



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 25 MARCH 2019

CONFIRMED - 8 APRIL 2019

HUME CITY COUNCIL

Minutes of the

ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL

held on Monday, 25 March 2019

at 7.07 PM

at the Council Chamber, Hume Global Learning Centre, Broadmeadows

Present:	a: Council	Cr Carly Moore	Mayor
		Cr Naim Kurt	Deputy Mayor
		Cr Joseph Haweil	
		Cr Drew Jessop, OAM	
		Cr Leigh Johnson	
		Cr Jack Medcraft	
		Cr Geoff Porter	
		Cr Karen Sherry	
		Cr Jana Taylor	
	b: Officers	Mr Domenic Isola	Chief Executive Officer
		Mr Peter Waite	Director Sustainable Infrastructure and Services
		Mr Hector Gaston	Director Community Services
		Mr Michael Sharp	Director Planning and Development
		Ms Kylie Ezzy	Director Communications, Engagement and Advocacy
		Ms Lisa Letic	Manager Family, Youth and Child Services
		Ms Kristen Cherry	Manager Community Strengthening
		Mr Peter Faull	Coordinator Governance and Corporate Support
		Mr Matthew Wilton	Acting Senior Governance Officer

ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

The Mayor read the following:

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

Proceedings to be Recorded

The Mayor reminded Councillors and members of the Gallery that an audio recording of the Council meeting will be made and published to Council's website within 2 working days of the meeting.

The Mayor advised Councillors that she had received a request to make a video recording of the meeting. The Mayor asked Councillors if there were any objections to the granting of consent to the request to video proceedings. No Councillors declared any objection to the request. The approval was granted.

Gallery Behaviour

The Mayor reminded the gallery that Council's Code of Meeting Procedures requires the gallery to be silent at all times, and that members of the gallery must not interject or take part in the debate. Any person who is called to order, may be asked to leave the Chamber. The Mayor advised that notwithstanding this, he will invite members of the gallery to speak, for up to two minutes either in support of or against an officer's recommendation.

ORDER OF BUSINESS**1. PRAYER**

The Mayor read the prayer:

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

2. APOLOGIES

Apologies were received from Cr Jodi Jackson and Cr Ann Potter.

3. DISCLOSURE OF INTEREST

The Mayor drew Councillors' attention to the provisions of the Local Government Act 1989 in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

Cr Joseph Haweill declared a direct interest in item CC085 - *Neighbourhood House and Learning Centre Feasibility Study 2018*, by way of conflicting duty, as he is a Committee of Management member at Selwyn House.

4. CONDOLENCE MOTIONS

Nil.

5. PRESENTATION OF AWARDS**5.1 Certificate of Appreciation – World Mission Society Church of God**

Cr Karen Sherry read the following citation and presented the World Mission Society Church of God with a certificate:

“This certificate is presented in recognition for organising and participating in the annual Cleaning Movement Event to clean up Jack Roper Reserve, on Sunday 24 February 2019.”

5.2 Certificate of Appreciation – Sikh Samaritans Australia

The Mayor read the following citation and presented the Sikh Samaritans Australia with a certificate:

“This certificate is presented in recognition for organising and running a clean up event at Highland Lake Reserve, North Shore Drive, Craigieburn on Sunday, 20 January 2019.”

5.3 Presentation to Departing Manager – Ms Lisa Letic, Manager Family, Youth & Child Services

The Mayor read the following citation and presented Ms Letic with a certificate and gift:

“Tonight we say a sad farewell to Council’s Manager Family, Youth & Children’s Services, Ms Lisa Letic, who is moving to the Director Community Services role at Golden Plains Shire. Lisa commenced at Hume in 2003 as a Best Value Facilitator. She was promoted to the role of Manager Family & Children’s Services in 2005. In 2016 Youth Services was added to her portfolio and Lisa’s title changed to Manager Family, Youth & Children’s Services. Through the years, Lisa has been instrumental in establishing a range of new services in response to the significant growth in the early years space. In 2012 Lisa was the recipient of Hume City Council’s Kurt Bruhn Award which acknowledged her leadership and commitment to achieving Council’s outcomes. More recently, Lisa led a significant review and re-purposing of Youth Services, resulting in some of the highest youth engagement rates Hume has recently experienced. Lisa’s leadership is a testament to her talents, and her presence at Hume will be missed. Well done Lisa on your contribution to Hume.”

Council wishes you all the best in your new role at Golden Plains Shire, and thanks you for your hard work, dedication and commitment to achieving great outcomes for the community and for the organisation.”

Cr Drew Jessop addressed the meeting and thanked Ms Letic on behalf of all of the Councillors that she had worked with in her time at Hume, and acknowledged her dedication, passion, collaboration and hard work.

SUSPENSION OF STANDING ORDERS

7:15 PM **Moved** Cr Naim Kurt, **Seconded** Cr Joseph Haweil
 That standing orders be suspended.

CARRIED

UB33 CONDOLENCES TO THE PEOPLE OF NEW ZEALAND

Moved Cr Naim Kurt, **Seconded** Cr Joseph Haweil

- 1. That Council writes to the New Zealand consulate in Melbourne and to the Christchurch City Council in New Zealand and Office of the New Zealand Prime Minister expressing our deepest sorrow and sadness in relation to the massacre which was committed against Muslims on Friday the 15th of March.**
- 2. That Council publicly acknowledges and supports the exceptional contribution of our wonderfully diverse community, including the Muslim community in Hume.**

CARRIED

RESUMPTION OF STANDING ORDERS

7:32 PM **Moved** Cr Naim Kurt, **Seconded** Cr Geoff Porter
 That standing orders be resumed.

CARRIED

6. OFFICER'S REPORTS

The Mayor advised Councillors and Members of the gallery that before she asked Councillors if they had any items which they wished to move separately, that she wished to inform the meeting that the Chief Executive Officer has advised that report number SU386 - 25 Keith Avenue Sunbury Removal of a Restrictive Covenant, which was included in the agenda for tonight's meeting, will now no longer be considered because in an order dated 19 March 2019 the Victorian Civil & Administrative Tribunal advised that *“The application is struck out for want of prosecution pursuant to section 76(1) of the Victorian Civil and Administrative Tribunal Act 1998 because of the failure of the applicant to provide a Statement of Service of documents and the applicant failing to respond to correspondence from the Tribunal requesting the same and warning that the application may be struck out if the Statement of Service was not provided.”*

Reports Identified as Requiring Individual Discussion

Report No.	Report	Page in Agenda
ED029	Sunbury Preschool Provision Moved Cr Joseph Haweil, Seconded Cr Drew Jessop That Council: 2.1 relocates Learmonth Preschool operations to Sunbury Heights Community Hub from mid 2020 subject to the facility being complete, State Government approval received and appropriate agreements with Sunbury Heights Primary School for access to the facility being executed. 2.2 Identifies suitable alternate uses for the facility at 49 Learmonth Avenue, Sunbury. 2.3 Considers a recommendation in early 2021 to relocate Dobell Preschool to the new Hub from 2022 subject to a favorable review of the new service operations including the establishment of a successful partnership with Sunbury Heights Primary School.	5

CARRIED

Report No.	Report	Page in Agenda
ED030	Bush Kinder Pilot Program Moved Cr Joseph Haweil, Seconded Cr Naim Kurt That Council: 2.1 endorses the implementation of a 'Bush Kinder' program trial commencing at Annadale Preschool in 2020. 2.2 notes that an evaluation report will be presented to Council in Term three, 2020.	9

CARRIED

Report No.	Report	Page in Agenda
CC085	Neighbourhood House and Learning Centre Feasibility Study 2018	15

Cr Joseph Haweil, having declared a direct interest in item CC085 - *Neighbourhood House and Learning Centre Feasibility Study 2018*, by way of conflicting duty, as he is a Committee of Management member at Selwyn House, left the meeting at 7:48 pm, and did not take part in any discussion on the item, and did not vote on the item.

Ms Terri Smith and Mr Ricky Proctor addressed Council regarding the Officer's recommendation.

Moved Cr Geoff Porter, **Seconded** Cr Drew Jessop

That Council:

- 2.1 **adopts the Assessment Criteria Framework for assessing the capacity and functionality of Neighbourhood Houses and Learning Centres that occupy Council buildings (Attachment 1).**
- 2.2 **notes the findings of the Goonawarra Neighbourhood House Feasibility Study 2018 and Selwyn House Feasibility Study 2018 and refers the respective indicative cost estimates for Goonawarra Neighbourhood House (\$228,600), and Selwyn House (\$254,500) to Council's draft 2019/2020 and 2020/2021 capital works program for consideration.**

- 2.3 enters into suitable license agreement with both Selwyn House and Goonawarra Neighbourhood House to enable access to nearby community facilities, at either nil or low cost and for a trial period up to 18 months.
- 2.4 receives a further report in August 2020 evaluating the success of the proposed licence agreement.

CARRIED

Report No.	Report	Page in Agenda
CC086	Reconciliation Action Plan Working Group (RAPWG) Councillor Nomination	49

Cr Joseph Haweil returned to the meeting before the motion was moved on item CC086 - *Reconciliation Action Plan Working Group (RAPWG) Councillor Nomination*, the time being 7:56 pm.

Moved Cr Karen Sherry, **Seconded** Cr Geoff Porter

- 2.1 That Council notes the draft working group Terms Of Reference (Attachment 1).
- 2.2 That Council notes the Expression of Interest being advertised until 20 April 2019.
- 2.3 That Cr Naim Kurt be nominated as Council's representative on the Hume City Council Reconciliation Action Plan Working Group, and that Cr Leigh Johnson to be the alternative Council representative on the working group.

CARRIED

Report No.	Report	Page in Agenda
CC087	Mayoral Taskforce for people seeking asylum; request to support motion for ALGA National Assembly	61

Moved Cr Naim Kurt, **Seconded** Cr Leigh Johnson

That Council supports the motion from the Mayoral Taskforce Supporting People Seeking Asylum to the Australian Local Government Association (ALGA) National Assembly in June 2019.

CARRIED

Report No.	Report	Page in Agenda
CC088	Request to support Amnesty International Campaign	67

Moved Cr Naim Kurt, **Seconded** Cr Geoff Porter

That Council:

2.1 Notes that:

- 2.1.1 Hume City is a community which welcomes refugees.
- 2.1.2 Refugees and migrants have made a positive contribution to Australian communities, our economy and our communities.
- 2.1.3 Amnesty International's campaign 'My New Neighbour' advocates for an expansion and improvement to the Federal Government's Community Sponsorship Program.

2.2 Resolves:

2.2.1 in support of Amnesty International's campaign, Hume City Council advocates to the Federal Government to support an expanded and improved Community Sponsorship Program to ensure that the program:

- (a) does not take places from others in need;
- (b) provides adequate support and services;
- (c) limits the costs on sponsors;
- (d) allows community, family and business to act as sponsors.

CARRIED

Report No.	Report	Page in Agenda
SU385	Change of use for a place of worship, associated buildings and works and creation/alteration of access to a road zone category 1 - 1550 Mickleham Rd, Mickleham	93

Mr Mitchell Belden, Mr Abdurrahman Turker, Mr Kerim Buday and Mr Danny Haahes addressed Council regarding the Officer's recommendation.

Moved Cr Drew Jessop, **Seconded** Cr Geoff Porter

That a Notice of Decision to Issue a Permit be granted for use of the land as a Place of worship, associated buildings and works and creation/alteration of access to a road in a road zone category 1 at 1550 Mickleham Road Mickleham subject to the following conditions:

- 1. Before the use permitted by this permit commences, three copies of plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:**
 - a. Reference to "proposed permeable gravel driveway" and "proposed gravel driveway" deleted and replaced with the annotation "proposed sealed driveway and carpark" and "proposed sealed driveway.**
 - b. The location of a bicycle parking facility as detailed in Condition 27.**
- 2. The use and/or development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.**
- 3. Except with the prior written consent of the Responsible Authority, the use permitted by this permit may only operate between the following times:**
 - a. For attendances of up to 15 persons the hours of attendance are limited to Mondays to Thursdays and Saturdays and Sundays from 6.30am to 9.00pm. During these times the maximum number of persons must not exceed 15.**

7. The subject land must be maintained in an orderly and neat manner at all times and its appearance must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
8. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.
9. Except with the further consent of the Responsible Authority no form of public address system shall be used on the premises so as to be audible outside the building.
10. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land prepared by a person suitably qualified or experienced in landscape design is submitted to and approved by the Responsible Authority. Such plan must show the area(s) set aside for landscaping including screening of the car park and be in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.
11. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the Responsible Authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
12. Existing trees on the subject land must be retained and must not be damaged, removed, destroyed or lopped without the written consent of the Responsible Authority. Existing trees must be satisfactorily protected during construction works.
13. All pedestrian paths indicated as paved on the endorsed plan(s) must be constructed and maintained to the satisfaction of the Responsible Authority.
14. All vehicles are to enter and exit the site in a forward motion.
15. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal of concrete or asphalt. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
16. All driveway and carparking areas are to be upgraded to a sealed pavement with concrete or asphalt, to the satisfaction of the Responsible Authority.
17. Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
18. Arrows for 'One Way' line marking are to be provided within the proposed carpark.
19. All parking bays are to be linemarked including disabled and associated shared area pavement marking.

20. The boundaries of all car spaces, access and egress lanes and the direction in which vehicles should proceed along the access lanes must at all times be clearly indicated on the ground to the satisfaction of the Responsible Authority.
21. The parking bays at 4.9m long is where parking is to a low kerb which allows 600mm overhang. Otherwise the bays must be 5.4m long allowing no overhang for parking bays numbers 16-21.
22. All parking is to be provided on-site.
23. Vehicles under the control of the operator under this permit or the operator's staff must not be parked on nearby streets or roads. The operator must ensure that visitor vehicles are not parked in nearby streets or roads.
24. The lighting of the car park area must be located and designed with suitable baffles so that no direct light is emitted outside the site.
25. Any service relocation associated with the works are to be approved by the Service Authorities and at the owners cost.
26. Any cut or fill or the construction of kerb must not interfere with the natural overland stormwater flow.
27. The installation of a bicycle parking facility rail is required for at least three bicycles in accordance with the requirements of clause 52.34 of the Hume Planning Scheme.

The following conditions are required by VicRoads:

28. Before the use starts or within three months from the date of the permit, amended plans (prepared by a suitably qualified Traffic Engineer) must be submitted to and approved by the Roads Corporation. When approved by the Roads Corporation, the plans may be endorsed by the Responsible Authority and will form part of the permit. The plans must be drawn to scale with dimensions and two copies must be provided. The plans must be generally in accordance with the plans approved by Major Road Projects Victoria for Mickleham Road, Mickleham, under the Northern Roads Upgrade. The plans must show:
 - a) Prior to Mickleham Road Upgrade
 - Typical single rural driveway access providing a passing area at the entrance at least 6.1 metres wide and 7 metres long.
 - Shoulder widening and sealing.
 - Installation of a drivable end wall for the culvert for north bound traffic.
 - Shoulder widening and sealing, and drivable end wall for culverts for south bound traffic.
 - Appropriate traffic signs
 - b) Post duplication of Mickleham Road
 - The ultimate road boundary
 - Single left-in and left-out access only to the site.
 - Deceleration lane

- Solid median strip
 - Line markings
 - Traffic signs
- c) Swept path assessment of how the design vehicles will enter and exit the site for the interim and the ultimate treatment.
29. Prior to the commencement of use or the occupation of the buildings and works hereby approved, the road works, crossover and driveway hereby approved must be provided and made available for use at no cost to the Roads Corporation (VicRoads), and must be:
- i) Formed to such level and drained so that they can be used in accordance with the plan
 - ii) Treated with an all-weather seal or some other durable surface to the property boundary.
30. The crossover / driveway must be maintained in a fit and state so as not to compromise the ability of vehicles to enter and exit the site in a safe manner or compromise operational efficiency of the road or public safety.
31. This permit will expire if one of the following circumstances applies:
- the development and use are not started within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing:

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started;
- or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

If a request for an extension of commencement/completion dates is made out of time allowed by condition, the responsible authority cannot consider the request.

Notes:

- i. If a request for an extension of the commencement date is made out of time allowed by the expiry condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- ii. An application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.
- iii. Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.

- iv. Prior to commencement of the use a Permit to Install/Alter a Septic Tank System must be obtained from Council's Environmental Health Department.
- v. Separate approval under the Road Management Act for this activity may be required from VicRoads. Please contact VicRoads prior to commencing any works (VicRoads)

CARRIED

Report No.	Report	Page in Agenda
SU389	Amendment C211 – Rezoning of 2-6 Phillip Street, Dallas	163

Cr Leigh Johnson left the meeting before the motion was moved on item SU389 - *Amendment C211 – Rezoning of 2-6 Phillip Street, Dallas*, the time being 8:33 pm.

Moved Cr Karen Sherry, **Seconded** Cr Geoff Porter

That Council having fulfilled its notification obligations in accordance with Section 17 and 19 of the *Planning and Environment Act 1987*:

- 2.1 adopts Amendment C211 as exhibited with changes in accordance with Section 29(1) of the *Planning and Environment Act 1987*.
- 2.2 prepares and enters into an agreement with the landowner under Section 173 of the *Planning and Environment Act 1987* to acknowledge the noise impacts of the Melbourne Airport Environs Overlay on the site and include provisions for public realm upgrades.
- 2.3 submits the adopted Amendment C211 to the Minister for Planning for approval in accordance with Section 31(1) of the *Planning and Environment Act 1987* after entering into a Section 173 Agreement in accordance with 2.2 above.

Cr Jack Medcraft left the meeting after the motion was moved on item SU389 - *Amendment C211 – Rezoning of 2-6 Phillip Street, Dallas*, the time being 8:34 pm.

Cr Leigh Johnson returned to the meeting during discussion and prior to the vote on item SU389 - *Amendment C211 – Rezoning of 2-6 Phillip Street, Dallas*, the time being 8:35 pm.

Cr Jack Medcraft returned to the meeting during discussion and prior to the vote on item SU389 - *Amendment C211 – Rezoning of 2-6 Phillip Street, Dallas*, the time being 8:37 pm.

CARRIED

Reports Not Otherwise Dealt With

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That the recommendations relating to reports that have not been dealt with separately (*listed below*), but not including the recommendations for report number SU386 - 25 Keith Avenue, Sunbury - Removal of a Restrictive Covenant, which is now no longer being considered at tonight's meeting:

Report No.	Report	Page in Agenda
SU384	2 Shaw Court Sunbury - The development of three single storey dwellings	71
SU387	Display and erect of a double sided, non-illuminated major promotion sign	133
SU388	Statutory Planning Monthly Report for March 2019	149
SU390	Planning Scheme Amendment C225 - Local Policy Review - Adoption	185
GE329	2018 Grant Announcements	237
GE330	Update of Council's Instrument of Delegation to Members of Council Staff	253
GE331	Councillor Nomination for CSL Behring Community Grants Program Selection Committee	305
GE332	General Valuation 2020	309
GE333	Correspondence received from or sent to Government Ministers or Members of Parliament - February 2019	315

be adopted.

CARRIED

Report No.	Report	Page in Agenda
SU384	2 Shaw Court Sunbury - The development of three single storey dwellings	71

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of three single storey dwellings at 2 Shaw Court, Sunbury, subject to the following conditions:

1. Before the development permitted by this permit commences, three copies of plans to the satisfaction of the responsible authority must be submitted to and approved by the Responsible authority. When approved the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:
 - a) Maximum building heights annotated on all elevations.
 - b) Wall heights annotated on all elevations.
 - c) The existing crossover modified such that it aligns with the proposed access way.

- d) The sill heights of the living room of dwelling 1 and the bedroom 1 windows of dwelling 2 adjacent to the internal access to meet Standard B15 of the *Hume Planning Scheme*.
 - e) The materials schedule amended to annotate the garage doors as panel lift/tilt.
 - f) The provision of visibility splays in accordance with Clause 52.06-9 of the *Hume Planning Scheme*.
 - g) The mailboxes for dwellings 1-3 orientated parallel to the street, in accordance with Australia Post Standards.
 - h) The height of the letterboxes for dwellings 1-3 if located within the visibility splay required by Condition 1(g) must be less than 900mm in height.
 - i) The provision of lighting along the length of the internal access way; to ensure visibility and surveillance during hours of darkness.
 - j) Reduce the finished floor levels to all three dwellings by a minimum of 300mm.
 - k) The removal of the solid side walls of the porch to dwelling 1 and replacement with timber posts to allow for enhanced visibility and exposure.
 - l) Flip the front part of the floor plan of dwelling 1 to provide an improved transition between the front setbacks of the two adjoining dwellings and improved daylight to bedroom 1 & 3.
 - m) Reduce the height of the parapet walls of all three garages.
2. The layout of the site and/or the size of the proposed or existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.
 3. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the Responsible authority. The landscape plan is to support the planting of native vegetation. Such plan must show the area(s) set aside for landscaping which is to include the planting of a minimum of one (1) canopy tree in the front setback of dwelling 1 and a minimum of one (1) canopy tree in the rear setbacks of all three dwellings, a minimum of 1.8 metres in height when planted and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names).
 4. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
 5. The cost of the proposed 2 metre high timber paling fence along the northwest elevation is borne by the owner/developer.

6. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.
7. All external materials, finishes and paint colours are to be to the satisfaction of the responsible authority.
8. All air-conditioning equipment, external drying facilities and other plant equipment must be screened and must not be visible from outside the land to the satisfaction of the responsible authority.
9. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the responsible authority.
10. No vehicles are to park in the shared accessway. This area is turning area and no parking is permitted. If parking occurs vehicles would not be able to drive out in a forward motion.
11. The external lighting along internal accessway shown on the endorsed plans must be located and designed with suitable baffles so as to prevent any adverse effect on adjoining land to the satisfaction of the responsible authority.
12. Provision of litter control at stormwater inlet points within car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
13. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system, including pavement over the easement area.
14. Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers. Following the Drainage Investigation, internal drainage plans to be submitted to Council Civil Design section for approval.
15. Any cut or fill must not interfere with the natural overland stormwater flow.
16. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
17. This permit will expire if one of the following circumstances applies:
 - the development is not commenced within three years of the date of this permit; or
 - the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

NOTES:

- If a request for an extension of commencement/completion dates is made out of time allowed by the condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- An Application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.
- Prior to commencement of any works within the road reserve or works that require alteration/connection to Council's drainage assets in the road reserve, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.

CARRIED

Report No.	Report	Page in Agenda
SU387	Display and erect of a double sided, non-illuminated major promotion sign	133

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That Council, having considered the application to display and erect a double-sided, non-illuminated, major promotion sign on land commonly known as 75 Vineyard Road, Sunbury on its merits and the objections received, resolves to advise the Victorian Civil and Administrative Tribunal that Council does not support the application on the following grounds:

1. **The proposal is not consistent with Clause 22.09 – Advertising Signs Local Policy.**
2. **The proposal is not consistent with Clause 52.05 – Signs.**
3. **The proposed major promotion sign, by virtue of its size, scale, siting and height, would detract from the appearance of the streetscape, amenity and character of the area.**
4. **The proposal would adversely impact the amenity of residential properties situated on the west side of Vineyard Road.**
5. **That Council delegates officers or appointed representatives to negotiate on the above points based on any additional and relevant information provided as part of the Victorian Civil and Administrative Tribunal compulsory conference and/or hearing scheduled for the application.**

CARRIED

Report No.	Report	Page in Agenda
SU388	Statutory Planning Monthly Report for March 2019 Moved Cr Jana Taylor, Seconded Cr Jack Medcraft That the report be noted.	149
		CARRIED
Report No.	Report	Page in Agenda
SU390	Planning Scheme Amendment C225 - Local Policy Review - Adoption Moved Cr Jana Taylor, Seconded Cr Jack Medcraft That Council: 2.1 resolves to consider the late submission. 2.2 adopts Planning Scheme Amendment C225 with changes as attached at 9.5 of this report. in accordance with Section 29(1) of the <i>Planning and Environment Act 1987</i>. 2.3 submits the adopted Amendment to the Minister for Planning for approval in accordance with Section 31(1) of the <i>Planning and Environment Act 1987</i>.	185
		CARRIED
Report No.	Report	Page in Agenda
GE329	2018 Grant Announcements Moved Cr Jana Taylor, Seconded Cr Jack Medcraft That Council notes the report.	237
		CARRIED
Report No.	Report	Page in Agenda
GE330	Update of Council's Instrument of Delegation to Members of Council Staff Moved Cr Jana Taylor, Seconded Cr Jack Medcraft 2.1 That Council approves the attached Instrument of Delegation to Members of Council Staff (Attachment 1). 2.2 That the Instrument of Delegation to Members of Council Staff be signed and sealed.	253
		CARRIED

Report No.	Report	Page in Agenda
GE331	Councillor Nomination for CSL Behring Community Grants Program Selection Committee	305

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That Council appoints Councillor Jana Taylor to represent Hume City Council on the CSL Behring Community Grants selection committee for 2019.

CARRIED

Report No.	Report	Page in Agenda
GE332	General Valuation 2020	309

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That Council:

- 2.1 In accordance with Section 11 of the *Valuation of Land Act 1960* (the Act) resolves to conduct a General Valuation of all rateable and leviable properties to be returned on or before 30 April 2020.
- 2.2 Opt-out of the centralised 2020 General Valuation and supplementary process to be conducted by the Valuer-General and continue to complete valuations using its in-house valuation team.
- 2.3 Gives notice of this resolution to the Valuer-General and to every other rating authority interested in the General Valuation as required by Section 6 of the Act.
- 2.4 In accordance with Section 13 DA(1) of the Act appoint Mr Bill Katsianis, Council's Senior Valuer who is a Certified Practising Valuer and Associate of the Australian Property Institute, Member No 62961, to return the General Valuation.
- 2.5 Notes the making of the statutory declaration by Mr Bill Katsianis for the purposes of Section 13 DH (2).

CARRIED

Report No.	Report	Page in Agenda
GE333	Correspondence received from or sent to Government Ministers or Members of Parliament - February 2019	315

Moved Cr Jana Taylor, **Seconded** Cr Jack Medcraft

That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.

CARRIED

7. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

Moved Cr Jack Medcraft, **Seconded** Cr Drew Jessop

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the Local Government Act 1989 to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COGE233	Renewal of Lease for Distinctive Options at (part) 36-42 Macedon Street, Sunbury	(d) contractual matters
COGE234	Designation of Information Provided at a Strategy and Policy Briefing as Confidential Information - March 2019	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

CARRIED

The meeting was closed to the public at 8:40 PM.

The meeting was reopened to the public at 8:42 PM.

8. CLOSURE OF MEETING

The meeting closed at 8:42 PM.

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COUNCILLOR CARLY MOORE
MAYOR