



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 30 APRIL 2018

CONFIRMED - 14 MAY 2018

HUME CITY COUNCIL

Minutes of the
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL
held on Monday, 30 April 2018
at 7.02 pm
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

Present:	a: Council	Cr Geoff Porter Cr Carly Moore Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop Cr Leigh Johnson Cr Naim Kurt Cr Jack Medcraft Cr Ann Potter Cr Karen Sherry Cr Jana Taylor	Mayor Deputy Mayor
	b: Officers	Mr Domenic Isola Mr Peter Waite Mr Daryl Whitfort Mr Hector Gaston Mr Michael Sharp Ms Kylie Ezzy Mr John Monaghan Ms Kirsty Miller Mr David Fricke Mr Luke Maguire Mr Fadi Srouf Mr Joel Farrell Mr Gavan O'Keefe Mr Brad Mathieson	Chief Executive Officer Director Sustainable Infrastructure and Services Director Corporate Services Manager Health and Community Wellbeing Acting Director Planning and Development Director Communications, Engagement and Advocacy Manager Capital Works and Building Maintenance Manager Statutory Planning and Building Control Services Manager Assets Acting Manager Leisure Centres and Sports Manager Finance and Property Development Manager Organisational Performance and Engagement Manager Governance Senior Governance Officer

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

The Mayor read the following:

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

Proceedings to be Recorded

The Mayor reminded Councillors and members of the Gallery that an audio recording of the Council meeting will be made and published to Council's website within 2 working days of the meeting.

Gallery Behaviour

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber. The Mayor advised that notwithstanding this, he will invite members of the gallery to speak, for up to two minutes either in support of or against an officer's recommendation.

ORDER OF BUSINESS**1. PRAYER**

The Mayor read the prayer

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

Nil.

3. DISCLOSURE OF INTEREST

The Mayor drew Councillors' attention to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

No Councillors indicated they had a conflict of interest to declare.

4. CONDOLENCE MOTIONS

Nil.

ACKNOWLEDGEMENT OF FORMER HUME CITY COUNCIL MAYOR

The Mayor acknowledged former Hume City Council Mayor, Adem Atmaca and former Hume City Council Deputy Mayor, Chandra Bamunusinghe, who were seated in the Gallery.

5. OFFICER'S REPORTS

The Mayor advised Councillors and members of the gallery that a petition had been received and is scheduled to be tabled at the Council Meeting to be held on Monday 14 May 2018. However, as the report was being considered at this Council meeting, the petition had been circulated to Councillors for consideration along with report **SU291**.

Reports Identified as Requiring Individual Discussion

Report No.	Report	Page in Agenda
HE076	Sports Pavilion Plan 2018	4
	Moved Cr Carly Moore, Seconded Cr Joseph Haweil	
	2.1 That Council endorses the draft Sports Pavilion Plan 2018 and places the Plan on exhibition for a period of 28 days from 2 to 30 May 2018 to allow for comment from the community and other stakeholders.	
	2.2 That in accordance with Section 223 of the Local Government Act 1989, a Committee of the Whole of Council will hear submissions on Monday 4 June 2018 at 6:30pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows, if required.	
	2.3 Should there be no submissions received, Council adopt the Sports Pavilion Plan 2018.	

CARRIED

Report No.	Report	Page in Agenda
HE077	Outdoor Sports Lighting Policy and Plan	18

Moved Cr Naim Kurt, **Seconded** Cr Ann Potter

- 2.1 That Council endorses the draft Outdoor Sports Lighting Policy and Plan 2018 and places the document on exhibition for a period of 28 days from 2 to 30 May 2018 to allow for comment from the community and other stakeholders.
- 2.2 That in accordance with Section 223 of the Local Government Act 1989, a Committee of the Whole of Council will hear submissions on Monday 4 June 2018 at 6:30pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows, if required.
- 2.3 Should there be no submissions received, Council adopt the Outdoor Sports Lighting Policy and Plan 2018.

CARRIED

Report No.	Report	Page in Agenda
SU289	9 Barrymore Road, Greenvale - Use and development of a medical centre	35

Mr Peter English addressed Council regarding the Officer's recommendation.

Moved Cr Jodi Jackson, **Seconded** Cr Jack Medcraft

That Council, having considered the application on its merits and objections raised, resolves to issue a Notice of Decision to Grant a Planning Permit for use and development of a medical centre at 9 Barrymore Road, Greenvale, subject to the following conditions:

1. Before the use/development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with plans A01, A02A dated 20 October 2017 but modified to show:
 - a. Details and location of all boundary fencing;
 - b. Bollard lighting around the carpark areas;
 - c. Location of medical and general waste storage;
 - d. Landscaping pursuant to Condition 7 of the planning permit.
 - e. Provision must be made on the subject land for the parking of a minimum of three bicycle spaces in a manner to the satisfaction of the Responsible Authority.
 - f. A distinction between 'entry' and 'exit' crossovers must be made clear through the use of pavement marking and signage, as follows:
 - i. Within the nature strip of the western crossover, 'entry only' signage is to be placed facing Barrymore Road. The internal side of the sign facing the site is to be 'no exit' (sign R2-8A).

- ii. Within the nature strip of the eastern crossover, 'no entry' (sign R2-4A) signage is to be placed facing Barrymore Road. The internal side of the sign facing the site is to be 'left only' (sign R2-14A).
2. The use and development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the responsible authority.
3. Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.
4. The use must at all times be conducted in a manner ensuring the residential amenity of nearby residential properties is not detrimentally affected.
5. The use permitted by this permit may only operate between the following times:
Monday to Sunday – 8am until 9:00pm
6. At no time may any more than nine practitioners operate or conduct consultations in the Medical Centre.
7. All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.
8. New buildings or works must not be constructed or carried out and existing buildings must not be enlarged, rebuilt or extended except with the prior written consent of the responsible authority.
9. The use and development permitted by this permit must be commenced until:
 - a. The parking area(s) shown on the endorsed plan(s) have been constructed to the requirements and satisfaction of the Responsible Authority;
 - b. The garden and landscape area(s) shown on the endorsed plan(s) have been planted to the requirements and satisfaction of the Responsible Authority;
10. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping and in accordance with Councils guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit. The landscape plan must include at least three (3) canopy trees including one in the central, front landscaping indent and understorey planting in the street setbacks, screen planting where practical adjacent to site boundaries and low level planting around the carpark areas.
11. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.

12. The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the responsible authority so as to prevent the discharge of stormwater from the subject land across any road or footpath or onto adjoining land.
13. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the responsible authority.
14. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
15. In areas set aside for parking, kerbs or barriers or other means of protection must be installed to the satisfaction of the responsible authority so as to prevent damage by vehicles to the fence.
16. When the use hereby permitted is not in operation, the car park area must be closed and access restricted by means approved by the responsible authority.
17. No goods or packaging materials shall be stored outside the building.
18. Any alarm or security system installed on the subject land or premises must be of a silent type, connected to a registered security firm.
19. The lighting of the car park area must be located and designed with suitable baffles so that no direct light is emitted outside the site.
20. All parking bays must be line marked including disabled and associated shared area pavement marking.
21. Provision of litter control at stormwater inlet points within car park area, including side entry pit litter baskets. All stormwater pits to be channel grated or grated as per Council's standard drawing SD 210/215 or SD225 respectively.
22. Stormwater from all paved areas must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.
23. Any cut or fill must not interfere with the natural overland stormwater flow.
24. No polluted and/or sediment laden runoff is to be discharge directly or indirectly into Council's drains or watercourses during and after development.
25. This permit will expire if one of the following circumstances applies:
 - The use and development is not commenced within two years of the date of this permit.
 - The development is not completed within four years of the date of commencement.

The responsible authority may extend the periods referred to if a request is made in writing:

- o before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- o within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expiry date.

Notes:

1. If a request for an extension of commencement/completion dates is made out of time allowed by condition 25, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
2. Any modifications to existing vehicle crossings require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.
3. An application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.
4. Prior to any works being carried out within the road reserve (nature strip), an application for "Non Utility Minor Works within the Municipal Road Reserve" must be lodged and approved by Council.

CARRIED

Report No.	Report	Page in Agenda
SU291	119 Langton Street, Jacana - Development of two double storey dwellings and one single storey dwelling	72

Mr Spiro Vladimiroski, Mr Murray Bogatko and Ms Regina Bogacz, addressed Council regarding the Officer's recommendation.

Moved Cr Jack Medcraft, **Seconded** Cr Drew Jessop

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two double storey dwellings and one single storey dwelling at 119 Langton Street, Jacana, subject to the following conditions:

1. Before the development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the advertised plans submitted by Kamara Design marked "Revision Date 19.02.18", but modified to show:
 - a. The kitchen/meals/lounge area windows on the ground floor south elevation of Dwelling 1 must be consolidated to one window. The sill height must also be increased to 1.7 metres above finished floor level in accordance with Clause 55.03-10 of the *Hume Planning Scheme* (Standard B15).

12. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.
13. Any cut or fill must not interfere with the natural overland stormwater flow.
14. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
15. This permit will expire if one of the following circumstances applies:
 - the development is not started within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires

Permit Notes:

1. If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
2. Drainage investigation is required for this development (fees apply). Plans are to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.
3. Following the Drainage Investigation, internal drainage plans must be submitted to Council Civil Design section for approval.
4. Approval is required from Council and other responsible authorities for the storage shed to Dwelling 3 to be built over the easement.
5. An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing must be submitted to Council. A copy of the Council endorsed plan showing all vehicle crossing details must be attached to the application. Any service relocations are subject to the approval of the Service Authority and at the owners cost.
6. An application for Legal Point of Stormwater discharge is required for the connection to the legal point of discharge.
7. Prior to commencement of any works within the road reserve or the alteration/connection to Council's drainage assets within the road reserve/easement, an 'Application for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council before carrying out any works.

CARRIED

Report No.	Report	Page in Agenda
SU292	465 Racecourse Road, Sunbury - Construction of a storage shed	92

Ms Kerry Warlow and Mr Adem Atmaca addressed Council regarding the Officer's recommendation.

Moved Cr Ann Potter, **Seconded** Cr Leigh Johnson

That this item be deferred.

CARRIED

Report No.	Report	Page in Agenda
SU293	30 Parkland Crescent, Mickleham - Use and development of a land for the purpose of a place of worship	102

Mr Mark Hemmens, Mr Steven Barlow and Ms Lynette Smith addressed Council regarding the Officer's recommendation.

Cr Jack Medcraft left the meeting during the speakers and before the motion was moved on Item No. SU293, the time being 7:37 pm, and returned to the meeting, the time being 7:40 pm before the vote on the motion.

Moved Cr Drew Jessop, **Seconded** Cr Carly Moore

That Council, having considered the application on its merits and objections received, resolves to issue a Notice of Refusal to Grant a Planning Permit for the use and development of a place of worship at 30 Parkland Crescent, Mickleham for the following reasons:

1. The scale and intensity of the use is incompatible with the non-urban character of the area and does not provide for its ongoing sustainability and viability and is contrary to Clause 11.06-7 Green Wedges, Clause 21.01-4 – Non-Urban Land, Clause 35.04 - Green Wedge Zone and Clause 57 - Metropolitan Green Wedge.
2. The proposed use would place excessive strain on existing rural infrastructure, particularly the local rural road network, which does not have the capacity to support the use when operating at peak times which is contrary to Clause 11.06-7 Green Wedges, Clause 21.01-4 – Non-Urban Land, Clause 35.04 Green Wedge Zone and Clause 57 Metropolitan Green Wedge.
3. The proposal does not provide for the protection of agricultural land and has the potential to cause land-use conflict contrary to Clause 11.06-7 Green Wedges, Clause 14.01-1 - Protection of agriculture land, Clause 35.04 Green Wedge Zone and Clause 57 Metropolitan Green Wedge.
4. The main church building, by reason of its height, size, scale and design, is visually obtrusive within the rural landscape contrary to Clause 12.04-2 – Landscapes, Clause 21.04-3 – Landscape Character, Clause 22.02 - Rural Land Character and Urban Design Local Policy, Clause 35.04 Green Wedge Zone.
5. The proposal would adversely impact the amenity of nearby rural residential properties and is inconsistent with Clause 65 – Decision Guidelines.
6. The site is isolated from public transport and the use would likely to rely entirely on the motor vehicle for access and the rural road network has no capacity to absorb any overflow parking which may occur when operating at peak times.

7. The proposal does not provide for the orderly planning of the area contrary to Clause 65 – Decision Guidelines.

CARRIED

Report No.	Report	Page in Agenda
GE263	Proposed Budget 2018/19	174
	Moved Cr Carly Moore, Seconded Cr Drew Jessop	
	2.1 That having considered the details of the 2018/19 recurrent and capital budget appended to this report, which includes:	
	2.1.1 Section 1 – Link to the Council Plan	
	2.1.2 Section 2 – Services and service performance indicators	
	2.1.3 Section 3 – Financial statements	
	2.1.4 Section 4 – Notes to the financial statements	
	2.2 The proposed recurrent and capital budget for 2018/19 be the budget prepared for the purposes of Section 127 of the Act.	
	2.3 That in accordance with Section 158 of the Act, Council proposes to declare a General Rate of 0.33768 cents in the dollar of the Capital Improved Value within the municipal district for all rateable land for the rating period commencing 1 July 2018 and ending 30 June 2019.	
	2.4 That Council notes that the General Rate of 0.33768 cents in the dollar of the Capital Improved Value as noted in 2.3 is subject to confirmation from the Valuer General of Victoria of the valuations within Hume and the issuance of a Certificate 7A. Should valuations change there will be a requirement to amend the General Rate in the dollar, however this will have no impact on total rates revenue raised.	
	2.5 That in accordance with Section 169 of the Act, Council proposes to grant an Agricultural Land Use Rebate of 23% of the General Rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management work.	
	2.6 That Council grants an additional pensioner rate rebate of \$36.00 per rateable property to those applicants who qualify for a rate rebate within the meaning of the <i>State Concessions Act</i> 2004 over and above that provided by the State Government. This rebate is to be granted on the same terms and conditions that provides for the State Government funded rebate without separate application in accordance with Section 171 of the Act.	
	2.7 That Council proposes that all rates for rateable land be determined by multiplying the Capital Improved Value of the rateable land by the relevant General Rate indicated at 2.3 above.	
	2.8 That in accordance Section 167 (1) of the Act, the general rates and service charges are payable by four instalments. The gazetted instalment dates as fixed by the Minister are as follows: 30/9/2018, 30/11/2018, 28/2/2019 and 31/5/2019.	

- 2.9 That in accordance with Section 167 (2A) of the Act, Council will not be offering the lump sum payment option.
- 2.10 That in accordance with Section 159 of the Act, Council proposes to declare that a municipal charge will not be levied against any rateable land on which a municipal charge may be levied for the rating period commencing on 1 July 2018 and ending on 30 June 2019.
- 2.11 That in accordance with Section 162 of the Act, Council proposes to declare annual service charges for the disposal of refuse per collection services for rateable and non-rateable properties for the period commencing 1 July 2018 and ending 30 June 2019; where each occupied serviced rateable property is entitled to one 140L garbage service and one 240L recycle service without charge; as follows:

Waste Service Option	Per Service
Recycle 140 bin	\$66.00
Recycle 240 bin	\$66.00
Organic 140L bin	\$80.30
Organic 240L bin	\$101.20
Garbage 80L in lieu of 140L standard issue	\$19.40 discount
Garbage 80L bin	\$83.30
Garbage 140L bin	\$144.70
Garbage bin upgrade from 140L to 240L	\$108.40
Garbage 240L bin	\$250.30

- 2.12 That Council proposes that an amount of \$181.62m be declared as the amount Council intends to raise from the general rates and charges for the period from 1 July 2018 to 30 June 2019 as follows:

2.12.1 General Rates	\$160,194,828
Less Agricultural Land Use Rebate	(\$ 555,672)
Less Council Pension Rebate	(\$ 460,800)
Total rates	\$ 159,178,356
2.12.2 Service Charge – Recycling and Garbage	\$ 185,145
Service Charge – Organics	\$ 2,432,964
Total Rates and Service Charges	\$ 161,796,465
2.12.3 Projected Supplementary Rate Income	\$ 3,000,000
2.12.4 Rates interest	\$ 849,000
2.12.5 Rates in lieu	\$ 15,969,500
	<u>\$ 181,614,965</u>

- 2.13 That Council notes that in accordance with Section 158 of the Act and Regulation 8 of the Regulations, detailed information concerning General Rates and Charges is appended to this report.
- 2.14 That in accordance with Sections 129 and 223 of the Act, the public submission process for the proposed budget requires the following actions be undertaken:

- 2.14.1 The proposed annual budget for 2018/19 is made available for public inspection.
- 2.14.2 Public notice be given that the proposed annual budget for 2018/19 has been prepared and is available for public inspection and submissions will be received from 2 May 2018 until 30 May 2018.
- 2.14.3 Submissions may be included in an agenda for a meeting of the Council that will be made available to the public.
- 2.15 That in accordance with Section 223 of the Act, a Committee of the Whole Council hears submissions on Monday, 4 June 2018 at 6.30pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows if required.
- 2.16 That in accordance with Section 130 of the Act, Council resolves to notify and place on public notice its intention to adopt the 2018/19 Annual Budget on Monday, 25 June 2018 at a meeting of Council to be held at 7:00pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows.

CARRIED

Report No.	Report	Page in Agenda
GE266	Correspondence received from or sent to Government Ministers or Members of Parliament - March 2018	289

Moved Cr Karen Sherry, **Seconded** Cr Jack Medcraft

That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.

CARRIED

Report No.	Report	Page in Agenda
GE267	Draft Council Plan 2017-2021 (2018/2019 Actions)	312

Moved Cr Karen Sherry, **Seconded** Cr Jodi Jackson

- 2.1. That Council notes, in accordance with Sections 125 and 126 of the Local Government Act 1989, the *Draft Council Plan 2017-2021 (2018/2019 Actions)* incorporating the *Strategic Resource Plan* has been prepared [refer Attachment One].
- 2.2. That Council notes, in accordance with Section 38(5) of the Victorian Disability Act 2006, the *Draft Council Plan 2017-2021 (2018/2019 Actions)* incorporates Council's *Disability Action Plan*; addressing Section 31(1) of the Act in order to reduce barriers to persons with a disability, promote inclusion and participation, and reduce discrimination.
- 2.3. That in accordance with Sections 129 and 223 of the *Local Government Act 1989*, the public submission process for the *Draft Council Plan 2017-2021 (2018/2019 Actions)* incorporating the *Strategic Resource Plan* requires the following actions to be undertaken:

- 2.1.1. The *Draft Council Plan 2017-2021 (2018/2019 Actions)* incorporating the *Strategic Resource Plan* is made available for public inspection.
- 2.1.2. Public notice be given that the *Draft Council Plan 2017-2021 (2018/2019 Actions)* incorporating the *Strategic Resource Plan* is available for public inspection and submissions will be received from 2 May to 30 May 2018.
- 2.1.3. Submissions received will be included in an agenda for a meeting of the Council that will be made available to the public.
- 2.4. That in accordance with Section 223 of the *Local Government Act 1989*, a Committee of the Whole of Council hears submissions on Monday 4 June 2018 at 6:30pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows, if required.
- 2.5. That in accordance with Section 130 of the *Local Government Act 1989*, Council resolves to notify and place on public notice its intention to adopt the *Council Plan 2017-2021 (2018/2019 Actions)* incorporating the *Strategic Resource Plan* on Monday 25 June 2018 at a meeting of Council to be held at 7.00pm at the Council Chamber, Hume Global Learning Centre, Broadmeadows.

CARRIED

Reports Not Otherwise Dealt With

Moved Cr Ann Potter, Seconded Cr Jack Medcraft

THAT the recommendations relating to:

Report No.	Report	Page in Agenda
SU290	2 Madeira Court, Roxburgh Park - The development of one double storey dwelling to the rear of the existing dwelling	50
SU294	Statutory Planning Monthly Report April 2018	135
SU295	Hume City Parking Restrictions Policy	147
GE261	Building Control Services Delegations Report - 1 January 2018 to 31 March 2018	161
GE262	S173 Agreements - Building Over Easement - 1 January 2018 - 31 March 2018	171
GE264	Update of Council's Instrument of Delegation to Members of Council Staff	237
GE265	Council Meeting Schedule (July 2018 to June 2019)	286

be adopted.

CARRIED

Report No.	Report	Page in Agenda
SU290	2 Madeira Court, Roxburgh Park - The development of one double storey dwelling to the rear of the existing dwelling	50

Moved Cr Ann Potter, **Seconded** Cr Jack Medcraft

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of a double storey dwelling to the rear of the existing dwelling at 2 Madeira Court, Roxburgh Park, subject to the following conditions:

1. **Before the development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans dated 13 December 2017 but modified to show:**
 - a) **Elevation plans with the correct orientation description;**
 - b) **Bedroom 2 and stairwell window of proposed dwelling to be provided with a minimum of 1.7m window sill height dimensioned on elevation plan;**
 - c) **External Materials and Colours Schedule;**
 - d) **A minimum of 6 cubic metres storage shed externally accessible for the existing dwelling;**
 - e) **The location of mailbox and bin storage areas for the existing dwelling; and**
 - f) **Landscaping pursuant to Condition 12 of the planning permit.**
2. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**
3. **Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible authority.**
4. **The external materials, finishes and paint colours of the approved building must be to the satisfaction of the responsible authority.**
5. **All services, including water, electricity, gas, sewerage and telephone, must be located and installed underground to the satisfaction of the responsible authority.**
6. **Before the development is occupied, the areas set aside for the parking of vehicles together with the aisles and access lanes as shown on the endorsed plans must be:**
 - (a) **constructed;**
 - (b) **surfaced with a durable all-weather seal;**
 - (c) **drained to the nominated point of discharged;**
 - (d) **line-marked to indicate each car space and access lanes;**
 - (e) **marked to show the direction of traffic along access lanes and driveways; and**

- (f) provided with concrete kerbs or other barriers to prevent direct vehicle access to an adjoining road other than by a vehicle crossing, all to the satisfaction of the responsible authority.

The areas must be maintained in a useable condition to the satisfaction of the responsible authority.

7. Car spaces, access lanes and driveways shown on the endorsed plan must be kept available for these purposes at all times to the satisfaction of the responsible authority.
8. Any equipment required for refrigeration, air-conditioning, heating and the like must be located appropriately on the land/building and must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
9. Before the development is occupied, vehicle access to and from the land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will use the crossing(s). After obtaining a road opening permit from Council, the location, design and construction of the vehicle crossing(s) must be approved by the responsible authority.
10. Any services within the road reserve requiring relocation must be approved by the relevant service authority and carried out and completed to the satisfaction of the responsible authority.
11. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions and three copies must be provided. The landscaping plan must show:
 - (a) a survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - (b) buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - (c) details of surface finishes of pathways and driveways;
 - (d) a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - (e) landscaping and planting within all open areas;
 - (f) Two medium canopy trees (minimum 2 metres tall when planted) and understorey landscaping in the site frontage (Eastern Street) and two medium canopy trees located in the rear setbacks for each dwelling where practical;
 - (g) an in-ground irrigation system to all landscaped areas;
 - (h) a tree protection zone and structural root zone for each tree to be retained; and

- (i) the location and details of root control barriers;
12. Before the use starts or the development is occupied or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
 13. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
 14. The whole of the land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the responsible authority so as to prevent the discharge of stormwater causing damage from the land across any road or footpath or onto adjoining land. All stormwater storage tanks must have the overflow pipe connected to the legal point of discharge to the satisfaction of the responsible authority.

Conditions required by Council's Traffic and Civil Design department:

15. Stormwater from all paved areas must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.
16. A separate underground drainage system is to be designed to cater for the proposed dwelling; the drainage must include draining all concrete driveways and connect to the legal point of discharge for the site.
17. The internal stormwater drainage design must be approved by a Relevant Building Surveyor under the Building Regulation 2006, Reg. 610.
18. Any cut or fill must not interfere with the natural overland stormwater flow.
19. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
20. If the side entry pit on Rio Grande Drive fall within the vehicle crossing it must be relocated or modified to a heavy-duty channel grated pit.
21. This permit will expire if one of the following circumstances applies:
 - the development is not started within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or

- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

NOTE:

If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

Permit Notes:

1. Application for Legal Point of Stormwater discharge is required to be obtain approval for the connection to the legal point of discharge.
2. Prior to any works carried out in the Road Reserve (naturestrip):- Application/permit "Non Utility Minor Works within Municipal Road Reserve is required to be obtained from Council Office.
3. An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application. Any service relocations are to the approval of the Service Authority and at the owners cost.
4. Approval from Jemena is required of the vehicle crossing does not have the minimum clearance to any street lighting.

CARRIED

Report No.	Report	Page in Agenda
SU294	Statutory Planning Monthly Report April 2018 Moved Cr Ann Potter, Seconded Cr Jack Medcraft That the report be noted.	135

CARRIED

Report No.	Report	Page in Agenda
SU295	Hume City Parking Restrictions Policy Moved Cr Ann Potter, Seconded Cr Jack Medcraft That Council: 2.1 place the draft Hume City Parking Restrictions Policy on public exhibition and seek community feedback over a four week period between 21 May and 18 June 2018. 2.2 consider a future report addressing the comments received on the Policy and determine whether to adopt the Policy with or without amendments.	147

CARRIED

Report No.	Report	Page in Agenda
GE261	Building Control Services Delegations Report - 1 January 2018 to 31 March 2018	161

Moved Cr Ann Potter, **Seconded** Cr Jack Medcraft

2.1 That this report be received and noted.

CARRIED

Report No.	Report	Page in Agenda
GE262	S173 Agreements - Building Over Easement - 1 January 2018 - 31 March 2018	171

Moved Cr Ann Potter, **Seconded** Cr Jack Medcraft

That Council notes the listing of all Agreements under *Section 173 of the Planning and Environment Act 1987* dealt with under delegation between 1 January 2018 and 31 March 2018 (Attachment 1).

CARRIED

Report No.	Report	Page in Agenda
GE264	Update of Council's Instrument of Delegation to Members of Council Staff	237

Moved Cr Ann Potter, **Seconded** Cr Jack Medcraft

2.1 That Council approves the attached Instrument of Delegation to Members of Council Staff.

2.2 That the Instrument of Delegation to Members of Council Staff be signed and sealed.

CARRIED

Report No.	Report	Page in Agenda
GE265	Council Meeting Schedule (July 2018 to June 2019)	286

Moved Cr Ann Potter, **Seconded** Cr Jack Medcraft

2.1 THAT the Hume City Council Meeting schedule for July 2018 to June 2019, as follows, be adopted:

DATE	MEETING TYPE	VENUE
Monday 9 July 2018	Ordinary	Broadmeadows Council Chamber
Monday 23 July 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 13 August 2018	Ordinary	Craigieburn Global Learning Centre
Monday 27 August 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber

Monday 10 September 2018	Ordinary	Sunbury Council Chamber
Monday 24 September 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 8 October 2018	Ordinary	Broadmeadows Council Chamber
Monday 22 October 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber
Thursday 1 November 2018	Statutory Meeting	Broadmeadows Council Chamber
Monday 12 November 2018	Ordinary	Craigieburn Global Learning Centre
Monday 26 November 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 10 December 2018	Ordinary	Sunbury Council Chamber
Monday 17 December 2018	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 11 February 2019	Ordinary	Broadmeadows Council Chamber
Monday 25 February 2019	Ordinary (Town Planning)	Broadmeadows Council Chamber
Tuesday 12 March 2019	Ordinary	Craigieburn Global Learning Centre
Monday 25 March 2019	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 8 April 2019	Ordinary	Broadmeadows Council Chamber
Monday 29 April 2019	Ordinary (Town Planning)	Broadmeadows Council Chamber
Monday 13 May 2019	Ordinary	Sunbury Council Chamber
Monday 27 May 2019	Ordinary (Town Planning)	Broadmeadows Council Chamber
Tuesday 11 June 2019	Ordinary	Craigieburn Global Learning Centre
Monday 24 June 2019	Ordinary (Town Planning)	Broadmeadows Council Chamber

2.2 That the Council meeting dates be advertised in the Hume and Sunbury Leader newspapers and be placed on Council's website.

CARRIED

DELEGATES REPORTS

The Mayor advised that as Councillor Haweil will be an apology for the next Ordinary Council Meeting on 12 June 2018, he will allow Councillor Haweil to present his Delegates Report at this Council meeting.

DEL080 METROPOLITAN FORUM OF THE MUNICIPAL ASSOCIATION OF VICTORIA

Councillor Joseph Haweil

Cr Haweil advised Council of his attendance at the Metropolitan Forum of the Municipal Association of Victoria as Council's representative to the body on 19 April 2018, and presented to Council a report on the Forum.

The regular Forums bring together representatives of all Councils in the Melbourne Metropolitan region.

Following briefings from MAV President, Cr Mary Lalios and MAV CEO Rob Spence, delegates discussed cladding, recycling, school crossings, the state election campaign, the forthcoming MAV State Council along with general sector discussions.

Recent developments in the recycling sector were discussed at length given challenges facing municipalities as a result of changes to Chinese import regulations for recycled materials and the flow-on impacts for recyclers in Australia. While the situation is fluid it is clear that the main industry players, Visy, SKM and Polytrade along with government are closely examining how they will respond to challenges in market conditions.

The MAV is encouraging the three tiers of government to work in concert towards the sustainability of Australia's recycling industry. The MAV is continuing to advocate for the development of the recycling conversion industry and the creation of new markets for recycled material.

Looking locally, it is important that we do our part in Hume to increase consumer recycling awareness and education. Reducing contamination rates is critical for the future success of the industry.

I also want to table at Council this evening that the Forum discussed opportunities for new waste to energy technologies. I have of course advocated at Council previously for us to examine this area and am keen on our involvement. I believe we are well placed financially and geographically to pursue opportunities in this regard and this is a discussion we should be engaging in with State and Federal Governments as well as other like-sized Councils. Councils of our demographic size and weight are well placed to pursue such ventures which could, in a partnership model, be viable and profitable.

Another key discussion point at the Forum flowed from a presentation from Jithma Beneragam from the Department of Premier and Cabinet on the State Government's 'Pick my Project' initiative; a budgeted \$30 million community grants program. Under the program, anybody over 16 years of age can put forward projects that support the local community. Projects may be valued from \$20,000 - \$200,000 and can include capital works. Individuals are then able to vote for projects that are funded along the regional and metropolitan partnerships boundaries. As you can imagine there was quite some angst at the lack of detail provided by the State Government to date, particularly in light of the fact that the program is supposed to open for applications from May. While this is a wait and see matter, a significant pool of funding is available and I'm eager to see Council work closely with non-profits to assist them in making applications that would benefit our City.

In general discussion a number of themes were canvassed and raised by both the MAV and individual Councils including changes to valuations, changes to SES funding provisions and the ongoing harm caused by the poker machine gambling industry.

I look forward to future Metropolitan Forums and keeping Council updated on our participation in all things MAV.

Councillor Ann Potter left the meeting, the time being 8:43 pm.

5. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

Moved Cr Jack Medcraft, **Seconded** Cr Jana Taylor

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COSU094	Contract - Design and Construction of a Wetland Remediation Project at Frog Court, Craigieburn	(d) contractual matters
COSU095	Contract - Landscape Construction for Meadowlink Shared Path and Associated Landscape in Broadmeadows - Stage One	(d) contractual matters
COGE185	Designation of Information provided at Strategy and Policy Briefings as confidential information - April 2018	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

CARRIED

The meeting was closed to the public at 8:44 PM.

The meeting was reopened to the public at 9:00 PM.

6. CLOSURE OF MEETING

The meeting closed at 9:00 PM.

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COUNCILLOR GEOFF PORTER
MAYOR