



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 25 JUNE 2018**

**CONFIRMED - 9 JULY 2018**



# HUME CITY COUNCIL

---

**Minutes** of the

## **ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**

held on Monday, 25 June 2018

**at 7.03 pm**

at the Council Chamber, Hume Global Learning Centre, Broadmeadows

---

Present:	a: Council	Cr Geoff Porter	Mayor
		Cr Carly Moore	Deputy Mayor
		Cr Joseph Haweil	
		Cr Jodi Jackson	
		Cr Drew Jessop	
		Cr Leigh Johnson	
		Cr Naim Kurt	
		Cr Ann Potter	
		Cr Karen Sherry	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Daryl Whitfort	Director Corporate Services
		Mrs Margarita Caddick	Director Community Services
		Mr Michael Sharp	Director Planning and Development
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy
		Mr Fadi Srour	Manager Finance and Property Development
		Mr Joel Farrell	Manager Organisational Performance and Engagement
		Ms Bernadette Thomas	Acting Manager Community Strengthening
		Ms Kirsty Miller	Manager Statutory Planning and Building Control Services
		Ms Amanda Dodd	Acting Manager Sustainable Environment
		Mr Paul Culbert	Coordinator Events and Festivals
		Ms Lisa Letic	Manager Family, Youth and Child Services
		Mr John Monaghan	Manager Capital Works and Building Maintenance
		Mr David Fricke	Manager Assets
		Mr Bruce Fordham	Manager Leisure Centres and Sports
		Mr Tony Gullone	Coordinator Public Health
		Mr Brad Mathieson	Senior Governance Officer

### **ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND**

The Mayor read the following:

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

**Proceedings to be Recorded**

The Mayor reminded Councillors and members of the Gallery that an audio recording of the Council meeting will be made and published to Council's website within 2 working days of the meeting.

**Gallery Behaviour**

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber. The Mayor advised that notwithstanding this, he will invite members of the gallery to speak, for up to two minutes either in support of or against an officer's recommendation.

**ORDER OF BUSINESS****1. PRAYER**

The Mayor read the prayer:

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

**2. APOLOGIES**

An apology was received from Cr Jack Medcraft.

**3. DISCLOSURE OF INTEREST**

The Mayor drew Councillors' attention to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

No Councillors indicated they had a conflict of interest to declare.

**4. CONDOLENCE MOTIONS**

Nil.

**SUSPENSION OF STANDING ORDERS**

**Moved** Cr Jodi Jackson, **Seconded** Cr Naim Kurt

**That standing orders be suspended to present an award to departing Director of Community Services, Mrs Margarita Caddick**

**CARRIED**

Standing orders were suspended at 7.07pm

The Mayor read the following and presented Mrs Caddick with a gift:

*Tonight we say a sad farewell to Council's Director Community Services, Mrs Margarita Caddick, who is moving into retirement.*

*Margarita has been a part of the Executive Management Team for more than 6 years and has contributed widely to Hume City, the community and the organisation. Margarita is a committed, professional and respectful person who is extremely well regarded by those in the Community Services Department, by the Council and her peers.*

*Margarita has led a very involved career, and I'd like to take a moment to identify some highlights of Margarita's career:*

*At the request of the Municipal Association of Victoria, Margarita has been one of only three local government representatives asked to sit on the Tripartite Community Care Officials Working Group. Via this working group, the MAV, on behalf of Victorian local government, seeks to influence the design of the aged care service system. Accordingly Margarita has been instrumental in ensuring the views of Victorian Local Government are adequately represented to the Commonwealth of Australia and the Victorian government as the aged care service system undergoes significant reform.*

*During Margarita's career, she has also led the development of the Craigieburn Integrated Health and Community Services Precinct Plan, designed to identify and strongly advocate for the health and community service needs of the rapidly growing populations in Melbourne's North. This work has been commended by Senior staff of the Department of Health & Human Services as a critical component of the framework that may ultimately lead to the investment in, and development of an integrated Health & Human Services Hub in Craigieburn.*

*Margarita, Hume City Council wishes you all the best in your future endeavours and thanks you for your hard work, dedication and commitment to the community and the organisation.*

*On behalf of the community, the Council and our stakeholders, I would like to say thank you for a job well done at Hume and to wish you every success for your future, and hope you enjoy your retirement years. Congratulations."*

Mrs Caddick thanked the Mayor, Councillors, colleagues, staff and community members. Mrs Caddick advised that she has enjoyed her career and her time at Hume and is looking forward to her retirement.

Cr Drew Jessop also addressed Council and thanked Mrs Caddick for her contributions to the Council. Cr Jessop described Mrs Caddick as a highly respected member of staff, and wished her all the best for her retirement.

**Moved** Cr Joseph Haweil, **Seconded** Cr Ann Potter

**That the meeting be resumed.**

**CARRIED**

The meeting resumed at 7.12pm

## 5. OFFICER'S REPORTS

### Reports Identified as Requiring Individual Discussion

Report No.	Report	Page in Agenda
ED021	Sunbury Heights Primary School Preschool Provision	5

**Moved** Cr Leigh Johnson, **Seconded** Cr Ann Potter

**That Council**

**2.1 agrees in principle to operate the Sunbury Heights Primary School, Preschool from Term 1, 2021 subject to the successful**

negotiation of a Service Delivery Agreement with Sunbury Heights Primary School Council for the delivery of an Education and Care Service (Preschool) and associated facility occupation.

- 2.2 authorises the CEO or his delegate to finalise the terms of the agreement and to sign any associated documents.

**CARRIED**

Report No.	Report	Page in Agenda
HE079	Adoption of Outdoor Sports Lighting Policy and Plan	9

Moved Cr Naim Kurt, **Seconded** Cr Jana Taylor

**That Council adopt the Outdoor Sports Lighting Policy and Plan 2018.**

**CARRIED**

Report No.	Report	Page in Agenda
HE080	Adoption of Sports Pavilion Plan 2018	25

Moved Cr Carly Moore, **Seconded** Cr Joseph Haweil

**That Council adopts the Sports Pavilion Plan 2018.**

**CARRIED**

Report No.	Report	Page in Agenda
CC070	2018 Sponsorship Policy	97

Moved Cr Joseph Haweil, **Seconded** Cr Carly Moore

**That Council**

- 2.1 **Endorses the 2018 Sponsorship Policy to be adopted by Council for implementation as part of the 2019/20 budget and beyond;**
- 2.2 **Undertakes a communications campaign to inform existing and potential Council sponsorship recipients of the policy and the opportunities it proposes. Communication tactics should include community information sessions and information in languages other than English; and**
- 2.3 **Refers the allocation of \$5000 to the 2018/19 Budget to provide sponsorship for small-scale events in a flexible and responsive manner. Sponsorship of this type, which would be no more than \$500 per external party, would be subject to CEO approval and managed within the operational budget of the Communications and Events Department.**

**CARRIED**

Report No.	Report	Page in Agenda
CC071	2018 Hume Arts Awards Recipients	111
	<b>Moved</b> Cr Karen Sherry, <b>Seconded</b> Cr Leigh Johnson	
	<b>That Council endorses the selection panel's recommendations to allocate \$20,000 to successful applicants as outlined in Clause 8.9 of this report.</b>	
		<b>CARRIED</b>

Report No.	Report	Page in Agenda
SU304	49 Sunset Boulevard, Jacana - Development of two double storey dwellings and one single storey dwelling	115

Mr Mark Waldon addressed Council regarding the Officer's recommendation.

Councillor Ann Potter left the meeting, the time being 7.42pm. and did not vote on item SU304

**Moved** Cr Karen Sherry, **Seconded** Cr Drew Jessop

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two double storey dwellings and one single storey dwelling at 49 Sunset Boulevard, Jacana subject to the following conditions:**

1. The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.
2. Car spaces, access lanes and driveways shown on the endorsed plans must be kept available for these purposes at all times to the satisfaction of the responsible authority.
3. Before the development is occupied, areas set aside for parking, protective kerbs or other barriers must be provided to the satisfaction of the responsible authority to prevent damage to fences or landscaped areas
4. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the responsible authority. Such plan must show the area(s) set aside for landscaping and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.
5. Before the development is occupied, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
6. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard that it is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.

7. Outdoor lighting must be provided to the entrances of all dwellings and designed, baffled and located to the satisfaction of the responsible authority to prevent any adverse effect on neighbouring land.
8. All mailboxes must be located abutting the front property boundary and designed to relevant Australian Post Standards.
9. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
10. Stormwater from all paved area must be drained to underground stormwater system.
11. Any cut or fill must not interfere with the natural overland stormwater flow.
12. No polluted and/or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
13. This permit will expire if one of the following circumstances applies:
  - a) the development is not commenced within three years of the date of this permit; or
  - b) the development is not completed within six years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

If a request for an extension of commencement/completion dates is made out of time allowed by condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

14. Before the development commences, plans to the satisfaction of the responsible authority must be submitted to an approved by the responsible authority. When approved, the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies provided. The plans must show:
  - a) Provision of one indented car parking space on the site's street frontage at the full cost of the owner/developer in accordance with the Council's applicable Indented Car Parking specifications to the satisfaction of the responsible authority.

**Notes:**

- An application for Legal Point of Stormwater discharge is required for the connection to the legal point of discharge.
- Approval is required from Council and other responsible authorities, for the sheds to be built over an easement
- Drainage investigation is required for this development (fees apply). Plans must be submitted to Council's Civil Design



section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.

- Following the Drainage Investigation, internal drainage plans must be submitted to Council Civil Design section for approval.
- Prior to commencement of any works within the road reserve, an 'Application for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council before carrying out the works.

**CARRIED**

Report No.	Report	Page in Agenda
SU305	<b>15 Galloway Court Greenvale - Development of two triple storey dwellings</b>	133

Ms Ash Mallouk, Mr Mohammad Sohail Omar, Mr Ben Stone on behalf of Mr Richard Nasrallah, and Mr Sandrian Perumal addressed Council regarding the Officer's recommendation.

Councillor Ann Potter returned to the meeting, the time being 7.45pm before the motion was moved.

**Moved** Cr Drew Jessop, **Seconded** Cr Ann Potter

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of two triple storey dwellings at 15 Galloway Court, Greenvale subject to the following conditions:**

1. **Before the development permitted by this permit commences, amended plans to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be generally in accordance with the plans prepared by Ideal Architecture and dated 1 September 2016 Revision C modified to show:**
  - a. **Side and rear boundary fencing to a maximum height of 1.8 metres except where forward of the front building line;**
  - b. **Corner splays to the front edge of the accessway; in accordance with Clause 52.06 – Car Parking of the *Hume Planning Scheme*;**
  - c. **Provision of a replacement street tree, within the nature strip in front of 15 Galloway Court;**
  - d. **External Materials and Colours Schedule;**
  - e. **Landscaping pursuant to Condition 10 of the planning permit.**
2. **The development shown on the endorsed plans must not be altered without the prior written consent of the responsible authority.**
3. **Once the approved development has started, it must be continued and completed to the satisfaction of the responsible authority except with the prior consent of the responsible**

authority.

4. The external materials, finishes and paint colours of the approved building must be to the satisfaction of the responsible authority.
5. Except with the prior written consent of the responsible authority, no service equipment or architectural features other than those shown on the endorsed plans are permitted above the roof level of the buildings.
6. Before the development is occupied, the areas set aside for the parking of vehicles together with the aisles and access lanes as shown on the endorsed plans must be:
  - a. constructed;
  - b. surfaced with a durable all-weather seal;
  - c. drained to the nominated point of discharged;
  - d. line-marked to indicate each car space and access lanes;
  - e. marked to show the direction of traffic along access lanes and driveways; and
  - f. provided with concrete kerbs or other barriers to prevent direct vehicle access to an adjoining road other than by a vehicle crossing, all to the satisfaction of the responsible authority.

The areas must be maintained in a useable condition to the satisfaction of the responsible authority.
7. Car spaces, access lanes and driveways shown on the endorsed plan must be kept available for these purposes at all times to the satisfaction of the responsible authority.
8. Before the development is occupied, vehicle access to and from the land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council's Vehicle Crossing Specifications to suit the proposed driveway(s) and the vehicles that will use the crossing(s). After obtaining a road opening permit from Council, the location, design and construction of the vehicle crossing(s) must be approved by the responsible authority.
9. Any services within the road reserve requiring relocation must be approved by the relevant service authority and carried out and completed to the satisfaction of the responsible authority.
10. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions and three copies must be provided. The landscaping plan must show:
  - a. a survey (including botanical names) of all existing vegetation to be retained and/or removed;
  - b. buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
  - c. details of surface finishes of pathways and driveways;

- d. a planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
  - e. landscaping and planting within all open areas;
  - f. two medium canopy trees (minimum 2 metres tall when planted with minimum mature height of 8m) and understory landscaping in the site frontage (Galloway Court) and two small - medium canopy trees (minimum 2 metres tall when planted within minimum mature height of 6m) located in the rear setbacks for each townhouse where practical;
  - g. screen planting on side and rear boundaries adjacent to rear secluded space;
  - h. an in-ground irrigation system to all landscaped areas;
  - i. a tree protection zone and structural root zone for each tree to be retained; and
  - j. the location and details of root control barriers;
11. Before the development is occupied or by such later date as is approved by the responsible authority in writing, the landscaping works shown on the endorsed plans must be carried out and completed to the satisfaction of the responsible authority.
  12. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
  13. The whole of the land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the responsible authority so as to prevent the discharge of stormwater causing damage from the land across any road or footpath or onto adjoining land. All stormwater storage tanks must have the overflow pipe connected to the legal point of discharge to the satisfaction of the responsible authority.
  14. Provision of litter control at storm water inlet points within the car park and paved areas is required. All storm water pits must be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
  15. Stormwater from all paved areas must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.
  16. Any cut or fill must not interfere with the natural overland stormwater flow.
  17. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
  18. This permit will expire if one of the following circumstances applies:
    - the development is not started within three years of the date of this permit; or

- the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires

**NOTE:**

- If a request for an extension of commencement/completion dates is made out of time allowed, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- Prior to any works carried out in the Road Reserve: An application of “Non Utility Minor Works within Municipal Road Reserve is required to be obtained.
- An application for ‘Consent to Dig in the Road Reserve’ for a vehicle crossing must be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details must be attached to the application. Any service relations are subject to the approval of the Service Authority and at the owners cost.
- Application for Legal Point of Stormwater discharge is required to be obtain approval for the connection to the legal point of discharge.
- A separate underground drainage system is to be designed to cater for each dwelling; the drainage must include draining all concrete driveways and connect to the legal point of discharge for the site.
- The internal stormwater drainage design must be approved by a Relevant Building Surveyor under the building Regulation 2006, Reg. 610.

**CARRIED**

Report No.	Report	Page in Agenda
SU307	Review of functions and Terms of Reference, Sustainability Taskforce	169

Councillor Karen Sherry left the meeting, the time being 8.01pm before the motion was moved.

**Moved** Cr Jodi Jackson, **Seconded** Cr Carly Moore

**That Council:**

- 2.1. adopt the revised Terms of Reference (attached), to come into effect in 1 February 2019 except for Section 13 Leave of Absence and Section 14 Reporting which will apply immediately; and
- 2.2. considers a further report in November 2018 reporting on annual Sustainability Taskforce activities and recommending new members for 2019.

**CARRIED**

Report No.	Report	Page in Agenda
SU308	Sustainability Report 2016/17	183

Councillor Karen Sherry returned to the meeting, the time being 8.04pm after the motion was moved, but prior to the vote on item SU308.

Councillor Leigh Johnson left the meeting, the time being 8.08pm after the motion was moved.

Councillor Leigh Johnson returned to the meeting, the time being 8.09pm prior to the vote on item SU308.

Councillor Joseph Haweil left the meeting, the time being 8.12pm and did not vote on item SU308.

**Moved** Cr Jodi Jackson, **Seconded** Cr Drew Jessop

- 2.1 That Council endorses the Sustainability Report 2016/17.

**CARRIED**

Report No.	Report	Page in Agenda
SU310	Gladstone Park Local Area Traffic Management Study	267

Councillor Joseph Haweil returned to the meeting, the time being 8.15pm prior to the vote on item SU310.

**Moved** Cr Naim Kurt, **Seconded** Cr Jana Taylor

**That Council:**

- 2.1 adopt the Gladstone Park Local Area Traffic Management (LATM) Study and Final Traffic Management Plan and Details as shown in Attachment 5.
- 2.2 allocate \$168,500 from Council's Draft 2018/19 Budget for the works listed in Table 1, as detailed below:
  - 2.2.1 \$153,500 to the 2018/19 Draft Capital Works Budget –

**LATM Works.**

- 2.2.2 \$15,000 to the 2018/19 Draft Responsive Road Safety Works – Operating Budget.
- 2.3 consider funding the balance of the works listed in Table 1 (valued at \$471,500) in Council’s Future Capital Works Program.
- 2.4 inform the residents, businesses and facilities in the study area via a mail out of the adopted Gladstone Park LATM Final Traffic Management Plan and Details as shown in Attachment 5.

**CARRIED**

Report No.	Report	Page in Agenda
SU311	Westmeadows Primary School - Traffic Investigation	303

**Moved** Cr Naim Kurt, **Seconded** Cr Karen Sherry

**That Council:**

- 2.1 note that the provision of car parking to service state schools is determined by the Department of Education and Training (DET) and the school. However Council assists parking around schools via the use of minor, low cost improvements to maximise traffic safety and provide short term parking opportunities for parents and carers.
- 2.2 note that Council has written to DET advising that a petition has been received regarding the lack of parking for Westmeadows Primary School and requesting that DET:
- 2.2.1 provide advice on whether DET would contribute 50 percent of the \$28,000 cost to modify disabled parking spaces in Riddell Street and short term parking bays in Shadforth Street as outlined in this report.
- 2.2.2 consider Council’s suggestion for Westmeadows Primary School or DET to fully fund 11 additional parking spaces within Council’s road reserve in Shadforth Street to service the school.
- 2.3 note that DET have responded to Council’s request, advising that they will not be contributing to any additional car parking or minor infrastructure improvement works to service Westmeadows Primary School.
- 2.4 include the following minor improvement works, at an estimated cost of \$28,000 to Council’s indicative 2019/20 Capital Works Budget – Traffic Management Facilities for funding consideration:
- 2.4.1 works associated with the relocation and upgrade of two existing disabled parking bays on Riddell Street;
- 2.4.2 the modification of two parking spaces on Shadforth Street and the installation of ‘No Parking 8-9am 3-4pm School Days’ parking restriction signage.
- 2.5 write to the first named petitioner advising of Council’s resolution.

**CARRIED**

Report No.	Report	Page in Agenda
GE274	<b>Council Plan 2017-2021 (2018/2019 Actions) incorporating the Strategic Resource Plan</b>	325
	<b>Moved Cr Drew Jessop, Seconded Cr Ann Potter</b>	
	<b>In accordance with Sections 125 and 126 of the Local Government Act 1989, Council adopt the Council Plan 2017-2021 (2018/2019 Actions) incorporating the Strategic Resource Plan [refer Attachment One].</b>	
		<b>CARRIED</b>
Report No.	Report	Page in Agenda
GE275	<b>2018/19 Annual Budget Adoption and Declaration of Rates and Charges</b>	479
	<b>Moved Cr Carly Moore, Seconded Cr Joseph Haweil</b>	
	<b>2.1 That Council having considered the details of the 2018/19 recurrent and capital budget, attachment 1, which includes:</b>	
	<b>2.1.1 Section 1 – Link to the Council Plan</b>	
	<b>2.1.2 Section 2 – Services and Service Performance Indicators</b>	
	<b>2.1.3 Section 3 – Financial Statements</b>	
	<b>2.1.4 Section 4 – Notes to the Financial Statements</b>	
	<b>adopts the Budget.</b>	
	<b>2.2 That in accordance with Section 158 of the Act, Council declares a uniform general rate of 0.33868 cents in the dollar of the Capital Improved Value within the municipal district for all rateable land for the rating period commencing 1 July 2018 and ending 30 June 2019.</b>	
	<b>2.3 That in accordance with Section 169 of the Act, Council grant an Agricultural Land Use Rebate of 23% of the general rate to those owners who undertake works that address land degradation issues including weed and pest animal control. To be eligible, landowners must be using their land primarily for agricultural land use activities and implement satisfactory land management practices on rural property.</b>	
	<b>2.4 That Council grants an additional pensioner rate rebate of \$36.00 per rateable property to those applicants who qualify for a rate rebate within the meaning of the <i>State Concessions Act 2004</i> over and above that provided by the State Government. This rebate is to be granted on the same terms and conditions that provides for the State Government funded rebate without separate application in accordance with Section 171 of the Act.</b>	
	<b>2.5 That Council declares that all rates for rateable land be determined by multiplying the Capital Improved Value of the rateable land by the relevant general rate indicated at 2.2 above.</b>	
	<b>2.6 That in accordance Section 167 (1) of the Act, the general rates and service charges are payable by four instalments. The</b>	

gazetted instalment dates as fixed by the Minister are as follows: 30 September 2018, 30 November 2018, 28 February 2019 and 31 May 2019.

- 2.7 That in accordance with Section 167 (2A) of the Act, Council will not be offering the lump sum payment option.
- 2.8 That in accordance with Section 172 of the Act, Council resolves that a person pay interest at the rate specified in the *Penalty Interest Rates Act 1983* on any general rates or charges which that person is liable to pay and have not been paid by the date specified for payment as indicated at 2.6 above.
- 2.9 That in accordance with Section 159 of the Act, Council declares that a municipal charge will not be levied against any rateable land on which a municipal charge may be levied for the rating period commencing on 1 July 2018 and ending on 30 June 2019.
- 2.10 That in accordance with Section 162 of the Act, Council declares annual service charges for the disposal of refuse per collection services for rateable and non-rateable properties for the period commencing 1 July 2018 and ending 30 June 2019; where each occupied serviced rateable property is entitled to one 140L garbage service and one 240L recycle service without charge, as follows:

Waste Service Option	Per service
Recycle 140L bin	\$66.00
Recycle 240L bin	\$66.00
Organic 140L bin	\$80.30
Organic 240L bin	\$101.20
Garbage 80L in lieu of 140L standard issue	\$19.40 discount
Garbage 80L bin	\$83.30
Garbage 140L bin	\$144.70
Garbage bin upgrade from 140L to 240L	\$108.40
Garbage 240L bin	\$250.30

- 2.11 That an amount of \$165.64m be declared as the amount Council intends to raise from the general rates and charges for the period from 1 July 2018 to 30 June 2019 as follows:

2.11.1 General Rates	\$160,187,553
Less Agricultural Land Use Rebate	(\$556,672)
Less Council Pension Rebate	<u>(\$460,800)</u>
Total rates	\$159,170,081
2.11.2 Service Charge – Recycling & Garbage	\$185,145
Service Charge – Organics	<u>\$2,432,964</u>
Total Rates & Service Charges	\$161,788,190
2.11.3 Projected Supplementary Rate Income	\$3,000,000
2.11.4 Interest on Rates and Service Charges	\$849,000
	<u>\$ 165,637,190</u>



- 2.12 That Council notes that in accordance with Section 158 of the Act and the Local Government (Planning and Reporting) Regulations 2014, detailed information concerning general rates and charges is appended to this report.
- 2.13 That Council endorses the recommendations of the Committee of the Whole Council held on 4 June 2018 and of the assembly of Council held on 12 June 2018 which includes the following:
- 2.13.1 Works to widen the car park entry/exit to allow for greater access at Jacana Recreation Reserve (Lorraine Crescent) will be carried out in 2018/19 - \$20k
  - 2.13.2 Remove the stairs along Aitken Creek and replace them with a 30 metre concrete path. The works will include removal of the old stairs, earthworks, installing the concrete path and landscaping. Replacing the stairs with a path will provide access for cyclists as well as pedestrians - \$15k
  - 2.13.3 Duncan Court Reserve Westmeadows - limited tree planting, landscaping and seating - \$30k
  - 2.13.4 An additional \$100k to be added to the annual indented parking program.
  - 2.13.5 Meadow Park Soccer Club Master Plan Proposal - \$25k
- The effect of all these inclusions is to add an additional \$190k to the capital works program bringing the total new works in 2018/19 to \$73.14m.
- 2.14 That each of the submitters be advised of Council's decision in relation to their submissions as detailed in paragraph 9.4 of the report.
- 2.15 That in accordance with Section 130 of the Act, Council resolves to notify and place on public notice its adoption of the Budget.
- 2.16 That in accordance with Section 130 of the Act, Council resolves to send a copy of the Budget to the Minister for Local Government.

**CARRIED**

**Reports Not Otherwise Dealt With**

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

**THAT** the recommendations relating to:

Report No.	Report	Page in Agenda
HE081	Adoption of Fireworks on Council Open Space Policy, Turf Cricket Policy and Advertising Signs on Council Sports Reserves and Facilities Policy	41
HE082	Sports Aid Grants - June 2018	61
HE083	Adoption of the Greenvale Recreation Reserve Master Plan	67
SU306	Statutory Planning Monthly Report June 2018	157
SU309	Sunbury Town Centre Local Area Traffic Management Study	217
GE273	Transfer of Land to Council from Annadale Development Partners Pty Ltd - 25 and 27 Ellscott Boulevard, Mickleham	321
GE276	Renewal of Lease for Optus at 251 Craigieburn Road, Craigieburn	649
GE277	Procurement Policy Review - 2018	657
GE278	Proposed NBN Mobile Telecommunications Lease at 65 Green Street Bulla (Bulla Recreation Reserve)	677
GE279	Correspondence received from or sent to Government Ministers or Members of Parliament - May 2018	691

be adopted.

**CARRIED**

Report No.	Report	Page in Agenda
HE081	Adoption of Fireworks on Council Open Space Policy, Turf Cricket Policy and Advertising Signs on Council Sports Reserves and Facilities Policy	41

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

**That Council:**

- 2.1 revoke the Use of Fireworks and Pyrotechnics in Hume Policy adopted 28 August 2017 and the Turf Cricket Policy adopted 28 August 2017
- 2.2 adopt the following:
  - 2.2.1 Fireworks on Council Open Space Policy
  - 2.2.2 Turf Cricket Policy, and
  - 2.2.3 Advertising Signs on Council Sports Reserves and Facilities Policy.

**CARRIED**

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
HE082	Sports Aid Grants - June 2018	61

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

That Council award the following individuals a Hume City Council Sports Aid Grant:

Name	Sport	Travel Category	Amount
Leann Serna	Tennis	International	\$750.00
Orlando Lopez	Futsal	International	\$750.00
Jani Pari	Softball	International	\$750.00
Devisarn Ene	Rugby League	Interstate	\$400.00
Imila Norm Mataafa	Rugby League	Interstate	\$400.00

**CARRIED**

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
HE083	Adoption of the Greenvale Recreation Reserve Master Plan	67

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

That the Greenvale Recreation Reserve Master Plan be adopted.

**CARRIED**

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
SU306	Statutory Planning Monthly Report June 2018	157

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

That the report be noted.

**CARRIED**

<b>Report No.</b>	<b>Report</b>	<b>Page in Agenda</b>
SU309	Sunbury Town Centre Local Area Traffic Management Study	217

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

That Council:

- 2.1 adopt the Sunbury Town Centre Local Area Traffic Management (LATM) Study and Final Traffic Management Plan and Details as shown in Attachment 4.
- 2.2 allocate \$235,000 from Council's Draft 2018/19 Budget for the

works listed in Table 1, as detailed below:

- 2.2.1 \$226,500 to the 2018/19 Draft Capital Works Budget – LATM Works.
- 2.2.2 \$9,000 to the 2018/2019 Draft Responsive Road Safety Works – Operating Budget.
- 2.3 consider funding the balance of the works listed in Table 1 (valued at \$105,000) in Council’s Future Capital Works Program.
- 2.4 inform the residents and traders within the study area and the online participants:
- 2.4.1 of the adopted Sunbury Town Centre LATM Final Traffic Management Plan and Details as shown in Attachment 4.
- 2.4.2 that Council acknowledges the concerns raised about insufficient parking but that the construction of additional parking spaces within the town centre is beyond the scope of this LATM.
- 2.4.3 that the State Government is responsible for the provision of parking for train commuters and that the recently announced 2018/19 State Budget included provision for 300 additional commuter parking spaces in Sunbury.
- 2.5 initiate discussion with VicRoads regarding the need for traffic signals at the intersection of Macedon Street and Barkley Street and the potential for a joint funding arrangement.
- 2.6 provide a copy of the adopted Sunbury Town Centre LATM Final Traffic Management Plan and Details as shown in Attachment 4 on Council’s website for viewing by the general public.

CARRIED

Report No.	Report	Page in Agenda
GE273	Transfer of Land to Council from Annadale Development Partners Pty Ltd - 25 and 27 Ellscott Boulevard, Mickleham	321

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

That Council:

- 2.1 Acquires the properties described as the whole of the land contained in Certificate of Title:
- Volume 11848 Folio 548 described as Lot 701 on Plan of Subdivision 735101V and known as 25 Ellscott Boulevard, Mickleham; and
  - Volume 11848 Folio 549 described as Lot 702 on Plan of Subdivision 735101V and known as 27 Ellscott Boulevard, Mickleham.
- 2.2 Signs and seals the Transfer of Land and authorises the Chief Executive Officer to sign any other documents required to complete the acquisition of these properties.

CARRIED

Report No.	Report	Page in Agenda
GE276	Renewal of Lease for Optus at 251 Craigieburn Road, Craigieburn	649

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

**That Council**

- 2.1. Resolves to enter into a New Lease Agreement (New Lease) with Optus Mobile Pty Ltd (Optus) for part of the land described as Lot 1 PS 324444F being part of the land contained in Certificate of Title Volume 10125 Folio 946 located at 251 Craigieburn Road, Craigieburn (Subject Land), shown in the lease plan in attachment 1.
- 2.2. Gives public notice in accordance with section 190 and section 223 of the *Local Government Act 1989* (the Act) of its intention to enter into a New Lease with Optus on the Subject Land.
- 2.3. Authorises the Chief Executive Officer to undertake the administrative procedures to enable Council to carry out its functions under section 190 and section 223 of the Act, in relation to this matter.
- 2.4. Consider any submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole Council (if required).
- 2.5. Should there be no submissions received, Council approves the proposal and signs and seals the relevant New Lease documents.
- 2.6. Notes the key terms of the New Lease will be as follows:
  - 2.1.1 The lease term shall be for 10 years with one further option of 10 years commencing on 1 December 2018;
  - 2.1.2 The rent amount shall be \$12,700 per annum plus GST with 3% fixed annual increases.
  - 2.1.3 All outgoings shall be paid by Optus.
- 2.7. Resolves to sign and seal the New Lease between Council and Optus for the Subject Land.
- 2.8. Authorises the Chief Executive Officer, or an approved delegate, to sign any other documents required to be signed in connection with the New Lease.

**CARRIED**

Report No.	Report	Page in Agenda
GE277	Procurement Policy Review - 2018	657

Moved Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

- 2.1 That Council revokes the previous Procurement Policy adopted by Council on 26 June 2017 and adopt the attached Procurement Policy (the Policy).

- 2.2 That a copy of the Policy be made available for public inspection at Council Customer Service Centres and on Council's website.

CARRIED

Report No.	Report	Page in Agenda
GE278	Proposed NBN Mobile Telecommunications Lease at 65 Green Street Bulla (Bulla Recreation Reserve)	677

Moved Cr Jodi Jackson, Seconded Cr Leigh Johnson

- 2.1. Resolves to enter into a new Crown Lease Agreement (Crown Lease) with NBN Co. Limited (NBN) in accordance with section 17D of the *Crown Land Reserves Act 1978* for part land located at 65 Green Street, Bulla also known as Bulla Recreation Reserve (Crown Land) and as shown in Attachment 1.
- 2.2. Gives public notice in accordance with section 190 and section 223 of the *Local Government Act 1989* (the Act) of its intention to enter into a Crown Lease with NBN for part of the land at 65 Green Street, Bulla also known as Bulla Recreation Reserve and as shown in Attachment 1.
- 2.3. Authorises the Chief Executive Officer to undertake the administrative procedures to enable Council to carry out its functions under section 190 and section 223 of the Act, in relation to this matter.
- 2.4. Consider any submissions received pursuant to section 223 of the Act at a meeting to be held before a Committee of the Whole Council (if required).
- 2.5. Should there be no submissions received, Council approves the proposal and signs and seals the relevant Crown Lease documents.
- 2.6. Notes the key terms of the Crown Lease will be as follows:
- 2.1.1. The Crown Lease term shall be for twenty (20) years commencing on 15 February 2018.
  - 2.1.2. The rent amount shall be \$22,000 per annum plus GST with annual 2.5% increases (compounding).
  - 2.1.3. A market review will be conducted at year 10.
- 2.7. Authorises the Chief Executive Officer, or an approved delegate to sign any other documents in relation to the Crown Lease.
- 2.7 Forward the executed Crown Lease to The Department of Environment, Land, Water and Planning (DELWP) for approval by a delegate for the Minister for Environment and Climate Change.

CARRIED

Report No.	Report	Page in Agenda
GE279	Correspondence received from or sent to Government Ministers or Members of Parliament - May 2018	691

**Moved** Cr Jodi Jackson, **Seconded** Cr Leigh Johnson

**That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.**

**CARRIED**

## 5. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

**Moved** Cr Karen Sherry, **Seconded** Cr Carly Moore

**THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:**

Report No.	Title	Reason for Confidential
COHE030	Contract - Design, Manufacture and Installation of a Prefabricated Modular Building at Arena DAR, Roxburgh Park	(d) contractual matters
COGE192	Proposed Purchase of Land from Melbourne Water to rectify a longstanding encroachment by the Broadmeadows Sporting Club at 139-157 Johnstone Street, Jacana	(e) proposed developments
COGE193	Gladstone Park Community Centre Committee of Management - Request for User Group Discounts for the 2018/19 Financial Year	(d) contractual matters
COGE194	Investment Policy Review - 2018	(g) matters affecting the security of Council property
COGE195	Contract - Provision of Council's Insurance 2018/19	(d) contractual matters
COGE196	Designation of Information provided at Strategy and Policy Briefings as confidential information - June 2018	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

**CARRIED**

The meeting was closed to the public at 8.31 PM.

The meeting was reopened to the public at 8.37 PM.

**6. CLOSURE OF MEETING**

The meeting closed at 8.37 PM

.....  
**COUNCILLOR GEOFF PORTER**  
**MAYOR**