterprise bargaining agreement 	<p>Communications, Engagement and Advocacy</p>	<p>Completed</p>	<p>Strategies to manage WorkCover and OHS have included:</p> <ul style="list-style-type: none"> • An external audit was conducted for Council's ongoing certification to the Australian OH&S Standard AS/NZS4801 in November 2016. Certification was successfully maintained with only two new non-conformances. • The Fitness for Work Policy was developed in consultation with the unions and approved by EMT in February 2017. At the conclusion of EBA negotiations, supporting procedures will be developed in consultation with the unions. • A new WHS Policy was approved by the CEO in May 2017. • WHS internal audits commenced in March 2017 and are reported to the Executive Safety Action Group (ESAG). • WHS risk assessment, incident investigation and injury management training for 157 supervisors was conducted in April-June 2017. • A new leadership development program was scoped in consultation with staff and approved by EMT in May 2017. • Enterprise Agreement negotiations commenced in February 2017 with the main body (Part A) commenced prior to the Local Area Workplace Agreements (LAWAs). All LAWAs have been responded to, and meetings with the relevant unions, delegates and management are being scheduled to finalise negotiations prior to a vote.

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</p>		Service Provider	
Action	Division	Progress	Description of Progress
Implement the HACCC Aboriginal Training Program to support the engagement of Aboriginal Direct Care Workers within Aged and Disability Services.	Community Services	Completed	As part of the HACCC Aboriginal Training Program, which is supported by the MAV, Council has recruited a trainee Aboriginal Direct Care Worker. The trainee successfully completed a Certificate III in Aged Care, whilst working across the indigenous and non-indigenous community. Given the success of this project, Hume City Council was recently asked to present at the MAV Indigenous Inclusive Aged and Disability Services Workshop.



A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels</p> <p>Implement and support programs and advisory committees/reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including:</p> <ul style="list-style-type: none"> • Providing governance training to advisory groups • Evaluate the Children's Services Reference Group • Hume Sustainability Taskforce • Hume Interfaith Network • Hume Community Safety Advisory Committee • Hume Multicultural Action Plan Working Group • Hume Disability Partnerships Network • Aboriginal Partnerships Working Group. 	Community Service, Sustainable Infrastructure and Services	Completed	<p>Progress with advisory committees/reference groups include:</p> <ul style="list-style-type: none"> • Evaluation of the Children's Services Reference Group was completed in February 2017. Recommendations are to be implemented and further monitored in the next 12 months. • The Hume Sustainability Taskforce held meetings in February and May with presentations including controlling pest rabbit populations and Council's 2015/16 Sustainability Report. • The Hume Interfaith Network (HIN) held a multifaith service in March 2017 to engage the community in understanding the diverse faiths in Hume. HIN has recruited a new Executive including 7 Community leaders and 6 Faith Leaders. • Five Community Safety Advisory Committee meetings were held in Craigieburn, Broadmeadows and Sunbury (1). An evaluation of the Committee was undertaken in May 2017. • The Multicultural Action Plan Working Group will continue to meet quarterly and have prioritised actions for 2017. • Hume Disability Partnership Quarterly Meeting in March included 25 key stakeholders attending a planning session with National Disability Insurance Agency. • The Aboriginal Partnership Group meets bi-monthly with indigenous workers, community members and service providers to discuss matters of importance and to ensure services are coordinated in supporting Aboriginal families.



Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

Council's Role

5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics

Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Deliver a range of communications, media and advocacy campaigns to promote Council priorities, services and major projects.	Communications, Engagement and Advocacy	Completed	<p>96 Media releases have been issued in 2016/17. Communication activities to promote a wide range of Council services, programs, events and activities have focused on:</p> <ul style="list-style-type: none"> Craigieburn ANZAC Park development and Splash Aqua Park and Leisure Centre Hume Global Learning Centre – Sunbury The Broadmeadows Town Hall redevelopment Council's major events and festivals including the grants scheme for Broadmeadows Street Festival Securing \$7,445,115 from the State Government for the delivery of priority projects and services as part of the Growing Suburbs Fund Corporal Cameron Baird awards and youth week Animal management and pet registration renewals Opening of Livvi's Place and dedication of the Craigieburn War Memorial The State and Federal Budget announcements The Council Plan and Budget <p>Advocacy campaigns of focus have included:</p> <ul style="list-style-type: none"> Redevelopment of Broadmeadows Railway Station New parking at Sunbury Railway Station Additional funding at Craigieburn Railway Station Commitment to a Bulla bypass Investment in health in the northern growth corridor State Government investment in new schools Postcard campaigns, 'Fund Our Public Transport', 'Fund Our Roads' and 'Fund 5 Hours of Preschool'.



Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics

Council's Role
Service Provider, Facilitator

Action	Division	Progress	Description of Progress
Continue to identify and implement actions to improve community use of Council's online/digital communications and social media.	Communications, Engagement and Advocacy	Completed	<p>The Communications and Advocacy Service Plan was completed to guide communication and advocacy activities across the organisation and ensure that all communication is coordinated and aligns with Council priorities. The service plan identified a new digital by default approach, transitioning from a reliance on traditional print communications to online communications, where appropriate.</p> <p>Council has continued to deliver and improve its online, digital and social media communications tools to raise awareness about Council services, programs, projects and activities including:</p> <ul style="list-style-type: none"> Expansion of digital content across social media including Facebook, YouTube, Twitter and LinkedIn, with more than 650,000 views of video content during 2016/17. Council-managed accounts on Facebook saw an increase in growth and now have the following likes: Splash Aqua Park and Leisure Centre (15,537), Hume Events (6,769), Hume Libraries and Learning (2,468), Sunbury Aquatic and Leisure Centre (2,822), Broadmeadows Aquatic and Leisure Centre (2,277), Craigieburn Leisure Centre (2,217), Craigieburn ANZAC Park (946) and Craigieburn Dog Park (1,313). There was also growth in engagement across Council's Twitter (1,749 followers), LinkedIn (2,710 followers) and Instagram accounts: Hume Events (208 followers) and Discover Hume (401 followers) The Hume City Council app has attracted more than 15,200 downloads and been translated into languages including Italian, Greek, Turkish and Vietnamese.

THEME

A WELL-GOVERNED AND ENGAGED COMMUNITY
 Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics	Communications, Engagement and Advocacy	Significant Progress	The Council Services Guide is currently being reviewed as part of a broader publications review for Council to recommend ways to produce the guide in other accessible formats or versions.	Service Provider, Facilitator
Revisit and re-produce the Council Services Guide following Council Elections, including the production of accessible formats and versions.				

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments			
Action	Division	Progress	Description of Progress
Participate in the <i>Local Government Act</i> Review and prepare submissions as required by Council.	Corporate Services	Completed	A submission on the <i>Local Government Act</i> Review was prepared by the Chief Executive Officer and following consultation with the Councillors, it was submitted within the required timeframes.
Work with the Victorian Electoral Commission to prepare for and undertake Council Elections in October 2016.	Corporate Services	Completed	Council worked closely with the Victorian Electoral Commission to undertake the Council Election with the close of voting occurring on 21 October 2016. Forty five candidates stood for election and the official results (11 successful candidates) were declared on 31 October 2016.



A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure			
Action	Division	Progress	Description of Progress
Continue implementation of the Asset Management system.	Sustainable Infrastructure and Services	Completed	Implementation of the Asset Management System is progressing in line with the Project Plan. Roads went live in May 2017 and Open Space is ready for User Acceptance Testing. Key tasks to date have included: <ul style="list-style-type: none"> • System configuration • Data cleansing and migration • Configuration of interface requirements with other systems (Finance, Property and Rating, GIS, Document Management) • Key user training and business process mapping.
*Complete the review of both the <i>Road Asset Management Plan</i> and <i>Road Management Plan</i> .	Sustainable Infrastructure and Services	Significant Progress	A review of Council's Road Management Plan has been completed and was considered by Council on 26 June 2017. The outline of the review and updated Plan has been released for public consultation. The update of the Road Asset Management Plan will be completed after adoption of the Road Management Plan.
Continue implementation of Council's Service Planning Framework and undertake a minimum of eight service reviews and plans per calendar year.	Communications, Advocacy and Engagement	Completed	Council's Service Planning Program has seen plans completed for Economic Development, Communications and Advocacy and Disability Services and Support. The Service Plan for Information and Communications Technology is currently being finalised. Service Planning for Youth Services, Parks and Open Space and Waste and Amenity is continuing with updates being provided to Council.

*Partial carryover action from Council Plan 2013-2017 (2015/16)

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure		Service Provider, Advocate	
Action	Division	Progress	Description of Progress
<p>Continue to advocate to the State and Federal Government in the areas of community infrastructure, health, early years and education in seeking funding for:</p> <ul style="list-style-type: none"> • The delivery of Council's Capital Works Program • Health services and facilities for the Hume North Growth Corridor • An ongoing commitment for the continuation of Universal Access (15 hours of preschool per week) • The timely delivery of new school infrastructure to support the growth of the municipality. 	Communications, Advocacy and Engagement	Completed	<p>In November 2016, Council was successful in securing \$7,445,115 in funding as part of the State Government's Growing Suburbs Fund. This will assist in the delivery of priority projects and services for the local community including:</p> <ul style="list-style-type: none"> • HGLC Sunbury - \$3m • Aston Recreation Reserve development (Craigieburn) - \$2m • Boardman Reserve upgrade - \$490,000 • Sunbury Lawn Tennis Club - \$400,000 • Community facility accessibility upgrades in Bulla, Gladstone Park, Meadow Heights and Campbellfield - \$230,000 <p>Council Officers have continued to engage with local politicians and representatives from the Department of Health and Human Services and Department of Education and Training regarding the need for investment in the northern growth corridor.</p> <p>Council ran a 'Fund Five Hours of Preschool' postcard advocacy campaign which saw great support from the local community. Advocacy Postcards were distributed through mail outs and community festivals.</p> <p>The Federal Government Budget 2017/18 announced a \$427.9 million extension of the National Partnership Agreement on Universal Access to Early Childhood Education to support 15 hours of preschool programs. This extension is only for 12 months and Council has written to the government to advocate for longer term funding for this program which affects numerous families with children in Hume City.</p>

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers</p>		<p>Service Provider, Facilitator, Advocate</p>	
Action	Division	Progress	Description of Progress
<p>Implement strategies to support the implementation of the National Disability Insurance Scheme (NDIS).</p>	<p>Community Services</p>	<p>Completed</p>	<p>The advent of the National Disability Insurance Scheme (NDIS) in Hume City was a key focus of the Disability Support service planning process undertaken in 2016. This included considering the impact of the NDIS on existing Council services, information and support needs of clients, carers and community members as they transition and the NDIS and Council future service directions, following the roll-out of the NDIS.</p> <p>The Disability Support Service Plan was reviewed and adopted by Council, with the decision not to register as a provider of services under the NDIS.</p> <p>A range of actions are currently being progressed to support Council, clients, community members and local service providers to transition to the NDIS including:</p> <ul style="list-style-type: none"> • Delivery of a NDIS communications plan • Communication of Council's decision to staff, clients and local service providers • Information sessions for community members • Development of a detailed transition-out plan.

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers</p>		Service Provider, Facilitator, Advocate	
Action	Division	Progress	Description of Progress
Audit and review the current Intake and assessment processes in preparation for Aged Care Reforms.	Community Services	Completed	The My Aged Care and Regional Assessment Service structure has been implemented as of 1 August 2016. A fundamental national policy foundation for My Aged Care and for the Commonwealth Home Support Programme was the separation of aged care assessments from the delivery of home support services. All supporting documentation was forwarded to the Department of Health and Human Services as evidence that this is occurring between service provision and assessment. The Assessment and Intake Manual has been revised and implemented. Both documents serve as a guide for consistency.

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers (continued)</p>		<p>Service Provider, Facilitator, Advocate</p>	
Action	Division	Progress	Description of Progress
<p>*Subject to funding, in partnership with the MPAA, undertake a review of community, civil and open space infrastructure and growth requirements in Broadmeadows (East of the railway line) to inform the preparation and update of planning controls and development infrastructure contribution plans.</p>	<p>Planning and Development</p>	<p>Significant Progress</p>	<p>Council is working with the VPA on the jointly funded Dimboola Road Precinct Development Plan project. Hansen Partnership Pty Ltd was appointed in June to provide design and functional layout advice that will assist in identifying the parking and access needs of Council and the government agencies located on the Dimboola Road block (VicRoads, Magistrates Court and Police), and generate options to access car parking that might be located on the Loop Road site. Consultation has occurred with key stakeholders and the study is scheduled to be completed by August 2017.</p> <p>A comprehensive study of traffic movement in the greater Broadmeadows area is currently being undertaken by Viatch Lister Consulting (VLC), funded by a Streamlining Planning grant from the VPA. Initial traffic counts undertaken will be supplemented with data from traffic counts being undertaken in July 2017 by Hume City Council. This data will inform development of the draft scenario testing report for greater Broadmeadows. By late September 2017, VLC expect to be in a position to provide a preferred Transport Network report to inform investigations and budget bids, unblock existing network constraints and address impact of forecast future growth.</p>

*Carryover action from Council Plan 2013-2017 (2015/16)

THEME

A WELL-GOVERNED AND ENGAGED COMMUNITY
 Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy				
No action proposed in 2016/2017.				

THEME
5 
A WELL-GOVERNED AND ENGAGED COMMUNITY
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
<p>5.3.5 The long term sustainability of Hume City Council is maintained through open and transparent governance practices and prudent financial management</p>	Service Provider		
Action	Division	Progress	Description of Progress
<p>Following Council elections, deliver a range of activities to support the new Council including legislative and compliance training, reviews of delegations, appointments to external committees and reviewing of the Councillors Code of Conduct:</p>	Corporate Services	Completed	<p>Councillors, since their election in October 2016 have participated in a range of professional development activities including:</p> <ul style="list-style-type: none"> Legislative and compliance training. The Councillors Code of Conduct was reviewed at a special meeting of Council in February 2017. Council reviewed the Councillor appointments to external committees in February 2017. Council reviewed it delegations to the Chief Executive Officer and staff in February 2017. Council has five Section 86 Committees which have delegated powers. Council reviewed the delegation to the Audit Committee in March 2017 and will review the delegations for the remaining Section 86 Committees by August 2017.



<p>Summary of progress - 1 July 2016 to 30 June 2017</p> <p>0% 0%</p> <p>14%</p> <p>5%</p> <p>81%</p> <ul style="list-style-type: none"> ■ Completed (81% or 91 actions) ■ Significant Progress (14% or 15 actions) ■ Some Progress (5% or 6 actions) ■ No Progress (no actions) ■ Deferred (no actions) 	<p>THEME 1 A WELL EDUCATED AND EMPLOYED COMMUNITY</p> <p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> Annadale Interim Community Centre was officially opened on Monday 29 May 2017. Annadale Preschool has one group already in attendance and MCH services are being delivered to families. Three new Community Hubs have been funded (based on community partnerships and significant settlements of Syrian and Iraqi refugees) at Roxburgh Park Primary, Good Samaritan Primary School and Mt Ridley College. Approximately 80 children participated in a children's food growing activity as part of 'Let's Connect' and Children from Ilim Early Learning Sanctuary, Dallas, participated in furniture making workshops including upcycling wooden pallets. 23 schools successfully applied for 2017 Seedlings for Schools plantings with 3,600 seedlings collected in May 2017. The '1000 Books Before School' program had 854 registrations and 97 children reached the 1000 book milestone in 2016/17. Approximately 130 secondary students from Hume schools were engaged for a 1-2 weeks as part of Council's work experience program. Over 80% of the Passport to Work participants from the two programs in 2016/17 either gained employment (including volunteer work) and/or transitioned into education. Hume sponsored the 2017 Sunbury Business Association Annual Dinner, held at Goonawarra Vineyard on 24 May. Council officers have engaged with traders in Dargie Court, Dallas, confirming outdoor dining arrangements. Permanent tables were installed in May 2017. Improvement works in Jacana through the Together 3047 program have included cleansing, painting, and landscape enhancements at Emu Parade shops and active transport connectors. Improved way finding signage and enhancements to open space on Sunset Boulevard. <p>INDICATORS</p> <ul style="list-style-type: none"> 4yo preschool utilisation rates for 2016/17 were 91%. 21,180 Active Library Members were recorded in 2016/17 and Bilingual StoryTime was delivered to 20,716 children and 10,438 adults. In 2016/17, 1239 businesses participated in a Council business development activity. <p>ADVOCACY</p> <ul style="list-style-type: none"> In accordance with the <i>Investment Attraction Framework</i>, Ongoing meetings and discussions continued with Northern Metro Government Business Office, Invest Assist, and a range of developers and commercial real estate agents to broaden networks, share information and encourage collaboration. 	<p>THEME 2 A HEALTHY AND SAFE COMMUNITY</p> <p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> Leisure capital works completed included Greenvale Recreation Centre, Clarke Oval main pavilion extension and the Sunbury Tennis Club concept plan has also been completed. The Roxburgh Park Lakeside Drive pavilion design was also completed and tendered. Splash Aqua Park and Leisure Centre is scheduled for opening in October 2017. The review of the Cycling Strategy is underway with an audit of walking and cycling signage complete in readiness to be mapped on GIS. Locations for new signage have been identified and installation has commenced. Implementation of Carelink+ (new Client Management System) is underway with significant data migration from the current client management system to Carelink+ and Mobile handheld devices have been purchased. Nine workshops have been delivered through the Live Green calendar, attended by 165 community members. A familiarisation Tour of Council's Emergency Relief Centres was undertaken and new recruits to the Emergency Management Team completed training and attended a 'real time' Emergency Relief Exercise with the City of Melbourne. An energy efficiency stall was held at Hume Refugee Expo in conjunction with Kidonam Uniting Care's Energy Inclusion staff. This involved conversation about saving energy and saving money with approximately 60 community members from a range of cultural backgrounds. The Municipal Emergency Management Plan has been updated with all relevant agency feedback and the three yearly audit completed. The plan passed on all 24 criteria and was noted for innovative practices. 2,006 students from 14 secondary schools within Hume City attended FI2Drive Workshops. <p>INDICATORS</p> <ul style="list-style-type: none"> The average time taken to action animal management requests in 2016/17 was 1.78 days. 650,691 Leisure Centre visitors were recorded in 2016/2017. Council traffic surveying detected 25.13% of vehicles speeding on local streets in 2016/17. <p>ADVOCACY</p> <ul style="list-style-type: none"> Council received a grant (Lissten Learn & Lead) to run a 13 week program lead by the CEO to engage, inform and educate Hume City Council (HCC) staff around Gender Equity. A Working Group has been convened to progress the development of a Gender Equity Action Plan for the organisation.
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 HUME CITY COUNCIL COUNCIL PLAN 2013 – 2017 (2016/2017 ACTIONS) FINAL PROGRESS SUMMARY 1 JULY 2016 TO 30 JUNE 2017		
THEME  3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> The 2018 Community Grants timeline was presented to Council in March 2017. Information sessions on the program were held in Sunbury, Craigieburn and Broadmeadows and information kits distributed across the municipality. Extensive advertising of the program was undertaken. A Community Gardening Day was held in Sunbury, with participation from Sunbury College, Good Start Early Learning Kinder program, Enviro Champions, Distinctive Options and Sunbury Community Health Service. An expression of interest was sent to rural landowners for involvement in the Stakeholder Consultation Group for Agricultural Land Use Rebate review. After a review was undertaken, new community facility fees and charges were endorsed by Council and a Project Working Group has been established to continue reviewing community facilities in 2017/18. The 2017 Metro Access Directions Report was completed and submitted to the Department of Health and Human Services (DHHS). The role of the Metro Access Officer has been reviewed and re-aligned with State objectives. The role will now focus largely on the transition of Disability clients to the National Disability Insurance Scheme. Art Masterclasses were hosted by Council in partnership with the Broadmeadows Indigenous Education Centre throughout May 2017. Sessions took place across Hume. An exhibition of the works was displayed at HGLC Broadmeadows commencing on National Sorry Day. The official ceremony to unveil the plaque and war memorial at Craigieburn ANZAC Park took place on Sunday 2 April 2017. It was planned in close consultation with the Craigieburn War Memorial and Remembrance Committee. The design phase for Broadmeadows Town Hall is complete and the documentation package has been tendered for construction. Construction is scheduled to commence in September 2017. The Broadmeadows Hume Global Learning Centre (HGLC) Exhibition space is now being regularly activated. <p>INDICATORS</p> <ul style="list-style-type: none"> The percentage of people in Hume who feel socially connected is 70.5% compared to the Victorian average of 72.3%. In 2016/17, 40 community events were conducted including Carols by Candlelight, Christmas in the Plaza and the Craigieburn Festival. <p>ADVOCACY</p> <ul style="list-style-type: none"> A report in relation to the scale, scope, service requirements and delivery of the Greenvale West Community Centre has been completed and presented to the Growth Area Infrastructure Planning Committee. Subject to approval it is anticipated that the development of concept and cost plans will commence later in the year. 	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> A total of 234 small grant applications were approved under Conserving our Rural Environment program (CoRE) in 2016/17 and 208 Small Grant Expression of Interests have been received for the 2017/18 program. Following <i>Ethics and Wildlife Act</i> approval the first motion sensor camera has been deployed on a large private conservation reserve. This has recorded the presence of a breeding population of wombats that was previously unknown in the Deep Creek corridor. As part of the Land and Biodiversity Plan, the Northwest Connectivity Investigation Report has been finalised and all data has been provided. Development of the draft Landscape Connectivity Plan (informed by the investigation) has commenced and will be finalised in the next quarter. Water sampling for the Cleaner Creeks, Everyone's Business (CCEB) program was undertaken. In 2016/17, 257 industrial properties have been visited under the CCEB program. A World Environment Day Lunchbox Session on solar panel installation was attended by 30 staff. The session featured a guest speaker who informed staff of the latest developments in solar and encouraged the uptake of energy efficiency by staff at home. The draft Greenhouse Action Plan 2017-2020 has been prepared. This will be presented for consideration by Council in September 2017. Compost Revolution orders are ongoing and Circular Food is offering a pick-up service for residents in addition to the online service. 876 residents have utilised the service in 2016/17 a significant increase from 288 in 2015/16. The Althen and Broadmeadows West Local Area Traffic Management (LATM) reports were adopted by Council on 26 June 2017. These reports included traffic management plans and an outline of future works to be undertaken in response to the investigations. To improve local amenity, six area based maintenance blitzes were conducted across the Municipality (2 sites per Ward) during 2016/17. <p>INDICATORS</p> <ul style="list-style-type: none"> Satisfaction with Council's graffiti control and removal is 55.9%. 5,072 dumped rubbish requests were received in 2016/17. Percentage of sealed roads which do not require pavement or surface renewal is 94.4%. <p>ADVOCACY</p> <ul style="list-style-type: none"> Following the \$4million allocation in the State budget, a meeting was convened with the Minister for Public Transport on the intentions to upgrade the Broadmeadows Train Station.
THEME  4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> The Draft Council Plan was released for community feedback from 10 May to 7 June 2017 with one submission received. The final Council Plan 2017-2021 was adopted by Council on 26 June 2017. WHS risk assessment, incident investigation and injury management training for 157 supervisors was conducted in April-June 2017. 96 media releases were issued in 2016/17 promoting Council initiatives, works and events including, Craigieburn ANZAC Park development, Spanish Aquia Park and Leisure Centre, Hume Global Learning Centre – Sunbury, Broadmeadows Town Hall redevelopment, opening of Lwiv's Place, State and Federal Budgets and the Council Plan and Budget. Implementation of the Asset Management System is progressing in line with the Project Plan. Roads went live in May 2017 and Open Space is ready for User Acceptance Testing. A review of Council's Road Management Plan has been completed and was considered by Council on 26 June 2017. The outline of the review and updated Plan has been released for public consultation. Council's Service Planning Program has seen plans completed for a number of service groupings: Service Planning for Youth Services, Parks and Open Space and Waste and Amenity is continuing with updates being provided to Council. The Disability Support Service Plan was reviewed and adopted by Council, with the decision made not to register as a provider of services under the NDIS. Contractors for Council and VPA funded Dirnboola Road Precinct Development Plan project were appointed in June 2017 to provide design and functional layout advice, assist in identifying the parking and access needs and consult with key stakeholders. The Hume City Council app has attracted more than 15,200 downloads and been translated into languages including Italian, Greek, Turkish and Vietnamese. <p>INDICATORS</p> <ul style="list-style-type: none"> More than 650,000 views of video content were accessed via Council's digital communication mediums during 2016/17. 70% of the Capital Works Program was completed in 2016/17. In 2016/17 Satisfaction with Council decisions is 49.9%. <p>ADVOCACY</p> <ul style="list-style-type: none"> The 2017/18 Federal Budget announced a 12 month extension of the National Partnership Agreement on Universal Access to Early Childhood Education. Council has advocated to the government for longer term funding for this program which affects numerous families within Hume. 	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> The Draft Council Plan was released for community feedback from 10 May to 7 June 2017 with one submission received. The final Council Plan 2017-2021 was adopted by Council on 26 June 2017. WHS risk assessment, incident investigation and injury management training for 157 supervisors was conducted in April-June 2017. 96 media releases were issued in 2016/17 promoting Council initiatives, works and events including, Craigieburn ANZAC Park development, Spanish Aquia Park and Leisure Centre, Hume Global Learning Centre – Sunbury, Broadmeadows Town Hall redevelopment, opening of Lwiv's Place, State and Federal Budgets and the Council Plan and Budget. Implementation of the Asset Management System is progressing in line with the Project Plan. Roads went live in May 2017 and Open Space is ready for User Acceptance Testing. A review of Council's Road Management Plan has been completed and was considered by Council on 26 June 2017. The outline of the review and updated Plan has been released for public consultation. Council's Service Planning Program has seen plans completed for a number of service groupings: Service Planning for Youth Services, Parks and Open Space and Waste and Amenity is continuing with updates being provided to Council. The Disability Support Service Plan was reviewed and adopted by Council, with the decision made not to register as a provider of services under the NDIS. Contractors for Council and VPA funded Dirnboola Road Precinct Development Plan project were appointed in June 2017 to provide design and functional layout advice, assist in identifying the parking and access needs and consult with key stakeholders. 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