



**ORDINARY COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 9 OCTOBER 2017**

**7.00 PM**

**COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE,  
BROADMEADOWS**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

All public meetings of the Hume City Council are recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy.



# HUME CITY COUNCIL

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**Notice of an  
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**  
to be held on Monday, 9 October 2017  
**at 7.00 pm**  
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

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To: a: Council	Cr Drew Jessop Cr Ann Potter Cr Joseph Haweil Cr Jodi Jackson Cr Carly Moore Cr Leigh Johnson Cr Jack Medcraft Cr Naim Kurt Cr Geoff Porter Cr Karen Sherry Cr Jana Taylor	Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Peter Waite Mr Daryl Whitfort Ms Margarita Caddick Mr Kelvin Walsh Ms Kylie Ezzy	Chief Executive Officer Director Sustainable Infrastructure and Services Director Corporate Services Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy

## **ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND**

*"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."*

## **ORDER OF BUSINESS**

### **1. PRAYER**

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

### **2. APOLOGIES**

### **3. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

### **4. ASSEMBLIES OF COUNCIL**

In accordance with section 80A(2) of the Local Government Act 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

There are no records of assemblies to report on this section of the Agenda.

**NOTICE OF MEETING**

**5. CONDOLENCE MOTIONS**

**6. CONFIRMATION OF COUNCIL MINUTES**

Minutes of the Ordinary Council Meeting of 11 September 2017 and the Ordinary Council (Town Planning) Meeting of 25 September 2017, including Confidential Minutes.

**RECOMMENDATION:**

**THAT the Minutes of the Ordinary Council Meeting of 11 September 2017 and the Ordinary Council (Town Planning) Meeting of 25 September 2017, including Confidential Minutes, be confirmed.**

**7. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED**

Nil

**8. PRESENTATION OF AWARDS**

**8.1 Residents of the Month (October) - Nominated by Cr Jana Taylor**

Mr John Whelan and Mrs Margot Whelan

**8.2 Residents of the Month (September) - Nominated by Cr Drew Jessop**

Ms Margaret Perkins

Mr Greg Sandilands

**9. NOTICES OF MOTION**

Nil

**10. PUBLIC QUESTION TIME**

**11. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

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**12. PETITIONS AND JOINT LETTERS****13. DEPUTATIONS****14. URGENT BUSINESS****15. DELEGATES REPORTS****16. GENERAL BUSINESS****17. CONFIDENTIAL MATTERS**

The Meeting may be closed to members of the public to consider confidential matters.

**RECOMMENDATION:**

**THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:**

<b>Report No.</b>	<b>Title</b>	<b>Reason for Confidential</b>
COSU081	Contract - Recyclables Kerbside Collection Service for Hume City Council	(d) contractual matters
COSU082	Contract - Banksia Grove and Carol Grove, Tullamarine - Drainage Upgrade and Retarding Basin	(d) contractual matters
COSU083	Collaboration Contract - Provision of Pavement and Linemarking Services	(d) contractual matters
COSU084	Document for Sealing – Deed of Settlement	(d) contractual matters
COSU085	Collaboration Contract - Provision of Graffiti Vandalism Management Services	(d) contractual matters
COGE163	Chief Executive Officer Performance Review 2016/17	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COGE164	Assemblies of Council - October 2017	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

**18. CLOSURE OF MEETING**

**DOMENIC ISOLA  
CHIEF EXECUTIVE OFFICER  
5/10/2017**

<b>REPORT NO:</b>	ED020
<b>REPORT TITLE:</b>	2018 Hume and Aileu Education Scholarship Program
<b>SOURCE:</b>	Joanna Nido, Engagement Support Officer; Alana Winter, Community Development Officer
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC17/562
<b>POLICY:</b>	Social Justice Charter 2014
<b>STRATEGIC OBJECTIVE:</b>	1.1 Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life.
<b>ATTACHMENT:</b>	1. <i>2018 Education Scholarship Nominations</i>

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**1. SUMMARY OF REPORT:**

This report details the proposed recipients of the 2018 Education Scholarships as nominated by each Primary School in Hume City. The report also recommends a contribution to the Aileu Friendship City 2018 Education Scholarship Program.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 awards a 2018 Education Scholarship to each of the students named in Attachment 1, in recognition of their demonstration of good citizenship and high scholastic achievements throughout their primary education.**
- 2.2 authorises the payment of the Council contribution of \$5,140 to the 2018 Aileu Friendship Education Scholarship Program. The Scholarship monies are to be distributed to secondary students in the District of Aileu, East Timor in recognition of their demonstration of good citizenship and high scholastic achievements.**

**3. LEGISLATIVE POWERS:**

Provision for the scholarships is within Council's powers under the *Local Government Act 1989*.

**4. FINANCIAL IMPLICATIONS:**

Provision has been made within the 2017/2018 budget to enable the 2018 Hume Education Scholarship Program to be implemented. \$47,000 is available for distribution to students attending schools in Hume City and \$5,140 for distribution to students attending schools in Aileu.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Not relevant for this report.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

Not relevant for this report.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

Hume City's Education and Aileu Scholarship Program typifies Council's commitment to Social Justice supporting the principles of equitable access and inclusion to learning opportunities and participation in education.

REPORT NO: ED020 (cont.)

8. COMMUNITY CONSULTATION:

**Hume City Education Scholarship Program**

8.1 Hume City Primary Schools were consulted regarding the scheduling of the presentation ceremony. The proposed ceremony date of 21 November 2017 has unanimous approval from the local representative sample of both State and Independent Primary Schools.

9. DISCUSSION:

9.1 Since its establishment in 1999, the year six student Education Scholarship Program has become a feature of the Council calendar. Over a period of 15 years the Council has awarded a total of 815 Scholarships equating to \$477,500. The Scholarships highlight Council's commitment to improving learning outcomes and education completion rates, as outlined in Council's Learning Together 2030 Strategy. The Education Scholarships are designed to assist local families with expenses associated in the transition from primary to secondary education.

9.2 Primary schools are requested to nominate a recipient of a Scholarship with consideration of the following criteria:

- a) Demonstration of good qualities of citizenship
- b) Requires financial support in the transition from primary to secondary education
- c) Has a record of progress in all areas of the school curriculum
- d) Is a current resident of Hume City.

9.3 47 Schools including primary and special development schools in Hume City were invited to nominate a candidate for the 2018 Education Scholarship Program. Students who best satisfied the selection criteria were nominated by their respective schools and are detailed in **Attachment 1**.

9.4 All of the 47 primary schools within Hume City have nominated one student to receive a scholarship. Scholarship funds will be paid to the secondary school nominated by the recipient as the school they will attend in 2018. The secondary school will administer the Scholarship on Council's behalf.

**Aileu Friendship Education Scholarship Program**

9.5 In support of the Aileu Friendship Agreement, Council created an Education Fund for secondary students in the Aileu District of East Timor in 2004.

9.6 The Friends of Aileu Scholarship Program enables Council to support young people from our Friendship City to continue their education.

9.7 In 2016 Council reviewed the program funding and has allowed for an increase from \$3,600 to \$5,140 for the grant of 30 Aileu Friendship Scholarships. Given the relative strength of the Australian dollar and its buying power in Timor Leste, this measure allows the scholarships to be both of a scale that ensures they are of a great enough value to provide real and meaningful support to students whilst also ensuring that they are not inappropriately large.

9.8 The Aileu District Administration manages the Scholarships on behalf of Council and is requested to nominate students who demonstrate:

- a) Good qualities of citizenship
- b) Need for support
- c) A good record of progress in all areas of the school's curriculum
- d) Long-term residency within the Aileu District

**REPORT NO: ED020 (cont.)**

- e) Agree to return to work within Aileu on completion of their studies for a specified period.
- 9.9 A report will be brought before Council in February, 2018, presenting a listing of the 2017 nominees.

**10. CONCLUSION:**

The Hume City Council's Education Scholarships for year six students are examples of Council's continued effort to advance social, environmental and economic outcomes. By enhancing learning opportunities within Hume City, Council's Hume and Aileu Friendship Education Programs not only embrace Hume City's responsibilities as part of the global community but significantly benefit our local Hume Communities.



<b>2018 Hume and Aileu Education Scholarship Program</b>			
	<b>Nominating Primary School</b>	<b>Student Name</b>	<b>Scholarship Amount</b>
1	Aitken College	Kailey Mutuszek-Gamble	\$1,000.00
2	Aitken Creek Primary School	Emmanuel Lapus	\$1,000.00
3	Bethal Primary School	Nathan Mastrogiannis	\$1,000.00
4	Broadmeadows Primary School	Alyssia Tapelu	\$1,000.00
5	Broadmeadows SDS	Rhiannon Prasad	\$1,000.00
6	Broadmeadows Valley Primary School	Brianna Cahill	\$1,000.00
7	Campbellfield Heights PS	Maream Gorgees	\$1,000.00
8	Coolaroo South Primary School	Fatima Awad	\$1,000.00
9	Craigieburn Primary School	Sam Dechavez	\$1,000.00
10	Craigieburn South Primary School	Viona Wijaya	\$1,000.00
11	Dallas Brooks Community Primary School	Yadu Nandan Sujith	\$1,000.00
12	Gladstone Park Primary School	Phoenix Corallo	\$1,000.00
13	Gladstone Views Primary School	Jack Zivkovic	\$1,000.00
14	Good Samaritan Catholic Primary School	Andrew Shamoail	\$1,000.00
15	Goonawarra Primary School	Kavi Goundar	\$1,000.00
16	Greenvale Primary School	Tara Topuzlular	\$1,000.00
17	Holy Child	Leah Nguyen	\$1,000.00
18	Hume Anglican Grammar	Anthony Shu	\$1,000.00
19	Hume Valley School	Sonamol Jojo Vempala	\$1,000.00
20	Ilim College	Gutama Ali	\$1,000.00
21	Jacana School for Autism	Ayden Duncan	\$1,000.00
22	Killara Primary School	Callum Dickie	\$1,000.00
23	Kismet Park Primary School	Riley Strange	\$1,000.00
24	Meadow Heights PS	Zehra Altindal	\$1,000.00
25	Meadows Primary School	Bilal Houssein	\$1,000.00
26	Mickleham Primary School	Stephanie Graham	\$1,000.00
27	Mother Teresa Catholic PS	Caeli Keegan	\$1,000.00
28	Mount Ridley College P-12	Sacrifice Mafo'e	\$1,000.00
29	Our Lady Of Mount Carmel	Summer Wallace	\$1,000.00
30	Our Lady's Primary School, Craigieburn	Nafanua Anau	\$1,000.00
31	Red Rock Christian College	David Butler	\$1,000.00
32	Roxburgh Homestead Primary School	Amber-Rose Irwin	\$1,000.00
33	Roxburgh Park Primary School	Mitchell Wakefield	\$1,000.00
34	Roxburgh Rise Primary School	Selen Dincer	\$1,000.00
35	School of the Good Shepherd, Gladstone Park	D'Arcy Mulcahy	\$1,000.00
36	Sirius College	Sumaya Moussa	\$1,000.00
37	St Anne's Primary School	Elizabeth Stockdale	\$1,000.00
38	St Carlo Borromeo	Alex Rivette	\$1,000.00
39	St Mary's Coptic Orthodox College	Michelle Matei	\$1,000.00
40	ST. DOMINIC'S	Anna Nguyen	\$1,000.00
41	Sunbury and Macedon Ranges Specialist School	Stephen Perkovic	\$1,000.00
42	Sunbury Heights Primary School	Jessie Tadd- Lennox	\$1,000.00
43	Sunbury Primary School	William Bond	\$1,000.00
44	Sunbury West Primary School	Chloe Webster	\$1,000.00
45	Tullamarine PS	Bella Norton	\$1,000.00
46	Westmeadows Primary School	Adamina Puskaric	\$1,000.00
47	Willmott Park Primary School	Alexander Papadopoulos	\$1,000.00
		<b>Total</b>	<b>\$47,000.00</b>

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<b>REPORT NO:</b>	HE061
<b>REPORT TITLE:</b>	Emergency Recovery Annual Report
<b>SOURCE:</b>	Martha Martin, Emergency Recovery Project Officer
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC 12/702
<b>POLICY:</b>	Municipal Emergency Management Plan
<b>STRATEGIC OBJECTIVE:</b>	2.2 Strengthen community safety and respectful behaviour.
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

This report summarises the programs and activities that have been undertaken in Emergency Recovery Management throughout 2016/2017. The activities listed, demonstrates how Hume City Council undertakes responsibilities prescribed in the Emergency Management Act 2013.

**2. RECOMMENDATION:**

**2.1 That Council notes the activities and programs that have been undertaken in Emergency Management over the 2016/2017 period.**

**3. LEGISLATIVE POWERS:**

This report is aligned with the Emergency Management Act of Victoria 2013. Local Government has 62 obligations under the Act which include activities associated with risk mitigation, planning, response to emergencies and relief and recovery activities. The legislation also requires Council to prepare and maintain a Municipal Emergency Management Plan (MEMP).

**4. FINANCIAL IMPLICATIONS:**

Funding has been approved through the Department of Environment, Land, Water and Planning (DELWP), Municipal Emergency Resourcing Program (MERP). The MERP program provides funds to rural, semi-rural and peri-urban councils to assist in the planning and preparation for emergencies. This funding of \$60,000 per year has been approved until 2020.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Emergencies may have an impact on the natural environment. As part of planning through the Municipal Emergency Management Plan, environmental impacts are identified and relevant operations enacted to mitigate and respond to these.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

Hume City Council, as part of its emergency management planning, has a Heatwave Response Plan which seeks to reduce the impacts of heatwaves on vulnerable populations and identifies the provision of support and recovery assistance throughout the duration of heatwaves. Council's Heatwave Response Plan is a sub-plan of its MEMP.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

This report aligns with Hume City Council's Municipal Emergency Management Plan, Recovery Management Plan and Community Safety Action Plan, which address the Charter of Human Rights and Responsibilities Act 2006 (Victoria), including the right to liberty and security of person.

REPORT NO: HE061 (cont.)

**8. COMMUNITY CONSULTATION:**

Community consultation underpins an emergency response or recovery. As such significant consultation occurs with affected residents, businesses and organisations throughout the recovery process. This has included information provision, community meetings, phone calls and impact assessments following an incident. Community members and businesses have been invited to be a part of Recovery Committees in the aftermath of incidents. Education and communication to the community has been undertaken throughout the year in relation to the mitigation of risks and preparing and responding to emergencies.

**9. DISCUSSION:**

**9.1 Emergency Incidents 2016/17**

**9.1.1 Thunderstorm Asthma Event: 21 – 22 November 2016**

- (a) Victoria's thunderstorm asthma event of 21 to the 22 November 2016 affected the health of thousands of Victorians and contributed to the death of nine people, two of whom resided in Hume. The event resulted in a health emergency of an unprecedented scale and put enormous pressure on emergency services and hospitals.
- (b) On 18 February 2017, an information session was conducted at Broadmeadows Global Learning Centre by the Department of Health and Human Services (DHHS) to allow the community to hear from health experts about what thunderstorm asthma is and how they can prepare themselves and their families for the next pollen season.
- (c) Further information in relation to Thunderstorm Asthma will be disseminated to the community prior to the next pollen season.

**9.1.2 Storm Event: 29 December 2016**

- (a) On 29 December, Hume City Council was affected by a major storm event which caused significant rainfall of approximately 64 – 96mm over a two hour period. There were reports of flash flooding throughout the municipality and 250 calls for Council assistance. Council provided traffic and road management and removal of debris and fallen trees. Information to residents was provided through the Council's website and Facebook page.
- (b) There was widespread damage to council buildings across the municipality which necessitated the closure and cancellation of some programs. Many programs were moved to other buildings and Maternal and Child Health Services conducted home visits whilst affected buildings were being repaired.
- (c) There was one resident who required assistance following flooding of their home. They were referred to Red Cross for further assistance and follow up.

**9.1.3 Bulla – Diggers Rest Grassfire: 4 February 2017**

- (a) On the 4 February 2017, a grassfire broke out on private land adjacent to the Bulla – Diggers Rest Road, Diggers Rest. A community warning was issued through the VicEmergency app, informing residents that there was a moderate sized fire with 17 appliances in attendance.
- (b) Council undertook the following activities during the fire:
  - (i) Opening of an Emergency Relief Centre (ERC) at Memorial Hall in Sunbury. Ten residents and eleven animals attended the ERC.

REPORT NO: HE061 (cont.)

City Laws and Community Support staff were in attendance to assist affected residents and animals.

- (ii) Deployment of resources as requested by the control agency.
  - 1. Water truck to refill CFA trucks.
  - 2. Road crews assisted police with traffic management points and traffic control.
  - 3. Provision of an Emergency Management Liaison Officer (EMLO) at forward command.
  - 4. Media and communications staff posted messages through Twitter and Facebook throughout the incident to advise residents of the ERC
- (c) On Tuesday 7 February two teams consisting of Victorian Council of Churches Emergency Management staff, Environmental Health Officers and City Laws staff conducted Municipal Secondary Impact Assessments of the impacted area. The teams visited 23 properties. Seventeen residents were home and assessments were conducted, while information and contact details were left at the remaining six properties.
- (d) Impacts to properties were minor with only one small structure (dog shed) and fences affected. Most residents were insured for damages to their fencing.
- (e) Council also supplied residents with information packs around cleaning tanks, septic systems and support agencies that may assist.
- (f) Residents were advised to contact Sunbury Community Health Centre for any long term psychological support.
- (g) Free tip passes and hard rubbish collections were offered to affected properties to aid with clean-up activities.

**9.1.4 Malaysia Airline flight MH128: 31 May 2017**

- (a) On 31 May 2017 the Malaysia Airline flight MH128 bound for Kuala Lumpur was forced to turn back to Melbourne following an incident where a passenger allegedly became aggressive, attempted to enter the cockpit and stated that he had a 'bomb'. The passenger was apprehended and restrained by other passengers on board.
- (b) Reports indicated that once the plane landed at Melbourne Airport, passengers were kept on the plane with the alleged offender and explosive device for up to 90 minutes.
- (c) Passengers were further detained for questioning overnight and were released to either return home, attend motels or to connecting flights at approximately 9am on 1 June 2017.
- (d) Council was contacted by Victoria Police on 1 June and asked to liaise with Melbourne Airport and Malaysia Airlines around the psychological needs of the affected passengers. Council officers remained in contact with the airport and airline throughout the day.
- (e) Council was contacted by DHHS to assist in the dissemination of material to passengers who were catching connecting flights. Information sheets were transported to the airport by staff and given to DHHS representatives and counselling staff, to pass onto the passengers.

REPORT NO: HE061 (cont.)

- (f) On 23 August, a debriefing was held with emergency services, airport and airline personnel. It was identified that the Council should have been contacted at the beginning of the incident and requested by the Incident Controller to be in attendance for the duration and recovery from the incident.
- (g) This incident has highlighted the need to conduct an Emergency Management Exercise in Relief and Recovery with emergency services and Melbourne Airport. The exercise is currently being planned and will be conducted in 2018.

**9.1.5 SKM Fire: 13 July 2017**

- (a) On the morning of the 13 July 2017, a fire ignited the SKM Recycling Centre, Maffra Street, Coolaroo. The area contained a large pile of recycled waste which included plastic, cardboard and paper products. The fire extended to an area of 50m x 150m x 10m high. There was a large smoke plume that was extending in a southerly direction and there were reports of ash falling into nearby suburbs and around Melbourne CBD. The fire was difficult to manage and required multiple resources from across Victoria and interstate to bring it under control. The fire was deemed to be under control on Saturday 17 July, however fire services remained onsite for the next 10 days to monitor and extinguish hotspots in the burnt material.
- (b) The Municipal Emergency Resource Officer (MERO) was contacted by the Incident Controller from the MFB and requested that the Hume Emergency Management Team be activated to assist with the incident.
- (c) On Thursday evening the Incident Control Centre made the decision to evacuate 115 properties that had been inundated with smoke and ash. Victoria Police with SES assistance began the door knock to evacuate at 10pm.
- (d) The following activities were undertaken by Hume emergency management staff:
  - (i) Response:
    1. Emergency Management Liaison Officer deployed to staging area and the Incident Control Centre.
    2. Traffic Management arranged on request from Victoria Police.
    3. Equipment and supplies provided by Council upon requests from the MFB.
    4. Pumps to sewer from the creek and instillation of temporary bunds to assist with containment of waste water.
    5. Information updates provided to community by media.
    6. Leases organised to park garbage trucks as Maffra Street Depot was unable to be accessed.
    7. Vulnerable Person's Register information provided to Victoria Police.
    8. Municipal Emergency Control Centre (MECC) opened.
  - (ii) Relief
    1. Activation of the Emergency Relief Centre (ERC), which remained open and staffed for six days.

REPORT NO: HE061 (cont.)

2. Activation of the North West Metropolitan Emergency Management Collaboration who assisted with staffing of the ERC.
  3. Activation of the Australian Red Cross and Victorian Council of Churches Emergency Management (VCCEM) to assist at the ERC.
  4. Registration of evacuees and attendees at the ERC.
  5. Evacuation, transportation and accommodation arranged for eight people who were staying at the Coolaroo Hotel.
  6. Accommodation arranged for eleven families from the evacuated area.
  7. Business and community meetings organised and conducted throughout the incident.
- (iii) Recovery
1. Municipal Secondary Impact Assessments (MSIA) conducted on 17 July where 125 properties were door knocked and provided information, offered advice, masks and gloves to assist with clean up activities.
  2. Follow up calls made to affected residents on 19 and 20 July by customer service staff.
  3. A further door knock undertaken with DHHS and Hume City Council staff on 20 July to the evacuated area.
  4. Transition from Response to Recovery Documentation completed and signed off by relevant authorities on 30 July.
  5. Families and individuals presenting with high or complex needs case managed to enable suitable support.
  6. Fencing and signage placed around identified contaminated areas.
  7. Emergency Recovery Plan compiled and Recovery Planning Committee convened on 25 July. A second Recovery Planning Committee meeting was held on 6 September.
- (e) Significant testing has been undertaken in relation to the impact of run-off water from the fire site into local waterways. The water runoff which included foam caused dissolved oxygen levels in the Merlynston Creek and Jack Roper Reserve and subsequent fish deaths. Numerous fish had been reported to have died. Melbourne Water organised for the flushing of the waterways and Yarra Valley Water ensured water runoff was diverted to the sewer system.
- (f) Testing of the waterways was undertaken by agencies and it was revealed that there were extremely high E.coli bacteria across the area. As a result Jack Roper Lake and areas along the Merlynston Creek were closed to the public. Melbourne Water, Yarra Valley Water, EPA and Hume sustainable environment staff have been working together to identify the source of contamination. This has yet to be determined, but testing of the identified sites has shown a steady drop in levels over the past few weeks. Signs and fencing will remain in place until there is no further threat to communities.

REPORT NO: HE061 (cont.)

- (g) The recovery from SKM Fire continues and the Recovery Committee remains active. The Committee has met and a Recovery Plan has been completed with sub-working groups addressing the built, economic, social and natural environments.
- (h) Seventy-six staff from across council were involved in the incident at the response, relief and recovery phases.
- (i) Internal staff debriefs have been undertaken.

**9.1.6 Single Incident Emergencies**

(a) **House Fires:**

- (i) Council has responded to six house fires in the municipality in 12 months. Council is informed of these incidents via the Police, Red Cross or through the Building Department. Services provided by Council include two nights' accommodation and referral to agencies for psychological, financial and material aid. Liaison is established between all agencies to ensure the affected family has all supports in place following a house fire.
- (ii) An information booklet is currently being designed for Council Officers to give to affected residents with tips and information of who to contact and what to do when affected by a house fire or other single residential emergency.

(b) **Community Reassurance – Roxburgh Park:**

- (i) Following an alleged terrorist incident in Brighton on 6<sup>th</sup> June, the Australian Federal Police executed a search warrant at a home in Roxburgh Park. The street was cordoned off for 48 hours while the investigation was taking place.
- (ii) Council was contacted by the Police who felt that there was concern within the street about the incident and that community reassurance would be beneficial.
- (iii) The Victorian Council of Churches Emergency Ministries (VCC EM) were engaged and conducted a door knock of the area on 14 June 2017. Nineteen properties were door knocked with twelve residents home. Information around support services was given or left in letterboxes. Residents reported that they were reassured by the increase of Police presence in the area and appreciated the visit. No further concerns have been raised in relation to the incident.

(c) **Roxburgh Park Shootings:**

- (i) On Wednesday 9 August a 21 year old man was shot and killed at Coronet Avenue, Roxburgh Park.
- (ii) On Friday 11 August, Police were called to Orion Way, Roxburgh Park, following reports of shots being fired. Two men were injured with gunshot wounds and another two men received facial injuries. On Saturday 12 August two men were arrested in relation to the incident.
- (iii) On Friday 11 August, Police determined that the communities in this area may require some reassurance following the incident. Police were continuing to patrol the area, however felt that it would be beneficial for a Community Reassurance Program to be carried out in both streets.

REPORT NO: HE061 (cont.)

- (iv) Contact was made with the Victorian Council of Churches Emergency Ministries to deploy staff to conduct community reassurance. This was organised for Monday 14 August at 4.30pm – 7.00pm. Two staff from VCC EM and two HCC Officers door knocked 28 houses in Coronet Street and 11 houses in Orion Way.

## 9.2 Internal Capacity Building

### 9.2.1 Staff Training:

- (a) Staff have attended a variety of training throughout the past year in relation to their roles and responsibilities in the emergency management team. Training that has been attended includes:
  - (i) Municipal Fire Prevention Officer Training – 8 staff.
  - (ii) Emergency Management Liaison Officer Training – 9 staff.
  - (iii) Maintaining Safety on an Incident Site Training – 21 staff.
  - (iv) Emergency Recovery Centre Training – 3 staff.
  - (v) Emergency Management Awareness Training – 7 staff.
  - (vi) Personal Support/Psychological First Aid Training – 4 staff.
  - (vii) Children in Emergencies – 2 staff.
- (b) Training has been resourced through the North West Metropolitan Collaboration. The training is standardised across the region with input from emergency services and agencies. This ensures that all staff are able to assist other municipalities in the region if an emergency does occur.
- (c) Crisisworks refresher training (an emergency management recording and data base system) was undertaken by 12 staff.
- (d) Four staff attended the Victorian Police Emergency Evacuation Manager Training. The training assisted municipal staff to have a better understanding of the role of Council and other emergency services if an evacuation was to occur.

### 9.2.2 Emergency Management Exercises:

- (a) On 22 November 2016, twenty-three staff, from across 16 areas/departments of Council participated in 'Exercise Scorcher'. The exercise focused on heatwave and its effect on the community, infrastructure, public transport and general operations. The feedback and learnings from the exercise were fed into the Hume Heatwave Plan.
- (b) On 1 December 2016, eleven Hume staff participated in a joint exercise with Moreland City Council and Moonee Valley City Council. The exercise's aim was to increase preparedness for a pandemic influenza second wave event through reviewing procedure for mitigating the consequences of an influenza pandemic affecting municipalities, including identifying critical tasks while ensuring business continuity.
- (c) On 26 May 2017, five Hume staff participated in the Melbourne City Council Emergency Relief Centre Exercise 'Off the Grid'. The exercise concentrated on the opening of the MCG during a heat event where the city came to a standstill.



REPORT NO: HE061 (cont.)

**9.2.3 Internal Operations:**

- (a) A review was undertaken of the current emergency management communications across the organisation. A new team site was developed to incorporate rosters, policies and plans that can be accessed by all identified emergency management staff.
- (b) Staff rosters, contacts and training have been updated and maintained throughout the year.
- (c) A recruitment drive for emergency management staff was undertaken in December 2017. Six new staff were recruited to the emergency management team and have undergone training pertaining to their roles.
- (d) A pre-season lunch box session was conducted prior to the 2016/17 summer, which outlined the upcoming predicted fire season.
- (e) An Emergency Relief Centre (ERC) tour was undertaken by ten staff in December 2016. The ERC tour assisted with mapping and familiarisation with the five designated ERC's across the municipality.

**9.3 Vulnerable People in Emergencies:**

- 9.3.1 Hume currently has eleven people and fourteen agencies registered on the Vulnerable Person's Register. The register is updated on a six monthly basis and is maintained under the requirements of the Emergency Management Act 2013.
- 9.3.2 Emergency Management information continued to be disseminated to Home and Community Care (HACC) clients through the quarterly newsletter.
- 9.3.3 Emergency services and Hume staff attended the Seniors Festival to disseminate information around planning and preparing for emergencies.
- 9.3.4 On 29 May 2017, a Hoarding and Squalor Forum was conducted to address this issue within the community. The forum was attended by over 50 people with speakers from MFB, Maroondah Council and Professor Stephen McFarlane (a specialist in hoarding and squalor). The forum highlighted the need to have a collaborative approach to hoarding issues across all areas of government and health services. A report and recommendations has been completed and work on the recommendations will commence in the coming months.
- 9.3.5 The Vulnerable Facilities Register (such as aged care facilities, disability services etc.) was updated.

**9.4 Community Capacity Building Activities:**

- 9.4.1 On 12 November 2016, Council emergency management staff attended the Sunbury Market along with CFA to provide information around the associated fire risk in and around the Sunbury area. The marquee also had staff from City Laws and Community Safety in attendance to give advice on responsible pet ownership and how to keep yourself and your family safe.
- 9.4.2 Staff attended the Craigieburn Festival and disseminated information about heatwave and the recent thunderstorm asthma event.
- 9.4.3 Information and education sessions were organised at community centres with MFB, CFA and SES to provide the community with information about home fire safety and preparing for emergencies. Further information sessions will be coordinated in conjunction with other events during Community Safety Month.
- 9.4.4 Council has been successful in obtaining a grant from Emergency Management Victoria to develop a program that is focused on English as an Additional Language Project. The \$12,500 grant will assist in the delivery of

REPORT NO: HE061 (cont.)

‘Learn and Prepare – English and Emergencies’ which aims to develop an interactive learning package relating to emergencies and community safety. The package will be piloted at the Homestead Community and Learning Centre and has a working group which includes council staff, emergency services and tutors.

- 9.4.5 A business forum – ‘Risky Business’ will be conducted in October to assist businesses in Hume to develop an emergency management plan. The forum will be facilitated by SES and have involvement from emergency services and the Economic Development Department.

**9.5 Communication Strategies:**

- 9.5.1 The Hume Emergency Information Facebook Page currently has 500 ‘Likes’. During the recent SKM Fire, the page received over 5000 views across the seven days of the incident. The page proved to be effective way to communicate with the community and reiterate warnings from emergency services.
- 9.5.2 A communication plan was reviewed and updated for 2016/2017 to ensure information was disseminated to the community about what to do before, during and after emergencies.
- 9.5.3 Information has been sent to Council facilities and community groups in relation to preparing and responding to emergencies if they occur.

**9.6 Policy and Planning:**

- 9.6.1 Council has been involved in numerous State Government policy and practice reviews over 2016/2017. These have included:
- (a) Local Government Councils and Emergencies Directions Paper Feedback. This paper outlined the current operations in emergency management that is undertaken by Local Governments and how this can be supported by the sector.
  - (b) Resilient Recovery Discussion Paper which proposes changes to the way recovery from emergencies is a holistic approach and is derived from a community perspective.
  - (c) The Municipal Collaboration Project which was facilitated by Emergency Management Victoria. This project identified collaborative practices between Local Governments throughout Victoria and how this contributed to emergency management operations at the local level. This report will be available in 2018 along with further recommendations
- 9.6.2 The Municipal Emergency Management Plan (MEMP) was reviewed and audited 23 July 2017. The MEMP was compliant with all 24 areas of the audit and has now been approved for the next three years.
- 9.6.3 The Heatwave and Pandemic Plans were reviewed following the emergency exercises in late 2016.
- 9.6.4 The Municipal Storm and Flood Plan are currently being reviewed.
- 9.6.5 The Emergency Recovery Plan will undergo the three year review in 2018.

**9.7 North West Metropolitan Region Emergency Management Collaboration**

- 9.7.1 The North West Metropolitan Region Emergency Management Collaboration (NWMR EM) brings together 14 municipalities across the region to ensure standardised practices and resource sharing in emergency management.

**REPORT NO: HE061 (cont.)**

- 9.7.2 Council currently contributes \$10,000 per year to assist with resourcing a coordinator who is situated at Nillumbik Shire Council.
- 9.7.3 The NWMR EM currently arranges and hosts training for Council staff pertaining to their role in emergency management, develops training manuals and standard operating procedures for Councils and advocates on behalf of municipalities at a regional and state level.
- 9.7.4 The NWMR EM operates under an MoU for resource sharing. In the recent SKM Fires, Hume activated the collaboration and they assisted with resourcing and staffing the ERC. Twenty staff from across the region were deployed over the period of the incident.
- 9.7.5 Hume staff currently sit on three committees of the NWMR EM which include the Document Management Group, Governance Group and Project Action Group.

**10. CONCLUSION:**

- 10.1 Emergency management is a shared responsibility across all levels of government, organisations and the community. Local Government has an integral role in this sector to ensure the organisation and community are prepared for emergencies.
- 10.2 Hume City Council has had a number of emergency incidents occur during 2016/2017, which have required ongoing activities for response and recovery to assist the community. Hume will continue working with emergency services, the community and organisations to ensure emergencies are addressed and managed appropriately.

<b>REPORT NO:</b>	CC058
<b>REPORT TITLE:</b>	Friends of Aileu 2015 and 2016 Update
<b>SOURCE:</b>	Chris Adams, Friends of Aileu Project Officer
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC05/29-06
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.1 Foster socially connected and supported communities.
<b>ATTACHMENT:</b>	1. <i>Friends of Aileu Annual Report 2015 and 2016</i>

---

**1. SUMMARY OF REPORT:**

This report presents to Council the Friends of Aileu Annual Report for the years 2015 and 2016 (Attachment 1). The Annual Report provides a summary of activities implemented for the East Timor Partnership Project over those two years, and provides an outlook for 2017.

**2. RECOMMENDATION:**

**That Council notes the programs and activities that have been undertaken for the Friends of Aileu East Timor Partnership Project over 2015 and 2016.**

**3. LEGISLATIVE POWERS:**

The primary purpose of Local Government under the Local Government Act (1989) is to ensure 'peace, order and good government'. It was in this context that the friendship relationships linking various Local Governments in Australia with District Administrations in Timor-Leste, including that between Hume and Moreland Councils with Aileu were established, commencing in 2000.

**4. FINANCIAL IMPLICATIONS:**

There are no financial implications from this report.

**5. ENVIRONMENTAL SUSTAINABILITY AND CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

5.1 The projects and activities included in this report were undertaken in support of the Friendship Agreement, which includes a commitment to assisting the District of Aileu to build a sustainable future.

5.2 The supporting MOU's between Hume and Moreland Councils and various Australian partner organisations - the Shire of Campaspe and the Campaspe East Timor Association in Friendship (CETAF), Merri Community Health Services, the Alternative Technology Association (ATA) and the Centre for Education and Research in Environmental Strategies (CERES), recognise the need for sustainable development.

5.3 Positive impacts on environmental sustainability in Aileu District are a consideration for all projects and activities supported by these and other partner organisations.

**6. CHARTER OF HUMAN RIGHTS APPLICATION:**

6.1 Human Rights, as enshrined in the Victorian Charter of Human Rights and Responsibilities, have been taken into account in the design of the East Timor Partnership Project. The Project is delivered within the policy context of these rights and of the Hume Social Justice Charter.

6.2 The right to life and the right to participate in public life have been applied as follows:

**REPORT NO: CC058 (cont.)**

- 6.2.1 The East Timor Partnership Project has been designed to identify and deliver programs and projects in conjunction with Aileu partners that address their local priorities, and which improve the health and well-being, education, economic and environmental outcomes for the people of Aileu District.
- 6.2.2 Ongoing support and advice has been provided to the Aileu District Administration and the Aileu Relationship Commission as the District continues its transition to elected responsible local government.

**7. COMMUNITY CONSULTATION:**

The Friends of Aileu Community Committee (FACC) was consulted in relation to the preparation and content of the Friends of Aileu Annual Report 2015 and 2016 at the Committee meetings in February and April 2017.

**8. DISCUSSION:**

**8.1 Background**

- 8.1.1 The management arrangements for the East Timor Partnership Project, renewed by agreement between the Director Social Development, Moreland City Council, and the Director Community Services, Hume City Council, on 15 June 2017, provide for the submission of an annual report to both Councils. In this instance the report covers both the 2015 and 2016 calendar years.
- 8.1.2 The East Timor Partnership Project operates to implement:
  - (a) The Friendship Relationship between Moreland, Hume and Aileu, which was first entered into in 2000 and renewed in 2016.
  - (b) The Municipal Cooperation Agreements between each of the Councils and the Government of Timor-Leste, which provide for each Council to support Aileu Municipality during the decentralisation process and the transition to responsible local government, also signed in 2016.
- 8.1.3 Guiding the implementation of these relationships is the Friends of Aileu Strategy and Action Plan 2016-2020 (included in Attachment 1t), adopted by both Moreland and Hume City Councils in August 2016.

**8.2 Social implications**

The positive social implications of the East Timor Partnership Project are illustrated by the broad range of personal and organisational interactions, and partnership activities documented in Attachment 1. These include the development of community connections and community capacities within Moreland and Hume and within Timor-Leste and the Municipality of Aileu.

**8.3 Economic implications**

The East Timor Partnership Project has positive implications for the economic development of the Municipality of Aileu, including through visitation and support it engenders for health, education, livelihood and cultural and economic development activities undertaken in Aileu, both in the public sector and by community organisations.

**8.4 Regional/Strategic implications**

- 8.4.1 Council's participation in the East Timor Partnership Project entails an active partnership between Moreland and Hume City Councils, community organisations and the members of both Councils' communities who serve on the Friends of Aileu Community Committee.
- 8.4.2 Friends of Aileu plays a role in developing positive community relationships both locally, and more broadly within Melbourne, Victoria and interstate,

REPORT NO: CC058 (cont.)

through its engagement with local businesses and other community organisations and community members, including those associated with the East Timorese community.

- 8.4.3 Friends of Aileu plays a role in developing positive regional relationships through its engagement and cooperation with relevant arms of the Governments of Victoria, Australia and Timor-Leste, including the Aileu Municipal Administration.

**9. CONCLUSION:**

- 9.1 The work undertaken through the Friends of Aileu East Timor Partnership project over 2015 and 2016 provides a sound basis for the continuation of the friendship and cooperation relationships with Aileu.
- 9.2 Priorities for the future include:
- 9.2.1 Further developing the evaluation process for the Friends of Aileu and the activities, projects and programs it supports;
- 9.2.2 Further developing existing partnerships, and identifying new partnership opportunities, with relevant organisations and communities, both locally and in Aileu and Timor-Leste; and
- 9.2.3 Renewing or developing MOUs or Letters of Agreement with key partner organisations to ensure roles, responsibilities and relationships are clearly articulated.

# Friends of Aileu

*A partnership established in 2000*

BUILDING STRONG COMMUNITIES IN TIMOR-LESTE AND AUSTRALIA



## Friends of Aileu Annual Report: 2015 and 2016

Summary of Activities for 2015 and 2016  
With an Outlook for 2017

Prepared by Chris Adams, Friends of Aileu Project Officer



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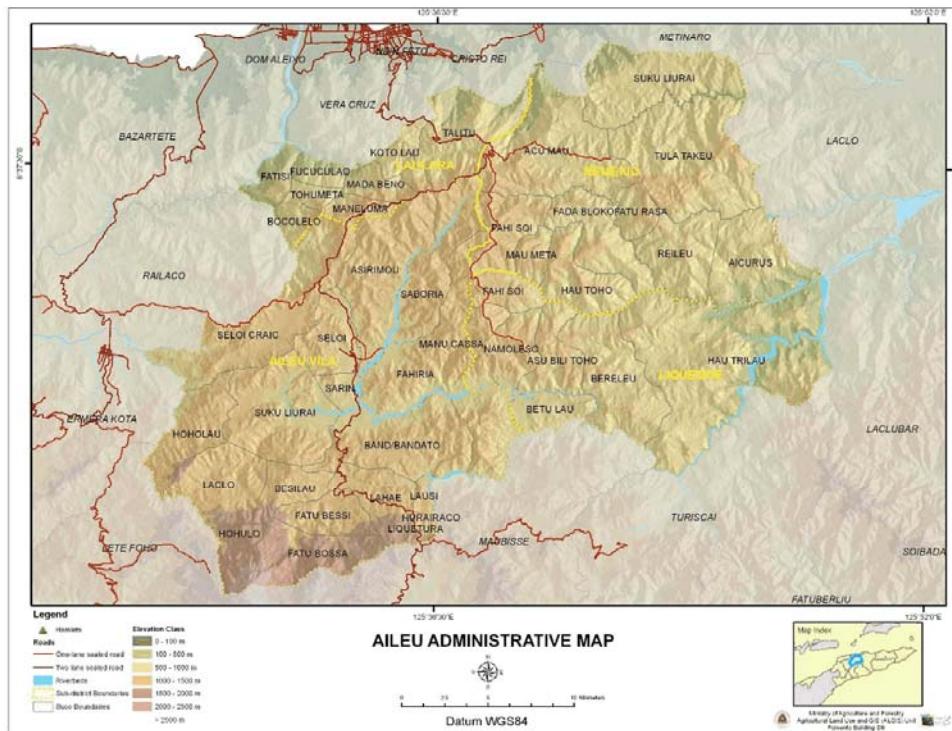
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Timor-Leste: part of the nearby Asia-pacific region



Aileu Municipality



**Aileu market**



**Aisirimou, Aileu Vila, showing Administration offices**

## 1 Introduction

Through the community to community friendship relationship with Aileu, the Friends of Aileu continues to works with Moreland and Hume City Councils and their communities to support a range of activities that provide opportunities for participation in community life, maintain and develop the links between our respective communities, and contribute to the development of a more sustainable community and the emerging local democracy and governance in Aileu.

### 1.1 About this report

The purpose of this report is to report on the activities of Friends of Aileu during the calendar years 2015 and 2016, and provide a brief outlook for 2017 and beyond.

The friendship relationship with Aileu, which has now been in place since 2000, was renewed in 2016 with the signing of an updated Friendship Agreement with the Aileu Municipal Administration. In 2016 Moreland City Council and Hume City Councils also signed complementary Municipal Cooperation Agreements with the Government of Timor-Leste.

As these renewed and new agreements are significant milestones, the opportunity is taken here to briefly review the establishment and subsequent development of the friendship relationship.

This report has been prepared by the Project Officer, in consultation with the Friends of Aileu Community Committee and individual members.

### 1.2 Highlights from 2015 and 2016

Some highlights from 2015 and 2016 were:

- Renewal of the friendship relationship with the signing of the updated Friendship Agreement 2016
- Laying the foundation for closer cooperation with Aileu during the decentralisation process and transition towards responsible local government in Timor-Leste, with the signing by Moreland and Hume City Councils of Municipal Cooperation Agreements



**Left: Moreland and Hume mayors sign Municipal Cooperation Agreement, April 2016, with members of the Timor-Leste Urban Planning delegation and workplace mentors**

**Right: Timor-Leste Vice-minister for State Administration and Aileu Municipal Administrator sign Friendship Agreement, Dili, August 2016,**

- Commencement of action under the Municipal Cooperation Agreements by participation in the Victorian Local Government Timor-Leste Partnership Network, and the two Councils a hosting a half-day seminar and several short work-based training placements for visiting Timor-Leste civil servants
- Development and adoption of an updated Friends of Aileu Strategy Plan and Action Plan 2016 – 2020
- Participation in the Timor-Leste Government's 5<sup>th</sup> Decentralisation and Local Government Conference, Dili, August 2016
- Continued successful fundraising and community awareness raising, including the addition of a new annual event, the Music and Comedy Night



Guests enjoy Music & Comedy Night, April 2015      Winners celebrate, Trivia Night, Oct 2016

- Strengthening relationships with Melbourne's East Timorese Community, through participation in and hosting several regular events and one-off activities including the '*Hateke Ba Kotuk (Looking Back)*' exhibition of community photographs celebrating the 40 years of East Timorese community life in Australia



East Timorese community members viewing photographs at '*Hateke Ba Kotuk*' exhibition



Aileu dental nurse Ana Tilman receiving inaugural Elizabeth Waters' scholarship

- Working with North Richmond Community Health, extending the Oral Health Education Program in conjunction with District Dental Service from two pilot schools to a further six schools, and with the employment of Aileu dental nurse graduate, Ana Tilman, as a part-time Project Officer, who also undertook professional development at the

Melbourne University School of Population Health and North Richmond Community Health

- Working with CERES Global to conduct its first permaculture design certificate course in Aileu, as part of a new engagement with the Aileu Resource and Training Centre focussed on developing a concept plan for rehabilitating a degraded multi-use garden area, which will serve as a basis for further joint activities in 2017 and beyond



**CERES permaculture students with ARTC staff during Kadalak Dame site assessment**



**Swinburne IT for Social Impact students developing joint work plan with ARTC staff**

- Working with CERES Global and Swinburne University to conduct the first IT for Social Impact student group visit to Timor-Leste, which included collaboration with the Aileu Resource and Training Centre on improving its IT resources, training courses and business planning, which will serve as a basis for further joint activities in 2017 and beyond
- Deployment of upgraded solar lighting installations in 35 remote off-grid households in Besilau sub-village, in conjunction with the Alternative Technology Association, the ATA's Timor-Leste partner organisations (the national training organisation CNEFP and the NGO Natiles), and the Besilau community
- Supporting development of the community health services in Aileu, including:
  - funding of external works to allow completion of the Laulara Birthing Centre
  - continued support for the Uma Ita Nian Clinic in particular its work with village farmers groups
- the community development work of the Aileu Resource and Training Centre (ARTC), including its staff development program, and its work involving members of local communities, partner organisations and relevant government authorities in implementing projects including the Manu Casa reforestation project, the Annual Science and Reading Contest and the Annual Aileu Expo
- Developing relationships with the Aileu University Students Association, Rotaract Club of Aileu, Aileu Science and Technology Institute and Rai Husar Foundation
- Developing relationships with other youth groups, including sponsoring the participation of young people from Aileu in the Perma-Youth Camp at Fatisi, Laulara, in 2015 and in art workshops at Arte Ramelau Community Arts Centre, Ainaro, in 2016 Active participation in the Australia Timor-Leste Friendship Network

- Continuing support for the Aileu University and Secondary Scholarship Programs



**University Scholarship Program graduates and continuing students  
with Secondary Scholarship Program students**

- Maintaining and developing links with partner organisations including Merri Health, North Richmond Community Health, Monash *PrimeSCI!* (formerly Monash University Science Centre), the Alternative Technology Association, Kangaroo Valley Remexio Partnership, Campaspe East Timor Association in Friendship and Campaspe Shire Council.

### **1.3 Benefits of the Friendship and Municipal Cooperation Relationships**

The operation of the Friends of Aileu, and the implementation of the Friendship and Municipal Cooperation Relationships, provide a range of benefits to the Moreland and Hume communities. These benefits include:

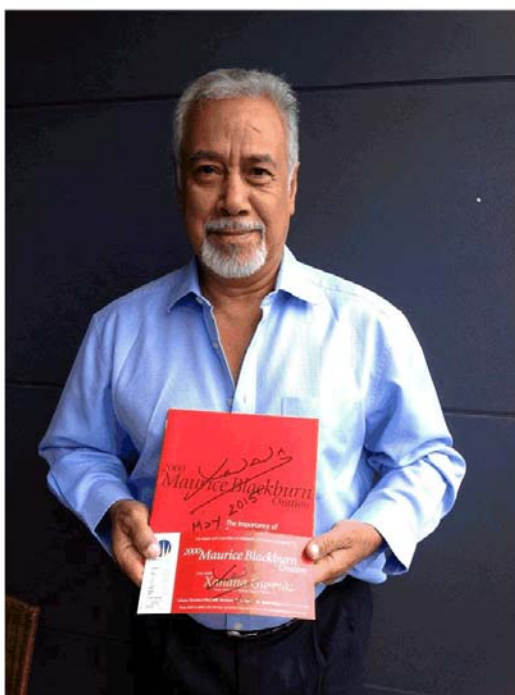
- contributing to social justice and local democracy in Moreland and Hume as well as in Aileu, by fostering socially connected and inclusive communities
- providing opportunities for citizens of Moreland and Hume and their networks to engage in public life while contributing the development of more sustainable, prosperous communities in Aileu
- promoting friendship within and between these communities, including through the sharing of stories, culture, perspectives, and resources in pursuit of mutually agreed goals.

## 2 About the Friendship and Municipal Cooperation Relationships

### 2.1 Establishment and development of Friends of Aileu

The friendship relationship with Aileu (Friends of Aileu) was established on 4 May 2000, with the signing of a Memorandum of Understanding by the mayors Moreland and Hume City Councils and by Xanana Gusmão on behalf of the Timorese people. Xanana Gusmão was then President of the Council of East Timorese Resistance (CNRT), subsequently first President and later Prime Minister of Timor-Leste. He currently serves as the Timor-Leste Minister for Planning and Strategic Investment.

The purpose of the MoU was to create a friendship relationship between the people of Moreland and Hume and District of Aileu to 'assist with the rebuilding of Aileu and the restoration of local democracy'.



**Xanana Gusmao and signed copies of the 2000 Maurice Blackburn Oration program and ticket auctioned at the 2015 Trivia Night fundraiser**

Friends of Aileu was one of the first of many friendship relationships established between Victorian and other Australian councils and communities and East Timor (Timor-Leste) districts, sub-districts, villages (sucos), sub-villages (aldeias) and their communities.

The Statement of Principles, agreed between Xanana Gusmão, the Victorian Minister for Local Government, the President of the Victorian Local Governance Association (VLGA) and the President of the Municipal Association of Victoria (MAV), as the basis for all the friendship relationships involving Victorian councils and communities, was also signed on 4 May 2000.

These friendship relationships were established to help provide a sound basis for the response of the Australian community to the widespread destruction, the forced dislocation of a large



portion of the population and the death of many people at the hands of the Indonesian military and their militia proxies, which occurred in the lead-up to and following the Popular Consultation exercise through which the people of East Timor voted on 30 August 1999 not to accept an offer of special autonomy status within Indonesia.

Other friendship relationships have been established between Australian and Timor-Leste communities both prior to and after restoration of independence for Timor-Leste in May 2002. Mr Abel Guterres, former CNRT representative in Melbourne and now Timor-Leste Ambassador to Australia, has been instrumental in supporting the formation of friendship relationships and guiding the choice of the partner community in Timor-Leste. Mrs Rae Kingsbury, former CEO of VLGA and now Honorary Consul for Timor-Leste in Melbourne has played a major role alongside Abel Guterres in this work and has been an ongoing supporter of Friends of Aileu and other friendship groups. Mrs Kingsbury also worked for a period of time in the early 2000s as the Friends of Aileu Project Officer.

The friendship relationship with Aileu was renewed in 2005 when a Friendship Agreement was signed by the Mayor of Moreland City Council, the Mayor of Hume City Council, the Chair of the Friends of Aileu Community Committee and the Aileu District Administrator. The relationship was renewed again in 2010 with the signing of an updated Friendship Agreement.

Under these agreements, the parties made a number of commitments including to 'work together to respond to the aspirations of the people of Aileu as they build their local democracy and a sustainable future' and to 'base all our activities on the principles of mutual respect, cooperation and local decision-making'.

## **2.2 Recent developments in the friendship and cooperation relationships**

In 2015 both Councils reaffirmed their commitment to their East Timor Partnership Project. A renewed Friendship Agreement 2016 ([Attachment 1](#)) was signed on behalf of the Government of Timor-Leste, the Aileu Municipal Administration and the Friends of Aileu Community Committee in August 2016. The Friendship Agreement was countersigned on behalf of both Moreland and Hume City Councils in September 2016.

In late 2014 Moreland City Council and Hume City Council both responded positively to a request from Local Government Victoria for councils to enter into municipal agreements with the Government of Timor-Leste to provide assistance in implementing the Government's decentralisation program and the transition of the country's District Administrations through a period as Municipal Administrations to the establishment of elected representative and responsible local government. These municipal agreements were generally aligned with, and are complementary to, existing friendship relationships.

Separate but complementary Municipal Cooperation Agreements ([Attachments 2A and 2B](#)) in respect of Aileu were signed on behalf of Moreland City Council and Hume City Council in April 2016. The two Municipal Cooperation Agreements were counter-signed on behalf of the Government of Timor-Leste in May 2016.

During 2015 and 2016 the Friends of Aileu Community Committee (FACC) undertook a review of its Strategy Plan and Terms of Reference, preparing:

- An updated Strategy Plan and Action Plan 2016-2020 ([Attachment 3](#)), which were endorsed by both councils in August 2016;

- Updated Terms of Reference which were used as the basis for renewal of the committee's membership during 2016.

The Committee's membership, as of December 2016, is shown at Attachment 4. Several vacancies exist and these may be filled during the coming months. Over the last two years, many other people who have played an active role on the Friends of Aileu Community Committee or in relation to specific activities are also acknowledged at Attachment 4.



**Friends of Aileu community committee members, John Rutherford, Kate Jeffery, Cr Helen Patsikatheodorou, Heather Bridges, Richard Brown and Glenyys Romanes with Felicity Leahy (HCC), Chris Adams (Project Officer) and guest speakers Michael O'Connell (Alternative Technology Association) and Shannon French (Wild Timor Coffee), Dec 2015**

The members of the FACC, their friends and supporters, are the lifeblood of Friends of Aileu and, with the support of the Project Officer, they work with a range of Australian partner organisations to maintain and develop the friendship relationship in ways that aim to benefit the communities of Moreland and Hume as well as Aileu.

### 2.3 Friends of Aileu governance and relationships

Since its inception, Friends of Aileu has been supported by Moreland and Hume City Councils through their East Timor Partnership Project, a joint council project to oversee the friendship relationship and support the development of community to community links.

The East Timor Partnership Project Cost Centre has a budget of approximately \$100,000 per financial year, shared equally between Moreland and Hume City Councils. This funding covers the Friends of Aileu Project Officer position (0.8 EFT) and related internal project

support expenditure and is managed through Moreland City Council, with the Project Officer working from both council offices and reporting to the relevant branch and unit managers in both councils.. In June 2015 the then recently appointed Project Officer's initial six-month appointment was approved for a three-year period to mid-2018.

The objectives of the position are to:

- To develop and review the Friends of Aileu Strategy Plan in consultation with all stakeholders
- To implement to Friends of Aileu Strategy Plan by activities including:
  - Resourcing and supporting the operation of the Friends of Aileu Community Committee (FACC)
  - Taking a lead role in the management of fundraising, activities conducted in Aileu and the support provided to the Aileu partner organisations
  - Increasing community awareness of the Moreland-Hume East Timor Partnership Project and facilitating community involvement in the FACC and other project-related initiatives
  - Developing positive linkages between Moreland and Hume Councils, their communities, the business sector and other interested organisations, and engendering a shared commitment to long-term sustainable support for Aileu.

Representatives of the two councils participate in the East Timor Partnership Project Liaison Group, which meets several times a year as required. The Liaison Group is comprised of the Moreland Director Social Development and Manager Social Policy & Early Years, the Hume Director Community Services (formerly City Communities) and Manager Community Development and Learning (formerly Social Development) and Unit Manager Community Capacity Building and the Project Officer.

The two councils are advised by the Friends of Aileu Community Committee (FACC), which while established as a Citizens' Committee by Moreland City Council, has a mandate and membership reflected in its Terms of Reference, which embraces the councils and communities of both Moreland City Council and Hume City Council.

Each council provides one councillor representative to the FACC, with the following Council representation for the periods covered by this report:

- For calendar year 2015:
  - Chair Cr Helen Patsikatheodorou (Hume City Council)
- For calendar year 2016:
  - Chair Mayor Cr Samantha Ratnam (Moreland City Council)
  - Deputy Chair Mayor Cr Helen Patsikatheodorou (Hume City Council)
- For calendar year 2017, commencing from Dec 2016 (appointments following the Council elections in October 2016):
  - Chair Cr Joseph Haweil (Hume City Council)
  - Alternate Cr Karen Sherry (Hume City Council)
  - Deputy Chair Cr Mark Riley (Moreland City Council)
  - Alternate Cr Annalivia Carli Hannan (Moreland City Council)

Friends of Aileu Governance and Relationships are illustrated at [Attachment 5](#).

**2.4 Associated friendship relationships**

**Kangaroo Valley Remexio Partnership (KVRP)**

A group of people from the Kangaroo Valley locality in Shoalhaven Shire, NSW, make up the Kangaroo Valley Remexio Partnership (KVRP), which since 2000 has had a friendship relationship with the former Sub-district of Remexio (now the Remexio Administrative Post). While KVRP operates independently of Friends of Aileu, the two groups have exchanged Letters of Agreement, and have shared information and resources, including the services of Australian Volunteers sponsored by Friends of Aileu. KVRP also contributes funds to support Remexio students included in the Aileu University and Secondary School scholarship programs.

The Rotary Club of Erina, NSW, and the NSW-based Midwives East Timor Australia also undertake friendship activities in Remexio Sub-district on an ongoing basis.



**Members of KVRP with Friends of Aileu Delegation to 2016 Friendship Conference**



**Members of CETAF in Canberra with Timor-Leste Ambassador Mr Abel Guterres**

**Campaspe Shire Council, Campaspe East Timor Association in Friendship (CETAF) and Lequidoe Sub-district**

In 2005 Campaspe Shire Council and the Campaspe East Timor Association in Friendship (CETAF) established a friendship relationship with the Lequidoe Sub-district, by signing a Friendship Agreement with the Aileu District Administration. This relationship, which operates both independently and in partnership with Friends of Aileu, was renewed in 2010 with the signing of an updated Friendship Agreement.

Campaspe Shire Council and CETAF continue to work with Friends of Aileu to support activities in Lequidoe and other areas of Aileu. The renewal of this friendship relationship, either by the signing of an updated Friendship Agreement or some other form of agreement, will be considered during 2017, taking into account the wishes of the new Campaspe Shire Council and the altered status of the former Sub-districts, which are now functioning as Administrative Posts of the Municipal Administration.

**Moora Moora Cooperative Community and Besilau Sub-village**

In 2005, the Moora Moora Cooperative Community, based in the Healesville area, established a friendship relationship with the Besilau Aldeia (Sub-village), Aileu Vila Sub-district, by signing a Friendship Agreement with the Aileu District Administration. This relationship, which

operates in conjunction with Friends of Aileu, was renewed in 2010 with the signing of an updated Friendship Agreement.

In 2014 the Moora Moora Cooperative Community decided to focus more on local issues and not to continue its relationship with the Besilau. However, this community, which is part of Aisirimou village in the Aileu Vila Administrative Post, is situated close to Aileu town and remains well connected to Friends of Aileu.

**Bass Coast Friends of Laulara**

In 2011 a group of people based largely in Inverloch formed the Bass Coast Friends of Laulara as the basis for a friendship relationship with Laulara Sub-district, which operates in conjunction with Friends of Aileu. The group aims to broaden its base of support in the Bass Coast Shire area.



**Friends of Laulara art Inverloch with Mario Soares**



**Fundraising sales of Wild Timor Coffee**

**2.5 Other Australian partner organisations**

Friends of Aileu has established partnerships with a number of local organisations, with the principal partners currently being:

- Merri Health,
- North Richmond Community Health,
- The Centre for Education and Research in Environmental Strategies (CERES),
- The Alternative Technology Association (ATA),
- Monash PrimeSCI! (formerly the Monash University Science Centre), and
- Wild Timor Coffee Company.

Friends of Aileu and these and others organisations co-operate together to support agreed friendship related activities implemented with Aileu based partner organisation, through working together on fundraising, community engagement and in support of friendship related activities in Aileu.

Kangan TAFE, previously an active partner, has for several years been unable to devote resources to this activity due to re-organisation of the institution and the TAFE sector. In 2016 Swinburne University, through its IT for Social Impact Unit, conducted a student engagement visit to Aileu, in conjunction with CERES Global and Friends of Aileu.

**2.6 Aileu partner organisations**

The principal partner organisation in Aileu is the Municipal Administration, advised by the Aileu Relationship Commission (ARC). Friends of Aileu supports the operation of the ARC by

providing a small sum to cover meeting and reporting costs. Membership of the ARC as of June 2016 is shown at [Attachment 6](#).

As part of the decentralisation process, the District of Aileu was renamed the Municipality of Aileu in 2015. In January 2016 a new Municipal Administrator, Mr Joao Tilman do Rego, succeeded Mr Martinho Matos, who had served as District Administrator since 2004. Aileu has recently prepared an updated Municipal Strategic Plan as a guide to its future development.

In October 2016, further central government responsibilities were transferred to the Aileu Municipal Administration as part of the phased decentralisation process. This process is aimed at the future installation of fully responsible and representative local government with an elected assembly and mayor.

In October-November 2016 elections for community representatives on the Suco (Village) and Aldeia (Sub-village) councils were held nation-wide for the first time since 2009, including in Aileu's 31 sucos comprised of 139 aldeias.

Through the Municipal Administration and the Aileu Relationship Commission, Friends of Aileu is also able to support the work of the government sector, with the main focus to date being in relation to community health and education.

Other well established partners are:

- The Aileu Resource and Training Centre (ARTC), a local NGO based in Aileu town and with a satellite Resource and Training Centre in Manu Casa village, Lequidoe. Friends of Aileu, the Campaspe East Timor Association in Friendship and the Romanes family have supported a range of projects including the Annual Science and Reading Competition, the Annual Aileu Expo and the ARTC staff development program.
- The Uma Ita Nian Parish Clinic, including its St Francis Assisi Disability Workshop and outreach programs such as its support of village farmers groups in Aileu Vila and Lequidoe. Friends of Aileu, Merri Health and the Campaspe East Timor Association in Friendship have supported a range of projects including the village-based food production program and various aspects of the operation of the clinic and the disability workshop.



**ARTC staff members with secondary students on work experience**



**Uma Ita Nian Parish Clinic staff members**

Friends of Aileu is currently building its relationships with several other Aileu-based organisations including:

- The Aileu University Students Association (KEUDA)
- The Rotaract Club of Aileu
- The Aileu Science and Technology Institute (ASTI) and its parent body, the local NGO the Rai Husar Foundation
- Various youth groups in Aileu.



Aileu Rotaract Club and youth group members



At Aileu Municipal Youth Centre

### **3 Friends of Aileu Activities 2015**

#### **3.1 Friends of Aileu Community Committee**

The Friends of Aileu Community Committee (FACC) met 6 times throughout the year, with attendance averaging 10, and receiving presentations from Cr Helen Patsikatheodorou, Martin Hall (NRCH), Marqy da Costa (Baucau Afalyca Community Arts Centre), Jenni Granger (Box Hill Community Arts Centre), Ben Walta and Paul Adams (CERES), Shannon French (Wild Timor Coffee) and Michael O'Connell (ATA).

The committee provided input into the development of the new Friendship Agreement for the forthcoming period and the associated Friends of Aileu Strategy Plan, and to the review of the FACC Terms of Reference.

A summary of the Friends of Aileu fundraising income and expenditure for the year 2015 is at [Attachment 7](#).

#### **3.2 Communications, Awareness Raising and Fundraising**

Friends of Aileu Update newsletters were published in March, August and November 2016.

During 2015 the friends of Aileu pages on the Moreland City Council website were frequently updated, with a new introduction and summary created on the Hume City Council website with a link to the pages on the Moreland website. Increasing use was made of Moreland City Council Friends of Aileu Facebook pages.

Friends of Aileu conducted a variety of fundraising and awareness raising events during 2015, including those listed below.

**Music and Comedy Night**

The inaugural Friends of Aileu Music and Comedy Night fundraiser was held at Brunswick Town Hall on 10 April. Over 100 people attended and were entertained by comedians Hammertime and Biggish AI, Franky Walnut and Damien Lawlor, with music from Vicuna Coat, Accidental Bedfellows and That Gold Street Sound.

**Giving Circle Dinner**

Friends of Aileu members and supporters including Glenyys and Graham Romanes and Noel and Jenni Blencowe organised a Giving Circle Dinner on 17 April, which was addressed by Ben Walta of CERES Global.

**Annual Dinner and Forum**

The 15<sup>th</sup> anniversary of Friends of Aileu was celebrated on 5 May at the Hume Global Learning Centre with a dinner and forum attended by over 80 people. The event was opened by Hume Mayor Cr Adem Atmaca and addressed by Moreland Cr Lambros Tapinos and Hume Cr Helen Patsikatheodorou. Special guests Kirsty Sword Gusmão and Katrina Langford spoke on 'Language, Learning and Identity in Timor-Leste'. Catering was by Sabores de Timor, a business of Australian East Timorese based in Hume.



**Guest speakers at Friends of Aileu Forum & Dinner, Hume GLC**  
 L: Kirsty Sword Gusmao                      R: Katrina Langford and Timor-Leste visitors

**Trivia Night**

The annual Trivia Night for the Cr Andy Ingham Aileu University Scholarship Program was held on 28 August, with MC Nelly Thomas and music from Vicuna Coat, was opened by Moreland Mayor Cr Meaghan Hopper. The event was attended by over 175 people and raised over \$10,500.

**3.3 Collaboration with the East Timorese community**

In 2015 Friends of Aileu joined with members of Melbourne's East Timorese community in celebrating 40 years of their community life in Australia, including through:

- Attendance at many of the monthly METAC welcome dinners at Belgium Avenue, Richmond, and one with Friends of Ermera at Keysborough on 6 November
- Attendance at:
  - the reception for Manu Lu (Sister Lourdes da Cruz), founder of the Secular Institute of Brothers and Sisters in Christ (ISMAIK) which operates a boarding house for school students in Aileu) in Richmond on 18 April,



- the celebration of the East Timorese community's 40 years in Australia at Collingwood Town Hall on 29 August,
  - the Friends of Baucau launch of the '*Hateke Ba Kotuk*' exhibition at Northcote on 9 October
  - the Friends of Baucau Timor Sea seminar with Janelle Saffin at RMIT on 22 October.
- Moreland City Council writing to the Prime Minister in December on the Timor Sea issue.

**Community reception for FALANTIL Veterans**

On 25 April, Friends of Aileu hosted an East Timorese community reception for a group of FALANTIL veterans who were in Melbourne for ANZAC Day activities and a study tour with the RSL. The dinner event held in the Flemming Park Hall, East Brunswick, and was addressed by the Mayor of Moreland, Cr Meghan Hopper. Also in attendance was Hume Cr Helen Patsikatheodorou, Chair of the Friends of Aileu Community Committee.

**'Hateke Ba Kotuk (Looking Back)' a touring exhibition of photographs**

Friends of Aileu hosted an exhibition of the '*Hateke Ba Kotuk*' photographs assembled by the Melbourne East Timorese Activity Centre (METAC) celebrating the East Timorese community's 40 years in Australia (1975-2015). The photographs were exhibited at:

- Coburg Town Hall Art Space, 6–22 October
- Hume Global Learning Centre, Broadmeadows 24 November - 17 December, with a launch event on Saturday 5 December, addressed by the Hume Mayor, Cr Helen Patsikatheodorou, which included a cultural performance the Tebe Cultural Group of the Timorese Association of Victoria Inc., and with catering by Sabores de Timor.



**Timorese Association in Victoria Tebe Cultural group performance, METAC '*Hateke Ba Kotuk*' exhibition, Hume GLC**

**METAC Welcome dinners**

The annual joint Friends of Aileu / Melbourne East Timorese Activity Centre community welcome dinner catered by Sabores de Timor, was held in Meadow Heights on Friday 2 October, where the '*Hateke Ba Kotuk*' exhibition was again on display. Guests included Greg

Cunningham and musician Paulie Stewart (both brothers of Balibo 5 journalists) and Burundian born rapper Fablice. Those present including young Timorese-Australians enjoyed the performance by Paulie Stewart and Fablice.

### 3.4 Australia Timor-Leste Friendship Network

The Project Officer and friends of Aileu supporters attended the forum of the Australia Timor-Leste Friendship Network held at the VLGA on 24 October. The Project Officer also participated in several meetings of the Friends of Baucau (Yarra and Darebin) and attended the ATA's 'Light Up Quelicai' fundraiser on 25 November.

### 3.5 Council and Community Events

Friends of Aileu participated in Council events and festivals including Broadmeadows Multicultural Festival, Sydney Road Street Party, Coburg Carnivale, Fawkner Festa, Pepper Tree Place Fiesta, Moreland Community Gardening working bee, Coburg Night Markets and Carols by the Lake. The Project Officer also participated in the Hume Education awards evening on 24 November, where the East Timorese Students Association band performed.



L: Sydney Road St Party: North R'mond Community Health staff Kirsty Sword & Alex Gusmao  
R: Coburg Night Market: Merri Health and Wild Timor Coffee staff

### 3.6 Local Government Timor-Leste Partnership Network

The Project Officer represented the two councils at several meetings Local Government Timor-Leste Partnership Network, established by Local Government Victoria to bring together representatives of those Victorian councils that had entered into or agreed to enter into engaged in Municipal Cooperation Agreements to support a Timor-Leste municipality during the Timor-Leste Government's decentralisation process.

On 15 April Moreland City Council hosted a half day forum for senior Timor-Leste civil servants, members of the Government Executive Technical Committee for Administrative Decentralisation, who were undertaking an Australia Award Fellowship study tour coordinated by Local Government Victoria.

For the topic Economic Development - the Local Government Role', presenters included Moreland's Maria-Luisa Nardella and Hume's Zena Micela, with Q&A responses from Mayor Cr Adem Atmaca and Moreland's Jeremy Liddy.

For the topic 'Women in Leadership', Hume's Felicity Leahy and Moreland's Nalika Peiris facilitated a panel session with Mayor Cr Meghan Hopper, Cr Helen Patsikatheodorou, Moreland CEO Nerina Di Lorenzo and Hume Director City Communities Margarita Caddick.



Economic Development – The Role of Local Government and Women in Leadership forum, Timor-Leste delegation and Moreland & Hume forum participants

### 3.7 Visits to Aileu 2015

#### Project Officer

The Project Officer visited Aileu from 4-23 June 2015, meeting with representatives of the Ministry of State Administration, Aileu Municipal Administration, Aileu Relationship Commission and all Aileu partner organisations.

#### Oral Health Education Program

The North Richmond Community Health team visited Aileu on two occasions to continue work on the pilot Oral Health Education Program with two primary schools in Aileu town.

#### CERES Global

A CERES Global group visited Aileu from 15-17 June meeting with the Municipal Administration, Aileu Science and Technology Institute, Aileu Resource and Training Centre and Uma Ita Nian Clinic, exploring options for proposed engagements to support development of permaculture learning and practices in Aileu.



CERES Global group meets Mario Soares



Part of 'O Mundo Perdido' prehistory exhibition

#### Monash PrimeSCI!

Patricia Vickers-Rich visited the Aileu Resource and Training Centre in November-December to upgrade the 'O Mundo Perdido' exhibition.

**Alternative Technology Association**

In November the ATA and their Timor-Leste partner CNEFP visited Besilau to install the first 20 of 35 upgraded solar lighting installations on 35 remote households in Besilau that will not be connected to the national grid in the foreseeable future.



Meeting with representatives of the Besilau community, ATA and CNEFP in Aileu



Marqy da Costa, Afalyca Community Arts Centre, at Friends of Aileu committee meeting

**3.8 Exploring Youth and Art opportunities**

Two visits were made to Aileu to explore possible connections with youth and art groups on behalf of Friends of Aileu by:

- Marqy da Costa, of the Baucau Afalyca Community Arts Centre, who met with Inu Bere, artist working with local NGO Projectu Montanha and Mario Soares in November
- Chico dos Santos, who met with Inu Bere, Nilva Martins of 'Lian Babadock' cultural group and Sister Rosalva Sandi of ARTC in December.

Both Marqy and Chico reported back to subsequent meetings of the Friends of Aileu Community Committee. This initial outcome of these visits was for Friends of Aileu to sponsor four secondary school students and their teacher Henrique Rodrigues to participate in workshops conducted by the Ballarat Friends of Ainaro, at Arte Ramelau, Ainaro.

**4 Friends of Aileu Activities 2016**

**4.1 Friends of Aileu Community Committee**

The Friends of Aileu Community Committee (FACC) met 5 times throughout the year, with attendance averaging 12, and receiving presentations from Ben Walta (CERES), Chico dos Santos (on youth and art), Patricia Vickers-Rich (Monash *PrimeSCI!*), Carlo Carli and Katerina Angelopoulos (Merri Health), Heather McGrath (Sacred Heart Sandringham), Richard Brown (FACC), Rae Kingsbury (Honorary Consul for Timor-Leste), Chris Felstead and Rosemary Stockdale (Swinburne University) and Martin Hall (NRCH).

The committee completed its input into the development of the new Friendship Agreement for the forthcoming period and the associated Friends of Aileu Strategy Plan (both adopted by both Councils in August 2016), and to the review the FACC Terms of Reference.

A summary of the Friends of Aileu fundraising income and expenditure for the year 2016 is at [Attachment 8](#).

**4.2 Communications, Awareness Raising and Fundraising**

Friends of Aileu Update newsletters were published in April, June and November 2016.

During 2016 the Friends of Aileu pages on the Moreland City Council website and the link from the Hume City Council website were maintained, as was the increased use of the Moreland City Council Friends of Aileu Facebook pages.

Friends of Aileu conducted a variety of fundraising and awareness raising events during 2016, including those listed below.

**Annual Dinner and Forum**

The 16<sup>th</sup> anniversary of Friends of Aileu was celebrated on 6 May at Brunswick Town Hall, with a dinner and forum attended by over 80 people. The event was opened by Mayor Cr Samantha Ratnam and addressed by Mr Abel Guterres, Timor-Leste Ambassador to Australia. Hume Cr Helen Patsikatheodorou was also in attendance. Richard Brown facilitated a panel discussion with Mr Abel Guterres, and guests Mark Grant (LGV), Patricia Vickers-Rich (Monash Prime SCII), Dr Ann Wigglesworth (researcher, consultant and author) and Ben Walta (CERES) on the topic 'Australia Timor-Leste Community Partnerships Enduring Friendships - Shared Futures'. Catering was by Sabores de Timor.



**Anniversary Dinner & Forum:      Guests      /      Ambassador Guterres and speaker panel**

**Music and Comedy Night**

The second annual Music and Comedy Night (*Fabulous Friday in July*) held on 29 July was again a success with approximately 100 people attending. Entertainment was provided by comedians Damien Lawlor, Josh Earl, and Geraldine Hickey, with music from Michael Meeking & The Ladies in Waiting and SFZ Sforzando.



Music and Comedy Night

Guests and performers

Trivia Night

#### Trivia Night

The annual Trivia Night for the Cr Andy Ingham Aileu University Scholarship Program was held on 11 October, with MC Philip (Yung Philly) Pandongan as MC and also providing the entertainment, was attended by over 150 people and raised over \$11,500.

#### 4.3 Collaboration with the East Timorese community

In 2016 Friends of Aileu joined with members of Melbourne's East Timorese community in celebrating 40 years of their community life in Australia, including through:

- Attendance at many of the monthly METAC welcome dinners at Belgium Avenue, Richmond
- Attendance at:
  - the 'New Books for a New Nation' launch with Kirsty Sword Gusmão at Melbourne University on 18 February, Timor Sea Justice Campaign action on 24 March
  - the Wild Timor Coffee Trivia Night at Coburg RSL on 28 March
  - the East Timorese community celebration of restoration of independence held in Northcote on 21 May
  - the 'Mind The Gap' Exhibition opening at Maroondah Gallery on 9 April, the Ballarat Friends of Ainaro Portrait Sideshow on 29 October
  - the 'Mai Fali Eh (Coming Back Home)' Exhibition opening at Box Hill Community Arts Centre on 4 November
- Facilitating the Mayor of Moreland give an interview for inclusion in the film 'Time To Draw The Line' concerning the Timor Sea maritime boundary issue
- Hosting the November Welcome dinner as discussed below.

#### METAC Welcome Dinner

The annual joint Friends of Aileu / Melbourne East Timorese Activity Centre community welcome dinner was held in Dallas on Friday 11 November, catered for by METAC member Sabina dos Santos, where Timorese art works from Baucau, Ainaro and Melbourne were on display. Former Cr Helen Patsikatheodorou was present and guests who spoke to the gathering included:

- Ana Tilman, a dental nurse graduate from Aileu, who is employed by the Aileu Oral Health Program of North Richmond Community Health and was in Australia with the Melbourne School of Population and Global Health as a recipient of the inaugural Elizabeth Waters Travel Scholarship
- Jenni Granger, coordinator of the Box Hill Community Arts Centre and Marq da Costa of the Afalyca Community Art Centre, Baucau
- Andrew Miller of Ballarat Friends of Ainaro, supporter of the Arte Ramelau Community Art Centre, Ainaro
- Chico dos Santos, Melbourne resident, musician and artist.



East Timorese community members & friends



Ana Tilman & Martin Hall: Oral Health Program

**4.4 Council and Community Events**

Friends of Aileu participated in Council events and festivals including Broadmeadows Street Festival, Sydney Road Street Party, Glenroy Festival, Coburg Night, Markets and Carols by the Lake. The Project Officer also participated in the Hume Education awards evening on 22 November, where members of the East Timorese Students Association band performed.



Fundraising at Broadmeadows Street Festival



With Coffee United at Carols by The Lake

**4.5 Australia Timor-Leste Friendship Network**

The Project Officer and Friends of Aileu supporters attended the forum of the Australia Timor-Leste Friendship Network held at the VLGA on 30 July.

The Project Officer also participated in several meetings of the Friends of Baucau (Yarra and Darebin) and the Friends of Same cultural event in Hawthorn on 29 May and the Friends of Baucau film night fundraiser in Northcote on 3 November.

**4.6 Local Government Timor-Leste Partnership Network**

The Project Officer represented the two councils at the meetings of the Local Government Timor-Leste Partnership Network.

On 15 April, Moreland City Council hosted a reception for four members of Timor-Leste Government Urban planning delegation who were on a study tour coordinated by Local Government Victoria. At this reception, addressed by Mayor Cr Samantha Ratnam and Mayor Cr Helen Patsikatheodorou, the Municipal Cooperation Agreements were signed by the two mayors. Nick Oats of Local Government Victoria and the delegation leader Miguel de Carvalho, Director-General of Urban Organisation, also spoke. Also present was Mrs Rae Kingsbury, Honorary Consul for Timor-Leste in Melbourne.

Four delegation members then spent the next few days on short work-based training placements:

- Mr Miguel de Carvalho and Mr Filomeno Martins da Silva, at Hume with Caroline Rollis, Michael Sharp and John Monaghan, focussed on planning and project management systems and processes
- Mrs Justina de Jesus Amaral and Mrs Claudina Soares Pinto, at Moreland with Nic Germano, Sue Vujcevic and Lee Dowler, focussed on finance and budget management and traffic management especially parking.

The Municipal Cooperation Agreements were subsequently presented on behalf of the Friends of Aileu by former councillors and former mayors Mark Higginbotham, Moreland, and Gary Jungwirth, Hume, at a ceremony on 13 April in Parliament House, where they were signed by the Hon Natalie Hutchins MP, Minister for Local Government. The Agreements were subsequently signed by Mr Tomas Cabral, Timor-Leste Vice-minister for State Administration, on 6 May during his participation in the LGPro Australia conference in Brisbane.



**At Parliament House -Signing Municipal Cooperation Agreements - At Moreland City Council**

**4.7 Visits to Aileu 2016**

**Project Officer**

The Project Officer visited Dili, Baucau, Maubisse and Aileu between 10 and 29 June, meeting with representatives of the Ministry of State Administration, Aileu municipal Administration,



Aileu Relationship Commission and all Aileu partner organisations, and accompanying the Merri Health delegation and CERES Global group and introducing the Swinburne University group to the Aileu Resource and Training Centre.



**Carlo Carli, Merri Health, Municipal Administrator and Municipal Secretary**



**Director Health, Midwife and Chefe Postu, Laulara Birthing Centre**

**Merri Health**

A 2016 fact-finding delegation from Merri Health, which involved visits to the Birthing Centres in Laulara and Remexio, the Aileu Hospital, Sarlarla Village Health Post, Uma Ita Nian Clinic, Disability Workshop and other health.

The visit assisted in identifying future priorities and re-invigorating the partnership with:

- the Aileu public health services as the decentralisation process proceeds, and
- the Uma Ita Nian Parish Clinic as it transitions to local management with the departure of Dorothy McGowan and Susan Gubbins, the two Maryknoll Sisters who have over many years functioned as founders, managers and now advisors.

**CERES Global**

A group of CERES Global Permaculture Design Certificate students visited Dili, Baucau, Maubisse and Aileu from 17 to 26 June. Working with the Aileu Resource and Training Centre and other members of the Aileu community, they prepared concept plans for the re-development of the Kadalak Dame site in Kabis Fatin, Aileu Vila, which includes a meeting place in a meditation garden, an overgrown fruit and vegetable garden and a degraded area of erosion control planting on an adjacent slope.



**CERES Global and Swinburne University student groups, Aileu Resource and Training Centre**

**Swinburne University IT for Social Impact**

A group of students taking the Swinburne University IT for Social Impact Unit visited Dili, Maubisse and Aileu from 20 June to 4 July. Working with the Aileu Resource and Training Centre they helped audit and the repair IT equipment, and helped develop IT training procedures and resources, a social media plan and an overall IT strategy.

**Friends of Aileu Delegation to Decentralisation and Local Government Conference**

Richard Brown, Gary Jungwirth and Paul O’Sullivan comprised the Friends of Aileu delegation to the Timor-Leste Government’s 5<sup>th</sup> Decentralisation and local government conference in Dili 17-18 August. They also participated in a municipal-level conference and inspections of the Timor-Leste Government’s Suco Development Program in Aileu 14-15 August.



Friends of Aileu delegation at municipal level conference, Aileu

**Oral Health Education Program**

The North Richmond Community Health team visited Aileu in May and in August-September to continue work on the Oral Health Education Program including its expansion to a further six primary schools throughout Aileu municipality.

**The Boite Thursday’s Voices Choir**

Following their performance at the Baucau Peace Festival, Thursday’s Voices Choir visited Aileu on 1 June, performing with the Aileu Teachers Choir and the Technical and Vocational High School Choir.

**Alternative Technology Association**

On behalf of ATA, CNEFP visited Besilau in March to check up on the 20 installations installed in November 2015, and in August to complete provide the remaining 15 systems for installation by the Besilau technicians in the remaining remote households.

**5 Activities of Aileu Partner Organisations, 2015 and 2016**

Below is a brief summary of the major activities of Aileu partner organisations supported through the friendship relationship. All \$ amounts quoted are in AUD (over the period the exchange rate varied between 0.70 and 0.75 USD for 1.00 AUD).

**5.1 Aileu Relationship Commission and Aileu Municipal Administration**

**Aileu Relationship Commission**

Friends of Aileu provided a small grant to the Aileu Relationship Commission (ARC) for meeting and reporting costs, \$654 (2015) and \$675 (2016).

**Laulara Birthing Centre**

In late 2016, the Municipal Administration chose the contractor to undertake works to provide a safer access path and a sheltered waiting area at Laulara Birthing Centre. Funds to meet the estimated cost of these works (\$16,930), raised by Friends of Aileu, Friends of Laulara, Merri Health, Wild Timor Coffee and private donors, were transferred to the Aileu Relationship Commission bank account in November 2016.

**Scholarship Programs**

The ARC continued to manage the University and Secondary Scholarship Programs. A summary of the funding and student numbers is provided below:

Scholarship Program	Donor	2015			2016		
		Amount \$ AU	No. of students		Amount \$ AU	No. of students	
			Total	Graduating		Total	Graduating
University	Friends of Aileu	11,545	28	3	11,650	27	4
	Kangaroo Valley Remexio Partnership	3,430	8	0	3,100	7	0
	Pascoe Vale Uniting Churches	1,000	na	na	1,000	na	na
	<b>Total</b>	<b>\$15,975</b>	<b>36</b>	<b>3</b>	<b>\$15,750</b>	<b>34</b>	<b>4</b>
Secondary	Hume City Council	3,600	30	2	3,600	22	6
	Friends of Aileu	1,200			60		
	Kangaroo Valley Remexio Partnership	965	6	1	805	5	1
	<b>Total</b>	<b>\$5,765</b>	<b>36</b>	<b>1</b>	<b>\$4,465</b>	<b>27</b>	<b>7</b>

**5.2 Civil Society partners**

**Uma Ita Nian Parish Clinic**

Friends of Aileu provided \$3,080 (2015) and \$5,030 (2016) support to allow the continuation of the Uma Ita Nian Food Production Program, through which agricultural officer Rui Sarmento works with a number of village farmers groups to assist them develop more diversified and sustainable vegetable farming, and chicken and pig raising practices.



Rui (Uma Ita Nian Clinic) & CERES Global group at domestic food production program garden

#### **Aileu Resource and Training Centre**

Friends of Aileu provided funding support for the following programs and projects of the Aileu Resource and Training Centre (ARTC) including those outlined below, with total funding contributions of \$ 9,260 (2015) and \$10,520 (2016).

➤ **Staff Development Program**

Under the staff development program:

- Guida Xavier Pereira completed an Economics and Business Management degree in Indonesia and returned to ARTC as Director in late 2014.
- Natalia da Conceição Ximenes completed an Accounting degree in Indonesia and returned to ARTC in late 2015 where she continues to work as Finance Manager
- Joaquinho dos Reis was unable to commence study in 2015 for health reasons and the funding proposed for this was reallocated to the Manu Casa reforestation project.
- Sabino Lere resumed his study for an IT degree in Dili in 2016, with Friends of Aileu contributing \$750.



Guida (L) and Natalia (C) ARTC staff development program recipients, with Ana and secondary students

©

➤ **Water and Soil Conservation through Reforestation in Vulnerable & Strategic Areas**

The current project is to protect Tatauloko spring on Tatabau Mountain, which feeds a simple gravity pipe system servicing Manu Casa village. 2015 and 2016 were the 3<sup>rd</sup> and 4<sup>th</sup> years of terracing and planting activities following two years of preparation with the community.

Friends of Aileu funded the site maintenance and supplementary plantings, including of pineapples as an income generating component, which were undertaken by 74 members of the Manu Casa community in 2015 and 2016.

This is the first of several similar projects being planned for future years with two other rural communities in Fahiso and Namoleso, Lequidoe, and at the Kadalak Dame site in Kabis Fatin, Aileu Vila.

➤ **Manu Casa Training Centre**

Friends of Aileu contributed to the further development of the satellite training centre in Manu Casa, Lequidoe, by helping fund construction of a toilet block. This facility will facilitate the holding of training courses, including one planned to build on the experience of a group of local women who were trained in solar power for remote villages in India during 2015.

➤ **Annual Science and Reading Contest**

Friends of Aileu again funded ARTC staff costs associated with running the Science and Reading contest in 2015 and 2016, the 8<sup>th</sup> and 9<sup>th</sup> times it has been conducted since the inaugural event in 2006.

The contest involves all schools in the District (72 Primary, 12 Pre-secondary and 6 Secondary, with the school teachers and the local Ministry of Education staff taking a more active role in the contest, and in using the results to assess education quality.



Science and Reading Contest



Aileu Culture & Traditional Products Expo

➤ **Annual Expo of Traditional Crafts and Local Produce**

Friends of Aileu and Campaspe East Timor Association in Friendship again funded organisation of the Aileu Expo in and, the 10<sup>th</sup> and 11<sup>th</sup> times it has been conducted since the inaugural event in 2006.

Over 15 local community groups participated, presenting an improved variety of higher quality arts, crafts and local produce, and conducting a range of workshops and traditional dance and music performances.

➤ **Perma-Youth Camp**

A donation from the Campaspe East Timor Association in Friendship allowed five young people from Manu Casa, Lequidoe, to participate in the 4<sup>th</sup> National Perma-Youth Camp organised by PERMATIL (Timor-Leste’s permaculture education NGO), which was conducted at the Bokoleleo Primary School, Fatisi Suco, Laulara, Aileu, in November 2015.



**Bokoleleo school & garden, with (R) Perma-Youth members constructing water system**

**6 Some achievements in 2015 and 2016**

The period covered by this report saw the renewal of the Friendship Agreement, the establishment of the complementary Municipal Cooperation Agreement and the renewal of their supporting Strategy Plan and Action Plan. Under the Municipal Agreement, Moreland and Hume City Councils began working with Local Government Victoria and other municipal councils to provide professional and organisational development opportunities tailored to the needs of the Timor-Leste public sector during the decentralisation process.

Relationships with Melbourne’s East Timorese community were further strengthened by engaging in joint activities such as the ANZAC Day reception of FALINTIL veterans, the ‘*Hateke Ba Kotuk (Looking Back)*’ exhibition and the annual METAC Welcome dinner with the local East Timorese community.

Steps were taken to diversify fundraising options by introducing a new annual event the Music and Comedy Night. Through this activity, closer relationship with CERES Global, Swinburne University and Wild Timor Coffee, progress has been made towards promoting a greater involvement of younger people in the friendship relationship.

In Aileu, the Friends of Aileu continue to support a range of high quality community development activities that are priorities for the local authorities and our non-government partners that have benefits across the spectrum of environmental sustainability, agricultural diversity, economic opportunities, cultural preservation, community health and education.

The university scholarship program remains one of the most highly valued friendship activities and is now producing an increasing number of graduates, many of whom are finding local employment and contributing to the development of their communities.

Again efforts were focussed where appropriate on involving younger people, including through building relationships with the Aileu University Students Association and the Rotaract Club of Aileu, sponsoring young people to participate in a permaculture camp and art workshops. A highlight of 2016 for many in Aileu, and an example of the community to community interaction

at the heart of the friendship relationship, was the return of the Boite's Thursday's Voices Choir, eight years after its first visit, to again perform with the Aileu Teachers Choir and a School Choir.

## **7 Outlook for 2017**

### **7.1 Friends of Aileu and the Community Committee**

With sound partnerships in place, and with long term committee members and supporters continuing their involvement and being joined by and several newer members and supporters, Friends of Aileu is well situated to address the challenges and opportunities it faces in 2017 and beyond.

### **7.2 Municipal Cooperation**

During 2017 Moreland and Hume City Councils will likely receive further offers to engage with training and development initiatives for Timor-Leste public servants, through programs negotiated between the Government of Timor-Leste and the Government of Victoria and coordinated by Local Government Victoria in line with the Municipal Cooperation Agreements. In the short term these programs are likely to continue to involve Dili-based officers. The Aileu Municipal Administrator has, however, nominated several areas where he would like consideration to be given for future training and development assistance for Aileu-based officers.

### **7.3 Partnerships and projects**

Maintaining and developing current fundraising capacities, and the partnerships with Merri Health, North Richmond Community Health, the Friends of Laulara, Campaspe East Timor Association in Friendship and Kangaroo Valley Remexio Partnership, will provide the capacity to continue supporting ongoing activities such as the scholarship programs and several important projects of the Uma Ita Nian Parish Clinic and the Aileu Resource and Training Centre, the Oral Health Education Program and other selected initiatives in community health.

A significant milestone will be reached in 2017 when North Richmond Community Health undertakes a planned formal evaluation of the Oral Health Education Program. The ATA is also currently undertaking more rigorous assessments of its village lighting scheme activities. An issue for 2017 and beyond will be to establish a suitable evaluation framework for other friendship relationship activities. A possible target will be to seek to develop more formal evaluations for inclusion in reporting on implementation the 2016-2020 Strategy and Action Plans which will coincide with the 20<sup>th</sup> anniversary of the friendship relationship in 2020.

There is also the enthusiasm and capacity to build on the strong foundations laid over recent years with East Timorese community in Melbourne and with CERES, and follow up on the prospects emerging from the initial engagement with Swinburne University IT for Social Impact.

In addition several members and supporters are keen to explore the establishment of an Education Working Group to bring a stronger focus to Friends of Aileu's engagement in the education and training field.

Friends of Aileu has opportunities to deepen its engagement with our local communities within Moreland and Hume, especially younger people. The prospect of a developing partnership

between the Rotary Club of Greenvale and the Rotaract Club of Aileu is promising in this regard. A major challenge will be to communicate more effectively with the wider communities of Moreland and Hume including in ways that are engaging for younger people and take advantage of the power of social media and its networking possibilities.

**7.4 Communications and relationships with Aileu**

One issue for 2017 will be to strengthen and broaden communication channels with the Aileu partners following a number of changes of personnel and other developments over the last 12 months. These changes include:

- The appointment in January 2016 of a new Municipal Administrator, Joao Tilman do Rego, replacing Martinho Matos who served as District Administrator and Municipal Administrator since 2004 and had visited Hume and Moreland twice and received many visitors to Aileu over the years
- The continuing decentralisation process which is changing and increasing the nature and scope of responsibilities of the Municipal Administration
- Potential changes to advisory bodies such as the Aileu Relationship Commission
- The loss of Friends of Aileu’s primary and long serving contact person, Mario Soares, who passed away suddenly in November 2016. Mario clearly understood and strongly influenced many aspects of the friendship relationship and had visited Hume and Moreland on three occasions. He was the key person at the Aileu end, enjoying a high degree of trust and able to operate with a measure of independence. Camilo da Costa, Community Development Officer in the Aileu Vila Administrative Post, who has also visited Melbourne and has an understanding of the friendship relationship filled in as interim contact person. (Note: As of April 2017, Mrs Victoria do Rego, Municipal Secretary / Deputy Municipal Administrator, was nominated as the formal contact person and will be assisted by Camilo da Costa in this role



**Sr. Joao, Municipal Administrator, Sra. Victoria, Municipal Secretary and Sr. Mario Soares**



- Other long standing friends, advisors and contacts in Aileu have been Maryknoll Sisters Dorothy McGowan and Susan Gubbins, who established and until recently managed the Uma Ita Nian Parish Clinic. Both have now completed their missions in Aileu and returned to the US, Dorothy in December 2015 and Susan in December 2016. Liaison from now will be primarily with the clinic managers Doroteia Nascimento and Felicidade Martins
- The Aileu Resource and Training Centre has recently experienced some staff turnover including the somewhat unexpected departure in December 2016 of the very capable Director (Centre Manager) Guida Xavier Pereira. While Sister Rosalva Sandi, another Maryknoll Sister who works as advisor and program manager with the ARTC, continues to give a high priority to the development of young local staff there may be some short term impacts on the Centre's operations and quality and timeliness of liaison, project submissions and reporting.

### **7.5 Strategy planning and priorities**

The recently refreshed Friends of Aileu Strategy and Action Plan 2016-2020, and the priorities advised by the Aileu Municipal Administrator in June 2016, provide a clear framework for continuing existing engagements and assessing future priorities and responses to the new opportunities constantly arising as our partners in Aileu respond to the decentralisation process and their communities' changing needs and aspirations.

**Friendship Agreement between the Municipality of Aileu, Timor-Leste,  
and Moreland City Council and Hume City Council, Victoria, Australia, 2016**

In recognition of the aspirations of the people of Timor-Leste, and in particular, of the District of Aileu, to build their own democracy and take control of their future, a friendship relationship was established between the District of Aileu and the Moreland and Hume City Councils on 4 May 2000, and was subsequently renewed in 2005 and 2010. Now, after fifteen years of developing friendship, we reaffirm our commitment to that relationship and to the principles and values on which it is based.

We recognize the important roles of the Aileu Municipal Administration, in supporting the people of Aileu, and of the Aileu Friendship Relationship Commission, in representing the people of Aileu in the friendship relationship.

We are pleased to acknowledge our communities and partner organisations, including the Friends of Aileu, the Shire of Campaspe and the Campaspe East Timor Association in Friendship, Kangaroo Valley-Remexio Partnership, Friends of Laulara, Merri Health, North Richmond Community Health, Alternative Technology Association, CERES Global, who are committed to working with, and strengthening their relationships with, the people of Aileu.

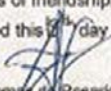
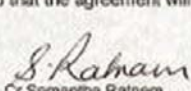
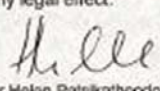
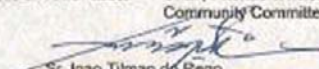
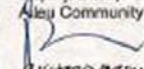
We also look forward to working together in support of the Government of the Democratic Republic of Timor-Leste and the Aileu Municipal Administration, as elected responsible local government is established in Aileu and the other Timor-Leste municipalities, including under the Municipal Cooperation Agreements between Government of the Democratic Republic of Timor-Leste and Moreland City Council and Hume City Council signed in April/May 2016.


Accordingly, we agree that we will:


- work together to respond to the aspirations of the people of Aileu as they build their local democracy and a sustainable future
- support activities that share the benefits of the friendship relationship widely within the Municipality of Aileu
- ensure that our efforts are directed towards working with the people of Aileu so that they are able to achieve the goals they have for their own community
- base all of our activities on the principles of mutual respect, cooperation and local decision-making
- ensure that projects and initiatives which we commit to take account of the policies and programs of the Government of the Democratic Republic of Timor-Leste and the capacity of our communities to resource and sustain them
- pay particular attention to the needs of young people, who are the basis for the future of both of our communities
- seek ways to share our cultures, to improve mutual understanding and continue to strengthen both of our communities.


This agreement seeks to guide our organisations, and the communities which they represent, in a further five years of friendship. It is not intended that the agreement will have any legal effect.

Dated this 17<sup>th</sup> day of August 2016

 Sr Tomas de Rocio Cabral Vice-minister for State Administration Democratic Republic of Timor-Leste	 Cr Samantha Ratnam Mayor Moreland City Council Chair, Friends of Aileu Community Committee	 Cr Helen Patsikatheodorou Mayor Hume City Council Deputy Chair, Friends of Aileu Aileu Community Committee
Witnessed by:  Sr Joao Tilman do Rego Administrator Municipality of Aileu President, Aileu Relationship Commission	 RICHARD BROWN Community Member Friends of Aileu Community Committee	

  
**Friends of Aileu**  
A partnership established in 2000  
MEMBERSHIP OF FRIENDS OF AILEU

  
 Moreland City Council

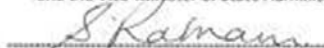
  
 HUME  
CITY COUNCIL

**Municipal Cooperation Agreement – Moreland Attachment 2A**

**MUNICIPAL COOPERATION AGREEMENT**

Formalising the desire to develop and strengthen cooperation between Timorese and Victorian Municipalities and their populations, it is agreed to:

1. Consider economic, cultural, social, educational and/or other interchange between local community representative organisations.
2. The Victorian Municipality of Moreland will cooperate with the Timorese Municipality of Aileu according to their respective resources and through the following support:
  - Contributing to strengthen professional knowledge and skills of Aileu municipal officers according to their needs and mainly through sharing advice, professional experience and mentoring;
  - Organising study and working visits by municipal delegations from Timor-Leste to Victoria and from Victoria to Timor-Leste by the public and the private sectors;
  - Providing support with technical advice to assist with implementation of municipal programs and projects under the direction of the Vice-Minister of State Administration;
  - Regular networking, collaboration and interchange of information between municipal officers and interested parties.
3. The Municipalities of Moreland and Aileu will be able to effectively communicate and cooperate in all aspects of their activities, which are aimed to provide better services to their local population.
4. The Municipalities of Moreland and Aileu will cooperate in projects where the objectives are the development of trading skills, creation of business opportunities and economic independence of Aileu Population.
5. The Municipalities of Moreland and Aileu will undertake procedures to obtain support to assist with implementing this municipal agreement.
6. This protocol may be amended at any time by the mutual consent of the Victorian Municipality and the Vice-Minister of State Administration, Timor-Leste.



CR SAMANTHA RATNAM  
MAYOR  
MORELAND CITY COUNCIL



Moreland City Council



MR TOMAS DO ROSARIO CABRAL  
VICE-MINISTER OF STATE ADMINISTRATION



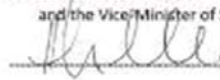
Municipal Cooperation Agreement – Hume


Attachment 2B

**MUNICIPAL COOPERATION AGREEMENT**

Formalising the desire to develop and strengthen cooperation between Timorese and Victorian Municipalities and their populations, it is agreed to:

1. Consider economic, cultural, social, educational and/or other interchange between local community representative organisations.
2. The Victorian Municipality of Hume will cooperate with the Timorese Municipality of Aileu according to their respective resources and through the following support:
  - Contributing to strengthen professional knowledge and skills of Aileu municipal officers according to their needs and mainly through sharing advice, professional experience and mentoring;
  - Organising study and working visits by municipal delegations from Timor-Leste to Victoria and from Victoria to Timor-Leste by the public and the private sectors;
  - Providing support with technical advice to assist with implementation of municipal programs and projects under the direction of the Vice-Minister of State Administration;
  - Regular networking, collaboration and interchange of information between municipal officers and interested parties.
3. The Municipalities of Hume and Aileu will be able to effectively communicate and cooperate in all aspects of their activities, which are aimed to provide better services to their local population.
4. The Municipalities of Hume and Aileu will cooperate in projects where the objectives are the development of trading skills, creation of business opportunities and economic independence of Aileu Population.
5. The Municipalities of Hume and Aileu will undertake procedures to obtain support to assist with implementing this municipal agreement.
6. This protocol may be amended at any time by the mutual consent of the Victorian Municipality and the Vice-Minister of State Administration, Timor-Leste.

  
CR HELEN PATSIKATHEODOROU  
MAYOR  
HUME CITY COUNCIL

  
MR TOMAS DO ROSARIO CABRAL  
VICE-MINISTER OF STATE ADMINISTRATION





**FRIENDS OF AILEU STRATEGY PLAN 2016**

**VISION**

Our vision is of an enduring friendship between the people of the municipalities of Aileu, Hume and Moreland, based on the principles of mutual respect, cooperation and local decision-making as expressed in our Friendship Agreement.

To realise this Vision we will work with our community organisations and local governments to contribute to a more sustainable future for our communities by sharing stories, culture, insights, expertise and resources.

**GOALS**

Our goals are:

**Goal 1 – Communities and Friendship:**

To provide opportunities for the people of Moreland, Hume and Aileu to strengthen their communities by contributing to the development of the friendship relationship

**Goal 2 - People and Organisations:**

To support the people of Aileu in their own development and that of their local government and community organisations

**Goal 3 - Programs and Projects:**

To support community development programs and projects in Aileu identified in agreement with our Aileu friends and partners

**Goal 4 - Partnerships and Networks:**

To develop and maintain partnerships, collaborate with others and participate in networks that support the friendship relationship, focussing on the achievement of Goals 1 to 3

**Goal 5 - Capabilities and Resources:**

To maintain and develop the capabilities and resources of the Friends of Aileu and individual members and supporters to contribute towards achieving Goals 1 to 4

**ACTIVITIES**

The activities we will undertake to achieve these Goals, and to work towards our Vision, are outlined in the Friends of Aileu Action Plan 2016–2020, and will be expressed in more detail for each year in an Annual Action Plan.

Endorsed by Moreland and Hume City Councils, August 2016





**FRIENDS OF AILEU ACTION PLAN 2016 - 2020**

**Strategy Plan Goal 1 – Communities and Friendship:**

Provide opportunities for the people of Moreland, Hume and Aileu to strengthen their communities by contributing to the development of the friendship relationship

**Actions**

1. Provide opportunities for community members and staff of the Moreland and Hume City Councils to involve themselves in and support the friendship relationship
2. Collaborate with the Australian East Timorese community and organisations and Timor-Leste students in activities of mutual interest
3. Support cultural exchanges and visits between Timor-Leste and Australia

**Strategy Plan Goal 2 - People and Organisations:**

Support the people of Aileu in their own development and that of their local government and community organisations

**Actions**

1. Provide organisational and professional development support for the Aileu Municipal Administration as it moves towards responsible local government
2. Provide organisational and professional development support for Aileu government organisations to support decentralisation, as agreed with the Aileu Municipal Administration
3. Provide organisational support for the Aileu Friendship Commission, to assist it develop its accountability and sustainability
4. Provide organisational and professional development support for Aileu non-government and community organisations to assist them to operate more sustainably
5. Support education and training initiatives of benefit for the people of Aileu

**Strategy Plan Goal 3 - Programs and Projects:**

Support community development programs and projects in Aileu identified in agreement with our Aileu friends and partners

**Actions**

1. Consult with the Aileu Municipal Administration, the Aileu Friendship Commission and non-government partner organisations in Aileu to identify community priorities that Friends of Aileu has the capacity to support
2. Work with Aileu government and non-government organisations to help them design, deliver and evaluate programs, projects and activities that address identified and agreed priorities and that contribute to building community capacity and sustainability





**Strategy Plan Goal 4 - Partnerships and Networks:**

Develop and maintain partnerships, collaborate with others and participate in networks that support the friendship relationship, focussing on the achievement of Goals 1 to 3

**Actions**

1. Work with the Moreland and Hume City Councils to maintain and implement the East Timor Partnership Project, including operating appropriate governance and reporting mechanisms
2. Collaborate with other communities and local governments that have friendship relationships with Aileu and its communities to develop mutual support mechanisms
3. Collaborate with other community groups and local governments on Timor-Leste friendship relationships and cooperation activities, including through the Australia Timor-Leste Friendship Network and the Local Government Timor-Leste Partnership Network
4. Develop partnerships with Australian organisations that can contribute to the friendship relationship with Aileu and to the activities that Friends of Aileu supports
5. Collaborate with other community organisations working with the people of Aileu
6. Support schools and educational organisations that have or wish to develop friendship relationships with Aileu counterparts

**Strategy Plan Goal 5 - Capabilities and Resources:**

Develop and maintain the capabilities and resources of the Friends of Aileu and individual members and supporters to contribute towards achieving Goals 1 to 4

**Actions**

1. Enhance community and staff participation in Friends of Aileu Community Committee meetings and Friends of Aileu's activities
2. Develop Friends of Aileu's communications capacity and effectiveness
3. Develop and diversify Friends of Aileu's fundraising capacity
4. Organise events and conduct other activities that support the friendship relationship with Aileu and the achievement of Friends of Aileu's goals
5. Participate in other community activities promote Friends of Aileu
6. Assist community members and staff of Moreland and Hume City Councils to develop their understanding of Timor-Leste and Aileu and their capacity to contribute to the activities of Friends of Aileu
7. Provide reports on Friends of Aileu's activities targeted to recipients needs and preferences

Endorsed by Moreland and Hume City Councils August 2016



**Friends of Aileu Community Committee membership (Dec 2016) Attachment 4**

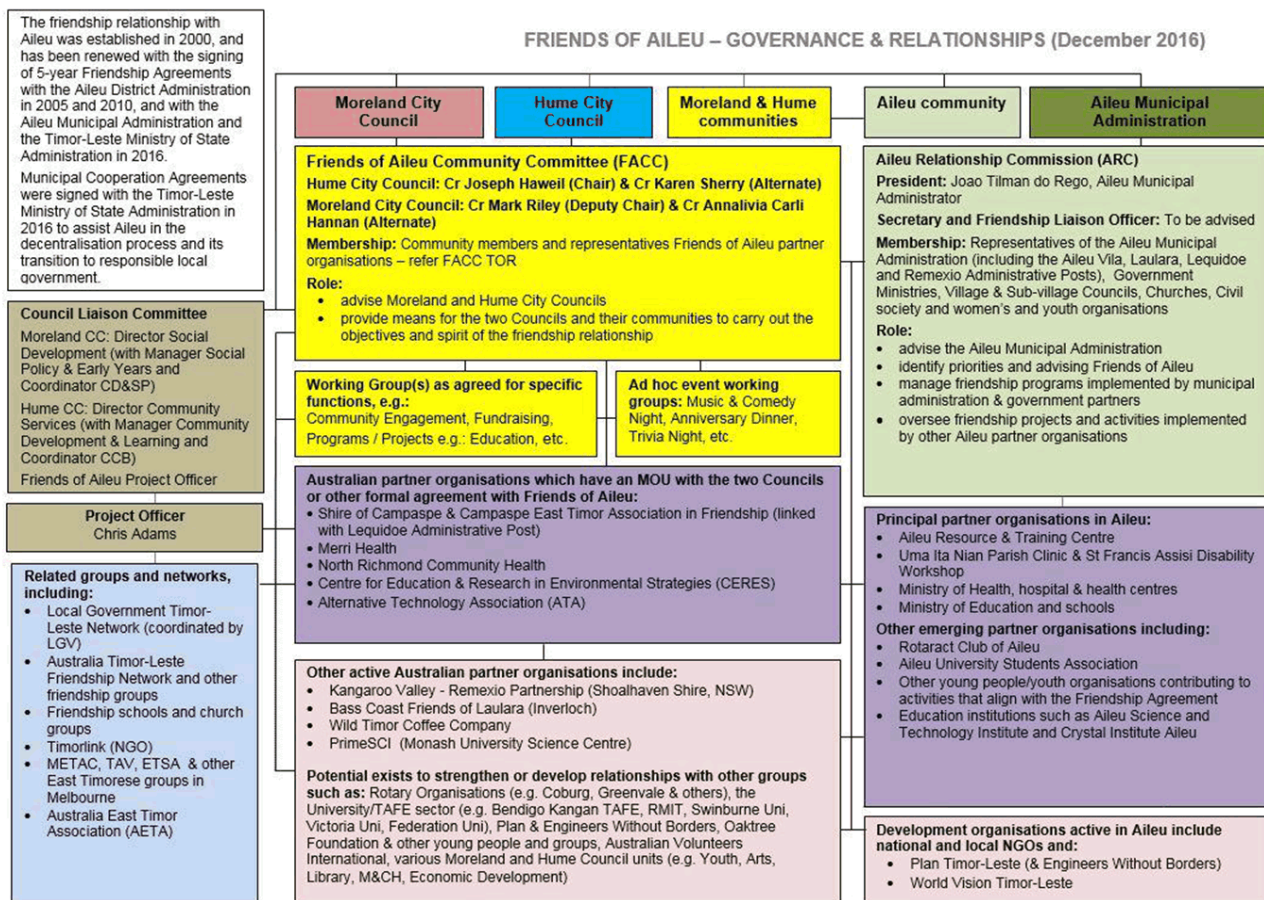
Name	Council, organisation, community or special interest	Note
<b>Council representatives:</b>		
Cr Samantha Ratnam	Moreland City Council	Chair 2016
Cr Helen Patsikatheodorou	Hume City Council	Chair 2015, Deputy Chair 2016
Cr Joseph Haweil	Hume City Council	Chair from October 2016
Cr Karen Sherry	Hume City Council	Hume CC representative from Oct 2016
Cr Mark Riley	Moreland City Council	Deputy Chair from Oct 2016
Cr Annalivia Carli Hannan	Moreland City Council	Moreland CC representative from Oct 2016
<b>Partner organisation representatives: Up to 13 partner and other organisation representatives</b>		
Ben Walta	CERES	Nomination to committee
Paul Adams	CERES	Alternate representative
Carlo Carli	Merri Health	Nomination to committee
Katerina Angelopoulos	Merri Health	Alternate representative
Martin Hall	North Richmond Community Health	Nomination to committee
Patricia Vickers Rich	Monash University Prime Sci!	Appointed following EOI
<b>Community members: Up to 12 community member positions (currently 3 vacancies)</b>		
Heather Bridges	Moreland community	Nomination to committee
Richard Brown	Moreland community	Appointed following MCC EOI 2016
Mark Higginbotham	Moreland community	Appointed following MCC EOI 2016
Paul O'Sullivan	Moreland community	Nomination to committee
Glenyys Romanes	Moreland community	Nomination to committee
Jeff Tyson	Moreland community	Appointed following MCC EOI 2016
Anne Jungwirth	Hume community	Nomination to committee
Gary Jungwirth	Hume community	Nomination to committee
John Rutherford	Hume community	Nomination to committee
<b>Special interest members: Up to 4 positions for persons with professional or personal interest in or connection to Timor-Leste (currently 4 vacancies)</b>		
<b>Persons co-opted by the Committee: Up to 4 positions for persons who may be co-opted by the committee (currently 4 vacancies)</b>		
<b>Currently unavailable</b>		
Tania Deguara	Moreland community	Previous nomination to committee, temporarily unavailable from late 2016

Membership status as of Dec 2016



Friends of Aileu Governance and Relationships

Attachment 5



Aileu Relationship Commission membership (June 2016)

Attachment 6



ADMINISTRAÇÃO  
MUNICIPAL DE  
**AILEU**



Administrador do Município de  
**AILEU**

OFÍCIO

**ESTRUTURA COMISSÃO CIDADE AMIGA AILEU**

No	Naran	Organ	Posição	Obs.
01.	JOÃO TILMAN DO REGO, LCG.MM	DNAL	Presidente	MAE
02.	VICTORIA MESQUITA DO REGO	DNAL	Vice PResidente	MAE
03.	MÁRIO ANTÔNIO SOARES, L. ED	DNAL	Secretario	MAE
04.	DOMINGOS VIDIGAL, L. ED	DNAL	Tesoureiro	MAE
05.	EUGENIA LOUTEIRO SOARES	IEAD AILEU	Membro	MI
06.	JOSÉ VALENTE BORGES	IGREJA CATOLICA	Membro	São pedro Aileu
07.	DR. NATALIA DE ARAUJO	DHS AILEU	Membro	M. saude
08.	CRISTINA DA CONCEIÇÃO	SERVISIO EDUCAÇÃO	Membro	M. Educação
09.	MARIA DIAMANTINA MARTINS	CYRA	Membro	Sociedade Sivil
10.	ABILIO ALVES	DNAL	Membro	MAE
11.	JACINTO VILANOVA	DNAL	Mmbro	MAE
12.	MARCOS DOS SANTOS	DNAL	Membro	MAE
13.	JACINTO MENDONÇA	DNAL	Membro	MAE

**AILEU, 24 DE JUNHO DE 2016**  
**COMISSÃO RELAÇÃO CIDADE AMIGA**



**JOÃO TILMAN DO REGO, LCG.MM**  
**PRESIDENTE COMISSÃO**  
24/06/16

1/1

Divisão de Administração Geral  
Rua Jacinto Cândido,  
010, Timor-Leste  
+653 (201) 323 9377  
geral@tribunal.gov.tl

Fundraising Income and Expenditure 2015

Attachment 7

<b>FRIENDS OF AILEU - BUDGET &amp; FINANCIAL SUMMARY - Year end 31 Dec 2015</b>				
<b>Brought forward from 2014 (as at 31 Dec 2014)</b>				
AVI FOA Account	\$0	AVI account closed with transfer of balance to Moreland FOA Account		
Moreland FOA Accounts	\$25,862	GL accounts 1.3159 and 1.3160		
<b>Total</b>	<b>\$25,862</b>			
<b>ITEM</b>	<b>Original Budget 2015 from Feb 2015 FACC meeting</b>	<b>Revised Budget 2015 for FACC meeting December</b>	<b>Actuals YTD End Dec 2015</b>	<b>Actuals December 2015</b>
<b>INCOME</b>				
<b>Fundraising events</b>				
Giving Circle Dinner	\$2,500	\$3,600	\$3,600	\$0
Music & Comedy Night	\$5,000	\$3,500	\$3,500	\$0
Anniversary Dinner	\$1,000	\$3,250	\$3,250	\$0
Art Exhibition/Film Night	\$5,000	\$0	\$0	\$0
Moreland Council Events	\$1,000	\$2,260	\$1,962	\$902
Hume Council Events	\$500	\$170	\$170	\$0
Trivia Night	\$12,500	\$10,600	\$10,500	\$0
METAC Welcome Dinner	\$500	\$65	\$65	\$0
Carols by the Lake	\$500	\$400	\$180	\$180
<b>Sub-Total</b>	<b>\$28,500</b>	<b>\$23,845</b>	<b>\$23,227</b>	<b>\$1,082</b>
<b>Donations</b>				
Organisations/Partners	\$30,000	\$8,824	\$8,824	\$0
Individuals	\$10,000	\$500	\$739	\$239
<b>Sub-Total</b>	<b>\$40,000</b>	<b>\$9,324</b>	<b>\$9,563</b>	<b>\$239</b>
<b>Produce Sales</b>				
Coffee and soap	\$11,000	\$9,391	\$10,686	\$1,585
<b>Sub-Total</b>	<b>\$11,000</b>	<b>\$9,391</b>	<b>\$10,686</b>	<b>\$1,585</b>
<b>INCOME TOTAL</b>	<b>\$79,500</b>	<b>\$42,560</b>	<b>\$43,476</b>	<b>\$2,906</b>
<b>EXPENDITURE</b>				
<b>Project expenditure in Australia</b>				
Visit to Melbourne	\$0	\$0	\$0	\$0
Oral Health Project (travel & transport)	\$6,000	\$3,337	\$3,337	\$0
Coffee purchase	\$5,000	\$2,490	\$2,960	\$690
Soap purchase	\$500	\$599	\$199	\$0
Event and Fundraising Costs *	\$0	\$1,550	\$1,550	\$0
Publications	\$500	\$0	\$0	\$0
Rotary DIK (transport)	\$100	\$127	\$127	\$0
<b>Sub-Total</b>	<b>\$12,100</b>	<b>\$8,103</b>	<b>\$8,173</b>	<b>\$690</b>

<b>Project funds transferred to Timor-Leste</b>				
District Administration	\$1,000	\$0	\$0	\$0
Aileu Relationship Commission (ARC)	\$1,000	\$654	\$654	\$0
ARC Community/Strategic Planning	\$1,000	\$0	\$0	\$0
Scholarships (tertiary)	\$15,000	\$15,975	\$15,975	\$0
Scholarships (secondary)	\$5,400	\$5,765	\$5,765	\$0
Laulara Birthing Centre external works	\$13,750	\$0	\$0	\$0
Aileu Resource & Training Centre (ARTC)	\$13,500	\$8,762	\$8,762	\$0
UIN Clinic	\$10,350	\$3,076	\$3,076	\$0
ASTI	\$5,000	\$1,800	\$1,800	\$0
Perma-Youth	\$0	\$500	\$500	\$0
Afalyca	\$0	\$150	\$0	\$0
KEUDA/ROTARACT	\$1,000	\$0	\$0	\$0
<b>Sub-Total</b>	<b>\$67,000</b>	<b>\$36,682</b>	<b>\$36,532</b>	<b>\$0</b>
<b>EXPENDITURE TOTAL</b>	<b>\$79,100</b>	<b>\$44,785</b>	<b>\$44,705</b>	<b>\$690</b>
<b>Funds in accounts</b>	<b>Original 2015 Budget</b>	<b>Revised 2015 Budget</b>	<b>YTD Actual 31 December</b>	<b>Actual Dec.</b>
Moreland FOA GL accounts 1.3159 and 1.3160			\$24,633	
<b>BALANCE</b>	<b>\$26,262</b>	<b>\$23,637</b>	<b>\$24,633</b>	<b>\$2,216</b>

<b>Commitments carried over to 2016, estimated at 31 December 2015</b>	
Donated for Laulara Birthing Centre	\$6,750
Contingency for Besilau audit	\$1,500
Pascoe Vale Uniting Church for scholarships 2016	\$1,000
Trivia Night for scholarships 2016	\$10,500
<b>Total Committed for 2016</b>	<b>\$19,750</b>
Total carry over to 2016	\$24,633
<b>Balance: Estimated discretionary funds available 1 Jan 2016</b>	<b>\$4,883</b>

Fundraising Income and Expenditure 2016

Attachment 8

<b>FRIENDS OF AILEU FINANCIAL SUMMARY - 31 December 2016</b>				
<b>Brought forward from 2015</b>				
GL account 1.3159		\$6,627.64		
GL account 1.3160		\$18,005.76		
<b>Total Moreland FOA Accounts</b>		<b>\$24,633.40</b>		
	<b>2016 Budget</b>	<b>YTD end November</b>	<b>Actuals December</b>	<b>YTD end December</b>
<b>INCOME</b>				
<b>Fundraising events</b>				
Anniversary Dinner	\$2,000	\$2,467	\$0	\$2,467
Music & Comedy Night	\$3,500	\$1,685	\$0	\$1,685
Trivia Night	\$12,500	\$11,560	\$0	\$11,560
METAC Welcome Dinner	\$500	\$160	\$0	\$160
Giving Circle Dinner	\$3,500	\$0	\$0	\$0
Council festivals and events	\$0	\$0	\$0	\$0
<b>Sub-Total</b>	<b>\$22,000</b>	<b>\$15,872</b>	<b>\$0</b>	<b>\$15,872</b>
<b>Donations</b>				
Hume City Council	\$3,600	\$3,600	\$0	\$3,600
Merri Health	\$10,000	\$16,000	\$0	\$16,000
KVRP	\$3,100	\$3,904	\$0	\$3,904
CETAF	\$3,500	\$1,310	\$328	\$1,638
Pascoe Vale Uniting Churches	\$0	\$1,000	\$0	\$1,000
Wild Timor Coffee	\$1,500	\$1,500	\$0	\$1,500
Individuals	\$5,000	\$4,583	\$150	\$4,733
Donations for Mario Soares family	\$0	\$0	\$1,100	\$1,100
<b>Sub-Total</b>	<b>\$26,700</b>	<b>\$31,897</b>	<b>\$1,578</b>	<b>\$33,475</b>
<b>Produce Sales</b>				
Coffee and soap	\$5,000	\$4,021	\$1,024	\$5,045
<b>Sub-Total</b>	<b>\$5,000</b>	<b>\$4,021</b>	<b>\$1,024</b>	<b>\$5,045</b>
<b>INCOME TOTAL</b>	<b>\$53,700</b>	<b>\$51,790</b>	<b>\$2,602</b>	<b>\$54,392</b>
<b>EXPENDITURE</b>				
<b>Project expenditure in Australia</b>				
Visit to Melbourne	\$0	\$0	\$0	\$0
ATA Village Lighting Scheme FOA contribution	\$1,500	\$1,050	\$0	\$1,050
Oral Health Project (travel & transport)	\$0	\$0	\$0	\$0
Coffee and Soap purchase	\$3,300	\$2,566	\$135	\$2,701
Rotary DIK	\$0	\$170	\$0	\$170
CERES Global and Swinburne IT engagements	\$0	\$0	\$0	\$0
<b>Sub-Total</b>	<b>\$4,800</b>	<b>\$3,786</b>	<b>\$135</b>	<b>\$3,921</b>

<b>Project funds transferred to Timor-Leste</b>				
Aileu Friendship Relationship Commission	\$700	\$675	\$0	\$675
Scholarships (tertiary)	\$15,500	\$15,750	\$0	\$15,750
Scholarships (secondary)	\$4,500	\$4,465	\$0	\$4,465
Laulara Birthing Centre external works	\$19,000	\$16,928	\$0	\$16,928
Aileu Resource & Training Centre (ARTC)	\$10,000	\$10,521	\$0	\$10,521
Uma Ita Nian Parish Clinic	\$3,000	\$5,030	\$0	\$5,030
Aileu Science and Technology Institute	\$0	\$0	\$0	\$0
Aileu Rotaract / Aileu University Students Assoc.	\$0	\$0	\$0	\$0
Other Youth Groups/Activities	\$500	\$500	\$0	\$500
Donation to Mario Soares family for funeral costs	\$0	\$0	\$0	\$0
<b>Sub-Total</b>	<b>\$53,200</b>	<b>\$53,869</b>	<b>\$0</b>	<b>\$53,869</b>
<b>EXPENDITURE TOTAL</b>	<b>\$58,000</b>	<b>\$57,655</b>	<b>\$135</b>	<b>\$57,790</b>
<b>Funds in accounts</b>				
	<b>2016 Budget</b>	<b>YTD Actual 30 November</b>	<b>Actuals Dec.</b>	<b>YTD Actual 31 December</b>
GL account 1.3159		\$10,686.25		\$12,264.25
GL account 1.3160		\$8,082.84		\$8,971.84
<b>Total</b>		<b>\$18,769.09</b>		<b>\$21,236.09</b>
<b>BALANCE</b>	<b>\$20,333</b>	<b>\$18,768</b>	<b>\$2,467</b>	<b>\$21,235</b>
<b>Commitments carried over to 2017, estimated 31 December 2016</b>				
\$1,100	Donations for Mario Soares family (\$715 in progress, \$385 to be allocated)			
\$2,000	Romanes donation for ARTC staff development 2017			
\$1,000	Pascoe Vale Uniting Churches University Scholarships or ARTC staff development			
\$11,560	Trivia night for Aileu University Scholarship Program			
<b>\$14,560</b>	<b>Total Committed for 2017</b>			
\$6,675	Discretionary carry over			
\$200	Stock on hand			
<b>\$6,875</b>	<b>Balance: Estimated discretionary funds available 1 Jan 2017</b>			

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<b>REPORT NO:</b>	SU250
<b>REPORT TITLE:</b>	Submission to Amendment C205 - Lindum Vale Precinct Structure Plan (PSP)
<b>SOURCE:</b>	Andrea Taylor, Strategic Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	HCC13/465
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENT:</b>	1. <i>Lindum Vale PSP Council Submission</i>

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**1. SUMMARY OF REPORT:**

The Victorian Planning Authority (VPA) placed Amendment C205 to the Hume Planning Scheme on public exhibition from 31 August 2017 to 2 October 2017. Amendment C205 seeks to include the Lindum Vale Precinct Structure Plan (PSP) and Lindum Vale Native Vegetation Precinct Plan (NVPP) into the Scheme, and introduce or update relevant planning provisions. The PSP will provide for additional residential development and the protection of significant biodiversity values in open space at the western edge of the Inter Urban Break (IUB) which runs through the south of Mickleham. Council's submission highlights a number of issues with the proposed PSP, NVPP and supporting amendment documentation. These issues include development density and the design response to key interfaces; retention and protection of significant biodiversity values; and the ability for the drainage system to passively irrigate the River Red Gums, a key objective of Council.

**2. RECOMMENDATION:**

**That Council confirms the submission made to the Victorian Planning Authority (VPA) for Amendment C205 by officers dated 2 October 2017 (Attachment 1) and endorses it as the basis for Council's submission to a Planning Panel if required.**

**3. LEGISLATIVE POWERS:**

*Planning and Environment Act 1987.*

**4. FINANCIAL IMPLICATIONS:**

- 4.1 Assessment of the Infrastructure Contributions Plan (ICP) is required to properly inform Council of the financial impost associated with the Lindum Vale PSP. The ICP is yet to be provided to Council, and is intended to be incorporated into the Hume Planning Scheme via a separate amendment.
- 4.2 The PSP provides a greater level of open space to retain and protect a large portion of the site's significant biodiversity values in public space, including over 150 River Red Gums. The maintenance requirements of these areas, specifically the manual irrigation of the trees, will impose considerable ongoing financial liability on Council. Council supports the level of open space proposed, however the submission requests that the PSP include requirements for the drainage system to achieve passive irrigation of retained native vegetation and the open space network.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

The PSP protects a significant portion of the site's biodiversity values and provides important connectivity to landscape and ecological values in the wider area, including the Mount Ridley conservation area, the future conservation area in the Craigieburn West PSP and Woodland Heritage Park.

**REPORT NO: SU250 (cont.)**

The open space network connects to the existing open space network through the Inter Urban Break (IUB) along Malcolm Creek. This is a continuous open space network connecting to Merri Creek, the Melbourne CBD and Port Phillip Bay.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

Council continues to advocate that the PSP require an innovative and sustainable drainage outcome on the site which achieves passive irrigation objectives and minimises demand on alternative, reticulated water resources.

**7. COMMUNITY CONSULTATION:**

7.1 Consultation on the PSP is the responsibility of the VPA as the Planning Authority. The VPA placed the PSP, NVPP and supporting amendment documentation on public exhibition from 31 August 2017 to 2 October 2017. As part of this exhibition process the VPA held a public information session at the Craigieburn GLC on September 12 2017. A Council officer attended the meeting and the community's concerns, primarily with the design response at the interface with existing rural residential to the east, have been taken into consideration in the assessment of the PSP and have informed Council's submission.

7.2 The public exhibition of Amendment C205 comprised of 4 weeks which limited the opportunity of report to Council prior to meeting the submission deadline. The attached submission was lodged with the VPA on 2 October 2017 as an interim response pending consideration by Council.

**8. DISCUSSION:**

8.1 Council has been involved in the preparation of the Lindum Vale PSP since May 2013. Considerable work was undertaken early in the planning process to ensure development of the site would maintain the intent of the IUB and protect the sites significant biodiversity values including many River Red Gums, whilst allowing for more conventional residential outcomes. A Vision and development principles was prepared early in this process and these have continued to inform Council's thinking for the site, including in setting the strategic direction for Lindum Vale and the outcomes sought in *Hume Corridor HIGAP*.

8.2 The PSP approval process included Agency consultation whereby Council, government departments and agencies had an opportunity to provide comment on the initial direction and documentation of the proposed amendment. Council was generally in support of the direction on the PSP however raised several issues and suggested changes. The formally exhibited PSP has not addressed these previous issues or changes.

8.3 The following elements of the exhibited amendment have a high level of support:

- The urban structure - notably the provision of an open space network that achieves a high level of retention of native vegetation across the site and provides connectivity to the ecological and landscape values of the wider area.
- Pedestrian and cycle connectivity throughout the precinct and connectively to the wider open space network through Mickleham and Craigieburn.
- The provision of a north-south boulevard connector which connects Merrifield West PSP to the future Craigieburn West PSP area.

8.4 The matters of greatest concern and priority for Council include the following and are fully detailed within the attached submission:

- The development density prescribed by the PSP and the approximate development yield the PSP seeks to achieve is inconsistent with the role of the IUB.
- The design response to key interfaces - notably to Mt Ridley Road and existing rural residential development in the IUB to the east.



**REPORT NO: SU250 (cont.)**

- The design response and heritage controls for Parnell's Inn (specifically the limited setback to southern interface of the heritage building).
- Advancement of the PSP in the absence of receiving EPBC Act approvals for the site, noting that the approval may require further areas to be retained for biodiversity which may impact the future urban structure and land budget.
- Designation of native vegetation east of the boulevard connector as open space instead of recognising its biodiversity values within the conservation area boundary.
- The ability for further retention of trees outside of open space through subdivision design.
- The standardised drainage outcome allowed by the PSP instead of an innovative and alternative outcome that protects the ongoing health of retained native vegetation through the passive irrigation of open space areas.

**9. CONCLUSION:**

Thorough consideration of the proposed Amendment C205 has resulted in a submission which highlights several key issues with the Lindum Vale PSP, Lindum Vale NVPP and supporting amendment documentation. Council considers that these matters must be addressed prior to approval and adoption of the amendment by the VPA. Council will still have further opportunity to work through these matters with the VPA prior to a panel hearing.



**HUME PLANNING  
SCHEME  
AMENDMENT C205  
LINDUM VALE PSP  
COUNCIL  
SUBMISSION**

**2 OCTOBER 2017**

[www.hume.vic.gov.au](http://www.hume.vic.gov.au)



Hume City Council submission to Amendment C205

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## 1. Introduction

Consistent with officers' comments at agency consultation, much of the Lindum Vale Precinct Structure Plan (PSP) documentation is strongly supported and welcomed by Council. The documentation reflects the work that has been undertaken in the planning of the site and responds to several of the objectives and outcomes sought in *Hume Corridor HIGAP* (adopted by Council in December 2015 and anticipated to be incorporated into the Hume Planning Scheme via Amendment C176 in October).

It is important to note that Council has been involved in the preparation of the PSP since May 2013. Council was initially engaged in the planning of the site by the MAB Corporation. The collaborative working arrangement was based on a mutual understanding that the site's physical and strategic context provided a unique opportunity to deliver something different (in character and product) from the uniformity of growth in the remainder of the corridor.

To ensure that both parties were working towards the same outcome, Council and MAB formulated a vision and set of development principles to guide the development of the PSP, and provide a framework to test and measure all decisions throughout the PSP planning process. Importantly, the vision and development principles sought to protect the site's significant biodiversity values and respond to the physical and historical policy context of the Council's longstanding Inter Urban Break (IUB) policy.

Whilst MAB no longer have a stake in the PSP, this early work has continued to guide Council's thinking for the site, and has informed the outcomes and objectives sought in HIGAP.

Consistent with HIGAP's vision for Lindum Vale, the following elements of the PSP have a high level of support:

- The urban structure - notably the provision of an open space network that achieves a high level of retention of native vegetation across the site and provides connectivity to the ecological and landscape values of the wider area.
- Pedestrian and cycle connectivity throughout the precinct and connectively to the wider open space network through Mickleham and Craigieburn.
- The provision of a north-south boulevard connector which connects Merrifield West PSP to the future Craigieburn West PSP area.

Despite this support, Council has a number of concerns with the PSP, Lindum Vale Native Vegetation Precinct Plan (NVPP) and supporting amendment documentation. Council considers that these matters should be addressed and resolved prior to any Panel hearing. Approval of the PSP without resolution of these matters will significantly impact the ability of Council to implement the objectives of the PSP, and achieve the outcomes sought in HIGAP and the adopted position of Council. It is noted that each of these matters has been discussed previously with the VPA, and were raised through agency consultation in January 2017.

Hume City Council submission to Amendment C205

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The matters of greatest concern and priority for Council are:

- The development density prescribed by the PSP and the approximate development yield the PSP seeks to achieve.
- The design response to key interfaces - notably to Mount Ridley Road and existing rural residential development in the IUB to the east.
- The design response and heritage controls for Parnell's Inn.
- Advancement of the PSP in the absence of receiving EPBC Act approvals for the site, which may impact the future urban structure and land budget.
- Omission of native vegetation east of the boulevard connector within the conservation area boundary.
- The failure of the PSP to regulate the removal of trees identified for landscape retention outside of open space areas.
- The standardised drainage outcome prescribed by the PSP and the failure to achieve an innovative and alternative drainage solution which protects the ongoing health of native vegetation through the passive irrigation of open space areas.

Council appreciates the highly collaborative working relationship it has had with the VPA to date in the preparation of the PSP and looks forward to continuing to work with the VPA to address the matters raised in this submission. Council strongly submits and requests that these matters be resolved prior to any Panel hearing.

The comments provided in this submission have been structured to generally reflect the order in which they appear in the PSP. The order is not a reflection of the order of importance of these matters to Council.

The changes requested in this submission are high level and are to be read in conjunction with the detailed tracked changes and comments provided in the attached amendment documents.

## **2. Development density and approximate development yield**

The Lindum Vale PSP is of strategic importance in the Hume growth corridor as it forms the western end of the Inter Urban Break (IUB). The role of the IUB is identified in the Hume Planning Scheme as serving as a permanent landscape and 'non-urban' buffer between Craigieburn and future urban development further north. This policy dates back to the 1993 *Shire of Bulla General Plan* and *Craigieburn Strategy Plan*, and seeks to establish a defined boundary for Craigieburn, as well as protect important landscape and biodiversity values.

The role of the IUB and its strategic importance has not changed over the last 25 years, and has been reinforced more recently in *Hume Corridor HIGAP*. This position will be incorporated into the Hume Planning Scheme via Amendment C176 which introduces a new Municipal Strategic Statement (MSS). Amendment C176 has been approved and is anticipated to be gazetted in October.

Council supported the western portion of the IUB (which included the Lindum Vale land) being brought into the Urban Growth Boundary (UGB) through the 2012 logical inclusions review process. This support is based on the opportunity to

Hume City Council submission to Amendment C205

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achieve a coordinated approach to biodiversity protection throughout the wider area, and plan for a north-south road connection between Merrifield West PSP and the future Craigieburn West PSP area. Notably, Council saw its inclusion as an opportunity to deliver a low density residential outcome that was consistent with IUB policy, stressing that the site should not be developed at the standard 15 dwellings per hectare identified in most PSPs as this would not reflect the site's strategic context. Therefore it is undesirable to specify a minimum dwelling density.

In addition to having the added benefit of providing the opportunity to deliver a premium housing product in a corridor with very little housing diversity, this outcome is also consistent with findings of the Logical Inclusions Advisory Committee who concluded that in some areas, lower density development might be an appropriate planning outcome as it could better respond to local constraints or achieve an outcome such as an inter-urban break (Committee Finding 8.3, Logical Inclusions Advisory Committee Report No.1, 2012). Further, there is an identified role for larger lots in the wider northern growth corridor. Given the site's unique environmental, strategic and policy context, Council requests that the PSP be updated to reflect the provision of lower densities (and a decreased development yield) across the site.

Whilst the objectives of the IUB had previously been implemented through a rural residential subdivision, Council has accepted that an alternative subdivision outcome is required for Lindum Vale given the land is subject to a PSP. In some areas of the site however – those identified as being most sensitive to visual and amenity impacts in visual assessment, work undertaken by MAB to ensure the future urban structure of the PSP responded to the initial vision and development principles – it is Council's position that larger lots and greater setbacks would be more appropriate. This outcome would provide a design response that is in keeping with the intent of the IUB and protects the amenity of the existing rural residential community to the east, but would also screen the remainder of the site from key view lines, allowing it to be developed for conventional residential outcomes.

This position was adopted in HIGAP, which seeks larger lots along Mount Ridley Road, Mickleham Road, the rural residential interface and the southern section of the boulevard connector street, and accordingly identifies the Lindum Vale land providing 1,000 lots (rather than 1,500 identified in the exhibited PSP). It is important to note that as the preparation of the PSP has progressed and the thinking for the site has shifted towards a more standard urban outcome, this position represents how far Council has come in facilitating the provision of conventional development on much of the site, and it is requested that the PSP be updated to reflect this outcome.

*Changes requested within PSP and Schedule 9 to the UGZ (UGZ9):*

- *Remove reference to the PSP facilitating a minimum average dwelling density of 16.5 dwellings per Net Developable Hectare.*
- *Include an objective and requirement for the provision of larger lots (of between 800-1200m<sup>2</sup>):*
  - *along the Mickleham Road frontage south of the east-west connector street.*
  - *fronting the north-south boulevard connector street south of the east-west connector street.*

Hume City Council submission to Amendment C205

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- *Include a requirement for all larger lots along the Mickleham Road frontage and the north-south boulevard connector street to include a 5m setback from the rear boundary and from one side boundary. No built form should be allowed in the setback.*
- *Include an objective and requirement for the provision of larger lots (of between 1200-1500m<sup>2</sup>):*
  - *along the Mount Ridley Road frontage.*
  - *along the eastern interface to the existing rural residential development.*
- *Include a requirement for all larger lots along the Mount Ridley Road frontage and the eastern interface to include a 10m setback from all sides. No built form should be allowed in the setback.*
- *Include requirement for single dwelling restrictions in all areas with larger lots (i.e lots over 800 m<sup>2</sup>).*
- *Reduce the anticipated development yield in the PSP to reflect provision of larger lots in areas of the PSP (identified above).*

### 3. Design response to key interfaces

A particular area of contention in the initial planning of the site was the design response to the Mount Ridley Road frontage, identified as being the most visually sensitive interface in the visual assessment. It is noted that the VPA prepared a design for this interface, received by Council on 28 October 2014. This design incorporated a combination of a large open space setback and a reduction in the number, and provision of larger dwellings, fronting Mount Ridley Road. Council accepted that this outcome responded to the parameters set by the visual assessment and reflected the existing character of the IUB by maintaining the visual openness and views to Mount Ridley. This position was adopted in HIGAP and it is requested that the PSP be updated to reflect this outcome accordingly.

Council notes that HIGAP also identifies the provision of larger lots along the rural residential interface at the eastern boundary of the PSP. Whilst it is acknowledged that the PSP provides for setbacks in the order of 10m and 3m to this interface, Council considers that greater setbacks are required to achieve an appropriate transition between rural and urban development and better respect to the amenity of rural living landholders. Further, it is considered that greater design detail is needed in the PSP to identify how the subdivision of the small residential pockets along the eastern interface will be resolved.

Council suggests that the PSP include concept plans showing how these constrained areas will realise the specific requirements of the PSP, including road interfaces to open space areas, provision for setbacks to the rural residential interface, and the provision for road connections to the rural residential area (similar to the approach provided in the Sunbury South PSP).

*Changes requested within PSP and Schedule 9 to the UGZ (UGZ9):*

- *Include a concept plan in the PSP and design guidelines in the UGZ9 for the Mount Ridley Road frontage which reflects the earlier VPA design concept (October 2014).*
- *Include concept plan in the PSP and design guidelines in the UGZ9 for development along the eastern interface to the existing rural residential*

Hume City Council submission to Amendment C205

*development which provides for generous setbacks from the PSP boundary and between dwellings within the PSP along the eastern boundary.*

#### 4. Heritage

##### Parnell's Inn (HO36)

Council engaged Biosis to provide advice in relation to Parnell's Inn as part of a broader body of work that reviews the accuracy and extent of existing heritage overlay controls on a number of properties in the municipality. The review recommended extending the boundaries of the heritage overlay to incorporate all land within 1920 Mickleham Road, as well as providing further separation from the site's northern and southern boundaries.

This recommendation responds to the site in future urban context, and protects heritage landscaping as well as likely archaeological remains of the former stable and other outbuildings. Given the heritage buildings sit very close (approximately 5m) to the lot's southern boundary, Council requests that the PSP incorporate a larger setback to the southern boundary, and include a more open and appropriate interface to the north and the south of the site.

*Changes requested within PSP and Schedule 9 to the UGZ (UGZ9):*

- *Extend 'heritage overlay interface area' to show a minimum buffer of 10m from the southern boundary of 1920 Mickleham Road.*
- *Update the 'heritage reserve - post contact' in the land use budget to match the above.*
- *Include a requirement that provides for a road or open space interface to the northern and southern boundaries of the 'heritage overlay interface area'.*

##### Dry Stone Walls

Council supports the retention of the Rating 2 and 3 dry stone walls throughout the precinct, however requests that they be located in open space or road reserves.

Where dry stone walls are to be removed, a mechanism should be built into the PSP that allows for a recording of its removal in accordance with Heritage Victoria recording standards. A similar practise has been adopted for the Cloverton Estate in the Lockerbie PSP.

*Changes requested within PSP and Schedule 9 to the UGZ (UGZ9):*

- *Provide an objective and requirement for drystone walls to be retained in open space or road reserve.*
- *Provide a mechanism that records the removal of drystone walls in accordance with Heritage Victoria recording standards.*

Hume City Council submission to Amendment C205

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#### 5. EPBC Act approval

The PSP and NVPP do not satisfactorily deal with the species and communities within the site that are listed under the *Environment Protection and Biodiversity Conservation Act 1999* (EPBC Act). In particular known occurrences of Golden Sun Moth and Grassy Eucalypt Woodland of the Victoria Volcanic Plains.

Further, it is noted that EPBC approval for the PSP has not been granted for the site. As noted in agency comments, Council believes it is premature to approve the PSP and NVPP until the approval processes under the EPBC Act is known. Significantly, the EPBC Act approval process may require additional areas to be set aside for protection or reclassified as conservation areas which may have fundamental impact on the PSP.

As such, it is recommended that approval of the PSP and NVPP are put on hold until EPBC approval has been received. As noted previously, it is believed that this site would be suitable for the Assessment Bilateral agreement process between DELWP and the Commonwealth. This is a streamlined approval process which ensures State and Federal approvals are aligned.

*Changes requested to PSP and NVPP:*

- *Finalise EPBC Act approval prior to referring the PSP to a planning panel process. In the absence of receiving EPBC Act approval prior to approving the PSP, the PSP should state that separate EPBC Act approval is required and that this may result in changes to the future urban structure and land budget. A further planning scheme amendment may be required to implement any changes.*
- *Provide consistency in discussion on Golden Sun Moth and Plains Grassy Woodland between the PSP and NVPP.*

#### 6. Conservation area boundary

Consistent with previous discussions with the VPA dating back to 2014, Council does not support the removal of the native vegetation adjacent to Mount Ridley Road and east of the boulevard connector street. Council engaged Ecology and Heritage Partners to undertake an independent peer review of the native vegetation assessments that had been done for the site by MAB (and adopted as background studies for the PSP by the VPA). The review found that there was no clear definition between HZ1 and HZ2 patches, and recommended that further assessment of the native vegetation in the south-eastern corner of the site be undertaken in Spring.

In the absence of further assessment, and consistent with Council's previous position, it is considered that the extent of HZ2 that is within the open space reserves LP-01 and LV-12 should be included in the conservation reserve. It is important to note that this outcome would differ to what is shown in HIGAP, which includes the full extent of HZ1 and HZ2 as conservation area. Council emphasises that this reflects generous concessions that have been made by Council over the course of planning the site, which supported the removal of parts of HZ2 to allow for a more practical and efficient urban structure. This concession was made on the basis that the remaining native vegetation (in LP-01 and LV-12) be protected in the conservation reserve, and as such, Council requests that the PSP be updated to reflect this.

6



Hume City Council submission to Amendment C205

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*Changes requested to PSP and NVPP:*

- *Extend the boundary of Grassy Eucalypt Woodland to include HZ2 patch.*
- *Include the local park and landscape value area (LP-01 and LV-12) adjacent to Mount Ridley Road and east of the boulevard connector in the conservation reserve (CR-01).*
- *Update the 'conservation reserve' and 'credited open space' in the land use budget to match the above.*

#### **7. Retention of trees outside of open space areas**

Council strongly supports the retention of scattered trees across the site within the open space network. The level of retention should be consistent with previous discussions with the VPA in regard to the planning of the site. It is also noted that the level of tree retention proposed will result in a unique development outcome that provides for visual, physical and ecological linkages to significant landscape in the wider area.

In addition to the protection of trees within open space reserves, it was previously agreed that further trees would be protected at detailed design stage so that removal would not exceed 15%. As stated in agency comments, the NVPP does not achieve this outcome as it effectively allows vegetation to be removed as soon as the NVPP is gazetted in the Scheme, albeit subject to meeting the conditions of the NVPP.

Council does not support a PSP that allows all trees identified as lost in the NVPP to be removed without a permit. Council wishes to retain additional trees within the streetscape, and have control over the process and timing of trees unable to be retained through subdivision design. It is acknowledged that the PSP has been updated following agency consultation to identify 'trees to be retained for landscape value', however it is yet to provide a mechanism which triggers approval for their removal.

Whilst Council understands the VPA considers that the NVPP is not the appropriate tool to do this, there are a number of other options to provide a permit trigger for tree removal of these trees. This includes the retention of ESO5 or a permit trigger set up in the UGZ schedule with a reference note in the NVPP (which is the mechanism adopted in the Woodland PSP). Council requests the PSP and amendment documentation be updated to ensure as many trees (as practical) located outside of the open space network are retained through the subdivision process.

*Changes requested to the PSP and relevant planning ordinance:*

- *Amend the PSP (and possibly NVPP) to include a third category for tree retention as 'trees to be retained for practical retention' outside of open space areas, noting retention is for landscape and amenity purposes only.*
- *Provide a mechanism that provides a permit trigger to remove trees identified for 'practical retention'.*

Hume City Council submission to Amendment C205

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### 8. Drainage solution

A key area of concern for Council in the planning of the site has been the drainage outcome pursued for the site. As identified previously, Council does not support the standard urbanised drainage solution adopted by the PSP as it will require significant fill, intensive drainage works both on and off site, and result in natural water flows being altered and diverted away from the retained native vegetation. Council believes this will have a significant impact on the ability to sustain the ongoing health and protect the longevity of the retained River Red Gums (a key objective of the PSP). It will also burden Council with a significant financial liability in regards to the manual irrigation of the trees and open space areas.

Council engaged Stormy Water Solutions (SWS) to look at how an alternative drainage solution for the site could meet the drainage requirements of the PSP. Importantly, this solution to deliver a system which passively irrigates the open space network and incorporates the most appropriate Water Sensitive Urban Design (WSUD) measures to benefit the ongoing health of the River Red Gums.

Council considers that the SWS drainage concept, circulated to the VPA in mid-2015, achieves this by best replicating the natural watercourse and flow regime through the site and treating the open spaces areas, particularly those with large stands of River Red Gums, to act as artificial floodplains. It would require the subdivision to be designed to direct storm water to the open space network and the installation of an environmental culvert on Mickleham Road just north of the local access street, but would not changes to the future urban structure. Council has received in principle support for the installation of the culvert from VicRoads, which would direct the natural overland flow path from the west (currently redirected up Mickleham Road) though the open space network in the PSP.

In addition to protecting the sites biodiversity values, the SWS concept captures the opportunity to dispose of and treat some of the excess runoff through a decentralised solution. This would reduce the size of the retarding infrastructure required by the standard drainage solution and the negative impacts of urban development on the water cycle. The SWS concept also minimises the need for additional fill across the site and without doing detailed costings (which is not possible until subdivision detail is known) is considered likely to be within the same cost range as the drainage outcome proposed in the PSP.

In engaging SWS to look at an alternative drainage option for the site, it is considered that Council has met its responsibility for investigating opportunities for the integration of stormwater management with the open space network and biodiversity protection, as outlined in the PSP Practice Note for Integrated Water Management. Importantly, in accordance with the Practice Note, the SWS concept produces an Integrated Water Management (IWM) solution that is particularly "area specific and tailored to the needs of the precinct". Further, the SWS concept responds to key objectives in the State Government's recently released *Water for Victorians*, which seeks to "better align water management, drainage, urban design and planning to deliver broader resilience and liveability results for our communities" (Section 5.4).

Council considers that the SWS drainage concept is the best outcome to achieve the initial vision and development principles for the site, the outcomes sought in HIGAP, and the objectives of the PSP. As such, it is requested that the PSP be

Hume City Council submission to Amendment C205

updated to reflect the SWS work, notably the requirement for passive irrigation of native vegetation and open space areas.

*Changes requested to PSP and Schedule 9 to the UGZ (UGZ9):*

- *Include an objective and requirement for the passive irrigation of open space areas that will sustain and ongoing health and protect the longevity of retained native vegetation.*
- *Include requirements for the provision of environmental culvert works on Mickleham Road to divert the overland flow path from the west through the open space network in the PSP.*

**9. Movement network**

Road network

Council is generally satisfied with the road designations and shared path connections as set out in the PSP. As noted in previous discussion with the VPA however, the PSP should not show direct road connection between the north-south boulevard connector street and the existing road network through the rural residential subdivision to the east. The road network through the remainder of the rural residential areas is not to urban standard and therefore the PSP should not allow for traffic to be directly diverted through this area.

*Changes requested within PSP and Schedule 9 to the UGZ (UGZ9):*

- *Remove the direction road connection between the north-south boulevard connector street and Callaway Drive to avoid direct traffic connections.*
- *Add requirement for the subdivision layout to provide road ends connecting to the road network in the adjoining rural-residential area to the east and in line with the end of ends at Billabong Close and Vanessa Drive to maintain potential for future road connections.*

Public transport

Council and PTV's network planning has identified the north-south boulevard connector as a future priority bus route between Merrifield Town Centre and Craigieburn Town Centre. Consistent with previous discussions with the VPA which date back to 2015, Council requests that the PSP be updated to provide bus priority signals at the intersection at Mount Ridley Road and the boulevard connector street (as shown in Craigieburn R2 PSP and Wollert PSP).

*Changes requested within PSP:*

- *Include a requirement for the intersection of Mount Ridley Road and the boulevard connector street to include bus priority signals.*
- *Identify the intersection at Mount Ridley Road and the boulevard connector street as a 'bus priority' intersection in the public transport and path network and street network plan.*

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#### 10. Provision of community infrastructure

Council acknowledges the size of Lindum Vale does not warrant the provision of a community facility within the PSP, and supports contributions being directed to a future Level 1 multipurpose community centre (Northern Community Hub) in the Craigieburn West PSP. Based on Council's service planning for the northern corridor however, the PSP's sole reliance on this facility to meet the needs of the Lindum Vale community is considered problematic as it will not result in any delivered facility or activated services for a period of 10 years and beyond. This is considered unsatisfactory as it will mean that Lindum Vale residents will exert pressure on the capacity of other current and future community infrastructure in the northern corridor until approximately 2029.

As discussed with the VPA previously, Council has identified that the Lindum Vale community is likely to operate as two separate catchments, with the northern section of the PSP gravitating to the Southern Community Hub in Merrifield West and the southern section of the PSP gravitating to the Northern Community Hub in Craigieburn West. It has also been noted previously that the Merrifield West PSP has accounted for extra land to accommodate an expansion of the Southern Community Hub to service the needs of Lindum Vale. As such, Council requests that the PSP be updated to include contributions to both facilities. Expansion of the Northern Community Hub in Merrifield West will ensure the needs of Lindum Vale's community are met in the short to medium term.

*Changes requested within PSP:*

- *Update the list of community projects in the infrastructure table in the PSP to include contributions to the expansion of the Southern Community Hub in Merrifield West PSP.*

#### 11. Zones and overlays

As noted in agency comments, Council considers that the proposed zoning controls for the PSP could be simplified to include the entire site within the Urban Growth Zone (UGZ). This approach is consistent with the UGZ Planning Practice Note 47 and is preferred as it streamlines the planning controls for the area and enables a straightforward process to translate the UGZ once development is underway.

*Changes requested within PSP and supporting amendment documentation:*

- *Include all the PSP within the Urban Growth Zone (UGZ) with Public Conservation and Resources Zone (PCRZ) as the applied zone along with the retention of the Environmental Significance Overlays, Schedule 5 (ESO5) and 11 (ESO11) for land in the conservation area.*

#### 12. Miscellaneous

In addition to the matters discussed above, Council has identified a number of other minor changes, including errors and inconsistencies that are requested to be updated in the PSP, NVPP and supporting amendment documentation. These changes and comments are detailed by track changes and comments in the attached amendment documents.

10

<b>REPORT NO:</b>	GE231
<b>REPORT TITLE:</b>	Draft Sporting Grounds and Facilities Allocation Policy
<b>SOURCE:</b>	Luke Maguire, Coordinator Sport and Recreation
<b>DIVISION:</b>	Corporate Services
<b>FILE NO:</b>	HCC15/362
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
<b>ATTACHMENT:</b>	1. <i>Sporting Grounds and Facilities Allocation Policy 2017</i>

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**1. SUMMARY OF REPORT:**

- 1.1 The Draft Sporting Ground and Facilities Allocation Policy establish the eligibility and selection criteria to be applied when allocating use of Council's sports grounds and facilities to sports club/associations.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 endorse the Draft Sporting Ground and Facilities Allocation Policy.
- 2.2 place the Draft Sporting Ground and Facilities Allocation Policy on public exhibition for stakeholder and community feedback for a four week period.
- 2.3 prepare a further report detailing any amendments to the Draft Policy based on the feedback from the public consultation process.

**3. LEGISLATIVE POWERS:**

*Local Government Act 1989*

**4. FINANCIAL IMPLICATIONS:**

There are no financial implications for Council in the development of this policy.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

Environmental sustainability has been considered and the recommendations of this report give no rise to any matters.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

Climate change has been considered and the recommendations of this report give no rise to any matters.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Charter of Human Rights has been considered and the recommendations of this report give no rise to any matters.

**8. COMMUNITY CONSULTATION:**

- 8.1 The Draft Policy will be placed on public exhibition for a four week period between 16 October and 12 November 2017.
- 8.2 The Draft Policy will be exhibited on Council's website and copies will be sent to all applicable Hume Sporting Clubs and State Sporting Associations.

REPORT NO: GE231 (cont.)

9. DISCUSSION:

- 9.1 Council allocates use of its sporting grounds and facilities to sports clubs/associations to improve physical and social well-being outcomes for the residents of Hume.
- 9.2 Council offers the following types of allocations to sports clubs/associations:
  - 9.2.1 Preseason Allocations – A restricted allocation to utilise a Council sporting ground and/or facility at agreed times prior to the commencement of the competitive scheduled winter sporting season for the purposes of sports training and physical preparation.
  - 9.2.2 Winter Season Allocations – An allocation to utilise a Council sporting ground and/or facility at agreed times between the periods of April 1 to September 30.
  - 9.2.3 Summer Season Allocations – An allocation to utilise a Council sporting ground and/or facility at agreed times between the periods of October 1 to March 31.
  - 9.2.4 Annual Allocations – An allocation to utilise a Council sporting ground and/or facility at agreed times throughout the whole year.
  - 9.2.5 Finals Allocations – An allocation to State Sporting Associations and Leagues to utilise Council Sporting grounds and/or facilities to conduct finals matches for their respective summer or winter competitions.
  - 9.2.6 Casual Allocations – An allocations to a club/association, State Sporting Association, school or commercial sport provider to utilise a sporting ground or facility on a single occasion for a pre-determined fee.
- 9.3 The Draft Sporting Ground and Facilities Allocation Policy establish the eligibility and selection criteria to be applied when allocating use of Council’s sports grounds and facilities to sports club/associations.
- 9.4 The purpose of the Draft Policy is to ensure a transparent and consistent approach to allocation of facilities and to provide guidance to sports clubs/association seeking an allocation.
- 9.5 The policy aims to ensure that Council owned sports ground and facilities are occupied by inclusive, viable and sustainable sports clubs/associations that provide opportunities for Hume residents to improve their physical and mental wellbeing by participation in sport, recreation and physical activity.
- 9.6 The Draft Policy does not apply to sporting clubs/associations occupying Council sporting grounds and/or facilities under a current or pending lease or licence agreement. These agreements are subject to the criteria of Councils *Lease and Licence Policy (CP2014-08-01)*.
- 9.7 To be eligible for an allocation to utilise a Council Sports ground and facility applicants must:
  - (a) submit to Council a fully completed Allocation Application Form by the Council advertised closing date;
  - (b) have the majority of their membership base residing within Hume City;
  - (c) be registered with a recognised State Sporting Association (SSA);
  - (d) be legally incorporated and not-for-profit;
  - (e) have an elected committee;
  - (f) have no outstanding debt with Council or a SSA;

**REPORT NO: GE231 (cont.)**

- (g) maintain a level of public liability insurance cover stipulated in the 'Conditions of Hire' Agreement;
- (h) not include references to the names of towns, suburbs, municipalities, cities or countries other than within Hume City in their club name.

9.8 Council will consider the following selection criteria when determining allocations to applicants that meet the eligibility criteria:

- (a) The availability of a suitable sporting ground and facility;
- (b) The applicant's historical facility usage and their current membership and participation levels. Where existing clubs/associations demonstrate a sustained period of decline in membership and participation, Council reserves the right to either relocate the club/association to an alternative venue more suited to the clubs level of usage or approve a secondary allocation to maximise use;
- (c) The applicant's capital investment at a sporting ground and/or facility;
- (d) The percentage of the applicant's membership base residing in Hume City;
- (e) The applicant's commitment to:
  - (i) welcoming, inclusive and respectful environment including the participation opportunities the applicant offers to juniors, females, members of culturally and linguistically diverse communities and residents of all abilities;
  - (ii) participation in development workshops, and programs that promote social responsibilities e.g. Registration with Good Sports Program;
  - (iii) implementing policies, programs and practices to ensure that the club provides a healthy environment for its members and continues to promote participation in its chosen sport;
  - (iv) The applicant's past conduct. Applicants are required to maintain a record of good citizenship and will not demonstrate a history of substantiated complaints by local residents or other facility users.
- (f) The applicant's history of:
  - (i) maintaining allocated facilities in a clean and tidy manner;
  - (ii) paying fees and charges on time;
  - (iii) submitting complete and accurate allocation applications;
  - (iv) adhering with directions given by Council Officers.

**10. CONCLUSION:**

The Draft Policy provides a transparent and consistent approach to the allocations of sporting grounds and facilities to ensure that they are occupied by inclusive, viable and sustainable sports clubs/associations that provide a diverse range of opportunities for Hume residents to participate in sport, recreation and physical activity.



# Sporting Grounds and Facilities Allocation Policy 2017

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<b>Policy Reference No.</b>	HCC15/362
<b>File No.</b>	HCC15/362
<b>Strategic Objective</b>	5.3 Provide responsible and transparent governance, services and infrastructure which respond to and supports community needs.
<b>Adopted by Council</b>	
<b>Re-Adopted</b>	
<b>Date for Review</b>	September 2022
<b>Responsible Officer</b>	Manager Leisure Centres and Sport
<b>Department</b>	Leisure Centres and Sport



**SPORTING GROUNDS AND FACILITIES ALLOCATION POLICY**

**1 POLICY STATEMENT**

- 1.1 Hume City Council will allocate use of its sporting grounds and facilities to sports clubs/associations to improve physical, mental and social health and wellbeing outcomes for residents of Hume.
- 1.2 The Sporting Ground and Facilities Policy establish the eligibility and selection criteria to be applied when allocating use of Council's sports grounds and facilities to sports clubs/associations.

**2 PURPOSE**

- 2.1 To ensure a transparent and consistent approach to the allocation of sporting reserves and facilities to sports clubs/associations.
- 2.2 To provide guidance and direction to sports clubs/associations seeking allocation of a Hume sporting ground and facility.

**3 SCOPE**

- 3.1 This policy applies to all sporting clubs/associations seeking an allocation to utilise Council sporting grounds and facilities.
- 3.2 This policy does not apply to sporting clubs occupying Council sporting grounds and facilities under a current or pending lease or licence agreement.
- 3.3 This policy does not apply to school groups or applicants seeking casual allocations of sporting grounds and facilities.

**4 OBJECTIVE**

- 4.1 To provide a diverse range of opportunities for participation in sport, recreation and physical activity for Hume residents.
- 4.2 To improve physical, mental and social health and wellbeing outcomes for Hume residents by increasing participation in active sport, levels of physical activity and social connectedness.
- 4.3 To ensure that Council owned sporting grounds and facilities are occupied by inclusive, viable and sustainable sports clubs/associations.

**5 POLICY IMPLEMENTATION**

- 5.1 Council offers the following types of allocations to sports clubs/associations seeking to utilise Council sporting grounds and facilities.
  - 5.1.1 Preseason Allocation
  - 5.1.2 Winter Season Allocation
  - 5.1.3 Summer Season Allocation
  - 5.1.4 Annual Allocation
  - 5.1.5 Finals Allocation
  - 5.1.6 Casual Allocation

<b>Policy Reference No:</b>		<b>Responsible Officer:</b>	Manager Leisure Centres and Sport
<b>Date of Re/Adoption:</b>		<b>Department:</b>	Leisure Centres and Sport
<b>Review Date:</b>	1 September 2022		

**SPORTING GROUNDS AND FACILITIES ALLOCATION POLICY**

**5.2 Applicant Eligibility Criteria**

5.2.1 To be eligible for an allocation to utilise a Council sports ground and facility applicants must:

- a. submit to Council a fully completed Allocation Application Form by the Council advertised closing date
- b. have the majority of their membership base residing within Hume City
- c. be registered with a recognised State Sporting Association (SSA)
- d. be legally incorporated and not-for-profit
- e. have an elected committee
- f. have no outstanding debt with Council or a SSA
- g. maintain a level of public liability insurance cover stipulated in the 'Conditions of Hire' Agreement
- h. not include references to the names of towns, suburbs, municipalities, cities or countries other than within Hume City in their club name.

**5.3 Selection Criteria**

5.3.1 Council will consider the following selection criteria when determining allocations to applicants that meet the eligibility criteria:

- a. The availability of a suitable sporting ground and facility.
- b. The applicant's historical facility usage and their current membership and participation levels. Where existing clubs/associations demonstrate a sustained period of decline in membership and participation, Council reserves the right to either relocate the club/association to an alternative venue more suited to the clubs level of usage or approve a secondary allocation to maximise use.
- c. The applicant's capital investment at a sporting ground and/or facility.
- d. The percentage of the applicant's membership base residing in Hume City.
- e. The applicant's commitment to:
  - i. welcoming, inclusive and respectful environment including the participation opportunities the applicant offers to juniors, females, members of culturally and linguistically diverse communities and residents of all abilities
  - ii. participation in development workshops, and programs that promote social responsibilities e.g. Registration with Good Sports Program
  - iii. implementing policies, programs and practices to ensure that the club provides a healthy environment for its members and continues to promote participation in its chosen sport
  - iv. The applicant's past conduct. Applicants are required to maintain a record of good citizenship and will not demonstrate a history of substantiated complaints by local residents or other facility users.

<b>Policy Reference No:</b>		<b>Responsible Officer:</b>	Manager Leisure Centres and Sport
<b>Date of Re/Adoption:</b>		<b>Department:</b>	Leisure Centres and Sport
<b>Review Date:</b>	1 September 2022		

**SPORTING GROUNDS AND FACILITIES ALLOCATION POLICY**

- f. The applicant's history of:
  - i. maintaining allocated facilities in a clean and tidy manner
  - ii. paying fees and charges on time
  - iii. submitting complete and accurate allocation applications
  - iv. adhering with direction`s given by Council Officers.

**6 DEFINITIONS AND ABBREVIATIONS**

**6.1 Annual Allocation**

An allocation to a club/association to utilise a Council sporting ground and/or facility at agreed times throughout the whole year. Annual allocation agreements are generally between 1 April and 31 March.

**6.2 Allocation**

6.2.1 An allocation is an agreement between Council and a club/association to utilise a Council sporting ground and/or facility that does not fall into the category of a lease or licence.

6.2.2 An allocation allows a club/association non-exclusive use of a sports ground and/or facility at specific agreed times. Allocations can be annual, seasonal or casual in nature.

**6.3 Casual Allocation**

6.3.1 An allocation to a club/association, community group, school or commercial sporting provider to utilise a sporting ground or facility on a single occasion for a pre- determined fee.

6.3.2 Seasonal allocation requirements are prioritised over casual allocations and are also subject to ground availability and condition.

**6.4 Finals Allocation**

An application process available to State Sporting Associations, Leagues and Associations to utilise Council sporting grounds and/or facilities to conduct finals matches for their respective summer or winter competitions.

**6.5 Lease**

6.5.1 A Lease grants a tenant exclusive possession of a Council property and gives the tenant a proprietary interest in the Council Property which is binding on third parties.

6.5.2 Under a Lease a tenant is able to assign or transfer its interest to a third party and the lease runs with the land.

**6.6 Licence**

6.6.1 A licence gives a licensee a non-exclusive contractual right to occupy the licensed area and does not give a licensee an interest in the licensed area but a right enforceable in contract only.

6.6.2 Under a Licence the licensee cannot assign or transfer to a third party. A licence is applicable and specific to the Licensee named on the Licence arrangement only.

<b>Policy Reference No:</b>		<b>Responsible Officer:</b>	Manager Leisure Centres and Sport
<b>Date of Re/Adoption:</b>		<b>Department:</b>	Leisure Centres and Sport
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**SPORTING GROUNDS AND FACILITIES ALLOCATION POLICY**

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**6.7 Pre-season Allocation**

6.7.1 A restricted allocation to a club/association to utilise a Council sporting ground and/or facility at agreed times prior to the commencement of the competitive scheduled winter sporting season for the purpose of sports training and physical preparation for the winter season.

6.7.2 Pre-season allocations generally occur between October 1 and March 31.

**6.8 Sporting Grounds and Facilities**

Council owned sporting infrastructure available for allocation including Australian Rules football and cricket ovals, soccer, rugby, hockey and lacrosse pitches, softball diamonds, athletics tracks and associated pavilions and sporting infrastructure.

**6.9 State Sporting Association (SSA)**

A pre-eminent governing body for a sport in Victoria.

**6.10 Summer Season Allocation**

An allocation to a club/association to utilise a Council sporting ground and/or facility at agreed times between the period of October 1 and March 31.

**6.11 Winter Season Allocation**

An allocation to a club/association to utilise a Council sporting ground and/or facility at agreed times between the period of April 1 and September 30.

**7 RELATED DOCUMENTS**

7.1 Council Plan 2017-2021

7.2 Council Leisure Strategy 2013-2018

7.3 Lease and Licence Policy (CP2014-08-01)

7.4 2017 Conditions of Hire (Hume City Council Recreations Reserves and Pavilions)

7.5 Fees and Charges Policy

<b>Policy Reference No:</b>		<b>Responsible Officer:</b>	Manager Leisure Centres and Sport
<b>Date of Re/Adoption:</b>		<b>Department:</b>	Leisure Centres and Sport
<b>Review Date:</b>	1 September 2022		