



**ORDINARY COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 9 JULY 2018**

**7.00 PM**

**COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE,  
BROADMEADOWS**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

This meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy.



# HUME CITY COUNCIL

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**Notice of an  
ORDINARY COUNCIL MEETING OF THE HUME CITY COUNCIL**  
to be held on Monday, 9 July 2018  
**at 7.00 PM**  
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

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To: a: Council	Cr Geoff Porter Cr Carly Moore Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop Cr Leigh Johnson Cr Naim Kurt Cr Jack Medcraft Cr Ann Potter Cr Karen Sherry Cr Jana Taylor	Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Peter Waite Mr Yuri Guzman Ms Lisa Letic Mr Michael Sharp Mr Jo McCray	Chief Executive Officer Director Sustainable Infrastructure and Services Acting Director Corporate Services Acting Director Community Services Director Planning and Development Acting Director Communications, Engagement and Advocacy

## ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

*"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."*

## ORDER OF BUSINESS

### 1. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume City Inter Faith Leaders Network. In recognition of the religious diversity of residents in Hume City, Council has invited the Inter Faith Leaders Network to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by the Venerable Kotte Santhindriya of the Buddhist Temple Daham Niketanaya in Yuroke.

*"At dawn as the sun rises from the slumber, and when the sun sets at the dusk, in a silent prayer of sincere gratitude I pay homage to the most Blessed One."*

*The Sacred Lord Buddha, The Great Achiever of Enlightenment, with each heartbeat and each intake of breath, as a faithful follower I walk ahead in the promising path you chose. Like a Guiding Star. You showed us the way, to gain Refuge from the continuous circle of Life and Death. May we be blessed with your compassionate love throughout the maze of Life.*

*Honourable councillors, officers and staff,*

*For all your Honest endeavours to serve the community, may you be adorned with Buddha's blessings. May the new financial year, be started with new aspirations – fresh hopes. In the long course of duration, may your projects to upgrade the facilities, your planning and designing for improvements and the expected future constructions, be blessed. To bring fruitful success and pleasant outcomes to the society.*

*Working in unity and harmony, may the Hume Council be blessed with the strength, capacity and potentiality to rise above the horizons to serve your fellow citizens bigger and better in near future.*

*May the blessings of the sacred lord Buddha always be with you.”*

## **2. APOLOGIES**

## **3. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

## **4. CONDOLENCE MOTIONS**

## **5. ASSEMBLIES OF COUNCIL**

In accordance with section 80A(2) of the Local Government Act 1989, Council is required to report, as soon as practicable, to an Ordinary Meeting of Council, a record of any assemblies of Councillors held.

There are no records of assemblies to report on this section of the Agenda.

## **6. CONFIRMATION OF COUNCIL MINUTES**

Minutes of the Ordinary Council Meeting of the 12 June 2018 and Ordinary Council (Town Planning) Meeting of the 25 June 2018, including Confidential Minutes.

### **RECOMMENDATION:**

**THAT the Minutes of Ordinary Council Meeting of the 12 June 2018 and Ordinary Council (Town Planning) Meeting of the 25 June 2018, including Confidential Minutes, be confirmed.**

**NOTICE OF MEETING**

**7. RECEIPT OF COUNCIL AND COMMUNITY COMMITTEE MINUTES AND RECOMMENDATIONS TO COUNCIL TO BE ADOPTED**

**7.1 Minutes of the Audit Committee Meeting of the Hume City Council held on 1 June 2018**

**1. RECOMMENDATION:**

**THAT the Minutes of the Audit Committee Meeting of the Hume City Council held on 1 June 2018 be noted.**

**8. PRESENTATION OF AWARDS**

**8.1 Resident of the Month – Ms Claira Cannon**

(Nominated by Cr Jana Taylor)

**8.2 Certificate of Recognition – Campbellfield Community Centre Committee of Management**

**8.3 Sports Aid Grants**

Hume City Council's Sports Aid Grants program aims to assist young Hume residents with competition and other event related expenses to encourage high achievements and excellence in their chosen sport.

The following recipients have been awarded a Hume City Council Sports Aid Grant to the value identified below.

<b>Name</b>	<b>Sport</b>	<b>Travel Category</b>	<b>Amount</b>
Leann Serna	Tennis	International	\$750.00
Orlando Lopez	Futsal	International	\$750.00
Jani Pari	Softball	International	\$750.00
Devisarn Ene	Rugby League	Interstate	\$400.00
Imila Norm Mataafa	Rugby League	Interstate	\$400.00

**9. NOTICES OF MOTION**

Nil

**10. PUBLIC QUESTION TIME**



**11. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

<u>Item No</u>	<u>Title</u>	<u>Page</u>
<b><u>HEALTHY AND SAFE</u></b>		
HE084	Dogs in Public Places Review Final Report.....	7
<b><u>CULTURE AND COMMUNITY</u></b>		
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SU312	Millicent Drive, Craigieburn - Traffic Investigation.....	131
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SU314	Lindum Vale PSP Panel recommendations .....	147

**12. PETITIONS AND JOINT LETTERS****13. DEPUTATIONS****14. URGENT BUSINESS****15. DELEGATES REPORTS****16. GENERAL BUSINESS****17. CONFIDENTIAL MATTERS**

The Meeting may be closed to members of the public to consider confidential matters.

**RECOMMENDATION:**

**THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:**

<b>Report No.</b>	<b>Title</b>	<b>Reason for Confidential</b>
COHE031	Contract - Construction of Oval 2 at John McMahon Reserve, Sunbury	(d) contractual matters
COHE032	Home Care Package Program Expansion	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COHE033	Rugby League Centre of Excellence Memorandum of Understanding	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COSU097	Contract - Panel for the Supply and Installation of Solar PV	(d) contractual matters
COGE197	Assemblies of Council - June 2018	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

**18 CLOSURE OF MEETING**

**DOMENIC ISOLA  
CHIEF EXECUTIVE OFFICER**

**4/07/2018**



<b>REPORT NO:</b>	HE084
<b>REPORT TITLE:</b>	Dogs in Public Places Review Final Report
<b>SOURCE:</b>	Kelly Yardley, Open Space and Recreation Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	HCC11/489, HCC12/716
<b>POLICY:</b>	Dogs in Public Places Policy amended 2003
<b>STRATEGIC OBJECTIVE:</b>	2.1 Foster a community which is active and healthy.
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. <i>Dogs in Public Places Review Final Report</i></li><li>2. <i>Draft Order in Council</i></li><li>3. <i>Summary: Managing Dogs in Public Places Consultation Report</i></li><li>4. <i>Summary: Dogs Access Changes Consultation Report</i></li><li>5. <i>Next steps: proposed changes for dogs access in public places</i></li></ol>

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## 1. SUMMARY OF REPORT:

- 1.1 The Dogs in Public Places Review Final Report is the result of community feedback on responsible management of dogs in public places and proposed locations designated for off leash activities and proposed dogs prohibited areas. The Dogs in Public Places Review Final Report outlines:
- 1.1.1 responsible management of dogs in public places and identifies locations designated for off leash activities and dogs prohibited areas in accordance with Section 26(2) of the *Domestic Animals Act 1994*.
- 1.1.2 principles for dogs in open space, a criteria for identifying suitable locations for off leash activities, the type of access and the distribution of off leash areas.

## 2. RECOMMENDATION:

That Council:

- 2.1 **adopts the Dogs in Public Places Review Final Report (Attachment 1).**
- 2.2 **endorses the Dogs in Public Places dogs access requirements, owner responsibilities, designated dogs off leash areas and designated dogs prohibited areas for gazettal in accordance with Section 26(2) of the *Domestic Animals Act 1994* (Attachment 2).**
- 2.3 **revokes the existing Dogs in Public Places Policy (Ref no. CP1999/08/16) following the gazettal of the dog owner responsibilities.**

## 3. LEGISLATIVE POWERS:

- 3.1 The *Local Government Act 1989* General Local Law No. 1 (2013) provides for the peace, safety, order and fairness across the municipality, including responsible animal management.
- 3.2 The *Domestic Animal Act 1994* is the governing legislation for Local Government in providing an animal management service in the municipality.
- 3.3 The *Domestic Animal Management Plan (DAMP) 2017-2021* aims to provide a safer environment for the Hume community by achieving best practice in Animal Management.

**REPORT NO: HE084 (cont.)**

- 3.4 The existing order made by Council's resolution for Dogs in Public Places 15 April 2013, is in accordance with the *Domestic Animals Act 1994*, Section 26.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 Council has allocated \$100,000 in the 2017/18 and \$100,000 in the 2018/19 Capital Works Program for dog off leash site improvements.
- 4.2 Council has allocated \$600,000 in the 2018/19 and \$500,000 in the 2019/20 Capital Works Program for the Elmhurst Park site development plan. Approximately \$70,000 of the 2019/20 budget is allocated for the establishment of a fenced off leash area.
- 4.3 Additional funding for sites subject to further investigation will be referred to the 2019/20 Capital Works Program for Council's consideration during the budget process. These may include:
- 4.3.1 Additional signage
  - 4.3.2 Installation of litterbag dispensers and rubbish bins
  - 4.3.3 Creation of landscape barriers at Trade Park in Tullamarine.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

The Dogs in Public Places Review Final Report takes into consideration Council's environmental sustainability responsibilities and fosters access to Council's open spaces by all members of the community. The review incorporates requirements preventing dogs from harming the environment, including the designated dogs prohibited areas.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

- 6.1 Access to a diverse range of open spaces makes a significant contribution to community health and wellbeing outcomes and creates environments that support social connections.
- 6.2 The Dogs in Public Places Review Final Report provides dog owners a place, and guidelines, to exercise their dogs safely while promoting the ongoing safety of all users of open space.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Dogs in Public Places Review Final Report provides dog owners recreation opportunities for their dogs while providing the general public understanding of the importance of providing dogs the opportunity to exercise in public spaces.

**8. COMMUNITY CONSULTATION:**

- 8.1 A comprehensive community engagement plan was prepared for the Dogs in Public Places Review with an engagement period of seven weeks in 2017. Consultation activities compromised:
- 8.1.1 Face-to-face interaction at the Craigieburn Festival and Sunfest. Broadmeadows Festival was cancelled due to weather conditions.
  - 8.1.2 Information fliers circulated with annual pet registrations.
  - 8.1.3 Survey and information fliers circulated to households surrounding each site with proposed changes.
  - 8.1.4 Interactive map and an online survey on Council's website.

REPORT NO: HE084 (cont.)

- 8.1.5 Promotion on the Council Facebook pages relating to dogs/pets, at Council customer service centres, aquatic and leisure centres and libraries.
- 8.1.6 On-site signage at each location with proposed changes.
- 8.1.7 An email including the information flier and online survey link to the dog owners and interested residents database, user groups of proposed sites and community facilities located nearby.
- 8.1.8 An article in the Sunbury and Hume Leaders.
- 8.2 Community engagement consisted of two surveys
  - 8.2.1 The managing dogs in public places survey requested feedback on the proposed dog owner responsibilities in public places, on leash requirements within dogs off leash areas and dog restrictions.
  - 8.2.2 The survey on changes to dog access requested feedback on 11 proposed dogs off leash areas, eight proposed dogs prohibited areas and two designated prohibited areas to become dogs on lead.
  - 8.2.3 Feedback from these surveys has informed the final report.

**9. DISCUSSION:**

- 9.1 Council endorsed the draft Dogs in Public Places Review (HE049) for community engagement at the 13 February 2017 meeting on 11 proposed dogs off leash areas, eight proposed dogs prohibited areas and dog owner responsibilities in public places.
- 9.2 The Dogs in Public Places Review Final Report provides dogs in open space planning principles, locations for off leash activities, dogs prohibited areas and management of dogs in public places in accordance with Section 26(2) of the *Domestic Animals Act 1994*.
- 9.3 The Dogs in Public Places Review Final Report is the mechanism to amend the order by Council's resolution and empower Council to enforce conditions for dogs in public places.

**Management of dogs in public places**

- 9.4 Responsible animal management is a legislative requirement under the *Domestic Animals Act 1994* and the *Local Government Act 1989* and this is reflected in the Dogs in Public Places Review Final Report.
- 9.5 The Dogs in Public Places Review Final Report will replace the Dogs in Public Places Policy (amended 2003).
- 9.6 Responses to managing dogs in public places survey were generally supportive of the proposed requirements. Refer to Attachment 3.
  - 9.6.1 The proposed changes where less than 55% of respondents supported dog owner requirements, included dogs being restricted from:
    - (a) Any water body (21 of 50 respondents opposed)Response: Many waterways have native fauna that require protection. Also if wildlife is attacked in a waterway authorised officers have the power to charge the owner if there are witnesses to an attack.
- 9.7 The dog owner responsibilities and access arrangements for dogs in public places considered by the community will form the order for gazettal in accordance with Section 26(2) of the *Domestic Animals Act 1994*. This will:
  - 9.7.1 provide authorised officers the mechanism to enforce dog owners to comply with the order.

REPORT NO: HE084 (cont.)

9.7.2 require on-site signage and promotional and education material to be updated with the new requirements.

**Dog access to open space**

9.8 The draft Dogs in Public Places Review identified 11 potential designated off leash areas, eight potential designated dogs prohibited areas and two locations to revert to dogs on lead, which were the subject of community consultation.

9.9 Proposed off leash areas

9.9.1 The community response rate on the changes to dog access survey was low for the 11 proposed off leash areas. Refer to Attachment 4.

9.9.2 Table 1 lists the recommendations for the proposed off leash areas. Refer to Attachment 5 for detailed next steps.

<b>Table 1: Recommendations for the proposed off leash areas</b>		
<b><i>Sites recommended to be designated off leash</i></b>	<b><i>Sites recommended for further community engagement</i></b>	<b><i>Sites recommended to remain dogs on lead</i></b>
Bolinda Road Reserve, Campbellfield	Olrig Field, Craigieburn	Haddon Hall Drive Reserve, Attwood
Newbury Park, Craigieburn	GPU Easement, Roxburgh Park	Greenvale Drive Linear Trail, Greenvale
Adjacent to Hume Tennis and Community Centre, Craigieburn	Zambezi Court Reserve, Roxburgh Park	Bannermann Reserve, Sunbury
		Curtin Drive Reserve, Sunbury
		The Skyline Linear Trail, Sunbury

9.10 Proposed prohibited sites

9.10.1 The response rate for the eight proposed prohibited sites was very low. Refer to Attachment 4.

9.10.2 The sites recommended as dogs prohibited for conservation, wildlife and/or safety reasons are listed in Table 2. (Refer to Attachment 5 for detailed next steps).

<b>Table 2 – Recommended designated dogs prohibited areas</b>		
<b><i>Site</i></b>	<b><i>Suburb</i></b>	<b><i>Dogs prohibited area</i></b>
Maygar Grasslands	Broadmeadows	Whole site
Amberfield Grassland	Craigieburn	Whole site
Kalkallo Commons	Kalkallo	Whole site
Fullwood Drive Ceremonial Ring	Sunbury	Whole site
Somerton Red Gum Reserve	Somerton	Whole site
Mt Holden Reserve	Sunbury	No change, remain on lead
Tandara Reserve	Sunbury	Whole site
The Parkway Reserve	Sunbury	Western section of the reserve

REPORT NO: HE084 (cont.)

9.11 On leash areas

9.11.1 The response rate for Greybox Woodland (Broadmeadows) and Konagaderra Bridge Reserve (Oaklands Junction) was low. (Refer to Attachment 5 for recommendations).

9.12 Fenced dogs off leash areas

9.12.1 Community feedback strongly supported the provision of fenced dogs off leash areas. Dog owners and non-dog owners requested fenced off leash areas:

- (a) where there are multiple activities running concurrently
- (b) where provision for off leash activities is poor
- (c) where areas of off leash activities could not be supported without impacting on existing activities
- (d) at a suburb level in addition to the fenced off leash areas provided in Craigieburn, Sunbury and planned for Broadmeadows.

9.12.2 It is important to maintain accessible open space for the whole community. Fencing open space should be kept to a minimum and focus should be on educating the community that dogs must be under control at all times.

9.12.3 To address the gap in provision and community demand there is an opportunity to investigate the provision of sub district fenced off leash areas and/or the use of landscape buffers. Areas for investigation include Craigieburn, Gladstone Park, Greenvale, Roxburgh Park, and Sunbury. It is recommended Council consider:

- (a) Elmhurst Park in Gladstone Park as a pilot for a sub district fenced off leash area
- (b) landscape barriers to separate existing dogs off leash activities from the shared path at Trade Park in Tullamarine to minimise conflict.

Whilst this is responding to a demand for an alternative approach to off leash areas at a local level, dogs must be under effective control at all times.

9.13 Dog owner responsibilities will form a draft order in Council for gazettal which will include the following:

9.13.1 Forty existing designated dogs off lease areas

9.13.2 Three new dog off leash areas

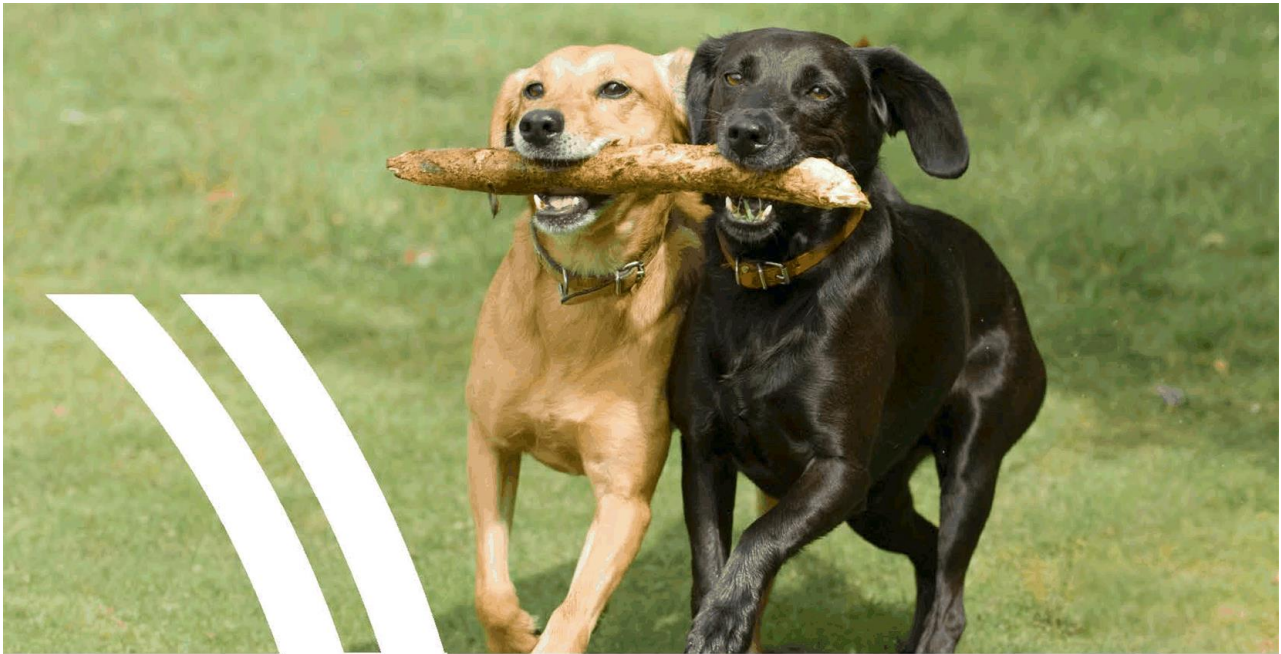
9.13.3 Four existing designated dogs prohibited areas

9.13.4 Eight new designated dogs prohibited areas.

**10. CONCLUSION:**

**The Dogs in Public Places Review Final Report outlines planning principles for dogs in public places, dog owner responsibilities, identifies designated dogs off leash areas and designated dog prohibited areas in accordance with Section 26 of the *Domestic Animals Act 1994* for gazettal. This will provide authorised officers the power to enforce the regulations outlined in the order.**





HUME CITY COUNCIL  
**DOGS IN PUBLIC  
PLACES REVIEW**  
Final Report

[www.hume.vic.gov.au](http://www.hume.vic.gov.au)







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## Definitions

The city / Hume	Hume City Council
The Act	Domestic Animals Act 1994
On leash areas	An order by Council resolution gazetted all public spaces in the Municipality on lead unless otherwise designated as 'dog off leash areas' or 'dogs prohibited areas'
Designated off leash area	An order by Council resolution gazetted as public places where dogs are permitted to be off the leash, but where dog owners must have effective control of their dogs, and must abide by relevant rules and regulations. These areas are listed in Appendix 1
Designated Dogs prohibited areas	An order by Council resolution gazetted as public places where dogs are not permitted under any circumstances
Fenced dogs off leash area	A fenced area where dogs can exercise in a controlled environment under owner supervision. The area may include activity areas such as open ball play areas, natural rummaging environments and grassed areas
Dog owner	The definition as in the Domestic Animals Act 1994. That is, the person who owns the dog or the person who has the dog in their care. Where an owner is under the age of 18, the parent or guardian of that person is regarded as the owner
Effective control	In an off leash area the owner is to: <ul style="list-style-type: none"> <li>• be in sight of their dog and the dog responds to its owner's command whether verbal or visual.</li> <li>• carry a leash, one for each dog, under their control</li> <li>• comply with any site specific rules and regulations, including but not limited to time restrictions and regulations associated with fenced off leash areas.</li> </ul> In an on lead area the owner is to have their dog on a leash by means of a chain, cord or lead, unless Council has granted permission for an off leash activity to take place, such as for dog obedience club activities, dog show or the like
Leash	A dog leash sufficient to control and restrain a dog/s, includes short and extension leashes
Short Leash	A leash that is no more than 2 metres in length
Long Leash	A leash that is greater than 5 metres in length
Nuisance	Dog behaviour deemed to be potentially dangerous or imposes on other people or dogs or other animals
Order (in council)	Policy of council that has been invoked under section 26 of the Domestic Animals Act
Organised sport	Sporting activities that are approved/ authorised by council e.g. activities such as training, competition or special sporting events
Parks	Outdoor areas such as trails, gardens, playspaces, environmental areas, sportsfields and associated facilities such as shelters, picnic areas etc.
Pathway	Any pedestrian or bicycle access way such as a footpaths, concourse/plaza areas, trails etc.
Playspace	An area that contains equipment and/or built or natural features or environments for play activities such as children's playspaces, skate and BMX facilities, ball courts
Public places	Places where the public are permitted access whether on public or private land, including parks, gardens, reserves, footpaths, roads, public halls, markets, sports facilities, as defined in the Summary Offences Act (1966) and other council documents
Unrestricted access	Access that is not restricted e.g. because of other activities, time restrictions
Environmentally Sensitive Area	Areas that contribute to the ongoing function of ecosystems, supporting vegetation communities that provide good habitat for a diversity of flora and fauna species that are protected and managed for conservation purposes.
DAMP	Domestic Animal Management Plan as adopted by Council

## **1. Purpose**

- 1.1 The purpose of reviewing dogs access in public places is to:
- 1.1.1 balance the needs of dog owners and non-dog owners when determining access for dogs to public places
  - 1.1.2 facilitate the benefits of dog ownership and foster responsible dog ownership
  - 1.1.3 document the requirements that dog owners must comply with when their dog is in a public place and identify the requirements for declaration of the various dog activity areas
  - 1.1.4 protect native flora and fauna in areas with high quality conservation value
  - 1.1.5 meet Council's obligations under Section 26(3) of the *Domestic Animals Act 1994*
  - 1.1.6 provide a more even distribution of off leash areas across the City
  - 1.1.7 ensure planning opportunities in parks for dog owners and their dogs are consistent with relevant service planning principles and frameworks
  - 1.1.8 provide criteria that will guide Council's decision-making about the location of off leash areas and the type of amenities associated with them
  - 1.1.9 periodically review changes to Council's designated dogs off leash and dog prohibited areas.

## **2. Guiding Principles**

The following principles underpin the Dogs in Public Places Final Report:

- 2.1 Provision is made for dog owners and dogs in public places because of the recognised:
- health / wellbeing and social benefits, for people associated with dog ownership
  - social and behavioural benefits for dogs, that are associated with being in social environments.
- 2.2 People with dogs are legitimate users of public places. However, provision for dogs needs to take into consideration other social (e.g. picnicking), environmental (e.g. protection of wildlife and natural areas) and recreation (e.g. sport) activities that need to be accommodated in public places. Therefore access for dogs will vary from place to place, as with other social and recreation activities.

- 2.3 Areas and facilities for dog owners/walkers and dogs will be planned and designed in accordance with relevant Council policy and service planning documents. This includes the:
- Open Space Strategy
  - Leisure Strategy
  - Domestic Animal Management Plan
  - Dog Parks in Hume - Feasibility Study
  - The Municipal Public Health Plan
  - Disability and Access Plan.
- 2.4 Opportunities for dog owners and dogs will be provided in consideration of:
- there being the space available on appropriately located land
  - Council having the resources to maintain the area appropriately
  - Council having the resources to monitor the area in line with community expectations and relevant regulations.

### 3. Managing Dogs In Public Places

#### 3.1 Defining how dogs can access public places

Council may by resolution make an order which clearly defines public places as on lead areas, designated off lead areas and designated dogs prohibited areas in accordance with Section 26 of *the Domestic Animals Act 1994*.

##### 3.1.1 Designated dogs off leash areas

An order by Council resolution gazetted as public places where dogs are permitted to be off the leash, but where dog owners must have effective control of their dogs, and must abide by relevant rules and regulations. Refer to Appendix 1 for a list of designated dogs off leash areas.

##### 3.1.2 Designated dogs prohibited areas

An order by Council resolution gazetted as public places where dogs are not permitted under any circumstances. Refer to Appendix 2 for a list of designated dogs prohibited areas.

##### 3.1.3 Dogs on lead areas

An order by Council resolution gazetted all public spaces in the Municipality on leash unless otherwise designated as 'dog off leash areas' or 'dogs prohibited areas' and identifiable with signage.

### **3.2 Dog owner responsibilities in public places**

Dogs must be under effective control at all times:

3.2.1 In designated dogs off leash areas the owner is:

- (a) in sight of their dog and the dog responds to its owner's command whether verbal or visual
- (b) to carry a leash, one for each dog, under their control
- (c) to comply with any site specific rules and regulations, including but not limited to time restrictions and regulations associated with fenced off leash areas.

3.2.2 In on lead areas the owner is:

- (a) to have their dog on a short leash by means of a chain, cord or lead, unless Council has granted permission for an off leash activity to take place, such as for dog obedience club activities, dog show or the like.

### **3.3 Access arrangements for dogs in public places**

3.3.1 Dogs must be on a short leash:

- (a) within 10 metres of a car park or roadway
- (b) within 10 metres of outdoor exercise equipment
- (c) within 10 metres of formal picnic facilities including public BBQ facilities or a permanent picnic shelter, even if these facilities are in a designated dogs off leash area
- (d) within 10 metres of a formal sporting competition or training event
- (e) on a trail or within 10 metres of a trail nor impede other people using trails
- (f) within 10 metres of a school or preschool boundary
- (g) within 10 metres of a wetland and or water body
- (h) within 10 metres of a market or community event e.g. festival, fun run
- (i) within 50 metres of a playspace, BMX/skate facility, or similar facility.

3.3.2 Dogs are not allowed:

- (a) in 'dogs prohibited' areas
- (b) on sportsfields unless the sportsfield is a designated dogs off leash area

Dogs in Public Places Review Final Report 2018

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- (c) to enter any water body
  - (d) within the boundary of a playspace, BMX/skate facility, or similar facility
  - (e) to rush at, attack, bite, worry or chase wildlife.
- 3.3.3 Dogs off leash areas adjacent to schools will revert to dogs on leash areas during the hours of 8.00 am to 5.00 pm Monday to Friday on school days.
- 3.3.4 Dogs must not be tied up within 10 metres of a school or preschool entry or near a pathway such that they can encroach onto the pathway.
- 3.3.5 Dogs over 3 months of age to be registered with Council and be wearing a current registration tag when in a public place.
- 3.3.6 Dog owners to carry a facility for the effective removal of any excrement left by their dog and pickup and appropriately dispose of any excrement left by their dog.
- 3.3.7 Authorised officers must be trained and competent to use procedures that support the Order in Council.

## 4. Dogs In Open Space

### 4.1 Provision for off leash activities

Table 1 provides a summary of the different categories of open space outlined in the Open Space Strategy and the suitability for off leash activities.

**Table 1 – Categories of open space and off leash activities**

Category of open space	Description	Type of Access for dogs
<b>Informal parkland</b>	Landscape protection, social, sport and recreation activities. It can also provide conservation of flora, fauna and cultural features.	Off leash opportunities will generally be located in these areas.
<b>Formal Parkland</b>	Formal landscape design and informal recreation and social activities.	Generally not considered appropriate for off leash activities.
<b>Natural Areas</b>	Primarily for the conservation and restoration of natural areas and sometimes for the protection of cultural and heritage values.	Generally not considered appropriate for off leash activities.
<b>Major Linkages and Corridors</b>	Protection of landscapes and environments along corridors, especially waterways.	Off leash opportunities may be considered in these areas.
<b>Minor Links</b>	Pedestrian access between streets and/or larger open space areas.	Not considered appropriate for off leash activities.
<b>Sporting Areas</b>	Sport, training and competition and casual recreation.	Off leash areas may be considered on sporting fields.
<b>Civic Spaces</b>	Respite and relaxation and for large gatherings and organised events.	Not considered appropriate for off leash activities.
<b>Community Gardens</b>	Provide opportunities for the growing of plants.	Not considered appropriate for off leash activities.

### 4.2 Dogs off leash site evaluation criteria

Suitability of public open space for off leash activities will be evaluated in accordance with the primary and secondary evaluation criteria.

A summary of the criteria is listed below. Refer to Appendix 3 for the full evaluation criteria.

#### 4.2.1 Primary Evaluation criteria:

- (a) Whether there is space available at the park or reserve to accommodate an off leash area without it unreasonably impacting on the area available for existing or proposed park activities.
- (b) Whether there are areas of environmental sensitivity associated with the site that will impact on / off leash activities.
- (c) The appeal, amenity and perceptual or physical barriers that may impact on the use of the site.



- (d) Availability of the site and access concerns.

Sites that best satisfied the primary evaluation criteria are then assessed against secondary evaluation criteria.

**4.2.2 Secondary evaluation criteria:**

- (a) The opportunity to integrate a proposed off leash area with other park activities.
- (b) The access to good natural features within the proposed off leash area including natural shade and attractiveness of the landscape.
- (c) Whether the proposed off leash site has existing and accessible infrastructure and amenities.
- (d) Whether the reserve has good linkages via the trail and footpath network.
- (e) The numbers of people living near the park and who would potentially be able to walk to the site.
- (f) The number of dogs residing within walking distance of the site.

**4.2.3 Additional evaluation criteria that may be considered:**

- (a) The readiness of the site to accommodate off leash activities in the short term.
- (b) Whether the site is already a popular off leash / on leash area (formal or informal).
- (c) The number of people that will live within walking distance / the catchment of the site in the future.

**4.3 Features of dog activity areas**

The type of features and amenities that may be considered for dog off leash activities associated with the hierarchy of open space is identified in Table 2, over page.

4.3.1 The type and level of provision will be determined by:

- (a) existing off leash opportunities in the area
- (b) the role of the site in providing for dog related activities e.g. obedience club training venue
- (c) financial considerations associated with Council's long term financial plan, capital works priorities and the ongoing maintenance and renewal costs of features.

Off leash areas will generally not be considered for 'neighbourhood' level parks.

**Table 2 – Features of dog activity areas by hierarchy of open space**

Features	Hierarchy of open space			Comments
	Sub District	District	Regional	
<b>Type of access</b>				
Space shared with other park users/ activities	Yes	Yes	Yes	Note: unless the dogs off leash area is fenced
<b>Core infrastructure</b>				
Seating	Yes	Yes	Yes	
Shade structures	No	Yes*	Yes^	* In off leash area & /or wider park ^ In off leash area
Water - people and dogs	Yes*	Yes^	Yes#	* In the wider park ^ In off leash area & /or wider park # In off leash area
Rules / regulations signage	Yes	Yes	Yes	
Pathways through the area	No	Optional	Optional	Granitic sand enhances educational element for dogs
<b>Specialist dog facilities</b>				
Dog education equipment	Optional*	Optional*	Yes*	* In a fenced dog park
<b>Amenities</b>				
Picnic facilities (basic)	Optional*	Yes*	Yes*	*As part of wider park provision. Not necessarily in off leash area. Not in fenced areas
Off street car parking	Optional*	Yes*	Yes*	*As part of wider park provision
Toilets	Optional*	Optional*	Yes*	*As part of wider park provision
Dog litter bins	Optional	Yes	Yes	
Dog litter bag dispensers	Optional	Yes	Yes	
<b>Landscape and Vegetation</b>				
Natural shade / tree plantings	Yes	Yes	Yes	Includes bushes and trees as part of park landscaping
Sensory environments	Optional	Optional	Yes	e.g. Rock/vegetation areas for scrambling as part of park landscape
Open run about area	Yes	Yes	Yes	
<b>Other considerations</b>				
Boundary fencing	Optional	Optional	Optional	Yes if a dog park or fenced off leash area. Off leash areas on sportsfields may be fenced
Dog training area	No	No	Yes*	*Only if dog obedience / training activities operate from the site
Dog club pavilion / storage	No	No	Yes*	*Only if dog obedience / training activities operate from the site

#### **4.4 Distribution of dogs off leash areas**

##### **4.4.1 Established areas**

State and local government open space planning has not typically recognised the dedicated space required for dogs off leash activities. There are limited opportunities to provide:

- an even distribution of dogs off leash areas
- access to dogs off leash areas that are not restricted by other uses such as sport or school use.

Therefore in established areas:

- the aim is to provide unrestricted access to dogs off leash areas within an approximate circular catchment of one kilometre. Where this cannot be achieved the aim is to provide access to an off leash area via a sportsfield (restricted access) or where appropriate via a fenced dogs off leash area within the same catchment. Appendix 4 outlines DOL catchments.

Consideration has been given to physical and perceptual barriers that may hinder access to off leash areas. These barriers include major roads, lack of safe road crossings, railway lines and geographical features such as water bodies.

In some cases there is an overlap in catchments for off leash sites because a more appropriate site is not available to accommodate off leash activities.

There are limited opportunities to incorporate off leash areas into subdivisions that have been recently completed or under development. This is primarily because off leash activities have not been incorporated in open space planning, the demand for a variety of functions of open space and the advent of 'drainage wetlands' which require buffers to ensure wildlife attracted to these environments is to be protected.

##### **4.4.2 Planning Precincts**

There is a need to provide off leash activities in planning precincts. Consultation undertaken as part of the Dogs in Public Places Review and ongoing community requests indicates the community's strong desire for additional off leash areas.

At this time there are no policies or planning scheme requirements in place allowing Council to compel developers to allocate additional space for off leash areas. Unless such requirements are put in place, new developments are unlikely to have appropriate space available for dogs off leash activities.

Therefore, consideration is required for the provision of open space that is primarily for dogs off leash, as well as open space that can be used for multiple activities (e.g. sportsfields), including dog off leash activities.

It is proposed the following be considered as part of the Open Space Strategy review for planning precincts:

- (i) To provide dog off leash areas within a district catchment according to the Open Space Strategy. This can be done by being creative in the opportunities formed with the effective use of encumbered land, the use of buffers from other activities, use of sportsfields or where appropriate fenced dogs off leash areas.
- (ii) The size of the off leash area will be influenced by the function and size of the space and should take into account:
  - The extent of off leash opportunities associated with linear trails
  - The need for buffers, including:
    - buffers between the off leash area and other park environments (e.g. play, sport, wildlife areas) and environments (e.g. wildlife areas) where dogs are prohibited or must be on leash
    - safety buffers between the off leash area and internal and external roadways
  - Opportunities for unrestricted off leash access to shared areas e.g. bushland
  - Existing and projected demographics, housing development (e.g. subdivision) and dog populations
  - Existing and potential dog registrations
  - Whether the area is to be fenced or unfenced.

## **4.5 Types of dog access**

### **4.5.1 Off leash areas**

The type of access for off leash activities can vary from location to location. Some locations are known for off leash activities and are primarily available for dog use (e.g. Emu Bottom Wetlands). There are locations dogs have restricted access due to shared use (e.g. sportsground) or time restrictions due to proximity to adjacent uses (e.g. schools). Many off leash areas are adjacent to shared paths where the dogs are required to be on leash within 10 metres of the path.

The following table provides a summary of off leash areas within Hume City.

**Table 3 – types of dogs off leash areas**

Planning area	Full access (24 hrs)	Restricted access		Total no. off leash areas
		(On leash 8am - 5pm)	On sportsgrounds	
Broadmeadows	8	3	12	21
Craigieburn	4	4	7	12
Sunbury	6	-	4	10

A listing and detailed descriptors defining off leash areas (Appendix 1) and site maps (Appendix 5).

**4.5.2 Fenced off leash areas**

*The Feasibility Study – Dog Parks in Hume City 2012* identified 3 locations for fenced off leash areas (dog parks), one in each of the planning areas of Broadmeadows, Craigieburn and Sunbury.

There is an increasing demand for fenced off leash areas in some parts of the municipality, including Craigieburn, Gladstone Park, Greenvale, Roxburgh Park, Sunbury and Tullamarine.

The *Changes to Dog Access Survey Report* indicates dog owners and non-dog owners have a strong preference for fenced off leash areas. Both dog owners and non-dog owners are in favour of fenced off leash areas to separate off leash activities from other park activities.

The installation of fencing may provide separation from other park users, provide opportunities where there is a gap in provision, meet community demand and provide a clear area for City Laws Officer to enforce regulations.

On the other hand the cost of fencing and maintenance to the area is greater than that of an open off leash area. Expectations to improve provision of amenities such as shelters and dog exercise equipment will also continue. Intense usage will cause deterioration of the surface leading to complaints.

Therefore, community education is paramount. Whether a dog is in an open off leash area or a fenced off leash area it is the owners responsibility to have their dogs under effective control at all times.

Where possible it important to maintain open and accessible open space for the whole community to access. Fenced areas are not the only solution.

The use of landscape buffers such as rock scapes, planting or art features could provide separation without segregation at some locations. Partial fencing may also provide an opportunity to co-locate off leash activities with other park activities.

*The Feasibility Study – Dog Parks in Hume City* outlines the type of features and amenities that may be considered for a fenced off leash area. Provision is based on open space categories of sub district, district and regional.

The fenced off leash areas in Broadmeadows, Craigieburn and Sunbury are considered district spaces. Sub district fenced off leash areas would differ as double gated entries, shelters, parking and toilets are optional, education equipment, rock features and small dog/time out zones and dog training areas are not provided.

To address the gap in provision and community demand there is an opportunity to investigate the provision of sub district fenced off leash areas and or the use of landscape buffers. Areas for investigation include Craigieburn, Gladstone Park, Greenvale, Roxburgh Park, and Sunbury.

During community engagement for the enhancement of Elmhurst Park in Gladstone Park the inclusion of a fenced off leash area was strongly supported. It is recommended Elmhurst Park is used as a trail location. The success of the trail can determine the introduction of further sub district fenced off leash areas.

Since the introduction of the path through Trade Park in Tullamarine there has been a number of community requests and an unofficial petition to provide a fenced off leash area. It is recommended a landscape buffer is incorporated into the park to separate the off leash activities from people using the path. Other locations may be considered if this is successful.

#### **4.5.3 Dogs prohibited areas**

Dogs may be prohibited from entering public open space for conservation, wildlife and/or safety reasons. This includes:

- (a) open space with significant natural values
- (b) open space at a risk to public safety via significant erosion issues
- (c) open space with significant cultural heritage value and
- (d) cemeteries.

Table 4 over page outlines the dogs prohibited sites.

Refer to Appendix 2 for a list of designated dogs prohibited areas and Appendix 6 for site maps identifying designated prohibited areas.

**Table 4 – Areas designated dogs prohibited**

Dogs Prohibited Areas	Rationale
Maygar Grasslands, Broadmeadows	This reserve provides a rare example of remnant Heavier-soils Plains Grassland vegetation. This vegetation type is a federally threatened vegetation community. The site supports a diverse range of indigenous herbs and grasses some of which are threatened. There is no public access provided to the site.
Amberfield Grassland, Craigieburn	This site supports Plains Grassland/Plains Grassy woodland vegetation and includes rare and threatened species including the Golden Sun Moth and Matted Flax Lily. The site is an offset site under the <i>Federal Environmental Protection and Biodiversity Conservation Act 1999</i> . There are no existing formal public access points or walking tracks.
Kalkallo Commons, Kalkallo	This area contains the most intact example of gilgai plains grassland in North East Melbourne. Such intact plains grassland/seasonal wetland are very rare on the volcanic plain. This site supports numerous endangered flora and fauna species. The Biodiversity Conservation Strategy identified the site be retained for conservation purposes. This system is highly vulnerable to disturbance given the regular inundation. There are no existing formal public access points or walking tracks.
Somerton Red Gum Reserve, Somerton	This area is wholly enclosed within an industrial estate. The large River Red Gums throughout the site contain an abundance of hollows supporting birds and arboreal mammals including possums and micro-bats. The site will be the recipient site for a translocation program for a highly threatened plant species, Basalt Peppercross, which is currently extinct within Hume.
Albert Road Nature Reserve, Sunbury	The 15ha conservation reserve is part of a BioSite of state significance due to the high ecological integrity of the area and presence of rare and threatened flora and fauna species. The site supports Valley Grassy Forest and Box Ironbark Forest including a eucalypt over storey of Bundy and Melbourne Yellow Gum. The site contains a tributary to Jacksons Creek which has had recent works to fix severe gully erosion. Other tunnel erosion is a continuing issue throughout the site and presents a risk to public safety.
Evans Street Grassland, Sunbury	The Evans Street Grassland reserve has a Conservation Covenant, under the <i>Victorian Conservation Trust Act 1972</i> that protects the conservation values of the reserve. The site supports federally significant Western Plains Grassland which supports over 100 native plant species including many that are uncommon to Melbourne and of high conservation significance. It is recognised as a key location for grassland education for schools and tertiary institutions.
Fullwood Drive Ceremonial Ring, Sunbury	This site supports cultural heritage values of national importance. No digging or disturbance of any kind is permitted within the reserve. There are no existing formal public access points or walking tracks.
Sunbury Cemetery, Sunbury	This site has been deemed no dogs allowed based on the direction of the Sunbury Cemetery Trust.
Tandara Reserve, Sunbury	The site supports Grassy Woodland vegetation. This area is an offset site protected in perpetuity for its conservation values as identified in <i>Botanicus (2008, 2010)</i> . A requirement of being an offset site is that no dogs are permitted within the reserve. The vegetation contained on the site is classified as endangered and considered to be of very high and high conservation significance. There are no existing formal public access points or walking tracks.
The Parkway Reserve, Sunbury	This site supports significant woodland community. There is significant risk profiles associated with the erosion issues within the site including holes, tunnels and gullies. There are no existing formal public access points or walking tracks. The Parkway has an abundance of wildlife, including kangaroos and wallabies.
Martin Dillon Reserve, Wildwood	This reserve is located immediately adjacent to Deep Creek and is within the Maribyrnong River Catchment. The site supports Riparian Woodland and Stream Bank Shrub land and contains large hollow-bearing River Red Gums and dead stags. These trees support a range of arboreal mammals and birds. The river provides habitat for Platypus, Water Rats, fish and the nationally threatened Growling Grass Frog.

#### **4.5.4 Dogs on lead areas**

The following sites have been identified and recommended for reverting to dogs on leash:

- Greybox Woodlands, Broadmeadows - does not have significant environmental values which would need to be protected from dogs entering the site if they are under control by their owner.
- Konagaderra Bridge Reserve, Oaklands Junction - has wombats and wallabies, but given the isolation of the site, dogs would generally not be brought here to exercise and if they do they must be on a lead.

## **5. Monitoring**

The Dogs in Public Places Survey 2010 indicates community concern about dogs being off leash in on leash areas, uncontrolled dogs impacting on the enjoyment of other people and dogs in parks and the need for City Laws officers to have a higher profile.

Community feedback received as part of the Domestic Animal Management Plan (DAMP) indicates the community desires an increased presence of City Laws officers in off leash areas. Park patrols are conducted regularly, including on weekends. Council uses ongoing community feedback where dogs are causing a nuisance in parks to determine areas to patrol. Council also offers a 24/7 emergency after-hours service, and is able to respond to dog attack incidents at any time.

## **6. Signage And Information**

Signage relating to dog activities is generally in poor condition, some need repositioning and/or additional signage is required.

City Laws staff is unable to monitor off leash areas effectively without the signage advising the community where dogs are allowed off leash and the requirements of dog owners in off leash areas.

Park signage at some sites provides comprehensive information about the zones within the relevant park. However, some do not refer to dogs off leash areas or dogs prohibited areas.

An audit of signage is required to determine where signage needs to be replaced and new signage installed.

Brochures and information on Council's website will need to be updated with changes to off leash areas and dog prohibited areas. It is recommended that site maps are developed for inclusion on Council's website.



The next annual review of the Domestic Animal Management Plan should consider a trial partnership initiative to raise awareness of pet owner responsibilities, particularly in relation to the picking up of dog litter.

## **7. Dog Litter Management**

Council Local Law No.1 - 2013 – Clause 2.3 Dog Excrement requires dog owners to carry suitable receptacles for picking up after their dogs to responsibly dispose of their dog's litter. Even so, Council has provided litterbag dispensers and rubbish bins at some off leash sites. The refilling of litterbag dispensers does not occur on a regular or consistent basis. The schedules for replenishing litterbag dispensers and clearing of bins will be reviewed and where necessary schedules will be altered.

Litterbag dispensers will be retained at existing sites and additional dispensers considered at other high use off leash areas and popular on lead locations. However, due to the significant level of vandalism of litterbag dispensers and the removal of litterbags, Council will review the number and location of these amenities.

## **8. Review Period**

The Dogs in Public Places Review Final Report will be reviewed in five years or more regularly if required as a result of the review/development of relevant Council policies or service plans such as the Open Space Strategy.

## 9. Action Plan

	<b>ACTION</b>	<b>Responsible Department<sup>1</sup></b>	<b>Budget</b>
	<b>Planning</b>		
1	Incorporate dog off leash planning principles into the Open Space Strategy and Hume Development Principles when these documents are reviewed.	U&OSP, S, SP	Within operational budget
	<b>Off leash areas and dog exclusion areas</b>		
2	Endorse and gazette the Dogs in Public Places owner responsibilities, the designated dogs off leash areas and designated dogs prohibited areas.	U&OSP, CL	Within operational budget
3	Prepare each new site to accommodate DOL activities.	U&OSP, CW	Refer to Action 10
4	Construct a sub district fenced off leash area at Elmhurst Park in Gladstone Park as a trial location. The success of the trail can determine the viability to introduce sub district fenced off leash areas in Craigieburn, Greenvale, Roxburgh Park and Sunbury.	U&OSP, CW	\$1,100,000 over 2 years for Elmhurst Park development including a fenced off leash area
5	Design and implement a landscape buffer at Trade Park in Tullamarine as a trial location to separate off leash activities from people using the path. If successful buffers may be considered at other locations.	U&OSP, CW	\$70,000
6	Undertake further community engagement on the proposed dogs off leash areas for Orlig Field in Craigieburn and Zambezi Court Reserve and GPU Easement in Roxburgh Park.	U&OSP	Within operational budget
	<b>Dog litter management</b>		
7	Review provision for litterbag dispensers and litter disposal bins in off leash areas and popular public places where dogs are exercised.	U&OSP, W	Within operational budget
8	Review schedules for the replenishment of litterbag dispensers and increase the budget for litterbags in line with the review.	W	Review operational budget
9	As part of the annual review of the Domestic Animal Management Plan consider a trial partnership initiative to raise awareness of pet owner responsibilities, focusing on the picking up of dog litter.	CL	Within operational budget
	<b>Signage, Information and Education</b>		
10	Determine signage requirements for existing sites (including wording), placement and number of signs and associated future budget requirements in conjunction with signage for new sites.	U&OSP, CL	\$220,000 over 2 years
11	Update and print the Hume Dogs in Public Places brochure and maps of designated dog off leash areas and designated dogs prohibited areas to: <ul style="list-style-type: none"> <li>• ensure consistency with the Dogs in Public Places owner responsibilities and requirements</li> <li>• to communicate other responsible pet ownership behaviours</li> </ul>	U&OSP, CL, C&E	Within operational budget
12	Update Council's website with the changes to Dogs in Public Places requirements, lists and maps of off leash areas and dogs prohibited areas.	U&OSP, CL, C&E	Within operational budget
13	Conduct regular park patrols and increase patrols in areas the community identifies concerns.	CL	Funding allocated through DAMP

<sup>1</sup> Legend: U&OSP= Urban & Open Space Planning; CL=City Laws; CW=Capital Works; S=Subdivisions; SP=Statutory Planning; W=Waste; C&E=Communication & Events

## 10. Appendices

### Appendix 1 - Designated Dogs Off Leash Areas

Reserve Name	DOL Location Descriptor	Suburb	On Active Reserve	Time Restrictions (Dogs must be on leash 8am-5pm)	MELWAY REF
Anderson Reserve	2-14 Glen Allan St	Broadmeadows	Yes	No	6 H11
Broadmeadows Valley Park including Broadmeadows Dog Park (adjacent to John Ilhan Memorial Reserve)	Barry Rd (west & south of sporting precinct & along ridge & east of north-south path)	Broadmeadows	No	No	6 F3
Broadmeadows Valley Park - Ripplebrook Reserve	Ripplebrook Drive b/w Johnstone Street & Dimboola Road	Broadmeadows	No	No	6 E7
Seabrook Reserve	20 Goulburn Street	Broadmeadows	Yes	No	7 A8
Will Will Rook Pioneer Cemetery	220 Camp Road	Broadmeadows	No	No	7 B9
Bulla Recreation Reserve	17-45 Green Street	Bulla	Yes	No	177 B6
Bolinda Road Reserve	via Horne Street	Campbellfield	No	No	7 J8
Seth Raistrick Reserve	1678-1700 Sydney Road	Campbellfield	Yes	No	7 F6
Progress Reserve	27-59 Almurta Avenue	Coolaroo	Yes	Yes	7 A2
Aitken Creek Reserve	b/w Hothlyn Drive & Railway	Craigieburn	No	No	387 B11
Craigieburn Dog Park - Craigieburn Gardens	127-147 Craigieburn Road, rear of Craigieburn Leisure Centre	Craigieburn	No	No	387 A10
D.S. Aitken Reserve	136-170 Craigieburn Road	Craigieburn	Yes	No	387 A9
Hothlyn Drive Reserve	110-118 Hothlyn Drive	Craigieburn	Yes	Yes	387 A12
Hume Tennis and Community Centre	cnr Marathon Blvd & Newbury Blvd (open space north of centre)	Craigieburn	No	Yes	386 D5
Mt Ridley Conservation Reserve	Mt Ridley Road	Craigieburn	No	No	387 A1
Newbury Park	cnr Newbury Blvd & Grand Blvd (west of hockey field)	Craigieburn	No	No	386 E2
Vic Foster Reserve	16-32 Pines Way	Craigieburn	Yes	No	387 A7
Gibb Reserve	185 Blair Street	Dallas	Yes	Yes	7 A4
Laura Douglas Reserve	57-75 King Street	Dallas	Yes	No	7 B4
Carrick Drive Reserve	300 Carrick Drive	Gladstone Park	No	No	6 B8
John Coutts Reserve	46-48 Katrina Drive	Gladstone Park	No	No	6 C11

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Reserve Name	DOL Location Descriptor	Suburb	On Active Reserve	Time Restrictions (Dogs must be on leash 8am-5pm)	MELWAY REF
Ginifer Reserve	206-224 Carrick Drive	Gladstone Park	Yes	No	6 C10
Bradford Avenue Reserve	26-40 Bradford Avenue	Greenvale	Yes	Yes	179 A8
Drummond Street Reserve	11-25 Drummond Street	Greenvale	Yes	Yes	179 A12
Greenvale Recreation Reserve	Section Road	Greenvale	Yes	No	178 G7
Jacana Reserve	59-79 Johnstone Street	Jacana	Yes	Yes	6 D8
Jacana Valley	157-159 Johnstone Street	Jacana	No	No	6 E9
Broadmeadows Valley Park - Northern Reach	Between Somerton Road & Barry Road	Meadow Heights	No	No	179 H10
Lakeside Drive Reserve	27-51 Lakeside Drive	Roxburgh Park	Yes	No	180 A6
Emu Bottom Wetlands (excluding Horseshoe Bend)	300 Racecourse Road	Sunbury	No	No	362 F7
Eric Boardman Reserve	224-256 Mitchells Lane	Sunbury	Yes	No	381 G5
Heysen Drive Reserve	b/w Heysen Drive & Reservoir Rd - access also from Ramsay Crt, Harcourt Cl, Bush Cl, Richardson Ave, Melba Ave, Wright Cl, Kemp Pl & Condor Pl	Sunbury	No	No	381 J2
Langama Park	89-107 Mitchells Lane	Sunbury	Yes	No	381 K6
Spavin Drive Lake	Aldridge Drive	Sunbury	No	No	362 B11
Stewarts Lane Nature Reserve	b/w Coates Court & Streeton Court & south Stewarts Lane	Sunbury	No	No	361 K12
Sunbury Park including Sunbury Dog Park	60 Harker Street	Sunbury	No	No	382 E6
Sunbury Recreation Reserve – Clarke Oval	Riddell Road	Sunbury	Yes	No	382 C2
The Nook	Vaughan Street	Sunbury	No	No	382 G4
Leo Dineen Reserve	52-60 Spring Street	Tullamarine	Yes	No	15 H2
Trade Park	241 Melrose Drive	Tullamarine	No	No	5 H12
Tullamarine Reserve	300 Melrose Drive	Tullamarine	Yes	No	5 H11
Westmeadows Reserve	136 Ardlie Street	Westmeadows	Yes	Yes	5 K6
Willowbrook Reserve	317 Mickleham Road	Westmeadows	Yes	No	5 K6

## **Appendix 2 - Designated Dogs Prohibited Areas**

<b>Dogs Prohibited Areas</b>	<b>Street Address</b>	<b>Suburb</b>	<b>Melways Ref</b>
Maygar Grasslands	11 Academy Drive	Broadmeadows	7 C6
Amberfield Grassland	361 Craigieburn Road	Craigieburn	386 F9
Kalkallo Commons	100-130 Hunter St & 56 Mitchell St	Kalkallo	367 F2
Somerton Red Gum Reserve	193B Hume Highway	Somerton	180 D5
Albert Road Nature reserve	110 Albert Road	Sunbury	362 C7
Evans Street Grassland	128 Evans Street	Sunbury	382 D5
Fullwood Drive Ceremonial Ring	76 Fullwood Drive	Sunbury	381 H1
Sunbury Cemetery	88 Shields Street	Sunbury	382 E7
Tandara Reserve	155 Phillip Drive	Sunbury	381 G1
The Parkway Reserve (western section)	475 Racecourse Road	Sunbury	362 E5
Martin Dillon Reserve	Wildwood Road (near 400)	Wildwood	384 A12

### **Appendix 3 – Site selection criteria**

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The following evaluation criteria will be used to determine:

- the suitability of a site for inclusion of a dogs off leash area and/or
- the most appropriate site/s for dogs off leash activities within a determined catchment and/or
- determining the order in which dogs off leash sites will be introduced.

Sites that best satisfy the primary evaluation criteria are then assessed against secondary evaluation criteria.

#### **Primary evaluation criteria**

1. Whether there is the space available at the park or reserve to accommodate a dogs off leash area without it unreasonably impacting on the area available for existing park activities

This will consider:

- the capacity of the site to accommodate a dogs off leash area
- the number of activities that may be impacted if a dogs off leash area is introduced
- the ability to provide buffers between dogs off leash activities and other park activities e.g. play spaces, picnic areas
- the ability to provide buffers between dogs off leash activities and traffic (e.g. roads, car parks)
- if existing spaces can or should be reconfigured or existing activities relocated to enable the inclusion of dogs off leash activities.

2. Any areas of environmental sensitivity associated with the proposed dogs off leash area can be managed

This will consider:

- any impact the introduction of dogs off leash activities may have on adjoining land uses and the ability to address this
- any impact the introduction of dogs off leash activities may have on cultural or environmental areas (e.g. wildlife areas, wetlands) and the ability to address this
- any previous uses of the site that render the site inappropriate for dogs off leash activities such recent landfill sites.

3. The appeal of the site and amenity, perceptual or physical barriers associated with the park or reserve

This will consider:

- the ease with which Council's City Laws officers can monitor the site and the interface between different activity zones on the site. This is to enable City Laws officers to easily observe any transgressions of on leash and dog control requirements
- the isolation of the site including the nature of surrounding land uses, the openness of the site and the nature of other activities that will attract additional park users and optimise casual surveillance
- the opportunity for causal surveillance of the site and line of sight contact for people using the site
- the appeal of the site (e.g. inviting, green, shady and in pleasant surroundings) so people will be attracted to the site
- capacity of the site to cater for a range of user needs e.g. accessible car parking.

4. Availability of the site, risk and access

This will consider:

- space available to accommodate off leash activities
- restrictions on use (e.g. time restrictions, sporting events).

**Secondary evaluation criteria**

5. The opportunity to integrate a proposed dogs off leash area with other park activities

This will consider:

- the opportunity to integrate dogs off leash activities with other activities or amenities at the site (e.g. visual connection to other park activity spaces such as children's ball play areas, sporting areas, picnic areas).

6. The access to good natural features within the proposed dogs off leash area including natural shade, attractiveness of the landscape

This will consider:

- opportunities for dogs to access a range of different environments across the network of dogs off leash sites (e.g. open run about areas, sensory vegetation areas, rock clamber areas)
- opportunities for dog owners to access pleasant natural environments including landscaped and natural shade areas.

7. Whether the proposed dogs off leash site has existing and accessible infrastructure and amenities

This will consider:

- easy access for individuals and families with dogs easy access to park infrastructure such as car parking, toilets, picnic areas and shelters.

8. Whether the reserve has good linkages via the trail and footpath network

This will consider:

- access opportunities via safe off-road pathways that provide direct routes to the site.

9. The number of people living near the park and who would potentially be able to walk to the site

This will consider:

the population catchment for the site

- A park or reserve within a walkable distance will encourage walking to access the facility, which is in line with Council's health and wellbeing objectives.

10. The number of dogs residing within walking distance of the site

This will consider:

- the number of dog owning households within the catchment for the site.

11. The readiness of the site to accommodate dogs off leash activities in the short term

This will consider:

- the ability to proceed immediately with the establishment of a dogs off leash area. The following may be considerations that would impact on the timelines for establishing a dogs off leash area:
  - there are significant establishment works required as in the case of a newly established reserve, or reinstatement or remedial works as in the case of a former landfill site, or
  - a master plan needs to be prepared to optimise the use of the site, or
  - another party owns the land and time is required to negotiate access and conditions of access to the land.

The following additional considerations may also be evaluated:

12. Whether the site is already a popular dogs off leash / on leash area (formal or informal).

This will consider:

- If the site is already used as a dogs off leash area even if it not a designated dogs off leash area. This may indicate there is a general level of acceptance for dogs off leash activities in the area. This would need to be examined through community consultation.
13. The number of people that will live within walking distance / the catchment of the site in the future

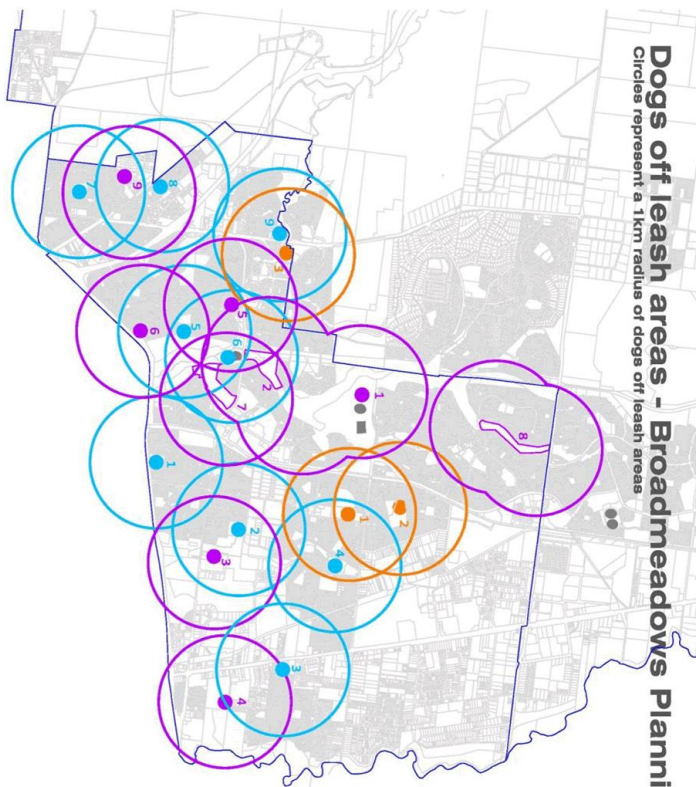
This will consider:

- future growth in population
- future growth in the number of dog owning households.

An increase in population in a given area will not necessarily mean the same proportional growth in the dog population as elsewhere in the City. Dog ownership will also be influenced by size of residential land holdings, size and type of accommodation and the nature of the family unit.

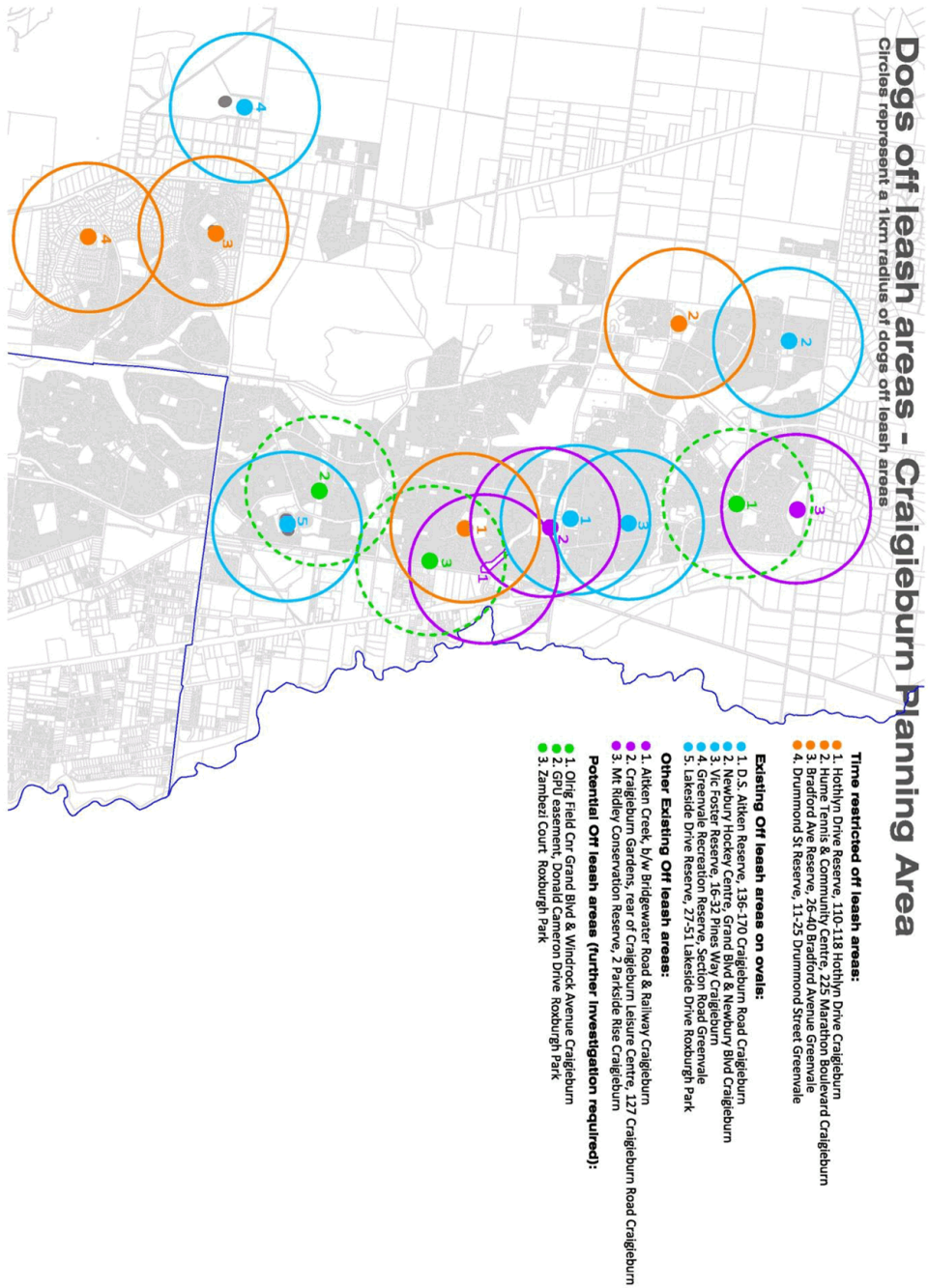


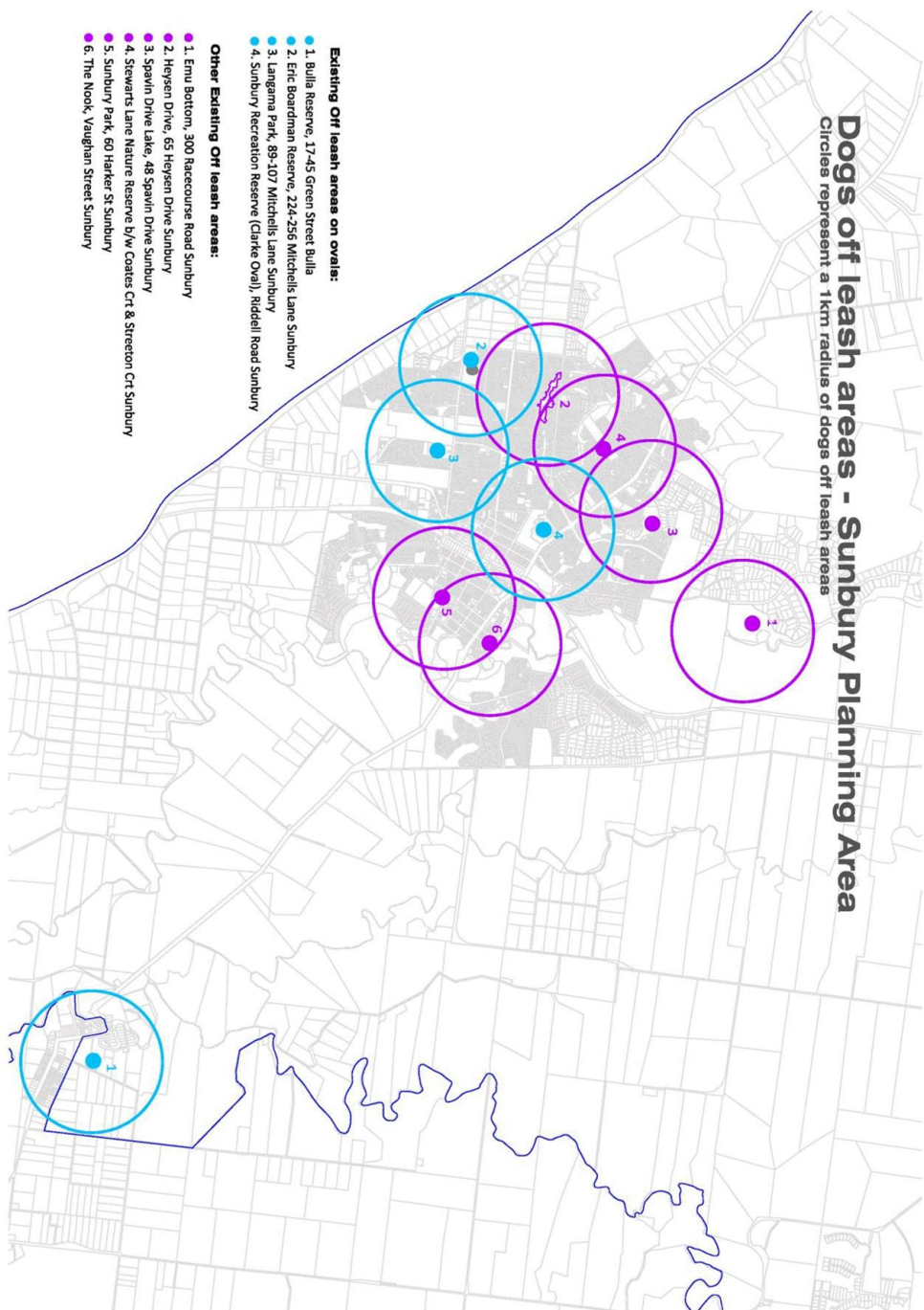
## Appendix 4 – Mapping of off leash areas by planning area



**Dogs off leash areas - Broadmeadows Planning Area**  
Circles represent a 1km radius of dogs off leash areas

- Existing Off leash areas on ovals:**
- 1. Anderson Reserve, 2,14 Glen Allan Street Broadmeadows
  - 2. Seabrook Reserve, 20 Goulburn Street Broadmeadows
  - 3. Seth Ralstrick Reserve, 1678-1700 Sydney Road Campbellfield
  - 4. Laura Douglas Reserve, 57-75 King Street Dallas
  - 5. Ginifer Reserve, 206-224 Carrick Drive Gladstone Park
  - 6. Jacana Reserve, 59-79 Johnstone Street Jacana
  - 7. Leo Dineen Reserve, 52-60 Spring Street, Tullamarine
  - 8. Tullamarine Reserve, 300 Melrose Drive Tullamarine
  - 9. Willowbrook Reserve, 317 Middleham Road Westmeadows
- Other Existing Off leash areas:**
- 1. Broadmeadows Valley Park including Broadmeadows Dog Park (adjacent to John Illian Memorial Reserve) Barry Road Broadmeadows
  - 2. Broadmeadows Valley Park - Ripplebrook Reserve, V/W Johnstone St & Dimboola Rd Broadmeadows
  - 3. Will Will Rook Pioneer Cemetery, 220 Camp Road Broadmeadows
  - 4. Bolinda Road Reserve, via Home Street Campbellfield
  - 5. Carrick Drive Reserve, 300 Carrick Drive Gladstone Park
  - 6. John Courts Reserve, 46-48 Katrina Dve Gladstone Park
  - 7. Jacana Valley, 157-159 Johnstone Street Jacana
  - 8. Broadmeadows Valley Park - Northern Reach, Between Somerton Road & Barry Road Meadow Heights
  - 9. Trade Park, 241 Melrose Drive Tullamarine
- Time Restricted Off leash areas on ovals:**
- 1. Gibb Reserve, 185 Blair Street Dallas (north oval)
  - 2. Progress Reserve, 27-59 Almirra Avenue Colaroon (west oval)
  - 3. Westmeadows Reserve, 136 Adelle Street Westmeadows

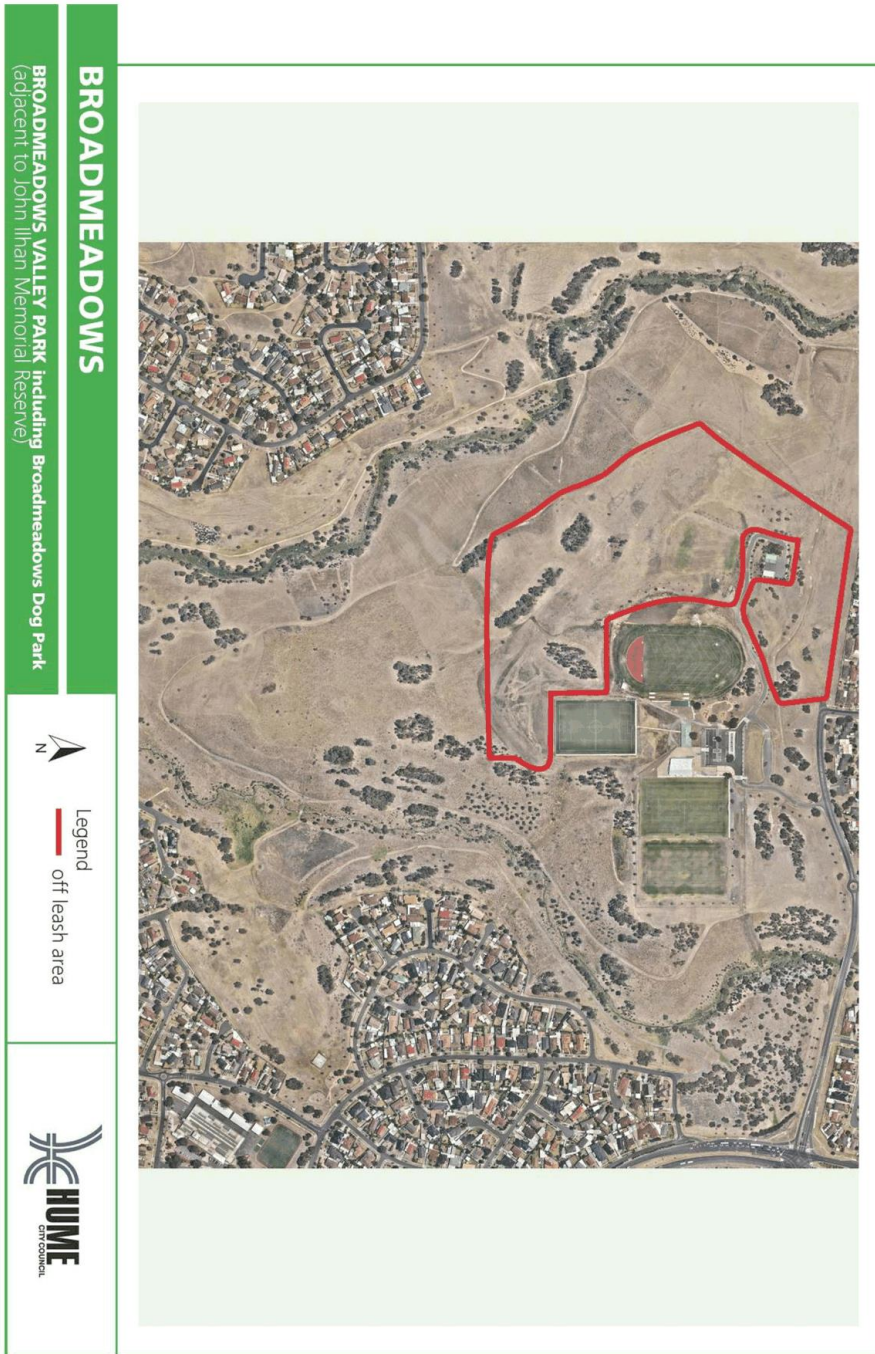


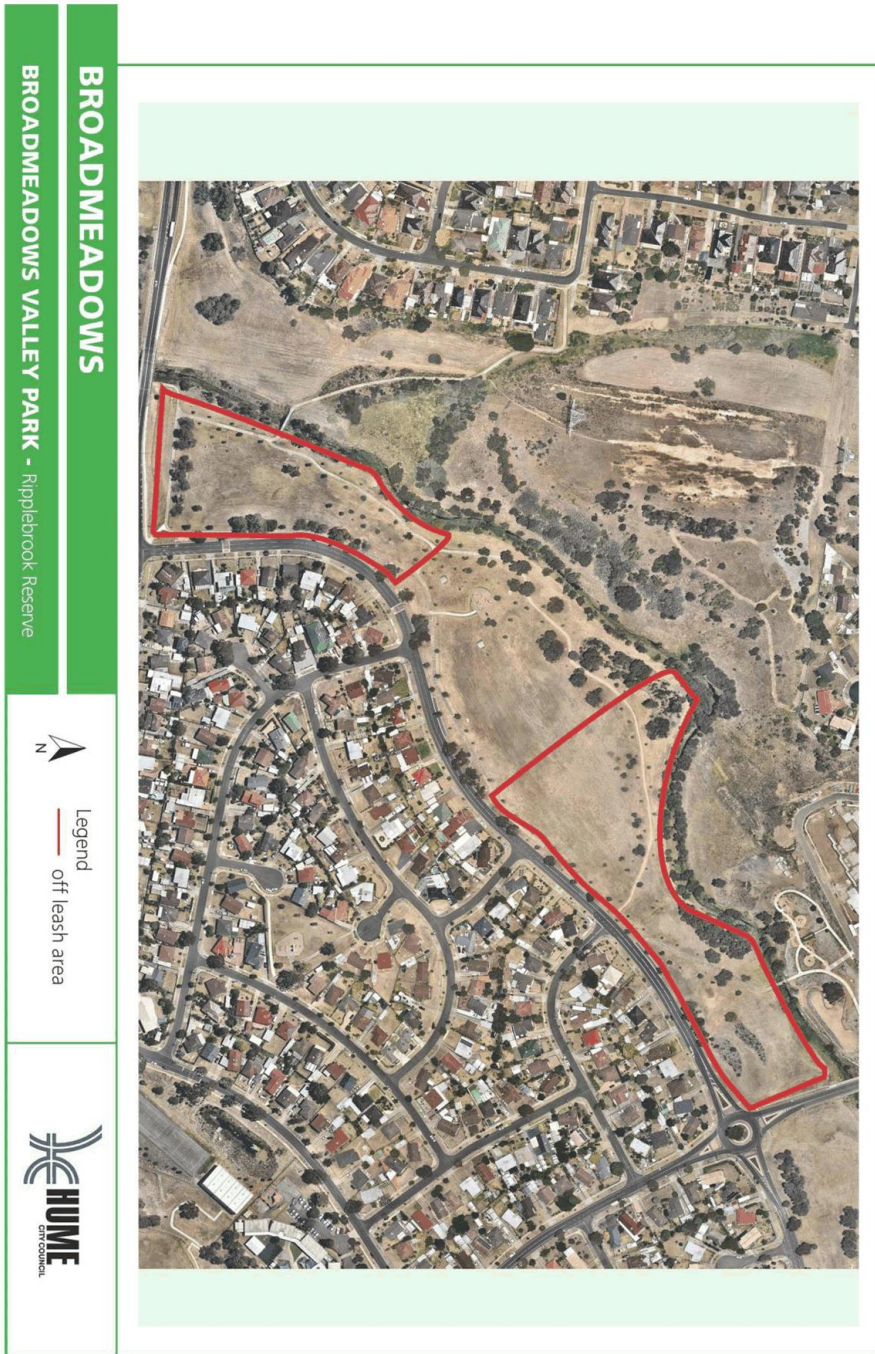


Appendix 5 – Designated off leash site maps

Dogs in Public Places Review Final Report 2018







**BROADMEADOWS  
SEABROOK RESERVE**

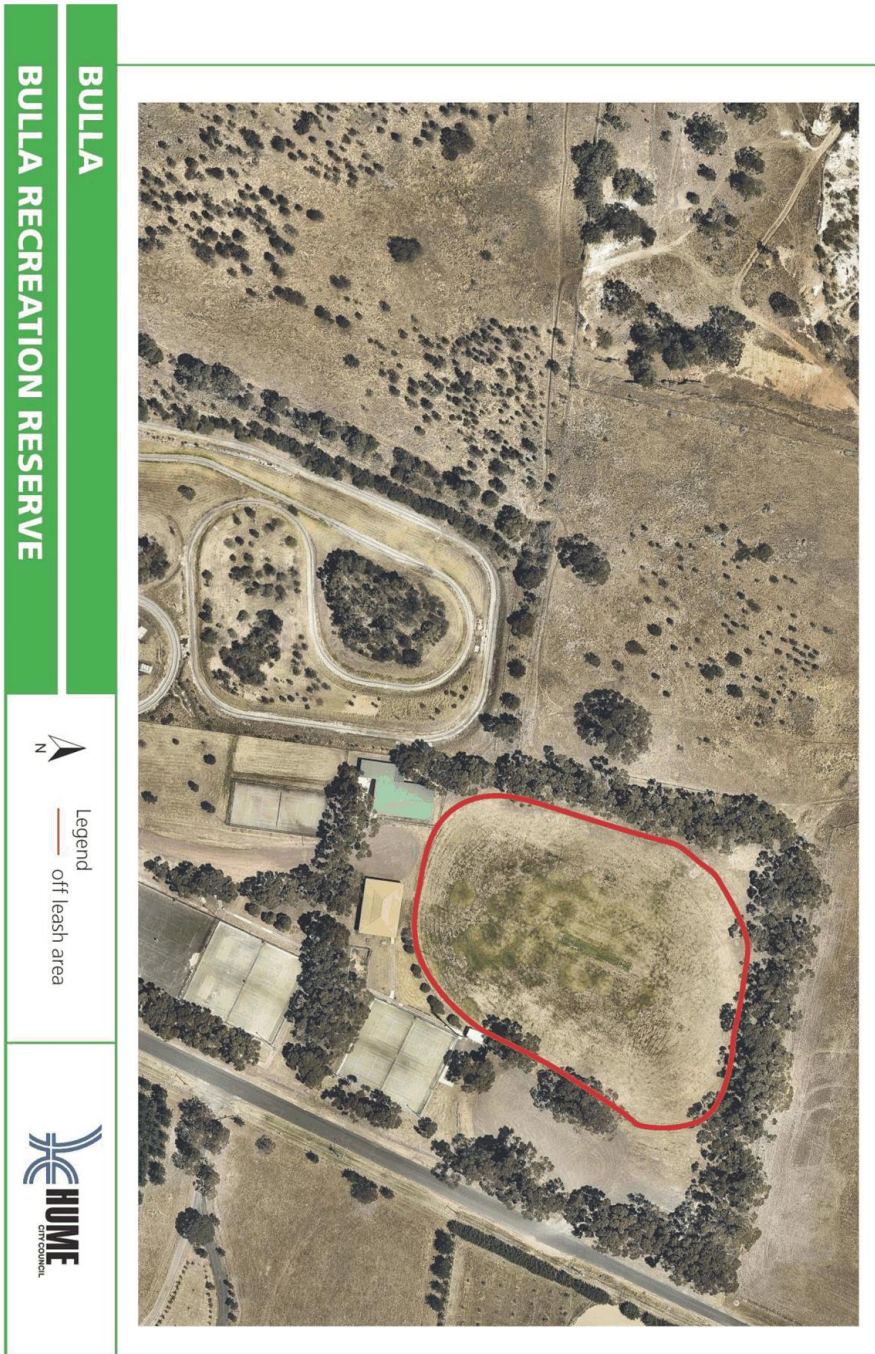


Legend  
— off leash area



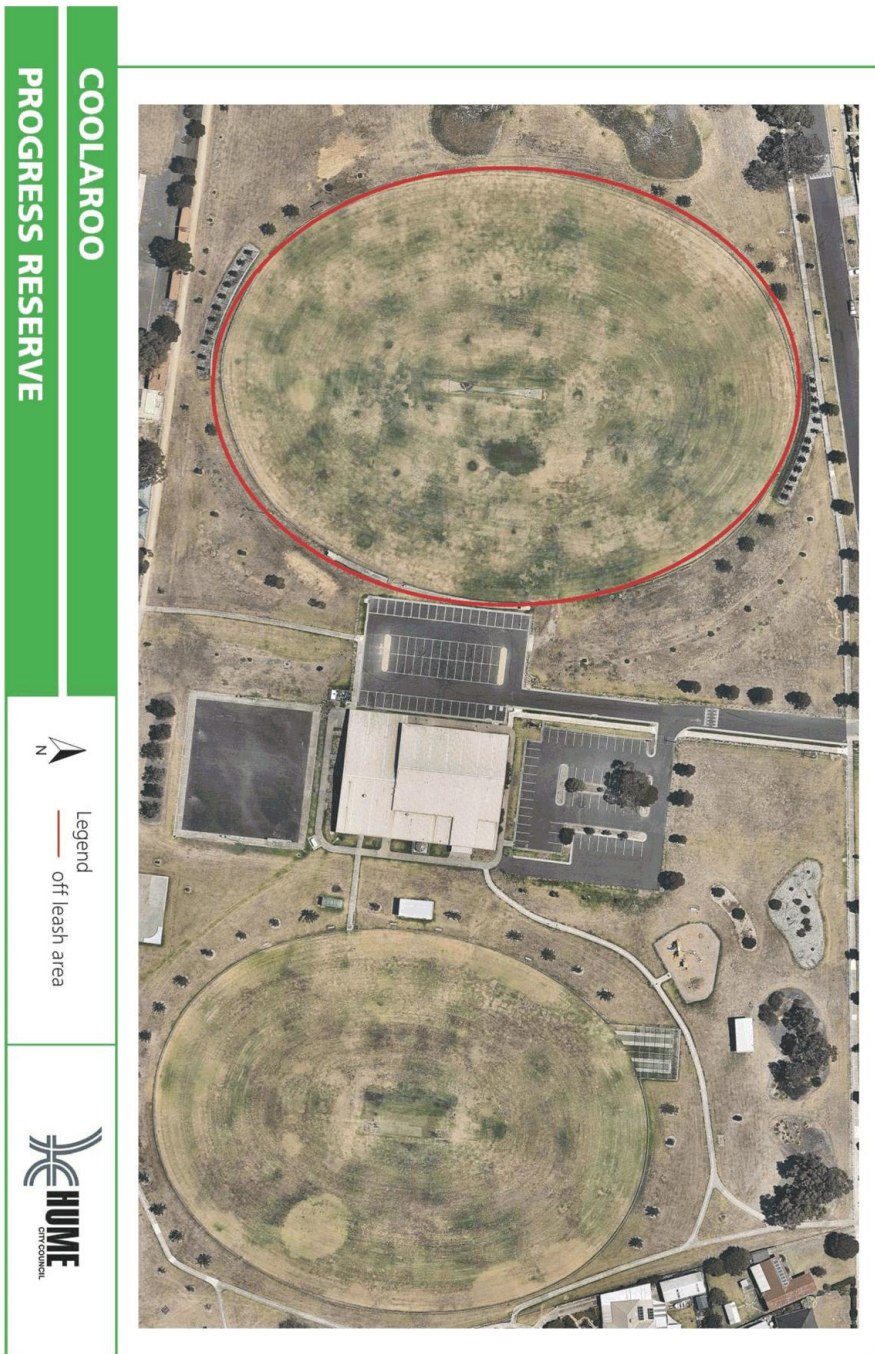


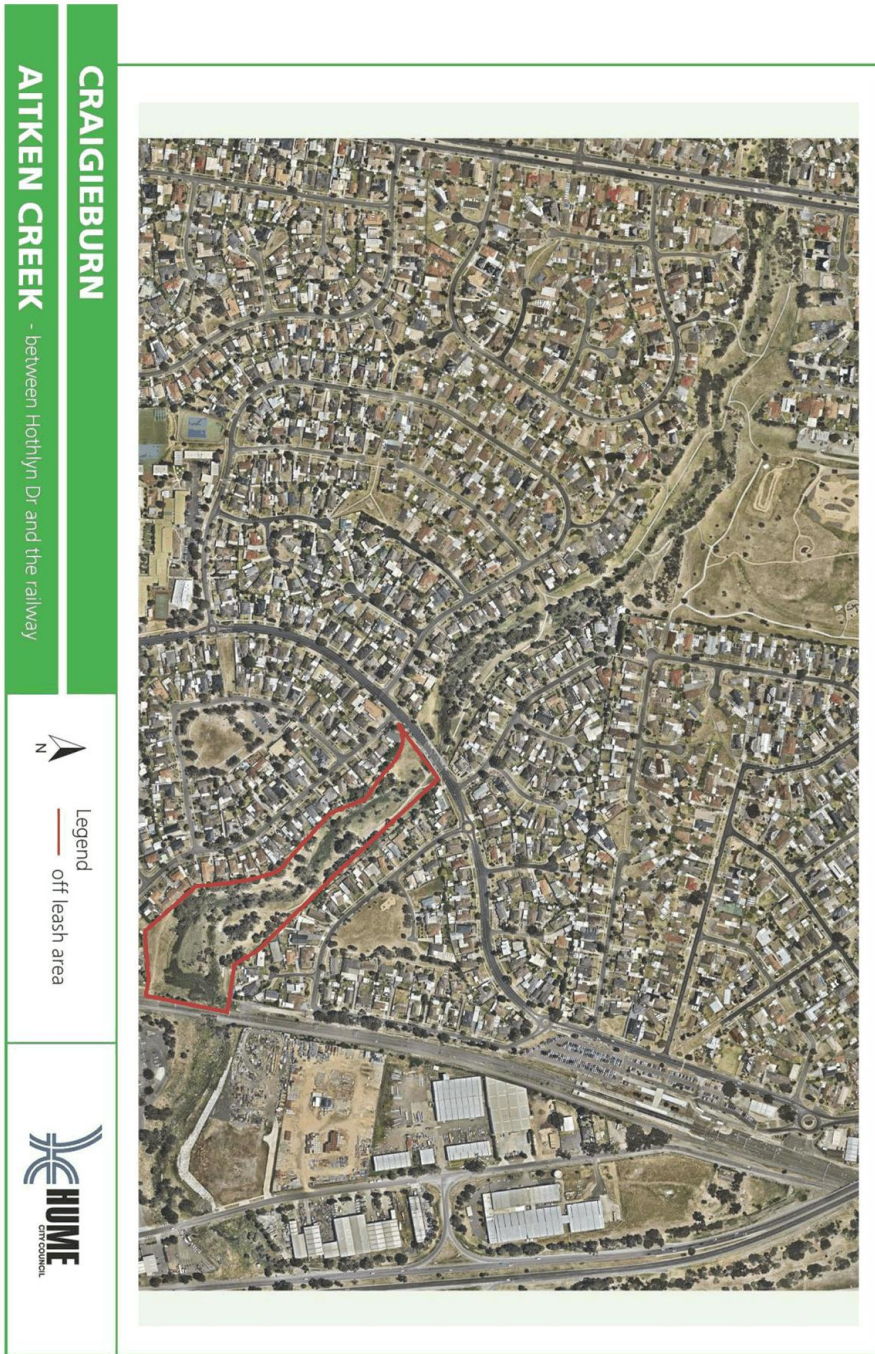




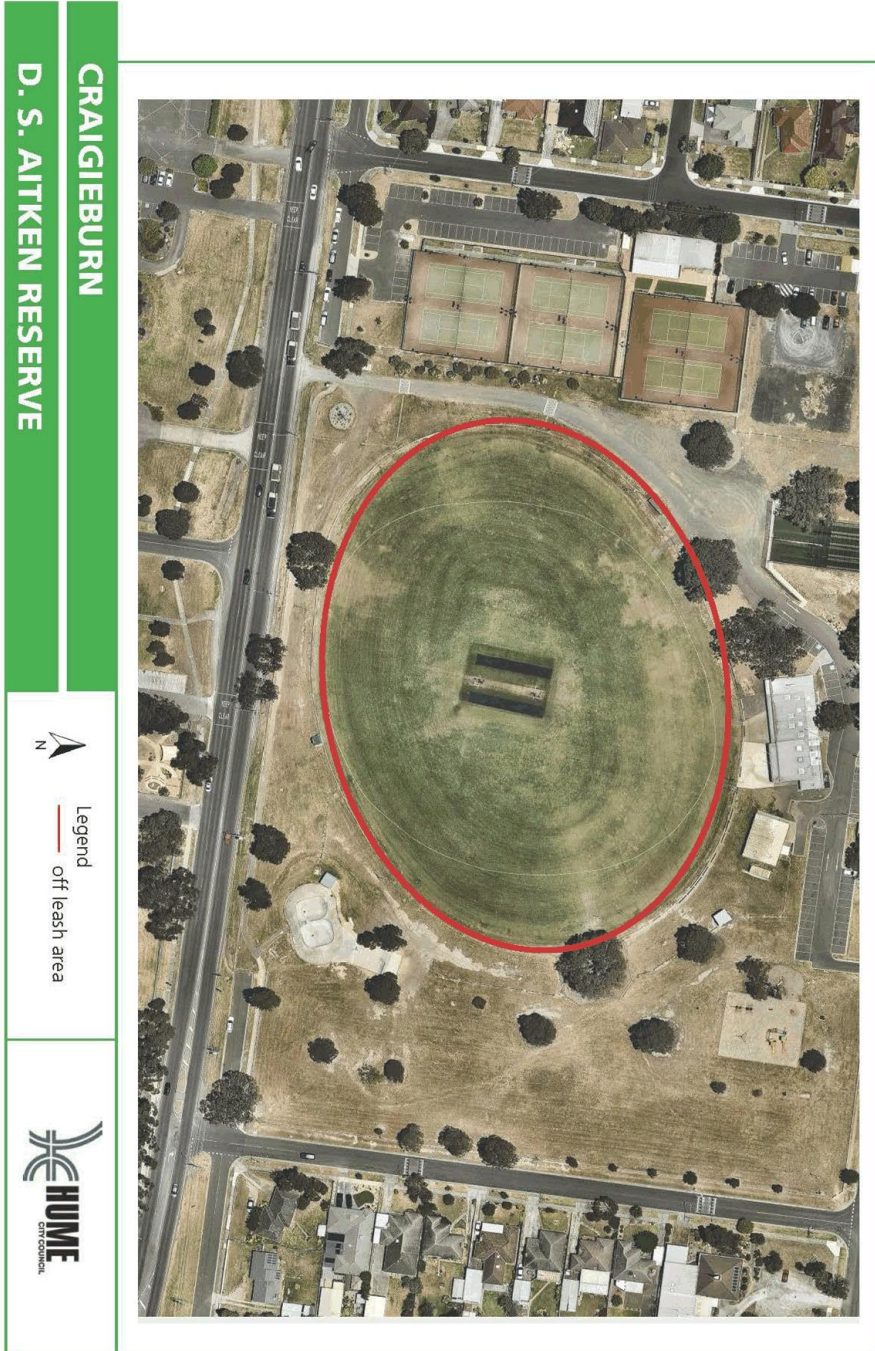










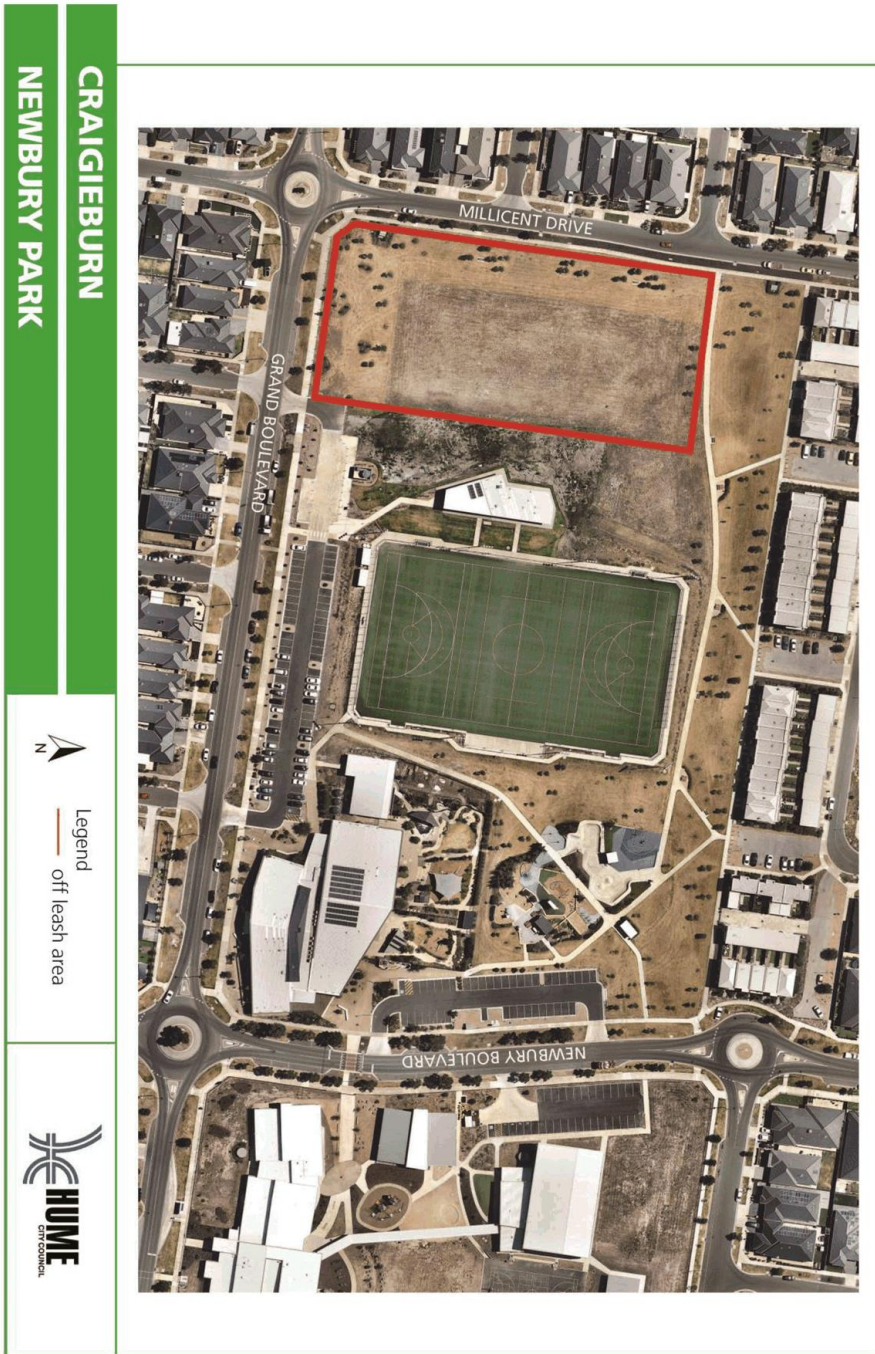


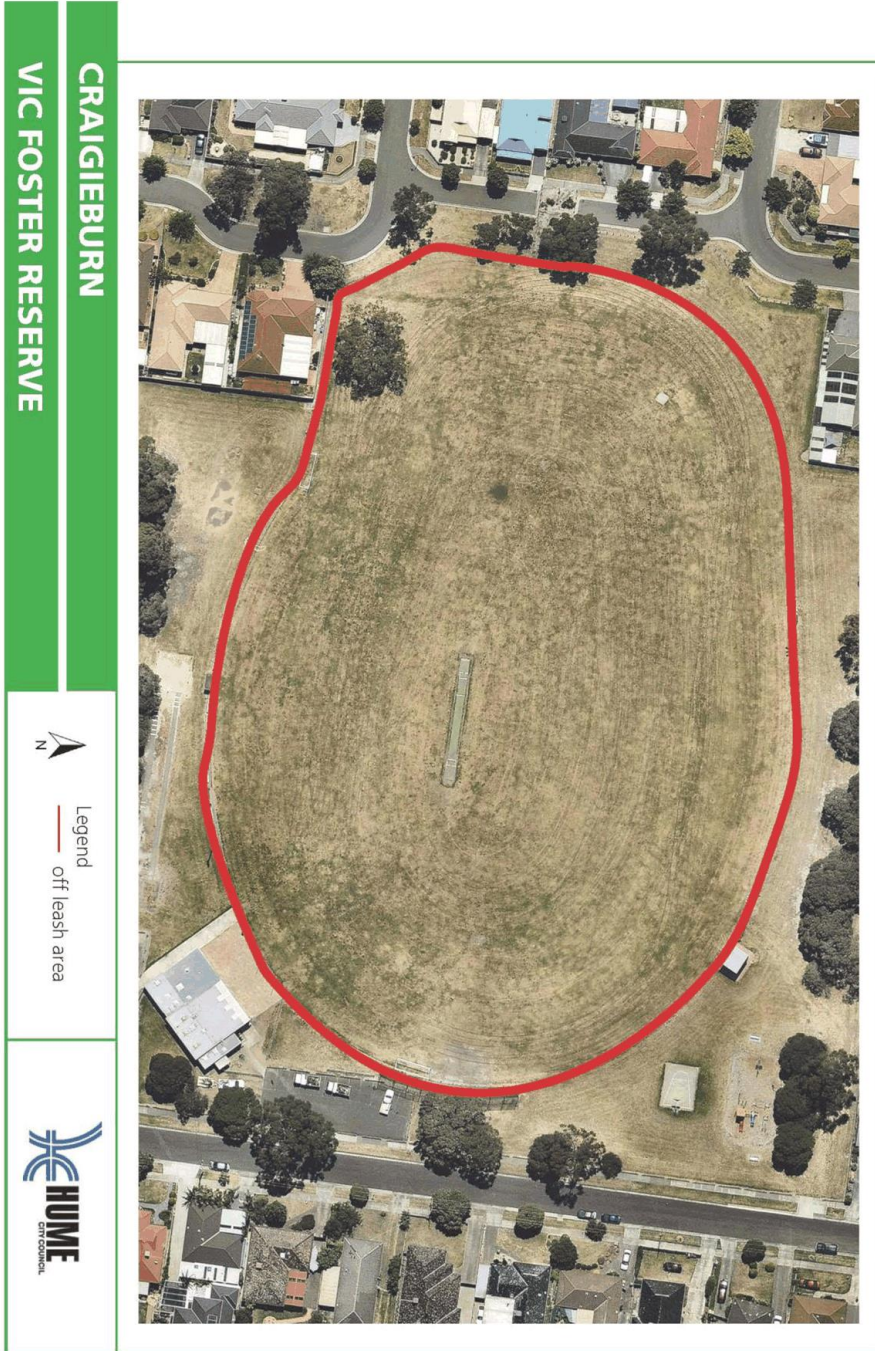






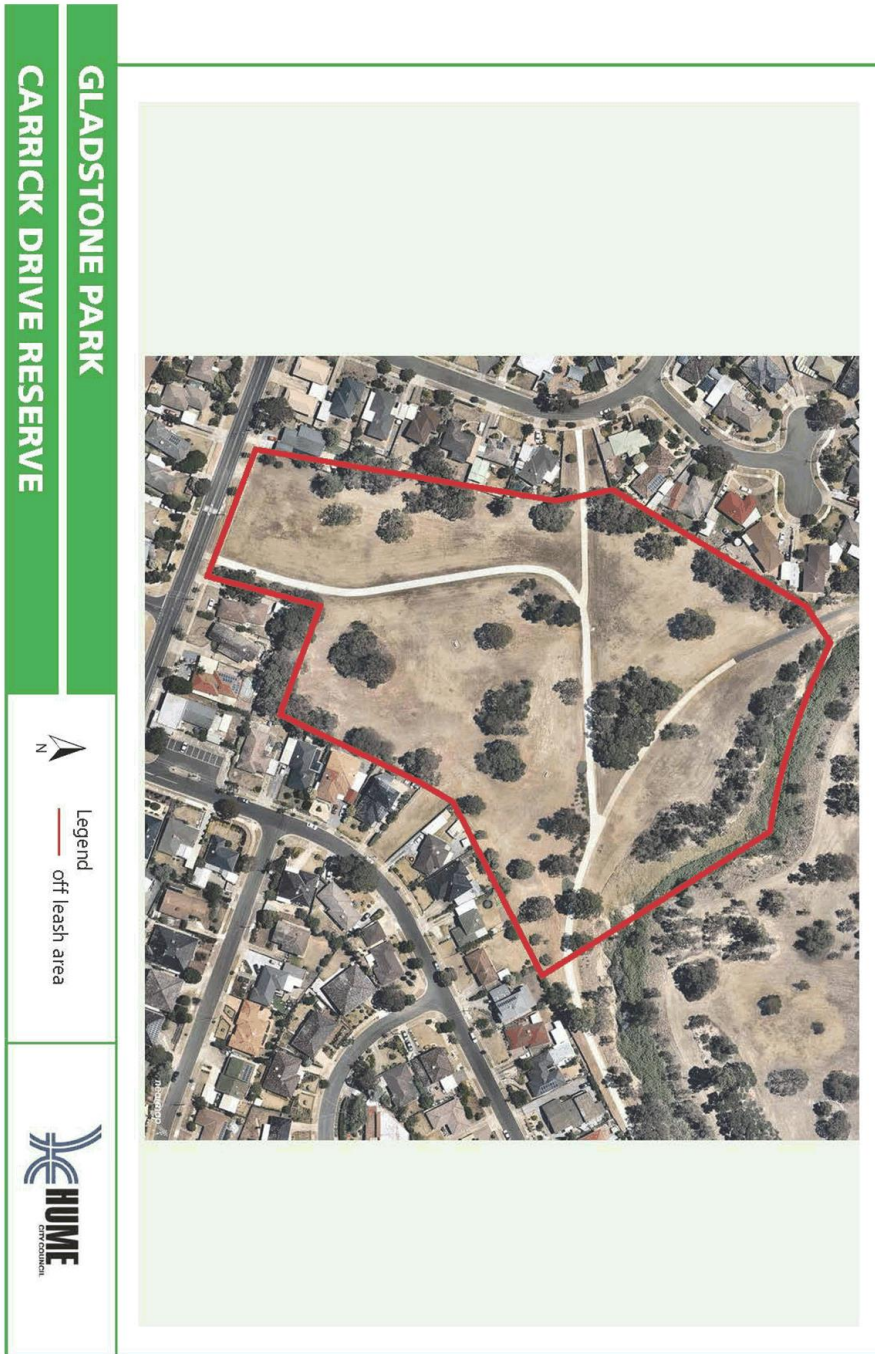












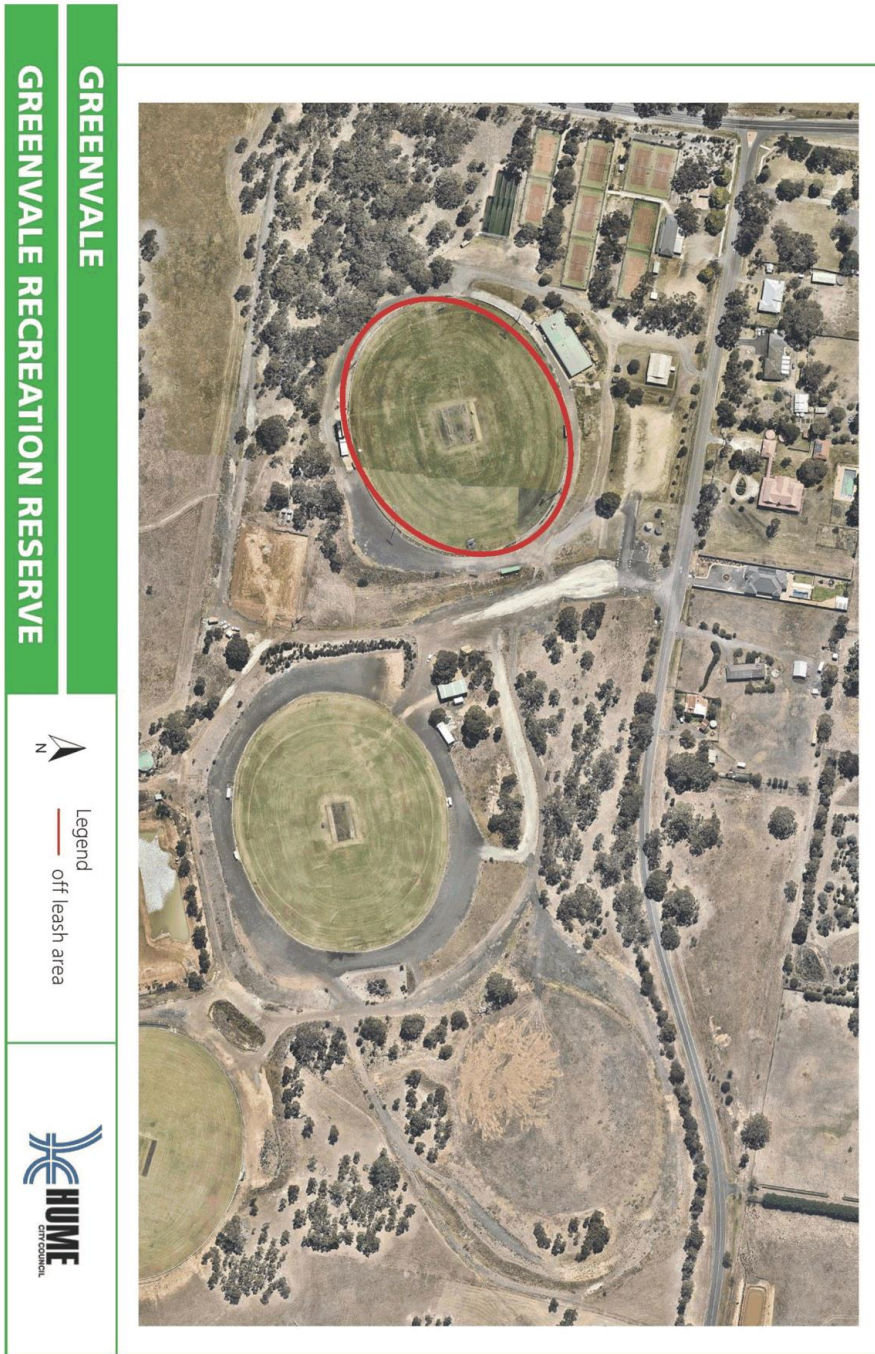




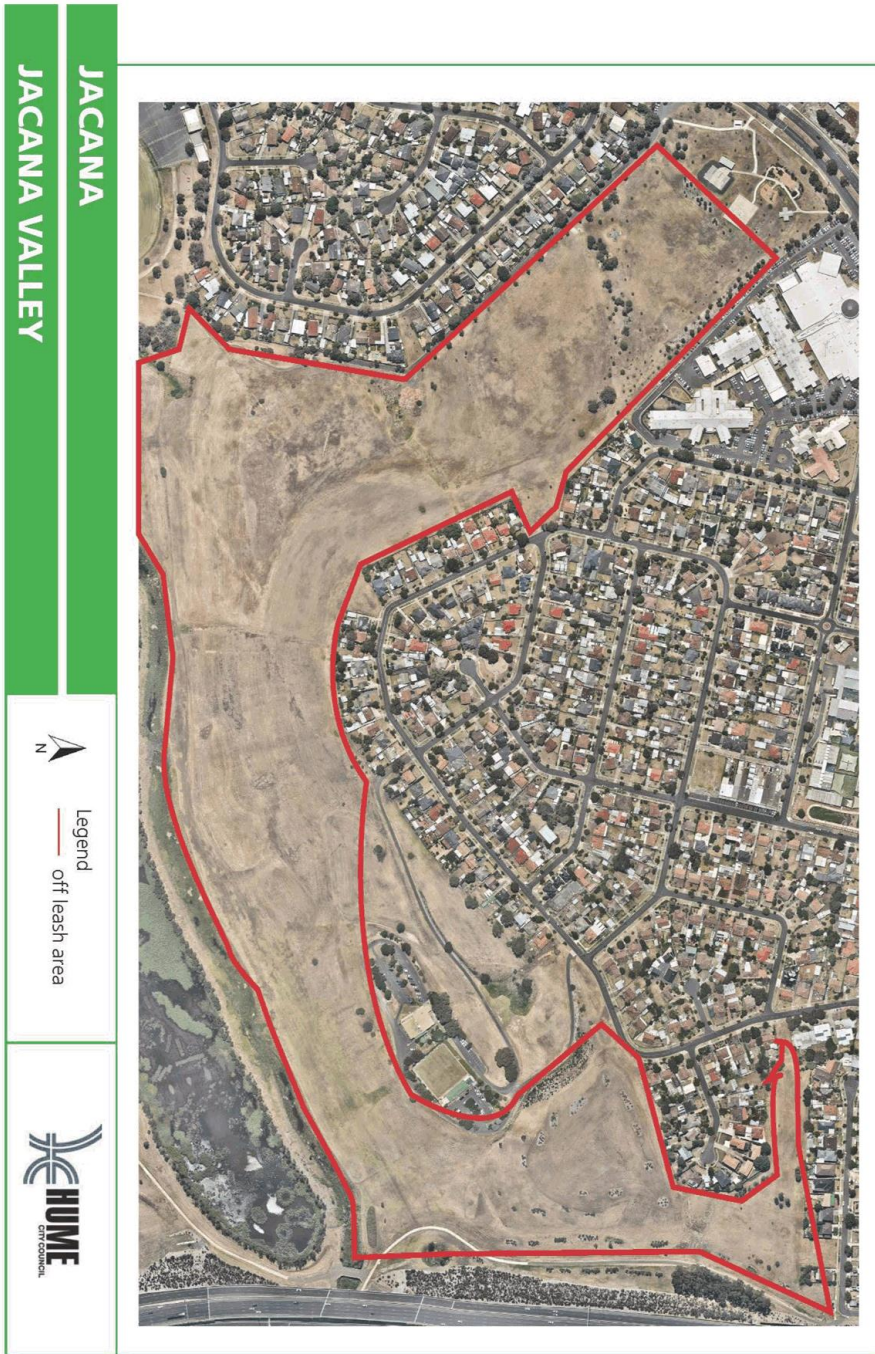


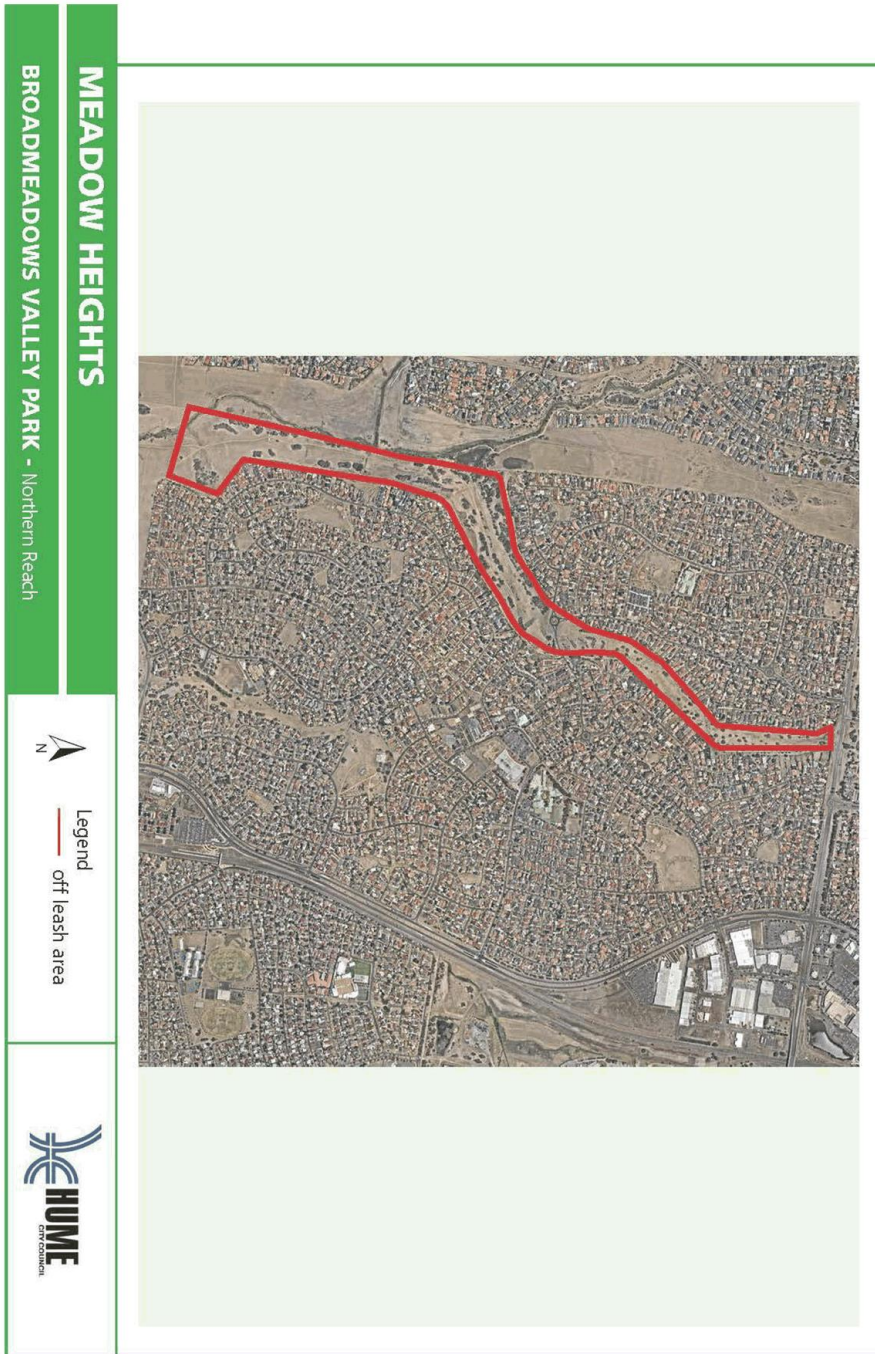


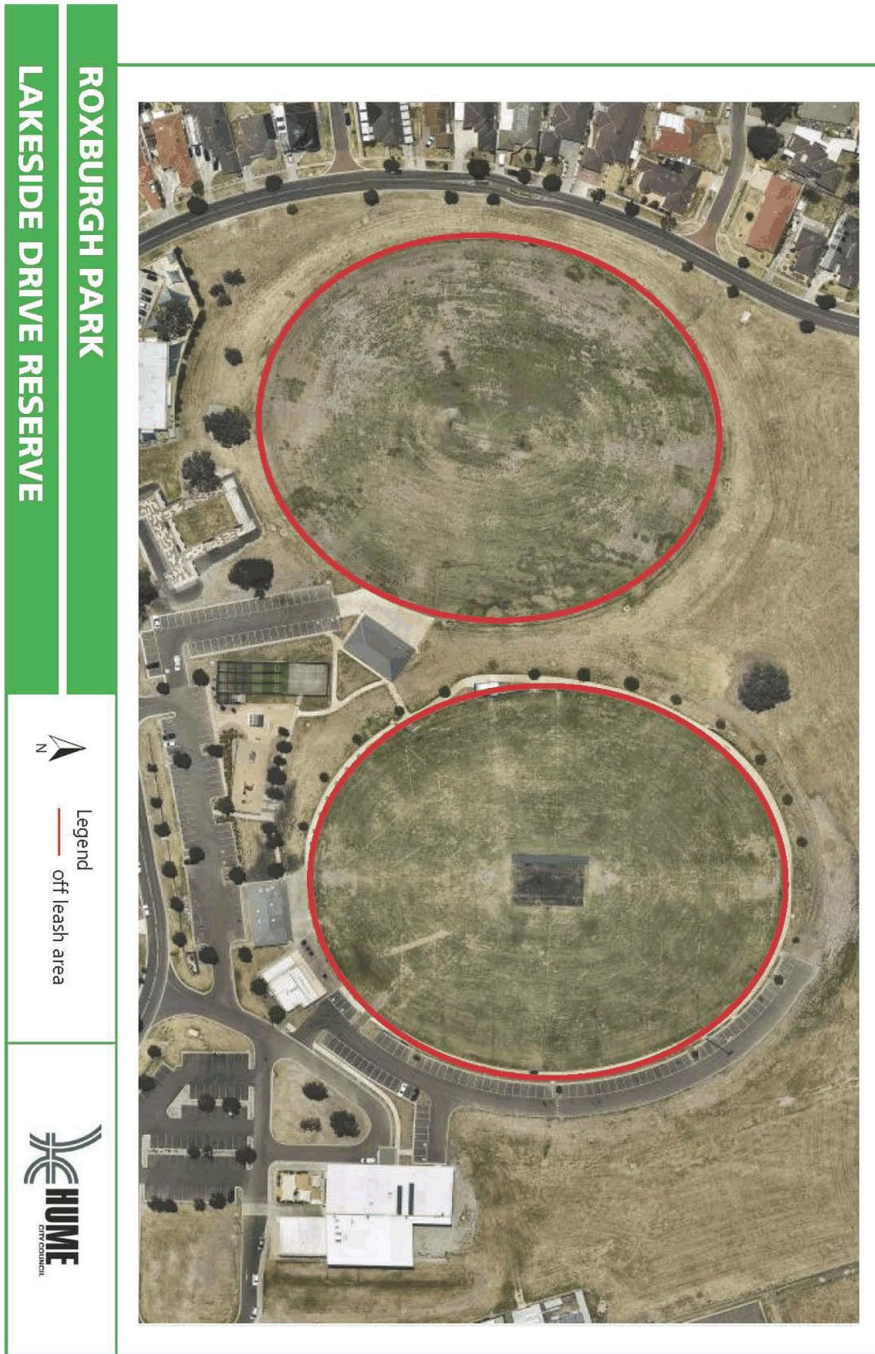




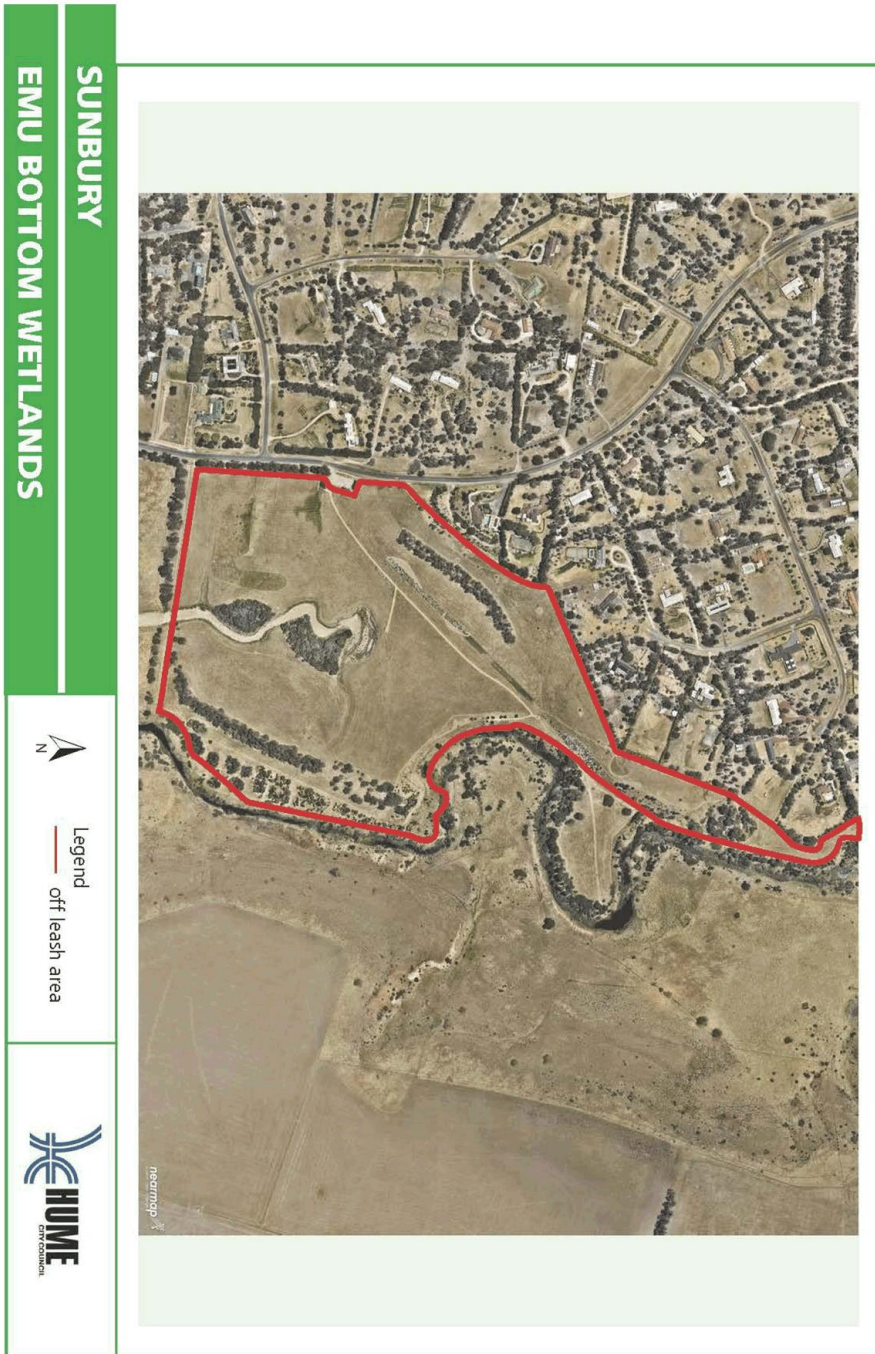








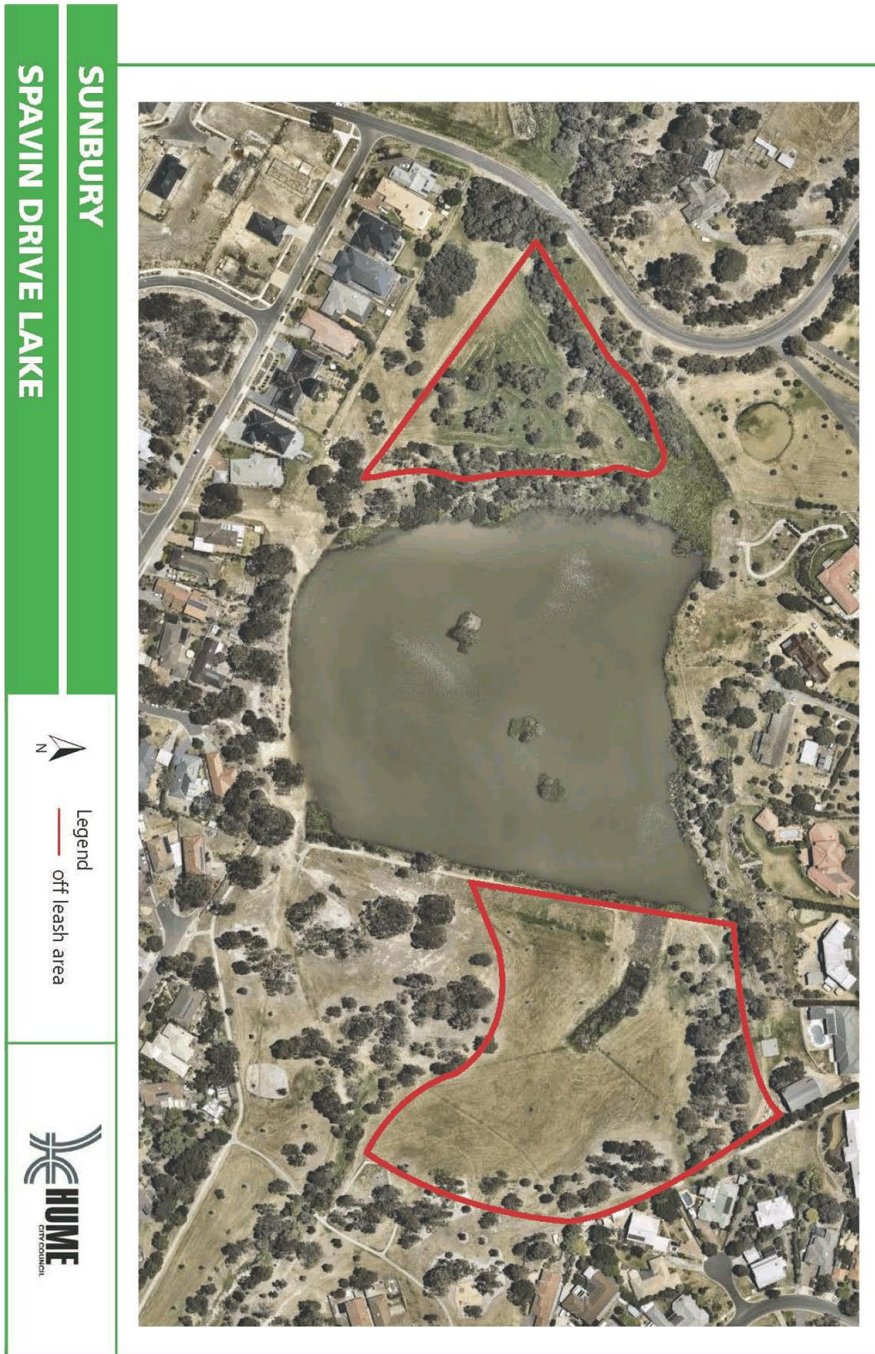




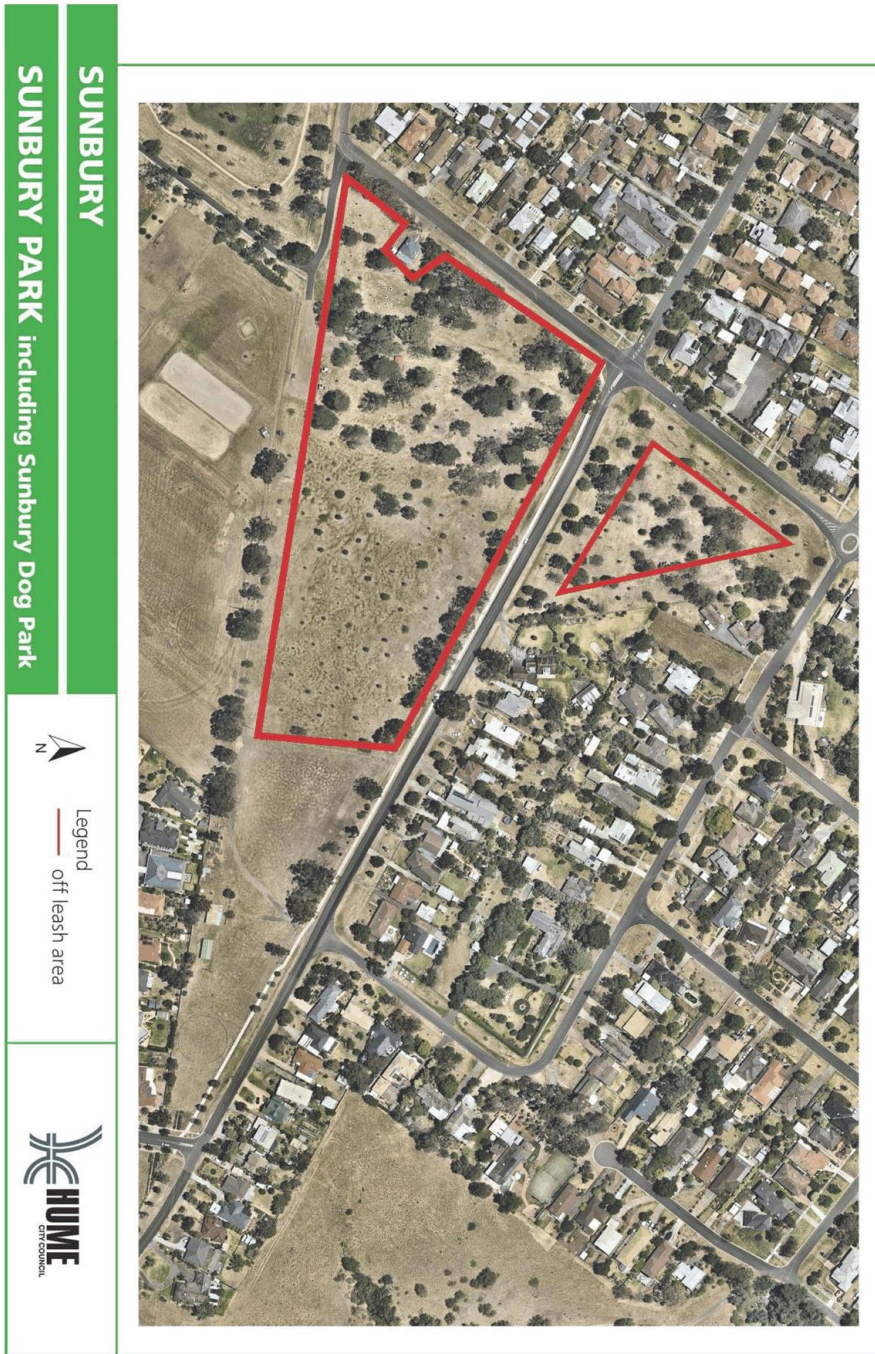






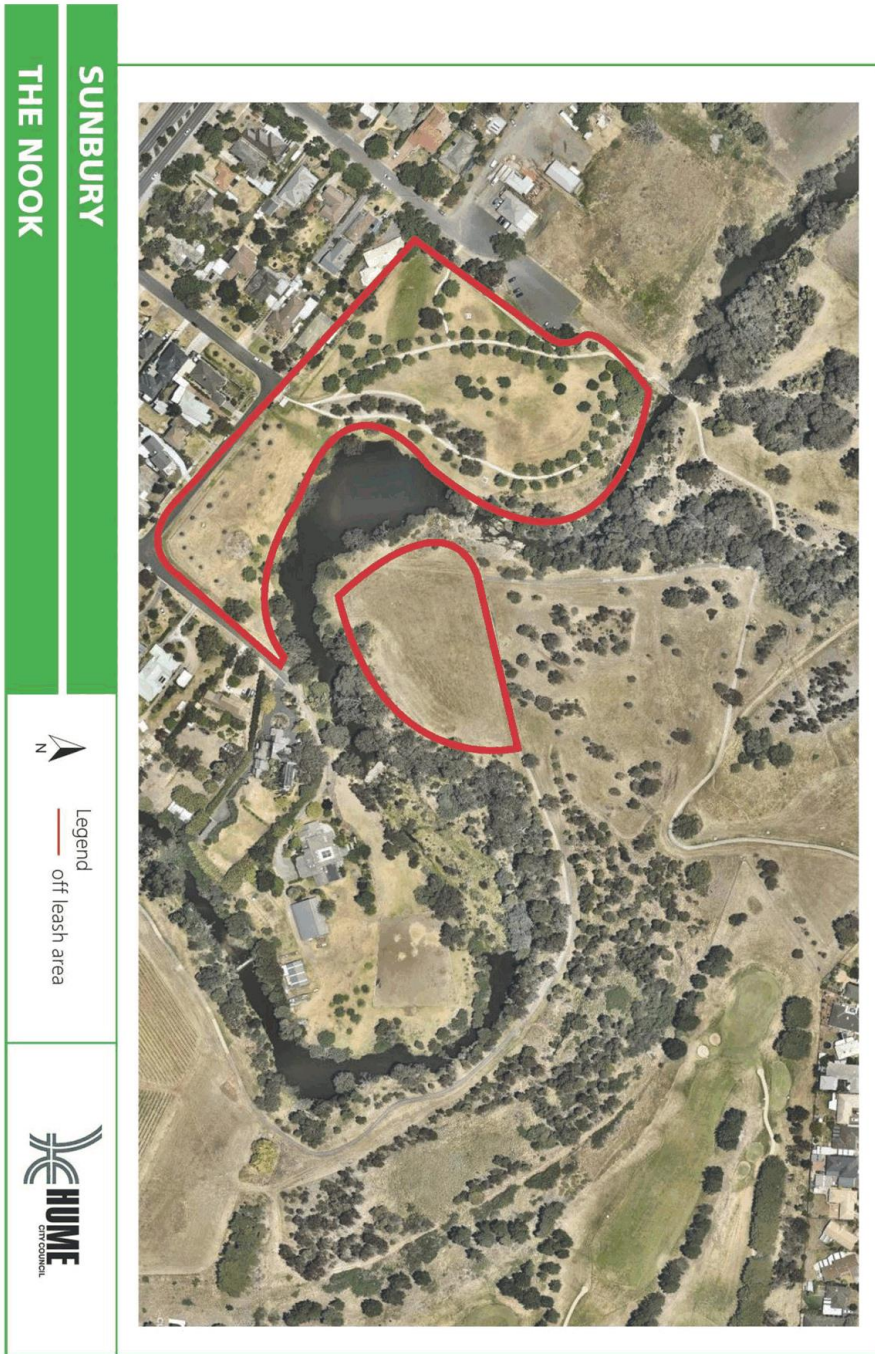










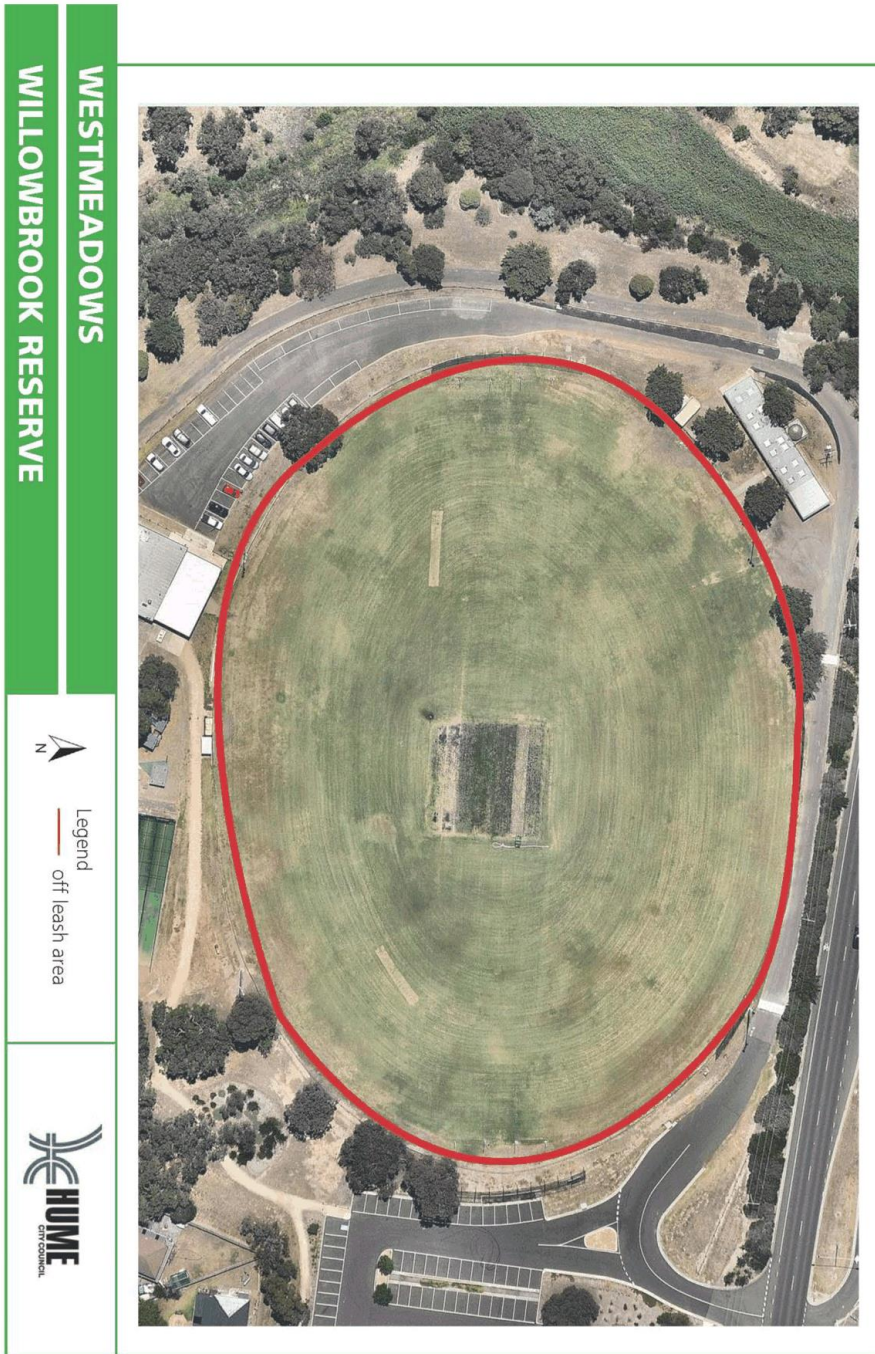






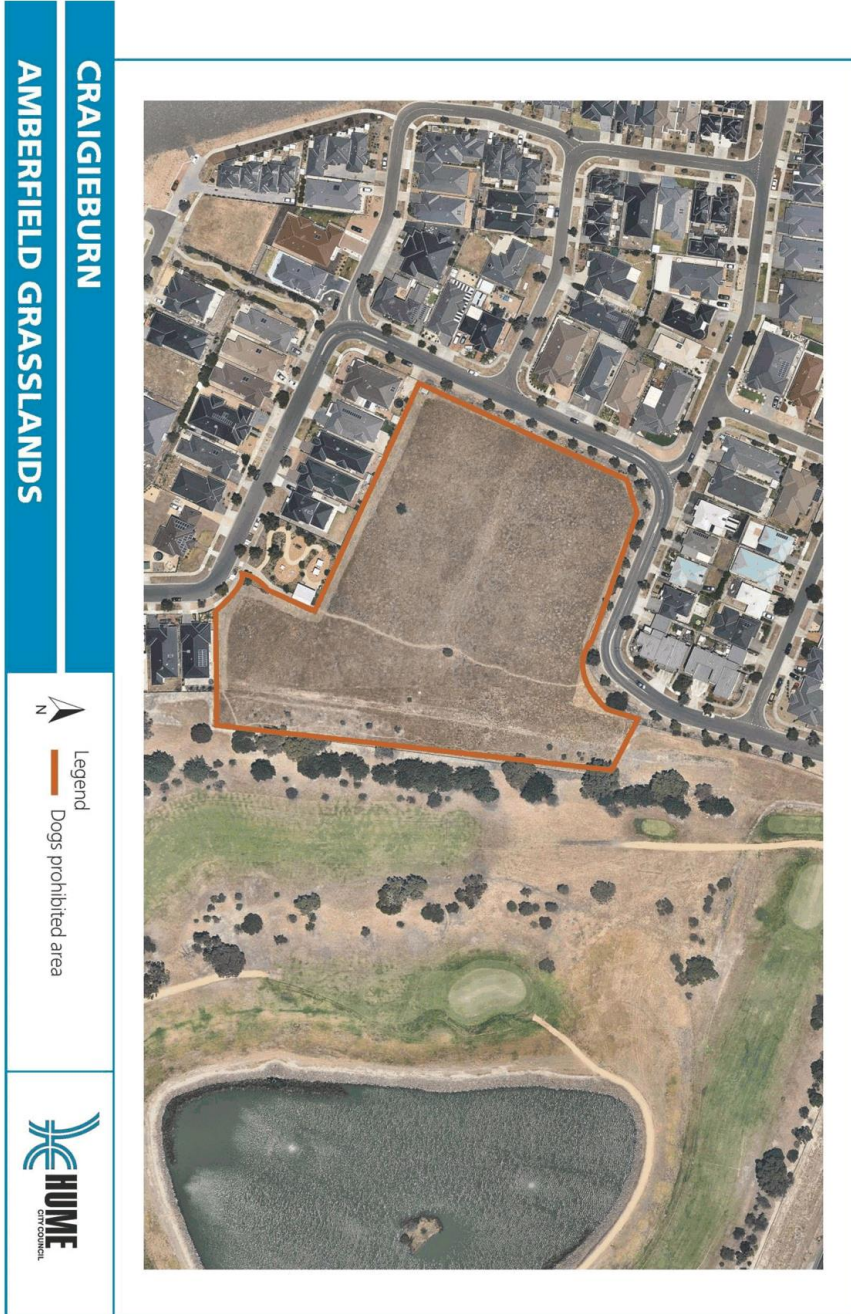




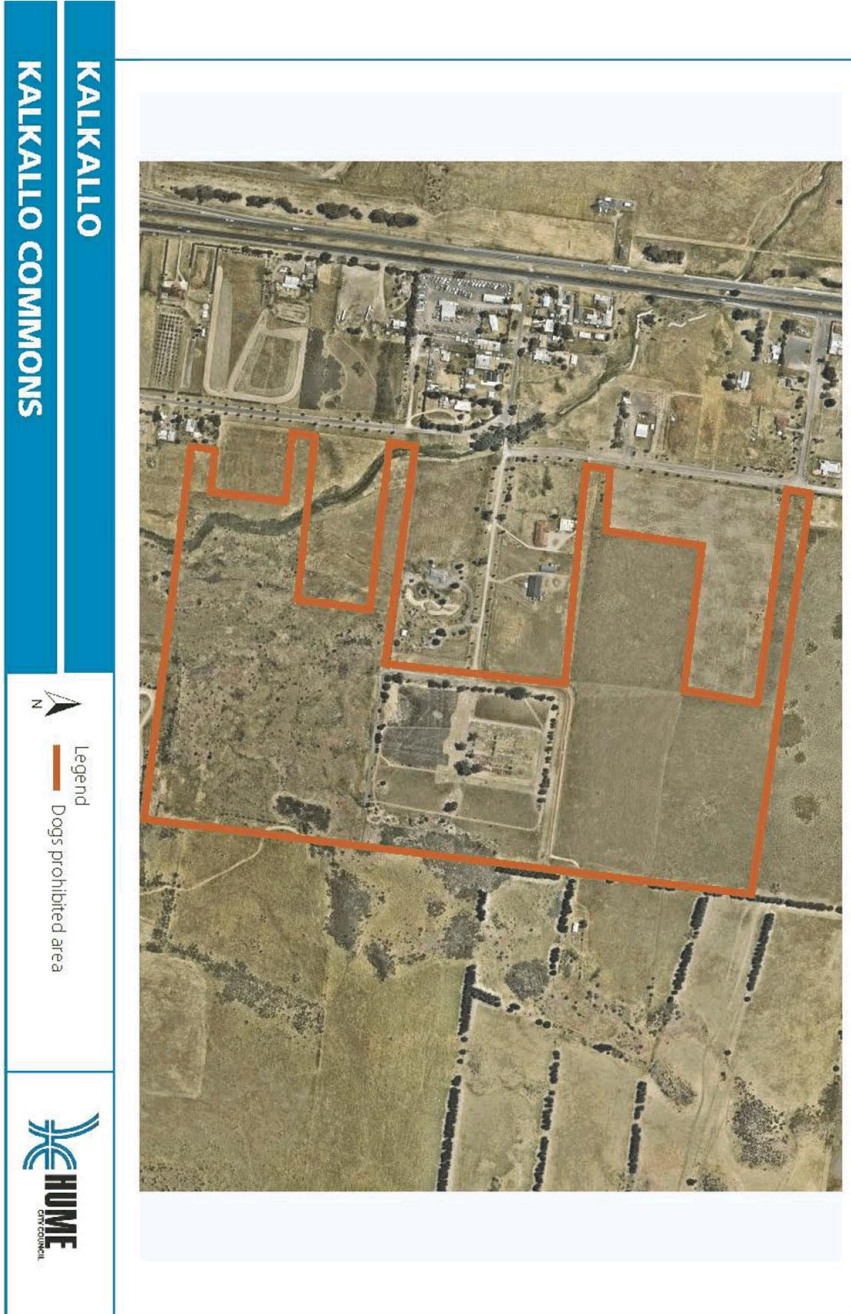


Appendix 6 – Designated dogs prohibited site maps

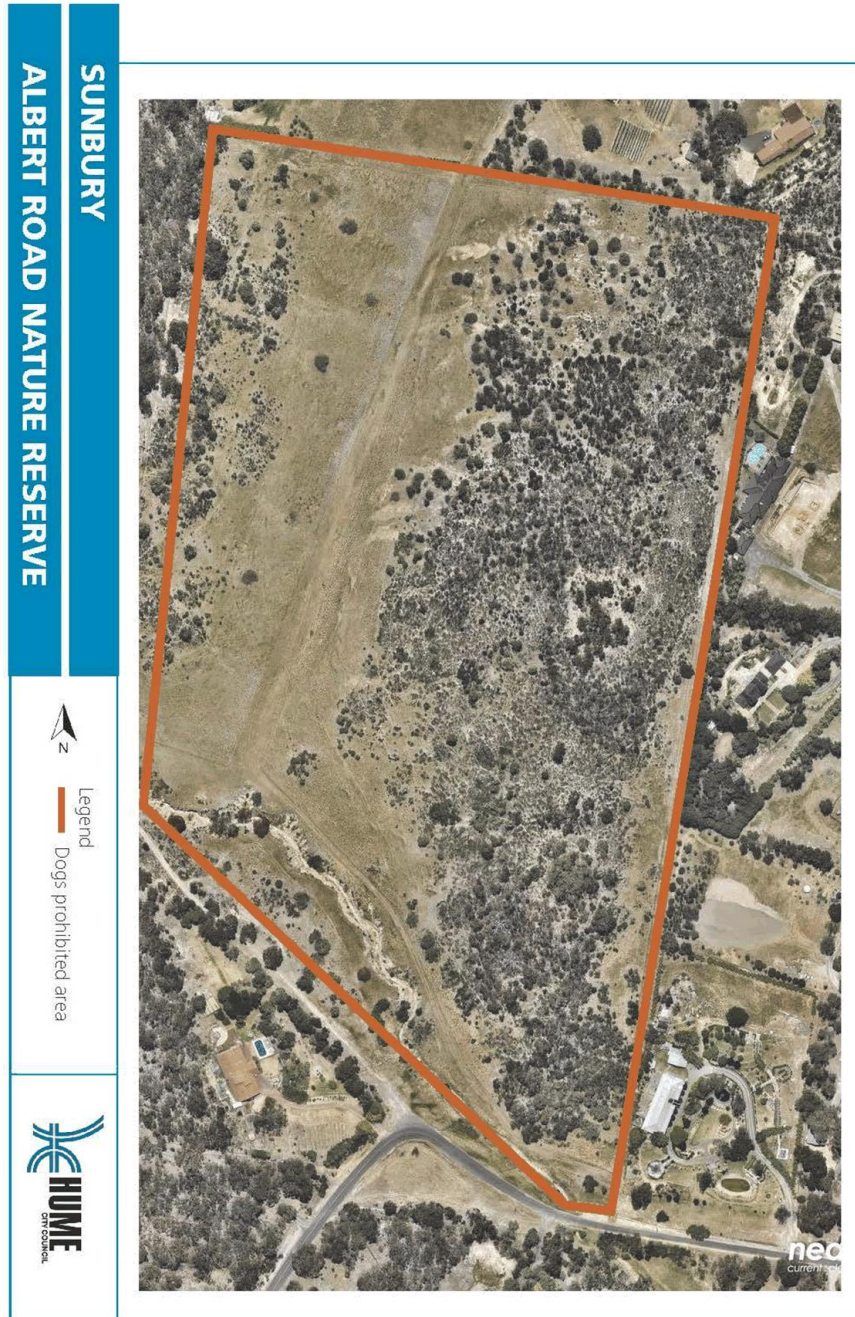






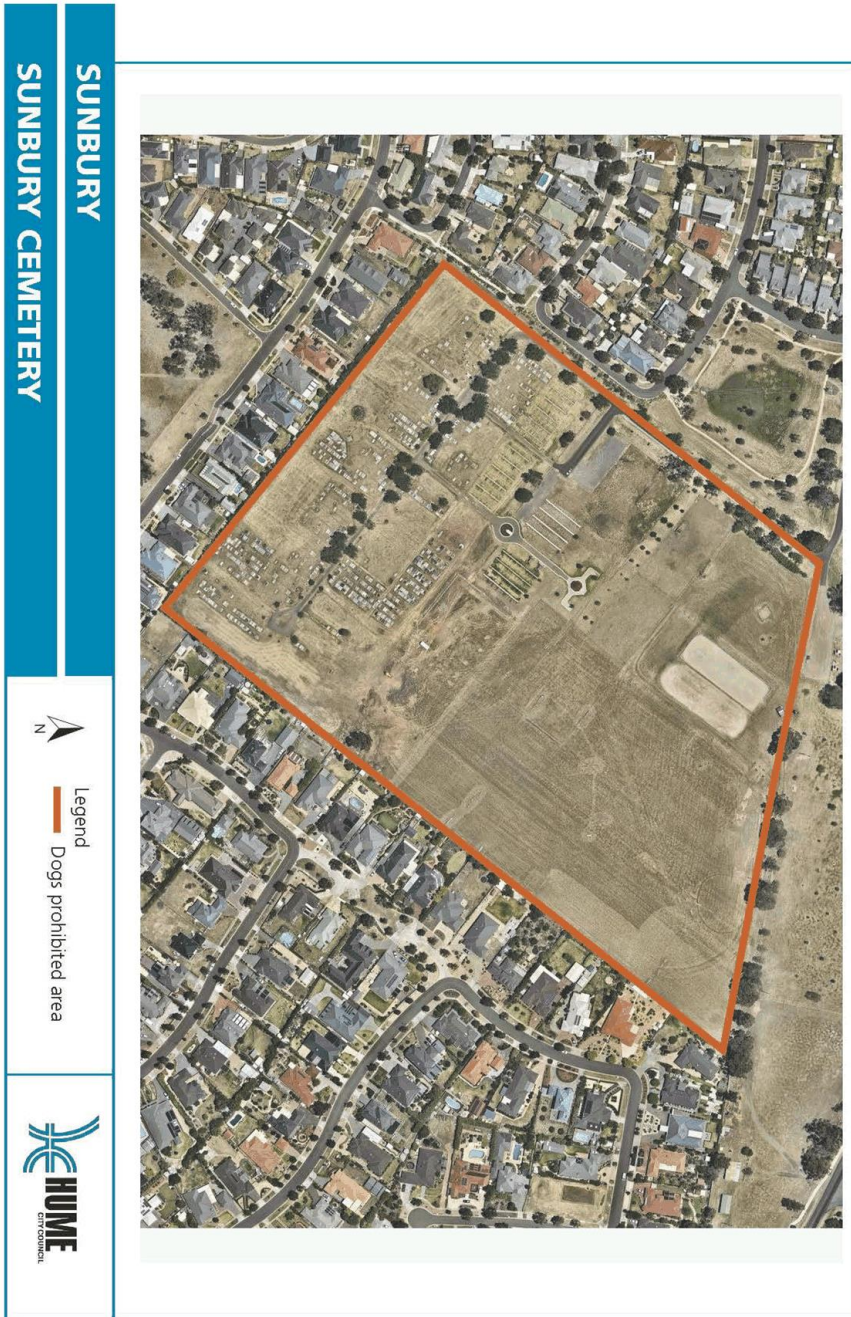


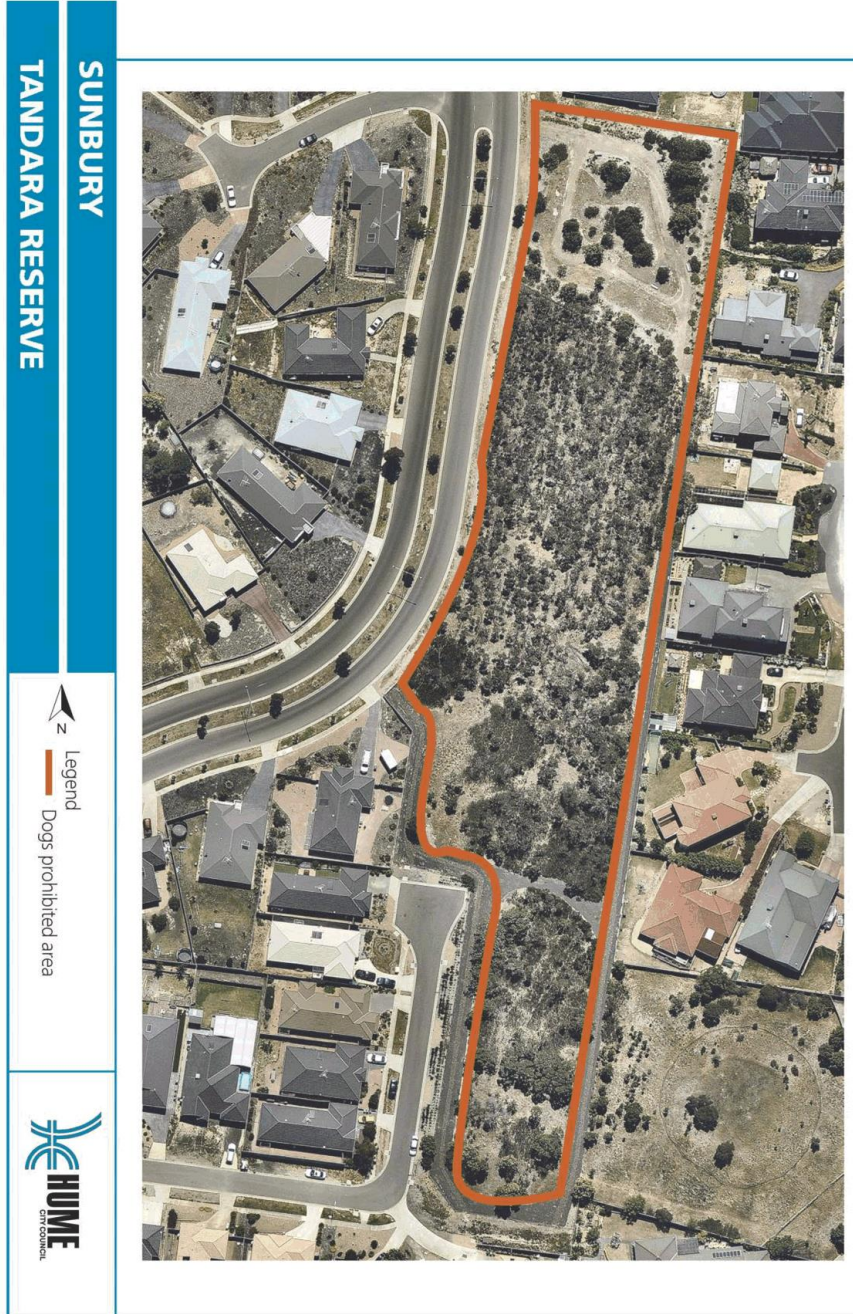


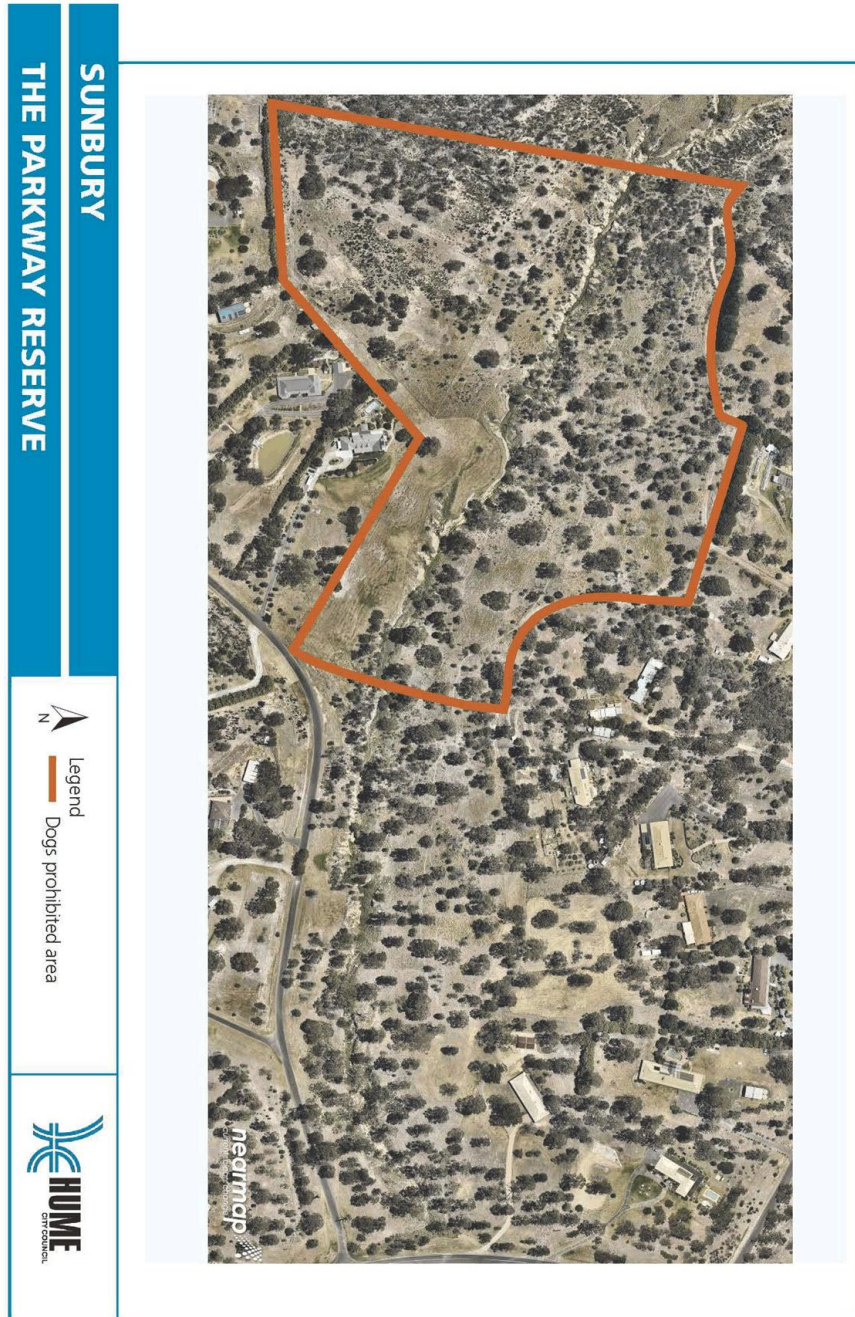




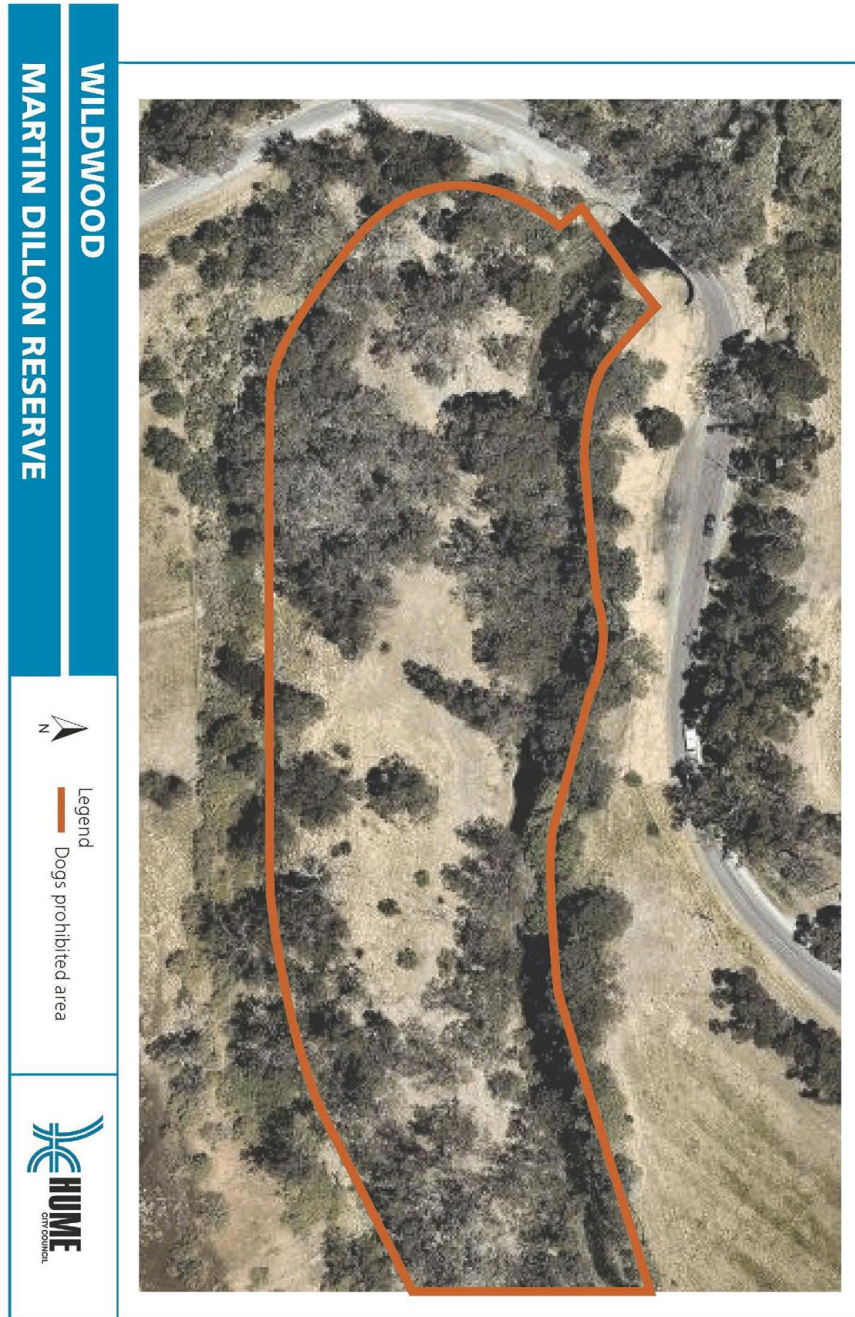












## Hume City Council

1079 Pascoe Vale Road, Broadmeadows  
PO Box 119, Dallas, Victoria 3047  
Telephone 9205 2200 Facsimile 9309 0109

### Customer Service Centres

Open Monday to Friday  
8am–5pm

**Broadmeadows**  
1079 Pascoe Vale Road

**Craigieburn**  
75-95 Central Park Avenue

**Sunbury**  
40 Macedon Street

[contactus@hume.vic.gov.au](mailto:contactus@hume.vic.gov.au)  
[www.hume.vic.gov.au](http://www.hume.vic.gov.au)

## HumeLink

Hume City Council's  
multilingual telephone information service.  
**General enquiries: Telephone 9205 2200**

المعلومات باللغة العربية	9679 9815
معلومات بلغة البوسني	9679 9809
Za informacije na bosanskom	9679 9816
Za informacije na hrvatskom	9679 9817
Για πληροφορίες στα ελληνικά	9679 9818
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Türkçe bilgi için	9679 9822
Muốn biết thông tin tiếng Việt	9679 9823
For other languages...	9679 9824



## Attachment 2 – Draft Order in Council

On (Date of Council Meeting), Hume City Council (Council) made an order under Section 26(2) of the Domestic Animals Act 1994.

This order is effective from (date).

**1. Revocation of previous Orders**

All previous Orders made by Council under Section 26(2) of the *Domestic Animals Act* are revoked.

**2. Dogs must be on leash**

The person in apparent control of a dog must keep the dog attached to a leash held by means of a chain, cord or lead, in any public place within the Council's municipal boundaries, unless the dog is in a designated off leash area or Council has granted permission for an off leash activity to take place, such as for dog obedience club activities, dog show or the like.

2.1 Dog owners must adhere to the following:

- Dogs off leash areas adjacent to schools will revert to dog on leash areas during the hours of 8.00 am to 5.00 pm Monday to Friday on school days.
- Dogs must not be tied up within 10 metres of a school or preschool entry or near a pathway such that they can encroach onto the pathway.
- Dogs over 3 months of age to be registered with Council and be wearing a current registration tag when in a public place.
- Dog owners to carry a facility for the effective removal of any excrement left by their dog and pickup and appropriately dispose of any excrement left by their dog.
- Authorised officers must be trained and competent to use procedures that support the Order in Council.

**3. Dogs in Off Leash Areas**

3.1 Subject to Clauses 3.2 and 3.3 of this Order, a dog may be exercised off a leash in a designated off leash area provided the person in apparent control of the dog:

- a) carries a leash, one for each dog, sufficient to bring the dog under effective control
- b) complies with any site-specific rules or regulations, including but not limited to time restrictions and regulations associated with fenced off leash areas
- c) remains in effective voice control or hand control and within consistent sight of the dog at all times
- d) does not allow the dog to worry, cause a nuisance or threaten any person or animal.

3.2 If a dog is off leash in a designated off leash area, the dog must be brought under effective control by means of a leash if the dog is within 10 metres of:

- a) a car park or roadway
- b) outdoor exercise equipment
- c) formal picnic facilities, including BBQ facilities or a permanent picnic shelter, even if these facilities are in a designated dog off leash area
- d) formal sporting competition or training events

- e) a shared footpath or trail, nor impede other people using trails
- f) a school or preschool boundary
- g) wetlands or a water body
- h) a market or community event e.g. festival, fun run.

- 3.3 If a dog is in a designated off leash area, the dog must be brought under effective control by means of a short leash within 50 metres of:
- a) A playspace, playground, BMX/skate facility or similar.

The following areas are designated dogs off leash areas:

<b>Reserve Name</b>	<b>DOL Location Descriptor</b>	<b>Suburb</b>	<b>On Active Reserve</b>	<b>Time Restrictions apply *</b>	<b>MELWAY REF</b>
Anderson Reserve	2-14 Glen Allan Street	Broadmeadows	Yes	No	6 H11
Broadmeadows Valley Park including Broadmeadows Dog Park (adjacent to John Ilhan Memorial Reserve)	Barry Road (west & south of sporting precinct & along ridge & east of north-south path)	Broadmeadows	No	No	6 F3
Broadmeadows Valley Park - Ripplebrook Reserve	Ripplebrook Drive between Johnstone St & Dimboola Rd	Broadmeadows	No	No	6 E7
Seabrook Reserve	20 Goulburn Street	Broadmeadows	Yes	No	7 A8
Will Will Rook Pioneer Cemetery	220 Camp Road	Broadmeadows	No	No	7 B9
Bulla Recreation Reserve	17-45 Green Street	Bulla	Yes	No	177 B6
Bolinda Road Reserve	via Horne Street	Campbellfield	No	No	7 J8
Seth Raistrick Reserve	1678-1700 Sydney Road	Campbellfield	Yes	No	7 F6
Progress Reserve	27-59 Almurta Avenue	Coolaroo	Yes	Yes	7 A2
Aitken Creek Reserve	b/w Hothlyn Drive & Railway	Craigieburn	No	No	387 B11
Craigieburn Dog Park - Craigieburn Gardens	127-147 Craigieburn Road, rear of Craigieburn Leisure Centre	Craigieburn	No	No	387 A10
D.S. Aitken Reserve	136-170 Craigieburn Road	Craigieburn	Yes	No	387 A9
Hothlyn Drive Reserve	110-118 Hothlyn Drive	Craigieburn	Yes	Yes	387 A12
Hume Tennis and Community Centre	cnr Marathon Blvd & Newbury Blvd (open space north of centre)	Craigieburn	No	Yes	386 D5
Mt Ridley Conservation Reserve	Mt Ridley Road	Craigieburn	No	No	387 A1
Newbury Park	cnr Newbury Blvd & Grand Blvd (west of hockey field)	Craigieburn	No	No	386 E2
Vic Foster Reserve	16-32 Pines Way	Craigieburn	Yes	No	387 A7
Gibb Reserve	185 Blair Street	Dallas	Yes	Yes	7 A4
Laura Douglas Reserve	57-75 King Street	Dallas	Yes	No	7 B4
Carrick Drive Reserve	300 Carrick Drive	Gladstone Park	No	No	6 B8
John Coutts Reserve	46-48 Katrina Drive	Gladstone Park	No	No	6 C11
Ginifer Reserve	206-224 Carrick Drive	Gladstone Park	Yes	No	6 C10

**REPORTS – HEALTHY AND SAFE****9 JULY 2018****ORDINARY COUNCIL MEETING OF COUNCIL**

Attachment 2 - Draft Order in Council

Reserve Name	DOL Location Descriptor	Suburb	On Active Reserve	Time Restrictions apply *	MELWAY REF
Bradford Avenue Reserve	26-40 Bradford Avenue	Greenvale	Yes	Yes	179 A8
Drummond Street Reserve	11-25 Drummond Street	Greenvale	Yes	Yes	179 A12
Greenvale Recreation Reserve	Section Road	Greenvale	Yes	No	178 G7
Jacana Reserve	59-79 Johnstone Street	Jacana	Yes	Yes	6 D8
Jacana Valley	157-159 Johnstone Street	Jacana	No	No	6 E9
Broadmeadows Valley Park - Northern Reach	Between Somerton Road & Barry Road	Meadow Heights	No	No	179 H10
Lakeside Drive Reserve	27-51 Lakeside Drive	Roxburgh Park	Yes	No	180 A6
Emu Bottom Wetlands (excluding Horseshoe Bend)	300 Racecourse Road	Sunbury	No	No	362 F7
Eric Boardman Reserve	224-256 Mitchells Lane	Sunbury	Yes	No	381 G5
Heysen Drive Reserve	b/w Heysen Drive & Reservoir Road	Sunbury	No	No	381 J2
Langama Park	89-107 Mitchells Lane	Sunbury	Yes	No	381 K6
Spavin Drive Lake	Aldridge Drive	Sunbury	No	No	362 B11
Stewarts Lane Nature Reserve	b/w Coates Court & Streeton Court & south Stewarts Lane	Sunbury	No	No	361 K12
Sunbury Park including Sunbury Dog Park	60 Harker Street	Sunbury	No	No	382 E6
Sunbury Recreation Reserve – Clarke Oval	Riddell Road - Clarke Oval	Sunbury	Yes	No	382 C2
The Nook	Vaughan Street	Sunbury	No	No	382 G4
Leo Dineen Reserve	52-60 Spring Street	Tullamarine	Yes	No	15 H2
Trade Park	241 Melrose Drive	Tullamarine	No	No	5 H12
Tullamarine Reserve	300 Melrose Drive	Tullamarine	Yes	No	5 H11
Westmeadows Reserve	136 Ardlie Street	Westmeadows	Yes	Yes	5 K6
Willowbrook Reserve	317 Mickleham Road	Westmeadows	Yes	No	5 K6

\* Time restrictions – Dogs must be on leash between 8am – 5pm Monday to Friday on school days

All dogs off leash areas are to be designated with clear signage, indicating restrictions where required and encouraging responsible dog ownership.

Visit [www.hume.vic.gov.au](http://www.hume.vic.gov.au) for maps of dogs off leash areas.

**4. Dog Prohibited Areas**

Dogs are not allowed:

- in ‘dogs prohibited’ areas
- on sportsfields unless the sportsfield is a designated dogs off leash area
- to enter any water body
- within the boundary of a playspace, BMX/skate facility, or similar facility
- to rush at, attack, bite, worry or chase wildlife.

Dogs are prohibited from entering the following areas:

<b>Dogs Prohibited Areas</b>	<b>Street Address</b>	<b>Suburb</b>	<b>Melways Ref</b>
Maygar Grasslands	11 Academy Drive	Broadmeadows	7 C6
Amberfield Grasslands	361 Craigieburn Road	Craigieburn	386 F9
Kalkallo Commons	100-130 Hunter St & 56 Mitchell St	Kalkallo	367 F2
Somerton Red Gum Reserve	193B Hume Highway	Somerton	180 D5
Albert Road Nature reserve	110 Albert Road	Sunbury	362 C7
Evans Street Grassland	128 Evans Street	Sunbury	382 D5
Fullwood Drive Ceremonial Ring	76 Fullwood Drive	Sunbury	381 H1
Sunbury Cemetery	88 Shields Street	Sunbury	382 E7
Tandara Reserve	155 Phillip Drive	Sunbury	381 G1
The Parkway Reserve (Western section)	475 Racecourse Road	Sunbury	362 E5
Martin Dillon Reserve	Wildwood Road (near 400)	Wildwood	384 A12

Dogs Prohibited areas reverting to dog on leash areas include:

<b>Site</b>	<b>Street Address</b>	<b>Suburb</b>	<b>Melways Ref</b>
Grey Box Woodland	1-7 Columbia Court	Broadmeadows	7 D6
Konagaderra Bridge Reserve	Near 225 Konagaderra Road	Oaklands Junction	365 B8

**5. Non-application to specified dogs or greyhounds**

Clause 3 of this Order does not apply to any dog which has been declared a Dangerous Dog, menacing dog or restricted breed dog under the *Domestic Animals Act 1994*, or to a greyhound which must be restrained in accordance with the restraint requirements under section 27 of the *Domestic Animals Act 1994*.

**6. Definitions**

For the purposes of this Order:

‘**Leash**’ means a dog leash sufficient to control and restrain the dog

‘**Council**’ means Hume City Council

‘**Public Place**’ Places where the public are permitted access whether on public or private land. Includes areas such as parks, gardens, reserves,

footpaths, roads, public halls, markets, sports facilities as defined in the *Summary Offences Act (1966)*

**‘Short leash’** means a leash that is no more than 2 metres in length.





Attachment 3 – Summary: Managing Dogs in Public Places Consultation Report

Table 1: Proposed dog owner requirements - Summary of community engagement outcomes						
Requirement	community respondents				Total Number of Respondents	Feedback summary
	Number supporting	Number Neutral	Number Opposing	% supporting		
In designated dog on leash areas dogs must be on a short leash (max length 2m) at all times	36	4	10	72	50	Obedient dogs should have different rules to dogs that are less obedient An extendable leash should be allowed
In designated dogs off leash areas owners must: be able to see their dog(s) at all times have their dog(s) under control via verbal and/or visual commands carry a leash for each dog comply with site specific rules	42	1	7	84	50	Concern irresponsible owners not training their dogs The need for greater enforcement Requests for fenced off leash areas More dog owner education
Within a designated dogs off leash area dogs must be on leash within:						
10 metres of a car park	36	4	10	72	50	Concerns regarding enforcement Trained dogs should be exempt
10 metres of outdoor exercise equipment	31	6	13	62	50	Safe dogs should be allowed Dogs should be allowed off leash if no one is around
10 metres of an organised sporting event or training session	36	3	11	72	50	Greater distances for dogs to be on lead Fewer restrictions
10 metres of a school or preschool boundary	37	4	9	74	50	Dogs should be on leash near schools and preschools The public should be better educated Shorter distance
10 metres of a wetland or water body	24	8	18	48	50	Natural habitats should be protected Dogs should have somewhere to swim

Table 1: Proposed dog owner requirements - Summary of community engagement outcomes						
<i>Requirement</i>	<i>community respondents</i>				<i>Total Number of Respondents</i>	<i>Feedback summary</i>
	<i>Number supporting</i>	<i>Number Neutral</i>	<i>Number Opposing</i>	<i>% supporting</i>		
10 metres of a market or community event	38	0	12	76	50	Concern dogs were being excluded Dogs should always be on leash near large groups
10 metres of a trail or pathways	20	9	21	40	50	Distance should be shorter If there is no one around it shouldn't matter
10 metres of picnic facilities (e.g. BBQ, picnic shelter)	29	8	13	58	50	
50 metres of a playspace, BMX/skate park or similar facility	32	3	15	64	50	Excessive and biased against pet owners Dogs should not be allowed, children should feel safe
Dogs are not allowed:						
in dogs prohibited areas	42	5	3	84	50	Dogs on leash should be allowed
on sports fields unless the sports field is a designated dogs off leash area and there are no organised sporting or training events occurring	34	6	10	68	50	This limits spaces available to exercise dogs How is a sportsfield defined? Dog waste
to enter any water body	15	14	21	30	50	Waterways are already polluted Dogs need somewhere to swim
within the boundary of a playspace, BMX/skate park, or similar facility	35	9	6	70	50	Dogs should be allowed when no one is around Children should be able to play without dogs around
to rush at, attack, bite, or chase wildlife	43	5	2	86	50	Concern for wildlife Concern regarding wildlife classifications
to be tied up near a pathway such that they can encroach on the pathway	37	7	6	74	50	Obedient dogs should be exempt
to be tied up within 10 metres of a school or preschool entry	34	10	6	68	50	Distance should be reduced to 5 metres Distance should be greater than 20 metres





## REPORTS – HEALTHY AND SAFE

9 JULY 2018

Attachment 4 - Summary: Dogs Access Changes Consultation Report

## ORDINARY COUNCIL MEETING OF COUNCIL

Attachment 4 – Summary: Dogs Access Changes Consultation Report

**Table 1: Proposed Dogs Off Leash areas - Summary of community engagement outcomes**

Suburb	Site	Community Responses				Total Number of Respondents	Feedback summary
		Number Supporting	Number Neutral	Number Opposing	% supporting		
Attwood	Haddon Hall Drive Reserve	9	2	16	33	27	Perceived risk to people (especially children) Conflict with playground users Fenced off leash area preferred
Campbellfield	Bolinda Road Reserve	4	1	1	67	6	Owners not picking up after their dogs
Craigieburn	Newbury Park	15	0	2	88	17	Irresponsible dog owners Opportunity to run dogs off leash
Greenvale	Greenvale Drive Linear Trail	8	0	4	67	12	Great opportunity to exercise and socialise dogs Requests for a fenced dog park Conflict with shared path users
Roxburgh Park	GPU Easement	1	0	2	33	3	Concern regarding dog attacks
Roxburgh Park	Zambezi Court Reserve	0	0	0	0	0	
Sunbury	Bannermann Reserve	1	0	15	6	16	Strong opposition to the proposed dogs off leash area Concerns with proximity to the playground, water body and paths Reports of dog attacks Concerns regarding irresponsible dog owners Those that supported off leash activities suggested a fenced area
Sunbury	Curtin Drive Reserve	4	1	9	29	14	Conflict with path users, particularly before and after school Limited space Native bird life Concerns regarding multiple exits into the court heads
Sunbury	The Skyline Linear Trail	7	1	17	28	25	Strong opposition to the proposed dogs off leash area Conflict with path users Concerns regarding irresponsible dog owners Informal off leash activities currently occur

<b>Table 2: Proposed Dogs Off Leash areas with time restrictions - Summary of community engagement outcomes</b>							
<i>Suburb</i>	<i>Site</i>	<i>Community Responses</i>				<i>Total Number of Respondents</i>	<i>Community Responses</i>
		<i>Number Supporting</i>	<i>Number Neutral</i>	<i>Number Opposing</i>	<i>% supporting</i>		
Craigieburn	Hume Tennis and Community Centre	2	1	0	67	3	Irresponsible dog owners will disregard the restrictions Support a designated area for dogs
Craigieburn	Olrig Field	3	2	2	43	7	Irresponsible dog owners will disregard the restrictions Those that supported off leash activities suggested a fenced area Conflict with playground users

<b>Table 3: Proposed Dogs Prohibited areas - Summary of community engagement outcomes</b>							
<b>Suburb</b>	<b>Site</b>	<b>Community Responses</b>				<b>Total Number of Respondents</b>	<b>Community Responses</b>
		<b>Number Supporting</b>	<b>Number Neutral</b>	<b>Number Opposing</b>	<b>% supporting</b>		
Broadmeadows	Maygar Grasslands	1	0	0	100	1	
Craigieburn	Amberfield Grasslands	0	0	0	0	0	
Kalkallo	Kalkallo Commons	1	0	0	100	1	
Somerton	Somerton Red Gum Nature Reserve	0	0	0	0	0	
Sunbury	The Parkway Reserve	1	0	3	25	4	Erosion caused by cattle and rabbits, not dogs Prohibiting dogs is an overreaction The proposed change would reduce dog owner's opportunity to exercise their dogs Dogs from nearby properties roam freely
Sunbury	Mt Holden Reserve	4	1	3	50	8	Dogs negative impact on wildlife Limited options to walk dogs nearby Safety concerns
Sunbury	Tandara Reserve	2	0	0	100	2	
Sunbury	Fullwood Drive Ceremonial Ring	2	1	0	67	3	Should have already been listed

<b>Table 4: Proposed Dogs On Leash areas - Summary of community engagement outcomes</b>							
<i>Suburb</i>	<i>Site</i>	<i>Community Responses</i>				<i>Total Number of Respondents</i>	<i>Community Responses</i>
		<i>Number Supporting</i>	<i>Number Neutral</i>	<i>Number Opposing</i>	<i>% supporting</i>		
Broadmeadows	Greybox Woodlands	1	2	0	33	3	Support for the site to be on leash Request the site should be off leash
Oaklands Junction	Konagaderra Bridge Reserve	0	1	0	0	1	Live nearby and never observed issues with dogs



Attachment 5 – Next steps: proposed changes for dogs access in public spaces

<b>Table 1: Proposed dogs off leash areas</b>				
<b>Suburb</b>	<b>Site</b>	<b>Benefits</b>	<b>Other Considerations</b>	<b>Recommendations</b>
<b>Broadmeadows Planning Area</b>				
Attwood	Haddon Hall Drive Reserve	Open area	Strong community feedback for the site to remain dogs on leash 67% of survey respondents use the playspace and/or surrounding space with children and 44% exercise their dogs	Haddon Hall Drive Reserve recommended to remain as a dogs on leash area Provide directional signage to the designated off leash area at Willowbrook Reserve
Campbellfield	Bolinda Road Reserve	New open space Good connections to the shared path network	New space, educate the community on the presence of dog off leash activities Keep designated area clear of paths 66.7% of survey respondents use the site to exercise their dogs	Bolinda Road Reserve is recommended as a designated dogs off leash area (refer to map) provided they following are addressed: <ul style="list-style-type: none"> <li>• Install off leash signage (3)</li> <li>• Install a bin (1)</li> </ul>
<b>Craigieburn Planning Area</b>				
Craigieburn	Newbury Park (west of hockey field)	The proposed dogs off leash area is located on the opposite side of the reserve to the playspace	Educate the community on the presence of dogs off leash activities Clear signage Keep designated area clear of paths 38% of survey respondents use the playspace and/or surrounding space with children, 25% play/attend organised sport and 75% exercise their dogs	Newbury Park is recommended as a designated dogs off leash area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install off leash signage (4)</li> <li>• Install a bin (1)</li> </ul>
Greenvale	Greenvale Drive Linear Trail	Good connections into the shared path and street path network	Proximity to the shared path and minimal buffers may cause conflict Strong demand for dogs off leash opportunities in Greenvale 67% of survey respondents use the area for recreation and 58% exercise their dogs	Greenvale Drive Linear Trail is recommended to remain as a dogs on leash area Investigate other off leash opportunities in Greenvale
Roxburgh Park	GPU Easement	The area is open with good surveillance	33% of survey respondents use the site for recreation and 33% exercise their dogs	Develop a new community engagement plan for the GPU Easement targeting residents in the area.

<b>Table 1: Proposed dogs off leash areas</b>				
<b>Suburb</b>	<b>Site</b>	<b>Benefits</b>	<b>Other Considerations</b>	<b>Recommendations</b>
			Strong demand for dogs off leash opportunities in Roxburgh Park	Investigate other off leash opportunities in Roxburgh Park
Roxburgh Park	Zambezi Court Reserve	Open area with shady trees No conflict with play areas	There were no community responses received	Develop a new community engagement plan for Zambezi Court targeting residents in the area. Investigate other off leash opportunities in Roxburgh Park
<b>Sunbury Planning Area</b>				
Sunbury	Bannermann Reserve	Open area popular for informal dogs off leash activities	Strong feedback from the community for the site to remain dogs on leash 46.7% of survey respondents use the site for recreation, 60% use the playspace and/or surrounding space with children and 73.3% exercise their dogs	Bannermann Reserve is recommended to remain as a dogs on leash area Provide signage identifying closest designated dogs off leash areas at Eric Boardman Memorial Reserve and Langama Park Investigate other off leash opportunities in Sunbury
Sunbury	Curtin Drive Reserve	Good access to street network and shared path network	Strong community feedback for the site to remain dogs on leash 53.8% of survey respondents use the site for recreation and 38.5% exercise their dogs	Curtin Drive Reserve is recommended to remain as a dogs on leash area Investigate other off leash opportunities in Sunbury
Sunbury	The Skyline Linear Trail	Popular linear trail used for informal dogs off leash activities	Strong community feedback for the site to remain dogs on leash Respondents use of the area: 56% for recreation and 60% exercise their dogs	The Skyline Linear Trail is recommended to remain as a dogs on leash area Provide signage identifying closest designated dogs off leash areas at The Nook Investigate other off leash opportunities in Sunbury

<b>Table 2: Proposed dogs off leash areas with restrictions</b>				
<i>Suburb</i>	<i>Site</i>	<i>Benefits</i>	<i>Other Considerations</i>	<i>Recommendations</i>
<b>Craigieburn Planning Area</b>				
Craigieburn	Hume Tennis and Community Centre (open space north of centre)	Open area	Educate the community on the presence of dog off leash activities Keep designated area clear of paths	Hume Tennis and Community Centre is recommended as a designated dogs off leash area with time restrictions provided they following are addressed: <ul style="list-style-type: none"> <li>• Install off leash signage (3)</li> <li>• Install a bin (1)</li> </ul>
Craigieburn	Olrig Field	Good access to the street network	Those that supported off leash activities suggested a fenced area Conflict with playground users 14% of survey respondents use the playspace and/or surrounding space with children, 27% for recreation and 71% exercise their dogs	Develop a new community engagement plan for Olrig Field targeting residents in the area. Investigate other off leash opportunities in Craigieburn

<b>Table 3: Proposed dogs prohibited areas for conservation, wildlife and/or safety reasons</b>				
<b>Suburb</b>	<b>Site</b>	<b>Justification</b>	<b>Other Considerations</b>	<b>Recommendations</b>
<b>Broadmeadows Planning Area</b>				
Broadmeadows	Maygar Grasslands	This reserve has significant natural values that provide a rare example of remnant heavier-soils Plains Grassland vegetation. This vegetation type is a federally threatened vegetation community. The site supports a diverse range of indigenous herbs and grasses some of which are threatened. There is no public access to the site.		Maygar Grasslands is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (4)</li> </ul>
<b>Craigieburn Planning Area</b>				
Craigieburn	Amberfield Grassland	This site has significant natural values that supports Plains Grassland/Plains Grassy woodland vegetation and includes rare and threatened species including the Golden Sun Moth and Matted Flax Lily. The site is an offset site under the <i>Federal Environmental Protection and Biodiversity Conservation Act 1999</i> . There are no existing formal public access points or walking tracks.		Amberfield Grasslands is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (4)</li> </ul>
Kalkallo	Kalkallo Commons	This area has significant natural values that contain the most intact example of gilgai plains grassland in North East Melbourne. Such intact plains grassland/seasonal wetland is very rare on the volcanic plain. This site supports numerous endangered flora and fauna species. The Biodiversity Conservation Strategy identified this site be retained for conservation purposes. This system is highly vulnerable to disturbance given the regular inundation. There are no existing formal public access points or walking tracks.		Kalkallo Commons is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (5)</li> </ul>
Somerton	Somerton Red Gum Reserve	This area has significant natural values that are enclosed within an industrial estate. The large River Red Gums throughout the site contain an abundance of hollows supporting birds and arboreal mammals including possums and micro-bats. The site will be the recipient site for a translocation program for a highly threatened plant species, Basalt Peppergrass, which is		Somerton Red Gum Reserve is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (1)</li> </ul>

<b>Table 3: Proposed dogs prohibited areas for conservation, wildlife and/or safety reasons</b>				
<b>Suburb</b>	<b>Site</b>	<b>Justification</b>	<b>Other Considerations</b>	<b>Recommendations</b>
		currently extinct within Hume.		
<b>Sunbury Planning Area</b>				
Sunbury	Fullwood Drive Ceremonial Ring	This site is a significant cultural heritage site of national importance. No digging or disturbance of any kind is permitted within the reserve. There are no existing formal public access points or walking tracks.		Fullwood Drive Ceremonial Ring is recommended as a designated dogs prohibited area provided the following are addressed: Install signage (2)
Sunbury	Mt Holden Reserve	There is risk to public safety due to significant risk profiles associated with the erosion issues within the site including holes and tunnels. There are no existing formal public access points or walking tracks.	Mt Holden Reserve will undergo rehabilitation works over time with the provision of community access via walking tracks. Dogs may be able to access sections of the reserve on lead.	Mt Holden Reserve is recommended to remain as a dogs on leash area An assessment of dog access is recommended to be incorporated in the Mt Holden Reserve Master Plan
Sunbury	The Parkway Reserve	This site is a risk to public safety due to significant risk profiles associated with the erosion issues within the site including holes, tunnels and gullies. There are no existing formal public access points or walking tracks. The Parkway has an abundance of wildlife, including kangaroos and wallabies.	The eastern section of the reserve is stable and there is no risk to public or dog safety.	The Parkway Reserve is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (1)</li> </ul> Dogs on lead will be allowed in a small area where public safety is not at risk
Sunbury	Tandara Reserve	The site has significant natural values that support Grassy Woodland vegetation. This area is an offset site protected in perpetuity for its conservation values as identified in Botanicus (2008, 2010). A requirement of being an offset site is that no dogs are permitted within the reserve. The vegetation contained on the site is classified as endangered and considered to be of very high and high conservation significance. There are no existing formal public access points or walking tracks.		Tandara Reserve is recommended as a designated dogs prohibited area provided the following are addressed: <ul style="list-style-type: none"> <li>• Install signage (4)</li> </ul>

<b>Table 4: Proposed dogs on leash areas</b>				
<b>Suburb</b>	<b>Site</b>	<b>Benefits</b>	<b>Other Considerations</b>	<b>Recommendations</b>
<b>Craigieburn Planning Area</b>				
Broadmeadows	Greybox Woodlands	There are no significant environmental values requiring protection from dogs entering the site if they are under control by their owner	Conflict with the playground users may arise if the site was designated dogs off leash	Greybox Woodlands is recommended to revert from designated dogs prohibited to dogs on leash provided the following are addressed: <ul style="list-style-type: none"> <li>• Remove dogs prohibited signage</li> <li>• Provide signage identifying closest designated dogs off leash areas at Gibb Reserve and Laura Douglas Reserve</li> </ul>
Oaklands Junction	Konagaderra Bridge Reserve	Site is isolated Generally dogs are not observed in the area Low risk of dogs exercising in the area		Konagaderra Bridge Reserve is recommended to revert from designated dogs prohibited to dogs on leash provided the following are addressed: <ul style="list-style-type: none"> <li>• Remove dogs prohibited signage</li> </ul>

<b>REPORT NO:</b>	CC072
<b>REPORT TITLE:</b>	2019 Community Grants Program Councillor Nominations
<b>SOURCE:</b>	Danielle Short, Community Development Officer
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC18/428
<b>POLICY:</b>	Social Justice Charter
<b>STRATEGIC OBJECTIVE:</b>	3.1 Foster socially connected and supported communities.
<b>ATTACHMENT:</b>	1. <i>Community Grants Program Terms of Reference</i>

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**1. SUMMARY OF REPORT:**

This report outlines the assessment process for the 2019 Community Grants Program and seeks to appoint three (3) Councillors to serve on the Councillor Assessment Panel (CAP) in line with the Community Grants Assessment Panel Terms of Reference. The Panel will be responsible for preparing the Community Grants funding allocation recommendations for Council consideration.

**2. RECOMMENDATION:**

**That Council nominates three Councillors (one from each Ward) to the 2019 Community Grants Councillor Assessment Panel (CAP).**

**3. LEGISLATIVE POWERS:**

The provision of grants is a function of Council as specified by the Local Government Act 1989.

**4. FINANCIAL IMPLICATIONS:**

4.1 Provision has been made within the 2018/19 budget for \$381,400 to be allocated toward Community Activity, Innovation and Partnership Community Grants funding. This figure includes \$232,461.40 for pre-committed Partnership funding, leaving a balance of \$148,939 for 2018/19 applications.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

The assessment of grant applications will be considered within the context of Council's Pathways to Sustainability - an Environmental Framework.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

The assessment of grant applications will be considered within the context of Council's Pathways to Sustainability - an Environmental Framework.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Community Grants Program is underpinned by Council's Social Justice Charter 2014 (SJC) to ensure a human rights based approach in Council's decision making process. The SJC recognises that every citizen has the right to a quality of life that allows them to freely realise their potential. The SJC seeks to advance a fair and just society and to promote respect for every citizen, encourage community participation, strengthen community wellbeing and reduce the causes of disadvantage.

REPORT NO: CC072 (cont.)

**8. COMMUNITY CONSULTATION:**

During 2017 Council undertook an evaluation of the Community Grants program through site visits to selected grant recipients to observe how their projects are progressing, to support continuous improvement and to contribute to capacity building. During 2018 Council delivered a series of Community Chat Forums with Community Grant recipients to build community connections and gather feedback on the value of the Community Grants Program. Further development for the 2019 Community Grant Program includes an evaluation as part of the application process asking applicants to comment on the ease of the application form and to provide any specific feedback about the application process and Community Grants program.

**9. DISCUSSION:**

9.1 The Community Grants Program assists community groups and organisations to provide programs and activities that support the implementation of Council's SJC. The program is a competitive process, with structured criteria and multiple panel assessments to ensure best use of Council funds via a rigorous and accountable process.

9.2 Through the Community Grants Program annual, biannual and in some cases triennial funding is made available under the following categories:

9.2.1 Community Activity Grants (up to \$2,000): to assist local groups with the ongoing costs of providing services and activities to meet the social, recreational and support needs of Hume City residents. These costs may include, incorporation costs, insurance, promotion, small equipment purchases and room hire.

9.2.2 Community Activity Recurrent Funding (up to \$2000): assists community groups who successfully applied through the 2017 and 2018 Community Grants program to complete a shorter application stating they require the same amount of funding for the same activities as the previous years application.

9.2.3 Innovation Grants (up to \$5,000): to encourage new ideas, sustainable projects and collaborations of substantial benefit to the Hume community.

9.2.4 Partnership Grants Tier 1 (up to \$10,000 annually for a period of up to 3 years) and Partnership Grants Tier 2 (up to \$20,000 per annum plus external matching funds of up to \$10,000). This category aims to build greater partnerships between the successful applicants and Council, to address identified community needs.

9.3 The 2019 Community Grants Program utilises the *SmartyGrants* online application system. Information sessions, community support sessions and grant writing workshops have been delivered to support and assist community members to access this application process. Community feedback, on the support provided to date, has been very positive.

9.4 To govern the assessment process for the Community Grants Program, and to guide the Councillor Assessment Panel, a Terms of Reference (TOR) was adopted by Council on 12 August 2014 (CW365). The TOR outlines the role, requirements and responsibilities of panel members including declaration of any conflict of interest (**see Attachment 1**).

9.5 The assessment process is divided between three panels made up of:

9.5.1 Community Strengthening Assessment Panel (CSAP) – responsible for the assessment of Community Activity Grants.



**REPORT NO: CC072 (cont.)**

- 9.5.2 Officer Assessment Panel (OAP) – responsible for the assessment of Innovation and Partnership Grants.
- 9.5.3 Councillor Assessment Panel (CAP) – responsible for reviewing the CSAP and the OAP assessments and for making recommendations for Council consideration on the allocation of funds.
- 9.5.4 Assessments by CSAP and the OAP will begin in July following the closing date for applications on Wednesday 20 June 2018.
- 9.5.5 The criteria applied to be eligible for a Hume City Council Community Grant is that an organisation must be 'not for profit', incorporated<sup>(1)</sup>, have an ABN, have no debt to Council and deliver the proposed activities and projects within Hume. All applications have been subjected to a rigorous process with Officers ensuring that all applications meet the eligibility criteria prior to CAP consideration.

**10. CONCLUSION:**

Council's Community Grants Program plays a central role in Council's commitment to social justice, inclusion and community capacity building. This report outlines the key elements of the assessment process that underpins the Community Grants Program and seeks nominations for Councillor Representation on the CAP.

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(1) A newly emerging group who is not incorporated may apply for a Community Activity Grant, provided they commit to becoming incorporated in the following year.



Attachment 1



## **COMMUNITY GRANTS ASSESSMENT PANEL(S)**

### **Terms of Reference**

#### **1. Purpose**

The Hume City Council Community Grants assessment process will be guided by the principles of the Social Justice Charter.

The review and rating of Community Grant applications for all categories will be conducted by the following Panel(s):

- Community Strengthening Assessment Panel (CSAP);
- Officer Assessment Panel (OAP); and
- Councillor Assessment Panel (CAP).

The Community Grants assessment process has been designed to ensure efficient use of both the Councillors' and Officers' time and a fair and transparent process.

#### **2. Panel Membership**

##### **Community Strengthening Assessment Panel (CSAP)**

Community Activity Grants will be assessed by the Community Strengthening Team, including the Community Development Officer, Community Grants Officer and the Engagement Support Officer. Each application will be allocated to a panel member for assessment. This Panel will be chaired by the Community Development Officer.

##### **Officer Assessment Panel (OAP)**

Innovation and Partnership Tier 1 & 2 Grants will be assessed by the OAP, comprising of representatives from the Departments across Council.

The Manager of Community Strengthening, in consultation with the Coordinator Community Capacity Building will invite Department Managers to appoint staff to participate in the OAP. The Coordinator Community Capacity Building will chair this Panel.

##### **Councillor Assessment Panel (CAP)**

The Councillor Assessment Panel will comprise of three nominated Councillors' (representing each of the Hume City Wards of Aitken, Jackson's Creek and Meadow Valley) and five Council Officers (the Chair from each Assessment Panel, or their nominees) Director Community Services, Manager Community Strengthening and Coordinator Community Development. The Panel is chaired by the Manager Community Strengthening. The purpose of this Panel is to prepare recommendations for the allocation of grant funds for Council consideration.

#### **3. Declaration of Interests**

Panel members from all assessment categories will be provided a copy of, and are required to read, Councils' Conflict of Interest Information Booklet prior to any Panel discussions.

A Panel member with a conflict of interest or perceived conflict of interest in any application must declare their interest in writing on the form provided, prior to discussion about the application. The form is to be handed to the Chair of the Panel, and the person will be requested to leave the room while the Panel considers and/or discusses the application.

#### **4. Resourcing**

Copies of appropriate Community Grant applications and the relevant assessment forms will be made available to Panel members through the SmartyGrants online system. Access to the web based system will be given to Panel members at the first meeting and training session. Training on how to use the system will be scheduled with Panel members in their relevant groups.

Following assessment training, all Panel members will only be given access to relevant applications which require their assessment. All assessment documentation will be made available through the online system at the first meeting.

#### **5. Meetings**

All necessary meetings will be convened by the relevant Chair. Dependent on the number of grant applications received, the number of the Panel meetings may need to be increased to complete the assessment process.

#### **6. CSAP Assessment Process**

- 6.1. The CSAP will assess all applications submitted under the Community Activity Grant category, including any grants that have been reclassified to this category.
- 6.2. Applications will be allocated to each Panel member for assessment.
- 6.3. The CSAP will meet only once, to be briefed as a group on the online assessment process and to conduct a number of initial assessments as a group. Subsequently, Panel members are required to complete the remainder of allocated assessments within 10 working days.
- 6.4. The reason(s) for a determination of ineligibility must be recorded on the Community Grants Assessment Form.
- 6.5. Following the assessment process the Community Development Officer and Community Grants Officer will determine the averages of the assessment scores awarded to each application and convert to a percentage score.
- 6.6. The percentage scores will determine the application's ranking for recommendation of a grant offer.

#### **7. OAP Assessment Process**

- 7.1. In the case of Innovation and Partnership Grants, the Chair and Coordinator Community Development will initially determine which, if any, applications are ineligible and those applications which it is proposed to reclassify to other grant categories.
- 7.2. The reason(s) for a determination of ineligibility/reclassification must be recorded on the Community Grants Assessment Form.
- 7.3. Panel members will consider the Chair's determination of the applications for reclassification at the first Panel meeting. If the Panel agrees with the Chair's

determination, those applications will be reclassified, without further consideration. If the Panel members disagree, they will each explain their reasoning to other members and the reclassification status will be determined by majority opinion.

- 7.4. If a Partnership Tier 1 or 2 application is reclassified as an Innovation Grant, the process will be managed by the OAP. If an application is reclassified to a Community Activity Grant, the Chair of the CSAP will allocate assessment of the application through the CSAP.
- 7.5. Should an application require 'specialist knowledge' to assist with assessment, the OAP may request the advice of a relevant Council Officer prior to making a recommendation.
- 7.6. If an assessment is unable to be completed because additional information is required, the Chair or their delegate will contact the applicant to obtain the required information.
- 7.7. If all assessments have not been completed by the scheduled timeframe allocated, additional OAP meetings may be required to complete the process of assessment.
- 7.8. The Panel may consider other matters influencing the terms and conditions of the offer to be made to the applicant, having regard to any issues/matters identified during the assessment process, and recommend the grant amount.
- 7.9. After the OAP has settled on those applications to be considered as Innovation and Partnership Grants, the decision will be recorded and prepared as a summary for the CAP's consideration.
- 7.10. Following the assessment process the Community Development Officer and Community Grants Officer will determine the averages of the assessment scores awarded to each application and convert to a percentage score. The percentage scores will determine the application's ranking for recommendation of a grant offer.
- 7.11. The lowest ranking applications will be the first applications to be eliminated or to have their recommended grant amounts reduced, should total grants requested exceed total available funds.

## **8. CAP Assessment Process**

- 8.1. The applications and CSAP & OAP Panel recommendations will be referred to the Councillor Assessment Panel (CAP) for assessment.

The CAP will:

- i) Review and confirm the applications determined as ineligible;
- ii) Review and assess the reclassified applications;
- iii) Review and assess the Partnership Grant applications;
- iv) Review and assess the Innovation Grant applications;
- v) Review and assess the Community Activity Grant applications;
- vi) Seek further information where required on particular applications; and
- vii) Make final recommendations to be considered by Council on all applications.

- 8.2. A further OAP meeting may then be conducted to consider any issues/questions raised by the CAP.

## **9. Reporting**

The Community Development Officer will prepare the final Community Grants Council report and recommendations for Council consideration, with the approval of the Coordinator Community Development and Manager Community Strengthening.

Council's determination is final; however reasons for an ineligibility ruling can be made available to unsuccessful applicants.

<b>REPORT NO:</b>	CC073
<b>REPORT TITLE:</b>	Hume Volunteer Gateway Update
<b>SOURCE:</b>	Jean Tusler, Hume Volunteer Coordinator
<b>DIVISION:</b>	Community Services
<b>FILE NO:</b>	HCC08/13
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.1 Foster socially connected and supported communities.
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

The purpose of the report is to provide an update on the achievement of Council's Hume Volunteer Gateway Program.

**2. RECOMMENDATION:**

**That Council:**

**2.1 notes the achievements of the Hume Volunteer Gateway Program for the period July 2017 to June 2018 in this report.**

**2.2 notes the Tax Help program is available to Hume residents from 1 July to 31 October 2018.**

**3. LEGISLATIVE POWERS:**

3.1 The Local Government Act 1993 stipulates that the "primary objective of a Council is to endeavor to achieve the best outcome for the local community having regard to the long term cumulative effects of decisions". Furthermore; councils must give regard to the objectives "to improve the overall quality of life of people in the local community."

3.2 Council's Strategy; 'Learning Together 2030 Shaping Lifelong Learning in Hume City to 2030' provides the strategic direction for Council's volunteer development and delivery programs.

**4. FINANCIAL IMPLICATIONS:**

Provision has been made within the relevant Department 2018/2019 operational budget to enable ongoing support to volunteering activities such as Pop-up Volunteering information sessions and volunteer recognition.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no climate change adaption considerations that arise from this report

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

There are no environmental sustainability considerations that arise from this report

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Learning Together 4 (LT4) 2030 strategy is closely aligned with Hume City's Social Justice Charter 2014, which includes the Hume Citizens' Bill of Rights and incorporates the Charter of Human Rights and responsibilities Act 2006 (Vic).

**8. COMMUNITY CONSULTATION:**

There are no community consultation considerations that arise from this report.

REPORT NO: CC073 (cont.)

9. DISCUSSION:

The following discussion provides an overview of the key aspects of Hume City Council's volunteering activities.

9.1 Hume Volunteer Gateway Program (HVG)

9.1.1 During the 1 July 2017 to 30 June 2018 (2017/18) reporting period, the HVG program continued to respond to community needs and encourage participation in local volunteering, as part of a life-long learning process.

9.1.2 The HVG provides:

- Online web-based volunteer recruitment and information resources.
- Face-to-face connection for organisations and people looking for opportunities.
- Networking and peer support opportunities for people who manage or coordinate volunteers.
- Volunteer promotion initiatives.

9.1.3 In 2017/18, an additional 20 new organisations and community groups registered with the HVG. As a result, HVG now has 104 active organisations and community groups seeking volunteers to support their work.

9.1.4 The HVG continues to provide support and training for newly registered volunteering organisations and community groups. This includes the recruitment and management of volunteers and use of the online Better Impact database.

9.1.5 The following feedback from a newly registered organisation highlights the benefit of HVG's support to the community:

*"WOW!!! this information is so helpful, I really appreciate your time in talking to me yesterday and look forward to connections in the future" (Gowrie Victoria 2018)*

*"Thank you so much for taking the time to share with me your expertise in recruiting volunteers in Hume the other week. I very much appreciated your insight".(School breakfast program 2018)*

9.1.6 During 2017/18, an additional 826 new people registered to be connected to volunteer work through the HVG.

9.1.7 Since implementation in 2009, the HVG has seen the registration of more than 314 organisations and 21,599 volunteers.

9.1.8 The ongoing demand highlights the vital role of the HVG in responding to the needs of the community and connecting individuals to the many different volunteering opportunities.

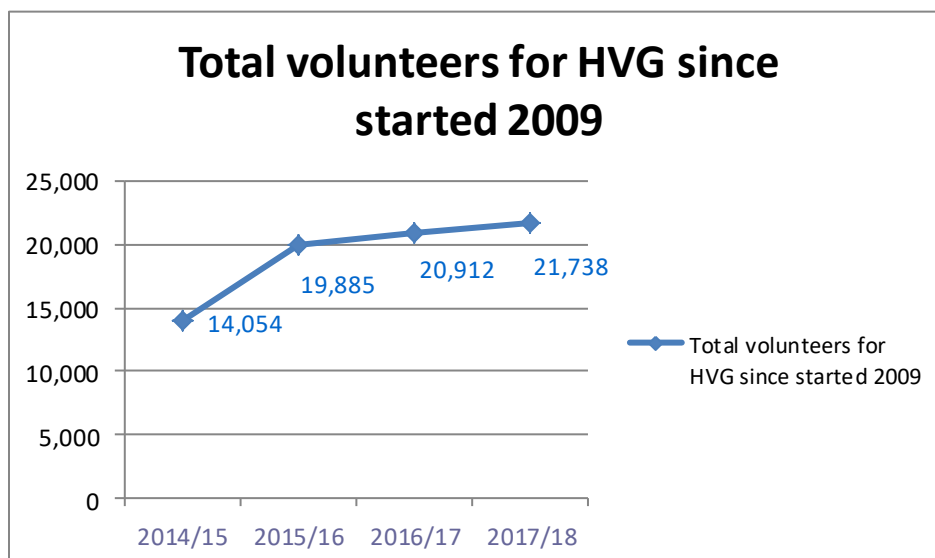
9.1.9 The HVG provides place-based volunteering support to volunteers and organisations, data over recent years (2014 - 2018) show that the trend for volunteering continues to increase, however the annual increase is slowing.

The following graph shows volunteering trend in Hume:



REPORT NO: CC073 (cont.)

Registered Volunteers 2014 - 2018



Note: During the reporting period 2015/16, HVG hosted a community volunteer expo where more than 4,000 people attended and the purchase of a new database software program.

## 9.2 Hume Volunteer Gateway - Outreach

- 9.2.1 The delivery of community outreach activities includes HVG presentations and the provision of volunteering resources. The HVG has worked with a range of local schools, training providers, employment agencies, sporting clubs, community groups and service providers. Some of these have included Brotherhood of St Laurence, Kangan Institute, Penola Catholic College, Council's Enviro Championships program, Spectrum, Encompass, Foodbank - School Breakfast Program, events and festivals (for example, Seniors Festival and Broadmeadows Street Festivals).
- 9.2.2 The following feedback from a local secondary school highlights the benefit of HVG outreach to the community:
- "Thanks so much for the Hume Gateway List, I have gone over the list and highlighted any that I thought would work for our students and were close enough for the school buses to pick up and drop off". (Penola Catholic College, 2018)*
- 9.2.3 There is extensive research showing that volunteering strengthens communities, facilitates social inclusion, connects people to career paths and improves health and wellbeing. The HVG outreach activities help connect individuals who may be socially isolated (for example, new immigrants with limited English or no access to technology) to meaningful volunteering opportunities available in the community.
- 9.2.4 Three pop-up volunteering information outreach activities were delivered in 2017, with strong attendance at each session. The pop-up volunteering information sessions provide an opportunity to help connect and strengthen community through conversation, learning more about volunteering, showcasing the value of volunteers and attracting new volunteers to organisations.
- 9.2.5 Following the success of the inaugural pop-up volunteering information outreach in 2017 and as part of National Volunteers Week 2018, HVG organised pop-up volunteering information activities in Sunbury, Craigieburn and Broadmeadows.

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- 9.2.6 During May 2018, pop-up session sites included Craigieburn Central Shopping Centre and Hume Global Learning Centre – Broadmeadows. During these sessions, the HVG promoted how people can get started volunteering and provided information about current volunteering opportunities in the community. Registered HVG organisations also attended these sessions to promote their volunteering opportunities within the Hume community. Over 160 residents visited the pop-up stalls, with 36 of these registering as a volunteer.
- 9.2.7 Several organisations, such as DVP Health, Merri Health, Council's net.help program, Melbourne Polytechnic, Melbourne Airport, Foodbank, Connect 4 Wellbeing, Dallas Brooks Community Hub and St Vincent de Paul participated in the sessions, providing information regarding their prospective volunteering opportunities. Further pop-up activities are proposed for 2018.

**9.3 Hume City Council Volunteers**

- 9.3.1 Council's internal volunteer program continues to encourage active participation in the community, with more than 280 active volunteers from diverse backgrounds helping various departments to deliver a range of programs and services within Hume.
- 9.3.2 Council's volunteer based programs and services include volunteer roles, such as Delivered Meals, Net.Help, Home Library delivery, english conversation groups, bilingual storytime, technology support, tourism, events and festivals. Council's volunteer programs provide many benefits to both the organisation and the volunteer.
- 9.3.3 The following feedback from some of our Council volunteers highlights the benefits of volunteering:
- "I gained a lot of experience, my life has changed for the better working here because I have worked with such amazing students that make my week better" (Council Net.Help trainer volunteer, 4 years of service)*
- "Being around employees of the Learning Centre has been beneficial and boosted my confidence. Previously I had been isolated from social interaction so this has been an added boost. Now I can easily talk and respond to others" (Library support volunteer, 13 years of service)*
- 9.3.4 The volunteer program coordinated and delivered four Council Corporate Volunteer Induction training sessions to 41 new Council volunteers during 2017/18. Volunteers are required to attend a Corporate Volunteer Induction session to understand their rights and responsibilities, along with their volunteer role with Hume City Council.
- 9.3.5 As part of the National Volunteers Week celebrations in May 2018, Council hosted a volunteer morning tea with more than 60 volunteers in attendance. This was an opportunity to celebrate and acknowledge the generous contribution of volunteers in Hume City. The Mayor, Councillors and Council staff across many departments joined the morning tea to thank the volunteers for their valuable work.
- 9.3.6 During the volunteer's morning tea, the Mayor, Cr Geoff Porter presented certificates and gifts to six volunteers for each having given 20 years or more of service.

**9.4 Volunteer Management Program Consultation**

- 9.4.1 During February 2018, Council was invited to participate in the Volunteer Management program review consultation, led by the Department of Social Services. The purpose was to examine the appropriateness and efficiency of their Volunteer Management program and the role of volunteer support

**REPORT NO: CC073 (cont.)**

services. Council has also been approached to participate in the development of the Victorian Volunteer Support Network (VVSN) strategic planning framework. Such requests reinforce the regard of Council's volunteer program within the sector.

**9.5 Tax Help Program**

- 9.5.1 From 1 July to 31 October 2017, the Hume Volunteer Program collaborated with the Australian Taxation Office (ATO) to run a free tax return service for our residents, called Tax Help. The ATO provided accreditation training to seven Tax Help volunteers to assist more than 610 Hume residents to complete their 2016/17 tax returns.
- 9.5.2 The HVG Program will again partner with the ATO for the tenth year to run a free tax return service for Hume residents, from 1 July to 31 October 2018.

**9.6 Future volunteering projects (2018/2019)**

- 9.6.1 2019 will mark Council's HVG ten year anniversary. This provides an opportunity for a community activity, such as a volunteer civic reception, to celebrate and highlight the contribution of volunteers in Hume.
- 9.6.2 It is also proposed to further investigate the state of volunteering within Hume and to gather better data on current trends and challenges that influence volunteering. Consideration will also be given to the need for a Hume Volunteering Strategy. A community engagement research project will be scoped in consultation with relevant Council departments and community members during 2019/2020 and presented for future consideration by council.

**10. CONCLUSION:**

The ongoing successful delivery of the HVG Program has demonstrated positive benefits of helping to improve people's lives in the Hume community. Volunteers support many services that respond to the needs of the community and organisations. Participating in the local and broader volunteering sector ensures the HVG Program continues to be involved in helping to shape the future of volunteering within Hume.



<b>REPORT NO:</b>	SU312
<b>REPORT TITLE:</b>	Millicent Drive, Craigieburn - Traffic Investigation
<b>SOURCE:</b>	Wendy Anderson, Traffic Engineer
<b>DIVISION:</b>	Sustainable Infrastructure and Services
<b>FILE NO:</b>	22466
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	4.3 Create a connected community through efficient and effective walking, cycling, public transport and car networks.
<b>ATTACHMENT:</b>	1. <i>Locality Plan - Millicent Drive, Craigieburn</i>

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**1. SUMMARY OF REPORT:**

This report is in response to a joint letter that has been received containing 17 signatures, requesting the installation of road humps in Millicent Drive, Craigieburn.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 notes that Millicent Drive does not meet Council's warrants for the installation of traffic calming devices.**
- 2.2 notifies the first named signatory of the joint letter in writing of Council's decision.**
- 2.3 adds Millicent Drive to the list of sites for locating Council's speed trailer on a rotating basis.**
- 2.4 conducts another traffic survey within the next 12 months to assess whether there has been any change in behaviour.**

**3. LEGISLATIVE POWERS:**

Council has the power under the Local Government Act 1989, Road Safety (Traffic Management) Regulations 2009, Road Safety Road Rules 2009 and the Road Safety Act 1986 to install and modify traffic control devices.

**4. FINANCIAL IMPLICATIONS:**

The costs of traffic investigations, including traffic surveys, are included in Council's Assets operating budget.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no direct environmental implications as a result of this report.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

This report does not require climate change adaptation considerations.

**REPORT NO: SU312 (cont.)**

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The recommendations in this report do not limit any of the protected rights under the Victoria Charter of Human Rights.

**8. COMMUNITY CONSULTATION:**

No community consultation is required as part of this report.

**9. DISCUSSION:**

**9.1 Background**

9.1.1 Council resolved at its meeting on Monday 12 February 2018 (PJL274) 'that the joint letter be received, circulated to Councilors, and the first named signatory of the joint letter be advised that the matter has been referred to the Manager Assets for investigation.'

9.1.2 The joint letter stated the following:

*'We the undersigned residents of Millicent Dr Craigieburn are asking to erect ramps in the above street, to minimize the speed of the drivers who are driving very fast in our street. We are very concerned about the safety of our children and our own safety. The noise created by speeding cars is distracting people from their work, study or other important things that they might do during their daily life duties.'*

9.1.3 The joint letter contained 31 signatures with 17 of those accompanied by their full name and address (as required by Council's Code of Meeting Procedure for Joint Letters). Of the 17, all listed Millicent Drive, Craigieburn as their address. There are 57 properties that abut Millicent Drive.

9.1.4 Council recently investigated whether to install road humps in Millicent Drive in response to an earlier request from the community for Council to install roads humps in the street. The key findings of that August 2017 investigation are set out below.

**9.2 Existing conditions**

9.2.1 Millicent Drive is classified as a local access street whose primary function is to provide access to abutting residential properties and distribute local traffic to the collector road network.

9.2.2 Millicent Drive has an existing default speed limit of 50km/h. Its road width allows for vehicles to park on both sides of the road and for one through vehicle to pass on the remaining roadway.

9.2.3 Millicent Drive is approximately 550 metres long and runs between Peppertree Parade on the northern end and Jonesfield Street on the southern end.

9.2.4 There is an existing roundabout at the Millicent Drive and Grand Boulevard intersection.

9.2.5 Refer to Attachment 1 for a locality plan.

**9.3 Road Crash History**

9.3.1 A review of VicRoads' Road Crash Information System database, which lists all recorded injury crashes, indicates that there has been one recorded casualty crash on Millicent Drive in the most recently available 5-year period between 1 January 2013 and 31 December 2017.

REPORT NO: SU312 (cont.)

9.3.2 The crash occurred when a vehicle turning left out of Penhall Drive collided with a parked car on the west side of Millicent Crescent due to the driver being under the influence of drugs. The crash resulted in a minor injury to the driver.

**9.4 Traffic Surveys**

9.4.1 An automatic traffic survey was undertaken on Millicent Drive between Gateshead Street and Penhall Drive in August 2017. The results are outlined in the following table:

Survey Location	Survey Period	Daily Vehicle Volume (Veh/Day)	Speed Limit (km/h)	85 <sup>th</sup> Percentile Speed (km/h)	% Vehicles over the speed limit	45km/h at or above the speed limit
Millicent Drive, Craigieburn between Gateshead Street and Penhall Drive	27/07/2017 to 10/08/2017	776	50	51.5	18.9	1

**9.5 Analysis**

9.5.1 Millicent Drive is classified as an access street where the desirable maximum daily traffic volume is 2,000 vehicles.

9.5.2 Council's warrants for the installation of traffic calming devices on Millicent Drive require:

- (a) The daily traffic volume to be greater than 2,000 vehicles and the 85th percentile speed to exceed the speed limit by at least 10km/h, or
- (b) A minimum of three recorded casualty crashes per km or three recorded casualty crashes at an intersection.

9.5.3 Traffic calming devices are used to address traffic speeds when a significant portion of the traffic is speeding. In cases where there are low numbers of vehicles speeding it is considered a policing matter. The resident can take details of the speeding vehicle and report it directly to the police via Crime Stoppers telephone or web site.

9.5.4 The recorded average daily volume, 85<sup>th</sup> percentile speed and the crash history on Millicent Drive do not meet Council warrants for the installation of traffic calming devices.

9.5.5 One of the definitions of 'hoon driving', as it relates to speeding, defines a motorist as 'hooning' if they exceed the existing speed limit by 45km/h or more. To be defined as hooning, a vehicle would have to be travelling at 95km/h or faster along Millicent Drive.

9.5.6 In the two week survey period there was only one vehicle recorded at a speed of 101km/h that would meet the definition of 'hooning'. There were only three other vehicles from a total of 10,516 recorded vehicles that were travelling over 80km/h. One vehicle hooning in a two week period is not representative of the general traffic on Millicent Drive and does not warrant any further action.

9.5.7 Council has a speed trailer that monitors the speed that vehicles travel and displays a message for the driver. Depending on a vehicle's speed, the message will either remind the driver they are travelling too fast or thank them for driving safely. The speed trailer can be a good way to bring speeding to

**REPORT NO: SU312 (cont.)**

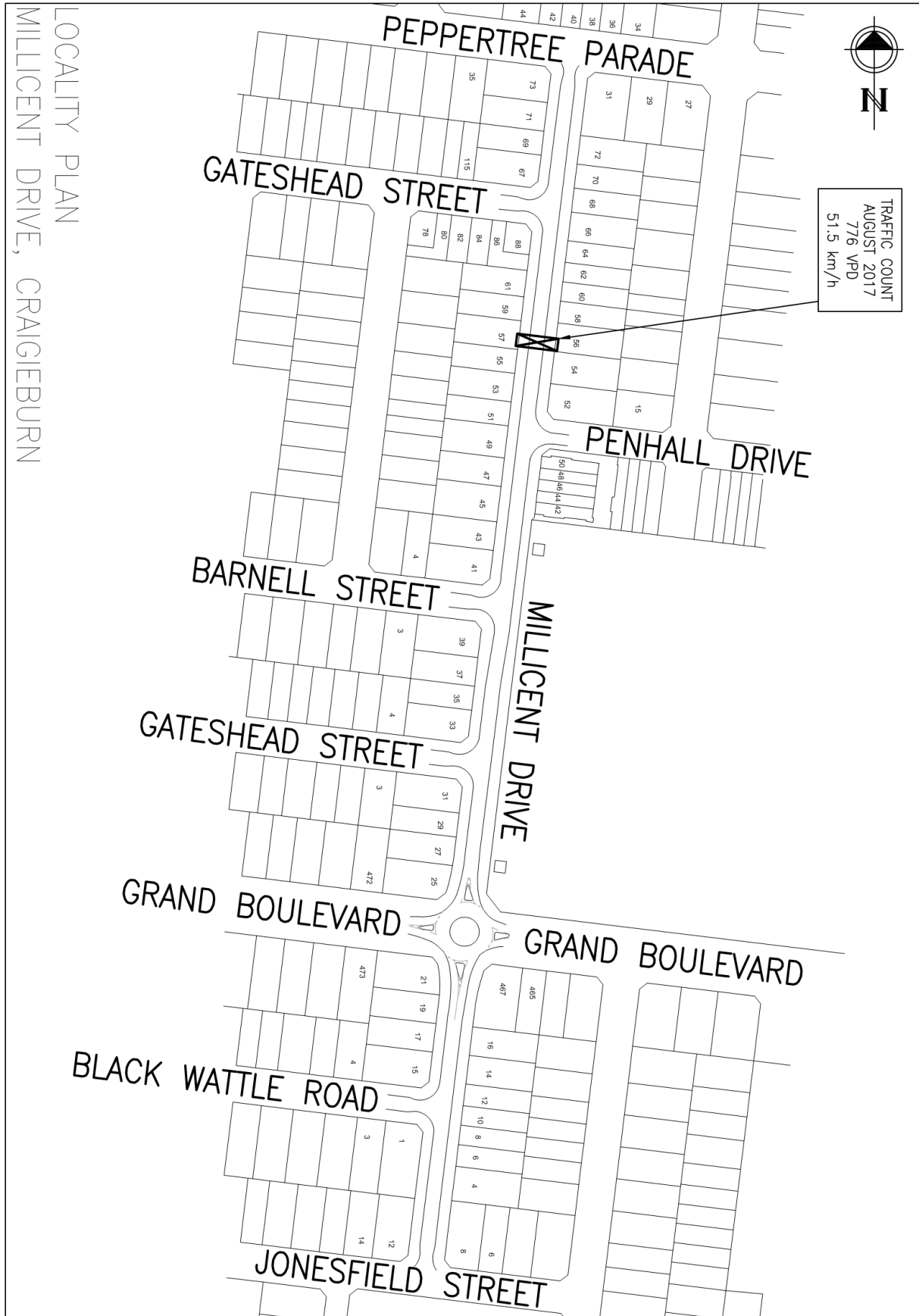
the attention of motorists in streets that do not otherwise meet the warrants for traffic calming treatments. Millicent Avenue can be added to the list of sites where the trailer is placed on a rotating basis.

- 9.5.8 As the traffic survey that forms the basis of this report was done in August 2017, it is recommended that a follow up survey be done within the next 12 months to monitor whether there has been any change in vehicle speeds.

**10. CONCLUSION:**

- 10.1 The traffic investigation of Millicent Drive identified that there has been one reported casualty crash, due to driving under the influence of drugs, in the most recent available 5-year period. The recorded speeds and volumes do not meet Council's warrants for the installation of traffic calming devices on Millicent Drive.







<b>REPORT NO:</b>	SU313
<b>REPORT TITLE:</b>	Planning Scheme Amendment C225 - Local Policy Review
<b>SOURCE:</b>	Angela Schirripa , Strategic Planner
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	HCC18/419
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENT:</b>	1. <i>Clause 22 Recommendation Table</i>

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**1. SUMMARY OF REPORT:**

Section 12B of the *Planning and Environment Act 1987* (the Act) requires Council to regularly review its planning scheme. In accordance with the requirements of the Act a revised Municipal Strategic Statement (MSS) was introduced into the Hume Planning Scheme (the Scheme) through Amendment C176 as part of the review required under Section 12B of the Act. A review of Clause 22 (Local Policies) has now been completed and it is proposed to implement the changes through Amendment C225 to the Scheme. It is recommended that Council seeks authorisation to prepare and exhibit the planning scheme amendment.

**2. RECOMMENDATION:**

**That Council:**

**2.1 seeks authorisation from the Minister for Planning to prepare Planning Scheme Amendment C225 to amend the existing local policies at Clause 22 in the Hume Planning Scheme in accordance with section 8A of the *Planning and Environment Act 1987*;**

**2.2 subject to ministerial authorisation, prepares and exhibits Planning Scheme Amendment C225 to the Hume Planning Scheme in accordance with section 19 of the *Planning and Environment Act 1987*.**

**3. LEGISLATIVE POWERS:**

*Planning and Environment Act 1987.*

**4. FINANCIAL IMPLICATIONS:**

Administrative costs associated with the preparation and exhibition of the Planning Scheme Amendment are provided for within the Strategic Planning budget.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

This matter does not have any direct environmental sustainability considerations.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

This matter does not have any direct environmental sustainability considerations.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The Planning Scheme Amendment will meet the principles of Hume's *Social Justice Policy* by engaging the community through a formal consultation process, as discussed below.

## REPORT NO: SU313 (cont.)

**8. COMMUNITY CONSULTATION:**

- 8.1 The Amendment will be exhibited in accordance with the requirements of Section 19 of the Act for a period of one month. This will include:
- A notice in all local newspapers circulating in the municipality;
  - Notice in the Government Gazette; and
  - Notices to the relevant referral authorities prescribed under the Act.
- 8.2 Clause 22 sets out the local planning policies within the Planning Scheme. A local planning policy guides decision making in relation to a specific discretion in a zone or overlay. It relates to all land within the municipality.
- 8.3 Section 19(1A) of the Act states that the Planning Authority is not required to give notice of an amendment to owners and occupiers of the land if it considers the number of owners and occupiers affected makes it impractical to notify them all individually about the Amendment.
- 8.4 It is considered impractical to notify all landowners and occupiers within the municipality about the Amendment,
- 8.5 To help ensure that the community is given every opportunity to be made aware of the Amendment, it is proposed that the level of notification in the local papers is increased, in addition to the normal notification measures.

**9. DISCUSSION:**9.1 Context

- 9.1.1 Clause 22 of the Scheme was prepared between 1995 and 2000, in association with the introduction of the Victorian Planning Provisions. These provisions required the preparation of a new format planning scheme with the Hume Planning Scheme approved by the Minister for Planning on 17 February 2000.
- 9.1.2 Section 12B of the Act requires Council to regularly review its planning scheme. Specifically, the requirements of Section 12B state that Council must review its planning scheme no later than one year after each date by which it is required to approve a Council Plan under the *Local Government Act* 1989.

9.2 Background

- 9.2.1 A revised Municipal Strategic Statement (MSS) was introduced into the Hume Planning Scheme through Planning Scheme Amendment C176 on 19 October 2017.
- 9.2.2 The review of the MSS formed the first stage of the Planning Scheme Review required under Section 12B of the *Planning and Environment Act* 1987. The MSS review was considered to be policy neutral as it did not seek to introduce any new strategic directions that had not been through rigorous consultation.
- 9.2.3 Council officers have now completed the review of Clause 22. The review identifies which local policies could be deleted and/or incorporated into the MSS, which policies should be retained, which policies require further strategic work, and any gaps in local policy content.
- 9.2.4 The proposed changes to the local policies are outlined in Figure 1 below.

REPORT NO: SU313 (cont.)

Figure 1: Proposed Policy Changes

Amendment C225		Further work
<b>Retain with changes</b>	<b>Delete</b>	<b>Retain until further work undertaken</b>
Clause 22.01: Industrial Areas	Clause 22.02: Rural Land Character and Urban Design	Clause 22.04: Townships
Clause 22.07: Aged Accommodation and Services	Clause 22.05: Broadmeadows Transit City	Clause 22.06: Sunbury Town Centre
Clause 22.08: Animal Boarding and Dog Breeding	Clause 22.11: Neighbourhood Shopping Centre	Clause 22.10: Macedon Street Office Area
Clause 22.09: Advertising Signs	Clause 22.12: Roxburgh Park Activity Centre – South of Somerton Road	Clause 22.13: Residential Neighbourhood Character – Sunbury
Clause 22.17: Gaming		Clause 22.14: Residential Neighbourhood Character – Tullamarine
Clause 22.19: Industrial Stormwater Management		Clause 22.15: Residential Neighbourhood Character – Westmeadows
		Clause 22.16: Home Street and Gap Road, Sunbury

9.2.5 Attachment 1 provides more detail around the recommendations outlined in Figure 1, including where changes are required to the MSS to support the revised content.

9.3 Amendment C225

9.3.1 Amendment C225 proposes to make the changes outlined in Figure 1. The changes update policy content where it has become outdated; deletes redundant objectives; and/or deletes objectives that have been included as part of the MSS. These changes are considered to be policy neutral and will not introduce any new content into the Scheme.

9.3.2 The Amendment will also delete the local policies identified in Figure 1 and incorporate relevant policy guidance into the MSS where this was not already achieved as part of the MSS review. These policies are no longer necessary as the majority of the content is either outdated due to changes in strategic direction or has been addressed within the revised MSS.

10. **CONCLUSION:**

It is recommended that Council seeks Ministerial authorisation to prepare and exhibit Hume Planning Scheme Amendment C225. The Amendment seeks to amend the Local Policies at Clause 22 through updating policy content where it has become outdated; deleting redundant objectives; and/or deleting objectives that have been included as part of the MSS.



**Attachment 1**

<p><b>Clause 21.04: Built Environment and Heritage</b></p> <p>This Clause forms part of the Municipal Strategic Statement (MSS) and provides objectives and strategies around urban design, environmentally sustainable design and development, landscape character and heritage.</p> <p>This Clause was recently updated as part of Council's review of the MSS under Planning Scheme Amendment C176.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain within MSS and include changes incorporating relevant sections from local policies.</li> </ul>
<p><b>Clause 22.01: Industrial Areas Local Policy</b></p> <p>This policy applies to land located in the Industrial 1, Industrial 3 and Business 3 Zones.</p> <p>It is considered that this policy provides good guidance to planners in assessing applications within industrial areas and helps to achieve consistency in decision making.</p> <p>However a number of policy areas are outdated/ redundant and need to be updated or deleted. Policy content is also missing in regards to guidance around non-industrial uses.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Policy Basis – update.</li> <li>▪ Objectives – delete redundant objectives and ones which are now within the MSS.</li> <li>▪ Policy – delete and update policy where required.</li> <li>▪ Further work is required (to be done as a separate amendment):             <ul style="list-style-type: none"> <li>○ Include new objective and policy content relating to non-industrial uses;</li> <li>○ Determine new content around non-industrial uses and any other new content that may be required.</li> </ul> </li> </ul> <p>(Further work is to be undertaken as a separate amendment and once outcomes of Amendment C218 are known).</p>
<p><b>Clause 22.02: Rural Land Character and Urban Design Local Policy</b></p> <p>This policy applies to land included within a Rural Zone, Environmental Rural Zone or Rural Living Zone.</p> <p>It is considered that this policy is no longer necessary as a number of the policies have been included as objectives within the revised MSS.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Delete policy.</li> <li>▪ Incorporate relevant policy guidance into MSS (where this has not been done already).</li> </ul>
<p><b>Clause 22.04: Townships Local Policy</b></p> <p>This policy applies to land in the Kalkallo and Bulla Townships.</p> <p>It is considered that this policy could be merged into relevant sections of the MSS however further work is required on Council's position towards Kalkallo Township before this can occur.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain policy until further work is undertaken for Kalkallo in regards to preparation of a PSP.</li> </ul>

Attachment 1

<p><b>Clause 22.05: Broadmeadows Transit City Local Policy</b></p> <p>This policy applies to land within the Broadmeadows Metropolitan Activity Centre.</p> <p>It is considered that this policy is no longer necessary as the policy guidance has been included within the revised MSS.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Delete policy.</li> <li>▪ Incorporate relevant policy guidance into MSS (where this has not been done already).</li> </ul>
<p><b>Clause 22.06: Sunbury Town Centre Local Policy</b></p> <p>This policy applies to land bounded by Evans Street, Harker Street, Barkley Street, Macedon Street and Home Street, Sunbury.</p> <p>It is considered necessary to retain this policy until further strategic work is undertaken to review the 'Sunbury Town Centre Plan' (2008).</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain policy.</li> <li>▪ Investigate scope for further work as part of a separate amendment process to review all local policies relating to Sunbury as part of a broader review of the 'Sunbury Town Centre Plan' (2008).</li> </ul>
<p><b>Clause 22.07: Aged Accommodation and Services Local Policy</b></p> <p>This policy applies to proposals to use and develop land for accommodation intended to specifically accommodate aged or elderly persons (i.e. a retirement village or nursing home).</p> <p>It is considered that this policy provides good guidance to planners in assessing applications for aged accommodation and helps to achieve consistency in decision making.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Make minor changes to policy where sections need updating.</li> </ul>
<p><b>Clause 22.08: Animal Boarding and Dog Breeding Local Policy</b></p> <p>This policy applies to animal boarding and dog breeding proposals.</p> <p>It is considered that this policy provides good guidance to planners in assessing applications for animal boarding and dog breeding and helps to achieve consistency in decision making.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Make minor changes to policy where sections need updating.</li> </ul>
<p><b>Clause 22.09: Advertising Signs Local Policy</b></p> <p>This policy applies to all land in the City.</p> <p>It is considered that this policy provides good guidance to planners in assessing applications for advertising and helps to achieve consistency in decision making.</p> <p>The Hume Planning Scheme Review (2010) recommended that the policy be</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Where appropriate, incorporate changes to the policy in line with the recommendations of the Expert Review Panel.</li> </ul>



**Attachment 1**

<p>reviewed in line with the recommendations of the Expert Review Panel. The policy should be reviewed in light of these recommendations and changes made where appropriate.</p>	
<p><b>Clause 22.10: Macedon Street Office Area Local Policy</b> This policy applies to land on the north side of Macedon Street, between Jacksons Street and Ardcloney Drive, Sunbury. It is considered necessary to retain this policy until further strategic work is undertaken to review the 'Sunbury Town Centre Plan' (2008).</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Investigate scope for further work further work as part of a separate amendment process to review all local policies relating to Sunbury as part of a broader review of the 'Sunbury Town Centre Plan' (2008).</li> </ul>
<p><b>Clause 22.11: Neighbourhood Shopping Centres Local Policy</b> This policy applies to existing and proposed neighbourhood shopping centres in the municipality. It is considered that this policy is no longer required given the strategic work that has been undertaken in relation to activity centres since the introduction of the policy and the changes to the MSS in regards to activity centre content. Relevant sections of the policy can be incorporated into the MSS where this has not been done already.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Delete.</li> <li>▪ Incorporate relevant policy guidance into the MSS.</li> </ul>
<p><b>Clause 22.12: Roxburgh Park Activity Centre – South of Somerton Road</b> This policy applies to land zoned Commercial 2 at the south-east corner of Somerton Road and Pascoe Vale Road, Coolaroo. It is considered that this policy can be deleted given the land is nearly fully developed. The policy also contains a number of policy statements around design which are considered best practice and can be found within the revised MSS.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Delete.</li> </ul>
<p><b>Clause 22.13: Residential Neighbourhood Character – Sunbury Local Policy</b> This policy applies to all residential development in the Township of Sunbury. It is considered necessary to retain this policy until further strategic work is</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Investigate scope for further work as part of a separate amendment process to review all local policies relating to Sunbury as part of a</li> </ul>

Attachment 1

<p>undertaken to review the 'Sunbury Town Centre Plan' (2008).</p>	<p>broader review of the 'Sunbury Town Centre Plan' (2008).</p>
<p><b>Clause 22.14: Residential Neighbourhood Character – Tullamarine Local Policy</b> This policy applies to all residential development in the suburb of Tullamarine. It is considered necessary to retain this policy until a broader review on housing is undertaken. However minor 'housekeeping' changes can be considered as part of this review.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Review the policy on completion of the Housing Strategy.</li> </ul>
<p><b>Clause 22.15: Residential Neighbourhood Character – Westmeadows Local Policy</b> This policy applies to all residential development in the suburb of Westmeadows. It is considered necessary to retain this policy until a broader review on housing is undertaken. However minor 'housekeeping' changes can be considered as part of this review.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Review the policy on completion of the Housing Strategy.</li> </ul>
<p><b>Clause 22.16: Home Street and Gap Road, Sunbury</b> This policy applies to all land located on the west side of Home Street between Riddell Road and Mitchells Lane and land along both sides of Gap Road between Home and Darbyshire Streets. It is considered necessary to retain this policy until further strategic work is undertaken to review the 'Sunbury Town Centre Plan' (2008).</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Investigate scope for further work as part of a separate amendment process to review all local policies relating to Sunbury as part of a broader review of the 'Sunbury Town Centre Plan' (2008).</li> </ul>
<p><b>Clause 22.17: Gaming</b> This policy applies to all applications which require a permit to install or use a gaming machine, or use land for the purpose of gaming. It is considered that this policy provides good guidance to planners in assessing applications for gaming and helps to achieve consistency in decision making.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Make minor corrections within policy where old 'activity centre' categories are referenced.</li> <li>▪ Update policy where required if inconsistent with Council's revised Gaming Policy.</li> </ul>
<p><b>Clause 22.19: Industrial Stormwater Management Policy</b></p>	<p><b>Recommendation:</b></p>

**Attachment 1**

<p>This policy applies to applications for industry, warehouse and subdivision for industry and warehouse.</p> <p>It is considered that this policy provides good guidance to planners in assessing applications requiring stormwater management and helps to achieve consistency in decision making.</p>	<ul style="list-style-type: none"> <li>▪ Retain.</li> <li>▪ Make minor corrections to clarify application of the policy.</li> <li>▪ Look to expand application types to be considered under the policy, e.g. commercial, non-industrial uses that establish in an industrial area, restricted retail etc.</li> </ul>
<p><b>Clause 22.20: Liquor Licensing</b></p> <p>This policy applies to applications for new licensed premises and for the extension of a licensed area where a permit is required under Clause 52.27 of the Planning Scheme.</p> <p>This policy was introduced under Amendment C176, which updated the MSS. As the policy is fairly recent it is not proposed to make any further changes as part of this review.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Retain with no changes.</li> </ul>
<p><b>Schedule to Clause 52.28</b></p> <p>Clause 52.28 applies to gaming and regulates the location of gaming machines. The Schedule to Clause 52.28 allows Council to specify shopping complexes and strip shopping centre locations where the installation or use of a gaming machine is prohibited.</p> <p>The Council adopted <i>Strategic Reference Document for Gaming in Hume City</i> (November 2007), prepared by Coomes Consulting Group, undertook an audit of shopping centres and business zoned areas within the municipality to determine which shopping complexes and strip shopping centres could be included within the Schedule to Clause 52.28. It was recommended that the Craigieburn Town Centre be considered for inclusion within the Schedule once the plans for the town centre were finalised. As the Town Centre has now been developed, it is considered that a review of the Schedule is warranted to determine whether the Town Centre can be included.</p>	<p><b>Recommendation:</b></p> <ul style="list-style-type: none"> <li>▪ Investigate scope for further work as part of a separate amendment process to determine whether the Craigieburn Town Centre should be included within the Schedule to Clause 52.28.</li> </ul>



<b>REPORT NO:</b>	SU314
<b>REPORT TITLE:</b>	Lindum Vale PSP Panel recommendations
<b>SOURCE:</b>	Jillian McQuade , Coordinator Integrated Planning
<b>DIVISION:</b>	Planning and Development
<b>FILE NO:</b>	HCC13/465
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

The Victorian Planning Authority (VPA) placed the Lindum Vale Precinct Structure Plan (PSP) on public exhibition via Amendment C205 to the Hume Planning Scheme between 31 August and 2 October 2017. A total of 13 submissions were received and the Amendment was referred to an Independent Planning Panel for consideration. A Panel Hearing was held on 19 to 23 February 2018 and the Panel Report was released on 9 April 2018. The Panel Report recommended the Amendment be adopted as exhibited subject to including the changes proposed by the VPA in their post Panel changes matrix and 17 additional changes. Council continues to work with the VPA to ensure that the revised Amendment will be able to implement the intended outcomes of the PSP through subsequent planning permit processes.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 notes the recommendations in the Panel Report for Amendment C205 to the Hume Planning Scheme.**
- 2.2 notes that the implementation issues that may arise in subsequent planning permit processes from the Amendment C205.**
- 2.3 writes to Minister Richard Wynne, Minister for Planning and Stuart Mosely, CEO at the VPA to acknowledge findings of the panel report and the importance of including Panel recommendations in the final C205 Amendment to ensure the intended outcomes are implemented and enforceable at the subsequent planning permit stage.**

**3. LEGISLATIVE POWERS:**

*Planning and Environment Act 1987.*

**4. FINANCIAL IMPLICATIONS:**

Assessment of the Infrastructure Contributions Plan (ICP) is required to properly inform Council of the financial impact associated with the Lindum Vale PSP and to determine whether infrastructure items can be provided for with the standard levy. The ICP is yet to be provided to Council, and is intended to be incorporated into the Hume Planning Scheme via a separate amendment.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

The PSP protects a significant portion of the site's biodiversity values and provides important connectivity to landscape and ecological values in the wider area, including the Mount Ridley conservation area, the future conservation area in the Craigieburn West PSP and Woodland Heritage Park. The open space network connects to the existing open space network

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through the Inter Urban Break (IUB) along Malcolm Creek. This is a continuous open space network connecting to Merri Creek, the Melbourne CBD and Port Phillip Bay.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

The revised PSP will seek to provide an innovative and sustainable drainage outcome on the site which achieves passive irrigation objectives and minimises demand on reticulated water resources.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

The public exhibition and Panel hearing process for the PSP provided the opportunity for the community to participate in land use and planning decisions that will directly affect them,

**8. COMMUNITY CONSULTATION:**

Consultation on the PSP is the responsibility of the Victorian Planning Authority (VPA) as the planning authority. The community had the opportunity to be involved in the PSP process through the formal exhibition of the PSP and the Panel Hearing process.

**9. DISCUSSION:**

## 9.1 Background

9.1.1 The Lindum Vale PSP and supporting amendment documentation was formally exhibited via Amendment C205 to the Hume Planning Scheme from 31 August 2017 to 2 October 2017. Thirteen submissions were received to the Amendment.

9.1.2 In response to submissions, the Victorian Planning Authority (VPA) proposed a number of changes to the Amendment, including a revised Future Urban Structure (FUS).

9.1.3 Whilst the proposed changes to the PSP resolved some submissions, a number of matters remained unresolved and an Independent Planning Panel was appointed to consider these submissions. A Directions Hearing was held on 13 December 2017 and the Panel Hearing was held on 19 to 23 February 2018.

9.1.4 During the course of the Panel Hearing the VPA, Council and Satterley (developer of the land) continued to negotiate outcomes outside of the formal Panel process. As a consequence, the VPA submitted a post Panel changes matrix to the Panel in their closing submission. The changes in the matrix were supported by the Panel and adopted as recommended changes to the Amendment in the Panel Report.

## 9.2 Panel Report

9.2.1 The VPA received the Panel Report (as the planning authority) on 9 April 2018. The VPA released the report to Council on 17 April 2018.

9.2.2 The Panel Report recommended that the Amendment be adopted as exhibited, subject to including the changes proposed by the VPA in their post Panel changes matrix and 17 additional changes, including:

- (a) Application of Council's 'character area' provisions to the Mt Ridley Road interface, including two rows of larger lots (comprising a minimum average lot size of 1600m<sup>2</sup>) with single dwellings and 10m setbacks to all sides.
- (b) Provision of a greater front setback (5m) to two rows of development along the southern section of the Mickleham Road interface.
- (c) Provision of single dwelling restrictions and a consistent landscape buffer (to be provided by the developer) along the eastern interface with the existing rural residential community.

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- (d) Expansion of the conservation reserve in the south-east corner to include the area proposed in Council's submission.
  - (e) Reclassification of some of the scattered trees proposed to be retained or removed through the subdivision.
  - (f) Inclusion of relevant 'statements of environmental significance' and 'environmental objectives to be achieved' from ESO5 and ESO11 in the Native Vegetation Precinct Plan.
  - (g) Inclusion of passive irrigation principles in the drainage strategy to ensure stormwater is used to passively irrigate the open space network and retained River Red Gums where practical.
  - (h) Requirement for an ecological assessment of tree moisture needs to inform detailed subdivision design and passive irrigation outcomes to be listed in the schedule to the Urban Growth Zone (UGZ).
  - (i) Potential to consider the use of the transmission easement along the northern boundary of the site for passive recreation.
  - (j) Reclassification of a section of an existing dry stone wall on the site from moderate condition to low condition.
- 9.2.3 Council has been involved in the planning of the Lindum Vale PSP for the last 5 years, during which time officers have continued to advocate for an outcome that reflects Council's initial vision for the development of the land. This has included many of the outcomes identified above, most notably the provision of a different development character in key areas of the site (to reflect the land's location within the Inter Urban Break), the protection of the site's unique environmental values, and the provision of an alternative drainage solution which provides for the passive irrigation of retained River Red Gums and open space areas.
- 9.3 Changes to the Amendment
- 9.3.1 Whilst the VPA has indicated that the Amendment will be updated in line with the recommendations of the Panel Report, officers have continued to reiterate that the supporting planning provisions also need to be updated accordingly to ensure the intended outcomes are actually implemented (and enforceable) at the subsequent planning permit stage.
- 9.3.2 Importantly, the revised schedule to the UGZ, which has recently been received by Council, must include the following changes:
- (a) Requirement for a Section 173 Agreement which gives effect to the character provisions for development along the Mt Ridley Road, Mickleham Road and eastern boundary interfaces.
  - (b) Requirement for a Landscape Master Plan which includes details and a permit trigger for the planting of a landscape buffer along the eastern boundary.
  - (c) A mechanism to ensure the development and vesting of all open space, landscape values, drainage and conservation land to Council in a timely manner that corresponds to the development of adjoining residential areas.
  - (d) Requirement for an ecological assessment to inform the detailed drainage design, including passive irrigation outcomes.
- 9.3.3 Officers have also requested that the character area provisions are written in a manner which ensures the setbacks to development relates to all built form,

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including sheds and garages, so that the intent for visual permeability and a sense of openness is maintained over time.

**10. CONCLUSION:**

Amendment C205 proposes to implement the Lindum Vale PSP and supporting amendment documentation into the Hume Planning Scheme. An Independent Planning Panel has considered submissions to the Amendment, and has recommended the Amendment be adopted as exhibited subject to the inclusion of the changes documented in the VPA's post Panel changes matrix and the additional changes outlined in Section 9.2 above. Officers will continue to work with the VPA to ensure the Amendment includes the measures necessary to ensure all of the intended outcomes for the site can be implemented.