



**ORDINARY COUNCIL (TOWN PLANNING) MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 24 FEBRUARY 2020

7:00 PM

**COUNCIL CHAMBER, HUME GLOBAL LEARNING CENTRE,
BROADMEADOWS**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

This meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy.

HUME CITY COUNCIL

**Notice of an
ORDINARY COUNCIL (TOWN PLANNING) MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 24 February 2020
at 7:00 PM
at the Council Chamber, Hume Global Learning Centre, Broadmeadows

To: a: Council	Cr Carly Moore Cr Jack Medcraft Cr Karen Sherry Cr Joseph Haweil Cr Jodi Jackson Cr Drew Jessop, OAM Cr Leigh Johnson Cr Naim Kurt Cr Geoff Porter Cr Ann Potter Cr Jana Taylor	Mayor Deputy Mayor Deputy Mayor
b: Officers	Mr Domenic Isola Mr Hector Gaston Mr Michael Sharp Ms Roslyn Wai Mr Peter Waite Mr Daryl Whitfort	Chief Executive Officer Director Community Services Director Planning and Development Director Communications, Engagement and Advocacy Director Sustainable Infrastructure and Services Director Corporate Services

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF THE TRADITIONAL CUSTODIANS OF THIS LAND

"I would like to acknowledge that we are meeting on Gunung-Willam-Balluk land. The Gunung-Willam-Balluk of the Wurundjeri are the first and original people of this land. I would like to pay my respects to their Elders, past and present, and the Elders from other communities who may be here today."

2. PRAYER

"Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City."

Amen

3. APOLOGIES

4. DISCLOSURE OF INTEREST

Councillors' attention is drawn to the provisions of the *Local Government Act 1989* in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONDOLENCE MOTIONS

6. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper. Reports not called will be dealt with in a block resolution at the end.

Item No **Title** **Page**

HEALTHY AND SAFE

HE104 **Sports Aid Grants - February 2020** 5

CULTURE AND COMMUNITY

CC109 **Submission into the Consultation for the State Disability Plan 2021-2024** 13

SUSTAINABILITY AND ENVIRONMENT

SU465 **13 Woodlands Court, Craigieburn - Development of three double storey dwellings** 25

SU466 **6 Adventure Crescent Roxburgh Park - Development of three double storey dwellings** 51

SU467 **11 Priorswood Way, Sunbury - Development of four double storey dwellings** 81

SU468 **Statutory Planning Monthly Report February 2020** 107

GOVERNANCE AND ENGAGEMENT

GE403 **Building Control Services Delegations Report 1 October 2019 - 31 December 2019** 123

GE404 **S173 Agreements - Building Over Easement - 1 October 2019 - 31 December 2019** 137

GE405 **Quarterly Financial Report - December 2019** 141

GE406 **Council Plan 2017-2021 (2019/20 Actions) Second Quarter Progress Report** 151

GE407 **Local Government Performance Reporting Framework - Six Monthly Report 2019/2020** 255

GE408 **Correspondence received from or sent to Government Ministers or Members of Parliament - December 2019 / January 2020** 285

7. CONFIDENTIAL MATTERS

The Meeting may be closed to members of the public to consider confidential matters.

RECOMMENDATION:

THAT the Council close the meeting to the public pursuant to Section 89(2) (sub sections as listed), of the *Local Government Act 1989* to consider the following items, which are confidential for the reasons indicated:

Report No.	Title	Reason for Confidential
COED014	Contract - School Crossing Management	(d) contractual matters

COCC034	Broadmeadows Festival 2020 Grant Scheme	(h) any other matter which the Council or special committee considers would prejudice the Council or any person
COGE269	Capital Works Report 2019/20 - December 2019 Update	(d) contractual matters
COGE270	Rate Arrears as at 31 December 2019	(b) the personal hardship of any resident or ratepayer
COGE271	Designation of Information Provided at a Strategy and Policy Briefing as Confidential Information - February 2020	(h) any other matter which the Council or special committee considers would prejudice the Council or any person

8. CLOSURE OF MEETING

**DOMENIC ISOLA
CHIEF EXECUTIVE OFFICER**

20/02/2020

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REPORT NO:	HE104
REPORT TITLE:	Sports Aid Grants - February 2020
SOURCE:	Bruce Fordham, Manager Leisure Centres and Sport; Natasha Wainshtein, Senior Administration Officer
DIVISION:	Corporate Services
FILE NO:	HCC07/110
POLICY:	-
STRATEGIC OBJECTIVE:	2.1 Foster a community which is active and healthy.
ATTACHMENTS:	1. <i>Sports Aid Grants Program Application Guidelines</i> 2. <i>Sports Aid Grants Recommended Applicants</i> <i>October/December 2019</i>

1. SUMMARY OF REPORT:

It is proposed that Council award four individual Hume City Council Sports Aid Grants to the recipients listed in this report. It is proposed that a presentation of the Sports Aid Grants will be made at the beginning of the Council meeting to be held on Tuesday 10 March 2020.

2. RECOMMENDATION:

That Council awarded 4 individuals a Hume City Council Sports Aid Grant:

Name	Sport	Travel Category	Amount
Jin Woodman	Wheelchair Tennis	Interstate	\$400.00
Jai Prince	Basketball	Regional	\$150.00
Max Busuttil	Athletics	Regional	\$150.00
Tautoko Allen	Basketball	Regional	\$150.00

3. LEGISLATIVE POWERS:

Not applicable to this report.

4. FINANCIAL IMPLICATIONS:

4.1 The funding of \$850 for the Sports Aid Grants - February is allocated from the 2019/20 Leisure Centres and Sport Department recurrent operating budget.

4.2 A total of \$21,115 has been allocated to the 2019/20 Sports Aid Grants program. The proposed grants fall within the budget allocated for this program.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no considerations that impact on the environmental sustainability as a result of this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no considerations that impact on Human Rights as a result of this report.

8. COMMUNITY CONSULTATION:

The Sports Aid Grants are advertised on Council's Web site and also through information provided to sports clubs and schools in Hume.

REPORT NO: HE104 (cont.)

9. DISCUSSION:

All applicants recommended for a Sports Aid Grant met the eligibility criteria as detailed in the Sports Aid Grant Program Application Guidelines (Attachment 1).

10. RE-CATEGORISED/INELIGIBLE APPLICATIONS:

- 10.1 In the October-December 2019 period seven applications were received for the Sports Aid Grants. Of those applications, four were deemed eligible to receive a grant and two applications detailed below were deemed ineligible.
- 10.2 Jai Prince’s application was for the ‘State Level and Interstate Travel’ grant, however, the event he was applying for took place in Victoria not Interstate. As Jai has not applied/received a Sports Aid Grant before, it was re-categorised to a ‘Regional Representation’ grant. Jai was able to be recommended for this grant.
- 10.3 Jagadesawara Koduru had previously received a grant in the same category they applied for this round, making them ineligible to receive a second grant in the same category. Max Busuttill also previously received a grant in the same category they applied for this round, however, was able to provide a letter for the ‘Regional Representation’ grant, which was valid to the criteria for this grant.
- 10.4 One applicant had to be deferred until Round 2 2020 as the original supporting documentation received was not valid. The applicant has been followed up to seek new supporting documentation to review, however the applicant is currently overseas with family and unable to send through anything in time of Round 1 closing.

Name	Sport	Funding sought for	Reason application is not eligible
William Adams	Basketball	Hume City Broncos USA Tour	<p>Athlete is ineligible to receive funding for this application as the event they applied for is classified as an exposure tour, as it was organised through a tour company rather than a club itself. The tour was also self-funded by each player who received an offer.</p> <p>The applicant was also not eligible as the selection process into this tour was not a traditional selection process. The tours selection process was a selection for a first-round invitation to participate in the tour, based on commitment to the Broadmeadows program and deemed capable to play at an international level, opposed to competing in events/trials.</p> <p><i>3.1 Tours and competitions that are friendship/exposure competitions. Including international and interstate tours organised by schools and private tour groups.</i></p> <p><i>3.3 Any tournaments or competitions where the participants are not selected based on merit with a fair and transparent selection process available to all residents.</i></p>

REPORT NO: HE104 (cont.)

Name	Sport	Funding sought for	Reason application is not eligible
Jagadesawara Koduru	Cricket	U17 National Championship, Mackay Queensland	Athlete has already received a 2018 Sport Aid Grants in the 'State Representation with Interstate Travel' category. The athlete is ineligible under guideline 4.8 to receive further funding in the same category. <i>4.8 Athletes will be funded by Council only once in each category.</i>

11. CONCLUSION:

Applicants will be sent a letter notifying them of the result of their application and the reason. It is proposed that the successful Sports Aid Grant recipients will be presented with their award and a certificate of achievement at the beginning of the Council Meeting scheduled for Tuesday 10 March 2020.

REPORT NO: HE104 (cont.)

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**APPLICATION GUIDELINES AND INFORMATION**

The Sports Aid Grant Program is designed to encourage high achievement and excellence in sport by financially supporting young Hume athletes with the expenses associated with attending representative level sporting events.

1. Objectives:

- 1.1. To provide individuals with support and encouragement that will help them to develop to their full potential within their chosen sport.
- 1.2. To provide financial assistance to individuals to assist with the costs associated with attending representative level sporting events.
- 1.3. To encourage greater participation in sport by promoting positive role models to the community.

2. What will be funded:

- 2.1. Competition and tournament entry fees.
- 2.2. Travel and accommodation costs associated with event participation.
- 2.3. Other costs associated with participation in the competition/tournament may be considered.

3. What will not be funded:

- 3.1. Tours and competitions that are friendship/exposure competitions. Including international and interstate tours organised by schools and private tour groups.
- 3.2. Participation in tournaments that are not recognised by the relevant National or State Sporting organisation as a part of their athlete development pathway.
- 3.3. Any tournaments or competitions where the participants are not selected based on merit with a fair and transparent selection process available to all residents.
- 3.4. Expenses associated with the travel costs of accompanying family members.

4. Eligibility Criteria:

- 4.1. Applicants must be permanent residents of the City of Hume (evidence of residential address is required at the time of application).
- 4.2. Applicants must be under 21 years of age at the time of application.
- 4.3. Applications must be received seven days prior to the event taking place. Late applications will not be considered.
- 4.4. Applicants must be competing in a sporting event that is competitive in nature and has a set of rules and a code of conduct.
- 4.5. Applicants must be competing in a sport that has a recognised National Sporting Organisation as assessed by the Australian Sports Commission. This includes Disability Sports Organisations.
- 4.6. Applicants must provide a letter of support verifying their selection from the relevant accredited National or State sporting association. Applications at a regional level may provide a letter from their local club. School Sport Australia and School Sport Victoria events are eligible for funding.
- 4.7. Applicants can apply for one category of funding per application.
- 4.8. Athletes will be funded by Council only once in each category.
- 4.9. Applicants agree to supply evidence as requested by Council within 30 days following the event/competition. Evidence can be provided in the form of photos, media articles, printed results, receipts or a letter from the relevant Governing Body.



5. Funding Available:

National Representation with International Travel - Maximum grant \$750

Example: An athlete representing Australia, a State Association, or Club at an endorsed international event that is a part of a recognised development pathway.

State Representation with Interstate Travel - Maximum grant \$400

Example: A member of the Victorian State under 16 Soccer Team competing at the national championships in Brisbane.

Regional Representation - Maximum grant \$150

Example: Member of the Broadmeadows Broncos representative basketball team competing at a State level competition within Victoria.

In cases where several Hume residents have applied for funding for the same sport, Hume City Council reserves the right to cap total funding for that sport at \$2000 for the financial year.

6. Celebration Evening

A Celebration Evening will be arranged once per year to celebrate the achievements of Sports Aid Grant recipients. Attendance at this event is **COMPULSORY** for all successful applicants.

7. Closing Dates:

Applications are open throughout the year until allocated funding is exhausted.

Applications must be submitted seven days prior to the event taking place.

Once allocated funding is exhausted the program will be closed until the next financial year.

8. Application Procedure:

The Sports Aid Grants are administered by Hume City Council as follows:

- 8.1. Applicants must read the Guidelines thoroughly;
- 8.2. Applicants must complete and return the Grant Application form and required documents at least seven days prior to the event taking place.
- 8.3. Applications will be assessed by Council Officers. The selection panel will, where necessary, consult with the applicants club, coach or sporting association.
- 8.4. All applicants will receive notification of the outcome in writing within 28 days of receipt of their application.
- 8.5. Applicants that receive a Sports Aid Grant and do not attend their event must return the grant in full.

FURTHER INFORMATION

Hume City Council

Sport and Recreation

Ph: 9205 2464 Email: leisure@hume.vic.gov.au

October/December 2020 Sports Aid Grants- Eligible Applicants

Name	Sport	Travel Category	Amount
Jin Woodman	Wheelchair Tennis	Interstate	\$400.00
Jai Prince	Basketball	Regional	\$150.00
Max Busuttil	Athletics	Regional	\$150.00
Tautoko Allen	Basketball	Regional	\$150.00

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REPORT NO:	CC109
REPORT TITLE:	Submission into the Consultation for the State Disability Plan 2021-2024
SOURCE:	Samuel Ferrier, Health and Community Wellbeing
DIVISION:	Community Services
FILE NO:	HCC18/447
POLICY:	-
STRATEGIC OBJECTIVE:	3.1 Foster socially connected and supported communities.
ATTACHMENT:	1. <i>Hume City Council submission to the Victorian Government: Consultation for the next Disability Plan 2021-2024</i>

1. SUMMARY OF REPORT:

- 1.1 At its meeting on Monday 9 December 2019, Council requested that officers (General Business Item TAY035):
 - 1.1.1 Consider opportunities to encourage the community to participate in State Government consultations for the next *State Disability Plan 2021-2024*; and,
 - 1.1.2 Consider providing a submission on behalf of Council.
- 1.2 In response to this request, officers developed and promoted a short survey centred around the key themes explored in the State government consultation paper via Council's Your Say page. Officers also distributed this survey to a cross-section of Council departments and local disability service providers.
- 1.3 A submission was subsequently prepared on behalf of Council, included in **Attachment 1**. Pending endorsement, this will be submitted to the Victorian Government on Council's behalf prior to the 31 March 2020 consultation close date.
- 1.4 This Council Report provides Councillors with a high-level summary of the State Government's consultation process and key themes explored in Council's submission.

2. RECOMMENDATION:

That Council endorses the submission to the State Disability Plan 2021-2024 consultation process (*Attachment 1*).

3. LEGISLATIVE POWERS:

- 3.1 In accordance with the *Local Government Act 1989*, a function of Council is to endeavour to achieve the best outcomes for the local community.
- 3.2 The submission to the *State Disability Plan 2021-2024* consultation contributes to this function and advocates on behalf of the Hume City community to ensure all residents are afforded equal opportunities to participate and live free from stigma and discrimination.

4. FINANCIAL IMPLICATIONS:

- 4.1 There are no financial implications pertaining to this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no implications in relation to environmental sustainability in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no implications in relation to climate change adaptations in respect to this report.

REPORT NO: CC109 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The submission to the *State Disability Plan 2021-24* consultation responds within a human rights and equal opportunity framework which is congruent with *Hume City Council's Social Justice Charter 2014* which includes the *Hume City Citizens' Bill of Rights* and incorporates the *Charter of Human Rights and Responsibilities Act 2006 (Vic)*.

8. COMMUNITY CONSULTATION:

- 7.2 In preparation of the submission to the *State Disability Plan 2021-2024*, Council created and distributed an online survey exploring key issues canvassed in the State government's consultation paper. This survey was distributed and promoted through:
- 7.2.1 Council's 'Your Say' Webpage;
 - 7.2.2 Council social media platforms; and
 - 7.2.3 Media release to local media agencies.
- 7.3 Local disability service providers were also invited to complete the survey via direct email.
- 7.4 The survey yielded a total of 21 responses, coming from a range of individuals living with and without a disability including:
- 7.4.1 residents
 - 7.4.2 local business owners
 - 7.4.3 students
 - 7.4.4 local disability service providers; and
 - 7.4.5 Hume City Council staff.
- 7.5 Key themes and responses collected through this survey feature throughout the submission.

8. DISCUSSION:

Overview of the State Disability Plan 2021-2024 and consultation process

- 8.1 Under the *Disability Act 2006*, the Victorian Government is required to develop and implement a State Disability Plan every four years.
- 8.2 The Plan seeks to drive a whole-of-government approach to achieving inclusion of people with a disability in Victoria across areas including public planning, transport, health, sport, recreation, housing, corrections, education and employment.
- 8.3 The State-level plan also seeks to provide high-level direction to other agencies with statutory roles and responsibilities under the *Disability Act 2006* including Local Government, service providers and employers.
- 8.4 The new plan is being developed at a time of significant change to service delivery and policy environments for people with a disability. This includes the introduction of the National Disability Insurance Scheme (NDIS), a change in State and Commonwealth roles around service delivery for people with a disability and new investment to activities that improve information, linkages and capacity building within the sector.
- 8.5 The Victorian government released a consultation paper on Tuesday 3 December 2019. The consultation paper explores six topics areas around which they are seeking views and feedback from the community and disability sector. These topics include:
- 8.5.1 Improving how disability and disability inclusion is described within the plan
 - 8.5.2 Finding better ways to include people with a disability in developing the next plan
 - 8.5.3 Strengthening the state disability plan outcomes framework
 - 8.5.4 New approaches that could be used to strengthen government commitments under the plan

REPORT NO: CC109 (cont.)

8.5.5 Strengthening disability inclusion under the *Disability Act 2006*.

Hume City Council's submission to the State Disability Plan 2021-2024

8.6 Hume City Council holds multiple roles in the community that impact on the lives of residents with a disability. This includes roles as a provider of services, a statutory authority, a municipal planner, a facilitator and an advocate for the community.

8.7 The attached submission has been prepared based on insights acquired through these roles, alongside feedback captured through the community survey.

8.8 The submission prepared on behalf of Hume City Council canvasses a range of issues across five of the six topic areas identified in the Victorian government's consultation paper.

8.9 Key areas addressed in the submission include:

8.9.1 The reality that many people prefer not to use or apply the label of 'disability' to themselves or family members. In the experience of Council aged and disability employees, this is particularly the case for culturally and linguistically diverse community members.

8.9.2 The importance of a human-rights or social justice approach to underpin the new plan, and the need for resources and procedures to support an embedding of this approach.

8.9.3 The critical need for the Victorian government to consult with refugee, asylum seeker and newly arrived people during the plan development process given the complex barriers faced by this cohort when accessing services and supports.

8.9.4 The need for an engagement process that is underpinned by the principles of deliberative engagement – including that people are provided with adequate information and support for them to meaningfully participate, that participants are representative of the persons/groups impacted and that people receive feedback on how their contribution has influenced decision-making.

8.9.5 Support for new plan outcomes focussed on the intimate lives of people with a disability and disability recognition and pride.

8.9.6 The need for evidence-based social and behaviour change approaches to achieve widespread shifts in negative community attitudes and stigma toward people with a disability; and,

8.9.7 Insights into the ongoing challenges surrounding the NDIS and how the Scheme interfaces with mainstream services.

9. CONCLUSION:

9.1 The development of the *State Disability Plan 2021-2024* is occurring at a time of substantial change to policy and service delivery environments for people with a disability. The new plan presents an exciting opportunity for the State government and its partners to reflect on these changes and ensure they deliver optimum outcomes for people with a disability and the community.

9.2 Council's submission into *State Disability Plan 2021-2024* captures a range of insights and experiences of Council, local service providers and community members.

REPORT NO: CC109 (cont.)

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Attachment 1

Hume City Council submission to the Victorian Government: Consultation for the next Disability Plan 2021-2024

February 2020

Introduction

Hume City Council (Council) welcomes the opportunity to contribute to the Victorian Government's consultation for the State Disability Plan 2021-2024.

The development of the new plan is occurring at a time of substantial change to policy and service delivery environments for people with a disability. While the introduction of the National Disability Insurance Scheme (NDIS) has delivered many positive outcomes for community members, gaps continue to exist between the NDIS and other state-based services systems and for people with a disability who are not NDIS participants. The new plan presents an exciting opportunity for the State government and its partners to consider and respond to these gaps.

Hume City is located in Melbourne's northern growth corridor and is one of the fastest growing and largest growth municipalities in Melbourne. In addition to being one of the most culturally diverse local government areas in Victoria, Hume City is home to people of diverse abilities. This diversity contributes to the rich tapestry that is Hume community life.

Hume City Council plays multiple roles that impact on the lives of people with a disability. This includes roles as a provider of services, a statutory authority, a municipal planner, a facilitator and an advocate for the community. This response draws on insights and experiences garnered through these roles. In preparing this submission, Council also sought input from community members, local disability providers and mainstream service providers operating in the municipality. Responses captured through this survey feature throughout this submission. In the submission, Council has focussed its response across five of the six key topics explored in the State Government's consultation paper.

Topic 1: Improving how we describe disability and disability inclusion in the next plan***Describing disability***

In Hume City Council's (Council's) experience, many people may not apply the label of disability to themselves, perhaps because of the ongoing discrimination and stigma associated with it. Others may not think they have a disability as defined by clinical/medical descriptors, but instead view their differences as another form of diversity.

Stigma related to disability amongst culturally and linguistically diverse groups is well documented. Misconceptions and beliefs about the causes of disability can mean that people with a disability and their families are not accepted or welcomed by their communities. For this

Disability can be viewed as simply diversity within a population or a community. Just as there are different values, priorities, needs and expectations in a community, so too there are differing levels of ability. Just as a person who has no public speaking skill should not be defined by this nor excluded from services they could not publicly advocate for, so too a person who is limited by a physical, sensory, intellectual, mental or genetic deficiency should not be defined by that nor denied access to opportunities that enable them to live their best lives – Hume community feedback, State Disability Plan 2021-2024 consultation.

reason, many people of culturally and linguistically diverse background may prefer not to use a disability label. It is worth noting that this cohort is underrepresented in disability service utilisation data.

While Council does not offer any advice as to how 'disability' should be described in the new Plan, it has seen a growing number of local governments shift in recent years to 'Accessibility Plans' or 'Access and Inclusion Plans', rather than 'Disability Action Plans'. This makes the focus much more inclusive and incorporates the requirements of a diverse range of people who may experience access challenges including older people, culturally and linguistically diverse people, parents and carers of young children.

Inclusiveness is a way of life, embedded into our everyday living, not a disability plan – Hume community member, State Disability Plan 2021-2024 consultation.

Council's Social Justice Charter and Inclusion Plans

Hume City Council recognises that every citizen is entitled to aspire to a quality of life that allows them to realise their potential. Social justice for all people is the building block for a brighter future for all communities. For this reason, social justice has been at the heart of Hume City Council's vision for its community for many years. In demonstration of its commitment to social justice, Hume City Council was one of the first local governments to adopt a *Social Justice Charter in 2001*, incorporating the *Hume Citizen's Bill of Rights* and underpinned by the *Charter of Human Rights and Responsibilities (2006)*.

We are all the same with different strengths and weaknesses. It is a pity that we still need such a plan to ensure equality of every citizen. Having said that, the plan needs to have real actions, not just a document that the gets the [Victorian Government] a pat on the back – Hume community feedback, State Disability Plan 2021-2024 consultation.

In Council's experience, how social justice or human rights are described in plans or documents is less important than how these principles are embedded in the work practices of staff and action of the organisation. Hume City Council has a range of procedures and resources that seek to support and provide guidance to staff in their day to day work. This includes:

- A requirement for all Council Reports to consider and disclose social justice or human rights impacts, either positive or negative associated with a course of action, recommendation or direction
- Resources describing the types of behaviours and philosophies that underpin social justice and a human rights approach and what is expected of the organisation, it's partners, the leadership team and staff
- A human rights assessment tool – supporting staff to consider how their decisions or actions may either promote or limit the rights of others.

Council's Social Justice Charter 2014 and Social Justice at Work – A Guide for Action are attached to this submission.

Topic 2: Finding better ways to include people with disability in making the next plan***Refugees, asylum seeker and newly arrived people with disability***

Hume City Council notes the Victorian Government's inclusion of refugees, asylum seekers and new arrivals as a hard-to-reach group that will need to be consulted during the development of the new State Disability Plan 2021-2027. Since 2016, over 4,800 refugees and asylum seekers have been settled in Hume City, making this cohort and sizable and integral part of the Hume community.

The importance of engaging with this cohort during the plan development process cannot be over emphasised. In Council's experience working with this cohort, many face challenges as they settle in the community including:

- **Service information and knowledge about available services:** including where to access services, what they are entitled to and how to navigate complex disability/health/social service systems. Disability and health literacy is highly variable across this group.
- **Communicating with service providers:** including the varying use and availability of interpreters and materials, resources being offered in appropriate languages and over multiple platforms.
- **Experiences of poor mental health:** with many reporting a range of feelings or symptoms of poor mental health – including stress, worry, sleep problems and thinking about the past. These experiences result and are further compounded by previous experiences of trauma, separation from and worry about family and friends, worry about visa processing, uncertainty about the future and unclear social entitlements.
- **Social connectedness:** including frequent experiences of social isolation, loneliness and separation from loved ones. This is often further exacerbated by limited transport access, language barriers and a lack of connection with the community.
- **Carer burden:** with many reports of family members having to provide assistance to older family members/family members with a disability. On many occasions, this results from barriers to accessing State/Commonwealth funded supports due to unclear entitlements, poor awareness of services available, concerns around cultural safety of services offered or because of a belief they have sole responsibility for providing care to their families.

In Council's view, these and other challenges must be explored with refugee, asylum seeker and new arrival groups during the plan development process. For this to occur, it will be critical that the State government:

- makes appropriate use of interpreters;
- taps into various networks in contact with refugees, asylum seekers and new arrivals (this includes settlement service providers, Foundation House and Adult English Language Schools)
- offer various mechanisms through which this cohort can contribute; and,
- ensures that the engagement process offers a high level of cultural safety along-side a trauma informed approach.

Businesses, workplaces and mainstream services

A major goal of the NDIS is to improve participation in mainstream services by people with a disability. In order to achieve this change, it will be critical that the State government engages with mainstream services during the plan development process and actively involves these services in delivering a more inclusive community.

In addition to engaging with community groups, the development of the new plan presents an opportunity for the State government to engage with businesses and workplaces to identify practical and effective ways in which barriers to employment for people with a disability can be addressed and overcome.

*For groups that employ more than 100 staff, both public and government run, legislate a percentage of staff that have a disability – **Hume community feedback, State Disability Plan 2021-2024 consultation.***

Towards deliberative community engagement

A new Local Government Bill 2019 was recently introduced in Victoria, presenting several changes to the Local Government Act 1989. A welcome development in this new Bill is the inclusion of five principles that local governments must follow when undertaking engagement activities with their communities. In summary, these include that:

1. The community engagement process must have **clearly defined objectives and scope**;
2. participants must be **provided with information** to inform their participation;
3. participants must be **representative of the persons or groups affected**;
4. participants **are entitled to support** to enable meaningful and informed engagement; and,
5. participant must be advised of **how the results of the engagement** influenced decision-making.

Hume City Council believes that these are important principles that should underpin the State governments engagement process for the next State Disability Plan 2021-2024 to ensure that the new plan delivers optimal service and social outcomes for people with a disability, their families, carers and the community. To achieve this, it will be critical for the State government to consider:

- the range of information that will be needed by individuals to effectively engage in the plan development process (including the delivery of information in plain language formats and in multiple languages). This will likely need to include information that can assist individuals to understand the complex disability service system, role and responsibilities within this system, the social and policy context and current legislative environment;
- mechanisms to support participation from the diversity of people living with a disability particularly people who are non-verbal;
- build capacity of people living with a disability to actively and fully participate in various community engagement and government activities;
- transport and other costs that may be associated with paid/unpaid carers/advocates supporting individuals to participate in the engagement processes; and,
- financial reimbursement for those contributing their knowledge and expertise to the engagement process.

In preparation for the new Bill, Hume City Council has trialled several innovative engagement processes. The two examples offered below demonstrate the value of community capacity and knowledge and importance of feedback loops during community engagement processes.

Example 1: Council Budget Allocation – Participatory Budgeting Workshops.

In 2016, Hume City Council provided a series of community workshops to inform the development of its Council Plan. At the beginning of these workshops, each participant was provided with an envelope containing fake monies equivalent to the average rates paid per household in Hume City.

During the workshop, participants were asked to allocate their monies to those service areas and infrastructure projects they felt were most critical in their community. A visual representation of how participants had assigned their monies was then displayed and compared against Council's planned budget allocation.

This task was highly effective and well received by participants; providing them with insights into the complexity of balancing budgets, building understanding of the impacts associated with service and infrastructure investment/divestment decisions, and providing them with insights into diverse Council funding streams and service areas. Equipped with this information, participants were then able to provide informed input into which areas they saw as critical for Council, and where they felt Council needed to change its approach or focus. This relatively simple task ensured that a diverse range of community members could participate in the complex budget development process.

Example 2: Community Capital Works Program – Online Engagement and Feedback Tool

In 2019, Hume City Council trialled an interactive online engagement tool that allowed community members to identify actions/services/infrastructure that they would like to see across various locations in their municipality. The online tool allowed other community members to view and offer their support to community-identified ideas.

During this process, a team of 'rapid assessment' Council officers were available who publicly responded to ideas put forward by community members. This process involved seeking further information about their ideas or connecting them with like-minded individuals/groups, providing advice as to whether the item would be deferred for Councillor consideration, and information about alternative mechanism through which community members might seek to have their idea supported and/or funded. Council received positive feedback for this approach with the process allowing community members to have transparency over how their ideas had been considered by and/or responded to by Council.

*The government personnel working on this project must include disability diversity, and not just rely on the working groups and forums to provide the voice of disability. Initiate pilot schemes designed and/or implemented by people with a disability in small localised ways to gather evidence that can be used to inform larger policy ideas. Trial as much as possible using people with a disability to understand what the practical barriers are to implementation - **Hume community feedback, State Disability Plan 2021-2024 consultation.***

Topic 3: Strengthening the state disability plan outcomes framework.

Inclusion of new outcomes around intimate lives, recognition and pride

Hume City Council recognises that people with a disability have the same emotional and physical needs as people without disability and is, therefore, in strong support of an outcome focussed on the intimate lives of people with a disability.

Emotional needs are very, very important and we need support. My son has high functioning Autism Spectrum Disorder, likes girls and talks about having his own family. [He would] not be able to cope or support this on his own – Hume community feedback, State Disability Plan 2021-2024 consultation.

Council notes the Victorian Government’s suggestion that this could be captured under a broader outcome around ‘Fairness and Safety’ which could encompass other forms of freedoms, agency and risks that should rightly be afforded to people with a disability – such as privacy, end of life care decisions, sexual and gender identity and exercise of beliefs. While Council does not dispute the need to include these other freedoms in the Plan, it is concerned that grouping all under a single outcome could inadvertently dilute attention and action across these areas.

[Intimacy is]... essential for people with a disability to live their best lives. Social connection is one of the three primary social determinants of health, and it is vital that people are able to access intimacy and sexual fulfilment as a basic human need – Hume community feedback, State Disability Plan 2021-2024 consultation.

Council notes and is supportive of a new outcome centred on disability recognition and pride. As identified in the discussion paper, it is critical that any awards or celebrations that recognise the achievements of people with a disability involve and are judged by people with a disability. These awards and celebrations should be communicated widely through mainstream media and promotional outlets wherever possible, and not restricted to the disability sector.

A participant in Hume City Council’s survey suggested that it is likely to be difficult for the State government and other their partners to measure and monitor an outcome centred around recognition and pride and that the inclusion of such an outcome may result in intangible and tokenistic action. Instead, the participant felt that:

Recognition will occur when actions are visibly happening which generate public discussion. Pride will blossom when the government is seen to be putting priorities for people with a disability on the table and making everyone else consider people with a disability in everyday decision-making processes. When disability is simply viewed as physical diversity and not something broken, ugly or different, community attitudes will shift. – Hume community feedback, State Disability Plan 2021-2024 consultation.

Goals, measurable targets and transparent monitoring

Whatever outcomes are identified in the new plan, it will be critical that they are underpinned by a sound outcome framework. This needs to include a comprehensive set of indicators, measures and targets that will enable the State government and its partners to monitor and track its impact across each of the outcome areas.

Actions taken will prove the government has been listening – Hume community feedback, State Disability Plan 2021-2024 consultation.

An outcome framework will offer a clear sense of direction across all partners about what needs to be achieved in the longer term, better define how progress will be measured and reported on and offer the opportunity to recalibrate or change approach in order to achieve maximum change and impact. Importantly, it will be critical that the outcome framework allows for transparent monitoring and reporting across all State government departments, service providers and statutory authorities.

The government needs to focus its attention on the activities [that] it is able to control, fund or influence. Therefore outcomes need to be in terms of the number of ramps, the number of arts describers, the number of support workers, the number of guide dogs, the number of businesses with a Disability Action Plan, the percentage of people with a disability employed, the number of boards who can boast a % of people with a disability employees, the number of brands who advertise to and with people with a disability – Hume community member feedback – Hume community feedback, State Disability Plan 2021-2024 consultation.

Topic 4: Introducing overarching approaches to strengthen government commitment under the new plan

Shifting community attitudes

Stigma and discrimination continue to be a major barrier to people with a disability participating in community life. Community education and evidenced-based behavioural and social change campaigns are therefore vital activities that should be driven by the new plan.

[Recognition is] when people can go about their daily lives with dignity and participate in the community without disrespect and a lack of resources. Resources should be a standard part of everyday lives, not something that has to be fought for every day and every year, and definitely not when there is a change of government – Hume community feedback, State Disability Plan 2021-2024 consultation.

The change the story: a shared framework for the primary prevention of women and children in Australia provides a compelling, evidenced-based framework for social change. There is an opportunity for the State government to consider this framework and determine elements that could be included to support shifting negative community attitudes toward people with a disability. The framework outlines several proven and promising techniques for social change including:

- Community mobilisation and strengthening;

- Organisational development;
- Communications and social marketing; and,
- Civil society advocacy.

Topic 5: Strengthening the NDIS and mainstream interface

During the introduction of the NDIS in Hume City, Council played an active role in supporting eligible clients to transition to the Scheme. This included the delivery of community workshops, dissemination of resources and providing one-on-one assistance to people with a disability and their families to apply and test their eligibility for the Scheme.

Throughout this experience, Council observed the critical importance of advocacy through the NDIS application and planning process. Those people with a disability able to advocate for themselves or possessing strong advocacy support from families or friends often appeared to secure better outcomes within their Individual Support Plans than those without. Council does not consider this to be a fair outcome. Adequately funded disability advocacy support services for those unable to advocate for themselves should therefore be addressed through the next State Disability Plan. These advocacy services must be made available to individuals whether they are likely to be an NDIS participant or not.

The NDIS is a nightmare to work through. [It is] a blanket approach rather than an individual approach – Community member feedback, State Disability Plan 2021-2024 consultation.

In other instances, Hume City Council observed participants being rejected/experiencing significant delays in accessing a plan due to timeliness of GP/specialist information needed to determine eligibility. There is opportunity for the State government to consider how information sharing across the disability, health and social services systems could be improved and enhanced.

Other issues that were and continue to be encountered as the NDIS matures in the local area include:

- The inadequacy of resources, information and communication in community languages.
- Poor clarity around government supports and services available to support people with mental health issues.
- Individual support plans that do not address holistic support or service needs – for example, plans that include funding to support participation in social groups, but with no inclusion of funding for transport to and from these social groups.
- An imbalance between the types of services NDIS participants have identified in their plans and the local availability of these services planned activity groups.
- Poor clarity around where younger people receiving palliative care can go for services and supports that sit outside of the healthcare system.
- Clarity in relation to State/Commonwealth government roles and responsibilities in the areas of information, service provider networks and capacity building activity within the community.
- The need for support, information and guidance for individuals prior to applying for the NDIS to build capacity and confidence in applying for the scheme.

REPORT NO:	SU465
REPORT TITLE:	13 Woodlands Court, Craigieburn - Development of three double storey dwellings
SOURCE:	Harry Valentine, Statutory Planner
DIVISION:	Planning and Development
FILE NO:	P22179
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. <i>Locality Map - 13 Woodlands Court, Craigieburn</i> 2. <i>Application plans - 13 Woodlands Court, Craigieburn</i>

	P22179
Proposal:	Development of three double storey dwellings
Location:	13 Woodlands Court, Craigieburn
Zoning:	General Residential Zone
Applicant:	Planning and Design
Date Received:	16 April 2019

1. SUMMARY OF REPORT:

Planning approval is sought to develop three double storey dwellings on the land commonly known as 13 Woodlands Court, Craigieburn. The application was advertised, and four objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme* including the issues raised within the objections. On balance, the proposal is considered acceptable and it is recommended that a Notice of Decision to Grant a Permit be issued subject to conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of three double storey dwellings at 13 Woodlands Court, Craigieburn, subject to the following conditions:

1. **Before the development starts, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with (Planning & Design Rev 30.09.2019 Project 6192) but modified to show:**
 - a) **The crossover widened on to the nature strip to allow the waste collection truck to be perpendicular for pick up and turn around at the end of the court (as per emailed drawing From Planning & Design, 7 November 2019 IN2020/03969).**
 - b) **Remove annotation which notes the sheds as 'demountable'.**
2. **The layout of the site and/or the size of the proposed or existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.**

REPORT NO: SU465 (cont.)

- 3. Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the responsible authority.**
- 4. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.**
- 5. Before the use allowed by this permit starts or the development is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the Responsible Authority.**
- 6. The development permitted by this permit must not in the opinion of the Responsible Authority adversely affect the amenity of the locality.**
- 7. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.**
- 8. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.**
- 9. The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the responsible authority so as to prevent the discharge of stormwater from the subject land across any road or footpath or onto adjoining land. All stormwater storage tanks must have the overflow pipe connected to the legal point of discharge.**
- 10. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.**
- 11. The whole of the subject land, including any landscaped and paved areas, must be graded and drained to the satisfaction of the Responsible Authority so as to prevent the discharge of stormwater causing damage/nuisance from the subject land across any road or footpath or onto adjoining land.**
- 12. Stormwater must not be discharged from the subject land other than by means of an underground pipe drain to a Council nominated point of discharge in a road or to an underground pipe drain and the drainage system must be designed to the requirements and satisfaction of the relevant Building Surveyor**
- 13. Areas set aside for the parking of vehicles together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plan(s) and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority**
- 14. This permit will expire if one of the following circumstances applies:**
 - the development is not commenced within three years of the date of this permit; or**
 - the development is not completed within six years of the date of this permit.**

The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or**

REPORT NO: SU465 (cont.)

- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

NOTES:

- If a request for an extension of commencement/completion dates is made out of time allowed by the condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- The proposed crossover must have a minimum clearance of 2.5m to any tree or consultation with Council's Parks Department is required.
- Any modifications to existing vehicle crossing require an application for a 'Consent to Dig in the Road Reserve' permit for a vehicle crossing is to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application. Any service relocations are to the approval of the Service Authority and at the owners cost.
- A Legal Point of Stormwater discharge permit is required to be obtained from Council prior to commencement of building and works.
- Provision of litter control at stormwater inlet points within car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
- The internal stormwater drainage design must be approved by a relevant Building Surveyor under the Building Regulation 2006, Reg. 610.
- Any service relocation associated with the works are to be approved by the Service Authorities and at the owners cost.
- Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.
- Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.
- Following the Drainage Investigation, internal drainage plans to be submitted to Council Civil Design section for approval.
- Any structure built over an easement requires Council and relevant service authorities approval.

3. PROPOSAL:

3.1 The proposal seeks to develop the site with three double storey dwellings. The details of the proposal as advertised relate to the plans dated 30 September 2019 and advertised by Council on 12 October 2019 and are summarised as follows:

- The existing dwelling and associated outbuildings across the lot are proposed to be demolished and replaced with three double storey dwellings. All of the dwellings are attached at ground floor, with dwelling 1 fronting Woodlands Court. The remaining dwellings face an internal accessway. They are proposed to be double storey with single car garages and tandem spaces. The existing crossover remains unchanged which provides access to all dwellings.

Dwelling 1

- The dwelling has its frontage to Woodlands Court.
- Dwelling 1 comprises an open plan family/meals/kitchen, guest bedroom with walk in robe, laundry/WC and bathroom on the ground floor. The first floor comprises two bedrooms with the master containing an ensuite, bathroom and separate WC.

REPORT NO: SU465 (cont.)

- Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from the internal accessway.
- Dwelling 1 is setback from the street frontage a minimum of 7.229 metres at ground level with the upper floor setback 7.895 metres to the façade.
- A minimum of 31.1 square metres of secluded private open space is provided for dwelling 1.

Dwelling 2

- The dwelling has its frontage to the internal accessway, is located in between dwellings 3 and 1, and is attached to both dwellings.
- Dwelling 2 comprises an open plan family/meals/kitchen, guest bedroom with walk in robe, laundry/WC and bathroom on the ground floor. The first floor comprises three bedrooms, bathroom and separate WC.
- Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from the internal accessway.
- Dwelling 2 is setback within the site.
- A minimum of 39.2 square metres of secluded private open space is proposed.

Dwelling 3

- The dwelling has its frontage to the internal accessway and is attached to dwelling 2.
- Dwelling 3 comprises an open plan family/meals/kitchen, laundry. Three bedrooms are located on the ground floor. The first floor comprises one bedroom containing an ensuite and WIR.
- Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from the internal accessway.
- Dwelling 3 is setback within the site
- A minimum of 50.2 square metres of secluded private open space is proposed

3.2 The following table provides a summary of the proposed development:

Site Area	900.8 square metres
Dwelling Density	1:300.26 square metres
Site Coverage	42.9% (60% max)
Permeability	36.6% (20% min)
Garden Area	36.3% (35% min)

4. SITE AND SURROUNDS:

- 4.1 The subject site comprises a single allotment commonly known as 13 Woodlands Court, Craigieburn and formally described on the Certificate of Title as Lot 315 on LP 054592. The site is within a Cul-de-sac at the end of the Court.
- 4.2 The subject site has a curved frontage of approximately 13.55 metres to Woodlands Court, Craigieburn. The land has an area of 900.8 square metres.
- 4.3 The site is generally flat. There is planted vegetation dispersed throughout the subject site, which is not considered significant.

REPORT NO: SU465 (cont.)

- 4.4 The allotment currently contains a single storey, brick veneer dwelling with a tiled hipped roof. The dwelling includes eaves, a large porch, crossover, car port and shed to the side and the rear of the dwelling.
- 4.5 The built form of the subject site and the surrounding area is residential and was constructed circa 1970s.
- 4.6 No street trees are located along the frontage.
- 4.7 Located directly south of the subject site is 15 Woodlands Court. The lot comprises a single storey brick veneer dwelling with attached car port and concrete tiled roof. Located in the secluded private open space is a patio area and large tree.
- 4.8 Located directly west of the subject site is 11 Woodlands Court. The lot comprises a single storey brick veneer dwelling with attached car port and concrete tiled roof. The secluded private open space has a direct interface to the subject site.
- 4.9 The neighbourhood character generally comprises the following characteristics:
- Single lot, single storey.
 - Brick construction.
 - Tiled and hipped roofs with eaves.
 - Double fronted dwellings.
 - Dwellings setback off both side boundaries.
 - Garage/carport located behind the front façade of the dwelling along a side boundary.
 - If front fencing occurs it is generally low, yet eclectic in materials.
- 4.10 Front yards are typically landscaped with a canopy tree, shrubbery and lawn.
- 4.11 The immediate surrounding area of Craigieburn is dominated by single lot, predominately single storey dwellings, interspersed with some double storey dwellings and all built in the 1980s and 1990s. The area has somewhat regular setbacks and established vegetation. Within an approximate 400 metre radius of 13 Woodlands Court there very few multi-unit developments, however there are several examples of 'dual occupancy' developments, including at 19 Lee Street, Craigieburn, 43 Southern Crescent, 53 Medway Drive and 66 Bridgewater Road. Located at 4 Bank Street, Craigieburn, 320 metres south west of the site is an example of three dwellings on a lot.
- 4.12 The site is located within reasonable proximity and has access to a range of infrastructure amenities including Craigieburn Central and Craigieburn Plaza Shopping Centres (1500 metres), Victor Foster Reserve, (300 metres), Malcolm Creek Linear Park (630 metres), Craigieburn Train Station (1500 metres) and is within a reasonable driving distance of existing and future education facilities.

Restrictions on Title

- 4.13 No registered restrictive covenants are recorded on the Certificate of Title.
- 4.14 A drainage and sewerage easement (E-1) 1.83 metres in width is located along the northern and eastern boundaries.

Planning History

- 4.15 There is no relevant planning history for this application.

History of Application

- 4.16 The planning application was lodged with Council on 16 April 2019.
- 4.17 A further information request dated 10 May 2019 was sent to the applicant which included a list of concerns based on a preliminary assessment of the proposal.

REPORT NO: SU465 (cont.)

- 4.18 Amended documentation in response to the concerns was received on 30 May 2019 and subsequently proceeded to advertising.
- 4.19 During advertising, four objections were received. Discussion at officer level was that the application was not supportable in its current format. The applicant agreed to design changes via a S57A amendment (discussed later in the report). The application was re-advertised on 12 October 2019 and two objections were received; both from parties who has previously objected. The S57A changes included the following:
- *A reduction in the number of bedrooms to each Unit from four to three, and subsequent reduction to the upper floor footprint of Units 1 and 2;*
 - *Relocation of the proposed common boundary fence between Units 2 and 3 to allow for the incorporation of a north facing living room window to Unit 2, to provide better internal amenity to the dwelling and better outlook to the SPOS area;*
 - *Incorporation of a highlight window to the entry hallway of Unit 2 to increase internal amenity and natural light to the dwelling.*

5. PLANNING CONTROLS:

- 5.1 The following policies and provisions of the *Hume Planning Scheme* are relevant in the consideration of the application and include the recently approved amendments:

<i>Planning Policy</i>	Clause 11.01-1S: Settlement
<i>Framework:</i>	Clause 11.02: Managing Growth
	Clause 11.02-1S: Supply of urban land
	Clause 15.01-1S: Urban design
	Clause 15.01-2S: Building design
	Clause 16.01-1S: Integrated housing
	Clause 16.01-2S: Location of residential development
	Clause 16.01-3S: Housing diversity
	Clause 18: Transport
	Clause 19: Infrastructure
<i>Municipal:</i>	Clause 21: Hume Municipal Strategic Statement
<i>Strategies:</i>	Clause 21.01-3: Vision and Strategic Framework Plan
	Clause 21.02: Urban Structure and Settlement
	Clause 21.02-1: Managing Growth and Increasing Housing Choice
	Clause 21.03: Liveable Neighbourhoods and Housing
	Clause 21.03-1: Liveable Communities
	Clause 21.03-2: Housing
	Clause 21.04: Built Environment & Heritage
	Clause 21.04-1: Urban Design
	Clause 21.04-2: Environmentally Sustainable Design and Development
<i>Local Policies:</i>	Not applicable
<i>Zones:</i>	Clause 32.08: General Residential Zone Schedule 1
<i>Overlays:</i>	Nil
<i>Particular</i>	Clause 52.06: Car Parking

REPORT NO: SU465 (cont.)

<i>Provisions</i>	Clause 55: Two or More Dwellings on a Lot and Residential Buildings
<i>General</i>	Clause 65.01: Approval of an Application or Plan
<i>Provisions:</i>	Clause 66: Referral and Notice Provisions

- 5.2 The Planning Policy Frameworks aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development respond to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.
- 5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.
- 5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Policy further requires development to respond to its context in terms of character.
- 5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.
- 5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. In order to address this, the Hume MSS recognises the following relevant objectives:
- *To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents*
 - *To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.*

Aboriginal Cultural Heritage

- 5.7 The land is not located within an area identified as having Aboriginal cultural heritage sensitivity and therefore a Cultural Heritage Management Plan is not required.

Major Electricity Transmission Line

- 5.8 The land is not located within 60 metres of a major electricity transmission line.

Planning Permit Triggers

- 5.9 Pursuant to Clause 32.08-6 of the *Hume Planning Scheme*, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the development of more than one dwelling on a lot.

6. REFERRALS:

- 6.1 No external referrals were required for this application.
- 6.2 The application was referred to Council's Assets (Engineering and Traffic) Department.
- 6.3 Engineering advised that they have no objection to the application subject to standard conditions and notations placed on permit should one issue.
- 6.4 Comment was also sought from Council's Waste Department in regards to waste collection issues raised by objectors. On 12 November 2019, the Waste Department supported the applicants suggestion to widen the vehicle crossing in order to allow the truck to be perpendicular and pick up and turn around at the end of the court bowl. A condition on the permit will ensure this.

REPORT NO: SU465 (cont.)

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the *Planning and Environment Act 1987 (the Act)* by way of letters to adjoining owners and occupiers and two signs were placed on the site for a minimum of 14 days as prescribed under the Act. As mentioned earlier the application was advertised twice, with the latter being conducted under a S57A amendment.
- 7.2 A total of four objections were received in response and the grounds of objection are summarised as follows:
- Inadequate car parking provisions.
 - Lack of visitor parking spaces.
 - Increased noise.
 - Overlooking, privacy and visual bulk.
 - Increased traffic congestion and turning circles.
 - Not within neighbourhood character of the court.
 - Precedence for further development
 - Garbage collection issues

8. OBJECTIONS:

8.1 The grounds of objection are addressed below:

8.2 Inadequate car parking provision/Visitor Parking

The required number of car spaces has been provided on site (six spaces) pursuant to Clause 52.06 (Car Parking) of the Hume Planning Scheme. Council's Traffic Engineers have reviewed the application and pose no objections to the number, design or access of the proposed car parking. As the application is for less than 5 dwellings, visitor car parking is not required. The extension of the crossover will remove an on-street car space. This is considered acceptable as there are numerous on street car spaces available within the bowl court and the Traffic Department have not objected to the proposal.

8.3 Increased noise.

There will be no unreasonable noise impacts generated from the proposed development. It is anticipated that any additional noise generated by the proposed dwellings will be consistent with the residential use of the land.

8.4 Privacy, overlooking and visual bulk

All windows that are overlooking to the side and rear at first floor for both dwellings are either highlight windows or have been marked with 'obscure glazing' to 1.7 metres and comply with standard B22. It is noted that within the neighbourhood area, double storey dwellings are not common. The proposed development does not overlook adjoining properties. The dwellings are separated at first floor and are significantly setback at ground and first floor, therefore visual bulk is not considered to be a concern.

8.5 Traffic congestion

Several objectors have raised concerns about the traffic congestion in the Court and that an application for three dwellings will increase traffic congestion to the Court. Council's Traffic Engineers have reviewed the proposal and raised no issue regarding the increased traffic congestion in the local area. It is considered that an application for three dwellings would not pose a detrimental amenity impact to the traffic congestion in the local area or Woodlands Court.

REPORT NO: SU465 (cont.)

8.6 Not within the neighbourhood character

Craigieburn does not have a Local Neighbourhood Character Policy. It is noted that multi-unit development is uncommon within the immediate area, however medium density infill development in established areas is commonplace within Craigieburn and the municipality. The planning scheme expressly contemplates that established neighbourhoods will change over time, as they incorporate new housing as part of the change process supported through a combination of the *Hume Planning Scheme* policies.

The Planning Practice Note 43 (DELWP, Jan 2018) confirms that neighbourhood character should not be a barrier to urban consolidation and contemporary architecture. It states that...*“Respecting character does not mean preventing change. The neighbourhood character standard is not intended to result in the replication of existing building stock or stop change”*.

Respecting preferred neighbourhood character is about how a development will “fit in” over time as the new developments emerge in response to urban consolidation policies.

The proposal accords to Clause 55 objectives and standards of the *Hume Planning Scheme* requirements. The design provides a development that will integrate within the streetscape in terms of setbacks, building materials, design detail and built form

Several of the objectors argue that the double storey nature of the development is not part of the neighbourhood character as there only a few examples of double storey within the surrounds.

The above requirement is to be balanced with the need for urban consolidation and the demand and need for greater housing diversity. The proposal has strategic policy support in Clause 21.04-1 – Urban Design policy which states in one of its objectives... *“To enable well designed medium and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character”*.

The design provides a respectful response to the preferred characteristics of this area by providing a pitched roof design directly responding to the streetscape. Furthermore, the proposal uses similar materials, design/fenestration and eaves which all form part of the local neighbourhood character.

On balance it is considered that the proposal meets the objectives of the Clause 55.02-1 (Neighbourhood Character) and this will be discussed further in the assessment section of this report.

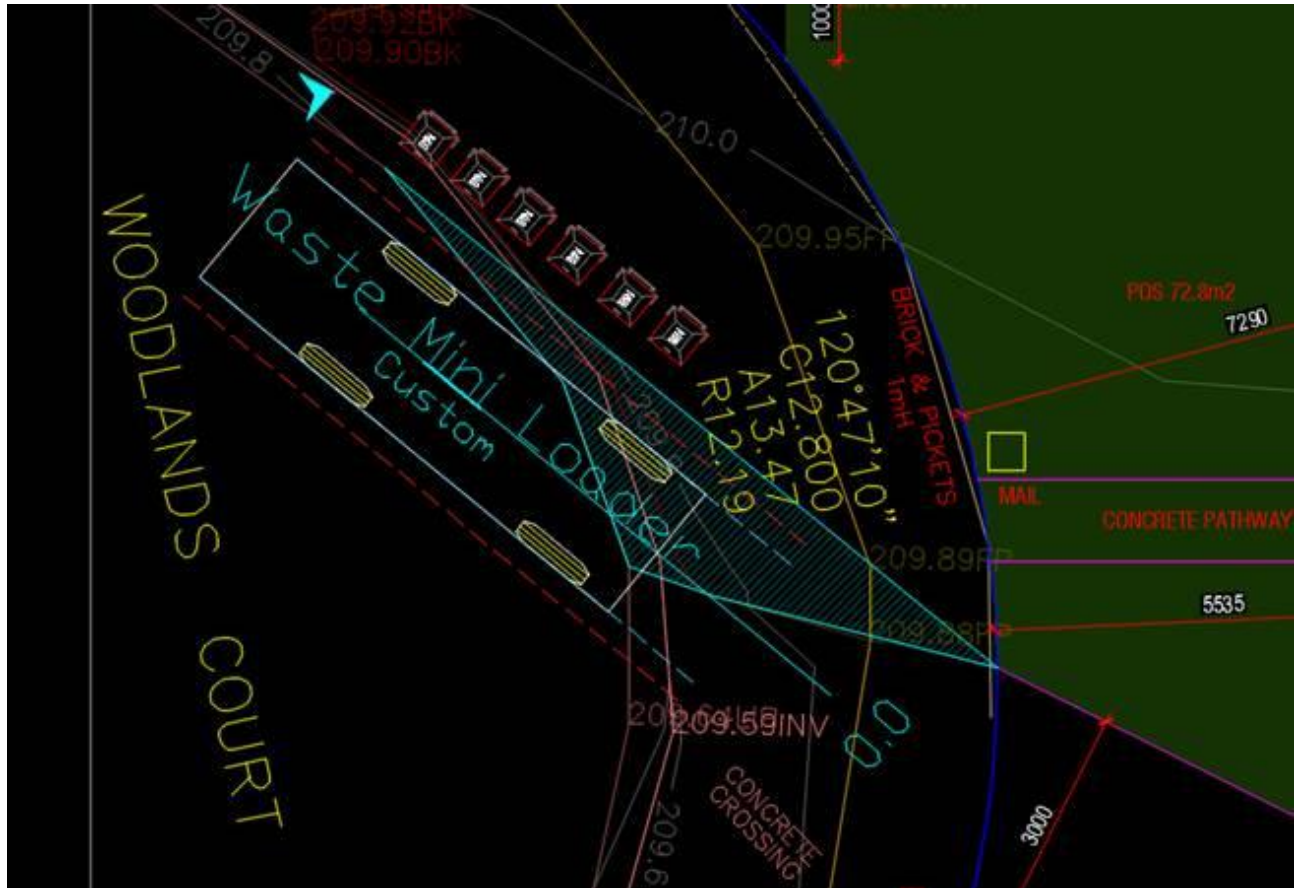
8.7 Precedence for further development

The planning scheme does not capture future applications and applications can only be assessed on current policy and conditions. Notwithstanding, any potential future application for multi unit dwellings would need to be assessed on its merits accordingly.

8.8 Garbage collection issues

This was a recognised issue within the Court Bowl, where bin collection has been difficult and trucks cannot reach the end of the bowl with residents placing their bins outside other dwellings. The applicant proposed the following plan: *Widen the crossover on the nature strip as per below which is hatched in blue so the truck can be perpendicular to the bins for easy pick up and still be able to turn around at the end of the court.*

REPORT NO: SU465 (cont.)



This was subsequently referred to Waste Department for comment who supported the proposal and should form a condition of the permit.

9. ASSESSMENT:

- 9.1 A detailed discussion of the proposal against the requirements of Clause 52.06 (Car Parking) and Clause 55 (Two or More Dwellings on a Lot and Residential Buildings) of the *Hume Planning Scheme* is provided below. The proposal is able to satisfy the requirements of the respective provisions subject to the inclusion of permit conditions.
- 9.2 Pursuant to Clause 32.08-4 the subject site is over 700 square metres (900.8 square metres) and is therefore required to provide a minimum of 35% of the site as garden area. The proposal allows for 36.3% of the site as garden area, satisfying the requirement.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

- 9.3 Neighbourhood character objectives seek to ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character and that the development responds to the features of the site and the surrounding area.
- 9.4 **Clause 55.02-1 Neighbourhood Character Policy (Standard B1):**
- 9.5 The application is considered to be within an emerging neighbourhood character of the area pursuant to Clause 55.02-1 (Neighbourhood Character). The objectives of Clause 55.02-1 (Neighbourhood Character) are as follows
- The design response must be appropriate to the neighbourhood and the site.
 - The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site.

REPORT NO: SU465 (cont.)

- 9.6 There are several examples of dual occupancy developments and multi-unit developments within proximity to the site and the suburb of Craigieburn. The development contributes to and reflects the existing rhythm and architectural character of Woodlands Court and Craigieburn. This design is considered to be an appropriate response to the broader pattern of residential development and does not create detrimental amenity impacts upon neighboring dwellings pertaining to Clause 55.04 (Amenity Impacts).
- 9.7 The design provides an appropriate response which demonstrates consistency with the relevant housing policy objectives pertaining to character.
- 9.8 The dwellings bulk and mass is typical of many multi-unit developments within the municipality. The bulk is not excessive from the rear western or southern perspective. The dwellings are generally setback greater than 4 metres to all boundaries at first floor and no garages or walls are proposed on the boundary, exceeding the ResCode standards for side and rear setbacks. Similarly, the mix of materials create visual interest and articulation to the dwellings, alleviating perception of visual bulk. The fence line screens a majority of the ground floor bulk, whilst the significant setbacks and use of materials all achieve an acceptable design outcome.
- 9.9 The dwelling's design is generally characteristic of the built form of the surrounding dwellings as follows:
- Use of face brick to the façades of the dwellings and the use of a lightweight material (render & cladding).
 - The proposed roof form is tiled and hipped with eaves.
 - Similar fenestration and window styling that face street frontage.
- 9.10 The proposed dwellings have been appropriately located in the context of an established urban environment and are likely to provide for increased dwelling diversity. The site is connected to all relevant services and utilities within an area where infill residential development is considered appropriate.
- 9.11 The dwellings will integrate well with Woodlands Court in accordance with Standard B5. All dwellings will have their own sense of address and vehicle access.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15):

- 9.12 The minimum front setback of Dwelling 1 is 7.29 metres, which exceeds the 7 metres required by Standard B6 .
- 9.13 The proposed development has a maximum height of 7.195 metres to the roof pitch. This complies with the maximum height restrictions of Standard B7 at 9.0 metres.
- 9.14 The development will result in a site coverage of 42.9% which is under the maximum 60% specified under Standard B8.
- 9.15 Site permeability is noted as being 36.6% which exceeds the minimum 20% required under Standard B9.
- 9.16 All dwellings will receive north facing private open space with good solar penetration.
- 9.17 The layout of the development provides suitable safety and security to residents of the property. Entrances of the dwellings are not obscured or isolated and they are clearly visible from the street or internal accessway.
- 9.18 A supplied landscape plan details that canopy trees are proposed within the private open space of each dwelling.
- 9.19 The accessways do not exceed 40% of the street frontage which complies with Standard B14- Access Objective.
- 9.20 Standard B15 is met with the location of the on-site car spaces being convenient and reasonably close to the associated dwellings.

REPORT NO: SU465 (cont.)

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

- 9.21 The setbacks from boundaries at ground and first floor for the proposed dwellings is compliant with Standard B17.
- 9.22 The proposal does not include any garages or walls on boundaries in accordance with Standard B18.
- 9.23 The proposed dwellings are sufficiently set back from adjoining dwellings to ensure appropriate daylight is received in accordance with Standard B19.
- 9.24 Standard B20 is met as there are habitable room windows within 3.0 metres of the subject site's boundary.
- 9.25 Overshadowing to adjoining properties is minimal and generally within its own boundaries with adjoining properties to the site receiving a minimum of five hours of sunlight between 9am-3pm on 22nd September, complaint with B21.
- 9.26 All windows that could potentially overlook to the side and rear at first floor level have been marked with 'obscure glazing' or have sill heights to 1.7 metres and comply with standard B22.
- 9.27 Internal overlooking will not occur between the proposed dwellings in accordance with standard B23.
- 9.28 There will be no unreasonable noise impacts generated from the proposed development. It is anticipated that the only additional noise generated by the proposed dwellings will be consistent with the residential use of the land.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30):

- 9.29 The dwelling entries are accessible or can be easily modified for people with limited mobility due to minimal steps at the entries. Internal modifications could also be easily accommodated in the future if the need arises, consistent with Standard B25.
- 9.30 Each dwelling is generally visible and easily identifiable from either the street frontage or internal accessway. Each dwelling is provided with a sense of personal address and a transitional space around each of the entries, consistent with Standard B26.
- 9.31 All proposed habitable rooms are provided with windows that have the required dimensions clear to the sky. The daylight provisions of Standard B27 are met.
- 9.32 All dwellings will be provided with a minimum area of 40 square metres of total private open space (POS) with an area of secluded open space of a minimum of 25 square metres, which have useable dimensions
- Dwelling 1 – 31.1 square metres
 - Dwelling 2 – 39.2 square metres
 - Dwelling 3 – 50.2 square metres
- 9.33 The secluded open space of all dwellings has convenient access from a family/meals room as per the requirements of B28.
- 9.34 Standard B29 is met.
- 9.35 The sheds proposed on the plans are noted as 'demountable', the demountable note should be removed from the plans and form a condition in accordance with Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

- 9.36 The proposed design details of the dwellings reflect the character of the area as follows:
- Eaves;
 - Pitched roof design;
 - The use of brick at ground level.
- 9.37 No front fence is proposed.

REPORT NO: SU465 (cont.)

- 9.38 The application proposes a common area driveway, which is typical for development of this nature.
- 9.39 The plans demonstrate the location of bin storage, letter boxes and clotheslines as per Standard B34 which are suitably screened from public view.

10. CONCLUSION

- 10.1 The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*, including Planning Policy Frameworks (inclusive of the MSS) and is considered to be generally consistent with the relevant purposes and strategies pertaining to the urban environment, sustainable development, and residential/housing development. The objections have also been considered in the assessment of this proposal.
- 10.2 The proposal generally satisfies the objectives and Standards of Clause 55 (Two or More Dwellings on a Lot) and Clause 52.06 (Car Parking). Subject to conditions of permit, the proposal is able to demonstrate a site responsive design with a limited impact on the amenity of surrounding properties and the character of the area.
- 10.3 On this basis, it is recommended that the application is supported and a Notice of Decision to Grant a Permit is issued.

REPORT NO: SU465 (cont.)

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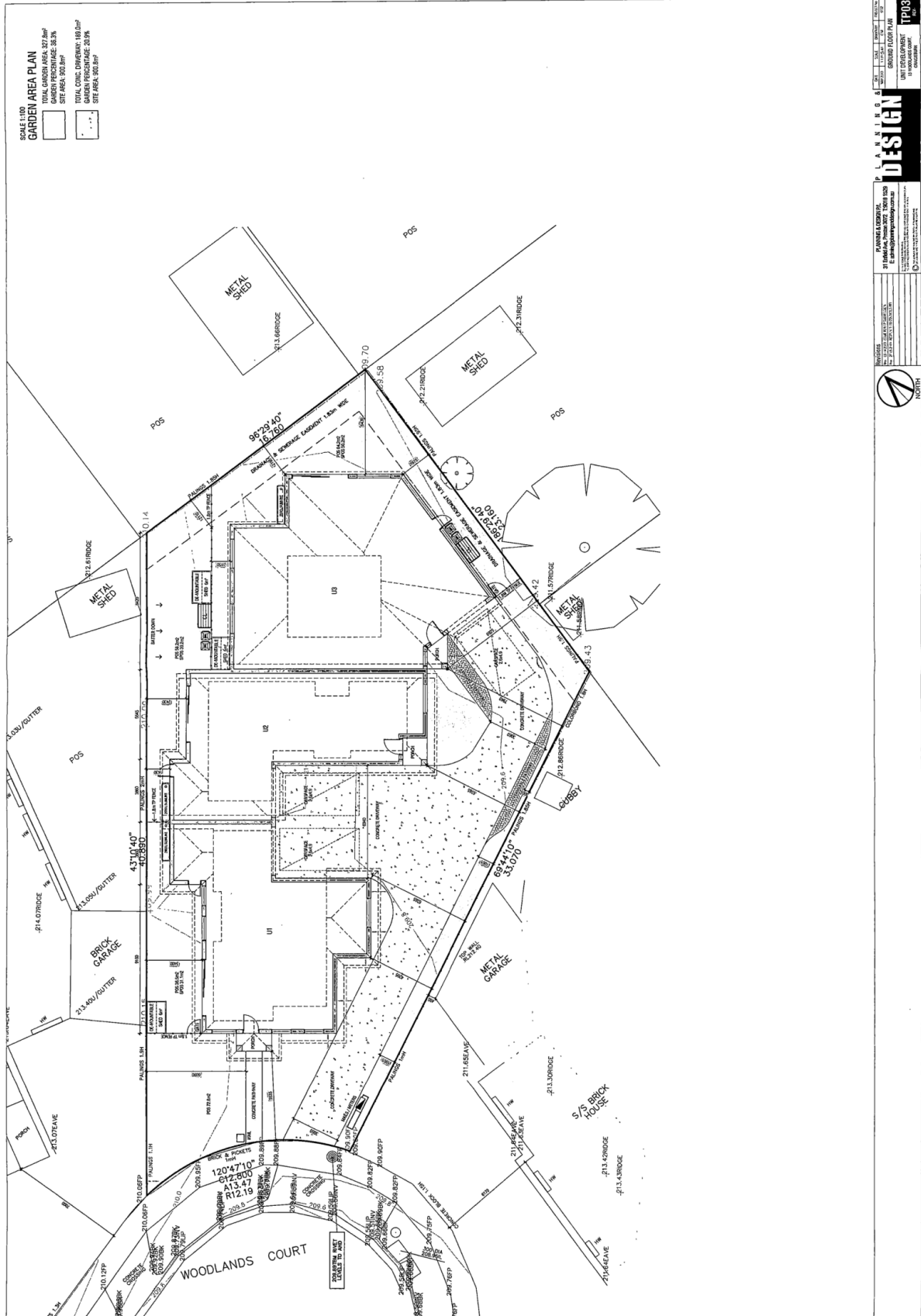
LOCALITY MAP

P22179

13 Woodlands Court, Craigieburn



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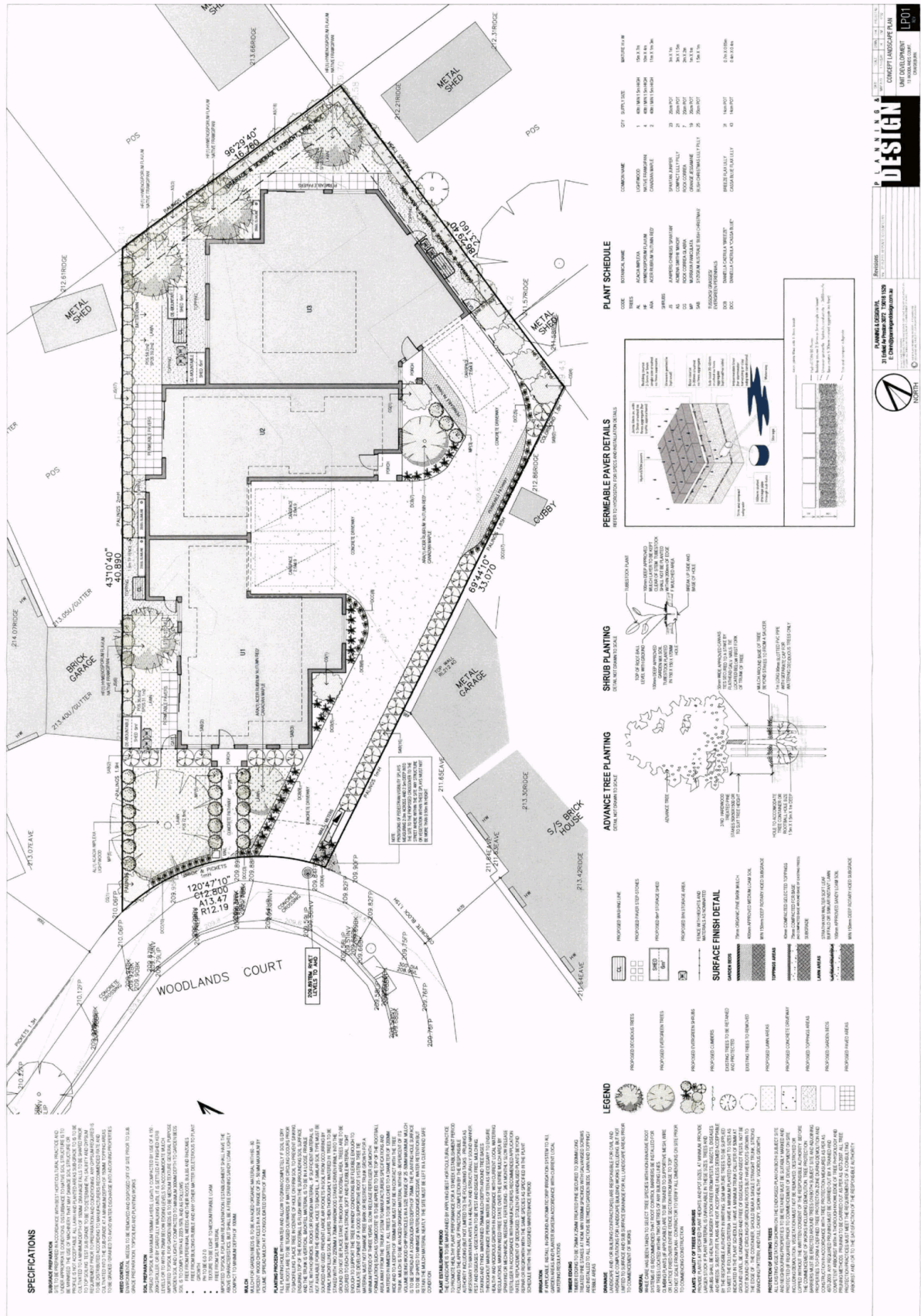
PLAN: 13 WOODLANDS COURT, CRAIGIEBURN
 13 WOODLANDS COURT, CRAIGIEBURN
 13 WOODLANDS COURT, CRAIGIEBURN
 13 WOODLANDS COURT, CRAIGIEBURN

DESIGN

TP03

PLANNING
 13 WOODLANDS COURT, CRAIGIEBURN
 13 WOODLANDS COURT, CRAIGIEBURN
 13 WOODLANDS COURT, CRAIGIEBURN

NORTH



SPECIFICATIONS

SUSTAINABLE PRACTICES
 The design team has undertaken a sustainability assessment of the proposed development. The assessment has identified a range of opportunities to improve the sustainability of the development. The design team has incorporated a range of sustainable practices into the design of the development. The following table provides a summary of the sustainable practices that have been incorporated into the design of the development.

WATER
 The design team has incorporated a range of water saving measures into the design of the development. These measures include:

- Water saving fixtures (e.g. dual flush toilets, low flow showerheads)
- Rainwater harvesting system
- Drought tolerant landscaping
- Water efficient irrigation system

ENERGY
 The design team has incorporated a range of energy saving measures into the design of the development. These measures include:

- Energy efficient lighting (e.g. LED lighting)
- Energy efficient appliances (e.g. Energy Star rated appliances)
- Solar hot water system
- Solar photovoltaic system

ENVIRONMENT
 The design team has incorporated a range of environmental measures into the design of the development. These measures include:

- Drought tolerant landscaping
- Native plants and trees
- Permeable paving
- Green roof

COMFORT
 The design team has incorporated a range of comfort measures into the design of the development. These measures include:

- Natural ventilation
- Shading devices
- Thermal mass

PERMEABLE PAVEMENT
 The design team has incorporated permeable paving into the design of the development. Permeable paving is a type of paving that allows water to pass through it. This helps to reduce runoff and improve water infiltration into the ground. Permeable paving is used in the design of the development in the following areas:

- Parking areas
- Driveways
- Pedestrian paths

PLANTING
 The design team has incorporated a range of planting measures into the design of the development. These measures include:

- Drought tolerant landscaping
- Native plants and trees
- Permeable paving
- Green roof

STRUCTURAL
 The design team has incorporated a range of structural measures into the design of the development. These measures include:

- Reinforced concrete
- Steel framing
- Timber framing

FINISHES
 The design team has incorporated a range of finish measures into the design of the development. These measures include:

- Acoustic ceiling tiles
- Acoustic wall panels
- Acoustic floor panels

MECHANICAL
 The design team has incorporated a range of mechanical measures into the design of the development. These measures include:

- Mechanical ventilation
- Heating system
- Cooling system

ELECTRICAL
 The design team has incorporated a range of electrical measures into the design of the development. These measures include:

- Energy efficient lighting
- Energy efficient appliances
- Solar hot water system
- Solar photovoltaic system

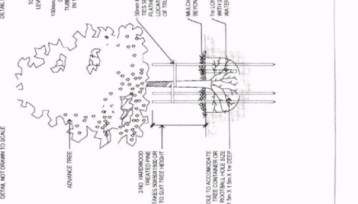
LEGEND



SURFACE FINISH DETAIL



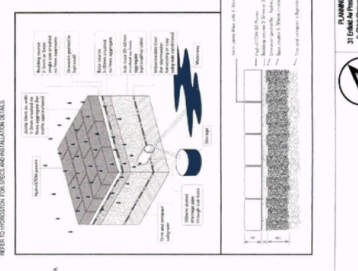
ADVANCE TREE PLANTING



SHRUB PLANTING



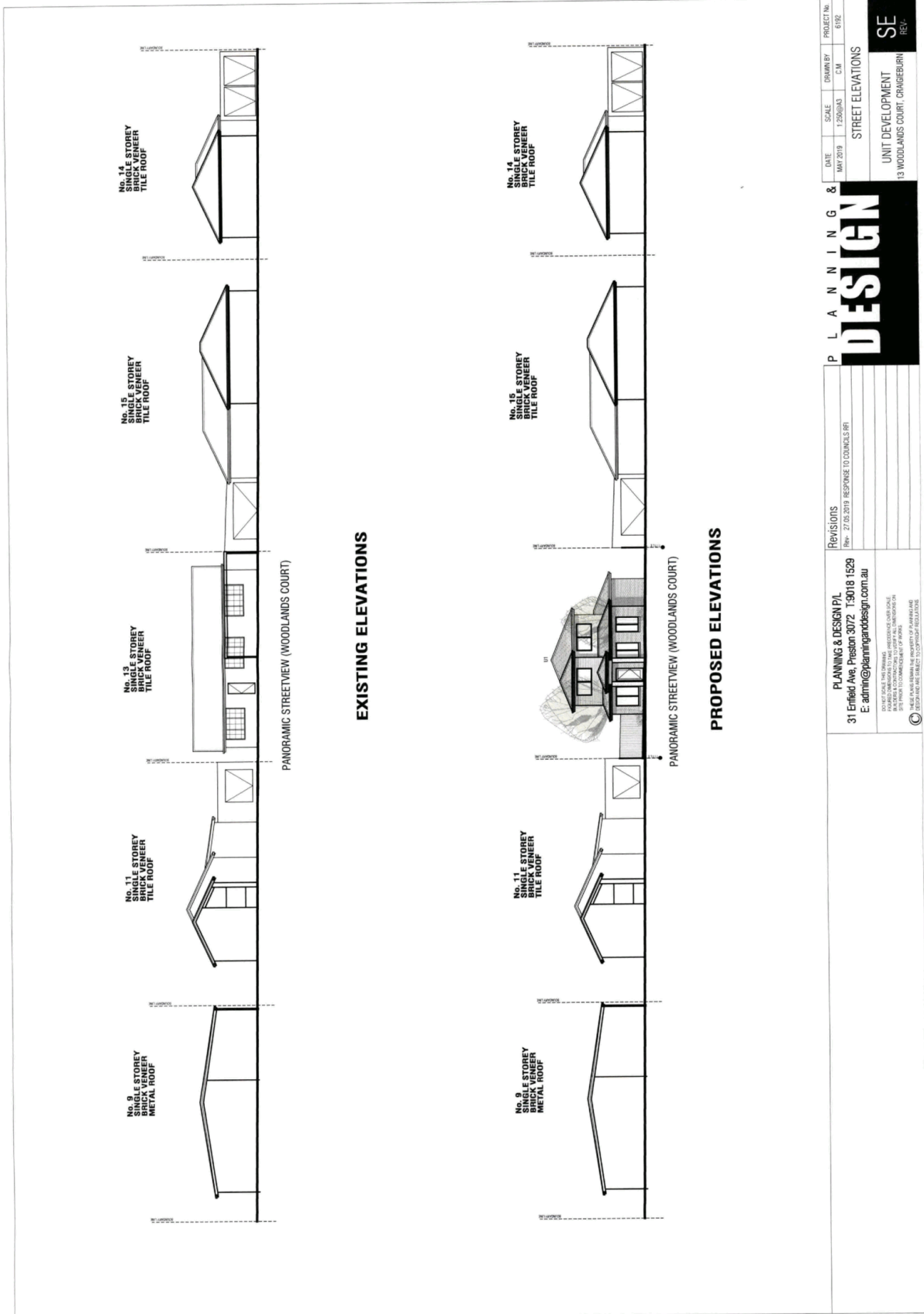
PERMEABLE PAVEMENT DETAILS

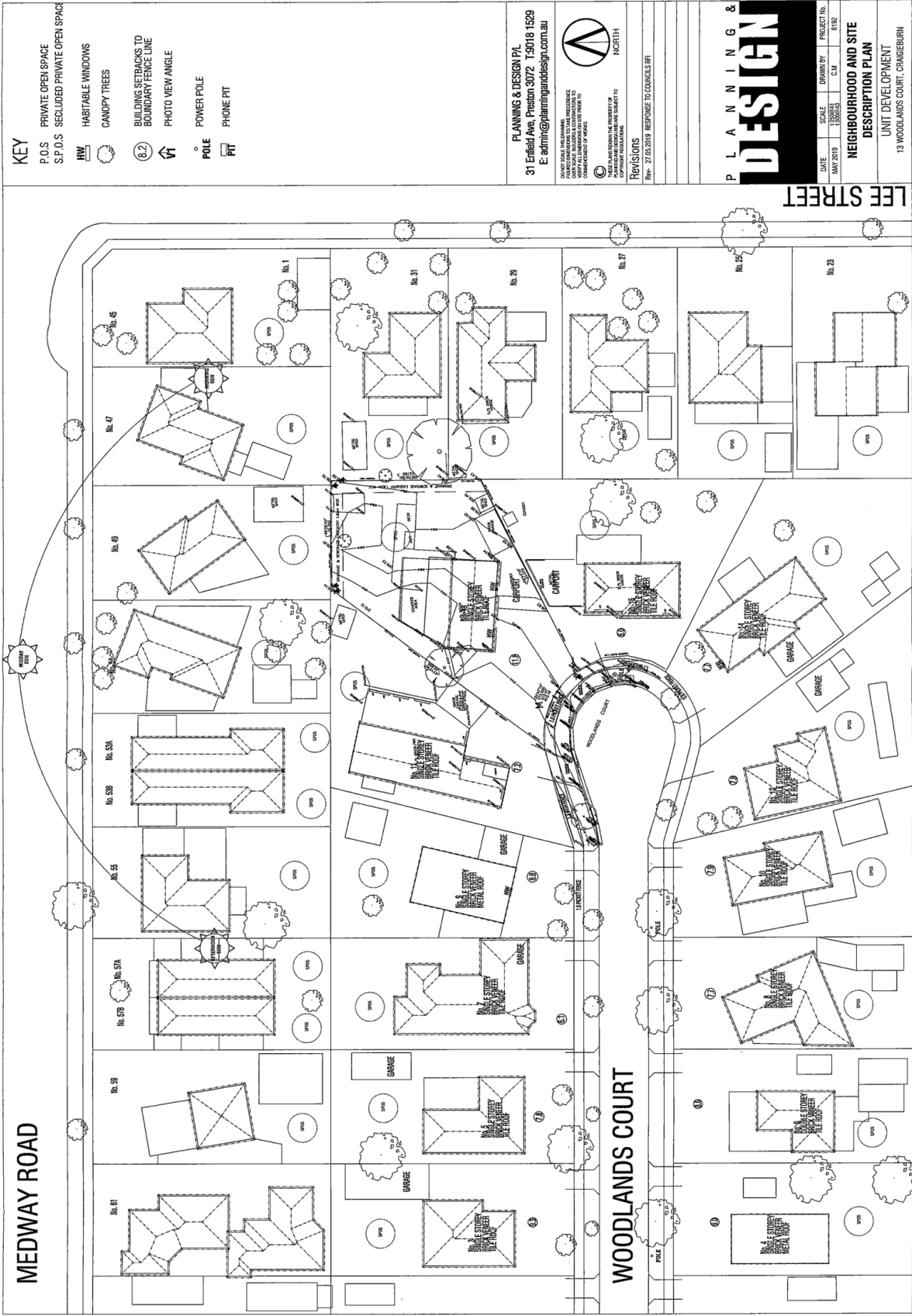


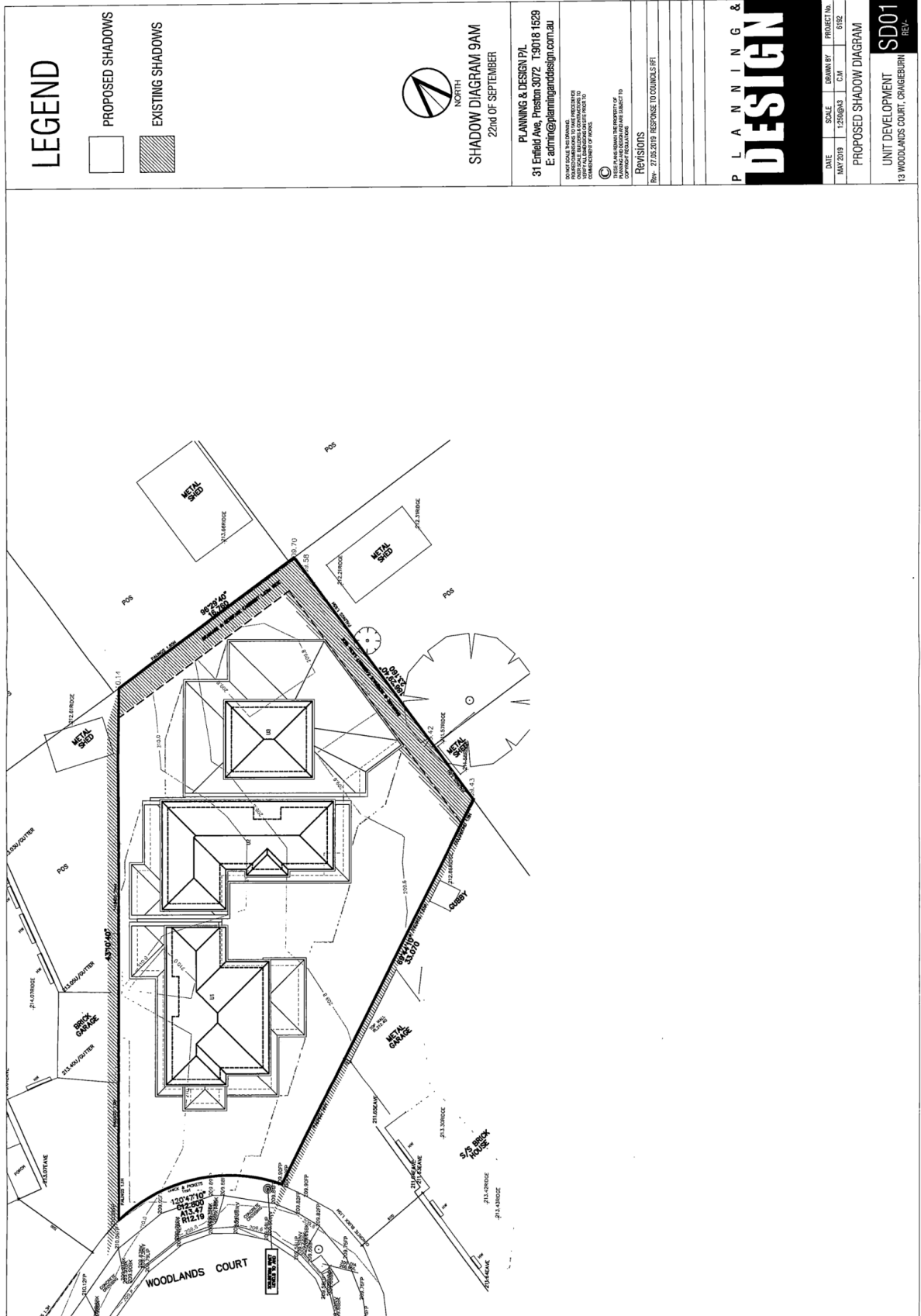
PLANT SCHEDULE

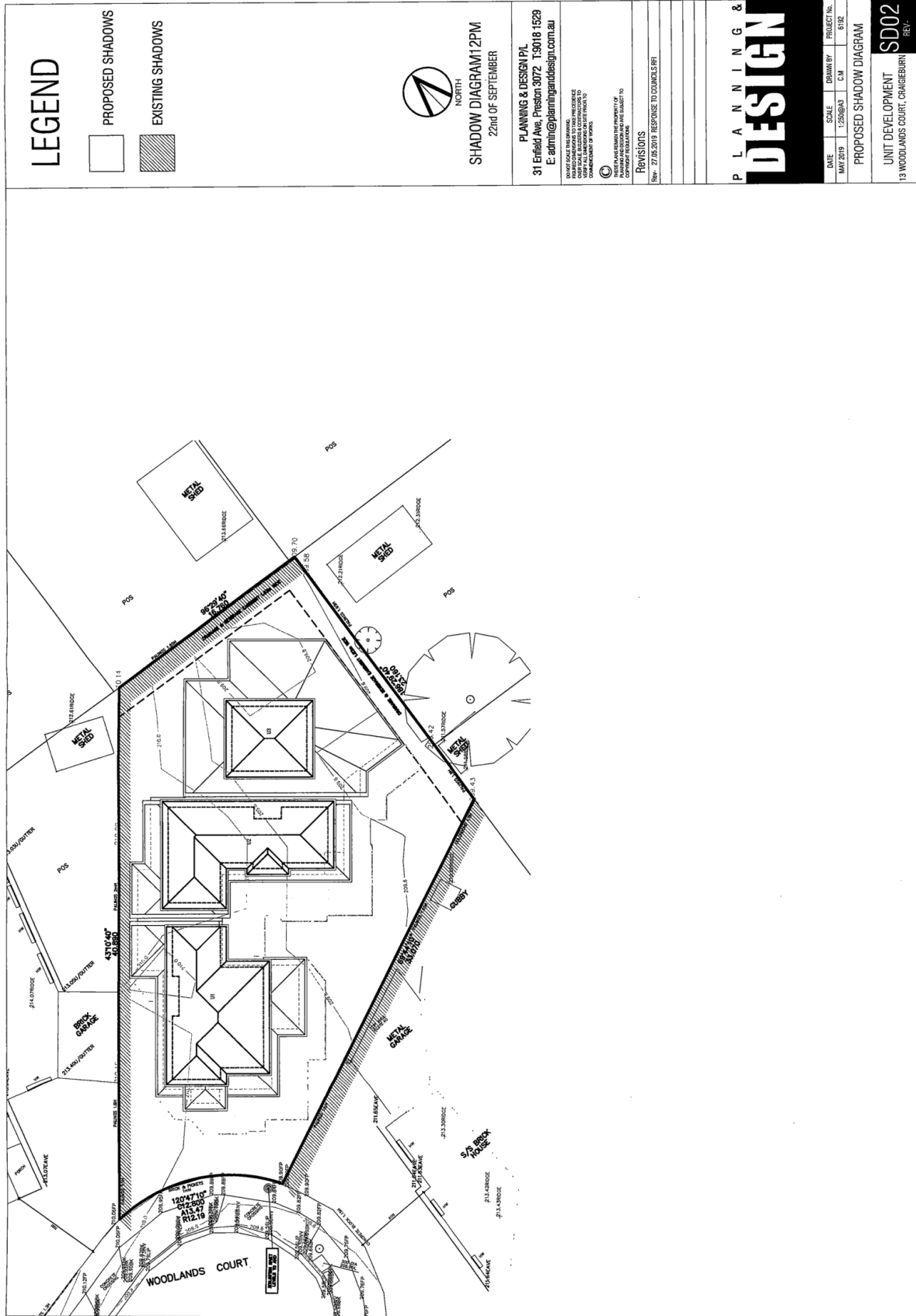
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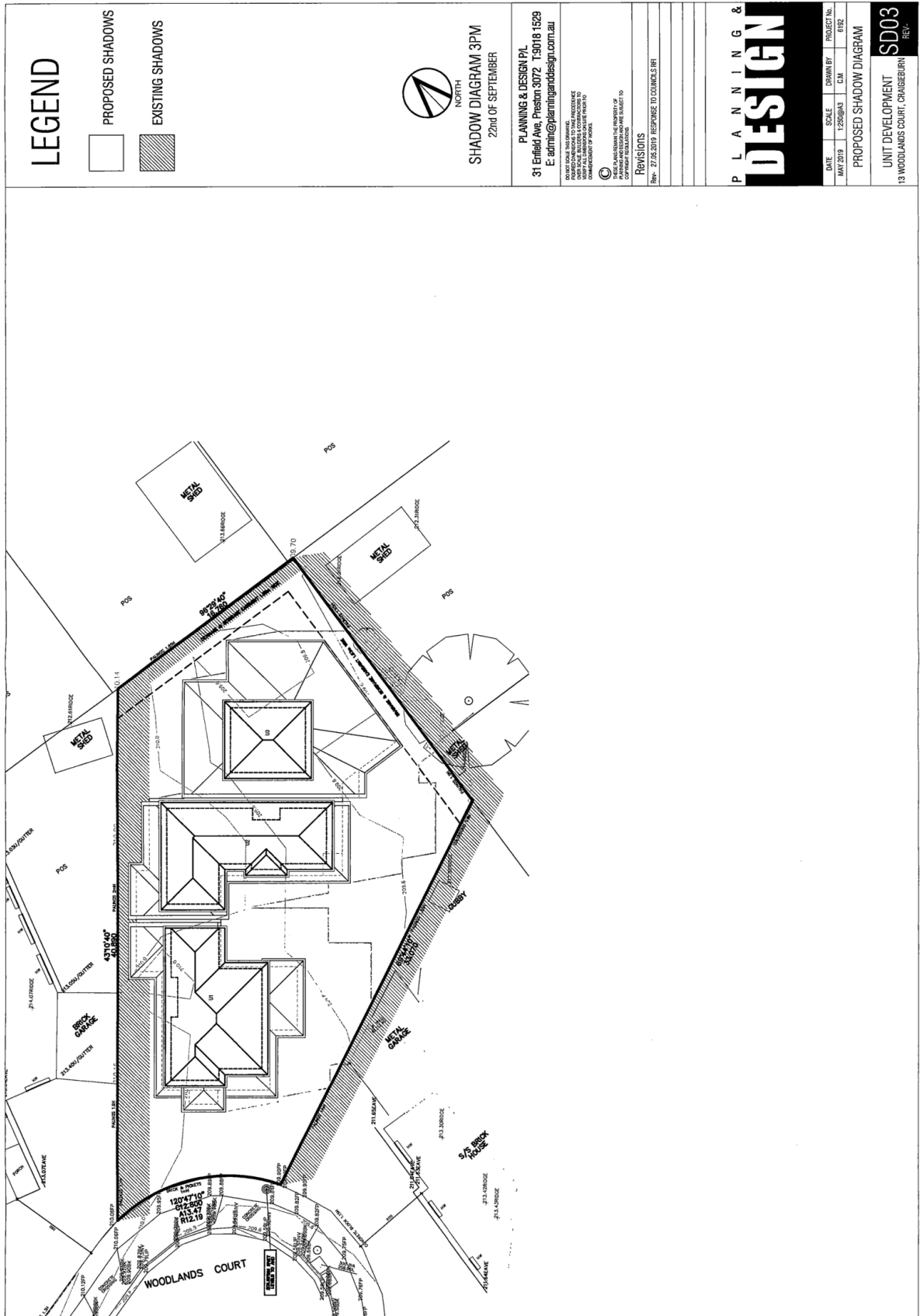
DESIGN
 31 GARDEN VIEW DRIVE, TOWN OF CRAIGIEBURN
 08 947 33 228
 13 WOODLANDS COURT
 CRAIGIEBURN VIC 3103
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 13 WOODLANDS COURT
 CRAIGIEBURN VIC 3103
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REPORT NO:	SU466
REPORT TITLE:	6 Adventure Crescent Roxburgh Park - Development of three double storey dwellings
SOURCE:	Julian Bonne, Town Planner
DIVISION:	Planning and Development
FILE NO:	P21013
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. <i>Locality Plan</i> 2. <i>Development Plans</i> 3. <i>Surrounding Context</i>

Application No:	P21013
Proposal:	Development of three double storey dwellings
Location:	6 Adventure Crescent, Roxburgh Park
Zoning:	Comprehensive Development Zone – Schedule 3
Overlays:	Environmental Significance Overlay – Schedule 9 Development Plan Overlay – Schedule 22
Applicant:	Tom Motta
Date Received:	31 August 2017

1. SUMMARY OF REPORT:

Planning approval is sought to develop three double storey dwellings on the land commonly known as 6 Adventure Crescent, Roxburgh Park. The application was advertised, and eight objections were received. The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*. On balance, the proposal is considered acceptable and it is recommended that a planning permit be issued subject to conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits, resolves to issue a Planning Permit for the development of three double storey dwellings at 6 Adventure Crescent, Roxburgh Park, subject to the following conditions:

- 2.1. Before the development permitted by this permit commences, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved the plans will be endorsed and will then form part of this permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must be generally in accordance with Tom Motta Building Designer plans dated 20.01.2020 but modified to show:**
 - a) A colour and material schedule for the development; and**
 - b) Rainwater tanks within the private open space area of each dwelling.**
- 2.2. The layout of the site and/or the size of the proposed or existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the responsible authority.**

REPORT NO: SU466 (cont.)

- 2.3. The development permitted by this permit must not be commenced until a satisfactory landscape plan for the whole of the subject land is submitted to and approved by the Responsible Authority. Such plan must show the area(s) set aside for landscaping and in accordance with Council's guidelines and include a schedule of all proposed trees, shrubs and groundcover (including size of maturity and botanical names), and when approved an endorsed copy must form part of this permit.
- 2.4. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
- 2.5. The development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.
- 2.6. All works on or facing the boundaries of adjoining properties must be finished and the surface cleaned to a standard that is well presented to neighbouring properties in a manner to the satisfaction of the responsible authority.
- 2.7. All air-conditioning equipment other plant equipment must be screened and must be appropriately located away from habitable room windows of adjacent dwellings to the satisfaction of the responsible authority.
- 2.8. Provision of litter control at stormwater inlet points within car park and paved areas. All stormwater pits to be Channel Grated or Grated as per Council's Standard Dwg SD 210/215 or SD225 respectively.
- 2.9. Stormwater from all paved area must be retained within the property and drained to the sites underground stormwater system.
- 2.10. Any cut or fill must not interfere with the natural overland stormwater flow.
- 2.11. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.

Expiry

2.12. This permit will expire if one of the following circumstances applies:

- the development is not commenced within three years of the date of this permit; or
- the development is not completed within six years of the date of this permit.

The responsible authority may extend the periods referred to if a request is made in writing before the permit expires or within six months afterwards.

- before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

NOTES:

- If a request for an extension of commencement/completion dates is made out of time allowed by the condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

REPORT NO: SU466 (cont.)

- Application for Legal Point of Stormwater discharge is required to obtain approval for the connection to the legal point of discharge.
- Drainage investigation is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.
- Following the Drainage Investigation, internal drainage plans to be submitted to Council Civil Design section for approval.
- Prior to commencement of any works within the road reserve or require alteration/connection to the Council's drainage assets in the road reserve/easement, an 'Application form for Consent to work within a Hume City Council Road Reserve' is required to be submitted to Council to obtain a permit to carry out the works.

3. PROPOSAL:

- 3.1 It is proposed to develop three double storey dwellings on the land. The details of the proposal are as follows:

Dwelling 1

- 3.1.1 The dwelling is oriented predominately to the southern frontage of the site.
- 3.1.2 Dwelling 1 comprises an open plan living/meals/kitchen, study, laundry and toilet on the ground floor. The first floor comprises a bathroom and three bedrooms with the master containing an ensuite.
- 3.1.3 Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from the southern boundary adjoining Adventure Crescent.
- 3.1.4 Dwelling 1 is setback from the southern street frontage a minimum of 4.5 metres at ground level with the upper floor setback 4.65 metres to the façade. The porch is setback 3 metres from the street frontage. The garage is setback 5 metres from the street frontage.
- 3.1.5 Dwelling 1 has a side setback to Adventure Crescent of 3.85m at ground floor level with the upper floor setback 4.2 metres to the façade. The side setback to the front porch is 2.8 metres.
- 3.1.6 A minimum of 33.34 square metres of secluded private open space is provided for dwelling 1.

Dwelling 2

- 3.1.7 The dwelling is oriented to the western frontage of Adventure Crescent, is located in between dwellings 1 and 3, and is attached to dwelling 3.
- 3.1.8 Dwelling 2 comprises an internal staircase dividing the living room to the front of the dwelling and meals/kitchen to the rear. A toilet is provided below the staircase whilst the provision of a laundry room is accessed from the garage. The first floor comprises a bathroom and three bedrooms with the master containing an ensuite.
- 3.1.9 Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from Adventure Crescent.
- 3.1.10 Dwelling 2 is setback from the street frontage a minimum of 3 metres at ground level with the upper floor setback 3.3 metres to the façade. The porch is setback 1.5 metres from the street frontage. The garage is setback from the street frontage 5 metres

REPORT NO: SU466 (cont.)

- 3.1.11 A minimum of 33.44 square metres of secluded private open space is provided for dwelling 2.

Dwelling 3

- 3.1.12 The dwelling is oriented to the western frontage to Adventure Crescent and is attached to dwelling 2.
- 3.1.13 Dwelling 3 comprises an open plan living/meals/kitchen with a separate laundry and toilet on the ground floor. The first floor comprises a bathroom and three bedrooms with the master containing an ensuite.
- 3.1.14 Two car spaces are provided for the dwelling, with one space contained within a single garage space and one open tandem car space accessed from Adventure Crescent.
- 3.1.15 Dwelling 3 is setback from the street frontage a minimum of 3 metres at ground level with the upper floor setback 3.6 metres to the façade. The porch is setback 1.5 metres from the street frontage. The garage is setback from the street frontage 5 metres
- 3.1.16 A minimum of 25.04 square metres of secluded private open space is provided to dwelling 3.
- 3.1.17 The following table provides a summary of the proposed development:

Site Area	509 square metres
Site Coverage	52.79% (60% max)
Permeability	23.80% (20% min)
Garden Area	36.60% (35% min)

- 3.1.18 The existing vehicle crossover is located to the southern end of the property and will service dwelling 1. A new double vehicle crossover is proposed along the western frontage to service dwellings 2 and 3.

4. SITE AND SURROUNDS

- 4.1 The subject site comprises a single allotment commonly known as 6 Adventure Crescent, Roxburgh Park and formally described as Lot 1026 on Plan of Subdivision 744844U. The site is located on the southern and western corner of Adventure Crescent.
- 4.2 The subject site has approximately 13.05 metres to the southern frontage of Adventure Crescent, 4.24 metres to the splay corner of Adventure Crescent and 29 metres to the western frontage of Adventure Crescent. The land has a combined area of 509 square metres.
- 4.3 The site is generally flat and has been cleared of vegetation.
- 4.4 The allotment is currently vacant.
- 4.5 The built form of the subject site and the surrounding area is residential, comprising nearly constructed dwellings within the True North Estate.
- 4.6 There are three street trees located to western frontage of Adventure Crescent and one street tree to the southern frontage of Adventure Crescent.
- 4.7 Located directly to the north of the subject site is 10 Adventure Crescent. The lot comprises a single storey rendered brick veneer dwelling with attached double garage and concrete tiled roof. Located in the secluded private open space is a mix of concreted and garden area which has a direct interface to the boundary with the subject land.

REPORT NO: SU466 (cont.)

- 4.8 Located directly east of the subject site is 4 Adventure Crescent Roxburgh Park. The lot comprises a single storey brick veneer dwelling with a concrete tiled roof. The secluded private open space of this property is located to the north of the dwelling.
- 4.9 The neighbourhood character generally comprises the following characteristics:
- Single dwellings on lots with a mixture of single and double storey.
 - Multi-unit developments predominately on corner allotments.
 - Brick construction.
 - Tiled and hipped roofs with eaves.
 - Double fronted dwellings.
 - Dwellings either setback off both side boundaries or with some built form along the side boundaries.
 - Garage/carport located behind the front façade of the dwelling along a side boundary.
 - If front fencing occurs it is generally low, yet eclectic in materials.
 - Front yards are typically landscaped with a canopy tree, shrubbery and lawn.
- 4.10 The immediate surrounding area of Roxburgh Park has been recently subdivided and contains some dwellings under construction. Roxburgh Park is dominated by single dwellings on lots, the majority of which are single storey (although there are also some double storey) and built within the last 5 years.
- 4.11 Within an approximate 400 metre radius of 6 Adventure Crescent there very few multi-unit developments, however there are a few dispersed examples of 'dual occupancy' developments such as:
- 30 and 30A Parkfront Crescent;
 - 12-14 Stonewood Street;
 - 76 Mackellar Drive;
 - 20 Parkfront Crescent and 7 Magic Way; and
 - 47 Arena Drive, 66, 68 Parkfront Crescent.
- 4.12 There are multi-unit developments of three or more dwellings within an approximate 400 metre radius of 6 Adventure Crescent such as:
- 50, 48 and 48A Parkfront Crescent;
 - 40 Arena Avenue and 66 and 68 Parkfront Crescent;
 - 12 Comfort Road, 30 and 30A Parkfront Crescent;
 - 1 Observation Way and 69 and 69A Arena Avenue;
 - 61 Arena Avenue and 80 Mackellar Drive;
 - 12-14 Stonewood Street;
 - 70 Mackellar Drive;
 - 68 Mackellar Drive; and
 - 66 and 66A Mackellar Drive.
- 4.13 The site is located within proximity to a range of infrastructure amenities including Roxburgh Village Shopping Centre (3200 metres), Arena Recreation Reserve (90 metres), Kolby Catholic College (1500 metres), Roxburgh Park Train Station (3200 metres) and is within a reasonable driving distance of existing and future education facilities.

REPORT NO: SU466 (cont.)

- 4.14 The land is not located within an area identified as having Aboriginal cultural heritage sensitivity and therefore a Cultural Heritage Management Plan is not required.

Restrictions on Title

- 4.15 The certificate of title provided with the application shows that a restrictive covenant and Section 173 Agreements apply to the land.
- 4.16 Covenant PS744844U 07/12/2017 contains a restriction that applies to the subject land (Restriction 2) regarding the construction of dwellings on the property and compliance with the memorandum of common provisions.
- 4.17 The proposal is consistent with the requirements of the memorandum of common provisions and has been approved by True North Design Review Committee and therefore meets the requirements of the covenant.
- 4.18 It is noted that the memorandum of common provisions excludes most corner allotments including Lot 1026 from being subject to the single dwelling restriction in the immediate vicinity.
- 4.19 Section 173 Agreement AE 330131M, Section 173 Agreement AF 988797X & Section 173 Agreement AK849715N are between Hume City Council and PEET & Company Pty Ltd, the developer of the estate and apply to the subject land. The agreements relate to the developer obligations of PEET & Company Pty Ltd from the original subdivision of the area and do not impact the development of the land in this instance.

Planning History

- 4.20 There is no planning history for the subject site that is of relevance to this application.

History of Application

- 4.21 The planning application was lodged with Council on 8 December 2017.
- 4.22 Further information requests dated 15 May 2018 and 11 July 2019 were sent to the applicant on the basis that the proposal did not adequately respond to the relevant considerations of the *Hume Planning Scheme*.
- 4.23 Amendments were made to the plans and supporting documentation by the applicant between 4 September 2019 and 23 January 2020 to respond to the concerns raised by Council Planning officers and objectors. The amendments included:
- Documenting the location of the recently constructed neighboring dwelling at 4 Adventure Crescent; and
 - Revised shadow diagrams at hourly intervals.
- 4.24 The most recent plans submitted (dated 23 January 2020) are attached to this report and have been provided by the applicant in response to the advice of Planning officers throughout the assessment of the application.

5. PLANNING CONTROLS:

- 5.1 The following policies and provisions of the *Hume Planning Scheme* are relevant in the consideration of the application:

State Clause 11.01-1S: Settlement

Planning Policy Clause 11.02: Managing Growth

Framework: Clause 11.02-1S: Supply of urban land

Clause 15.01-1S: Urban design

Clause 15.01-2S: Building design

Clause 16.01-1S: Integrated housing

Clause 16.01-2S: Location of residential development

REPORT NO: SU466 (cont.)

- | | |
|--------------------|--|
| | Clause 16.01-3S: Housing diversity |
| | Clause 18: Transport |
| | Clause 19: Infrastructure |
| Local | Clause 21: Hume Municipal Strategic Statement |
| Planning | Clause 21.01-3: Vision and Strategic Framework Plan |
| Policy: | Clause 21.02: Urban Structure and Settlement |
| | Clause 21.02-1: Managing Growth and Increasing Housing Choice |
| | Clause 21.03: Liveable Neighbourhoods and Housing |
| | Clause 21.03-1: Liveable Communities |
| | Clause 21.03-2: Housing |
| | Clause 21.04: Built Environment & Heritage |
| | Clause 21.04-1: Urban Design |
| | Clause 21.04-2: Environmentally Sustainable Design And
Development |
| Zones: | Clause 37.02: Comprehensive Development Zone Schedule 3 |
| Overlays: | Clause 42.01 Environmental Significance Overlay Schedule 9 |
| | Clause 43.04 Development Plan Overlay Schedule 22 |
| Particular | Clause 52.06: Car Parking |
| Provisions: | Clause 55: Two or More Dwellings on a Lot and Residential
Buildings |
| General | Clause 65.01: Approval of an Application or Plan |
| Provisions: | Clause 66: Referral and Notice Provisions |
- 5.2 The Planning Policy Framework aims to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring development responds to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.
- 5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.
- 5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. The above policies further require development to respond to its context in terms of character.
- 5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.
- 5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. In order to address this, the Hume MSS recognises the following relevant objectives:

REPORT NO: SU466 (cont.)

- *To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents*
- *To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.*

Planning Permit Triggers

5.7 Pursuant to Section 4.2 of Schedule 3 to Clause 37.02 of the *Hume Planning Scheme*, a planning permit is required for the construction of medium-density housing. Additionally, this clause requires that the development must meet the requirements of Clause 55 of the Scheme.

6. REFERRALS:

- 6.1 No external referrals under Section 55 of the *Planning and Environment Act* 1987 were required for this application. Schedule 9 to the Environmental Significance Overlay relates to the Greenvale Reservoir catchment protection. The catchment protection requirements have been previously undertaken within the subdivision of the parent title (Planning Permit P17233) and therefore do not require an external referral to Melbourne Water for this development application.
- 6.2 The application was referred internally to Council's Assets (Engineering and Traffic) and Landscape Departments for comment.
- 6.3 No objections were raised by these departments however the Engineering team advised that standard conditions regarding crossovers, site drainage and the like should be placed on the permit should one be issued.

7. ADVERTISING:

- 7.1 The property is within the Development Plan Overlay Schedule 8 (DPO8), which provides that "*an application under any provision of this planning scheme which is generally in accordance with the incorporated plan is exempt from the notice requirements of section 52(1)(a), (b) and (d), the decision requirements of section 64(1), (2) and (3) and the review rights of section 82(1) of the Act*" (Clause 43.04-3).
- 7.2 The proposal is considered to be generally in accordance with the approved Development Plan (Greenvale Lakes East – James Mirams Drive South Development Plan), as discussed later in the body of this report.
- 7.3 As such, the planning application is considered exempt from advertising.
- 7.4 It is noted that the application was advertised in error to surrounding property owners. Whilst objections were received, Council cannot treat these submissions as objections as the DPO provides the above exemption.

8. ASSESSMENT:

- 8.1 A detailed discussion of the proposal against the relevant requirements the *Hume Planning Scheme* is provided below. The proposal satisfies the requirements of the respective provisions subject to the inclusion of permit conditions.

Comprehensive Development Zone 3

- 8.2 The Comprehensive Development Zone – Schedule 3 relates to the Greenvale Lakes East area and seeks to facilitate a mix and range of housing and lot types to meet a diversity of lifestyle choices. It is considered that the proposal is consistent with this purpose given that it provides dwelling diversity in the area.

Overlays

- 8.3 Schedule 9 to the Environmental Significance Overlay relates to Greenvale Reservoir catchment protection. The proposal does not trigger a permit under this Overlay and catchment protection matters have been previously undertaken within the subdivision of the parent title (Planning Permit P17233).

REPORT NO: SU466 (cont.)

- 8.4 Schedule 22 to the Development Plan Overlay (Clause 43.04) relates to the Greenvale Lakes East Estate and requires an approved Development Plan to be approved before any permit is issued on land affected by the Overlay. The Greenvale Lakes East Development Plan was first approved on 12 February 2009 and updated most recently on 27 February 2014 and anticipates a diversity of housing types with areas designated for medium density through to conventional lots. Any planning permit application must be considered to be generally in accordance with the approved Development Plan.
- 8.5 The development plan shows the subject land within an area designated for medium density residential development. The development plan considers medium density housing predominately on corner sites and this has been reflected through the absence of single dwelling restrictions that other lots are encumbered by. As such, the medium density development proposed at 6 Adventure Crescent fulfils the objectives of the development plan by fostering a diversification of housing types within an appropriately located allotment and is deemed to be generally in accordance with the Greenvale Lakes East Development Plan and in accordance with Schedule 22 to the Development Plan Overlay (Clause 43.04).

Particular Provisions

Clause 52.06 (Car Parking):

- 8.6 Clause 52.06 (Car Parking) relates to car parking and outlines the required parking rates and design standards for development.
- 8.7 Clause 52.06-5 requires parking at the following rate:
- *One space for each one or two bedroom dwelling.*
 - *Two spaces for each two or more bedroom dwelling, with one space under cover.*
- 8.8 All three dwellings comprise three or more bedrooms and as such must each provide two car parking spaces on site. All dwellings will be provided with the required number of car spaces (a single garage and tandem space in the driveway) in accordance with the above provisions of Clause 52.06-5.
- 8.9 There is no requirement for visitor car parking space due to less than five dwellings proposed.
- 8.10 Council's Traffic Engineers have reviewed the proposal and potential impacts and raised no concerns regarding increased traffic congestion in the local area, the parking design and layout (under Clause 52.06-9) and the additional on-street car parking demand potentially generated by the development. It is considered that an application for three dwellings would not pose a detrimental amenity impact to the traffic in the local area, car parking and the ability for the existing street network to accommodate on-street parking.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5):

- 8.11 The subject land is within an area where neighbourhood character is considered to be emerging rather than established. This is due to the area surrounding the site being developed relatively recently as compared to the wider development of the Roxburgh Park area which has occurred over a number of years and is now largely established. The objectives of Clause 55.02-1 (Neighbourhood Character) are relevant in this instance and state as follows:
- The design response must be appropriate to the neighbourhood and the site; and
 - The proposed design must respect the existing or preferred neighbourhood character and respond to the features of the site.
- 8.12 Roxburgh Park does not have a Local Neighbourhood Character Policy. It is noted that multi-unit development is not uncommon within the immediate area, particularly on corner allotments.

REPORT NO: SU466 (cont.)

- 8.13 Respecting preferred neighbourhood character is about how a development will “fit in” over time as the new developments emerge in response to urban consolidation policies.
- 8.14 The proposal accords to Clause 55 objectives and standards of the *Hume Planning Scheme* requirements. The design provides a development that will integrate within the streetscape in terms of setbacks, building materials, design detail and built form.
- 8.15 The proposal has strategic policy support in Clause 21.04-1 – Urban Design policy which states in one of its objectives... *“To enable well designed medium and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character”*.
- 8.16 There are examples of single and double storey dwellings on a lot with a dispersal of two storey medium density dwellings found within the broader area surrounding the site. The development contributes and reflects the existing rhythm and architectural character of Adventure Crescent as it currently presents (noting that this area is still developing with new dwellings being constructed in the vicinity). Given these factors, the design is considered an appropriate response to the pattern of residential development in the area and demonstrates consistency with the relevant housing policy objectives pertaining to character.
- 8.17 The configuration of the development provides for two attached dwellings with separation at the first floor level and one detached dwelling with a significant setback at ground and first floor. The impression of second storey bulk is considered acceptable given the setbacks from adjoining boundaries and the use of mixed materials and ‘stepping in’ for articulation purposes. Visual bulk has been appropriately managed through the design of the development.
- 8.18 The dwellings are generally characteristic of the built form of the surrounding dwellings as follows:
- Use of face brick to the facades of the dwellings and the use of a lightweight material (render);
 - The proposed roof form is tiled and hipped with eaves;
 - Similar fenestration and window styling that faces street frontage is used; and
 - Use of detached dwellings and/or detached form is provided.
- 8.19 The proposed dwellings have been appropriately located in the context of an established urban environment and are likely to provide for increased dwelling diversity.
- 8.20 The dwellings will integrate well with Adventure Crescent in accordance with Standard B5. All dwellings will have their own street entrance, sense of address and own vehicle access.
- 8.21 On balance it is considered that the proposal meets the objectives of the Clause 55.02-1 (Neighbourhood Character) and this will be discussed further in the assessment section of this report.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15):

- 8.22 The minimum front setback of proposed dwellings 2 & 3 is 3.0 metres and 4.5 metres for dwelling 1 to Adventure Crescent which meets Standard B6.
- 8.23 The proposed development has a maximum height of 7.25 metres to the roof pitch. This complies with the maximum height restrictions of Standard B7 at 9.0 metres.
- 8.24 The development will result in a site coverage of 52.79% which is under the maximum 60% specified under Standard B8.
- 8.25 Site permeability is noted as being 23.80% which exceeds the minimum 20% required under Standard B9. A condition of permit should be added requiring rain water tanks to be provided to each dwelling to ensure that best practice stormwater management is utilised for the development.

REPORT NO: SU466 (cont.)

- 8.26 Dwelling 2 has an east facing private open space that receives morning through to midday solar access, although overshadowed in the remainder of the afternoon. Dwelling 1 has a west facing private open space that receives solar access from late morning and afternoons. On balance, this outcome is acceptable as a design outcome as the location of the private open space creates separation at ground floor to adjoining properties. Furthermore, other benefits include direct access from the living rooms and that all dwellings have direct frontages to Adventure Crescent. Dwelling 3 has north and east facing private open space that benefits from full solar access. The application does not impede on the solar access of any neighbouring dwelling, and future residents of the development will have opportunities for solar energy systems to be used.
- 8.27 The layout of the development provides suitable safety and security to residents of the property. Entrances of the dwellings are not obscured or isolated and they are clearly visible from the street or internal accessway.
- 8.28 Whilst a landscape plan has not been provided with the application, architectural plans show canopy trees are proposed within the front setbacks of all dwellings in accordance with Standard B13. It is considered acceptable that a landscape plan be required via a condition of permit given that it has been demonstrated that appropriate landscaping could be provided.
- 8.29 The accessways do not exceed 33% of the street frontage which complies with Standard B14.
- 8.30 Standard B15 is met with the location of the on-site car spaces being convenient and reasonably close to the associated dwellings.

Clause 55.04 – Amenity Impacts (Standards B17 to B24):

- 8.31 The setback from all side and rear boundaries for the new dwellings is compliant with Standard B17.
- 8.32 Concerns were raised regarding the garage wall of unit 1 located on the western boundary. The proposal includes the garage wall of dwelling 1 on the eastern boundary of 6 Adventure Crescent for a height of 3.2 metres and a length of 6 metres which is consistent with the requirements of Standard B18.
- 8.33 The siting of the garage predominately abuts the garage of 4 Adventure Crescent. Most of the proposed development is set back from existing habitable room windows to achieve a deem-to-satisfy light court (minimum of 3 square metres with a minimum of 1 metre clear to the sky). The proposed development will allow adequate daylight into existing habitable room windows and therefore is consistent with Standard B19.
- 8.34 Standard B20 is met with no north facing habitable room windows within 3.0 metres of the subject site.
- 8.35 Shadowing concerns were raised by the adjoining property to the east at 4 Adventure Crescent. This concern was based on the shadow diagrams accompanying the original application documentation which showed a vacant lot at 4 Adventure Crescent with shadows provided at only 9am, 12pm and 3pm. This did not fully explain the shadowing potential of the proposal and subsequent plans were supplied on 7 October 2019 and 23 January 2020 to include greater detail (including the location of the dwelling which was subsequently constructed on the adjoining land after the original application was submitted to Council).
- 8.36 The updated plans provided show minimal overshadowing caused by the proposed development and shadows are generally within the internal boundaries of the development site. The adjoining property at 4 Adventure Crescent will receive some overshadowing impacts along west facing habitable room windows for a period of 1 hour between 2pm and 3pm on 22nd September. Notwithstanding, the proposed development has been set back from the eastern boundary to ensure that it does not further reduce sunlight to the secluded private open space of 4 Adventure Crescent, with shadows cast by the development not exceeding the shadow that will be created by the boundary fence between these two lots. This dwelling will receive a minimum of 5 hours of sunlight on 22 September and this complies with Standard B21.

REPORT NO: SU466 (cont.)

- 8.37 Overlooking concerns have been raised as an objection. All windows that could potentially overlook to the side and rear at first floor level have been marked with 'obscure glazing' or have sill heights to 1.7 metres and comply with Standard B22.
- 8.38 Internal overlooking will not occur between the proposed dwellings due to the obscure glazing at first floor to all dwellings in accordance with Standard B23.
- 8.39 There will be no unreasonable noise impacts generated from the proposed development. It is anticipated that the only additional noise generated by the proposed dwellings will be consistent with the residential use of the land.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30):

- 8.40 The dwelling entries are accessible or can be easily modified for people with limited mobility due to minimal steps at the entries. Internal modifications could also be easily accommodated in the future if the need arises, consistent with Standard B25.
- 8.41 Each dwelling is generally visible and easily identifiable from the street frontage. Each dwelling is provided with a sense of personal address and a transitional space around each of the entries, consistent with Standard B26.
- 8.42 All proposed habitable rooms are provided with windows that have the required dimensions clear to the sky. The daylight provisions of Standard B27 are met.
- 8.43 All dwellings will be provided with a minimum area of 40 square metres of total private open space (POS) with an area of secluded open space of a minimum of 25 square metres, which have useable dimensions as follows:
- Dwelling 1 – 33.34 square metres;
 - Dwelling 2 – 33.44 square metres; and
 - Dwelling 3 – 44.40 square metres.
- 8.44 The secluded open space of all dwellings has convenient access from a family/meals room as per the requirements of Standard B28.
- 8.45 Standard B29 states that '*the southern boundary of secluded private open space should be set back from any wall on the north of the space at least $(2 + 0.9h)$ metres, where 'h' is the height of the wall*'. The ground floor wall height to dwelling 2 is 3 metres which requires a setback to the southern wall of dwelling 3 of 8.7 metres. The setback provided to the southern wall of dwelling 3 is 10.7 metres which complies with the Standard.
- 8.46 All of the dwellings have been provided a minimum storage area of 6 cubic metres that accords with Standard B30.

Clause 55.06 – Detailed Design (Standards B31 to B34)

- 8.47 The proposed design details of the dwellings reflect the character of the area as they would utilise eaves, a pitched roof design and the dwellings would use brick at ground level.
- 8.48 The bulk and mass of the proposed dwellings is typical of many multi-unit developments within the broader area. The bulk is not excessive from the southern and western perspective. The dwelling 2 first floor setback to the southern wall of dwelling 3 is 1.05 metres and the dwelling 2 first floor setback to the northern wall of dwelling 1 is varied between 1.3 metres to 1.6 metres; creating separation at first floor level and minimising visual bulk. A reduction in visual bulk is also achieved through a detached form between dwellings 1 and dwelling 2 and a detached first floor design between dwellings 2 and 3. This is coupled with the mix of materials (brick & render) and 'stepping in' for articulation purposes which further adds visual interest to the development and reduces visual bulk.
- 8.49 A 2-metre-high side/rear fence is proposed along the boundaries of 4 and 10 Adventure Crescent for the private open space of dwellings 2 and 3. A 1.8-metre-high fence proposed along the frontage to Adventure Crescent for the secluded private open space of dwelling 3 will not impede sightlines from Adventure Crescent and will maintain visibility along corner splay to Adventure Crescent.

REPORT NO: SU466 (cont.)

8.50 The application does not propose common areas.

8.51 The plans demonstrate the location of bin storage areas, letter boxes and clotheslines as per Standard B34 which are suitably screened from public view.

9. CONCLUSION

9.1 The application has been assessed against the relevant policies and provisions of the *Hume Planning Scheme*, including Planning Policy Frameworks (inclusive of the MSS) and is considered generally consistent with the relevant purposes and strategies pertaining to the urban environment, sustainable development, and residential/housing development.

9.2 The proposal generally satisfies the objectives and Standards of Clause 55 (Two or More Dwellings on a Lot) and Clause 52.06 (Car Parking). Subject to conditions of permit, the proposal is able to demonstrate a site responsive design with a limited impact on the amenity of surrounding properties and the character of the area.

9.3 On this basis, it is recommended that the application is supported and a planning permit is issued.

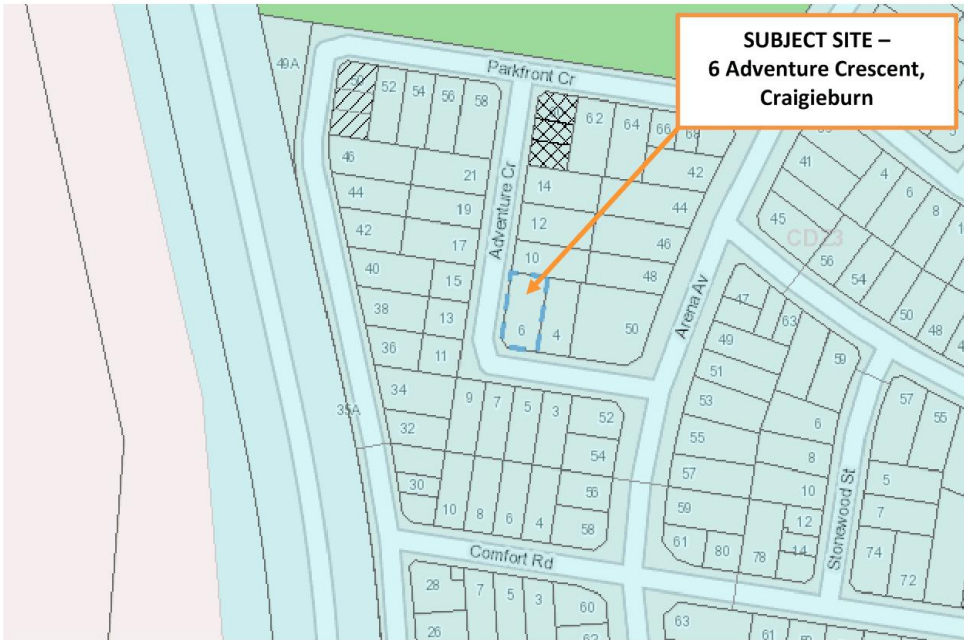
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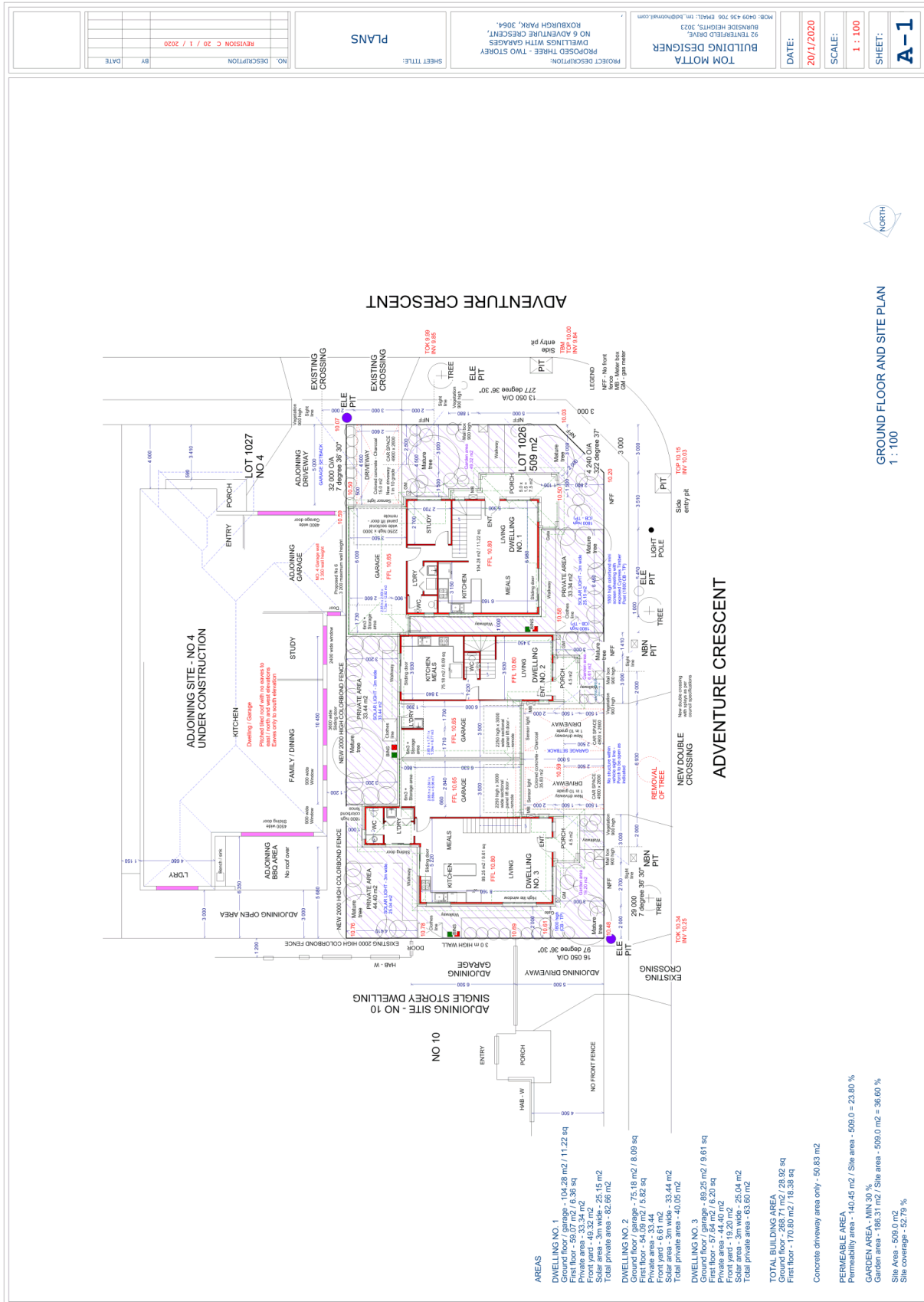
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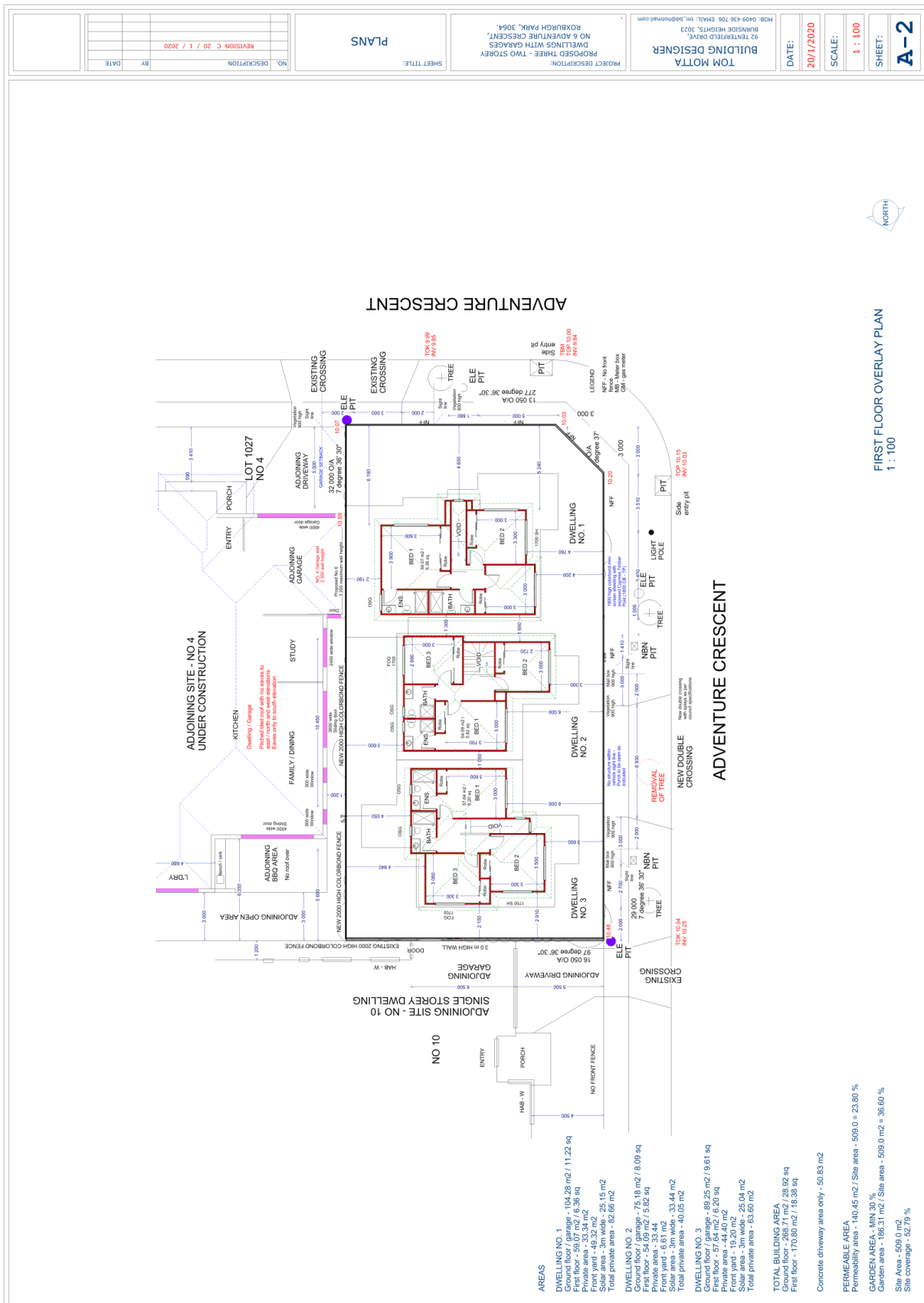
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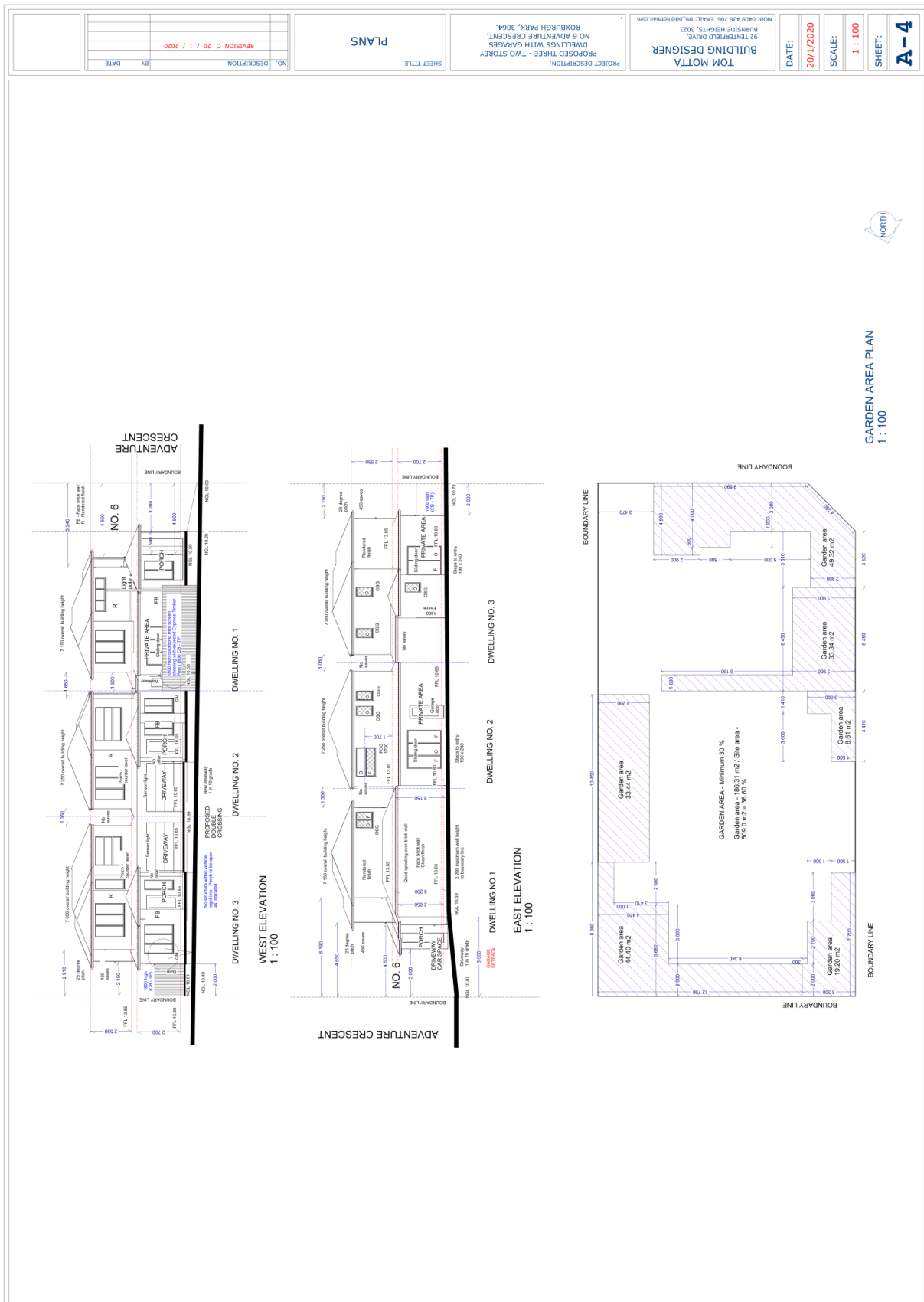
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PROJECT DESCRIPTION:
PROPOSED THREE - TWO STOREY DWELLINGS WITH GARAGES, ROXBURGH PARK, 3064

NO: 049-435-705 EMAIL: tm_b@pvhnaif.com

TOM MOTTA
BUILDING DESIGNER
92 TENTERFIELD DRIVE,
BURNSIDE HEIGHTS, 3023

DATE: 20/1/2020
SCALE: 1 : 100
SHEET: A-3



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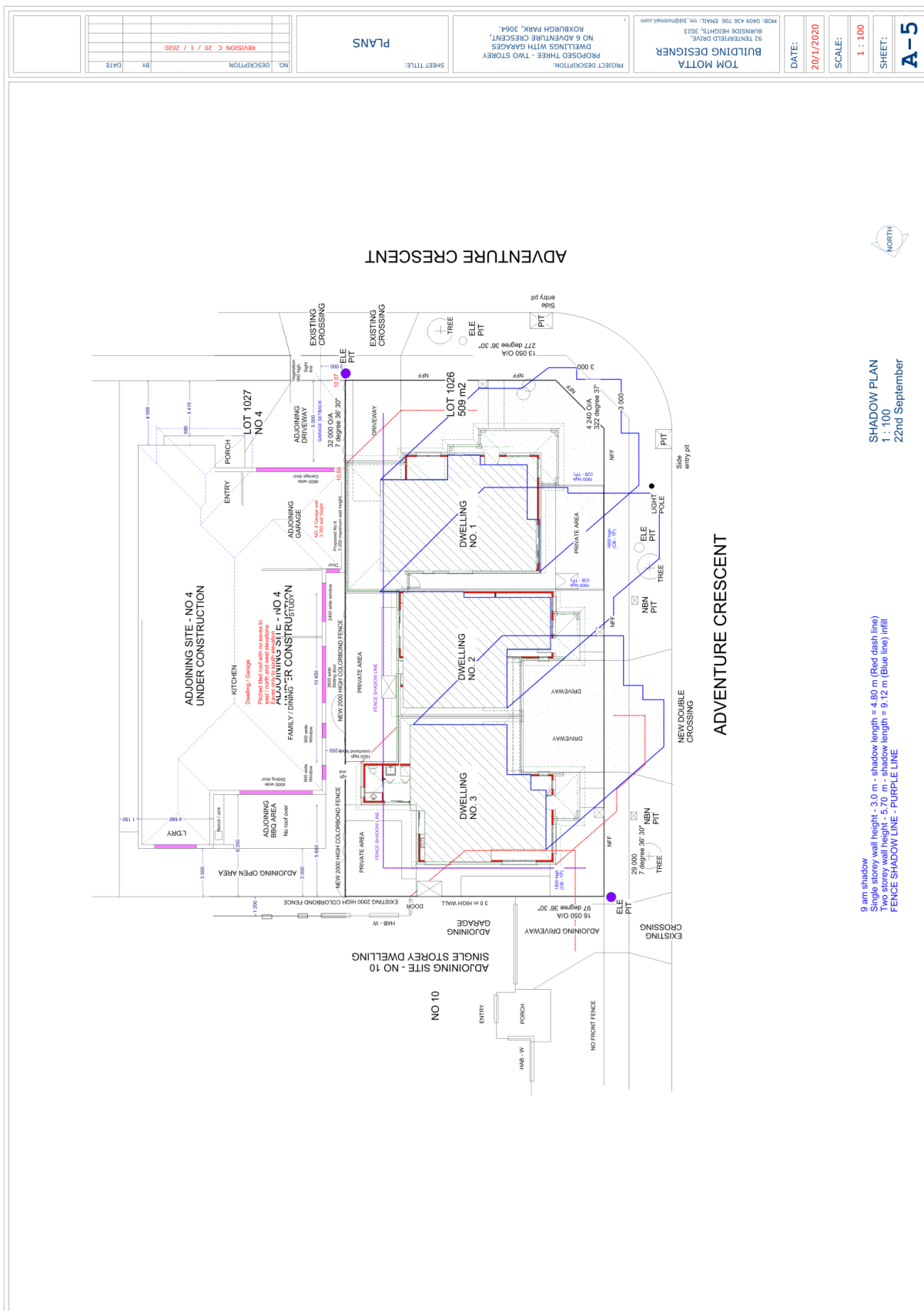
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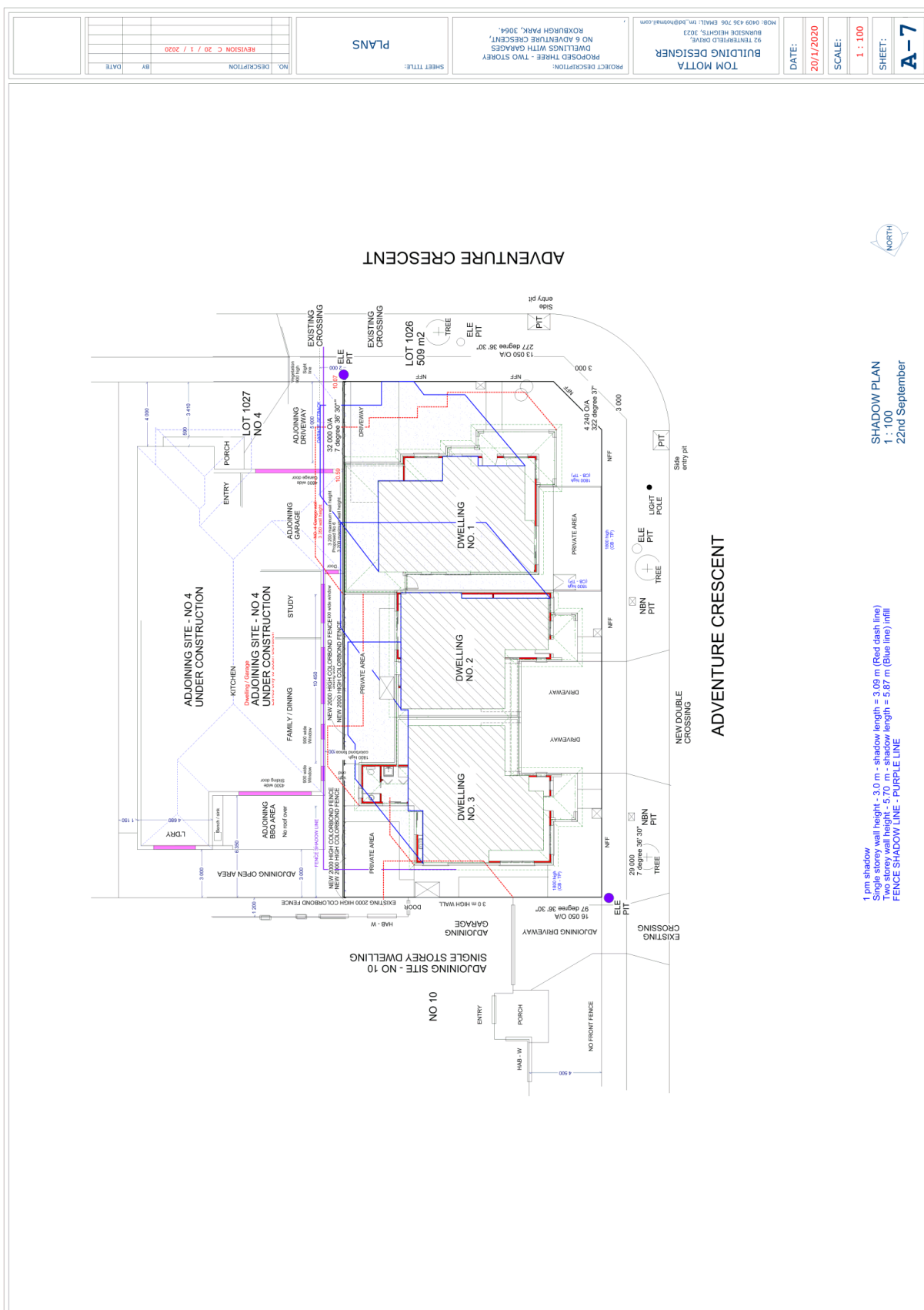
BUILDING DESIGNER
TOM MOTTA
92 TENTERFIELD DRIVE,
BURNSIDE HEIGHTS, 3023
MOB: 0439 435 706 EMAIL: tm_bdp@optusnet.com.au

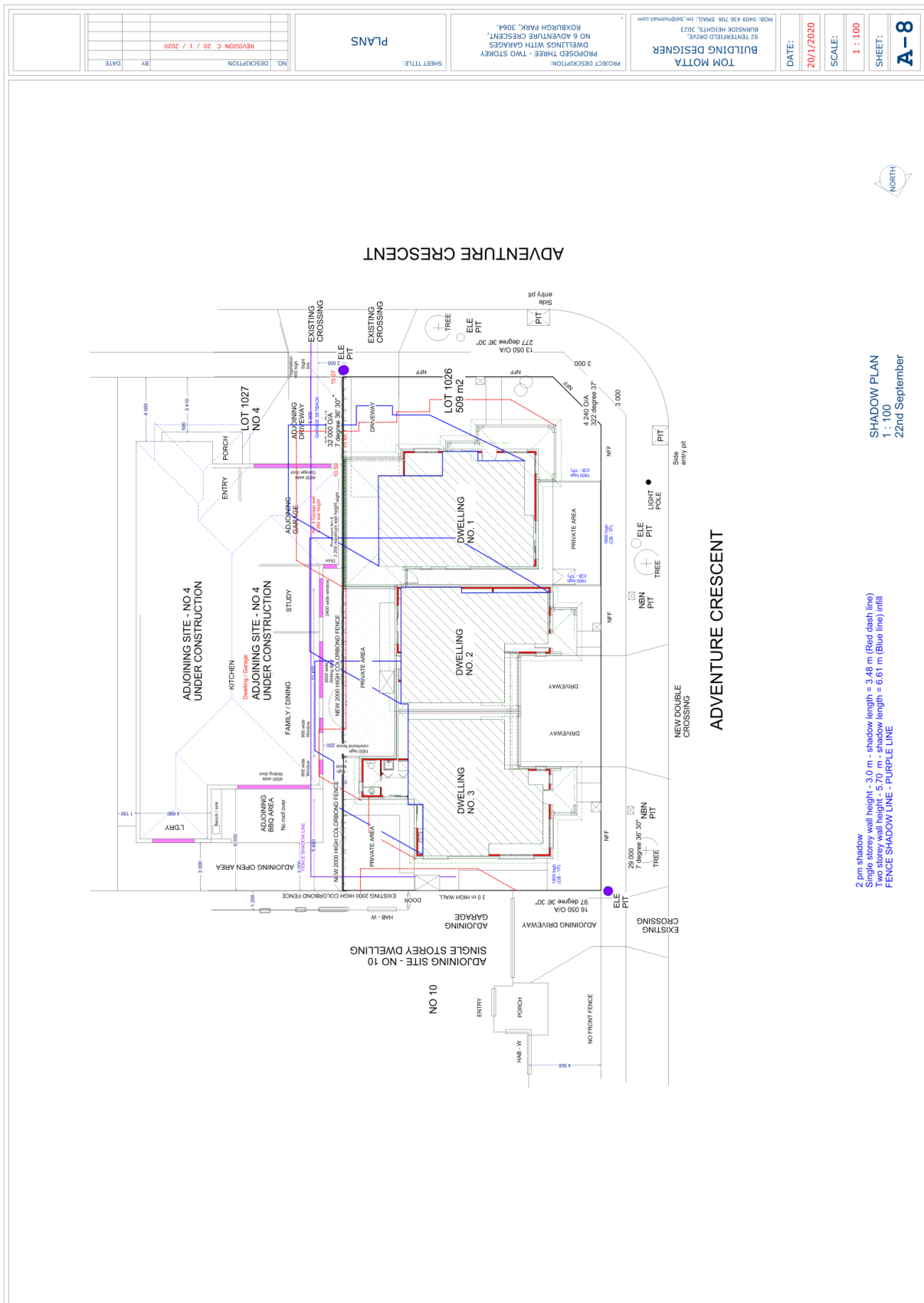
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GARDEN AREA PLAN
1:100







NO. 0409-435-706 EMAIL: tm.liddiphern@hume.nsw.gov.au BUILDING DESIGNER TOM MOTTA	PROJECT DESCRIPTION: PROPOSED THREE - TWO STOREY DWELLINGS WITH GARAGES, NO 4 ADVENTURE CRESCENT, KOKURBURGH PARK, 3064	PLANS	
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SURROUNDING CONTEXT

P21013

6 Adventure Crescent, Craigieburn



Figure 1 – Facing north east towards the subject site (dated 30 October 2019)



Figure 2 – Facing north west towards the neighbouring dwelling at 4 Adventure Crescent (dated 30 October 2019)



Figure 3 – Facing north towards the neighbouring dwelling at 4 Adventure Crescent and the medical centre currently under construction at 50 Arena Avenue (dated 30 October 2019)



Figure 4 – Facing east towards the neighbouring dwelling at 10 Adventure Crescent (dated 30 October 2019)



Figure 5 – Across the street and opposite to the subject site are neighbouring dwellings at 9 and 11 Adventure Crescent (dated 30 October 2019)

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REPORT NO:	SU467
REPORT TITLE:	11 Priorswood Way, Sunbury - Development of four double storey dwellings
SOURCE:	Mychelle Tomsett, Town Planner
DIVISION:	Planning and Development
FILE NO:	P22296
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	1. <i>Locality Plan</i> 2. <i>Development Plans</i>

	P22296
Proposal:	Development of four double storey dwellings
Location:	11 Priorswood Way, Sunbury
Zoning:	General Residential
Applicant:	Bill Jacobs Pty Ltd
Date Received:	11 June 2019

1. SUMMARY OF REPORT:

Planning approval is sought to develop four double storey dwellings at 11 Priorswood Way, Sunbury. Notice of the application was given, and ten objections were received. The application has been assessed against the relevant policies and the provisions of the *Hume Planning Scheme*, including consideration of the issues raised in objections. On balance, the proposal does not meet the objectives of the relevant provisions of the *Hume Planning Scheme* and it is recommended that a Notice of Decision to Refuse to Grant a permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Refuse to Grant a Planning Permit for the development of four double storey dwellings at 11 Priorswood Way, Sunbury on the following grounds:

- 2.1. **The proposal is not considered to be orderly and proper planning of the land pursuant to Objective 1(a) of the *Planning and Environment Act 1987* and Clause 65.01 of the *Hume Planning Scheme*.**
- 2.2. **The proposal is contrary to the following objectives and strategies of the Planning Policy Framework of the *Hume Planning Scheme*:**
 - **Clause 15.01-1S – Urban Design.**
 - **Clause 15.01-2S – Building Design.**
 - **Clause 15.01-5S – Neighbourhood character**
- 2.3. **The proposal is contrary to the following objectives and strategies of the local policy of the *Hume Planning Scheme*:**
 - **Clause 21.01-2 – Key Issues and Influences**
 - **Clause 21.02-3 – Sunbury**

REPORT NO: SU467 (cont.)

- Clause 21.03-2 – Housing
- Clause 21.04.1 – Urban Design
- Clause 21.04-2 - Environmentally Sustainable Design and Development
- Clause 21.04-3 – Landscape Character

2.4. The proposal fails to comply with the policy objectives of the Residential Neighbourhood Character – Sunbury Local Policy at Clause 22.13 of the *Hume Planning Scheme*.

2.5. The proposal fails to comply with the purpose of the General Residential Zone pursuant to Clause 32.08 of the *Hume Planning Scheme*.

2.6. The development fails to comply with the following objectives, decision guidelines and/or standards of Clause 55 of the *Hume Planning Scheme*:

- Clause 55.02-1 Neighbourhood Character
- Clause 55.02-2 Residential Policy
- Clause 55.03-8 Landscaping
- Clause 55.04-5 Overshadowing Open Space

3. PROPOSAL:

3.1 The application seeks planning permission to develop the land for four double storey dwellings, with details as follows:

- (a) Dwellings 1 and 2 will front Priorswood Way, whilst Dwellings 3 and 4 sit behind.
- (b) Dwellings 2, 3 and 4 are serviced by a central shared accessway, whilst Dwelling 1 has independent access. This results in two single crossovers to Priorswood Way.
- (c) All dwellings have a double car garage.
- (d) All dwellings feature a lounge room, kitchen, meals, laundry and bathroom or powder room at ground level.
- (e) Dwellings 2 and 4 contain a study/bedroom at ground level. Dwelling 1 contains a master bedroom at ground level. Dwelling 3 does not have a bedroom at ground level.
- (f) The first floor of all Dwellings features three bedrooms. All dwellings have a main bathroom on the first floor, with Dwellings 2, 3 and 4 also containing an ensuite.
- (g) Dwelling 2 has a street setback of 9 metres from the ground floor and 10 metres from the first floor.
- (h) Dwelling 1 has a street setback of 9 metres from the ground floor, 8.6 metres from the first floor balcony and 9.96 metres from the first floor wall.
- (i) The maximum height of the development is 7.6 metres.
- (j) Each dwelling is provided with at least 25 square metres of Secluded Private Open Space, and at least 40 square metres total of Private Open Space.
- (k) Summary table of development:

Site Area	1135 square metres
Dwelling Density	1:283.9 square metres
Site Coverage	45.07% (60% max)
Permeability	35.6% (20% min)
Garden Area	35.25% (35% required)

Timeframe of permit

REPORT NO: SU467 (cont.)

- 3.2 The application for planning permit was originally submitted on 11 June 2019.
- 3.3 A request for further information was sent by the assessing officer on 10 July 2019. Amended plans were submitted on the following dates in response to the request for information;
- 9 August 2019 - Submitted in response to request for further information items and the further information request was not satisfied.
 - 23 August 2019- Submitted in response to request for further information items and the further information request was satisfied.
- 3.4 The applicant was advised the Officer had concerns with the bulk and scale of the proposal and that it was unlikely to be supported. A subsequent meeting was held with the applicant who confirmed that they wished to go ahead with the public notification regardless of Council concerns. 10 objections were received during the advertising period and provided to the applicant as an opportunity to respond to the concerns. The applicant confirmed in writing that they did not wish to amend the plans based on the issues raised in the objections.
- 3.5 Given that the plans provided did not adequately address the concerns raised and the relevant requirements under the *Hume Planning Scheme*, the applicant was informed by email that the application would be recommended for refusal.

4. SITE AND SURROUNDS:

- 4.1 The subject site is located on the eastern side of Priorswood Way in Sunbury. The site has a rectangular shape with a frontage of 24.84 metres, a depth of 45.72 and a total site area of 1135 square metres.
- 4.2 The site is generally flat in nature. A 1.83 metre wide easement runs adjacent to the rear (eastern) property boundary of the site.
- 4.3 A single crossover exists at the north corner of the site.
- 4.4 There is no formed kerb and channel or any footpaths along the street.
- 4.5 The site currently contains an existing dwelling, a garage and various mature trees and hedges.
- 4.6 The site is located within an established residential area of which the majority of the dwellings are single storey and consist of brick and a tile roof. There is very limited redevelopment in the area, including at 80 Station Street, 40 Aitken Street, 20 Aitken Street and 36 Vaughan Street.
- 4.7 The site is within the *Residential Neighbourhood Character – Sunbury Local Policy (Clause 22.13)* and listed as *Sunbury 4 (Clause 22.13-6)*. The following description is taken from the *Hume Planning Scheme (Clause 22.13-6)*:
- 4.7.1 *This is an established residential area, with dwellings set within well developed gardens containing frequent mature vegetation. The spaciousness of the area is created by generous front setbacks and regular side setbacks, and the frequent lack of front fences, providing opportunity for lawn to extend to the roadway. The dwellings are generally low level, and where two storey dwellings exist they have been designed to fit within the landscape. Parkland with substantial exotic trees abuts the precinct to the south strengthening the treed landscape of the precinct.*
- 4.8 The site is located 1.5 km from the Sunbury Train Station and 500 metres from the nearest bus stop.
- 4.9 The site is located opposite a historic house at 96 Station Street. It is listed under the *Hume Planning Scheme* as a Dwelling House (former vicarage) constructed between 1877-78 and is of Regional Significance (reference number HO55). 96 Station Street has a stone wall around the property which has been erected in recent decades that is sympathetic of the style of the house and the area. There are extensive mature trees on the aforementioned site to which tree controls apply.

REPORT NO: SU467 (cont.)

- 4.10 The property to the rear of the site falls under the *Urban Growth Zone Schedule 9*. This schedule shows the future urban structure proposed in the Sunbury South Precinct Plan. The area of land directly along the boundary of the subject site has been designated for future residential development.
- 4.11 The site is within an *Area of Cultural Heritage Sensitivity* under the Aboriginal Heritage Regulations 2018. The proposal triggers the need for a Cultural Management Plan which has been provided as part of the application.
- 4.12 The site is within the *Bushfire Prone Area* of which there are no additional planning controls.

5. PLANNING CONTROLS:

- 5.1 The following policies and provisions of the *Hume Planning Scheme* (“the Scheme”) are relevant in the consideration of the application:

Planning Framework	Policy	<i>Clause 11.01-1S</i>	Settlement
		<i>Clause 11.02</i>	Managing growth
		<i>Clause 11.02-1S</i>	Supply of urban land
		<i>Clause 15.01-1S</i>	Urban design
		<i>Clause 15.01-2S</i>	Building design
		<i>Clause 15.01-5S</i>	Neighbourhood character
		<i>Clause 16.01-1S</i>	Integrated housing
		<i>Clause 16.01-2S</i>	Location of residential development
		<i>Clause 16.01-3S</i>	Housing diversity
		<i>Clause 18</i>	Transport
	<i>Clause 19</i>	Infrastructure	
Local Planning Policy Framework		<i>Clause 21</i>	Hume Municipal Strategic Statement
		<i>Clause 21.01-2</i>	Key Issues and Influences
		<i>Clause 21.01-3</i>	Vision and Strategic Framework Plan
		<i>Clause 21.02</i>	Urban Structure and Settlement
		<i>Clause 21.02-1</i>	Managing Growth and Increasing Housing Choice
		<i>Clause 21.02-3</i>	Sunbury
		<i>Clause 21.03-1</i>	Liveable Communities
		<i>Clause 21.03-2</i>	Housing
		<i>Clause 21.04</i>	Built Environment & Heritage
		<i>Clause 21.04-1</i>	Urban Design
		<i>Clause 21.04-2</i>	Environmentally Sustainable Design and Development
		<i>Clause 21.04-3</i>	Landscape character
		<i>Clause 22.13</i>	Residential Neighbourhood Character – Sunbury Local Policy
Zone		<i>Clause 32.08</i>	General Residential Zone Schedule 1
Overlays		-	-

REPORT NO: SU467 (cont.)

Particular Provisions	<i>Clause 52.06</i>	Car parking
	<i>Clause 55</i>	Two or more dwellings on a lot
General Provisions	<i>Clause 65.01</i>	Approval of an application or plan
	<i>Clause 66</i>	Referral and notice provisions

- 5.2 The Planning Policy and Local Planning Policy Frameworks aim to provide housing diversity within urban settlements that are sustained by supporting infrastructure while ensuring developments respond to the landscape and urban character of areas. Planning for urban growth should consider neighbourhood character and landscape considerations.
- 5.3 New housing should have access to services and be planned for long term sustainability, including walkability to activity centres, public transport, schools and open space. Planning for housing should include the provision of land for affordable housing that is close to jobs, transport and services.
- 5.4 Development should contribute positively to local character and a sense of place and enhance the amenity of the public realm. Policy further requires development to respond to its context in terms of character.
- 5.5 Land use and development planning must support the development and maintenance of communities with adequate and safe physical and social environments for their residents, through appropriately located uses and developments and quality urban design.
- 5.6 The Hume Municipal Strategic Statement (MSS) identifies single detached dwellings as the most common type of housing throughout the municipality. It forecasts this will remain for some years even though the size and type of households is gradually changing. One of the challenges for Council is to increase the range of housing types available to meet the changing accommodation and lifestyle needs of the community. To address this, the Hume MSS recognises the following relevant objectives:
- To provide access to a range and quality of housing opportunities that meet the varied needs of existing and future residents
 - To deliver urban growth that is cost effective, orderly and achieves the greatest social benefits to the community, without diminishing the unique character and identity of the City.

Aboriginal Cultural Heritage

- 5.7 The land is located within an area identified as having Aboriginal Cultural Heritage Sensitivity.
- 5.8 The proposal has provided an Aboriginal Cultural Heritage Management Plan (ACHMP) which included conditions for development on the site, under Regulation 10 of the *Aboriginal Heritage Regulations 2018* [Benchmark Heritage Management - 01/05/2019]. It is considered that all of the requirements of the ACHMP could be met if the development of the site were to be approved.
- 5.9 A letter was provided from Wurundjeri Woi-wurrung Cultural Heritage Aboriginal Corporation confirming their approval of the plan (06/05/2019).

Planning Permit Triggers

- 5.10 Pursuant to Clause 32.08-6 of the *Hume Planning Scheme*, a planning permit is required under the provisions of the General Residential Zone Schedule 1 for the development of more than one dwelling on a lot.

Planning History

- 5.11 None identified of relevance to this planning application.

REPORT NO: SU467 (cont.)

6. REFERRALS:

- 6.1 The application was referred to Council's Assets (Engineering and Traffic) Department.
- 6.2 The Assets Department did not object to the proposal, and offered standard comments and conditions regarding traffic, civil and drainage matters.
- 6.3 The application was also referred to Council's Parks Department due to the close proximity of the existing street trees. The Parks Department did not object to the proposal and offered standard comments and conditions regarding fencing of the street tree during construction works.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the *Planning and Environment Act 1987 (the Act)* by way of letters to adjoining owners and occupiers and one sign was placed on the site for a minimum of 14 days as prescribed under the Act.

8. OBJECTIONS:

- 8.1 A total of ten objections were received in response and the grounds of objection are summarised as follows:
 - *Detrimental impact on neighbourhood character*
 - *Concerns in relation to bulk*
 - *Overdevelopment of the site*
 - *Removal of existing vegetation*
 - *Impact on the historical nature of the area, including the adjacent historic house*
 - *Traffic and parking issues*
 - *Devaluing of neighbouring properties*
 - *Loss of views*
 - *Loss of privacy*
 - *Overshadowing*
 - *Increased noise impacts to residents of adjoining properties*
 - *Stormwater issues*
 - *Garage width issues*

Detrimental impact on neighbourhood character

- 8.2 It is considered that this application will have a detrimental impact on neighbourhood character and this is discussed further under the assessment section of this report.

Concerns in relation to bulk

- 8.3 The scale, bulk and height of the proposed buildings is excessive and would have a dominating impact upon the streetscape, adjoining properties and the surrounding area. This is discussed further under the assessment section of this report.

Overdevelopment of the site

- 8.4 The application is unable to meet the objectives and numerical standards of overshadowing and overlooking. It is also unable to meet a number of other objectives as discussed in details under the assessment section of this report.
- 8.5 The core issue in the case of *Koutkos v Darebin CC [2005] VCAT 1839* (editorial comment 21 VPR 126) was overdevelopment and the Tribunal came to the conclusion that:

8.5.1.1 *Height, bulk and appearance can be important considerations themselves, and may also be indicators of overdevelopment.*

REPORT NO: SU467 (cont.)

- 8.6 The proposal has an unacceptable impact on the neighbourhood character, bulk and dominance of the street. This combined with the failure of a number of numerical standards results in the proposal being an overdevelopment of the site.

Removal of existing vegetation

- 8.7 The proposed development would not sensitively integrate with the landscape character of the neighbourhood given that insufficient opportunity has been provided for the protection of existing vegetation on the subject site, adjoining properties and for the planting of new vegetation with spreading canopies throughout the site. This is discussed further under the assessment section of this report.

Impact on the historical nature of the area, including the adjacent historic house

- 8.8 It is considered that this application will have a detrimental impact on the historical nature of the area and this is discussed further under the assessment section of this report.

Traffic and parking issues

- 8.9 Councils Traffic Department reviewed the application and has deemed that the proposal is acceptable that it meets the requirements of Clause 52.06.

Devaluing of neighbouring properties

- 8.10 The devaluing of neighbouring properties is not a relevant planning consideration. The consideration of impact to property values is not managed or assessed by the *Planning and Environment Act 1987* or the Hume Planning Scheme.

Loss of views

- 8.11 The loss of views is not a relevant planning consideration. The consideration of impact to loss of view is not managed or assessed by the *Planning and Environment Act 1987* or the *Hume Planning Scheme*.

Loss of privacy

- 8.12 Compliance with Clause 55.04-6 or Standard B22 cannot be determined based on the information provided in regards to bedroom window 2 of Dwelling 1. Therefore it is considered that the Objective has not been met and this is considered as a ground for refusal. All other windows comply with the standard and objective.

Overshadowing

- 8.13 The proposal fails both the Overshadowing Objective (Clause 55.04-5) and Standard B21. This is a ground for refusal and is further discussed in the assessment section of this report.

Increased noise impacts to residents of adjoining properties

- 8.14 In VCAT decision *Potts v Glen Eira CC [2003] VCAT 1129 (1 September 2003)* that the potential for the generation of noise is not a reason to refuse a development proposal, and the type of the noise such as children playing and party music are just part of urban life and only when such noise become a nuisance, then there will be relevant laws appropriate to deal with that sort of problem. The decision states that:

"It is possible to have neighbours who indulge in frequent loud parties, but that can occur in relation to detached houses, just as well as in relation to medium density townhouses. The prospect of finding oneself in close proximity to neighbours who create noise nuisances of that sort is one of the risks one takes in living in an urban area. Of course, if the noise generation amounts to a nuisance there are other laws appropriate to deal with that sort of problem.....Children playing, people talking, motor mowers operating and the like are all part of the ordinary incidents of life in a urban situation. They are part of the give and take of urban life that neighbours are obliged to accept (unless the problems get to the stage of being nuisances against which the law provides protection)".

REPORT NO: SU467 (cont.)

Stormwater issues

- 8.15 The development will be suitably drained and allow areas for permeable services and appropriate storm water treatment. Site permeability is 35.6% and exceeds the minimum requirement of 20%.
- 8.16 It is considered that the net outcome of three additional dwellings is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council's Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage grounds.

Garage width issues

- 8.17 The objection noted that the garage width is required to be 5.2 metres minimum.
- 8.18 *Clause 52.06* requires an internal garage width of 5.5 metres which is met by the application. There is no specific width of the garage door opening under *Clause 52.06*.
- 8.19 Councils Traffic Department reviewed the application and has deemed that both the internal garage widths and the garage door openings are acceptable and meet the requirements of *Clause 52.06*.

9. ASSESSMENT:

- 9.1 There are a number of broad policy themes that have particular relevance to the assessment. These include local policies, including Sunbury specific policies and also those which relate more broadly within the Planning Policy Framework (PPF). There are many areas which overlap between these policy themes which reflect the link between the features of the natural environment, the effects of development upon it and the importance of integrate design approach. In summary these themes relate to neighbourhood character, urban design and liveability.
- 9.2 In *Oreana Property Group Pty Ltd v Hume CC* [2019] VCAT 1195, which an application for the development of 29 dwellings comprising of both double and single storey dwellings in Sunbury, the Tribunal stated:
- *Urban design objectives in the PPF seek to create a distinctive and liveable city with quality design and amenity in addition to safe, healthy, functional and enjoyable urban environments that contribute to a sense of place and that minimises detrimental impacts on amenity and the natural environment.*
 - *Corresponding strategies include development that respond to its context in terms of character, natural features, surrounding landscape and climate.*
 - *In terms of the public realm, the form and scale of development including building design and provision of landscaping should support the area's amenity, attractiveness, function and safety.*
 - *In terms of broader neighbourhood character policies, objectives ask for development that responds to cultural identity and contributes to existing or preferred neighbourhood character. Objective 3 of clause 21.04-1 of the Municipal Strategic Statement (MSS) is directed to achieving:*
 - *well designed medium and higher density residential development that protects the amenity of existing residents and sensitively responds to identified preferred neighbourhood character.*
 - *A relevant strategy calls for development that incorporates landscaping which complements the landscape character of the area.*
 - *Policies for energy and resource efficiency in clause 15.02-1S include objectives that support a cooler environment and the minimisation of greenhouse gas emissions.*

REPORT NO: SU467 (cont.)

- 9.3 The proposal is contrary to a number of objectives of the Planning Policy Framework of the Hume Planning Scheme. These are listed below and discussed further in this report, including in the assessment of Clause 55 matters:
- Clause 15.01-1S – Urban Design
To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.
 - Clause 15.01-2S – Building Design
To achieve building design outcomes that contribute positively to the local context and enhance the public realm.
 - Clause 15.01-5S – Neighbourhood Character
To recognise, support and protect neighbourhood character, cultural identity, and sense of place.
- 9.4 Local policies relate to the achievement of urban design and neighbourhood character objectives. The proposal is not consistent with the aforementioned local policies, specifically Clause 22.13 of the *Hume Planning Scheme*, which is discussed in greater detail in the following sections of this report.
- 9.5 The *Draft Housing Diversity Strategy – August 2019* has been adopted by Council and it sets out the subject site as an area of gradual change. Gradual change area areas that have a reliance on vehicles for transport and are largely developed over 25 years ago. The proposal is not consistent with the preferred outcome in this area as it does not “reflect the important qualities of the current neighbourhood character”.
- 9.6 The proposed development is not consistent with the purpose of the General Residential Zone as it does not:
- 9.6.1.1 Implement the Planning Policy Framework
 - 9.6.1.2 Encourage development that respects the neighbourhood character of the area.
- 9.7 The applicable requirements of the General Residential Zone are as follows:
- (a) Minimum garden area of 35% for a lot over 650 square metres.
 - (b) Permit trigger for the development of more than one dwelling on a lot.
 - (c) Development must comply with Clause 55.
 - (d) Maximum building height of 11 metres.
 - (e) No more than 3 storeys permitted.
- 9.8 The proposed development achieves a garden area of 401.89 square metres (35.4%), complying with the requirement.
- 9.9 The proposed development has an overall height of 7.7m and is two storeys maximum at any one point, complying with the requirement.
- 9.10 Clause 55 will be addressed in below sections.
- Clause 52.06 Car Parking**
- 9.11 The proposed development is consistent with the purpose of this clause.
- 9.12 Two car parking spaces are required for each three (or more) bedroom dwelling. No visitor parking is required. The proposal complies with the requirements surrounding car parking as each dwelling contains an attached double garage.
- 9.13 The proposed development generally meets the required design standards for car parking and accessways.

REPORT NO: SU467 (cont.)

- 9.14 The accessway to Dwelling 1 only serves two car spaces. Vehicles are not required to be able to exit the site in a forward direction under Clause 52.06-9.
- 9.15 The vehicles associated with Dwellings 2, 3 and 4 are required to manoeuvre within the site and exit the site in a forward motion as specified in Clause 52.06-9. The development has been designed so that this can be achieved.
- 9.16 An internal garage width of 5.5 metres has been met for a double garage.
- 9.17 The application was referred internally to Council’s Assets (Traffic) Department who did not object and requested conditions/notations on any permit issued.

Clause 55 Two or more dwellings on a lot and residential buildings

- 9.18 A development *must* meet the objectives of Clause 55 and *should* meet the standards of Clause 55.

Clause 55.02 – Neighbourhood Character and Infrastructure (Standards B1 to B5)

- 9.19 The first clause 55 objective that must be met relates to neighbourhood character. The objectives at Clause 55.02-1 are as follows:
- To ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character.
 - To ensure that development responds to the features of the site and the surrounding area.

- 9.20 The site is within the *Residential Neighbourhood Character – Sunbury Local Policy (Clause 22.13)* and listed as *Sunbury 4 (Clause 22.13-6)*.

- 9.21 *Clause 22.13-6 of the Hume Planning Scheme* describes the area as follows:

This is an established residential area, with dwellings set within well developed gardens containing frequent mature vegetation. The spaciousness of the area is created by generous front setbacks and regular side setbacks, and the frequent lack of front fences, providing opportunity for lawn to extend to the roadway. The dwellings are generally low level, and where two storey dwellings exist they have been designed to fit within the landscape. Parkland with substantial exotic trees abuts the precinct to the south strengthening the treed landscape of the precinct.

- 9.22 The preferred neighbourhood character statement is as follows:

The established garden settings of the dwellings and spaciousness of the area will be retained and enhanced.

- 9.23 It is policy that:

Where a permit is required to develop or subdivide land in this precinct it is policy to take the following objectives and design responses into account when considering any application.

Objective	Design response
<i>To maintain and strengthen the garden settings of the dwellings</i>	<p><i>Retain large existing trees wherever possible.</i></p> <p><i>Prepare a landscape plan to accompany all development proposals that include substantial trees and shrubs.</i></p> <p><i>Minimise paving in front yard.</i></p>
<p>Assessment</p> <p>This description of the area as described under <i>Clause 22.13-6 of the Hume Planning Scheme:</i></p> <p><i>This is an established residential area, with dwellings set within well developed gardens containing frequent mature vegetation.</i></p>	

REPORT NO: SU467 (cont.)

The proposal has not responded to the aforementioned description of the wider area of the objective above. This is outlined below:

- No existing trees are proposed to be retained in order to maintain and strengthen the garden setting.
- No landscape plan has been provided in order to assess whether there is any potential to maintain and strengthen the garden setting.
- There is minimal paving in the front yard, this design response is considered to be met.

It is considered that the proposal does not meet the objective and this is considered grounds for refusal.

Objective	Design response
<i>To minimise excavation and site erosion</i>	<i>Buildings and other development should follow the topography of the site or minimise their impact on the natural slope of the site.</i> <i>Retain existing vegetation, especially on steeply sloping sites</i>

Assessment
The proposal is located on a fairly flat site and it is considered that the objective is met.

Objective	Design response
<i>To reflect the existing rhythm of dwelling spacing.</i>	
<i>To ensure that new buildings and extensions do not dominate the streetscape.</i>	<i>Second storeys should be setback from front and side ground storey facades.</i>

Assessment
The importance of the objectives outlined above has been reiterated in *JPB Nominees Pty Ltd v Hobsons Bay CC & Ors* [2002] VCAT 1322 (editorial comment 12 VPR 126). It stated in its decision to reject a five dwelling development that:

Neighbourhood character is of course not just about streetscapes. It relates to a broader conception which includes such elements as the siting of buildings, the spaces between them, the landscape character of the area and the way in which buildings are juxtaposed with open spaces.

The existing rhythm of dwelling spacing in the immediate area is for single storey dwellings with an open space corridor to the rear. The streetscape in the immediate area consists primarily of single storey dwellings where there is extensive established landscaping which softens the appearance of dwellings. Where there is a double storey element this is recessed further into the site and a much smaller footprint than the ground floor. This description of the area is reiterated in *Clause 22.13-6 of the Hume Planning Scheme*:

The dwellings are generally low level, and where two storey dwellings exist they have been designed to fit within the landscape.

The double storey dwellings are considered unacceptable as a result of the excessive visual bulk and massing. The result is that the site too crowded and that the spacing effect has been lost. While there has been some effort to setback the second floor element from the ground floor, it is considered that the bulk and scale of these dwellings will dominate the streetscape and the wider area.

REPORT NO: SU467 (cont.)

It is considered that the proposal does not meet the objectives above in that it does not reflect the existing rhythm of dwelling spacing and the proposal will dominate the streetscape. The objectives are not met and this is considered grounds for refusal

- 9.24 There are a very limited number of two storey, medium density developments in the area. There are several differences between these existing developments and the current proposal, these can be summarised as follows:
- Located on sloping sites to minimise the visual bulk
 - Located adjacent to existing double storey dwellings
 - Located on streets which generally have an existing kerb and channel and footpath, therefore appearing more urbanised than the subject site.
 - Have either a single storey element to the rear or a very limited first floor area with separation between dwellings at this level.
- 9.25 The design is not considered to be an appropriate response to the broader pattern of residential development in the area and particularly that of the surrounding properties in the street. Though the proposed site coverage of 45% is below the maximum of 60% specified in Standard B8 of Clause 55.03-3 most properties in the area have a coverage of around 20-38%. While multi unit almost inevitably involves a greater site coverage than single detached dwellings the extent of coverage is an indication of overdevelopment. The design and layout does not contribute positively to the enhancement of the local urban environment from both the streetscape and when viewed from the adjoining properties. Standard B1 and Objective 55.02-1 is not met and is considered grounds for refusal.
- 9.26 The design does not provide an appropriate response which demonstrates consistency with the relevant housing policy objectives pertaining to character. Standard B2 and Objective 55.02-2 is not met and is considered grounds for refusal.
- 9.27 Notwithstanding the above, the proposed dwellings have been appropriately located in the context of an established urban environment. The site is connected to all relevant services and utilities within an area where infill residential development is considered appropriate.
- 9.28 The proposal is for four dwellings and therefore Standard B3 and Objective 55.02-3 are not applicable.
- 9.29 Council's Asset's Department have not raised concerns that the capacity of utility services will be exceeded. Standard B4 and Objective 55.02-4 have been met.
- 9.30 It is considered that the development is integrated with the street and that Standard B5 and Objective 55.02-5 have been met.

Clause 55.03 – Site Layout and Building Massing (Standards B6 to B15):

- 9.31 A front setback of 9 metres is required by Standard B6. This setback of the ground floor is 9 metres and the setback of the first floor is 10 metres. The Standard and Objective is therefore met.
- 9.32 The building height is 7.6m and does not exceed the maximum limit of 9 metres. The Standard and Objective is therefore met.
- 9.33 The site coverage is 45% of the site and does not exceed the maximum limit of 60%. The Standard and Objective is therefore met.
- 9.34 The development will be suitably drained and allow areas for permeable services and appropriate storm water treatment. Site permeability is 35.6% and exceeds the minimum requirement of 20%. The Standard and Objective is therefore met.
- 9.35 The site maximises opportunity to locate living areas to the north wherever possible, and orientates secluded private open space to the north. Both the living areas and the private open space is considered to receive appropriate solar access. The Standard and Objective is therefore met.

REPORT NO: SU467 (cont.)

- 9.36 There is no public or communal open space adjacent to the proposal.
- 9.37 Dwelling entries of Dwelling 1 and 2 can be easily seen and surveilled from the street frontage. Dwellings 3 and 4 have dwelling access within the shared accessway, which receive passive surveillance from the proposed dwellings. Security lighting for improved safety in the internal accessway has also been shown on the plans. The Standard and Objective is therefore met.
- 9.38 Private spaces are protected from becoming public thoroughfares by fencing.
- 9.39 The application involves the removal of all vegetation on the site. A landscape plan has not been provided with the application as required under the Local Policy *Clause 22.13-6*. As fully outlined under Section 7 of this report, the proposal does not meet the existing neighbourhood character and therefore Standard B13 and Objective 55.03-8 have not been met and this is considered grounds for refusal.
- 9.40 Appropriate access and car parking is provided. These arrangements have been reviewed by Council's Traffic Department and are acceptable.

Clause 55.04 – Amenity Impacts (Standards B17 to B24)

- 9.41 Side and rear setbacks (at both ground and first floor level) are more than the minimum requirements.
- 9.42 Appropriate siting and walls on boundary comply with the requirements.
- 9.43 All existing habitable room windows within proximity to the development have a minimum dimension of one metre clear to the sky and an area of at least 3 metre squared clear to the sky in accordance with the requirements. The height of the wall in the vicinity of neighbouring habitable room windows exceeds 3 metres, but is able to meet the minimum setback requirement.
- 9.44 There are no north-facing windows within three metres of the subject property boundary.
- 9.45 The objector located at the property to the south of the subject site has provided detailed plans which highlight where their secluded private open space is located. Based on this information provided, the proposal fails Standard B21. Both the amenity of the existing dwelling and the existing use of the secluded open space will be unreasonably affected by the proposed development. The Overshadowing Objective (Clause 55.04-5) is not met and this is considered a ground for refusal.
- 9.46 Compliance with the overlooking provisions (Clause 55.04-6 and Standard B22) cannot be determined based on the information provided in regards to the bedroom 2 window of Dwelling 1. It is considered that the Objective has not been met and this is considered as a ground for refusal. All other windows comply with the standard and objective.
- 9.47 Internal views have been appropriately accounted for with all first-floor habitable room windows with the potential for overlooking being highlight windows or obscured to 1.7m above finished floor level, in accordance with the standard.
- 9.48 Noise impacts will be within acceptable levels and no more than what is to be expected of typical residential developments. There is opportunity to locate mechanical plant or other noise sources away from bedrooms of existing dwellings, in accordance with the standard.

Clause 55.05 – On-Site Amenity and Facilities (Standards B25 to B30)

- 9.49 All dwellings are accessible dwelling entries if required. Dwellings 1, 2 and 4 also contain a bedroom/study on the ground floor.
- 9.50 Dwelling entries provide shelter and a sense of personal address around the entry and are visible from the street or shared accessway.
- 9.51 All new habitable room windows outlook a wide-open area (accessways or private open space) with a minimum dimension of 1 metre clear to the sky, in accordance with the requirements.

REPORT NO: SU467 (cont.)

9.52 All dwellings provide Private Open Space and Secluded Private Open Space (hereafter referred to as SPOS) exceeding the requirements. The incorrect SPOS calculations have been shown on the site plan for Dwellings 1, 3 and 4. The incorrect POS has been shown on the site plan for Dwelling 3 and 4.

	SPOS	Total POS
Dwelling 1	25 m ²	84 m ²
Dwelling 2	26 m ²	108 m ²
Dwelling 3	48 m ²	64 m ²
Dwelling 4	45 m ²	63m ²

9.53 The SPOS is considered to be usable in nature and accessed appropriately from a living area.

9.54 All dwellings will receive adequate solar access to private open space, with each area of SPOS gaining access to northern sunlight.

9.55 Each dwelling must be provided with a minimum of 6 cubic metres secure storage space which is externally accessible via the secluded private open space areas and there is sufficient space on site to accommodate this.

Clause 55.06 – Detailed Design (Standards B31 to B34)

9.56 The predominant design features of the area are single storey brick dwellings with eaves and an open space corridor located to the rear. There is a dwelling located in the vicinity of the proposal which has a small first floor component which is constructed of weatherboard.

9.57 The proposed design details of the dwellings do not reflect the character of the area as follows:

- The overall visual bulk of the proposal
- Lack of eaves on the ground floor of Dwellings 3 and 4
- Lack of eaves on the garage of Dwelling 1
- The double storey element at the rear is not reflective of the open space corridor which has been reflected in the design of the surrounding built form.

9.58 There are no front fences proposed which is consistent with the neighbouring properties.

9.59 There are no anticipated difficulties in the management of the common property.

9.60 Site services have been appropriately located to ensure suitability for installation of services, maintenance, and through access. Bin and recycling locations are not shown however there is sufficient space on the site to accommodate these. Mailboxes have been shown on the ground floor plan and are located in a manner that is convenient and safe to access by Australia Post.

10. CONCLUSION

10.1 The proposal has not been designed in a way which is responsive to the site and the surrounding area. The proposal also does not respect the established amenity that exists for the surrounding dwellings. The proposal appears to place dwelling yield above the wider context of the site and results in dwellings with a bulky built form which is not respectful to the existing built form character. This is at odds with a number of state and local policies in the scheme seeking to respect neighbourhood character.

REPORT NO: SU467 (cont.)

- 10.2 The proposal generally does not comply with the provisions of the *Hume Planning Scheme*, particularly the provisions of Clause 55 and neighbourhood character. An assessment with Clause 55 of the *Hume Planning Scheme* has revealed that the proposal is an overdevelopment of the site and out of character with the area. There is a lack of compliance with several of the objectives, standards and decision guidelines of Clause 55.
- 10.3 In light of the above, the proposal is not considered to be orderly and proper planning of the land pursuant to Objective 1(a) of the *Planning and Environment Act 1987* and Clause 65.01 of the *Hume Planning Scheme*.
- 10.4 It is recommended that a Notice of Decision to Refuse to Grant a Planning Permit be issued.

REPORT NO: SU467 (cont.)

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Locality Plan

P22296

11 Priorswood Way, Sunbury





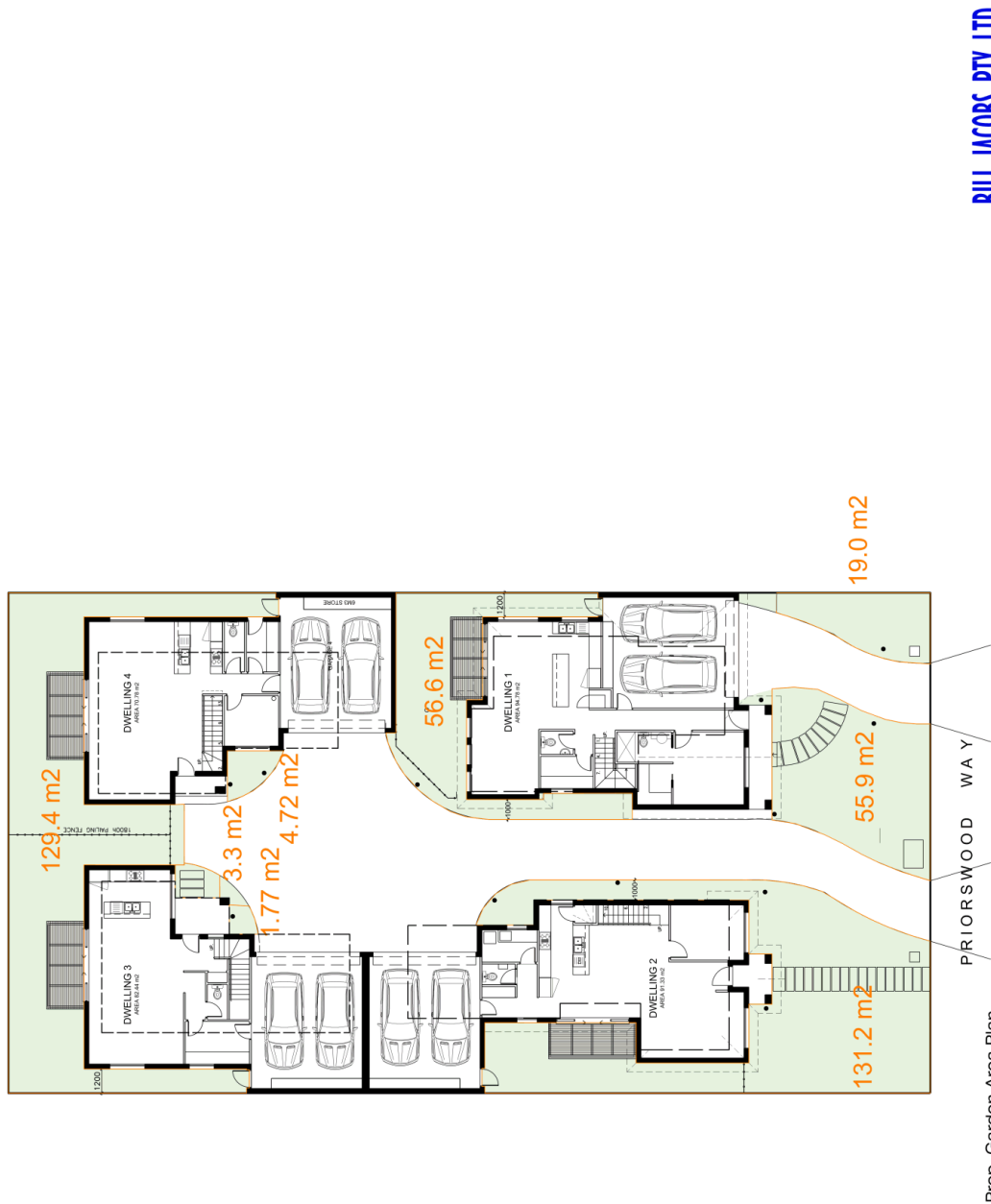


DESIGN RESPONSE
scale 1:200 @ A1

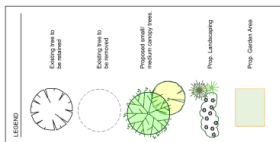
<p>Client: Hume City Council Project: PROPOSED UNIT DEVELOPMENT Date: 20/09/19 Revision: B Job No: 10014 Scale: 1:200 @ A1</p>	<p>Drawn: ME Checked: -- Approved: [Signature]</p>	<p>Client: Hume City Council Project: PROPOSED UNIT DEVELOPMENT Date: 20/09/19 Revision: B Job No: 10014 Scale: 1:200 @ A1</p>	<p>Sheet No: TP02 Sheet 15 of 16 2 of 7</p>
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AREA	113942	113942	AREA
DWELLING 1	86.79m²	DWELLING 2	88.51m²
GROUND FLOOR PLAN	86.79m²	GROUND FLOOR PLAN	88.51m²
FIRST FLOOR PLAN	8.89m²	FIRST FLOOR PLAN	4.29m²
PORCH	38.37m²	PORCH	40.37m²
GARAGE		GARAGE	3.77m²
		BALCONY	226.48m²
		TOTAL	474.52m²
		F.F.C.S.	102.62m²
DWELLING 3	75.54m²	DWELLING 4	74.36m²
GROUND FLOOR PLAN	75.54m²	GROUND FLOOR PLAN	74.36m²
FIRST FLOOR PLAN	4.89m²	FIRST FLOOR PLAN	2.29m²
PORCH	40.53m²	PORCH	40.17m²
GARAGE	14.89m²	GARAGE	48.09m²
F.F.C.S.		F.F.C.S.	
SITE COVERAGE	911.59m²	45.6%	
DRIVEWAY	278.59m²	30.6%	
SITE PERMEABILITY = (45.6% + 30.6%)		76.2%	
REQUIRED = (76.2% x 400)		30480m²	
REQUIRED = (30480m² / 200)		152400m²	



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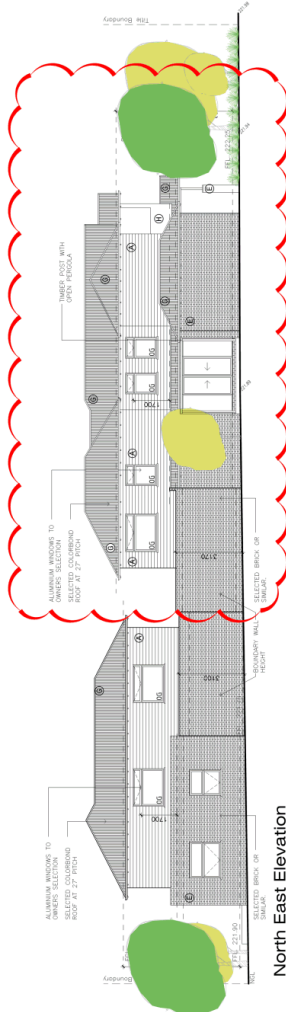
Sheet No. TP04
 Sheet 15 of 16
 4 OF 7

Project: PROPOSED GARDEN AREA DEVELOPMENT
 Date: 28/09/19
 Client: SEBASTIAN P/L
 Revision: C
 Project Address: 10014 BAMBURY VIC 3207
 Job No: 10014
 Scale: 1:100 @ A1
 Date: 28/09/19
 Designer: JP
 Drafter: JAC

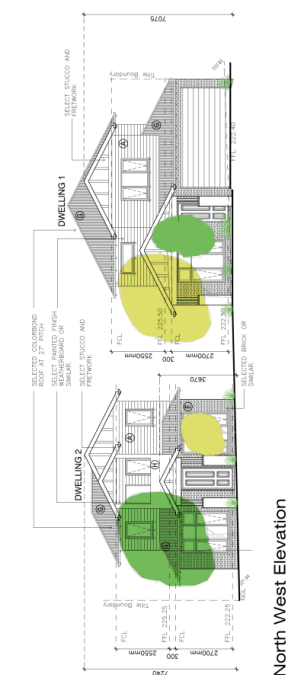
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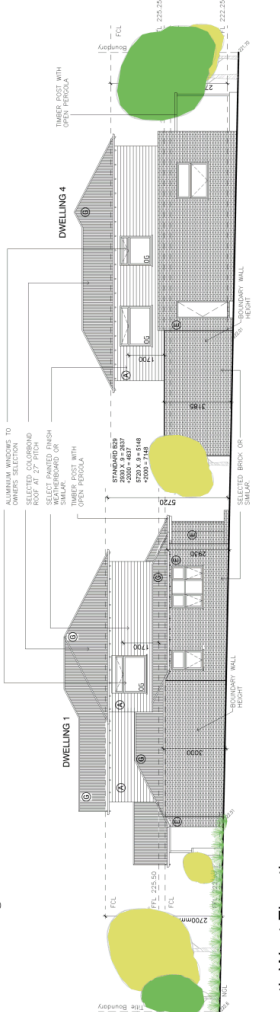
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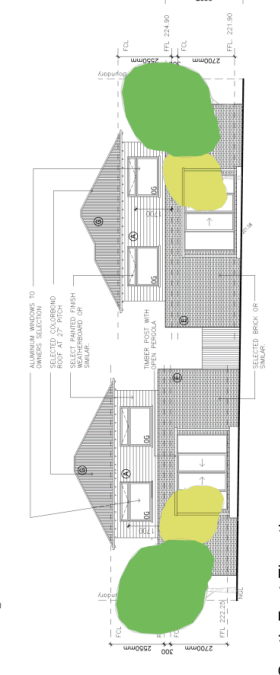
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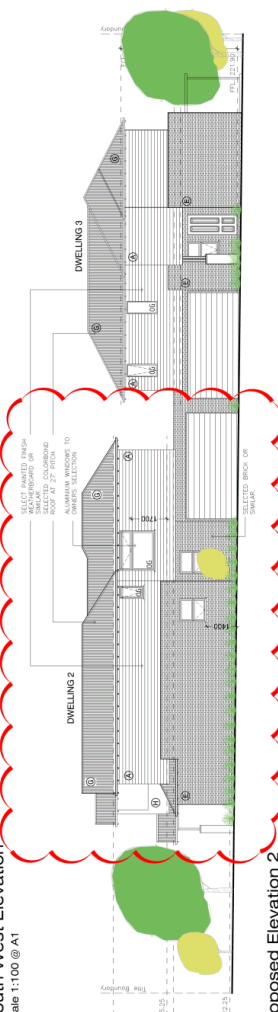
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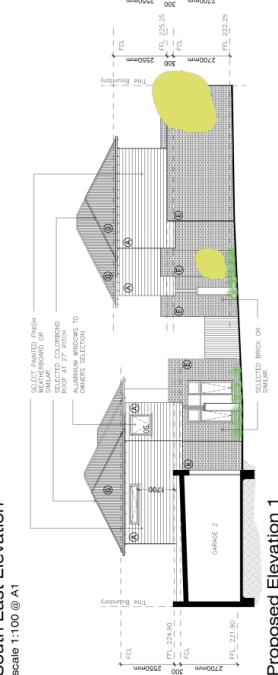
South West Elevation
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South East Elevation
scale 1:100 @ A1



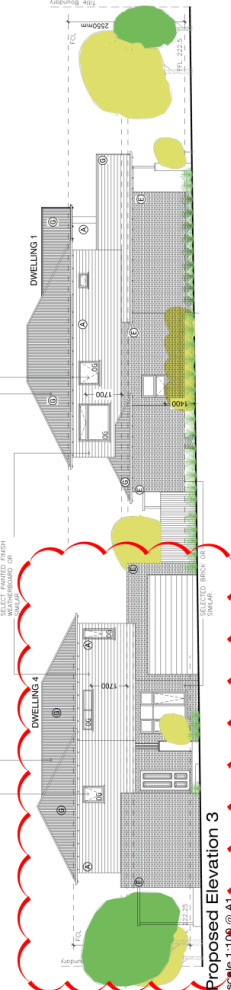
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scale 1:100 @ A1



Proposed Elevation 1
scale 1:100 @ A1

COLOURS & MATERIALS SCHEDULE:

SYMBOL	DESCRIPTION	COLOR SWITCH	DESCRIPTION	COLOR SWITCH
A	WALLS - EXTERIOR (OR SIMILAR)	(A)	ROOFING - COLORBOND ROOF	(E)
B	WINDOW FRAMES (OR SIMILAR)	(B)	GLAZES (OR SIMILAR)	(F)
C	DOOR FRAMES (OR SIMILAR)	(C)	ROOFING - COLORBOND ROOF	(G)
D	INTERIORS - WALLS (OR SIMILAR)	(D)	RENDER (OR SIMILAR)	(H)



Proposed Elevation 3
scale 1:100 @ A1

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PROJECT INFORMATION

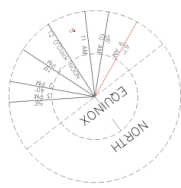
Project: TP05
 Client: [Redacted]
 Date: 20/02/20
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 Drawing No: [Redacted]
 Revision: [Redacted]

DESIGNER INFORMATION

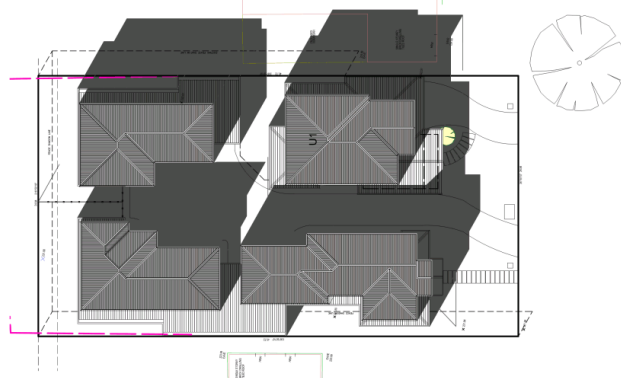
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 Date: 20/02/20
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 Drawing No: [Redacted]
 Revision: [Redacted]

APPROVAL INFORMATION

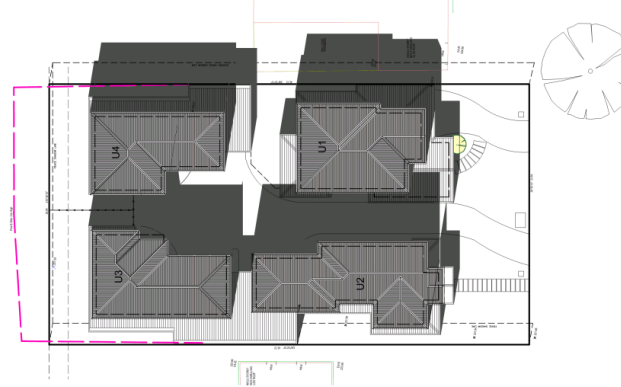
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 Revision: [Redacted]



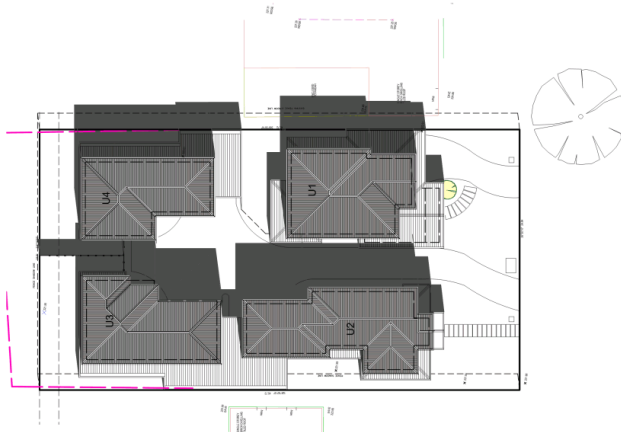
SHADOW DIAGRAM	
SUNLIGHT TO PRIVATE OPEN SPACE	
MELBOURNE CITY TOWN PLANNING	
MELBOURNE, VICTORIA	
SUN ALTITUDE (DEGREES)	SHADOW LENGTH FOR METRIC TOWN
9 AM	1.6 M
10 AM	1.15 M
11 AM	0.97 M
12 NOON	0.97 M
1 PM	0.97 M
2 PM	1.0 M
3 PM	1.38 M



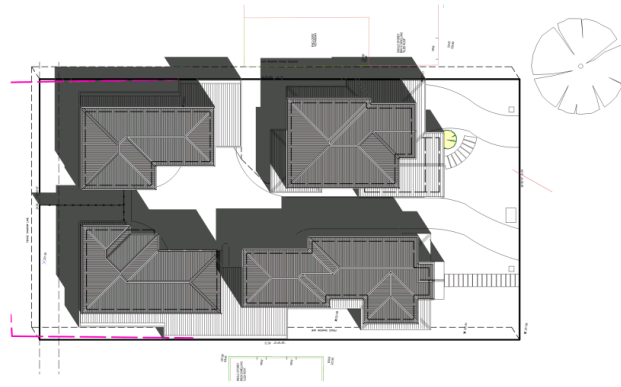
Shadow Diagram- 9.00am
 March 21 September 23 (equinox)
 scale 1:200 @ A1



Shadow Diagram- 10.00am
 March 21 September 23 (equinox)
 scale 1:200 @ A1



Shadow Diagram- 11.00am
 March 21 September 23 (equinox)
 scale 1:200 @ A1



Shadow Diagram- 12.00 Noon
 March 21 September 23 (equinox)
 scale 1:200 @ A1

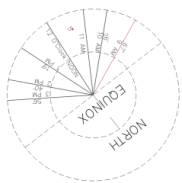


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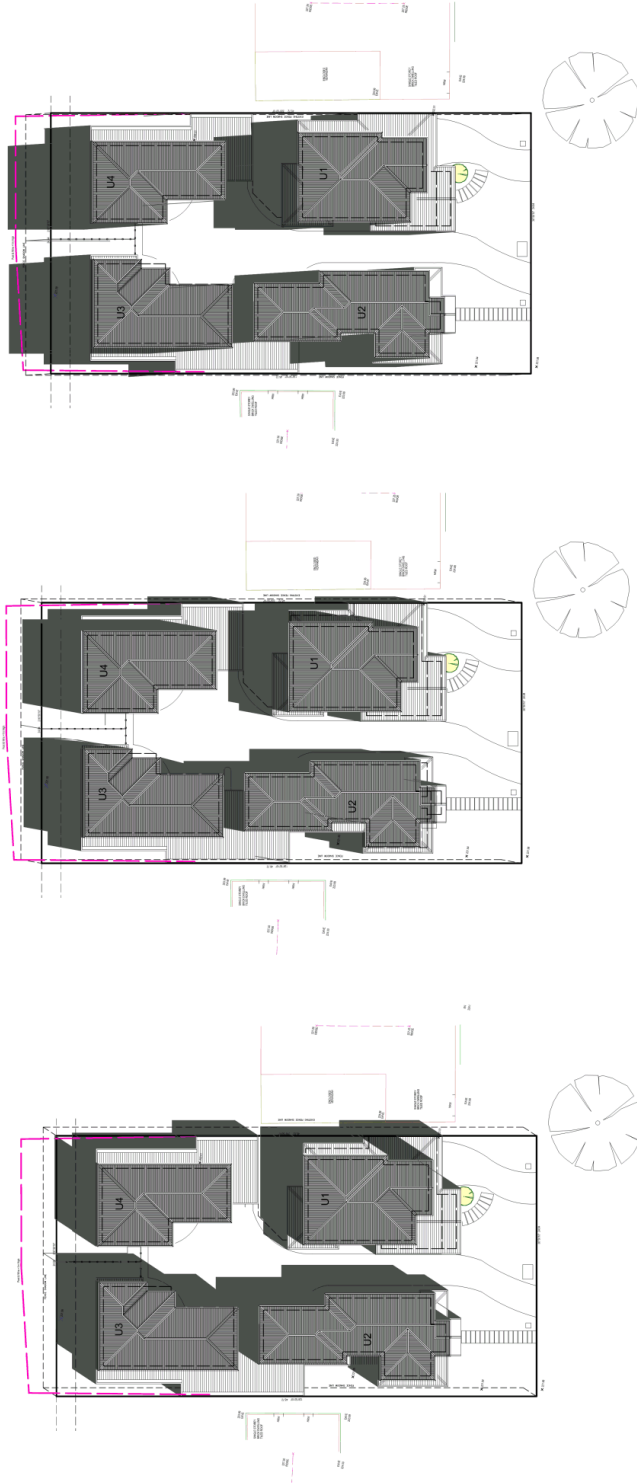
Client No:	TP06	Project:	PROPOSED TOWN DEVELOPMENT
Sheet No. of:	6 OF 7	Date:	20/09/19
Project Name:	ESSELEN PL	Drawn:	ME
Project Address:	121 BUCKLEY STREET	Checked:	A
Project Location:	ESSELEN VIC 3040	Revision:	10/14
Job No.:	10/14	Scale:	1:200 @ A1
Project Status:	PROPOSED SHADOW DIAGRAM	Author:	TOWN PLANNING
Scale:	1:200 @ A1	Drawn:	ME
Scale:	1:200 @ A1	Checked:	A
Scale:	1:200 @ A1	Revision:	10/14
Scale:	1:200 @ A1	Scale:	1:200 @ A1

Notes:
 1. This drawing is for information only. Contractors are advised to verify all dimensions and conditions on site before any construction begins.
 2. This drawing is for information only. Contractors are advised to verify all dimensions and conditions on site before any construction begins.
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SHADOW DIAGRAM
 SUNSHINE TOP PRIVATE OPEN SPACE
 121 BUCKLEY STREET
 ESSEBAY VIC 3040
 MELBOURNE, VICTORIA

TIME	SUN ALTITUDE (DEGREES)	SHADOW LENGTH (METRE)
9 AM	32°	1.66 M
10 AM	41°	1.15 M
11 AM	45°	0.97 M
12 PM	50°	0.82 M
1 PM	50°	0.82 M
2 PM	44°	1.00 M
3 PM	36°	1.38 M



Shadow Diagram- 1.00pm
 March 21 September 23 (equinox)
 scale 1:200 @ A1

Shadow Diagram- 2.00pm
 March 21 September 23 (equinox)
 scale 1:200 @ A1

Shadow Diagram- 3.00pm
 March 21 September 23 (equinox)
 scale 1:200 @ A1



Streetscape
 scale 1:200 @ A1

<p>121 BUCKLEY STREET ESSEBAY VIC 3040 TELEPHONE : (03) 3231-4444 EMAIL: info@billjacobs.com.au</p>	<p>Project: PROPOSED UNIT DEVELOPMENT Date: 28/09/19 Revision: A Job No: 10014 Scale: 1:200 @ A1</p>	<p>Sheet No: TP07 Sheet Size: 7'6" x 7'6"</p>
<p>Client: TOWN PLANNING Project Address: 121 BUCKLEY STREET Location: ESSEBAY VIC 3040</p>	<p>Drawn: ME Checked: -- Approved: [Signature]</p>	<p>Project No: 10014 Date: 28/09/19 Revision: A Job No: 10014 Scale: 1:200 @ A1</p>
<p>Notes: 1. All dimensions are in millimetres unless otherwise stated. 2. All dimensions are to the face of the work unless otherwise stated. 3. All dimensions are to the centre of the work unless otherwise stated. 4. All dimensions are to the centre of the hole unless otherwise stated. 5. All dimensions are to the centre of the hole unless otherwise stated. 6. All dimensions are to the centre of the hole unless otherwise stated. 7. All dimensions are to the centre of the hole unless otherwise stated. 8. All dimensions are to the centre of the hole unless otherwise stated. 9. All dimensions are to the centre of the hole unless otherwise stated. 10. All dimensions are to the centre of the hole unless otherwise stated.</p>		

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REPORT NO:	SU468
REPORT TITLE:	Statutory Planning Monthly Report February 2020
SOURCE:	Danielle Kos, Coordinator Continuous Improvement Planning and Building
DIVISION:	Planning and Development
FILE NO:	-
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	4.1 Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report incorporates the VCAT appeals update and decisions made by Council officers under delegation for the months of December 2019 and January 2020. This report also details some performance indicators.

1.1 Performance

Included within this report are bar charts illustrating the following key performance indicators:

- Planning applications received, determined and closed in the previous month.
- Outstanding applications.
- Average gross days in dealing with planning applications.
- Percentage of applications issued in 60 days or less.
- Percentage of applications issued in 60 days or less based on difficulty of applications.

1.2 74 permit applications were received in December 2019; up from 64 the previous month. Only 36 applications were received in January 2020, which is reflective of the normal decline over the holiday period. 59 permits were issued in December and 43 permits were issued in January. This is generally consistent with the average number of permits issued per month over 2019.

1.3 Two applications were closed off in both December and January, which is a reduction from the monthly average of around 7. The number of total outstanding applications remained steady at 437 applications in January, however a gradual monthly reduction in outstanding applications over 2019 (524 applications were outstanding in February 2019) can be seen.

1.4 The percentage of applications decided in 60 days or less dropped to 51% in December however rose to 56% in January; this is an improvement on the overall average for 2019 which was 46%.

1.5 The average number of gross days taken to determine planning applications increased slightly over November and December (90 and 99 days respectively) however still remains well below the peak which occurred in mid 2019 (159 days in July and 134 days in September). Hume's average number of days taken is well below the Growth Area and Metropolitan Area Council average, with figures of 131 and 118 days respectively for December 2019.

1.6 The percentage of simple applications issued in 60 days or less remained steady in December at 65%, however dropped to 40% in January. The percentage of average applications issued in 60 days or less dropped to 46% in December but then increased to 61% in January. No complex applications were issued in January, however 40% of complex applications were issued within 60 days in December.

REPORT NO: SU468 (cont.)

1.7 The table representing this data has been adjusted to accurately represent timeframes and other reporting frameworks available to Council.

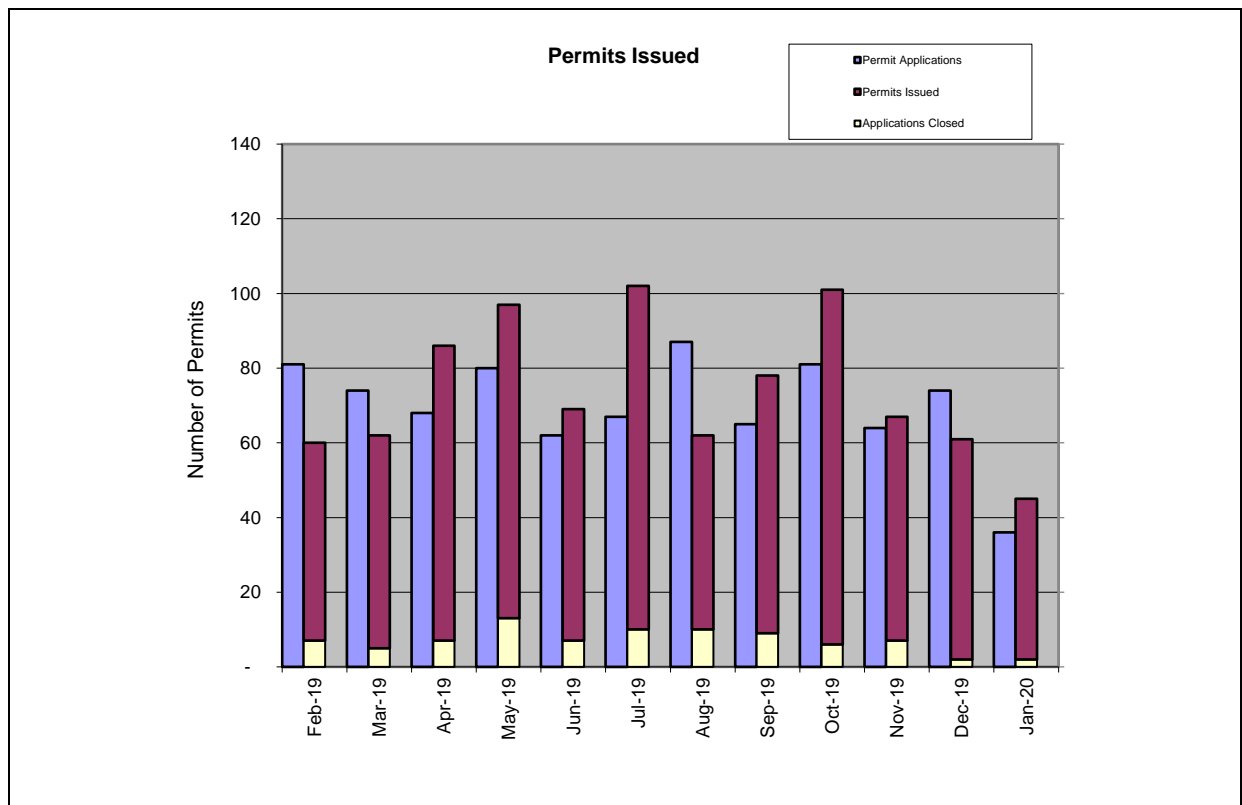
1.8 Delegated matters

The table within Section 4 of this report further details applications that have been determined under delegated authority including planning applications that receive two objections or less, applications to amend planning permits or plans, applications to extend planning permits, applications to certify plans of subdivision, and the issuing of Statements of Compliance under the Subdivision Act and Section 173 Agreements signed under delegation.

2. RECOMMENDATION:

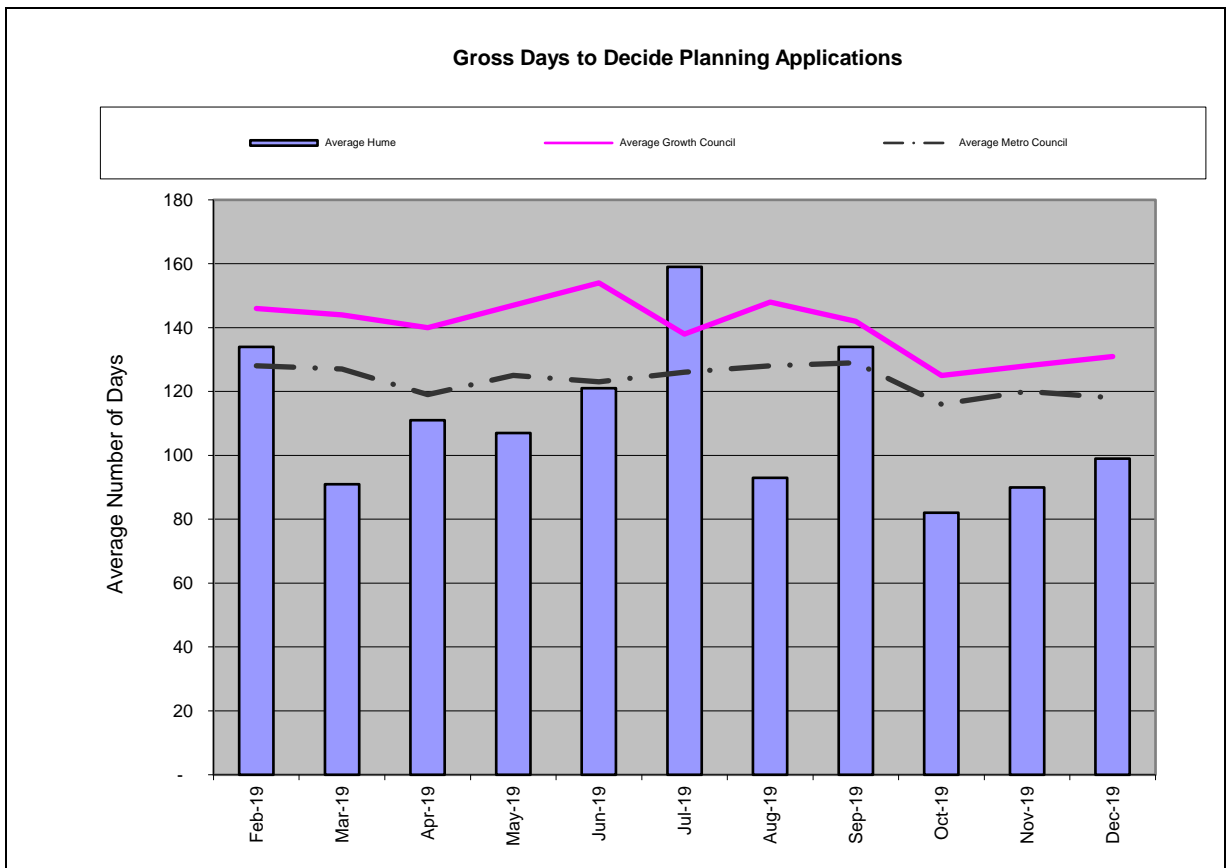
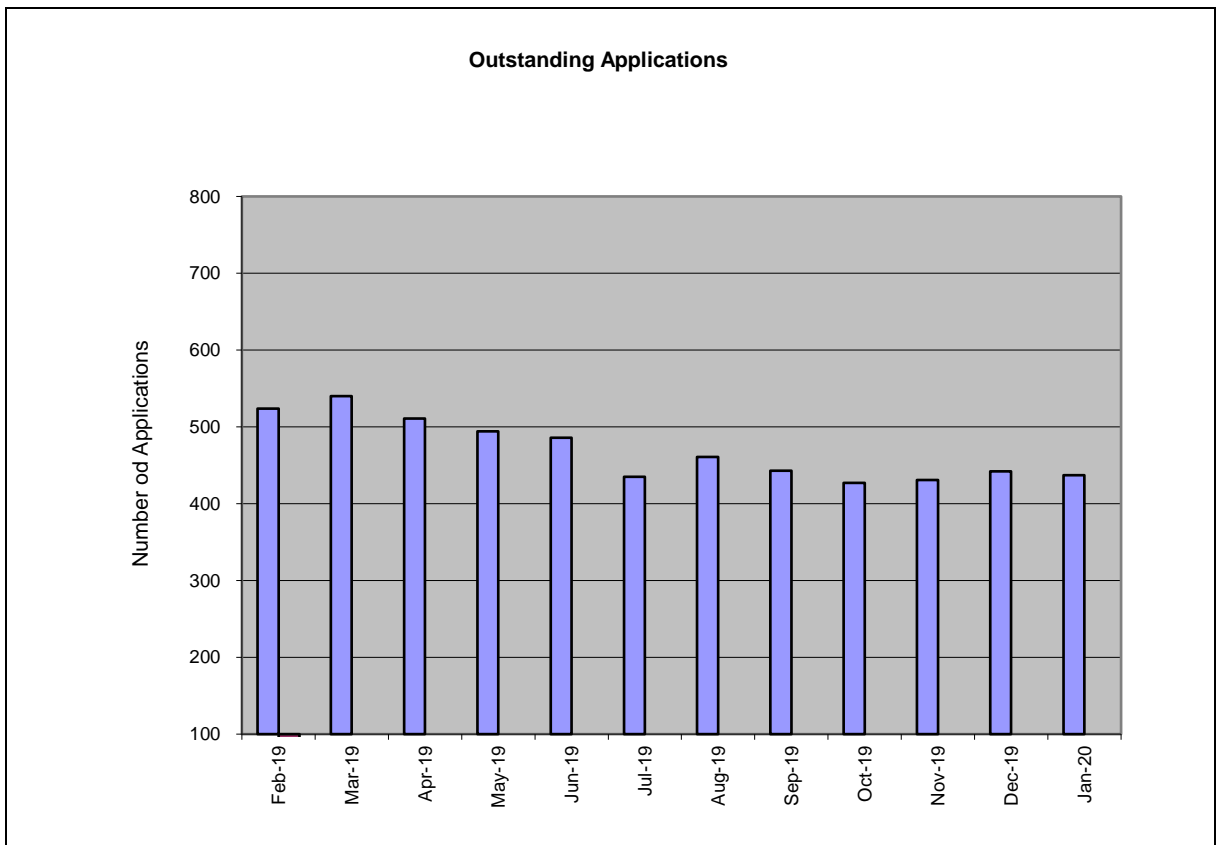
That the report be noted.

	Dec 2019	Jan 2020
Permit Applications	74	36
Permits Issued	59	43
Applications Closed	2	2

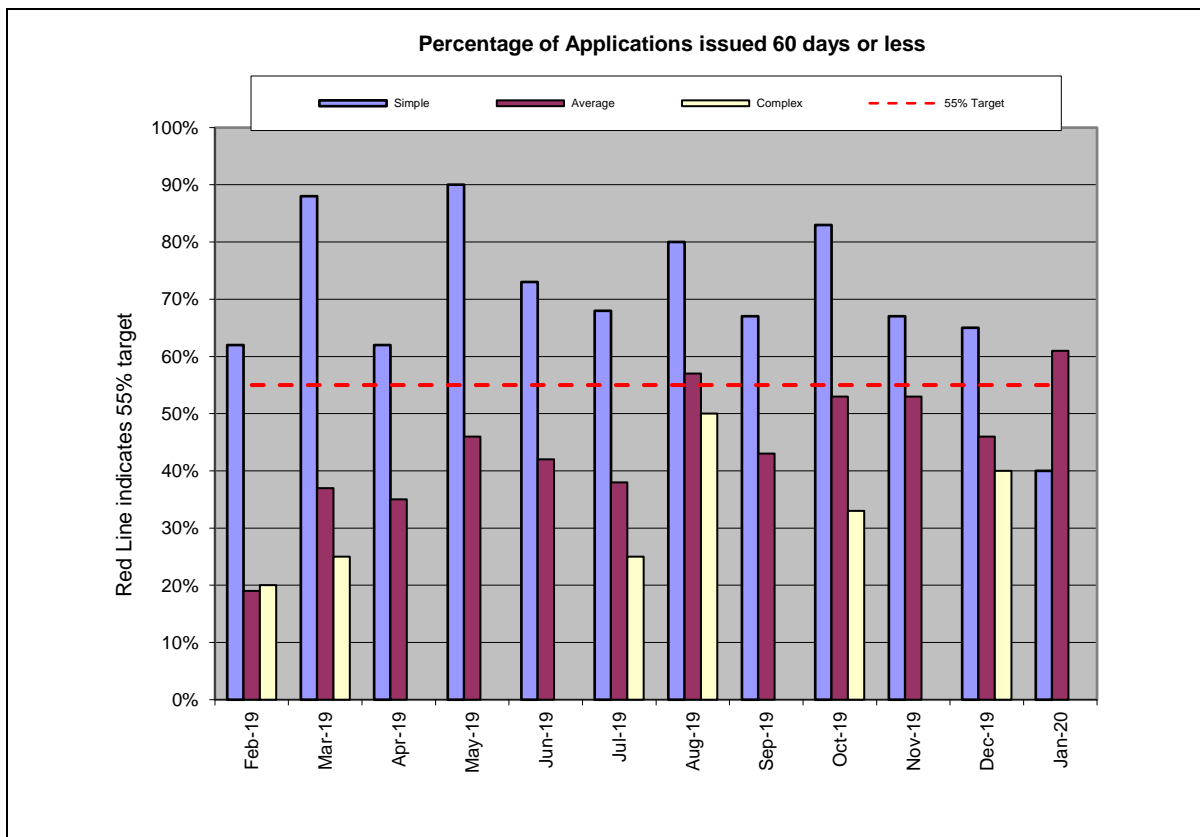
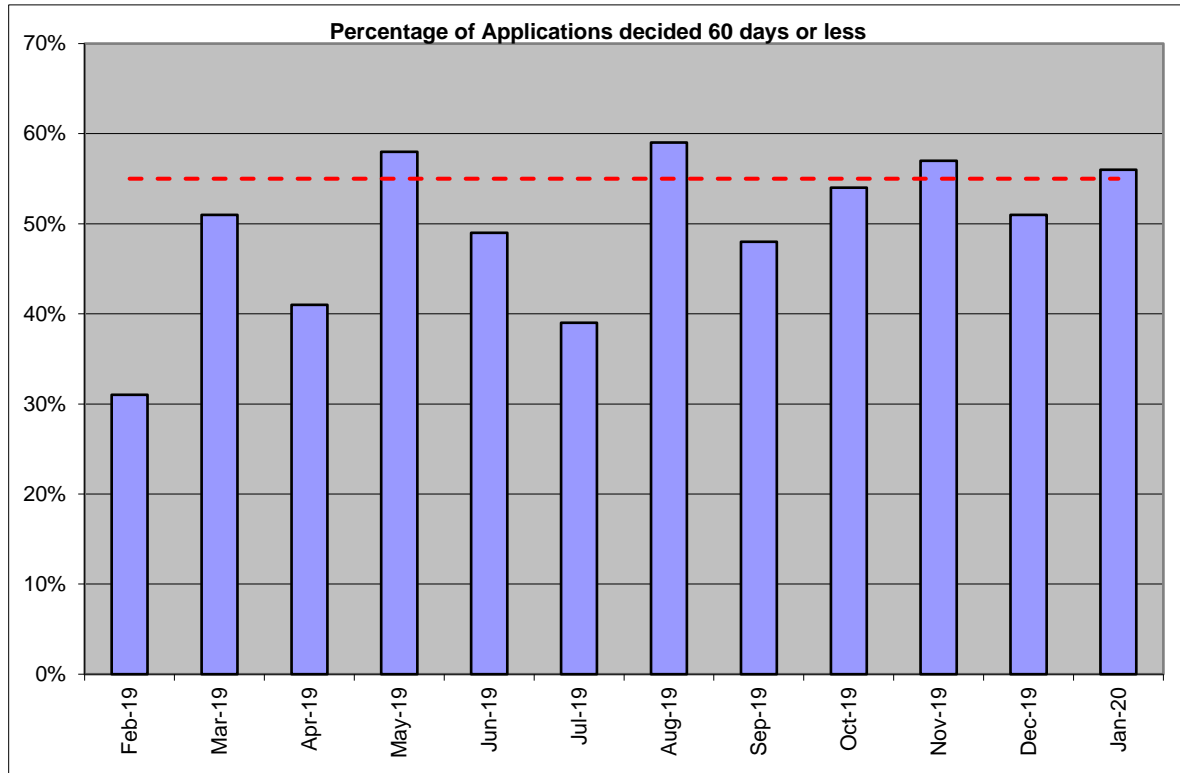


*Permits issued include: Permits, VicSmart, permit from NOD, VCAT Permit (including S72)
 *Applications closed includes: prohibited, no permit required, withdrawn, cancelled, lapsed and, failure to determine (including S72)
 (not included are Notices of Decisions and Notices of Refusals)

REPORT NO: SU468 (cont.)



REPORT NO: SU468 (cont.)



3. APPEAL DECISIONS TO DATE:

3.1 This report includes all VCAT decisions received in the months of December 2019 and January 2020. It also includes the current month prior to the Council meeting to give Council a more up to date report on VCAT decisions. One decision has been received since the last Council meeting, with five initiating orders received in that time.

REPORT NO: SU468 (cont.)

3.2 VCAT issued a decision dated 30 December 2019 relating to an appeal by objectors to the issue of a planning permit which (amongst other matters) allowed for a 2 lot subdivision, removal of native vegetation and the variation of a restrictive covenant at 30 Eucalyptus Court, Mickleham. The order directed that the decision of the responsible authority be set aside, and that no permit be granted. The Tribunal determined that the scope of the variation to the covenant was too broad as it simply sought to remove the one dwelling restriction. Allowing the variation in this form does not give any certainty to the beneficiaries as to what development may occur and therefore it cannot be demonstrated that these beneficiaries would not suffer material detriment as a result of the covenant variation.

3.3 It was discussed at the hearing that if the covenant variation was more specific and for example included plans of the proposed dwellings, then it would be easier to ascertain if material detriment would arise. In the absence of this level of detail, the Tribunal concluded that a permit could not be granted. It is important to note that the level of detail required for each covenant variation is dependent on the context and circumstances of the site and this decision should not be read as a blueprint for how all applications to vary a covenant are to be assessed.

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
P13310	Stone extraction without permit	40 Batey Court, Bulla	Enforcement Order	Submitted by Council	Date to be set down	To be heard
P20815	2 lot subdivision, removal of native vegetation and variation of restrictive covenant	30 Eucalyptus Court, Mickleham	Appeal against Notice of Decision to grant a permit	Appeal by objector	20 Dec 2019	Decision of the Responsible Authority set aside – no permit to issue.
P21607	Variation to restrictive covenant	15 Eastgate Rd Craigieburn	Appeal against refusal to grant a permit	Appeal by applicant	6 Feb 2020	Decision pending
P21789	Use and development for place of worship, earthworks, access to a RDZ1 and reduction in car parking requirements	1540 Mickleham Road, Mickleham	Appeal against Notice of Decision to grant a permit	Appeal by objector	20 Feb 2020	To be heard
P21005	Development of a double storey dwelling to the rear of the existing	34 Midford Crescent, Craigieburn	Appeal against refusal to grant a permit	Appeal by applicant	25 May 2020	To be heard
P21498	Development of four double storey dwellings	67 Arncliffe Boulevard, Greenvale	Appeal against Notice of Decision to grant a permit	Appeal by objector	22 Jan 2020	Decision pending
P19725	Buildings and works for the construction of retaining walls; earthworks including cut	40 McNabs Road, Keilor	Enforcement order	Submitted by Council	23 Apr 2020	To be heard

REPORT NO: SU468 (cont.)

APP. NUMBER	PROPOSAL	ADDRESS	DECISION	APPEAL TYPE	DATE	STATUS
	and fill; and earthworks to create a batter to the western edge of the site together with associated landscaping					
P21120	44 lot subdivision	35 Carroll Lane, Greenvale	Appeal against failure to determine application within the statutory timeframe	Appeal by applicant	29 Jul 2020	To be heard
P22382	Use of the land for a child care centre, service station, medical centre and shops, buildings and works, removal of native vegetation, removal of easement E1, erect signage and illuminated business signs and a 3 lot subdivision	670 Somerton Road, Greenvale	Seeking a declaration to confirm that the effect of the Grounds of Refusal is that the land is required for a public purpose.	Appeal by applicant	15 Jun 2020	To be heard

4. MATTERS DETERMINED UNDER DELEGATION:

The following table lists all matters dealt with under delegation between 26 November 2019 and 3 February 2020.

MATTERS DEALT WITH UNDER DELEGATION			
P12650	Vehicle storage	18/247-253 Mickleham Rd, Westmeadows	Amended plans endorsed (Secondary Consent)
P14658	14 warehouses with offices & 8 office buildings with reduction in car parking	2-20 The Gateway, Broadmeadows	Extension of Time issued
P15055	Dwelling, swimming pool, metal garage & workshop, greenhouse 2, water tanks & change of use of existing shed to studio	40 Callaway Dr, Mickleham	Extension of Time issued
P17001	Extension to existing school building & construction of storage shed	3-5 Macedon St, Sunbury	Extension of Time issued
P5183	Warehouses	1A Lara Way, Campbellfield	Amended plans endorsed (Secondary Consent)
P17115	Use of existing building for restaurant in conjunction with agricultural use & utilise rural outbuildings as an art & craft centre with eco-tourism related activities & access to road in Road Zone Category 1	45-165 Old Sydney Rd, Mickleham	Extension of Time issued

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P17167	Subdivision of 21 lots, construction of 21 dwellings & removal of vegetation	370A Riddell Rd, Sunbury	Extension of Time issued
P17731	1 double storey dwelling & 1 single storey dwelling to rear of existing dwelling	13 Dunn St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P17878	Double storey dwelling to rear of existing dwelling	10 Dunkeld St, Meadow Heights	Extension of Time issued
P13680.01	Buildings & works associated with landfill, construction of bridge & removal of native vegetation	86-88 Camp Rd, Broadmeadows	Extension of Time issued
P18417	8 double storey dwellings	39 Graham St, Broadmeadows	Amended plans endorsed (Secondary Consent)
P18723	2 double storey dwellings	6 Mitre Ct, Broadmeadows	Extension of Time issued
P19228	Double storey dwelling to rear of existing dwelling	9 Devon Ct, Meadow Heights	Extension of Time issued
P19326	2 double storey dwellings to rear of existing dwelling	23 Ashleigh Cres, Meadow Heights	Extension of Time issued
P19432	4 double storey dwellings	2 Kinnaird St, Jacana	Extension of Time issued
P19533	4 double storey dwellings	130 Kitchener St, Broadmeadows	Extension of Time issued
P19544	Double storey dwelling to rear of existing dwelling	9 Fern Ct, Craigieburn	Extension of Time issued
P19718	Multilot subdivision, 24 dwellings, service station including convenience shop, child care centre, 2 convenience restaurants & signage, removal of native vegetation & creation of access to road in Road Zone Category 1	825 Mickleham Rd, Greenvale	Extension of Time issued
P19728	2 double storey dwellings (side by side)	3 Theresa St, Tullamarine	Extension of Time issued
P19746	4 single storey & 2 double storey dwellings	81-83 Menzies Dr, Sunbury	Extension of Time issued
P19773	4 double storey dwellings	46 Broadmeadows Rd, Tullamarine	Extension of Time issued
P20073	Alterations to existing convenience restaurant & car park including signage	239-241 Mickleham Rd, Westmeadows	Amended plans endorsed (Secondary Consent)
P19299.01	Double storey dwelling to rear of existing dwelling	303 Gap Rd, Sunbury	Extension of Time issued
P20185	Dwelling & swimming pool	4A Casablanca Ct, Greenvale	Amended plans endorsed (Secondary Consent)
P20315	2 double storey dwellings	175 James Mirams Dr, Roxburgh Park	Extension of Time issued
P20625	Staged multilot subdivision & removal of native vegetation	40 Hillview Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P20695	Subdivision of land, creation of restrictions on Title, construction of dwellings on lots less than 300sqm	Lockerbie, 1440 Hume Hwy, Kalkallo	Amended plans endorsed (Secondary Consent)
P20788	9 double storey dwellings & 4 single storey dwellings & removal of reserve status & any implied easements affecting the same from 41A Erinbank Cres.	12 Village Cres, Westmeadows	Amended plans endorsed (Secondary Consent)

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P20846	4 double storey dwellings	91 Carrick Dr, Gladstone Park	Amended plans endorsed (Secondary Consent)
P20971	Double storey medical centre with signage	50 Arena Ave., Roxburgh Park	Amended plans endorsed (Secondary Consent)
P21144	16 lot subdivision	8 Motto Dr, Coolaroo	Amended plans endorsed (Secondary Consent)
P21188	Double storey dwelling to rear of existing dwelling	38 Catherine Ave, Tullamarine	Amended plans endorsed (Secondary Consent)
P21401	Multi lot staged residential subdivision & removal of easements	30 French Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P21432	Extensions to existing commercial building including development of first floor office & reduction in car parking	18 Dargie Ct, Dallas	Extension of Time issued
P21783	Building & works in commercial zone 1, change of use to café (food & drinks premises), waiver of required car parking & in loading bay	14 Dargie Ct, Dallas	Extension of Time issued
P20322.01	Outbuilding for purpose of place of assembly	45 Providence Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P22521	2 lot subdivision	10 Turnberry Dr, Sunbury	Amended plans endorsed (Secondary Consent)
P17983	2 double storey dwellings & 1 single storey dwelling	30 Waratah Ave, Tullamarine	Amended plans endorsed (Secondary Consent)
P18471	Single storey dwelling to rear of existing dwelling	4 Stevenson St, Broadmeadows	Extension of Time issued
P19597	Extension to existing warehouse	99 Mason St, Campbellfield	Extension of Time issued
P19598	Extension to existing warehouse	101 Mason St, Campbellfield	Extension of Time issued
P21366	12 warehouses & reduction car parking	14 Lara Way, Campbellfield	Amended plans endorsed (Secondary Consent)
P22032	Development of outbuilding	43 Mitford Cres, Craigieburn	Amended plans endorsed (Secondary Consent)
P20322.01	Outbuilding for purpose of place of assembly	45 Providence Rd, Greenvale	Amended plans endorsed (Secondary Consent)
P17115.13	Restaurant, place of assembly, accommodation, shop, farmers market, food & drink premises, use of rural outbuildings as art & craft centre, licenced premises, removal native vegetation, demolition (partial) & access to road in Road Zone 1	45-165 Old Sydney Rd, Mickleham	Amended plans endorsed (Secondary Consent)
P15830.01	2 double storey dwellings	1 Pershore Ct, Westmeadows	Amended permit issued
P22160.01	Multi lot staged subdivision Redstone Hill Estate	675 Sunbury Rd, Sunbury	Amended permit issued

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22159.01	Multi lot subdivision & variation to residential design controls	Salesian College, 3-5 Macedon St, Sunbury	Amended permit issued
P17115.13	Restaurant, place of assembly, accommodation, shop, farmers market, food & drink premises, use of rural outbuildings as an art & craft centre, licenced premises, removal of native vegetation, demolition (partial) & access to road in Road Zone Category 1	45-165 Old Sydney Rd, Mickleham	Amended permit issued & amended plans endorsed
P18945.02	Childcare centre & signage	18-40 Accolade Dr, Craigieburn	Amended permit issued & amended plans endorsed
P20782.02	Staged multi lot subdivision & removal of easement	650 Somerton Rd, Greenvale	Amended permit issued
P21952.01	Sale of supply of liquor (general licence)	73 O'Shanassy St, Sunbury	Amended permit issued
P22089.01	Alteration s& additions to existing dwelling	1180 Somerton Rd, Oaklands Junction	Amended permit issued & amended plans endorsed
P21739.01	41 dwellings	80 Central Park Ave, Craigieburn	Amended permit issued
P19603,01	4 double storey dwellings with semi-basement level to each dwelling	21 Ardlie St, Westmeadows	Amended permit issued & amended plans endorsed
P21012.02	Change of use to allow a medical centre & erection of signage	31 Barkly St, Sunbury	Amended permit issued & amended plans endorsed
P14997.01	2 lot subdivision (excision)	105 Brookville Dr, Craigieburn	Amended permit issued
P19318.01	Residential aged care facility & works in Road Zone Category 1	855 Mickleham Rd, Greenvale	Amended plans endorsed
P12650.01	Vehicle storage	1B/247-253 Mickleham Rd, Westmeadows	Amended permit issued & amended plans endorsed
P21302	2 single storey dwellings	6 Landsborough Dr, Sunbury	Permit issued
P21329	3 lot subdivision, creation of easements & vegetation removal	75 Albert Rd, Sunbury	Permit issued
P21384	Change of use of existing dwelling to medical centre, buildings & works & reduction to statutory car parking rate	35 Craigieburn Rd, Craigieburn	Permit issued
P21506	Double storey medical centre & convenience shop & 15 double storey town houses & reduction of car parking for medical centre	163 Elevation Blvd, Craigieburn	Permit issued
P21719	3 warehouses & associated offices & parking	1805-1825 Sydney Rd, Campbellfield	Permit issued
P21751	Outbuilding (shed) & retrospective removal of native vegetation	25 Eucalyptus Ct, Mickleham	Permit issued
P21827	1 dwelling & farm shed	320 Bulla-Diggers Rest Rd, Diggers Rest	Permit issued
P21855	Double storey dwelling adjacent to existing single storey dwelling & variation of covenant	8 Farley Ct, Gladstone Park	Permit issued
P21962	Advertising signage	170 Lancefield Rd, Sunbury	Permit issued
P22067	Subdivision of land	170 Lancefield Rd, Sunbury	Permit issued

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22086	Materials recycling facility (recycling of truck tyres)	147 Northbourne Rd, Campbellfield	Permit issued
P22087	Materials recycling facility (recycling of waste passenger vehicle tyres)	149 Northbourne Rd, Campbellfield	Permit issued
P22113	Double storey dwelling to rear of existing dwelling & alterations & additions to existing dwelling	20 Riggall St, Dallas	Permit issued
P22129	4 double storey dwellings	302 Camp Rd, Broadmeadows	Permit issued
P22159	Multi lot subdivision & variation to residential design controls (7 lots)	Salesian College, 3-5 Macedon St, Sunbury	Permit issued
P22160	Multi-lot subdivision, creation & alteration of access to & subdivision of land adjacent to land in Road Zone Category 1 & demolition of buildings under Heritage Overlay	675 Sunbury Rd, Sunbury	Permit issued
P22162	Warehouse with associated offices	28 Export Rd, Craigieburn	Permit issued
P22233	Change of use on ground floor of building to caravan display & sales business with reduction car parking	7/11 Cooper St, Campbellfield	Permit issued
P22242	Double storey dwelling to rear of existing dwelling	7 King St, Dallas	Permit issued
P22254	Warehouse & use of land for an office & vehicle storage	110-112 Freight Dr, Somerton	Permit issued
P22282	Double storey dwelling to rear of existing dwelling	7 Shankland Blvd, Meadow Heights	Permit issued
P22323	3 double storey dwellings	25 Graham St, Broadmeadows	Permit issued
P22359	Carport & alterations to existing single storey dwelling & 1 single storey dwelling beside existing dwelling	1 Weymouth Ct, Craigieburn	Permit issued
P22372	2 lot certification	1550 Pascoe Vale Rd, Coolaroo	Permit issued
P22387	2 double storey dwellings	33 Scenery Dr, Craigieburn	Permit issued
P22389	Warehouse with associated office & reduction car parking	34 Fabio Ct, Campbellfield	Permit issued
P22402	Single storey dwelling to rear of existing dwelling	127 Dallas Dr, Dallas	Permit issued
P22403	2 lot subdivision	150 Bulla-Diggers Rest Rd, Diggers Rest	Permit issued
P22407	2 outdoor horse arenas & earthworks	125 Kinnear Rd, Mickleham	Permit issue
P22408	Single storey dwelling to rear of existing dwelling	18 Glencairn Dr, Greenvale	Permit issued
P22422	Warehouse & associated offices	11 Export Rd, Craigieburn	Permit issued
P22424	Veterinary centre & waiver of 4 car parking spaces	7 Carrick Dr, Tullamarine	Permit issued
P22425	5 warehouses & reduction car parkin	10 Nova Ct, Craigieburn	Permit issued
P22441	3 lot subdivision	13 Dunn St, Broadmeadows	Permit issued
P22446	Erection of business signs & internally illuminated signs	73-97 Belleview Dr, Sunbury	Permit issued
P22454	Convert 5 retail tenancies to medical centre & pharmacy	4 Highlander Dr, Craigieburn	Permit issued

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22468	Access to road in Road Zone Category 1	725 Sunbury Rd, Sunbury	Permit issued
P22471	Veterinary centre including animal adoption centre & externally illuminated signage	25 Berwick Dr, Campbellfield	Permit issued
P22478	Subdivision of land, abuttal to road zone & building & works	490 Craigieburn Rd, Craigieburn	Permit issued
P22487	Change of use to restaurant & reduction in car parking & bicycle requirements	3/22-36 Reservoir Dr, Coolaroo	Permit issued
P22491	Erection of internally illuminated signage	111 Evans St, Sunbury	Permit issued
P22492	Extension to existing dwelling	100 Blackwells Lane, Bulla	Permit issued
P22495	2 lot subdivision	20 Dunkeld St, Meadow Heights	Permit issued
P22499	2 triple storey dwellings	60 Clarke Dr, Gladstone Park	Permit issued
P22506	Creation of easement	27 Barrymore Rd, Greenvale	Permit issued
P22524	3 lot subdivision	65 Dallas Dr, Dallas	Permit issued
P22526	Double storey dwelling to rear of existing dwelling	48 Riggall St, Dallas	Permit issued
P22534	Storage shed for State Emergency Services	1/151A Craigieburn Rd, Craigieburn	Permit issued
P22567	3 lot subdivision	8 Walsh St, Broadmeadows	Permit issued
P22569	3 lot subdivision	33 Kenny St, Westmeadows	Permit issued
P22579	Construction of dwelling affected by Melbourne Airport Environs Overlay Schedule 1	36 Washington St, Dallas	Permit issued
P22580	3 lot subdivision	43 Nicholson Cres, Meadow Heights	Permit issued
P22583	4 lot subdivision	145 Sunset Bvd, Jacana	Permit issued
P22588	Variation of easement	21 Coghill St, Westmeadows	Permit issued
P22589	Mezzanine within existing building	2 The Gateway, Broadmeadows	Permit issued
P22593	2 double storey dwellings	3 Birch Ave, Tullamarine	Permit issued
P22600	3 lot subdivision	1/48 Kitchener St, Broadmeadows	Permit issued
P22603	5 lot subdivision	6 Katz Way, Somerton	Permit issued
P22611	Variation of restrictive covenant	7 Berkeley Cl, Broadmeadows	Permit issued
P22612	Internal mezzanine floor, addition of front fence & reduction car parking	6 Clarissa St, Campbellfield	Permit issued
P22629	3 lot subdivision	2 Lichfield Ave, Jacana	Permit issued
P22631	Removal of 2 trees from property under Heritage Overlay	5-15 Windrock Ave, Craigieburn	Permit issued
P22634	3 lot subdivision	3 Wedding Ct, Broadmeadows	Permit issued
P22642	4 lot subdivision	63 Derby St, Tullamarine	Permit issued

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
P22643	62 lot subdivision	6-12 Anderson Rd, Sunbury	Permit issued
P22645	5 lot subdivision	1/294 Camp Rd, Broadmeadows	Permit issued
P22647	2 lot subdivision	7 Housden St, Broadmeadows	Permit issued
P22653	2 lot subdivision	5 Padua Ct, Gladstone Park	Permit issued
P22656	3 lot subdivision	31 Mackellar Dr, Roxburgh Park	Permit issued
P22665	Extension to existing dwelling affected by Melbourne Airport Environs Overlay Schedule 2	5 Avenel St, Dallas	Permit issued
P22669	4 lot subdivision	91 Carrick Dr, Gladstone Park	Permit issued
P22677	2 lot subdivision	13 Buchan St, Meadow Heights	Permit issued
P22697	2 lot subdivision	594 Elizabeth Dr, Sunbury	Permit issued
P22699	2 lot subdivision	14 Annadale Mews, Greenvale	Permit issued
P22726	2 lot subdivision	2 Ophir St, Broadmeadows	Permit issued
P22442	2 single storey dwellings	5 Boort St, Dallas	Permit issued
P22457	7 lot subdivision & removal native vegetation	2-6 Viaduct Way, Sunbury	Permit issued
P22470	Single storey dwelling to rear of existing dwelling	3 Woodburn Cres, Meadow Heights	Permit issued
P22508	New dwelling property affected by Melbourne Airport Environs Overlay	24 Rylandes Dr, Gladstone Park	Permit issued
P22570	Signage	250 Somerton Rd, Roxburgh Park	Permit issued
P22596	Use & development of land for a store	37 Malcolm Pl, Campbellfield	Permit issued
P22651	Extension to existing building, internal buildings & works & reduction car parking	2B Garden Dr, Tullamarine	Permit issued
P22701	2 lot subdivision	1 Beechworth Ave, Greenvale	Permit issued
S008912	4 Lot Subdivision - Multi Unit	9 Birch Avenue, Tullamarine	Statement of Compliance 28 November 2019
S008151	3 Lot Subdivision - Multi Unit	5 Dunn Street, Broadmeadows	Plan Certified with Statement of Compliance 28 November 2019
S008983	Variation of Easement	29 Nesting Vista, Craigieburn	Plan Certified with Statement of Compliance 29 November 2019
S008973	57 Lot Subdivision - Cloverton Estate - Stage 341	1140 Hume Freeway, Kalkallo	Plan Certified 27 November 2019
S008597	4 Lot Subdivision - Cloverton Estate - Stage 312	39 Pascal Crescent, Kalkallo	Plan Certified 28 November 2019
S008212	3 Lot Subdivision - Multi Unit	98 Kitchener Street, Broadmeadows	Plan Certified 28 November 2019
S009011	29 Lot Subdivision - Rosenthal Estate - Stage W11	100B Rosenthal Boulevard, Sunbury	Plan Certified 28 November 2019

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
S008449	4 Lot Subdivision - Multi Unit	59 Lahinch Street, Broadmeadows	Plan Re-Certified with Statement of Compliance 9 December 2019
S008489	16 Lot Subdivision - Industrial	8 Motto Drive, Coolaroo	Plan Re-Certified with Statement of Compliance 17 December 2019
S008502	25 Lot Subdivision	825 Mickleham Road, Greenvale	Plan Re-certified with Statement of Compliance 23 December 2019
S007962	36 Lot Subdivision	835 Mickleham Road, Greenvale	Plan Re-certified with Statement of Compliance 27 December 2019
S008404	50 Lot Subdivision - Stage 1	50-80 Carroll Lane, Greenvale	Statement of Compliance 3 December 2019
S008405	24 Lot Subdivision - Stage 2	50-80 Carroll Lane, Greenvale	Statement of Compliance 3 December 2019
S008788	2 Lot Subdivision - Dual Occupancy	1 Merlynston Close, Dallas	Statement of Compliance 4 December 2019
S008743	4 Lot Subdivision - Cloverton Estate - DP3b Superlot Plan	1440 Hume Freeway. Kalkallo	Plan Certified with Statement of Compliance 5 December 2019
S008813	5 Lot Subdivision - Cloverton Estate - DP3b Superlot Plan	1440 Hume Freeway. Kalkallo	Plan Certified with Statement of Compliance 5 December 2019
S008829	3 Lot Subdivision - Multi Unit	39 Northern Crescent, Craigieburn	Plan Certified with Statement of Compliance 9 December 2019
S008720	3 Lot Subdivision - Multi Unit	10 Woodstock Drive, Gladstone Park	Plan Certified with Statement of Compliance 10 December 2019
S008818	2 Lot Subdivision - Rosenthal Estate - Superlot Plan W9	100B Vineyard Road, Sunbury	Plan Certified with Statement of Compliance 10 December 2019
S009073	Plan of Consolidation	99 McPherson Boulevard, Roxburgh Park	Plan Certified with Statement of Compliance 13 December 2019
S008442	Creation of Entry Reserves - Merrifield Business Park	60 Donnybrook Road, Mickleham	Statement of Compliance 18 December 2019
S008840	2 Lot Subdivision - Dual Occupancy	5 Emu Parade, Jacana	Statement of Compliance 19 December 2019
S006290	2 Lot Subdivision - Dual Occupancy	105 Brookville Drive, Craigieburn	Statement of Compliance 19 December 2019

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION			
S009055	2 Lot Subdivision - Dual Occupancy	64 Menzies Drive, Sunbury	Plan Certified with Statement of Compliance 19 December 2019
S008697	2 Lot Subdivision - Dual Occupancy	15 Sheoak Court, Meadow Heights	Statement of Compliance 19 December 2019
S008592	41 Lot Subdivision - Cloverton Estate - Stage 314	1440 Hume Freeway. Kalkallo	Statement of Compliance 23 December 2019
S008389	65 Lot Subdivision - Annandale Estate - Stage 20	495 Donnybrook Road, Mickleham	Plan Re-Certified 9 December 2019
S008666	12 Lot Subdivision Merrifield Business Park - Stage 3	200 Donnybrook Road, Mickleham	Plan Re-Certified 10 December 2019
S008336	37 Lot Subdivision - True North Stage 15	30-98 Lysterfield Drive, Greenvale	Plan Certified 17 December 2019
S008592	41 Lot Subdivision - Cloverton Estate - Stage 314	1440 Hume Freeway. Kalkallo	Plan Re-Certified 23 December 2019
S008593	61 Lot Subdivision - Cloverton Estate - Stage 315	1440 Hume Freeway. Kalkallo	Plan Re-Certified 23 December 2019
S008382	2 Lot Subdivision - Dual Occupancy	20 Amstel Street, Craigieburn	Plan Certified 3 December 2019
S008840	2 Lot Subdivision - Dual Occupancy	5 Emu Parade, Jacana	Plan Certified 4 December 2019
S008949	2 Lot Subdivision - Dual Occupancy	37 Nathalia Street, Broadmeadows	Plan Certified 6 December 2019
S008984	26 Lot Subdivision - True North Stage 17	1170 Mickleham Road, Greenvale	Plan Certified 6 December 2019
S008599	5 Lot Subdivision - Cloverton Estate - Stage 216	675 Donnybrook Road, Kalkallo	Plan Certified 11 December 2019
S009026	Creation of Easement	27 Barrymore Road, Greenvale	Plan Certified 19 December 2019
S008803	2 Lot Subdivision - Dual Occupancy	50 Riddell Road, Sunbury	Plan Certified 20 December 2019
S009083	3 Lot Subdivision - Multi Unit	3 Wedding Court, Broadmeadows	Plan Certified with Statement of Compliance 28 January 2020
S008927	31 Lot Subdivision - Residential Land	990 Mickleham Road, Greenvale	Plan Certified 28 January 2020
S008885	3 Lot Subdivision - Multi Unit	51 Kyabram Street, Coolaroo	Plan Certified with Statement of Compliance 29 January 2020
S009030	2 lot subdivision - dual occupancy	10 Turnberry Drive, Sunbury	Plan Certified with Statement of Compliance 29 January 2020
S008500	31 Lot Subdivision - Residential Land	40 Dwyer Street, Kalkallo	Plan Re-Certified 29 January 2020
S009082	2 lot subdivision - dual occupancy	21 Millewa Crescent, Dallas	Plan Certified with Statement of Compliance 3 February 2020

REPORT NO: SU468 (cont.)

MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS			
FILE	PROPOSAL	ADDRESS OF PROPERTY	ACTION TAKEN
P22097	2 dwellings	10 Ballymena St, Greenvale	Notice of Decision to Grant a Permit
P22103	2 double storey dwelling & 2 single storey dwellings to rear of existing dwelling	6 Birch Ave, Tullamarine	Notice of Decision to Grant a Permit
P22328	3 double storey dwellings	32 Bliburg St, Jacana	Notice of Decision to Grant a Permit
P22452	3 double storey dwellings	50 Waratah Ave, Tullamarine	Notice of Decision to Grant a Permit

SECTION 173 AGREEMENTS SIGNED UNDER DELEGATION			
FILE	PROPOSAL	ADDRESS OF PROPERTY	ACTION TAKEN
P22507	2 lot subdivision	129 Hothlyn Dr, Craigieburn	Agreement signed on 28 January 2020
P20664	4 lot subdivision	150 Phillip Dr, Sunbury	Agreement signed on 3 February 3020

VICSMART PERMITS SIGNED UNDER DELEGATION			
FILE	PROPOSAL	ADDRESS OF PROPERTY	ACTION TAKEN
P22497	2 lot subdivision	67 Dianne Ave, Craigieburn	Permit issued
P22541	Display of business signs	50 Metrolink Cct, Campbellfield	Permit issued
P22633	2 lot subdivision	21 Millewa Cres, Dallas	Permit issued
P22663	Shed ancillary to existing dwelling	150 Wildwood Rd, Bulla	Permit issued
P22680	2 lot subdivision	17 Fraserburgh Cres, Greenvale	Permit issued

REPORT NO: SU468 (cont.)

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REPORT NO:	GE403
REPORT TITLE:	Building Control Services Delegations Report 1 October 2019 - 31 December 2019
SOURCE:	Peter Jolly, Municipal Building Surveyor
DIVISION:	Planning and Development
FILE NO:	HCC18/344
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Delegations Report 1 October 2019 - 31 December 2019</i>

1. SUMMARY OF REPORT:

- 1.1 Council has discretionary powers under the *Building Act 1993 'Act'* and the *Building Interim Regulations 2017 'Regulations'* to approve building proposals that do not comply with the “deemed to satisfy” Rescode provisions of the regulations.
- 1.2 The new Building Regulations 2018 came into effect on 2nd June 2018. The new regulations replace the previous *Building Interim Regulations 2017*. Whilst the same matters will be regulated, the regulation numbering and order has changed; as outlined in this report.
- 1.3 Council also has discretionary powers to approve other siting matters such as constructing buildings over easements, on land not sewered, on flood prone land and on designated land.
- 1.4 Places of Public Entertainment are required to comply with requirements for Occupancy Permits.
- 1.5 The siting and erection of Prescribed Temporary Structures require approval as set out in the Act and the Regulations.
- 1.6 This report provides Council with a summary of the 96 approvals granted during the period 1 October 2019 to 31 December 2019.

2. RECOMMENDATION:

That this report be received and noted.

3. LEGISLATIVE POWERS:

- 3.1 *Building Act 1993*
- 3.2 *Building Regulations 2018*

4. DISCUSSION

- 4.1 Council is responsible for the administration and enforcement of the *Building Act 1993* and the *Building Regulations* within the municipal district. The legislation gives discretionary powers to Council to approve building proposals that do not meet the “deemed to satisfy” provisions in the regulations. Such applications are processed and decided under delegation from Council.
- 4.2 Part 4 (BR2018 – Part 5) of the regulations (which mirrors Rescode in the Planning Scheme) controls the siting and design of single dwellings and associated outbuildings on allotments of area greater than 300m². A person may apply to Council for approval of a building design that does not comply with the standard (deemed to satisfy) siting provisions. The legislation refers to such approval as being the “Report and Consent” of Council. Such approval must be granted to facilitate the issue of a Building Permit.

REPORT NO: GE403 (cont.)

- 4.3 It should be noted that Building Regulations ‘Rescode’ siting requirements do not apply to multi dwelling developments or single dwellings on allotments with a site area less than 300m²; and do not override Planning Permit siting requirements. For example, the minimum street setback applying to a dual occupancy development is determined by ‘Rescode’ under the Planning scheme and administered through the relevant Planning Permit. The Building Regulations do not apply.
- 4.4 The Municipal Building Surveyor has delegated authority from Council to decide such applications. The powers are exercised in accordance with the Planning Minister’s Guideline MG/12 and Council’s instrument of delegation. The regulations control a number of building siting and design matters as follows:
- 4.4.1 Regulation 408 - Maximum street setback (*BR2018 – r.73*)
 - 4.4.2 Regulation 409 - Minimum street setback (*BR2018 – r.74*)
 - 4.4.3 Building height (*BR2018 – r.75*)
 - 4.4.4 Regulation 411 - Site coverage (*BR2018 – r.76*)
 - 4.4.5 Regulation 412 – Permeability (*BR2018 – r.77*)
 - 4.4.6 Regulation 413 - Car parking (*BR2018 – r.78*)
 - 4.4.7 Regulation 414 - Side and rear setbacks (*BR2018 – r.79*)
 - 4.4.8 Regulation 415 - Walls and Carports on boundaries (*BR2018 – r.80*)
 - 4.4.9 Regulation 416 - Daylight to existing habitable room (*BR2018 – r.81*)
 - 4.4.10 Regulation 417 - Solar access to existing north-facing windows (*BR2018 – r.82*)
 - 4.4.11 Regulation 418 - Overshadowing of recreational private open space (*BR2018 – r.83*)
 - 4.4.12 Regulation 419 – Overlooking (*BR2018 – r.84*)
 - 4.4.13 Regulation 420 - Daylight to habitable room windows (*BR2018 – r.85*)
 - 4.4.14 Regulation 421 - Private open space (*BR2018 – r.86*)
 - 4.4.15 Regulation 422 - Siting of Class 10a buildings (*BR2018 – r.87*)
 - 4.4.16 Regulation 424 - Front fence height (*BR2018 – r.89*)
 - 4.4.17 Regulation 425 - Fence setbacks from side and rear boundaries (*BR2018 – r.90*)
 - 4.4.18 Regulation 426 - Fences on or within 150mm of a side or rear boundary (*BR2018 – r.91*)
 - 4.4.19 Regulation 427 - Fences on intersecting street alignments (*BR2018 – r.92 & r.93*)
 - 4.4.20 Regulation 428 - Fences and daylight to windows in existing dwellings (*BR2018 – r.94*)
 - 4.4.21 Regulation 429 - Fences and solar access to existing north-facing (*BR2018 – r.95*)
 - 4.4.22 Habitable room windows (*BR2018 – r.95*)
 - 4.4.23 Regulation 430 - Fences and overshadowing of recreational private open space (*BR2018 – r.96*)
 - 4.4.24 Regulation 431 - Masts, poles etc (*BR2018 – r.97*)
 - 4.4.25 Regulation 513 – Projections beyond street alignment (*BR2018 – r.109*).

REPORT NO: GE403 (cont.)

- 4.5 Council also has powers to approve (give Report and Consent) the construction of buildings in other circumstances. Such applications are decided under delegation by the Municipal Building Surveyor in consultation with other relevant departments. Such approval must be granted to facilitate the issue of a Building Permit. The relevant regulatory provisions are:
- 4.5.1 Regulation 310(1) (*BR2018 – r.130*) prohibits the construction of a building over an easement unless the Report and Consent of the service authority has been granted. Council is the service authority where an easement is vested in the Council. Council has adopted the Policy No. CP2006/05/72 to guide the administration of such applications.
 - 4.5.2 Regulation 801 (*BR2018 – r.132 & r.187*) prohibits the construction of a building on land that does not have connection to sewerage unless the Report and Consent of Council has been granted.
 - 4.5.3 Regulation 802 (*BR2018 – r.153*) prohibits the construction of buildings on land designated as being flood prone unless the Report and Consent of Council has been granted.
 - 4.5.4 Regulation 806 (*BR2018 – r.154*) prohibits the construction of buildings on land designated under Part 10 of the *Water Act* 1989 unless the report and Consent of Council has been granted.
 - 4.5.5 Regulation 604 (*BR2018 – r.116*) provides that the consent of Council must be obtained for any precautions intended to protect the safety of the public during building works that are proposed to be erected over the street alignment.
- 4.6 Places of Public Entertainment (*POPE*) are subject to requirements in the legislation for Occupancy Permits. Events involving the gathering of a large number of people, such as Concerts, Festivals, Fairs, Carnivals and Shows, are covered by the requirement for an Occupancy Permit, whether held on public or privately owned land.
- 4.7 Section 57 of the Act requires that the Municipal Building Surveyor approve the siting and erection of any Prescribed Temporary Structure on any land within the municipal district. This requirement applies to structures such as circus tents, large marquees, concert stages and the like, whether they are associated with a POPE or a private event.
- 4.8 Council has adopted the Policy No. CP2006/03/65 “Building Control Policy for Places of Public Entertainment and Prescribed Temporary Structures” which guides Council’s Building Surveyors in the assessment and approval of such applications. The purpose of the policy is to ensure that permits and approvals are granted taking into account public safety and amenity.
- 4.9 There were 96 of these matters approved during the period 1 October to 31 December 2019 as shown in Attachment 1.

5. CONCLUSION

Council has various discretionary powers under building legislation to approve building siting and design proposals to facilitate the issue of a Building Permit. These powers are exercised by Council officers under delegation. Policy and procedures have been put in place to ensure that permits and approvals for Places of Public Entertainment and Prescribed Temporary Structures take into account public safety and amenity. This report provides Council with a summary of the approvals granted within the three month period to 31 December 2019.

REPORT NO: GE403 (cont.)

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Application Ref:	Approval Date:	Property Address:	Full Details
eBRC20180166	7/11/2019	11 HOLBERRY ST BROADMEADOWS VIC 3047	Regulation 130(1), Garage constructed over an easement.
BRC20180291	11/10/2019	23 DORSET DR GREENVALE VIC 3059	Regulation 130(1) Pool fence, constructed over an easement.
eBRC20180323	22/11/2019	1/5 KING ST DALLAS VIC 3047	Regulation 130(1), Carport (U1) constructed over an easement.
eBRC20190044	4/10/2019	6 FAIRHAVEN BVD CRAIGIEBURN VIC 3064	Regulation 79, to allow a Verandah to have 0mm setback from the south side boundary and 150mm setback from the eastern rear boundary in lieu of 1000mm.
BRC20190025	30/10/2019	15 PENARTH CT CRAIGIEBURN VIC 3064	Regulation 75, to allow a Shed to have a height of 3766mm in lieu of 3600mm at a setback distance of 150mm from the northern allotment boundary.
eBRC20190071	1/11/2019	1223 PASCOE VALE RD BROADMEADOWS VIC 3047	Regulation 85, to allow habitable room (Kitchen) windows to face a Carport which is not open for a third of its perimeter.
eBRC20190080	19/11/2019	20 SELWOOD RD MICKLEHAM VIC 3064	Regulation 80, to allow a Garage wall to be setback 200mm from the northern allotment boundary to have a maximum average height of 3324mm in lieu of 3200mm.
eBRC20190087	9/10/2019	11 SPRUCE CT GLADSTONE PARK VIC 3043	Regulation 130(1), Dwelling eaves constructed over an easement.
eBRC20190102	16/10/2019	145 ELEVATION BVD CRAIGIEBURN VIC 3064	Regulation 79, to allow a Dwelling wall to be constructed to a height of 5850mm with a setback of 1192mm from the western allotment boundary in lieu of 1675mm.
BRC20190064	30/12/2019	32 FLYNN CRES COOLAROO VIC 3048	Regulation 79, to allow a Shed to be constructed with a wall height of 3600mm and a setback of 300mm in lieu of 1000mm from the eastern allotment boundary.
eBRC20190108	1/11/2019	3 BASTINGS AVE MICKLEHAM VIC 3064	Regulation 74, to allow a Carport to be setback 4000mm from the front street alignment boundary in lieu of 5020mm.

REPORTS – GOVERNANCE AND ENGAGEMENT

24 FEBRUARY 2020

ORDINARY COUNCIL (TOWN PLANNING)

Attachment 1 - Delegations Report 1 October 2019 - 31 December 2019

eBRC20190109	1/11/2019	15 BASTINGS AVE MICKLEHAM VIC 3064	Regulation 74, to allow a Dwelling to be set back 4600mm from the front street alignment boundary in lieu of 5010mm.
BRC20190066	3/12/2019	25 JOHNSTONE ST JACANA VIC 3047	Regulation 130(1), Dwelling eaves (300mm width) constructed over an easement.
BRC20190073	21/10/2019	22 COLWOOD AVE MICKLEHAM VIC 3064	Regulation 90, to allow a Fence with a height of 2600mm to be setback 150mm from the east allotment boundary in lieu of 1000mm.
BRC20190074	21/10/2019	22 COLWOOD AVE MICKLEHAM VIC 3064	Regulation 92, to allow a Fence within 9m of a point of intersection of a street alignment to be a height of 2.6m in lieu of 1m.
eBRC20190138	27/12/2019	28 FRASER CT SUNBURY VIC 3429	Regulation 75, to allow a Pool Cabana to have a height of 3701mm in lieu of 3600mm at a setback distance of 1000mm from the western allotment boundary.
eBRC20190141	11/11/2019	3 LONE PINE WAY SUNBURY VIC 3429	Regulation 130(1), Dwelling foundation element site cut constructed over easement.
eBRC20190142	4/10/2019	17 DOLAN CT SUNBURY VIC 3429	Regulation 85, to allow a habitable room window serving bedroom 3 to face the western boundary with a light court with a clear width of 750mm in lieu of 1000mm wide open to the sky.
eBRC20190145	3/12/2019	3 BARMAN GRA GREENVALE VIC 3059	Regulation 85, to allow habitable room windows serving the Living, Meals and Kitchen areas to face an Alfresco and Verandah which is not open for a third of its perimeter.
BRC20190080	9/10/2019	1 MELTON CT DALLAS VIC 3047	Regulation 74, to allow a Dwelling to be constructed with a minimum front street setback of 2000mm in lieu of 8340mm.
BRC20190083	7/10/2019	CLARKE OVAL 21-43 RIDDELL RD SUNBURY VIC 3429	POPE Application for Sunbury Agricultural Show 2019 at Clarke Oval - Sunbury Recreation Reserve (21-43 Riddle Road Sunbury VIC 3429) 12th October.

BRC20190086	25/10/2019	9 PEAS HILL CT ATTWOOD VIC 3049	Regulation 130(1), Pool Cabana constructed over an easement.
eBRC20190151	20/11/2019	3 EVE CT CRAIGIEBURN VIC 3064	Regulation 74, to allow a Dwelling to be set back 7950mm from the front street alignment in lieu of 9000mm.
eBRC20190159	4/10/2019	5 HAY CT CRAIGIEBURN VIC 3064	Regulation 130 (1), Dwelling (U2) eaves (450mm wide) constructed over an easement.
eBRC20190162	9/10/2019	51 LIGHT HORSE CCT SUNBURY VIC 3429	Regulation 130(1), to allow a Shed to be constructed over an easement.
eBRC20190169	7/11/2019	202 ELEVATION BVD CRAIGIEBURN VIC 3064	Regulation 83, to allow the construction of a Dwelling which will result in overshadowing and reduced sunlight to the recreational private open space of the adjoining allotment (Lot 1945 no. 50 Precedence Drive Craigieburn VIC 3064).
eBRC20190170	18/11/2019	20 SELWOOD RD MICKLEHAM VIC 3064	Regulation 75, to allow a Garage with a setback of 1000mm from the northern side allotment boundary to be constructed to a height of 3676mm in lieu of 3600mm.
eBRC20190171	19/11/2019	20 SELWOOD RD MICKLEHAM VIC 3064	Regulation 81, to allow a Garage wall with an average height of 3249mm to have a setback of 1340mm from an existing habitable room window on the adjoining allotment in lieu of 1587mm.
eBRC20190176	15/10/2019	11 MADDINGLEY RD ATTWOOD VIC 3049	Regulation 74, to allow a Dwelling to be setback 4800mm from the front street alignment boundary in lieu of 5475mm.
eBRC20190179	2/10/2019	19 SALVIA ST MICKLEHAM VIC 3064	Regulation 76, to allow a Dwelling and Garage to be constructed where the total site coverage will be 64.97 percent of the allotment area in lieu of 60 percent.
eBRC20190180	2/10/2019	8 HAY CT CRAIGIEBURN VIC 3064	Regulation 130 (1), Garage constructed over an easement. (Refer to BRC20150331 for s173 agreement).

BRC20190096	25/11/2019	19 FISHER GR TULLAMARINE VIC 3043	Regulation 85, to allow a proposed Kitchen Window to be located with a minimum dimension of 870mm in lieu of 1.0m clear to the sky and a proposed Bedroom 3 window with a minimum dimension of 870mm in lieu of 1.0m clear to the sky.
BRC20190097	21/10/2019	51 ROSCOE AVE KALKALLO VIC 3064	Regulation 74, to allow a Dwelling to be constructed with a front street setback of 0mm in lieu of 3000mm.
eBRC20190183	27/11/2019	10 LIGHT HORSE CCT SUNBURY VIC 3429	Regulation 153, to allow a Dwelling to be constructed on designated land as liable to flooding.
BRC20190098	27/11/2019	67 HORIZON BVD GREENVALE VIC 3059	Regulation 81(3) , to allow a Garage wall with an average height of 3390mm to be setback 1370mm from existing Dwelling habitable room windows on an adjoining allotment in lieu of 1695mm.
eBRC20190188	9/10/2019	3 ALMOND CT CAMPBELLFIELD VIC 3061	Regulation 130 (1), Dwelling (U2 & U3) eaves (450mm wide) constructed over easements
eBRC20190193	2/10/2019	5 TEMPY CT BROADMEADOWS VIC 3047	Regulation 82, to allow two Carports to be setback 150mm from the southern allotment boundary in lieu of 1000mm, where on the adjoining allotment and facing the boundary, there are two north facing habitable room windows,
BRC20190104	1/10/2019	6 CARNSEW ST KALKALLO VIC 3064	Regulation 81, to allow a Garage wall height of 3111mm to be setback 1239mm from a Dwelling habitable room window on the adjoining allotment in lieu of 1555mm.
eBRC20190197	23/10/2019	7 CLEMATIS CT MEADOW HEIGHTS VIC 3048	Regulation 79, to allow a Shed wall to be constructed to a height of 2800mm with a setback of 850mm in lieu of 1000mm.
eBRC20190198	3/12/2019	39 PAYNE ST GLADSTONE PARK VIC 3043	Regulation130(1), Garage constructed over an easement.

eBRC20190201	18/12/2019	26 ROSEBUD CRES BROADMEADOWS VIC 3047	Regulation 74, to allow a Carport to be constructed with a minimum street setback of 5100mm in lieu of 8450mm.
eBRC20190204	27/11/2019	25 PAVILLION CCT SUNBURY VIC 3429	Regulation 85, to allow a habitable window serving a Theatre room to face a 600mm wide light court in lieu of 1m clear to the sky.
eBRC20190205	11/11/2019	20 GUNDAGAI CCT KALKALLO VIC 3064	Regulation 130(1) Dwelling foundation element site cut constructed over an easement.
eBRC20190206	27/11/2019	12 BIRDSONG AVE MICKLEHAM VIC 3064	Regulation 82, to allow a Garage wall to be constructed with a 1665mm setback from a north facing habitable room window on the adjoining allotment in lieu of 3000mm.
eBRC20190211	6/12/2019	33 DRUMMOND ST GREENVALE VIC 3059	Regulation 89, to allow a front Fence to be constructed to a height of 1800mm in lieu of 1500mm.
BRC20190106	18/10/2019	200-230 JAMES MIRAMS DR ROXBURGH PARK VIC 3064	Regulation 116, to allow the erection of precautions over the street alignment.
eBRC20190212	13/12/2019	10 AMITY PL SUNBURY VIC 3429	Regulation 130(1), Shed and Retaining wall constructed over an easement.
eBRC20190213	23/10/2019	45 CLOVELLY DR CRAIGIEBURN VIC 3064	Regulation 130(1), Shed constructed over an easement.
BRC20190113	2/12/2019	36 GIRRAWEEEN CRES CRAIGIEBURN VIC 3064	Regulation 79, to allow a Verandah to be constructed to a height of 2800mm with a 200mm setback from the northern boundary allotment in lieu of 500mm.
eBRC20190217	20/11/2019	67 HORIZON BVD GREENVALE VIC 3059	Regulation 82, to allow a Garage to be constructed 0.0mm from the southern side allotment boundary in lieu of 1000mm, where on the adjoining allotment and within 3000mm of the common boundary, there is a north facing habitable room window.

BRC20190115	2/12/2019	36 GIRRAWEEEN CRES CRAIGIEBURN VIC 3064	Regulation 85, to allow three north facing habitable room windows to face a Verandah which is not open for a third of its perimeter.
eBRC20190222	30/10/2019	8 CROSBIE CT SUNBURY VIC 3429	Regulation 130(1), a Verandah constructed over an easement.
eBRC20190223	21/11/2019	10 CARDAMON AVE MICKLEHAM VIC 3064	Regulation 130(1), Dwelling foundation element site cut constructed over easement.
BRC20190116	15/10/2019	VILLAGE GREEN 12 STAWELL ST SUNBURY VIC 3429	Occupancy Permit for Place of Public Entertainment - Sunbury StreetLife Festival 10am - 3pm Sunday 17th November 2019
eBRC20190225	4/11/2019	31 BIRDSONG AVE MICKLEHAM VIC 3064	Regulation 80, to allow the construction of a Carport with a 250mm setback from the southern allotment boundary where the total combined length of the Carport together with an existing Garage will be 20.5m in lieu of 15.5m.
eBRC20190226	10/10/2019	9 VERDANT AVE GREENVALE VIC 3059	Regulation 130(1), Dwelling foundation element filling (300mm) constructed over an easement.
eBRC20190228	12/11/2019	22 WATTLETREE ST CRAIGIEBURN VIC 3064	Regulation 83, to allow the construction of a Carport on the eastern side of the dwelling which will result in overshadowing and reduce sunlight to the recreational private open space of the adjoining allotment.
eBRC20190231	19/11/2019	11 NAROON DR KALKALLO VIC 3064	Regulation 130(1), Dwelling foundation element filling constructed over easement.
BRC20190117	9/10/2019	22 BREEZE WAY GREENVALE VIC 3059	Regulation 76, to allow the construction of a Verandah as an addition to a Dwelling where the total site coverage will be 61.8 percent of the allotment area in lieu of 60 percent.
BRC20190120	14/11/2019	10 CANNON CT SUNBURY VIC 3429	Regulation 85, to allow Dwelling habitable room windows serving the Dining and Living rooms to face an alfresco which is not open for a third of its perimeter.

eBRC20190234	21/11/2019	43 HALES CRES JACANA VIC 3047	Regulation 130 (1), Dwelling eaves and Shed (U3) constructed over easement.
eBRC20190235	10/12/2019	13 BURBANK AVE GLADSTONE PARK VIC 3043	Regulation130(1), Dwelling Rainwater Tank (Unit 2) and Shed/Storage (U3) constructed over an easement.
eBRC20190236	4/12/2019	41 ANGOPHORA CRES CRAIGIEBURN VIC 3064	Regulation 130(1), Dwelling foundation element (320mm) fill over an easement.
eBRC20190244	18/11/2019	44 VERMILION DR GREENVALE VIC 3059	Regulation 130 (1), Dwelling foundation element site cut and fill constructed over an easement.
eBRC20190245	11/12/2019	51 CANDY RD GREENVALE VIC 3059	Regulation 130(1), Dwelling foundation element site cut constructed over an easement.
eBRC20190246	25/11/2019	23 GREENHAVEN DR GREENVALE VIC 3059	Regulation 89, to allow a front Fence to be constructed to a height of 1800mm in lieu of 1500mm.
eBRC20190247	13/11/2019	2A DUFTON CT GREENVALE VIC 3059	Regulation 74, to allow a Dwelling to be set back 4105mm from the front street alignment boundary in lieu of 5650mm.
eBRC20190248	14/11/2019	2A DUFTON CT GREENVALE VIC 3059	Regulation 79, to allow a Dwelling and Garage to have a tapered setback of between 0.0mm and 999mm from the western side allotment boundary in lieu of either 0.0mm or 1.0m.
eBRC20190250	13/12/2019	5 GREENACRE GR GLADSTONE PARK VIC 3043	Regulation 83, to allow the construction of a Garage on the western side of the allotment which will result in overshadowing and reduce sunlight of the adjoining allotment (7 Greenacre) recreational private open space.
eBRC20190252	27/12/2019	20 NAVIGATION RD GREENVALE VIC 3059	Regulation 75, proposed building complies therefore not required.
eBRC20190253	27/12/2019	20 NAVIGATION RD GREENVALE VIC 3059	Regulation 84, to allow a Balcony to be constructed which may result in overlooking of the recreational private open space

			on the adjoining allotment (Lot 1146 Navigation Road),
eBRC20190254	27/12/2019	20 NAVIGATION RD GREENVALE VIC 3059	Regulation 79, to allow a Dwelling to have a maximum wall height of 6920mm at a setback of 1230mm from the eastern allotment boundary in lieu of 2020mm.
eBRC20190255	8/11/2019	27 CANNING DR MICKLEHAM VIC 3064	Regulation 130(1), Shed constructed over an easement.
BRC20190126	18/11/2019	9 BRAEMAR CL GLADSTONE PARK VIC 3043	Regulation 74, to allow a Dwelling to be setback 6350mm from the front street alignment boundary in lieu of 8110mm.
BRC20190127	19/11/2019	9 BRAEMAR CL GLADSTONE PARK VIC 3043	Regulation 85, to allow Dwelling habitable room windows serving the Kitchen and Meals room to face an alfresco which is not open for a third of its perimeter.
eBRC20190261	19/11/2019	1 JANINE CL ROXBURGH PARK VIC 3064	Regulation 79, to allow a Verandah to be set back 160mm from the northern boundary in lieu of 500mm.
eBRC20190262	9/12/2019	1 JANINE CL ROXBURGH PARK VIC 3064	Regulation 85, to allow a habitable room windows serving the Kitchen, Meals/Family to face a Verandah which is not open for a third of its perimeter.
BRC20190129	13/12/2019	17-19 MCDUGALL RD SUNBURY VIC 3429	Regulation,130(1), Construction of a Relocatable Building over an easement.
eBRC20190266	2/12/2019	80 LIGHT HORSE CCT SUNBURY VIC 3429	Regulations 153 and 154, to allow a Dwelling and Garage to be constructed on flood prone and designated land.
eBRC20190267	6/11/2019	SHOP C00-22 340 CRAIGIEBURN RD CRAIGIEBURN VIC 3064	Regulation 104, to allow a retractable awning to project beyond the street alignment approximately 3300mm in lieu of 2400mm.
eBRC20190268	6/11/2019	SHOP C00-22 340 CRAIGIEBURN RD CRAIGIEBURN VIC 3064	Regulation 116, Protection of the public.

BRC20190130	5/12/2019	270 DONNYBROOK RD MICKLEHAM VIC 3064	Regulation 153, to allow a supermarket and retail outlets to be constructed on land designated as liable to flooding.
BRC20190135	30/12/2019	2 BELGRADE ST GREENVALE VIC 3059	Regulation 76, to allow the construction of a Verandah as an addition to a Dwelling where the total site coverage will be 65 percent of the allotment area in lieu of 60 percent.
eBRC20190276	20/12/2019	56 LEMONWOOD DR GREENVALE VIC 3059	Regulation 76, to allow a Dwelling and Garage to be constructed where the site coverage will be 61 percent of the allotment area in lieu of 60 percent.
BRC20190140	19/12/2019	25 BENSTON ST CRAIGIEBURN VIC 3064	Regulation 85, to allow the existing Dwelling Bedrooms 1,2 & 3 habitable room windows to face a Carport which is not open for a third of its perimeter
eBRC20190283	6/11/2019	14 KOKODA DR SUNBURY VIC 3429	Regulation 82, to allow a Garage wall to be constructed with a 200mm setback from the southern allotment boundary in lieu of a 1000mm, where on the adjoining allotment and within 3000mm of the common boundary, there is a north facing habitable room window.
BRC20190146	30/12/2019	4 PIMELEA ST SUNBURY VIC 3429	Regulation 76, to allow the construction of a Verandah as an addition to a dwelling where the total site coverage will be 67.26 percent of the allotment area in lieu of 60 percent.
BRC20190150	13/11/2019	45 CLOVELLY DR CRAIGIEBURN VIC 3064	Regulation 80, to allow the construction of a steel Shed with a setback of 200mm from the west rear allotment boundary where the wall will have an average height of 3497mm in lieu of 3200mm and a maximum height of 3793mm in lieu of 3600mm.
BRC20190151	13/11/2019	45 CLOVELLY DR CRAIGIEBURN VIC 3064	Regulation 75, to allow a Shed to be constructed to a maximum height of 3760mm in lieu of 3600mm at point 1000mm from the west rear allotment boundary.

eBRC20190300	26/11/2019	11 SHANKLAND BVD MEADOW HEIGHTS VIC 3048	Regulation 153, to allow 4 Dwellings to be constructed on land designated as liable to flooding.
BRC20190160	22/11/2019	2/5 KING ST DALLAS VIC 3047	Regulation130(1), Dwelling eaves and stairs (U2) constructed over an easement.
eBRC20190316	9/12/2019	JACK ROPER RESERVE 217-257 CAMP RD BROADMEADOWS VIC 3047	Regulation 87, to allow the construction of a Class 10a building on the land (being a covered shelter) on land where there is not another building of another Class to which it would be appurtenant.
BRC20190164	20/12/2019	1-9 HAWKSBURN PL MICKLEHAM VIC 3064	POPE Occupancy Permit - Merrifield Christmas Event 2019
BRC20190166	25/11/2019	9 PEAS HILL CT ATTWOOD VIC 3049	Regulation 79, to allow a Verandah to be constructed at a height of 3000mm with a setback of 200mm in lieu of 500mm on the north western rear boundary of the allotment
BRC20190168	27/11/2019	143 BLOSSOM DR GREENVALE VIC 3059	Regulation 76, to allow the construction of a Dwelling and a Garage where the total site coverage will be 65.3 percent of the allotment area in lieu of 60 percent.
BRC20190179	5/12/2019	60 CENTRAL PARK AVE CRAIGIEBURN VIC 3064	POPE Occupancy Permit - Carols by Candlelight 2019 Anzac Park Craigieburn

REPORT NO:	GE404
REPORT TITLE:	S173 Agreements - Building Over Easement - 1 October 2019 - 31 December 2019
SOURCE:	Peter Jolly, Municipal Building Surveyor
DIVISION:	Planning and Development
FILE NO:	HCC18/305
POLICY:	Construct Buildings Over Easements
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>S173 Reports submitted to Council 1 October 2019 - 31 December 2019</i>

1. SUMMARY OF REPORT:

This report details the Construct Building Over Easement agreements entered into under Section 173 of the *Planning and Environment Act 1987* (the Act). Thirty-three Section 173 Agreements relating to consent to build over easements granted with conditions were entered into during the period 1 October 2019 to 31 December 2019. This report advises Council of the signing of the Agreements under Council delegation. The signing of the listed agreements finalises these consents.

2. RECOMMENDATION:

That Council notes the listing of all Agreements under *Section 173 of the Planning and Environment Act 1987* dealt with under delegation between 1 October 2019 and 31 December 2019 (Attachment 1).

3. LEGISLATIVE POWERS:

3.1 *Building Regulations 2018.*

3.2 *S173 of the Planning and Environment Act 1987.*

4. DISCUSSION

4.1 Proposal

4.1.1 Regulation 36 (3) of the *Building Regulations 2018* requires the consent and report of a Council and other service authorities to an application for a Building Permit to construct a building over an easement vested in the Council or a service authority.

4.1.2 Section 173 of the *Planning and Environment Act 1987* enables a Responsible Authority to enter into an agreement with a landowner for an area covered by a planning scheme for which it is the responsible authority.

4.1.3 Council has received applications to construct buildings over drainage easements and can consent to these proposals pursuant to Regulation 36(3) of the *Building Regulations 2018*.

4.1.4 The Municipal Building Surveyor has delegated authority to consent to construction over a drainage easement.

4.1.5 Council has adopted the *Construct Buildings over Easements Policy*, which guides staff in assessing such applications where easements are vested in Council. The procedure for assessing such applications is as follows:

REPORT NO: GE404 (cont.)

- (a) Plans of the proposal, together with a copy of the property title and relevant service authority comments (if available), are referred to the Traffic and Civil Design teams for comment.
- (b) If the application is to be approved, the owner is required to enter into an agreement, made pursuant to Section 173 of *the Planning and Environment Act 1987*, which preserves Council's interests in the easement.
- (c) When the agreement is completed, the consent is granted and a building permit can be issued.
- (d) Council must execute the completed agreement. The signed agreement is lodged with the Office of Titles for registration on the certificate.

5. CONCLUSION

This report provides details of Section 173 Agreements signed under Council delegation. The signing of the listed agreements finalises these consents.

Ref.	Address
BRC20180291	23 Dorset Drive, Greenvale, Vic. 3059
BRC20180319	39 Blair Street, Broadmeadows, Vic. 3047
BRC20190021	24 Bologna Crescent, Greenvale, Vic. 3059
BRC20190066	25 Johnstone Street, Jacana, Vic. 3047
BRC20190086	9 Peas Hill Court, Attwood, Vic. 3049
BRC20190131	3 Jaffa Street, Kalkallo, Vic. 3064
BRC20190160	Unit 2/5 King Street, Dallas, Vic. 3047
eBRC20180323	Unit 1/5 King Street Dallas, Vic. 3047
eBRC20190079	20 Selwood Road, Mickleham, Vic. 3064
eBRC20190113	17 Carlingford Road, Mickleham, Vic. 3064
eBRC20190141	3 Lone Pine Way, Sunbury, Vic. 3429
eBRC20190159	5 Hay Court, Craigieburn, Vic. 3064
eBRC20190161	11 Shankland Boulevard, Meadow Heights, Vic. 3048
eBRC20190162	51 Light Horse Circuit, Sunbury, Vic. 3429
eBRC20190163	6 White Court, Meadow Heights, Vic. 3048
eBRC20190187	107 Ellscott Boulevard, Mickleham, Vic. 3064
eBRC20190188	3 Almond Court, Campbellfield, Vic. 3061
eBRC20190205	20 Gundagai Circuit, Kalkallo, Vic. 3064
eBRC20190212	10 Amity Place, Sunbury, Vic. 3429
eBRC20190213	45 Clovelly Drive, Craigieburn, Vic. 3064
eBRC20190218	45 Candy Road, Greenvale, Vic. 3059
eBRC20190222	8 Crosbie Court, Sunbury, Vic. 3429
eBRC20190226	9 Verdant Avenue, Greenvale, Vic. 3059
eBRC20190231	11 Naroon Drive, Kalkallo, Vic. 3064
eBRC20190234	43 Hales Crescent, Jacana, Vic. 3047
eBRC20190223	10 Cardamon Avenue, Mickleham, Vic. 3064
eBRC20190244	44 Vermilion Drive, Greenvale, Vic. 3059
eBRC20190245	51 Candy Road, Greenvale, Vic. 3059
eBRC20190255	27 Canning Drive, Mickleham, Vic. 3064
eBRC20190326	1043 Pascoe Vale Road, Jacana, Vic. 3047
eBRC20190337	13 Highpark Circuit, Craigieburn, Vic. 3064
eBRC20190344	299 Highlander Drive, Craigieburn, Vic. 3064
eBRC20190346	24 Abercarn Avenue, Craigieburn, Vic. 3064

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REPORT NO:	GE405
REPORT TITLE:	Quarterly Financial Report - December 2019
SOURCE:	Fadi Srour, Manager Finance and Property Development
DIVISION:	Corporate Services
FILE NO:	HCC17/705
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENT:	1. <i>Quarterly Financial Report - December 2019</i>

1. SUMMARY OF REPORT:

The quarterly financial report provides information to the community and stakeholders on the financial performance and position of Council as at 31 December 2019, as required on a quarterly basis under section 138 – Quarterly Statements of the *Local Government Act, 1989*.

2. RECOMMENDATION:

That the finance report for the six months ended 31 December 2019 be received and noted.

3. FINANCIAL IMPLICATIONS:

Reports

3.1 The financial statements consist of three main reports:

1. Income Statement
2. Balance Sheet
3. Statement of Cash Flow

3.2 Two additional reports have also been included that show the level of payments that Council makes directly to businesses, community groups, individuals and employees within Hume.

3.3 From a governance and accountability perspective, Council receives quarterly reports on key financial data with detailed commentary on variance analysis and actions being undertaken. The reporting of this key financial data on a quarterly and annual basis adds to the commitment Council has made to govern in an open manner and be accountable to residents for the management of resources and funding.

4. DISCUSSION:

Key Financial Information

4.1 Income Statement [*Attachment 1*]

4.1.1 The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenues and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

4.1.2 Attachment 1 identifies that Council has generated \$198.3m in revenue and \$125.2m in expenses. This has resulted in a surplus of \$73.1m which is \$3.6m above budget for the six months ended 31 December 2019. This favourable variance is largely due to the vacancies in Council which has been partly offset by an increase in agency staff costs.

REPORT NO: GE405 (cont.)

4.1.3 Council's Revenue Base

- (a) The majority of Council's revenue is derived from rates and charges. During the financial year ended 30 June 2019, rates income was \$183.1m. This equated to 36.9% of Council's total revenue of \$495.6m.
- (b) For the six months ended 31 December 2019, rates revenue was \$97.9m which equates to 49.4% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

4.1.4 For the six months ended 31 December 2019, the major items of revenue earned by Council include:

- | | |
|------------------------------|----------|
| (a) Rates and charges | \$ 97.9m |
| (b) Grants – operating | \$ 21.4m |
| (c) User fees | \$ 14.1m |
| (d) Statutory fees and fines | \$ 7.7m |

4.1.5 Council's Expense Base

- (a) The majority of Council's expenses relates to employee benefits. During the financial year ended 30 June 2019, employee benefits were \$109.3m. This equated to 41.7% of Council's total expenses of \$261.8m.
- (b) For the six months ended 31 December 2019, employee benefits were \$53.2m which equates to 42% of total expenditure.

4.1.6 For the six months ended 31 December 2019, the major items of expenditure incurred by Council include:

- | | |
|-----------------------------------|----------|
| (a) Employee costs | \$ 53.2m |
| (b) Materials and services | \$ 41.6m |
| (c) Depreciation and amortisation | \$ 24.6m |

4.2 Balance Sheet [*Attachment 2*]

4.2.1 The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting record relating to assets, liabilities and equity in a clear and intelligible form.

4.2.2 The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 89.9% of Council's total asset base in 2018/19 – a total of \$3.89b. As at 31 December 2019, fixed assets made up 90.2% of Council's total asset base – a total of \$3.9b.

4.2.3 The impact of sound financial management can be seen in the ratepayer equity of \$3.9b which reflects the strong financial position of Council. The information contained within the Balance Sheet also demonstrates that liquidity is strong as demonstrated by the favourable cash balance. Council's assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All these factors have led to favourable key ratios as identified in this report.

4.3 Statement of Cash Flows [*Attachment 3*]

4.3.1 The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.

REPORT NO: GE405 (cont.)

- 4.3.2 For example, Council may make a purchase of some goods/services today but may not make payment for those goods/services for another 30 days (in accordance with Council's credit terms). However, as the goods/services have already been provided, the accounting standards require that the cost of these goods/services be recorded in the Income Statement as soon as they have been provided.
- 4.3.3 Another reason for the difference between the surplus figure reported in the Income Statement and the Cash Flow Statement is the Depreciation and Amortisation recorded as expense, \$24.6m at 31 December 2019, (in the Income Statement) with no resulting cash payments.
- 4.3.4 For the six months ended 31 December 2019, Council's cash position is \$70.8m which is \$45m favourable to budget (Council's cash position including term deposits reported as financial assets is \$296.2m). This is largely due to commencing the year with a higher than expected cash balance primarily as a result of a larger than expected carried forward in the capital works program and a favourable operating result.
- 4.4 Buying Local *[Attachment 4]*
- 4.4.1 The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials and services, building and utility costs and contractor and other services. For the six months ended 31 December 2019, Council made payments to local suppliers totalling \$10.9m. Significantly, the level of local expenditure as a proportion of Council's total payments (including capital works) was 13.1% as at 31 December 2019.
- 4.4.2 It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. Therefore, there is the possibility that the level of payments made to local suppliers is in fact, higher.
- 4.5 Employees Residing within Hume *[Attachment 5]*
- 4.5.1 The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume as well as the number of employees who reside within Hume.
- 4.5.2 For the six months ended 31 December 2019, Council paid salaries to employees residing within Hume totalling \$23.7m, representing 44.5% of total employee benefits. In addition, for the six months ended 31 December 2019, there were 937 employees residing within Hume representing 59% of total employees.
- 4.6 Financial Ratios
- The following financial ratios are required to be included in Council's financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

REPORT NO: GE405 (cont.)

Ratios	Six Months to 31-Dec-19 2019/20	Six Months to 31-Dec-18 2018/19	Twelve Months to 30-Jun-19 2018/19
<p><u>Debt Servicing Ratio</u> (Target < 3%) This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council's total revenue. (The lower the ratio the better).</p>	0.01%	0.01%	0.00%
<p><u>Debt Commitment Ratio</u> (Target < 15%) This ratio identifies Council's debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).</p>	0.17%	0.62%	0.31%
<p><u>Revenue Ratio</u> (Target 65% - 70%) This ratio identifies Council's reliance on rates as a source of income. (The lower the ratio the better).</p>	49.39%	48.51%	36.95%
<p><u>Debt Exposure Ratio</u> This ratio identifies Council's exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).</p>	3.14%	4.45%	5.92%
<p><u>Working Capital Ratio</u> (Target 100% - 150%) This ratio identifies Council's ability to meet current liabilities and enables an assessment of Council's liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).</p>	946.61%	717.77%	515.45%

5. **CONCLUSION:**

The quarterly report has been prepared on an accrual basis and in accordance with accounting practices, including an Income Statement, Balance Sheet and Statement of Cash Flows. Council's financial performance is ahead of expectations.

Attachment 1

INCOME STATEMENT

For the six months ended 31 December 2019

	Six months to 31/12/2019 ACTUAL 2019/20 \$'000	Six months to 31/12/2019 BUDGET 2019/20 \$'000	Twelve months to 30/06/2019 ACTUAL 2018/19 \$'000
Income			
Rates and charges	97,946	96,660	183,145
Statutory fees and fines	7,712	7,355	15,463
User fees	14,057	13,795	28,602
Grants - operating	21,353	21,325	49,856
Property rental	1,051	1,062	2,301
Interest and other income	2,233	2,395	6,690
Total income	144,352	142,592	286,057
Expenses			
Employee costs	53,156	56,534	109,260
Materials and services	41,583	38,887	79,735
Utility costs	2,865	3,488	6,799
Bad and doubtful debts	242	-	873
Depreciation and amortisation	24,559	24,806	45,962
Finance costs	2	-	4,883
Other expenses	2,873	3,356	14,319
Total expenses	125,280	127,071	261,831
Underlying surplus	19,072	15,521	24,226
Net gain on disposal of property, plant, equipment and infrastructure	159	-	319
Net gain on property development	26	-	1,897
Fair value adjustment on investment property	-	-	965
Contributions - non-monetary	42,880	42,815	154,601
Contributions - monetary	9,797	10,293	35,215
Grants - capital	1,120	920	16,568
Surplus for the year	73,054	69,549	233,791
Other comprehensive income			
Net asset revaluation increment	-	-	179,389
Comprehensive result	73,054	69,549	413,180

Attachment 2

BALANCE SHEET

As at 31 December 2019

	Six months to 31/12/2019 ACTUAL 2019/20 \$'000	Six months to 31/12/2018 ACTUAL 2018/19 \$'000	Twelve months to 30/06/2019 ACTUAL 2018/19 \$'000
Assets			
Current assets			
Cash and cash equivalents	70,800	42,574	40,335
Other financial assets	225,369	229,415	255,423
Trade and other receivables	26,128	20,747	26,344
Non-current assets classified as held for sale	-	10	10
Other assets	281	1,237	3,498
Total current assets	322,578	293,983	325,610
Non-current assets			
Trade and other receivables	81	47	82
Property, infrastructure, plant and equipment	3,546,917	3,168,594	3,495,551
Intangible assets	18,164	13,917	18,164
Investment property	45,566	44,601	45,566
Other financial assets	310	310	310
Total non-current assets	3,611,038	3,227,469	3,559,673
Total assets	3,933,616	3,521,452	3,885,283
Liabilities			
Current liabilities			
Trade and other payables	1,817	2,639	29,009
Interest-bearing loans and borrowings	167	-	-
Provisions	30,728	27,280	30,776
Development fee obligation	-	13	12
Trust funds and deposits	1,365	11,026	3,373
Total current liabilities	34,077	40,958	63,170
Non-current liabilities			
Interest-bearing loans and borrowings*	795	-	-
Provisions	32,040	24,588	31,911
Trust funds and deposits	9,699	8,643	6,251
Total non-current liabilities	42,534	33,231	38,162
Total liabilities	76,612	74,189	101,332
Net assets	3,857,005	3,447,263	3,783,951
Equity			
Accumulated surplus	1,952,952	1,752,137	1,875,205
Other reserves	138,852	109,314	143,545
Asset revaluation reserve	1,765,201	1,585,812	1,765,201
Total equity	3,857,005	3,447,263	3,783,951

* Interest-bearing loans and borrowings represent Council's long term lease commitments in accordance with AASB 16 Leases

Attachment 3

STATEMENT OF CASH FLOWS

For the six months ended 31 December 2019

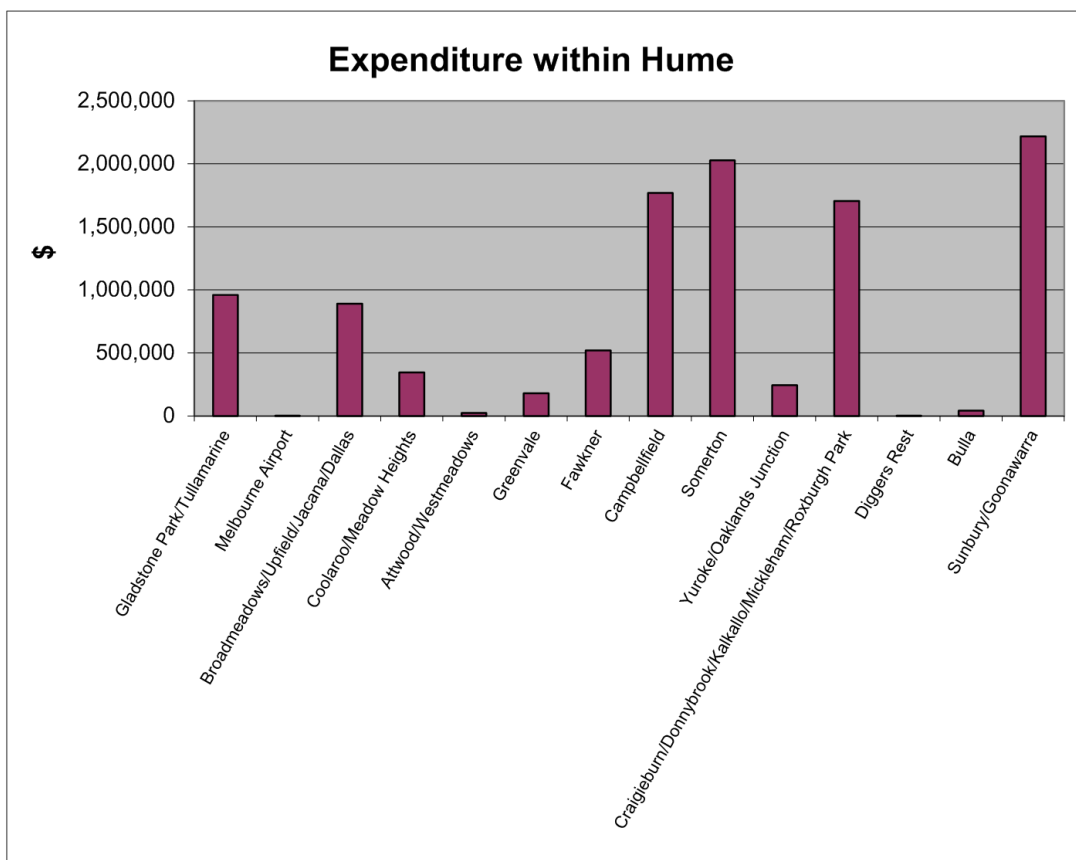
	Six months to 31/12/2019 ACTUAL 2019/20 \$'000	Six months to 31/12/2019 BUDGET 2019/20 \$'000	Twelve months to 30/06/2019 ACTUAL 2018/19 \$'000
Cash flows from operating activities			
<i>Receipts</i>			
Rates and charges	97,059	95,772	183,158
Statutory fees and fines	7,210	7,355	14,266
User fees	15,608	13,795	32,793
Grants - operating	21,353	21,325	49,856
Grants - capital	1,445	920	17,909
Contributions - monetary	9,403	10,293	36,400
Interest received	3,449	3,520	5,540
Other receipts	1,011	1,928	3,228
Net GST refund	747	-	16,531
Net trust funds and deposits	1,439	-	94
	158,724	154,908	359,775
<i>Payments</i>			
Employee costs	(56,782)	(60,198)	(108,086)
Materials and services	(57,235)	(56,683)	(103,947)
Other payments	(2,873)	(3,356)	(6,386)
	(116,890)	(120,237)	(218,419)
Net cash provided by operating activities	41,834	34,671	141,356
Cash flows from investing activities			
Payments for property, plant, equipment and infrastructure	(41,576)	(49,424)	(86,359)
Payments for investments	(140,000)	(140,000)	(255,423)
Proceeds from sale of property, plant, equipment and infrastructure	297	-	1,089
Proceeds from investments	170,054	140,000	200,415
Proceeds from property development	24	-	1,212
Net cash used in investing activities	(11,201)	(49,424)	(139,066)
Cash flows from financing activities			
Finance costs	(2)	-	(4)
Repayment of interest-bearing loans and borrowings	(166)	(9)	(559)
Net cash used in financing activities	(168)	(9)	(563)
Net increase in cash and cash equivalents	30,465	(14,761)	1,727
Cash and cash equivalents at the beginning of the period	40,335	39,932	38,608
Cash and cash equivalents at the end of the period	70,800	25,170	40,335

Attachment 4

**Buying Local
Expenditure by Locality**

As at 31 December 2019

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	959,630
3045	Melbourne Airport	120
3047	Broadmeadows/Upfield/Jacana/Dallas	890,919
3048	Coolaroo/Meadow Heights	346,029
3049	Attwood/Westmeadows	23,753
3059	Greenvale	180,821
3060	Fawkner	519,381
3061	Campbellfield	1,769,970
3062	Somerton	2,027,753
3063	Yuroke/Oaklands Junction	243,362
3064	Craigieburn/Donnybrook/Kalkallo/Mickleham/Roxburgh Park	1,704,942
3427	Diggers Rest	2,590
3428	Bulla	42,759
3429	Sunbury/Goonawarra	2,218,598
Total		10,930,629



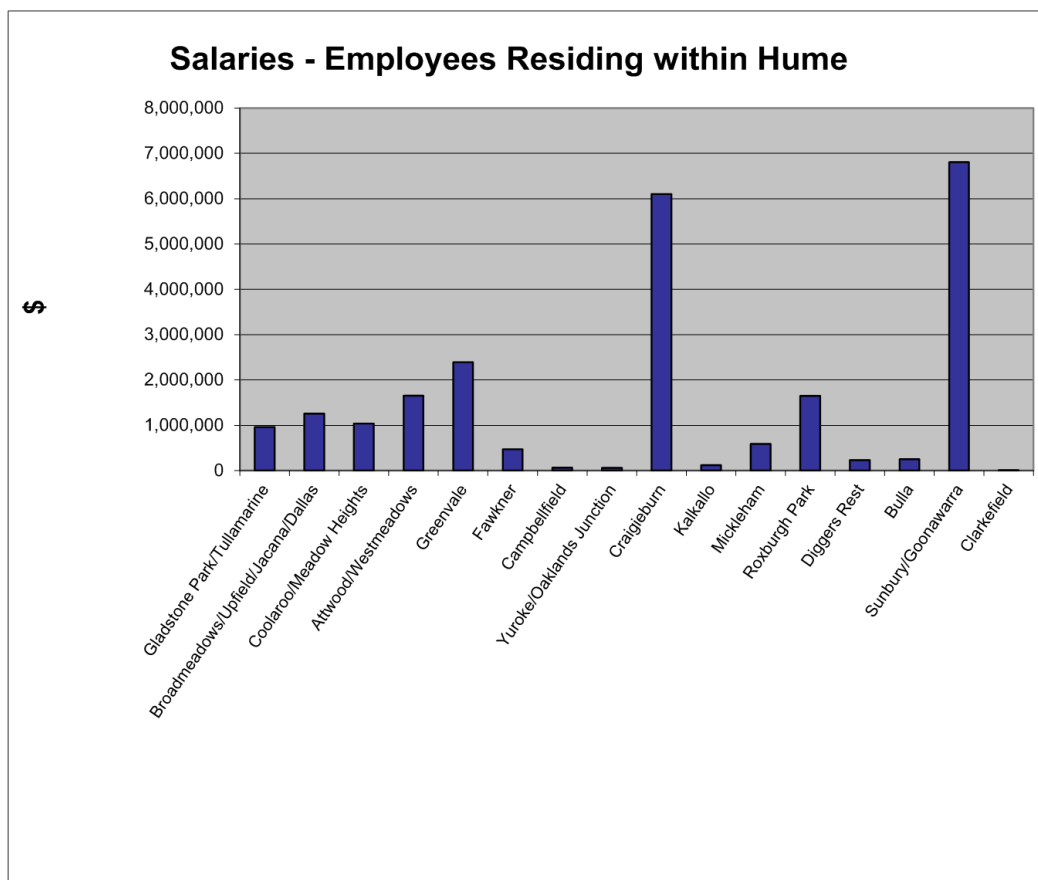
Attachment 5

Employees Residing within Hume

As at 31 December 2019

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	959,906
3047	Broadmeadows/Upfield/Jacana/Dallas	1,259,481
3048	Coolaroo/Meadow Heights	1,036,889
3049	Attwood/Westmeadows	1,656,669
3059	Greenvale	2,390,854
3060	Fawkner	470,151
3061	Campbellfield	66,416
3063	Yuroke/Oaklands Junction	62,205
3064	Craigieburn	6,104,053
3064	Kalkallo	119,960
3064	Mickleham	590,466
3064	Roxburgh Park	1,648,319
3427	Diggers Rest	230,301
3428	Bulla	253,280
3429	Sunbury/Goonawarra	6,807,858
3430	Clarkefield	12,828
Total		23,669,635

Total number of employees paid that reside within Hume was 937.



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REPORT NO:	GE406
REPORT TITLE:	Council Plan 2017-2021 (2019/20 Actions) Second Quarter Progress Report.
SOURCE:	Hayley Carmichael
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC12/856
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Council Plan 2017-2021 (2019/20 Actions) Second Quarter Progress Report</i>2. <i>Council Plan 2019/20 Second Quarter Progress Summary</i>

1. SUMMARY OF REPORT:

This report and attachments detail second quarter progress on the actions and indicators for the period 1 July 2019 to 31 December 2019 of the Council Plan 2017-2021 (2019/20 Actions).

2. RECOMMENDATION:

That Council notes the progress of actions and indicators of the Council Plan 2017-2021 (2019/20 Actions) [refer Attachments One and Two].

3. LEGISLATIVE POWERS:

Nil.

4. FINANCIAL IMPLICATIONS:

Nil.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no direct environmental sustainability implications related to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no direct climate change adaption implications related to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Themes, Strategic Objectives, Community Expectations, Actions and Indicators of the Council Plan 2017-2021 (2019/20 Actions) were developed within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006*.

8. COMMUNITY CONSULTATION:

Nil.

9. DISCUSSION:

9.1 The Council Plan 2017-2021 (2019/20 Actions) contains the five Themes, 12 Strategic Objectives and 46 Community Expectations from Hume Horizons 2040. The Council Plan 2017-2021 (2019/20 Actions) was adopted by Council on 24 June 2019.

9.2 120 Actions were confirmed for delivery in 2019/20 and 25 Strategic Indicators are used to monitor progress with achievement of the Council Plan. Responsibility for achieving the actions and monitoring the indicators sits with Departments or across multiple Departments.

REPORT NO: GE406 (cont.)

- 9.3 Reports are provided quarterly to Council detailing the progress with the Council Plan annual actions and measuring the performance of Council services. This report is the Second Quarter Progress Report for 2019/20 and includes progress on Council Plan Annual Actions and Strategic Indicators. Advocacy is represented in the actions of the Council Plan.
- 9.4 Attachment One is the full Second Quarter Progress Report for 2019/20. Attachment Two is a Summary of Highlights by Theme from the actions and indicators of the Council Plan. Following presentation of these documents to the Council Ordinary Meeting on 24 February 2020, both the Second Quarter Progress Report and Summary Document will be made available on Council’s website under the Council Planning Documents Section.
- 9.5 Reporting on the progress of Council Plan actions for the Council Plan 2017-2021, is provided using the following descriptors:
- Completed – 100% of the action has been completed and/or a report adopted by Council.
 - Significant Progress – more than 75% of the action has been completed and/or a draft report has been presented to EMT for consideration.
 - Some Progress – less than 75% of the action has been completed.
 - No Progress – the action has not commenced at this stage.
 - Deferred – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.
- 9.6 This report and attachments are used to assist with good governance practices through reporting, monitoring and accountability to our residents and community.
- 9.7 A summary of the status of the 120 annual actions for 2019/20 and 10 actions carried over from 2018/19 is tabulated below.

Progress	No of actions at this stage	% actions at this stage
Completed	9	7%
Significant Progress	39	30%
Some Progress	77	59%
No Progress	5	4%
Deferred	0	0%

10. CONCLUSION:






This report and attachments provide second quarter progress on the actions and indicators of the Council Plan 2017-2021 (2019/20 Actions).



HUME CITY COUNCIL
COUNCIL PLAN 2017 – 2021
(2019/20 ACTIONS)
SECOND QUARTER PROGRESS REPORT
1 JULY TO 31 DECEMBER 2019



CONTENTS

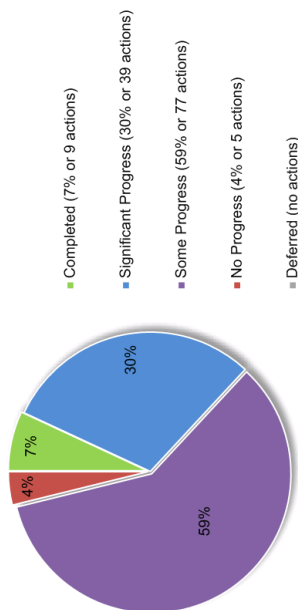
	A well-educated and employed community	1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life. 1.2: Create conditions that support business growth and create local jobs for Hume residents	p.5 p.17
	A healthy and safe community	2.1: Foster a community which is active and healthy 2.2: Strengthen community safety and respectful behaviour	p.25 p.34
	A culturally vibrant and connected community	3.1: Foster socially connected and supported communities 3.2: Enhance community pride and sense of place	p.40 p.48
	A sustainably built and well-maintained city with an environmentally engaged community	4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces. 4.2: Create community pride through a well-designed and maintained City 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks	p.55 p.66 p.73
	A well-governed and engaged community	5.1: Realise the vision and aspirations of Hume's community by implementing Hume Horizons 2040 5.2: Create a community actively involved in civic life 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs	p.79 p.85 p.93

PROGRESS DESCRIPTIONS

Progress is measured on the actions of the Council Plan as follows:

- **Completed** – 100% of the action has been completed and/or a report adopted by Council.
- **Significant Progress** – more than 75% of the action has been completed and/or a draft report has been presented to the Executive Management Team (EMT) for consideration.
- **Some Progress** – less than 75% of the action has been completed.
- **No Progress** – the action has not commenced at this stage.
- **Deferred** – the action has been delayed due to unforeseen circumstances. In these cases, reasons why the action has been delayed will be provided.

Summary of progress - 1 July to 31 December 2019



COUNCIL'S ROLE

The role Council has in contributing to the community expectations (strategies) can be defined as one or more of the following:

- **Statutory Authority** – Council has a legislated responsibility under Victorian law to ensure compliance and delivery of services related to these community expectations.
- **Service Provider** – Council is a leading provider of services which support these community expectations. Responsibility for providing these services is often shared between Council and other government agencies, non-for-profit organisations and commercial businesses.
- **Facilitator** – Council facilitates, partners and plans with other service providers to achieve these community expectations.
- **Advocate** – Council's primary role is to advocate on behalf of (and represent) the community to other levels of government, service providers and business organisations around these community expectations.

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Summary of progress and Strategic Indicators

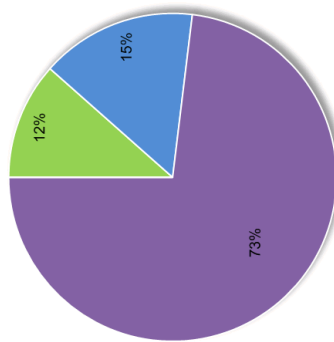


**SUMMARY OF PROGRESS FOR THEME 1
1 JULY – 31 DECEMBER 2019**

STRATEGIC INDICATORS TO 31 DECEMBER 2019

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

Indicator	Target	2019/20 Result
Number of library programs/events attendance per head of municipal population.	Target by 2020/21 = 0.7	1,974 library programs/events have been delivered to 59,629 attendees in 2019/20. At the same time in 2018/19, 1,772 programs/events were delivered attracting 52,723 attendees. <i>(A per head of municipal population, is calculated at the end of the financial year once a complete set of data becomes available)</i>
Preschool participation rates (includes non-Council services).	Target by 2020/21 = 95%	94.6% is the most recent preschool participation rate (2018 calendar year), the previous result in 2017 was 91.8%. <i>(Source: Department of Education and Training)</i>
Number of student placements supported by Council.	Target by 2020/21 = 150	57 work experience places have been completed with Council in 2019/20. 52 students completed work experience in the same time in 2018/19.



- Completed (12% or 3 actions)
- Significant Progress (15% or 4 actions)
- Some Progress (73% or 19 actions)
- No Progress (no actions)
- Deferred (no actions)

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

Indicator	Target	2019/20 Result
Percentage gap between the Greater Melbourne and Hume LGA unemployment rates.	Target by 2020/21 = 3%	Latest unemployment rates show a gap of 4.0% between Hume City (8.1%) and Greater Melbourne (4.1%). This is a significant improvement on the 5.1% gap at the same time 2018. <i>(Source: Department of Employment, Small Area Labour Markets, June Quarter 2019 – released Dec 2019)</i>

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate
1.1.1 A diverse range of high quality education and learning facilities are provided including locally-accessible University and TAFE institutions				
Explore ongoing opportunities and advocate for tertiary education providers to establish a presence in Hume.	Planning and Development	Some Progress	Discussions are continuing with Tertiary Education providers to establish a new facility in the Northern Growth corridor. In addition, eight Tertiary Education providers have signed Memorandums of Understanding (MOUs) to be part of the Hume Multiversity and are delivering programs across Hume City. Discussions have also commenced with a further university to become a Multiversity Partner.	
Implement a strengthened and renewed Hume Multiversity initiative.	Planning and Development	Some Progress	The Hume Multiversity launch event occurred on 26 July 2019 and was attended by 80 stakeholders. MOUs were signed by eight Multiversity partners, including: <ul style="list-style-type: none"> ▪ La Trobe University ▪ Deakin University ▪ KANGAN Institute ▪ Melbourne Polytechnic ▪ Holmesglen Institute ▪ Illuminare Education ▪ Caravan Industry Association of Victoria ▪ NORTH Link An additional university has also been engaged and a MOU is anticipated to be signed in early 2020. Program delivery is now rolling out across Hume.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator, Service Provider
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Community Services	Significant Progress	<p>Increased participation in playgroups and preschool through enhancing central enrolment and support to community playgroups.</p> <ul style="list-style-type: none"> Increased participation in playgroups and preschool has included: <ul style="list-style-type: none"> 15 Department of Health and Human Services funded Supported Playgroups are operating across Hume with 230 families enrolled and waitlists. Four playgroups are funded by Council until the end of December 2019 with 52 families enrolled. All groups are operating at capacity, with waiting lists. Two community led playgroups continue to operate in Kalkallo and Annadale at Council facilities, supported by Council. A partnership with Sing & Grow at Kalkallo and Annadale playgroups has enhanced parents to build relationships with one another and establish playgroup routines. 'Taste of Playgroup' sessions were held in Sunbury, Craigieburn and Roxburgh Park. Two Council facilitated pop-up playgroups were held at Broadmeadows shopping centre, connecting families to early years services. Seven non-council kindergartens were included on Councils Central Enrolment Scheme for Preschool. This will be expanded to include non-council Three-Year-Old groups in 2020. Work is continuing to implement online registrations for Four-Year-Old preschool. The Access to Early Learning program continues to work with Integrated Family Services to support the enrolment of vulnerable children through the Early Start Kindergarten Registration. 	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator, Service Provider
1.1.2 Young children are developed into confident learners from birth and have access to high-quality education	Community Services	Some Progress	<p>Delivery of early childhood literacy, and learning programs in 2019/20 has included:</p> <ul style="list-style-type: none"> ▪ 398 English language Storytime sessions for children aged 0-5 have attracted 19,511 attendees. ▪ 422 Bilingual Storytimes have recorded 12,481 attendees. ▪ 160 English iTots sessions were held with 5,063 attendees. ▪ 23 Bilingual iTots sessions have attracted 940 attendees. ▪ 327 STEAM sessions were conducted with 6,785 attendees. ▪ STEAM expos were held during July school holidays with 5,717 attendees. ▪ 54 school holiday program sessions with 2,720 attendees. ▪ 267 new registrations for 1,000 Books Before School have been recorded. 28 children reached the 1,000 book milestone with 496,750 stories shared since the program's inception. 	

THEME 1



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life

COMMUNITY EXPECTATION (from Hume Horizons 2040)

1.1.2 Young children are developed into confident learners from birth and have access to high-quality education

Action	Division	Progress	Description of Progress
In partnership with the State Government, commence the planning for the 2021 introduction of Three-Year-Old Kindergarten.	Community Services	Some Progress	Officers have attended a broad range of industry forums and sector initiatives designed to inform service planning for the rollout of the Three-Year-Old Kindergarten program. Capacity assessments were completed by Ernst & Young between June and September 2019 to determine opportunities and potential barriers to the roll out of Three-Year-old kindergarten. State wide data was released prior to the end of 2019, with Hume specific data expected in January 2020. Analysis of the data along with commencement of local data gathering will be required to profile Hume's infrastructure capacity, workforce gaps and family uptake of the service. Funding was received from the Department of Education and Training (DET) for the establishment of a role to assist with the planning of Three-Year-Old Kindergarten. Recruitment of this role has commenced. The development of a rollout action plan has commenced and is planned for presentation to Council in April 2020.

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator, Service Provider
<p>1.1.2 Young children are developed into confident learners from birth and have access to high-quality education</p> <p>Continue to support program delivery in Community Hubs including:</p> <ul style="list-style-type: none"> Evaluate the Hume Hubs Developmental Specialist and Playgroup Quality and Access Programs to inform future funding proposals. Scope opportunities to enhance and expand vocational pathways for community hub participants in collaboration with Local Jobs for Local People and the Hume Volunteer Gateway programs. 	Community Services	Some Progress	<p>Support for delivery of programs and activities in Community Hubs has included:</p> <ul style="list-style-type: none"> The draft interim report for the Playgroup Quality and Access Program was completed and highlighted improvements in facilitator planning and practice and increased awareness in the benefits of play on learning and social skills. The promotion of the Stepping Stones to Small Business program resulted in three registrations for the program. Webinars on Volunteers and Legal issues were distributed via the Hume Hubs Network. Playgroup parent surveys were conducted in hub playgroups with nearly 100 surveys returned. Analysis to be completed \$15,000 funding was received to produce an E-learning package based on Playgroup Quality and Access Training Programs. The first module of the program has been rolled out and completed. Focus groups with playgroup facilitators and hub leaders will be held in Term 1 2020 with the final Playgroup Quality and Access Program evaluation report to follow. Funding is being sought to continue the program beyond 30 June 2020. 	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	Division	Progress	Description of Progress	
Assess community interest and plan for a Youth Leadership Summit to be delivered in 2020.	Community Services	Some Progress	Following extensive surveying of young people in Hume by the Youth Action Committee (YAC), the top three concerns identified for young people were: <ul style="list-style-type: none"> ▪ Mental health ▪ Bullying ▪ Young people's voice. These three topics along with the 0-24 Framework will form the basis of a Youth Leadership Summit to be held in Term 2 2020. Recruitment of the Youth Summit Youth Committee was finalised, with 20 young people registering. The first meeting of the committee is due to occur in January 2020. This committee will then meet weekly to organise the Youth Summit.	
Facilitate the Hume Youth Action Committee to provide a forum for young leaders to design activities and information to support Hume's youth.	Community Services	Significant Progress	The Hume YAC took on 14 new members in April 2019. The current YAC members are producing videos covering key concerns for Hume's youth. The videos will be used to start conversations and call people to action in schools and community-based organisations across Hume. Distribution is anticipated for Term 1 2020 and the videos will be played at the Youth Week Launch in April 2020.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life				Advocate, Facilitator
Action	Division	Progress	Description of Progress	
<p>Subject to Council adoption, commence implementation of '0 to 24 year Framework', including:</p> <ul style="list-style-type: none"> Developing a 4-year Action Plan outlining how Council will support the Framework. Provide support, guidance and advice to partner organisations who may want to develop their own action plans. Establish a governance model with other service providers and stakeholders to guide the ongoing implementation, monitoring and evaluation of the framework. 	Community Services	Completed	<p>The 0 - 24 Framework (The Framework) was adopted by Council and implementation has commenced, including:</p> <ul style="list-style-type: none"> The Framework was launched on 11 September 2019 with over 70 people representing internal and external partner organisations. Very positive feedback has been received. Development of a 4-year Action Plan outlining how Council will support the Framework. An Advisory Group (AG) was established and a MOU for the group and governance model was created. The AG will meet quarterly, with a summit planned for November each year. An internal 0-24 Action Plan working group was formed in December 2019. The group will meet quarterly to roll out the framework across the organisation. Ongoing work continues to implement the evaluation plan. 	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p>1.1.3 Young people are supported to achieve their goals with improved educational and employment pathways and active participation in community life</p> <p>Deliver a range of parenting education programs to build the capacity of parents to support the health, wellbeing and aspirations of their children from 0-24 years.</p>	Community Services	Some Progress	<p>Parenting education workshops offered across Hume in 2019/20 have included:</p> <ul style="list-style-type: none"> ▪ Raising Resilient Teens ▪ Parenting in The Early Years ▪ Parents Building Solutions ▪ Wishing Away Worries ▪ Body Confident Children and Teens ▪ Raising Resilient Teens ▪ Challenging Behaviour in Pre-teens. <p>Planning has commenced for 2020 programs to be delivered in partnership with Anglicare ParentZone at children centres, community hubs and schools.</p> <p>The Hume Access to Early Learning (AEL) program, which engages vulnerable children and their families in early childhood education and care programs, is currently supporting 16 vulnerable families within the community. Another 16 children have been referred and engaged into the program for 2020.</p>

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
1.1.4 The learning, economic, social and recreational aspirations of all residents are supported, including the provision of high-quality libraries and learning centres	Community Services	Completed	<p>The HGLC-Sunbury construction was completed, including the transition and relocation of the temporary library in Evans Street. The centre opened on 16 December 2019.</p> <p>HGLC-Sunbury provides services including:</p> <ul style="list-style-type: none"> ▪ A library service, which is home to more than 42,000 books, DVDs and other items, along with a children's area and access to public computers. ▪ Facilities such as IT training rooms, meeting rooms, and two large multipurpose rooms equipped with audio-visual presentation equipment. ▪ Conference and events space, catering for groups of up to 400 people. ▪ A purpose-built gallery and exhibition space, which will present an evolving program of high-quality exhibitions. ▪ A business hub that facilitates a variety of business needs. ▪ A Visitor Information Centre, where visitors will benefit from the local knowledge of staff and volunteers. ▪ The Sunbury Customer Service Centre, which offers residents a purpose-built facility to seek information on Council services, make Council payments, submit an application or report an issue. <p>Since opening, the building and its services have received overwhelmingly positive feedback from the community.</p>	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities				Facilitator, Advocate,
Action	Division	Progress	Description of Progress	
<ul style="list-style-type: none"> Implement activities developed from the Employment Pathways Action Plan including: <ul style="list-style-type: none"> Subject to Federal funding, host a local Jobs Fair in late 2019. Undertake initiatives to support students transitioning from the Multiversity program to employment. Celebrate the Hume Volunteer Gateway 10-year milestone including: <ul style="list-style-type: none"> Hosting the 2020 Volunteer Expo. Explore and identify volunteering champions to help promote the Expo and volunteering in Hume. 	<p>Planning and Development</p> <p>Community Services</p>	<p>Some Progress</p> <p>Significant Progress</p>	<p>Implementation of the Employment Pathways Action Plan is occurring and discussions are advanced with the Federal Government to host a local Jobs Fair in March 2020. As with the previous Jobs Fair in 2018, Disability Employment Service Providers will be actively encouraged to participate in the event.</p> <p>Celebrating the Hume Volunteer Gateway (HVG) 10-year milestone has included: <ul style="list-style-type: none"> Planning has continued for the 2020 Volunteer Expo, which is scheduled for delivery on the 22 April 2020. Expo Promotion and a Communications Plan have been created and recruitment of volunteering champions to the expo planning working group has commenced. HVG hosted two community outreach activities with a volunteering pop-up information session in Craigieburn in October, to coincide with Community Safety month and one in Broadmeadows in December 2019, as part of International Volunteers Day. Data collection is underway for the HVG Evaluation plan 2019/2020. The HVG program experienced more than 194 people interested in volunteering and applying for volunteering opportunities in the community. The HVG Tax Help program 2019 was another successful and extremely busy program ending on 31 October 2019. </p>	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate,
1.1.5 Local employment pathways are developed through accessible training and learning opportunities	Communications Engagement & Advocacy	Some Progress	Communications and options for the SponsorMe@ HCC traineeship program are being considered and if feasible will expand on the current range of employment pathways programs offered at Council.	
Investigate options for, and if feasible, establish a trial of a new Council traineeship program (SponsorMe@ HCC) to support local employment pathways for residents from refugee/emerging communities, or those who are experiencing long-term unemployment.				

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.1: Support and enhance skill development and educational opportunities to reduce disadvantage, improve employment prospects and quality of life



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.1.5 Local employment pathways are developed through accessible training and learning opportunities				Facilitator, Advocate,
Action	Division	Progress	Description of Progress	
<p>Continue to deliver and enhance Council's range of student employment pathway programs (i.e. work experience, school-based apprenticeships and traineeships), including support for those with disabilities and from diverse backgrounds.</p>	<p>Communications Engagement & Advocacy</p>	<p>Some Progress</p>	<p>Council's four School Based Apprenticeships and Trainees (SBATs) completed their 10-month program in October 2019, with a graduation held on the 25 October 2019 to acknowledge their achievement.</p> <p>Planning is underway for Council to continue the program in 2020 with four departments currently identified to host a student.</p> <p>Providing workplace experience and skill development for youth with disabilities, Council's relationship with Hume Valley School Victorian Certificate of Applied Learning (VCAL) students continues. In 2019/20 five students completed a 10-week period of work experience.</p> <p>Planning is underway to re-commence the Hume Valley School work experience program for 2020, supporting students with mild intellectual disabilities.</p>	

THEME 1



A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents				Facilitator
Action	Division	Progress	Description of Progress	
Investigate the forward supply of employment land in Hume, aligned to population growth, including regional considerations and State Government Advocacy.	Planning and Development	Some Progress	Discussions on the forward supply of employment land in Hume have been conducted with other Councils in Melbourne's North and the State Government.	
Implement a revised Investment Attraction Framework, including undertaking enhanced marketing and promotion through LinkedIn and other online media as appropriate.	Planning and Development	Some Progress	A revised Investment Attraction Framework was adopted by Council on 24 June 2019. A series of short videos on LinkedIn, promoting Hume as a prime location for business investment commenced. Videos posted from October to November 2019 recorded a total of 19,313 views, 76,002 impressions (no. of people who saw the ad), 405 clicks through to the website (downloaded Investment Prospectus) and 115 likes. The roll out of videos will continue in 2020.	
Determine priority sites from the Property Development Plan and where appropriate, commence implementation of site specific concept plans.	Corporate Services	Significant Progress	Council identified and assessed several Council land holdings for future development options in July 2019. A further report was presented to Council in October 2019 including the action for an Infrastructure Development Plan. Five sites were approved to progress and commence implementation. The Infrastructure Development Plan will continue to be updated with additional sites for consideration, further information and status of approved sites. All sites will be subject to Council undertaking its statutory obligations and will be reported individually to Council.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
<p>1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents</p> <p>Deliver a range of programs and activities to support the opening of the StartNorth Coworking Space and Accelerator Programs, including:</p> <ul style="list-style-type: none"> ▪ Delivering a range of masterclasses to build small business management capabilities. ▪ Hosting a 'Big Ideas Day' to develop business ideas and support start-ups in Hume. ▪ Undertaking promotional and marketing campaigns to attract Hume businesses to utilise the coworking space, accelerator program and business events. 	Planning and Development	Completed	<p>The StartNorth Coworking space opened on 28 October 2019. A range of programs and activities to support the opening and ongoing activities of the Space and Accelerator Programs, have included:</p> <ul style="list-style-type: none"> ▪ Masterclasses ▪ A 'Big Ideas Day' ▪ Business Start-up weekends ▪ Small Business Victoria workshop ▪ A Networking day ▪ A lunch and learn session. <p>Accelerator program planning has been conducted and the program activities will start in January 2020. Promotional and marketing campaigns resulted in both private office spaces being taken up and a total of 18 memberships sold.</p>	
<p>Support local businesses and service providers to employ Hume residents through the Local Jobs for Local People program.</p>	Planning and Development	Some Progress	<p>Support for local businesses and service providers to employ Hume residents through the Local Jobs for Local People (LJLP) 2019/20 program has included:</p> <ul style="list-style-type: none"> ▪ 2,493 vacancies listed on Hume Joblink. ▪ Over 86 job advertisements being exclusively sourced by the LJLP team. ▪ Over 44 Hume residents with a disability being supported by the LJLP team. ▪ 2 residents with a disability placed into employment. ▪ Based on demand, the LJLP team is working to identify more jobs part-time in nature (less than 15 hours a week). 	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents	Planning and Development	Some Progress	<p>The Local Jobs for Local People team is seeking a concerted effort with other LGAs across the region to promote Melbourne's North Joblink and encourage greater usage.</p> <p>Between July and December 2019, Melbourne's North Joblink:</p> <ul style="list-style-type: none"> ▪ Advertised 7,741 jobs in Melbourne's North. ▪ There were 241 new users. ▪ 7 new employers registered and posted vacancies. ▪ There are currently 1,629 registered users and 63 employers on the site. ▪ There have been 60,475 job views with 860 applications made. 	Facilitator

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.1 Hume is an attractive place to do business with a diverse range of industries, providing local jobs for residents				Facilitator
Action	Division	Progress	Description of Progress	
Explore the potential to provide grants to small business already established in Hume to assist in growth, where it leads to new jobs.	Planning and Development	Some Progress	A brief exploring the potential to provide grants to small business is being prepared. This is expected to be provided for Council consideration early in 2020.	
Grow employment in the Broadmeadows Town Centre and progress implementation of 'Hume Central The Vision'.	Planning and Development	Some Progress	Tenancy of the employment areas of the Town Hall Broadmeadows is currently being negotiated. The preparation of design guidelines to provide for development opportunities on vacant sites in Hume Central is on hold pending an internal review of the project scope and guiding principles. It is envisaged this review will be finalised in the Third Quarter 2019/20 followed by urban design investigations.	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.2 Hume businesses are supported to be prosperous and resilient to changes in the local economy				Facilitator
Action	Division	Progress	Description of Progress	
Represent Council on Melbourne's North Food Group (MNFG) and support the scope of activities provided for the regional food and beverage sector, which include inbound and outbound trade events, workshops and seminars.	Planning and Development	Some Progress	<p>Council continues to be represented on and support MNFG including the following 2019/20 events and business forums:</p> <ul style="list-style-type: none"> ▪ Promoting a Business and Networking Forum held on 31 July 2019. ▪ Supporting and participating in the MNFG First Birthday celebration on 17 September 2019, attended by Minister Martin Pakula. ▪ Supporting and participating in the Fine Food Australia Trade Show held in Sydney from 9-12 September 2019. ▪ Council brokered connections with Kauffland Australia for a Meet the Buyer Session with MNFG members which is planned for the Third Quarter of 2019/20. 	

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
<p>1.2.3 Hume City fulfils its regional responsibilities in supporting Melbourne Airport to remain curfew-free and leverages off the economic benefits the airport brings to the local community</p> <p>Continue to support and promote the Visitor Economy in and around Melbourne Airport.</p>	<p>Planning and Development</p>	<p>Some Progress</p>	<p>Council continues to leverage off Melbourne Airport by supporting and promoting key visitor attractions and assets. This has included using social media, digital channels and Hume Visitor Information services to promote the airport and surrounding hotels, Living Legends and the URBNSURF Wave Park.</p>	<p>Advocate</p>

THEME 1

A WELL EDUCATED AND EMPLOYED COMMUNITY

Strategic Objective 1.2: Create conditions that support business growth and create local jobs for Hume residents



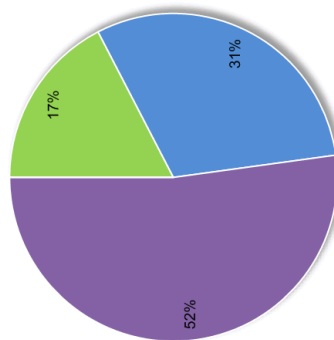
COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
1.2.4 Local shopping and entertainment precincts support a sense of local identity, social cohesion and employment				Facilitator
Action	Division	Progress	Description of Progress	
Review the outcomes of the pilot/trial site in 2018/19, to assess opportunities to establish local markets and food truck parks.	Planning and Development	Some Progress	<p>Council engaged with local shopping centre management and businesses for the delivery of a food truck event in Broadmeadows. However, it was found this was not a financially viable option.</p> <p>A briefing was provided to Council in December 2019 providing information on the investigation and feasibility of undertaking markets in Hume.</p>	

THEME 2 A HEALTHY AND SAFE COMMUNITY



Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 2 1 JULY – 31 DECEMBER 2019



- Completed (17% or 4 actions)
- Significant Progress (31% or 7 actions)
- Some Progress (52% or 12 actions)
- No Progress (no actions)
- Deferred (no actions)

STRATEGIC INDICATORS TO 31 DECEMBER 2019

Strategic Objective 2.1: Foster a community which is active and healthy

Indicator	Target	2019/20 Result
Percentage of children who are 'fully immunised' by 5 years of age	Target by 2020/21 = 95%	96.14% is the latest immunisation coverage for the period 1 October 2018 to 30 September 2019. At the same time in 2017/18, coverage was 95.34%. (Source: Australian Immunisation Register - Coverage Report) ** Note: Part of SA3 Sunbury is outside of Hume Boundary **
Participation rates in Maternal Child Health	Target by 2020/21 = 75%	The year to date participation in the MCH service is 62.82%. The 2018/19 Second Quarter participation rate was 61.39%. Comparison with the full year target (by 2020/21) will be possible at the end of the financial year.
Number of visits to aquatic facilities per head of municipal population	Target by 2020/21 = 4.4 visits	666,196 visits have been recorded in 2019/20. This is slightly lower than the Second Quarter attendance in 2018/19 which was 681,581.

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

Indicator	Target	2019/20 Result
Percentage of the community who are satisfied with their health	Target by 2020/21 = 75%	77% is the most recent result (2018/19) which is an increase from the previous result of 73.5% in 2016/17. (Source: Hume Community Indicators Survey 2018/19 – survey is only reported every two years)
Percentage of persons feeling safe walking alone during the night	Target by 2020/21 = 40%	40.8% is the most recent result (2018/19) which is similar to the previous result of 40.1% in 2016/17. (Source: Hume Community Indicators Survey 2018/19 – survey is only reported every two years)

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
<p>Promote the local social marketing campaign to change behaviours and improve physical activity including:</p> <ul style="list-style-type: none"> ▪ Use of the wellness app to all Hume Residents. ▪ Addition of signage on pathways to identify destinations, linkages and timing of walks. <p>↳ Deliver the HumeExplorer initiative, encouraging more children and their families to get out and active in Hume City parks and open space.</p>	Corporate Services	Significant Progress	<p>Promotion of the local social marketing campaign to change behaviours and improve physical activity is ongoing. The wellness app is currently being used by Leisure Centre members. Testing of the app is being finalised and is expected to be live to the community in April 2020.</p> <p>The HumeExplorer initiative was successfully launched on 13 and 14 September with two nature play events at the Golden Sun Moth Park, Craigieburn and John Ilhan Memorial Reserve, Broadmeadows.</p> <p>The project encourages children (aged three to eight years) and their families to connect with Hume's outdoor spaces and others and features a Kids Adventure Passport, which guides young explorers through a series of nature play missions and two Walking with Words story trails.</p> <p>Approximately 200 people attended the launch events, with positive feedback received from the community.</p> <p>Council recently submitted an additional funding proposal to the Hume Whittlesea Primary Care Partnership to deliver HumeExplorer pop-up activities at the Craigieburn Festival, Broadmeadows Street Festival and Nature Play Week Events. HumeExplorer activities will continue over the next six months, including further nature play events and promotional activities.</p>	

THEME 2 A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
4. Scope, design and construct facility upgrades as part of the Sports Pavilion Plan, including: <ul style="list-style-type: none"> ▪ Boardman Reserve Pavilion 3 and Social Room ▪ Gladstone Park Reserve Pavilion ▪ Progress Reserve Pavilion ▪ Bulla Tennis Club Pavilion ▪ Seth Raistrick Reserve Pavilion ▪ Greenvale Equestrian Pavilion ▪ Langama Park Pavilion ▪ Craigieburn Softball Pavilion (Mount Aitken District Recreation Reserve) ▪ Cloverton Active Open Space Pavilion ▪ Willowbrook Reserve (Tennis Pavilion)* ▪ Craigieburn Tennis Club* 	Community Services	Some Progress	Year to date progress on 2019/20 facility upgrades as part of the Sports Pavilion Plan, has included: <ul style="list-style-type: none"> ▪ Bulla Tennis Club Pavilion – completed design phase ▪ Seth Raistrick Reserve Pavilion – completed design phase ▪ Greenvale Equestrian – completed design phase ▪ Bulla Tennis Club Pavilion – under construction ▪ Willowbrook Reserve (Tennis Pavilion) – designs completed ▪ Craigieburn Tennis Club - designs completed. Other pavilion designs and works will be progressed later in 2019/20.	

*Rollover pavilion projects from Council Plan 2017-2021 (2018/19 Actions).



THEME 2

A HEALTHY AND SAFE COMMUNITY
Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p>2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs</p> <p>Implement the Indoor Sports Plan and Outdoor Sports Plan (subject to Council adoption).</p>	Corporate Services	Significant Progress	<p>Research, reviewing and drafting of the Outdoor Sports Plan has been completed. It is expected that the draft report will be provided to Council and released for community consultation in February 2020. Community consultation has taken place for the redevelopment of the Craigieburn Sports Stadium. Once a redevelopment option has been selected, further work will be undertaken on the Indoor Sports Plan.</p>
<p>Deliver capital works at leisure facilities including:</p> <ul style="list-style-type: none"> ▪ Craigieburn Lawn Bowls ▪ Sunbury Aquatic and Leisure Centre ▪ Broadmeadows Aquatic and Leisure Centre ▪ Sunbury Skate Park ▪ Craigieburn Sprint ▪ Broadmeadows Basketball Stadium ▪ Mount Aitken District Recreation Reserve. ▪ Sunbury Regional BMX facility. * 	Corporate Services	Significant Progress	<p>2019/20 progress on capital works at Council leisure facilities has included:</p> <ul style="list-style-type: none"> ▪ Sunbury Aquatic and Leisure Centre - changeroom upgrades completed. ▪ Broadmeadows Aquatic and Leisure Centre - extensive 25m pool hall roof and ceiling rectification works completed. ▪ Sunbury Skate Park – the skate park extension has been completed and is open. ▪ The new pavilion for the Sunbury Regional BMX facility is onsite and being fitted out. <p>Other leisure facility works are scheduled to commence later in 2019/20.</p>

*Rollover project from Council Plan 2017-2021 (2018/19 Actions).

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.1 The health and wellbeing of residents is supported through an accessible and affordable range of formal and informal leisure options which address local needs				Service Provider
Action	Division	Progress	Description of Progress	
<p>Continue implementation of the Outdoor Sports Ground Lighting Policy and Plan including lighting upgrades at:</p> <ul style="list-style-type: none"> ▪ Gibb Reserve Soccer Pitch ▪ Dallas Public Tennis Courts ▪ Langama Park Reserve Pitch 1 ▪ John McMahon Reserve Oval 1 ▪ Sunbury Recreation Reserve Outdoor Netball Court ▪ Greenvale Recreation Reserve Oval 2 (AFL/Cricket). <p>Continue development and implementation of open space and recreation master plans including:</p> <ul style="list-style-type: none"> ▪ Greenvale Recreation Reserve ▪ Willowbrook Recreation Reserve (Westmeadows) ▪ McMahon Recreation Reserve (Sunbury) ▪ D.S. Aitken Recreation Reserve (Craigieburn). <p>Map the services, programs, assets and spaces for leisure (physical, social, passive or active) activities to promote increased usage.*</p>	<p>Corporate Services</p>	<p>Some Progress</p>	<p>To date in 2019/20, lighting upgrades as part of the Outdoor Sports Ground Lighting Policy and Plan have been tendered and its is anticipated that works at the following sites will be completed by May 2020:</p> <ul style="list-style-type: none"> ▪ Gibb Reserve Soccer Pitch ▪ Langama Park Reserve Pitch 1 ▪ John McMahon Reserve Oval 1 ▪ Greenvale Recreation Reserve Oval 2 (AFL/Cricket). <p>All relevant year actions for each open space and recreation master plan are in the planning stages, with preparation for delivery in the Third Quarter 2019/20.</p>	
	<p>Corporate Services, Planning and Development</p>	<p>Some Progress</p>	<p>Mapping of the services, assets and spaces for leisure activities has been completed. This included a review of the information already available in both digital and paper formats in 2018/19. A trial of a wellness app to promote increased usage has been undertaken - feedback of the trial is being assessed prior to further promotion.</p>	

*Rollover action from Council Plan 2017-2021 (2017/18 & 2018/19 Actions)

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.2 Well-connected commuter and recreational cycling and pedestrian networks and amenities that encourage active lifestyles and lower costs of living				
Action	Division	Progress	Description of Progress	
<ul style="list-style-type: none"> Review Council's walking and cycling network to develop a priority list of improvements to existing infrastructure and development of new links. 	Planning and Development	Some Progress	Updated mapping of the Hume Bicycle Network Plan has been undertaken to reflect recently completed/constructed works and to include the confirmed walking and cycling network in precinct structure plans. This will inform the prioritisation of improvements and new linkages within Hume City, to be investigated in conjunction with Service Planning in the Fourth Quarter 2019/20.	Service Provider, Advocate

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate, Facilitator
<p>2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth</p> <p>Improve Maternal and Child Health participation rates through ongoing monitoring and implementation of the Key Ages and Stages (KAS) Participation Plan, with particular focus on increasing 3.5 year old KAS visits.</p>	Community Services	Some Progress	<p>Participation rates in Maternal and Child Health Key Age and Stages (KAS) visits continue to demonstrate a steady increase. Second quarter 2019/20 results:</p> <ul style="list-style-type: none"> ▪ 2-year-old KAS visits totalled 1,288, which is an increase of 169 visits compared with the same period in 2018/19. ▪ 3.5-year-old KAS visits were 1,180, which is an increase of 25 visits compared with the same period in 2018/19. <p>A focused approach continues to be implemented, as well as working collaboratively with 'Best Start' programs to contribute to this progress.</p>	
<p>Develop and deliver actions of the Hume Health and Wellbeing Plan Action Plan including:</p> <ul style="list-style-type: none"> ▪ Deliver programs in primary schools that promote walking amongst children and support schools to map safe walking routes.* 	Community Services	Significant Progress	<p>Council, with grant funding from VicHealth, successfully delivered the 2019 Walk to School initiative. Eight local schools participated with key highlights from the initiative including:</p> <ul style="list-style-type: none"> • The sign-up of two new local schools. • Initiation of school competitions, including longest walking school bus and colouring competition. • Delivery of safe walking route signage and footpath markers around participating schools. 	

*Partial rollover action from the Council Plan 2017-2021 (2018/19 Actions).

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.3 The health and wellbeing of residents are supported through accessible and affordable health and social support services, including the provision of a hospital which responds to regional growth				
Action	Division	Progress	Description of Progress	Council's Role
Review Council's policy in response to gaming issues and strengthen strategic advocacy partnerships.*	Community Services	Completed	<p>As part of the gaming review process, various investigations and activities were undertaken, including:</p> <ul style="list-style-type: none"> ▪ Consultations with service providers, internal Council staff and community members in September 2018. ▪ A workshop with gambling operators in October 2018. ▪ A Councillor workshop to consider findings of the consultation report and seek input into the policy in March 2019. ▪ Public exhibition of the draft Gambling Harm Minimisation Policy for public from 31 May to 1 July 2019. <p>The Gambling Harm Minimisation Policy was adopted by Council on 9 September 2019.</p>	Service Provider, Advocate, Facilitator

*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.1.4 Residents are supported to age in place through affordable and appropriate housing and locally accessible health and social support services				Service Provider, Advocate
Action	Division	Progress	Description of Progress	
<p>Continue to implement, monitor and review the Positive Ageing Strategy 2014–2024, including:</p> <ul style="list-style-type: none"> ▪ Determining required resources and appropriate locations for older adult exercise stations installations; and, ▪ Promoting local sporting opportunities available for older residents. 	Community Services	Some Progress	<p>Following consultation with seniors' groups, Gladstone Park Seniors Centre and Sunbury Seniors Centre have been identified as suitable expansion sites for older adult exercise equipment installation.</p> <p>Funds has been allocated through Council's capital works program to support equipment installation at Gladstone Park, and works at Sunbury Seniors Centre. Works are due to commence at Gladstone Park in March 2020. An in-depth review of Sunbury Seniors Citizens Centre has commenced, and a Briefing Note will be presented to Council in early 2020.</p>	

THEME 2 A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.1: Foster a community which is active and healthy

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
2.1.5 Healthy lifestyles are encouraged, and the cost of living minimised through local food production, community gardens and kitchens and other sustainable living practices	Community Services	Some Progress	<p>Continued support for community gardens in 2019/20 has included:</p> <ul style="list-style-type: none"> ▪ The community gardens capital works program has commenced. Works have included installation of new fences at the Roxburgh Park Community Garden to allow for more garden plots. ▪ Garden plot audits have been completed for Craigieburn and Sunbury Community Gardens. The current list of active gardeners has been updated and provided with new user agreements. ▪ The Roxburgh Park Community Garden has been reactivated with recruitment of eight new gardeners following a garden open day. ▪ Quotes have been sourced to provide governance training to the garden management committees. ▪ Permaculture garden workshops were held at Westmeadows Indigenous Community Garden and Roxburgh Park Community Garden. ▪ Support and advice were provided to improve communication and financial management of the Craigieburn Community Garden Caretaker Committee. ▪ Three new community gardeners have been inducted and registered. ▪ Continuous improvement benchmarking has been undertaken against other Council Community Garden Programs. 	

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Facilitator
2.2.1 The safety and wellbeing of people and property is enhanced through well designed buildings and public spaces and safe, respectful behaviour within Hume's community				
Update the Municipal Emergency Management Plan to ensure compliance with legislative changes from 2020, and three yearly audit.	Sustainable Infrastructure and Services	Completed	In accordance with the Emergency Management Continuous Improvement Plan (CIP), the Municipal Emergency Management Planning Committee (MEMPC) have reviewed the Municipal Emergency Management Plan (MEMPlan) in readiness for the Scheduled July 2020 audit. The CIP aligns with the three-year audit process to ensure that the MEMPlan is compliant with legislation.	
Review the Municipal Recovery Plan in accordance with Emergency Management Victoria guidelines and implement Phase 2 of the English and Emergencies – Learn and Prepare Project.	Community Services	Significant Progress	In August 2019, Council was awarded the 2019 Resilient Australia Local Government Award for the English and Emergencies – Learn and Prepare Project. Phase 2 of the program has been implemented across three community hubs and seven English Language classes. An evaluation and review of this program will be undertaken in early 2020. The Municipal Emergency Recovery Plan will undergo a full review in the Third Quarter 2019/20 to align with the current legislative requirements. The plan will be presented to the Municipal Emergency Management Committee in March 2020 for endorsement.	
Evaluate the pilot of the Council subsidised Snake Catching Service for Hume residents.*	Communications, Engagement and Advocacy	Completed	The pilot Snake Catching Service was evaluated, and Council received a briefing in August 2019. A revised Snake Catcher Program will be implemented in 2019/20.	

*Rollover action from Council Plan 2017-2021 (2018/19 Actions).

THEME 2
A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Facilitator
2.2.2 Road and pedestrian safety is enhanced, and initiatives are undertaken to reduce dangerous hoon driving and speeding in local streets	Community Services	Some Progress	<p>Council has actively collaborated with ND4/Victoria Police to deliver safety initiatives, including:</p> <ul style="list-style-type: none"> Support for a State-wide Road Safety Operation through positioning targeted road safety messaging on variable message sign boards across Hume. Attending the quarterly ND4/Victoria Police meeting on the 15 October 2019 at the Fawkner Police Station. Organising a joint public relations opportunity on the 21 October 2019 between Victoria Police and participating ND4 Council Mayors. 	
Monitor and review road surface treatments at five pilot sites to determine the impact on discouraging dangerous driving and speeding on local streets.	Sustainable Infrastructure and Services	Some Progress	The previous trial sites with road surface treatments continue to be monitored for effectiveness and surface condition. Additional sites and potential alternative treatment options are being identified for future consideration.	

THEME 2 A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community	Community Services	Some Progress	<p>2019/20 Prevention of Violence Against Women initiatives, have included:</p> <ul style="list-style-type: none"> Newbury Women's Network in partnership with Northern Legal facilitated two evening workshops for local women to foster relationships and to feel safe and informed. Active Bystander training sessions were delivered in partnership with WHIN at the Broadmeadows Community Hub, Greenvale Recreation Centre, Sunbury Community Centre and Aitken Hill Community Centre. As part of Community Safety Month (October) a Financial Management Training Workshop for women took place at Broadmeadows Community Hub. All four Community Centre's delivered activities for the 'Week Without Violence' campaign, including displays for the One Million Stars project and women's networking events. Council was successful in receiving a grant from the MAV for 16 Days of Activism Against Gender-based Violence in Victoria, from 25 November to 10 December 2019. A social media campaign was run as part of the activism, in addition to providing financial support for the Good People Act Now 16 Days Art Project. Broadmeadows Community Hub held a Women's Dinner, with a presentation from a member of the Family Violence Unit, Victoria Police. 	

THEME 2 A HEALTHY AND SAFE COMMUNITY



Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
2.2.3 The safety and wellbeing of all residents are protected through initiatives which promote respectful relationships and address issues of violence within the family and broader community				Facilitator, Advocate
Action	Division	Progress	Description of Progress	
Review and update the Hume Community Safety Action Plan (2015–2019).	Community Services	Some Progress	A review of the Community Safety Action (CSA) Plan was completed and presented to Council in September 2019. This included stakeholder and community consultation. An updated CSA is currently in progress, with a draft plan expected during March/April 2020.	
Conduct a review of Council's General Amenities Local Law and associated Codes.	Corporate Services	Some Progress	Input into the review of the General Local Law No.1 has been received from relevant Council officers and Councillor feedback will be provided in February. It is expected that the period of public consultation will commence in late April prior to a Council Report in July 2020.	

THEME 2 A HEALTHY AND SAFE COMMUNITY

Strategic Objective 2.2: Strengthen community safety and respectful behaviour

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Advocate
<p>2.2.4 The health and safety of Hume residents, pets and fauna are protected through responsible and considerate animal management</p> <p>Implement and monitor initiatives of the Domestic Animal Management Plan 2017–2021, including:</p> <ul style="list-style-type: none"> ▪ Implementing initiatives to improve animal registration, desexing and microchipping. ▪ Promotion of responsible animal management. ▪ Exploring opportunities to partner with surrounding Councils for the provision of a regional animal shelter. 	Corporate Services	Significant Progress	<p>Initiatives of the Domestic Animal Management Plan 2017–2021, have included:</p> <ul style="list-style-type: none"> • The MADI (Microchipping, Adoption, Desexing, Information) van was hosted in Hume in August, October and December 2019, and further sessions are planned for February, April and June 2020. • Council partnered with SCAR (Second Chance Animal Rescue) at their new community vet clinic, to conduct a desexing event. 23 cats were desexed in a 'Pay What You Can' scheme, with payments donated to SCAR's Hume Outreach Program. • Two 'Dogs in the Park' days have been booked for February and March 2020. The Lost Dogs Home will provide, education, training and enrichment tips to dog owners at Craigieburn & Sunbury off-leash parks. • Approaches have been made to neighbouring Councils about interest in a regional animal shelter. At this stage, no partnership opportunities have been realised. 	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

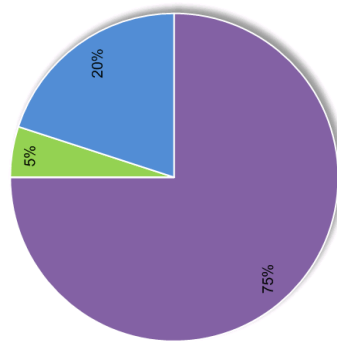
Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 3
1 JULY – 31 DECEMBER 2019

STRATEGIC INDICATORS TO 31 DECEMBER 2019

Strategic Objective 3.1: Foster socially connected and supported communities

Indicator	Target	2019/20 Result
Percentage of community who believe it's a good thing for a society to be made up of people from different cultures	Target by 2020/21 = 85%	81.8% is the most recent result (2018/19) which is a slight increase on the previous result of 81.1% (2016/17). (Source: Hume Community Indicators Survey 2018/19 – survey only reported every two years)
Percentage of community who are involved in sporting and/or community groups	Target by 2020/21 = 50%	41.5% is the most recent result (2018/19) which is a decrease from the previous result of 45.5% (2016/17). (Source: Hume Community Indicators Survey 2018/19 – survey only reported every two years)
Satisfaction with community facilities	Target by 2020/21 = 58%	44.0% is the most recent result (2019/20) The previous satisfaction result was 45.4% (2017/18). (Source: Hume City Council, Community Satisfaction Survey 2019/20 – survey only reported every two years)



- Completed (5% or 1 action)
- Significant Progress (20% or 4 actions)
- Some Progress (75% or 15 actions)
- No Progress (no actions)
- Deferred (no actions)

Strategic Objective 3.2: Strengthen community connections through local community events and arts

Indicator	Target	2019/20 Result
Average overall community satisfaction rating for Council led events and festivals	Target by 2020/21 = 90%	The Community Events Season commenced in the Second Quarter of 2019/20. Overall community satisfaction for the 2018/19 events season was 91.3% - an increase of 3.3% compared to the 2017/18 events season.

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.1 Social cohesion and community connectedness is strengthened by supporting and building the capacity of local community groups				Facilitator
Action	Division	Progress	Description of Progress	
<p>Implement the updated Community Grants program including new grant categories that provide community groups with:</p> <ul style="list-style-type: none"> ▪ Quick response grants. ▪ Support for individuals to represent their local community at state, national and international forums. 	Community Services	Significant Progress	<p>The 2020 Community Grants Program assessment and funding recommendations have been completed.</p> <p>Grants awarded in new categories during 2019/20 included:</p> <ul style="list-style-type: none"> ▪ 1 Individual grant ▪ 12 Quick Response grants ▪ 8 Defibrillator grants. <p>The Annual Grant Round was assessed, and \$398,454 was allocated to 141 organisations to deliver community services, projects and initiatives during 2020. Over 300 community members attended the presentation evening event on 1 December 2019 at Town Hall Broadmeadows.</p>	
<p>Explore the development of a Community Champions leadership program to build the capacity and governance skills of individuals and local community groups.</p>	Community Services	Some Progress	<p>Staff have held meetings with a range of stakeholders (Local Government and Not for Profit organisations) to guide the development of leadership programs/workshops that will meet the needs of the Hume community.</p> <p>A project plan for leadership programs (to be delivered in the Third Quarter 2019/20) is being drafted.</p>	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>Complete construction, and deliver a range of programs, activities and events to support the opening of the Town Hall Broadmeadows including:</p> <ul style="list-style-type: none"> ▪ A number of major opening events to promote the Town Hall Broadmeadows. ▪ A range of promotional and marketing activities to attract business conferences, weddings, private and community events. 	Communications, Engagement and Advocacy	Completed	<p>Town Hall Broadmeadows opened to the public on Friday 4 October 2019.</p> <p>A targeted schedule of strategic marketing, promotions and sales campaigns was rolled out to raise awareness and generate bookings for the venue. The strategy used a combination of online, social and print communications and signage.</p> <p>Key activities included:</p> <ul style="list-style-type: none"> ▪ The launch of a Town Hall Broadmeadows website ▪ Implementation of a social media strategy ▪ Development of high-quality architectural visualisations ▪ Implementation of a sales strategy and the establishment of a sales office ▪ Development of brochures, newsletters, menus and flyers ▪ Advertising and promotional signage ▪ External promotions delivered at event expos and festivals. ▪ A "What's on at Town Hall Broadmeadows" calendar of events. 	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces		
Action	Division	Description of Progress
<p>Implement actions that respond to the findings of the Community Facilities Review, including:</p> <ul style="list-style-type: none"> Investigating options to increase service utilisation. Implement a new facilities management system to centralise bookings via an online customer portal to access and book to facilities. Commence development of a program of capital works to ensure facilities remain fit-for-purpose and can respond to community need. Improve Wi-Fi access for Council facilities. Conduct an audit of Seniors Centres detailing usage and availability of assets and maintenance standards and opportunities for improvement. 	<p>Communications Engagement and Advocacy, Corporate Services, Community Services</p>	<p>Actions that respond to the findings of the Community Facilities Review have included:</p> <ul style="list-style-type: none"> The new Facilities Management Systems (FMS) 'Priava' will be rolled out in early 2020 to the Venues and Functions team, Family, Youth and Children's Services, Aged Services, Leisure Centres and Sport, and Community Strengthening. This system will provide increased reporting options to better analyse occupancy of community facilities. Capital works items have been submitted for consideration to improve community facilities and will continue to be reviewed and actioned accordingly. Council engaged the services of an architect in October 2019 to assess the compliance and condition of the Sunbury Senior Citizens Centre. An assessment of the building has been completed and indicative plans to improve the layout and functionality of the centre are currently being finalised. A Briefing Note will be prepared and presented to Councillors in early 2020. The Community Facilities review required the capacity or speed of the public internet connectivity, when used through Wi-Fi, to be increased significantly. In existing facilities no new Wi-Fi access points are required and the speed has been increased by 50%. All new Council facilities will have Wi-Fi capabilities.

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.2 Local community groups are supported through the provision of accessible, inclusive and affordable community infrastructure, places and spaces				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
Develop a concept plan and cost estimate to inform the future planning and development of a community facility as part of the Valley Park development.	Planning and Development	Some Progress	Initial scoping and assessment of a proposed site for the Valley Park community facility has limited potential. Further work is required to confirm funding sources for the construction of a facility on Council owned or managed land in Valley Park. It is anticipated these investigations will be undertaken later in 2019/20 and require roll over into 2020/21.	
Following completion of the needs assessments, and the development of the Hume Men's Shed Policy and Guidelines, develop an online toolkit to support local Neighbourhood Houses and Men's Sheds in understanding, and applying for Council capital works for improved infrastructure.	Community Services	Some Progress	Research and internal meetings have been held to discuss web design and scope the contents of an online toolkit, to support local Neighbourhood Houses and Men's Sheds to understand and apply for Council capital works. The final scope and content will occur in Third Quarter 2019/20 with the new toolkit proposed to be activated by June 2020.	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role	
Action	Division	Progress	Description of Progress
<p>3.1.3 Hume's rich and diverse cultural heritage is celebrated, creating a vibrant and inclusive community that values and welcomes people from all backgrounds and faiths</p> <p>Subject to Council adoption, implement the Hume Multicultural Framework 2019–23.</p>	Community Services	Some Progress	<p>The Hume Multicultural Framework 2019–23 was adopted by Council on 24 June 2019 and implementation has included:</p> <ul style="list-style-type: none"> Completion of the implementation plan. Internal workshops to facilitate the delivery of the framework has been delivered to various departments. The Multicultural Advisory Group (representing external stakeholders from a range of multicultural services) drafted a work plan for delivery of Framework objectives in 2019/20. A staff Lunchbox Session was held in November 2019 and included community members sharing their personal stories about resettling in a new Country and what Council can do to support settlement and participation in the community.
<p>Seek opportunities to support the Hume Interfaith Network (HIN) to advance a welcoming and inclusive community by:</p> <ul style="list-style-type: none"> Facilitating HIN presence at Council events and festivals Support HIN in the delivery of their strategic plan. 	Community Services	Some Progress	<p>Opportunities to support the Hume Interfaith Network (HIN) in 2019/20, have included:</p> <ul style="list-style-type: none"> "Talking Faith" at the Memorial Hall in Sunbury on 19 September 2019. 22 people attended and participated in table conversations with representatives from Buddhist, Hindu, Sikh, Muslim, Tibetan Buddhist and Quaker faiths. Meetings continue to be held monthly to progress the activities guided by the HIN Strategic Plan. A Welcome BBQ featuring performances was held for Refugees in Broadmeadows on 18 October 2019. The event was attended by 150 people. A Youth Leadership Forum was held at HGLC - Craigieburn on 18 November 2019, where local young people shared leadership skills and knowledge.

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.1.4 A strong sense of social justice is maintained, ensuring a respectful and non-discriminatory community which values the contribution of all				Facilitator
Action	Division	Progress	Description of Progress	
6. Continue undertaking accessibility works at Council facilities.	Community Services	Some Progress	Accessibility works at Council facilities have included an environmental audit conducted by Dementia Australia at the Lynda Blundell Seniors Centre. The audit report detailed several recommendations to improve the centre based on Dementia Enabling Environment Principles. Works also continue to progress as part of the 4-year action plan at Goonawarra Neighbourhood House and the Roxburgh Park Recreation and Craigieburn Youth Centres.	

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation			Facilitator
Action	Division	Progress	Description of Progress
<p>Support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture including celebrations for:</p> <ul style="list-style-type: none"> ▪ NAIDOC Week ▪ Reconciliation Week ▪ Annual Welcome Baby to Country event. 	Community Services	Significant Progress	<p>To support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture:</p> <ul style="list-style-type: none"> ▪ Council celebrated NAIDOC Week in July 2019. Events included a Flag Raising and Smoking ceremony in the Broadmeadows Civic Plaza followed by lunch and live entertainment. Approximately 130 people attended the event. ▪ To coincide with NAIDOC Week, the exhibition: 'Bold Visions: NAIDOC Week Posters 1972-2019' was launched with an insightful talk by Charles Pakana, the Treaty Correspondent at Aboriginal radio station 3KND. 21 attendees participated in the discussion, to learn more about the Victorian Government led Treaty process. ▪ Welcome baby to Country was held on 14 November 2019 and attended by 155 people. ▪ The RAP Working group has been meeting monthly to plan events for the Anniversary of the Apology (13 February 2020) and National Reconciliation Week (May 2020).
<p>Expand story time to include three indigenous story time sessions at each of the Broadmeadows, Craigieburn, Sunbury and Tullamarine Libraries.</p>	Community Services	Some Progress	<p>Indigenous story time has been held at Broadmeadows, Craigieburn, Gladstone Park, Sunbury and Tullamarine libraries. The five sessions in 2019/20 have attracted 161 attendees. Further storytimes are planned for the Third Quarter 2019/20 to coincide with Harmony Week.</p>

THEME 3 A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.1: Foster socially connected and supported communities

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
3.1.5 Undertake initiatives which acknowledge Aboriginal and Torres Strait Islander's living culture and unique role in the region and continue the journey towards reconciliation			Facilitator
Action	Division	Progress	Description of Progress
Explore the establishment of a formal land management partnership with traditional owners to support the land management of Council-owned land which has cultural heritage significance.	Sustainable Infrastructure and Services	Some Progress	Discussions have been undertaken to explore opportunities between Council and traditional owners, with regards to land management of Council-owned land. Council has expressed an interest in creating a partnership and continues to develop potential partnership ideas with the Wurundjeri. Contact has been made with surrounding Councils and Parks Victoria, to investigate the capacity and interest in providing support to the Narrap team.
Implement the Reconciliation Action Plan including installation of a Stolen Generation marker.*	Community Services	Some Progress	The Reconciliation Action Plan Working Group (RAPWG) formed a new advisory group representing Hume's Aboriginal and Torres Strait Islander community. The group will guide the ongoing implementation and progress of the Reconciliation Action Plan. Engagement and consultation for the Stolen Generations Marker project has begun with key organisations and networks consulted. Progress on the actions of the Reconciliation Action Plan was reported to the RAPWG and guidance on the development of the Implementation Plan for 2020/2021 was sought.

*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
Deliver "neighbourhood-style" events/activities including the program of Summer Sessions: Movies & Music (two events per ward).	Communications, Engagement and Advocacy	Some Progress	<p>Planning is underway for the Summer Session: Movies and Music series, with events to held throughout Hume between January and March 2020. Each event will offer music, children's activities and food stalls with opportunities provided for local fundraising.</p> <p>The events will be held as follows:</p> <ul style="list-style-type: none"> Greenvale Recreation Reserve, Greenvale - Movie: Mary Poppins (7 February - rescheduled due to weather on original proposed date of 10 January) Merrifield Neighbourhood Park, Mickleham - Toy Story 4 (18 January) Broadmeadows Town Park, Broadmeadows - Happy Feet (26 January; Australia Day event) Newbury Park, Craigieburn - Aladdin (1 February) Leo Dineen Reserve, Tullamarine - The Secret Life of Pets 2 (21 February) Village Green, Sunbury - Finding Nemo (28 March) – this Summer Session event is being presented by Sunbury Community Health and HomeGrown events and is proudly sponsored by Hume City Council. 	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>6. Continue to provide a range of major festivals and events across Hume City, and undertake an annual evaluation to support enhancements to future programs.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>In 2019/20 major Council events delivered has included:</p> <ul style="list-style-type: none"> ▪ Carols by Candlelight at Craigieburn ANZAC Park (7 December 2019). The event was a success with approximately 10,000 people in attendance. The event was sponsored by Costco and Merrifield with in-kind sponsorship provided by Mantra Tullamarine and Broadmeadows Central. ▪ Christmas in the Plaza at the Civic Plaza in Broadmeadows (13 December 2019). The event attracted approximately 400 people and included local performers, photos with Santa, street theatre, stallholders, food trucks and children's activities. <p>An evaluation report has been prepared for both these events and feedback will be considered as part of the planning for the 2020 season.</p> <p>Planning is currently underway for the delivery of the 2020 events including:</p> <ul style="list-style-type: none"> ▪ Summer Sessions: Movies and Music. ▪ Craigieburn Festival - to be held on Saturday 29 February 2020. ▪ Broadmeadows Street Festival - to be held on Sunday 5 April 2020. ▪ Evaluations will be undertaken at all major events and feedback will be considered for planning future events. 	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
Continue to participate in and provide sponsorship and support to community-led events.	Communications, Engagement and Advocacy	Significant Progress	<p>Council continues to provide support for community-led events and has approved applications to sponsor the following community events within Hume:</p> <ul style="list-style-type: none"> • Hmong New Year Festival • Hume Diwali Mela • SunFest • Sunbury Agricultural Show • Sunbury Christmas on the Green Festival • Share the Love Festival • Craigieburn Art Show • Sunbury Canine Club All Breeds Championship Dog Show • Sunbury StreetLife • Harmony OAM Republic Ball. <p>Sponsorship opportunities are considered in terms of how they meet Council's sponsorship policy, align to the themes of <i>Hume Horizons 2040</i>, as well as Council's strategic priorities and core values of social justice, sustainability and commitment to Child Safe Standards.</p> <p>Applications for sponsorship for 2020/21 were encouraged throughout October and applications received have been reviewed with a report to go to a future S&P meeting for these to be considered for inclusion in the 2020/21 draft budget.</p>	

THEME 3

A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
3.2.1 Social cohesion is supported and strengthened through participation and interaction in the arts, cultural activity, and community events				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>6. Deliver a professional development program for arts and cultural groups and individuals, including:</p> <ul style="list-style-type: none"> A series of four workshops to support gallery exhibitions. A mentoring support program for artists involved in preparing works for the community opening event of the Town Hall Broadmeadows. 	Community Services	Some Progress	<p>Workshops and support for gallery exhibitions delivered during 2019/20 has included:</p> <ul style="list-style-type: none"> Lethisha Hirniak exhibition 'Night' at Gee Lee-Wik Doleen Gallery including a drawing masterclass workshop. 'Bold Visions - NAIDOC Week Posters 1972-2019' at HGLC-Broadmeadows gallery space. Multicultural Arts Victoria 'Emerge in the North' annual exhibition at HGLC-Broadmeadows gallery space. Announcement of supported professional exhibitions at Gee Lee-Wik Doleen Gallery starting in December 2019. Hume Anglican Grammar 'In The Making' at Gee Lee-Wik Doleen Gallery supported secondary students present their work in a professional gallery environment. Shrine of Remembrance touring exhibition 'Changed Forever - Legacies of Conflict'. Emiliano Fernandez & Amicus Atman 'Best in Show' at Gee Lee-Wik Doleen Gallery. Town Hall Broadmeadows public art project outcomes by were presented to the Hume community. Sunbury Cultural Commissions outcomes of (stage 1) mentorship program were exhibited at HGLC-Sunbury Gallery to coincide with the building opening event. Due to a change of focus for the Town Hall Broadmeadows community opening event, the mentoring support program for artists is being re-scoped for delivery later in 2019/20. 	



A CULTURALLY VIBRANT AND CONNECTED COMMUNITY

Strategic Objective 3.2: Strengthen community connections through local community events and the arts

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	
<p>3.2.2 Cultural expression and the arts are supported through the enhancement of appropriate places and spaces, including the development of local arts precincts</p>				Service Provider, Facilitator, Advocate
<p>Following the opening of the HGLC-Sunbury, deliver Stage 2 of the Cultural Commissions Project to develop art work that celebrates the building, sense of place and local history.</p>	Community Services	Some Progress	<p>An Expression of Interest process was undertaken to deliver Stage 2 of the Cultural Commissions Project. Eight submissions were received, and three artists have been shortlisted to provide more detailed proposals for a major public artwork at the site.</p>	
<p>Develop a strategic plan to support Arts and Culture in Hume.</p>	Community Services	Some Progress	<p>To develop a strategic plan to support Arts and Culture in Hume internal workshops and community consultation has been undertaken. Over 100 people participated in the consultation stage. Including feedback from six community workshops in Sunbury, Broadmeadows and Craigieburn and an online survey. Initial consultation data has been collated and emerging themes identified and presented to Council.</p> <p>Additional community consultation to test the themes and engage further participants has commenced with a draft survey developed. The survey will be implemented in the Third Quarter 2019/20.</p>	
<p>Commence Stage 1 planning for the delivery of an arts and cultural precinct at Jacksons Hill.</p>	Planning and Development	Some Progress	<p>The Minister for Planning has confirmed its agreement to transfer the former VU site to Council for the development of the community arts precinct in Jacksons Hill. Studies and tasks to achieve this in accordance with Council requirements are currently being undertaken. Discussions have commenced with the State Government regarding the future of the balance of the community arts precinct as part of the implementation of the masterplan for the whole of the former VU site.</p>	

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4 STRATEGIC INDICATORS TO 31 DECEMBER 2019

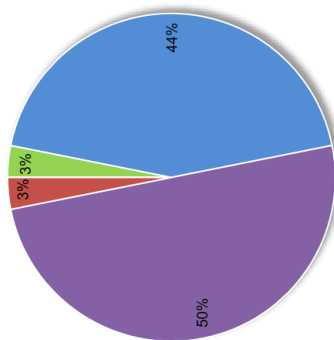
SUMMARY OF PROGRESS FOR THEME 4 1 JULY – 31 DECEMBER 2019

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

Indicator	Target	2019/20 Result
Percentage of planning applications decided within required timeframes	Target by 2020/21 = 55%	43.9% is the year to date result. 47.0% was the result for the Second Quarter of 2018/19.
Percentage of Council planning decisions upheld at VCAT	Target by 2020/21 = 60%	57.1% is the year to date result. 33.0% was the result for the Second Quarter of 2018/19.
Percentage of kerbside waste collection diverted from landfill	Target by 2020/21 = 39%	The year to date waste diversion rate for 2019/20 is 36.8%. The diversion rate at the same time in 2018/19 was 34.8%.

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

Indicator	Target	2019/20 Result
Net increase in street and park trees	Target = 3,000 per annum	Tree planting for 2019/20 is underway. Net gain will be calculated at the end of the financial year. The net increase in trees for 2018/19 was 9,182.



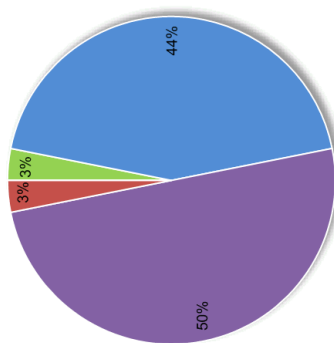
- Completed (3% or 1 action)
- Significant Progress (44% or 14 actions)
- Some Progress (50% or 16 actions)
- No Progress (3% or 1 action)
- Deferred (no actions)

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 4 STRATEGIC INDICATORS TO 31 DECEMBER 2019
 1 JULY – 31 DECEMBER 2019

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks



Indicator	Target	2019/20 Result
Community satisfaction rating with sealed local roads	Target by 2020/21 = 60	56/100 is the 2019/20 result. The previous result was 59/100 in 2018/19. (Source: Hume Community Survey 2019/20)

THEM 4 

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
4.1.1 Housing needs for all ages and stages of life are supported through the provision of a diverse range of appropriate housing options and residential development				
Finalise and adopt (subject to Council approval) the Housing Diversity Strategy.	Planning and Development	Some Progress	Community consultation for the draft Housing Diversity Strategy was undertaken for a period of 6 weeks in September/October 2019 and included drop-in sessions, pop-up sessions and targeted stakeholder discussions. Community consultation will inform the final Housing Diversity Strategy.	
Commence development of an Affordable Housing Policy to guide and facilitate the provision of affordable housing through public and private development.	Planning and Development	Some Progress	Research on affordable housing needs and policy options to increase affordable housing provision has commenced, principally through work undertaken in partnership with the City of Whittlesea and Mitchell Shire Council. A report on this work was presented to a Council Strategy and Policy Briefing on 2 September 2019.	
Implement priority actions to improve the delivery of Statutory Planning services.	Planning and Development	Some Progress	Priority actions to improve the delivery of Statutory Planning services have included: <ul style="list-style-type: none"> ▪ A Statutory Planning and Building Control Service Department realignment has been undertaken. Recruitment is underway to fill key positions. ▪ Funding has been received through the Streamlining for Growth Program for projects which will streamline Statutory Planning services and build on actions identified in the Growth Area Council's Health Check report. #HumeVision will implement internal service agreements to facilitate collaboration in the delivery of planning services; and #HumePlan will deliver a digital improvement plan for the service. 	

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.2 Accessible and affordable housing options are available across the City and are located in close proximity to shopping and public transport hubs

Action	Division	Progress	Description of Progress	Council's Role
Continue to implement the Hume Corridor and Sunbury HIGAPs including contributing to the preparation of the Craigieburn West PSP and the Merrifield City North PCP.	Planning and Development	Some Progress	The Victorian Planning Authority (VPA) has formally commenced the preparation of the Craigieburn West PSP. Workshops have been held with developers and agencies resulting in a range of targeted studies being prepared to inform the preparation of the PSP. MAB Corporation have delayed the commencement of the Merrifield City North PCP and are instead working with Council to progress their Merrifield South development proposal and the final plans for the Merrifield Business Park.	Advocate
Progress implementation of Seabrook Reserve Design Framework, securing rezoning and development of surplus Council landholdings to deliver new private housing and better activate this underutilised and low amenity precinct.*	Planning and Development	Completed	The Seabrook Reserve Masterplan was adopted by Council on 23 September 2019. Council is working with stakeholders to undertake further site investigations and more detailed layout opportunities for the reserve.	

*Rollover action from Council Plan 2017-2021 (2017/18 & 2018/19 Actions)

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Action	Division	Progress	Description of Progress	Council's Role
Finalise and adopt Rural HIGAP , including undertaking community and stakeholder consultation.	Planning and Development	Some Progress	A briefing on the key directions for the draft Rural HIGAP Strategy was presented to Council on 7 October 2019. This will inform the preparation of a draft Rural HIGAP Strategy for community consultation.	Service Provider, Facilitator, Advocate

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Action	Division	Progress	Description of Progress	Council's Role
Continue to implement the Live Green Plan 2015–19 including: <ul style="list-style-type: none"> ▪ Deliver Council-led Live Green workshops and related engagement activities ▪ Deliver the Hume Enviro Champions community leadership program to empower local people to create environmental change in their communities ▪ Deliver biodiversity education and engagement activities in Hume schools ▪ Commence the review of the Live Green Plan 2015–19. 	Sustainable Infrastructure and Services	Significant Progress	2019/20 implementation of the Live Green Plan has included: <ul style="list-style-type: none"> ▪ Several community workshops and activities including The Great Green Get Together, Bring Your Bills Day and Bush Tucker Walks were undertaken. ▪ An organised tour in the City of Casey to learn about Environmentally Sustainable Design in housing developments. ▪ Support was provided for Hume Explorer Nature Play program ▪ Ongoing support was provided for Hume Enviro Champions to implement their projects. The mid program evaluation is currently informing the development of the 2020 program. ▪ The final Community Greening events for 2019 were held and planning for the 2020 Greening season has commenced. ▪ Five Greening events occurred, and 5,414 seedlings were planted by 323 people. ▪ There were eight successful applications for the Schools for Nature program and preliminary planning sessions were held with schools involved in the wildlife habitat garden project. ▪ 742 students participated in biodiversity audits and citizen science presentations. An additional five school visits were undertaken, engaging students on nature-related topics. ▪ The 2019 Seedlings for Schools program was completed with two plantings supported by Council. Audits of 2018 plantings have been undertaken. ▪ The review of the Live Green Plan 2015–19 has commenced. 	Service Provider, Facilitator, Advocate

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued

Action	Division	Progress	Description of Progress	Council's Role
<p>Support rural landowners and protect conservation areas including through:</p> <ul style="list-style-type: none"> ▪ Preparing the Land and Biodiversity Plan for Council consideration. ▪ Implementing the Land and Biodiversity Plan. ▪ Management programs, grants and rate rebates. ▪ Managing and monitoring conservation reserves and roadsides to protect environmental and cultural assets, through an integrated approach to pest management, ecological burning and habitat enhancement. 	Sustainable Infrastructure and Services	Significant Progress	<p>2019/20 support for rural landowners to protect conservation areas has included:</p> <ul style="list-style-type: none"> ▪ The Land and Biodiversity Plan implementation is continuing with community engagement activities, weed control, restoration works, the development of management plans and pest animal projects. ▪ The Regenerative Agricultural Field Day was held on 22 September 2019 with 15 people attending. ▪ 48 rural property visits have been completed. ▪ The Rural Landscapes Tour was held in October 2019. ▪ Staff continue to respond to pest plant and animal enquiries. ▪ The 2019/2020 Conserving our Rural Environment (CORE) project grants were completed on 40 properties. ▪ The CORE small grants are still open with 153 small grants already provided. ▪ Developing of the Smarty Grants process for 2020 grant applications is underway. ▪ The CORE monitoring program is complete. A post monitoring landholder engagement session will be held in March 2020. ▪ Conservation Reserves Monitoring is continuing. A staff engagement session was held in December 2019. ▪ A project plan for the redevelopment of the Land and Biodiversity Plan has commenced. Actions and targets in the outgoing Land & Biodiversity Plan have been reviewed. 	Service Provider, Facilitator, Advocate

THEM 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued				
Action	Division	Progress	Description of Progress	
Finalise the review of the Agricultural Land Use Rebate.*	Sustainable Infrastructure and Services	Significant Progress	The Agricultural Land Use Rebate Review is in the final stages of development with options discussed with Council and the Stakeholder Consultation Group in November 2019. The final program details, including guidelines and application processes are being finalised for Council's consideration in late 2019/2020.	Service Provider, Facilitator, Advocate
Commence a review of Pathways to Sustainability 2015–19 (including a review of the Sustainable Places Action Plan 2015–19 and Sustainable Leadership Plan 2015–19).	Sustainable Infrastructure and Services	Some Progress	Background research for the review of the Pathways to Sustainability Framework is underway.	

*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

THEM 4


A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
4.1.3 The City's natural heritage, environment and rural spaces are protected, enhanced, maintained and valued				Service Provider, Facilitator, Advocate
Action	Division	Progress	Description of Progress	
Complete the landscape connectivity plan.*	Sustainable Infrastructure and Services	Significant Progress	The Landscape Connectivity Plan is in the final stages of development. It is anticipated that a draft plan will be presented to Council in late 2019/20.	

*Rollover action from Council Plan 2017-2021 (2017/18 Actions and 2018/19 Actions)

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.4 Improve environmental sustainability and resilience to climate change by pursuing high environmental standards and supporting sustainability as a focus of the planning and development process

Action	Division	Progress	Description of Progress	Council's Role
<p>Undertake planning compliance activities under the Hume Planning Scheme including:</p> <ul style="list-style-type: none"> ▪ Native vegetation regulations. ▪ Construction Environmental Management Plans. ▪ Cleanfill and landfill investigations. ▪ Industrial compliance and education including the Industrial Sector Enhancement Project (ISEP). ▪ Major planning compliance investigations. 	Sustainable Infrastructure and Services, Planning and Development	Significant Progress	<p>2019/20 planning compliance activities under the Hume Planning Scheme have included:</p> <ul style="list-style-type: none"> ▪ Over 10 native vegetation enforcement cases. Three cases have been brought to resolution. ▪ Work continues reviewing Construction Environmental Management Plans (177 to date) and conducting pre-commencement meetings to ensure developers are aware of their obligations during construction. ▪ Compliance activities and small scale Cleanfill sites have been investigated. ▪ A major investigation is underway within the Kalkallo Catchment. An external working group has been formed to determine how to manage site issues. A briefing was provided to relevant managers and the Executive Management Team. ▪ Encroachment of building activities into Council conservations reserves are being investigated and compliance is being achieved on one site. ▪ Council was successful in receiving funding for an EPA authorised officer to work with Council. The officer has commenced and undergoing authorised officer training. ▪ As part of the department realignment in Statutory Planning and Building Control Services, a temporary Planning Investigations role was created to assist in identifying and ensuring compliance on high risk sites. 	Service Provider, Facilitator, Advocate

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.1: Facilitate appropriate urban development while protecting and enhancing the City's environment, natural heritage and rural spaces.

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services

Action	Division	Progress	Description of Progress	Council's Role
<p>Implement the Waste and Amenity Service Plan to increase the uptake of recycling and organics and improve diversion of waste from landfill through projects including:</p> <ul style="list-style-type: none"> ▪ Develop a business case for a municipal wide organics service, to be included as part of Council's household waste and recycling collection service. ▪ Conduct a review of household waste, recycling and organics bins, and begin a phased roll out of industry standardised bin sizes and colours. ▪ Develop a communications plan to promote the correct use of the household waste, recycling, and organics service to residents. 	Sustainable Infrastructure and Services	Some Progress	<p>Implementation of the Waste and Amenity Service Plan in 2019/20 has included</p> <ul style="list-style-type: none"> ▪ Adoption of the business case project scope for municipal wide organics services. Draft business case development will commence in February 2020. ▪ A review of the residential waste stream including bin audits for garbage, recycling and organics was completed with results due January 2020. ▪ The review of bin standardisation has been placed on hold awaiting the release of the State's Circular Economy Policy. ▪ An initial meeting was held regarding the timing and resourcing needs for a waste and recycling services communication plan were developed. 	Service Provider, Advocate

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services</p> <p>Implement the 2019/20 actions of the Greenhouse Action Plan, including:</p> <ul style="list-style-type: none"> Progression of options for renewable energy procurement. Support the installation of solar panels and/or lighting upgrades at Council facilities Prepare an annual greenhouse gas inventory for Council operations to provide to the Clean Energy Regulator. 	Sustainable Infrastructure and Services	Significant Progress	<p>Implementation of the 2019/20 actions of the Greenhouse Action Plan has included:</p> <ul style="list-style-type: none"> Hume City Council has committed around one quarter of its electricity use to the Local Government Power Purchase Agreement process. The remainder of Hume's electricity use is with the Procurement Australia Power Purchase Agreement tender which closed in July 2019 and is still to be evaluated. A contractor has been appointed to install solar systems at 10 small to medium sized Council facilities. Three installation have been completed and the remaining seven will be progressively completed in 2020. Project management of energy efficiency works included in the Broadmeadows Aquatic and Leisure Centre works has been completed. Hume's annual greenhouse inventory is complete and was submitted to the Clean Energy Regulator at the end of October 2019. Greenhouse gas emissions have increased marginally by 1% compared to the previous year. 	

THEM 4



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.1.5 Carbon and environmental impacts are minimised through strong leadership in the uptake of renewable energy, waste reduction, efficient use of resources and sustainable practices of Council activities and services</p> <p>Prepare the Integrated Water Management Plan for Council consideration and implement Integrated Water Management Actions including:</p> <ul style="list-style-type: none"> Stormwater harvesting design work. Investigations into creek naturalisations. Water efficiency measures in leisure centres. 	Sustainable Infrastructure and Services	Significant Progress	<p>The Integrated Water Management Plan (IWMP) has been developed in consultation with the cross-organisational Integrated Water Management working group, which includes representation from Parks, Sustainable Environment, Waste, Assets, Subdivisions, Urban & Open Space Planning and Statutory Planning.</p> <p>The draft IWMP includes recommendations for:</p> <ul style="list-style-type: none"> Further stormwater harvesting design works to irrigate public open space, to substitute potable water for sports field irrigation. Creek naturalisation to enhance urban amenity and waterway protection. Water efficiency in leisure centres, including sub-metering within the centres to determine how water is being used and where to target future efficiency projects. <p>These initiatives will be progressed once the IWMP is approved by Council. The IWMP is currently undergoing internal review and is on track to be presented to Council in the 2019/2020 financial year.</p>	

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Advocate
<p>4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability</p> <p>Commence design of streetscape and service infrastructure works in Hume Central, beginning with Civic Way.</p>	<p>Communications, Engagement and Advocacy, Planning and Development</p>	<p>Some Progress</p>	<p>Landscape and civil design for Civic Way has commenced and Council will be updated on the progress in the Third Quarter of 2019/20.</p>	
<p>Continue to progress implementation of the Greater Broadmeadows Framework Plan priorities, including:</p> <ul style="list-style-type: none"> Further investigation to deliver an east-west connection across the Merlynston Creek Progressing Stage 2 of Meadowlink Railway Crescent to Broadmeadows Station. Continued advocacy to the State Government to progress the re-development of Broadmeadows Railway Station. 	<p>Planning and Development</p>	<p>Some Progress</p>	<p>2019/20 progress on the implementation of the Greater Broadmeadows Framework Plan has included:</p> <ul style="list-style-type: none"> Background studies have been completed on the redevelopment potential of Northmeadows. This work will progress in the Third Quarter 2019/20 with a focus on investigation of transport and traffic impacts of development in this precinct. Project planning has commenced to investigate options and feasibility for an east-west connection across Merlynston Creek. Detailed investigations will commence and be reported later in 2019/20. Council's advocacy campaign for full redevelopment of Broadmeadows Railway Station is continuing. 	

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Statutory Authority, Service Provider, Advocate
<p>4.2.1 The urban design of Hume City is enhanced to create a strong sense of place, community pride and liveability</p> <p>Develop a Placemaking Program to determine future approaches, areas and a schedule of placemaking activities and continue implementation of existing Place Frameworks for key activity centres, including:</p> <ul style="list-style-type: none"> ▪ Jacana ▪ Gladstone Park ▪ Craigieburn Plaza.* 	Planning and Development	Some Progress	<p>A review of the Hume Places program has commenced and will be reported in the Third Quarter of 2019/20.</p> <p>Existing Place Framework implementation is continuing including:</p> <ul style="list-style-type: none"> ▪ The implementation of substantial streetscape improvements in the Jacana Place Framework will be completed in the Third Quarter of 2019/20. ▪ Streetscape improvement works for Gladstone Park have been investigated with works scheduled for implementation in the Fourth Quarter of 2019/20. ▪ Craigieburn Plaza and Council sites in the precinct (Benston Street and Craigieburn Gardens) are being reviewed in light of the State Major Roads project to duplicate Craigieburn Road. ▪ At Dallas Shopping Centre, stage two of the cultural precinct upgrade works to the northern car park and forecourt entrance to Blair Street is progressing. ▪ Construction of the Moonee Ponds Creek boardwalk and associated landscaping at Westmeadows Village will occur during the Third Quarter of 2019/20. 	

*Rollover and combining of two actions from Council Plan 2017-2021 (2018/19 Actions)

THEM 4



A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p>4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs</p> <p>Enhance the amenity of public areas through:</p> <ul style="list-style-type: none"> Implementing an additional amenity crew. Reviewing and benchmarking the effectiveness of amenity crews in Hume with consideration of future growth and community expectations. <p>Continue to increase and improve the quality of Council trees through:</p> <ul style="list-style-type: none"> Inspecting and managing street and reserve trees to maintain health. Rollout of the 2019/20 street tree planting program. Implementing the 2019/20 Urban Forest Enhancement Program including planting iconic, shade and plantation trees in Council managed parks and reserves. <p>Finalise the guiding principles for the Integrated Urban Forest approach to increase canopy cover of streets and reserves in Hume City.</p>	Sustainable Infrastructure and Services	Some Progress	<p>An additional Amenity Crew has been recruited bringing the number of crews to five across the municipality. An Amenity Services benchmarking exercise has commenced which will identify waste volumes and types, key hotspot locations, processing opportunities to maximise resource recovery and community education strategies.</p> <p>Actions taken to increase and improve the quality of Council trees has included:</p> <ul style="list-style-type: none"> Commencement of the 2019/20 tree planting program Planning for the Urban Forest Enhancement Program is underway for planting in Autumn 2020. Tender for Tree pruning, and removal was advertised, awarded and started. ELC contract is almost started. A specialist Tree contract has been advertised. <p>The Urban Forest Guidelines have been developed. They are being tested as part of reviewing and redeveloping several strategy and policy documents.</p>	Service Provider

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p>4.2.2 Health and safety, local amenity and community pride are protected and enhanced through a well-designed and maintained public realm, streetscapes, spaces and places which meet community needs</p> <p>Continue to implement the Waste and Amenity Service Plan including:</p> <ul style="list-style-type: none"> Initiatives to proactively manage, improve and enforce unsightly residential and industrial properties. Actions to encourage use of hard rubbish services and reduce dumped household rubbish.* 	Sustainable Infrastructure and Services	Some Progress	<p>Litter Officers have increased their time responding to and investigating litter and illegal dumping incidents, issuing an increased number of infringements and notices under the Environment Protection Act (up from 2016/17).</p> <p>Promotion of the hard rubbish service and Hume Clean Days continued including the addition of a fifth Hume Clean Day to the annual calendar.</p> <p>The ban on electronic waste to landfill has been promoted heavily during 2019/20 to encourage separation and proper disposal at Council facilities.</p> <p>The implementation of a fifth Amenity Crew across the municipality along with an extension to litter enforcement activities allowed for additional resources to focus on illegal dumping of waste materials.</p>	Service Provider

*Rollover action from Council Plan 2017-2021 (2018/19 Actions)

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces

Action	Division	Progress	Description of Progress	Council's Role
<p>Continue implementation of the Parks and Open Space Service Plan including:</p> <ul style="list-style-type: none"> Trial, monitor and evaluate (including community engagement) interim levels of service for parks maintenance, and report on the findings to support the development of the Open Space Strategy Trial, monitor and evaluate (including community engagement) differential mowing at agreed sites throughout the City, and report on the findings to support the development of the Open Space Strategy. 	Sustainable Infrastructure and Services	Significant Progress	<p>In accordance with the Parks and Open Space Service Plan, levels of service changes for parks maintenance are being progressively implemented with monitoring and evaluation to support development of the Open Space Strategy.</p> <p>Some trial work on differential mowing has been implemented with initial engagement undertaken and feedback received from the community.</p> <p>Work to document Level 2 sites that will receive Level 2 operational levels has commenced and will be completed in late March 2020. Results of the implementation will be presented to Council in May 2020.</p>	Service Provider, Advocate
<p>Continue development and improvement works to Craigieburn ANZAC Park.</p>	Sustainable Infrastructure and Services	Significant Progress	<p>Works are currently underway on further developments at Craigieburn ANZAC Park including improving drainage, tree planting and turf works. The staging area has been asphalted and quotes are being sourced for drainage works, to be completed in 2019/20.</p>	

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces</p> <p>Undertake playspace and amenity upgrades at Council's parks and reserves including:</p> <ul style="list-style-type: none"> ▪ Duncan Court Reserve, Westmeadows ▪ Cambridge Crescent Reserve, Roxburgh Park ▪ Phelan Court Reserve, Tullamarine ▪ Renfew Court Reserve, Greenvale ▪ Stewarts Lane Reserve, Sunbury. 	Planning and Development	Some Progress	<p>Playspace and amenity upgrade works at Council's parks and reserves in 2019/20 have included:</p> <ul style="list-style-type: none"> ▪ Duncan Court Reserve, Westmeadows - Melbourne Water approval was received to undertake works. Landscape and drainage design are complete. Construction to begin in the Third Quarter of 2019/20. ▪ Cambridge Crescent Reserve, Roxburgh Park - Concept plan, community engagement and the detailed design have been completed. Construction is to be carried out in the Third Quarter of 2019/20. ▪ Phelan Court Reserve, Tullamarine - Construction is complete; under contractor maintenance until March 2020. ▪ Renfew Court Reserve, Greenvale – Flora and fauna assessments completed. Landscape Architects have been appointed to prepare the concept design. Due to delays and requirements on the flora and fauna assessment this project is forecast to proceed to detailed design by Fourth Quarter 2019/20 and construction in 20/21. ▪ Stewarts Lane Reserve, Sunbury - Engagement is underway and detailed design to commence in Third Quarter 2019/20. 	Service Provider, Advocate

THEM 4 A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.2: Create community pride through a well-designed and maintained City

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>4.2.3 Healthy and active communities are encouraged by providing high quality and well-maintained streetscapes, public parks and open spaces</p> <p>Commence stakeholder engagement and development of a new Open Space Strategy, that will review and consider:</p> <ul style="list-style-type: none"> The prioritisation of parks for higher levels of development and identifying premier parks. Refocus the emphasis on the quality and character of open space in each suburb. 	Planning and Development	Some Progress	An Open Space Strategy discussion paper was completed, outlining key issues and questions that the new Strategy must address. The paper is based on research and review of other open space strategies, and results of a staff workshop. Feedback on the Open Space Strategy discussion paper was received. Opportunities for further research have been identified, and a further background paper will be developed in the Third Quarter 2019/20.	

THEM 4
A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY

Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Facilitator, Advocate
4.3.1 Communities are connected, car dependency is minimised and access to services and facilities is enhanced through accessible, integrated and efficient walking, cycling and public transport options	Communications, Engagement and Advocacy	Some Progress	<p>Advocacy to improve public transport, roads, walking and cycling has included:</p> <ul style="list-style-type: none"> A major campaign calling for the redevelopment of the Broadmeadows Train Station has been undertaken. The campaign involved a schedule of stories highlighting the need for investment in the station. The issue was picked up by the Daily Mail and ABC Radio. Social media and external communications were also used to improve community awareness of the issue. Council partnered with Swinburne University School of Architecture to develop visionary design solutions for the Broadmeadows Train Station precinct. A masters studio investigated what changes to transport infrastructure and urban development could result in improved user experiences. The designs are due to be released in January 2020. Council continued to join with community groups to call for the duplication of Mickleham and Somerton roads. Council contributed to the National Growth Areas Alliance (NGAA) federal budget submissions for the delivery of the Bulla Bypass, Mickleham, Somerton and Craigieburn road duplications, the development of a Federal community infrastructure fund and unlocking employment precincts. Council met with the Upfield Transport Alliance to discuss supporting their campaign for the duplication of sections of the Upfield Railway Line and promoted and encouraged the Hume community to participate in RACV's On Track Survey. 	

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

Action	Division	Progress	Description of Progress	Council's Role
<p>Advocate to State and Federal Government for funding and implementation of road projects identified in the Transport Advocacy Plan.</p> <p>Undertake initiatives to improve the quality of local streets, parking and traffic management including:</p> <ul style="list-style-type: none"> Develop and implement regular reporting on Council's compliance with its Road Management Plan. Continue to implement Council's Parking on Narrow Streets Policy, and as part of its scheduled review, investigate how the Urban Forest Principles may be incorporated to increase tree canopy coverage when developing solutions such as indented parking. Undertake Local Area Traffic Management (LATM) studies in the Somerton industrial area and Sunbury West, implement local traffic and road safety improvements and review the LATM process to determine future approaches and alternatives. 	<p>Sustainable Infrastructure and Services</p> <p>Sustainable Infrastructure and Services</p>	<p>Some Progress</p> <p>Significant Progress</p>	<p>Advocacy and negotiations are ongoing to ensure the best possible outcome from the upgrades to Craigieburn and Sunbury Roads, which are part of the Northern Roads Upgrade Package.</p> <p>Initiatives to improve the quality of local streets, parking and traffic management has included:</p> <ul style="list-style-type: none"> The Road Management Plan reporting is under development. Designs are in progress for the 2019/20 indented parking bay projects under the Parking on Narrow Streets Policy and construction is progressing. A review of the Policy is also underway. Preliminary investigations have been undertaken for the Somerton Industrial Area and Sunbury West LATM studies. A consultation session was held for Sunbury West on 31 October and for Somerton on 3 December 2019. Community feedback has been sought through an online portal and distributed questionnaires. 	<p>Service Provider, Advocate</p>

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

Action	Division	Progress	Description of Progress	Council's Role
Undertake planning and design for Yirrangan Road connection to Buckland Way, Sunbury (access to Vineyard Road from Jacksons Hill).	Sustainable Infrastructure and Services	Significant Progress	Preliminary design activities for the Yirrangan Road connection to Buckland Way, Sunbury connection are progressing. Contracts have been awarded and work is underway for survey, cultural heritage and environmental assessments. The Agreement with APA for access to the gas easement has been resolved and access requirements confirmed. Development Victoria is finalising plans for stage 19 of Jacksons Hill and the permit approval is expected in early 2020.	Service Provider, Advocate
Review the level of parking infringements fines (Offence Fees), as required under the Victorian Government's Road Safety Rules.	Corporate Services	No Progress	This action is scheduled to commence later in 2019/20. A report will be prepared for Council consideration listing the parking infringements fees that Council has the discretion to set.	

THEM 4

A SUSTAINABLY BUILT AND WELL MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY



Strategic Objective 4.3: Create a connected community through efficient and effective walking, cycling, public transport and car networks

COMMUNITY EXPECTATION (from Hume Horizons 2040)

4.3.2 Communities are connected and business and employment options are enhanced through improvements to road infrastructure, traffic management and local parking

Action	Division	Progress	Description of Progress	Council's Role
<p>Commence local road infrastructure upgrades to improve road safety and traffic flow, including:</p> <ul style="list-style-type: none"> ▪ Duplication of Roxburgh Park Drive, Roxburgh Park. ▪ Reconstruction of Hansen Road, Craigieburn. ▪ Reconstruction of Wildwood Road (South), Wildwood. ▪ Reconstruction of Mitchell Street, Kalkallo. 	Sustainable Infrastructure and Services	Significant Progress	<p>2019/20 local road infrastructure upgrades to improve road safety and traffic flow have included:</p> <ul style="list-style-type: none"> ▪ Duplication of Roxburgh Park Drive - contract was awarded in December 2019. ▪ Upgrade of Wildwood Road (South) – in design phase, however there are significant environmental approvals required including flora & fauna and native. Awaiting planning approval for the removal of some trees and the extent of offset payments required. This is a 2-year project which is expected to be completed in 2020/21. Due to the environmental and seasonal construction period issues it is likely that the construction phase will be scheduled as one whole project during the warmer months of 2020/21. ▪ Upgrade of Mitchell Street - contract has been awarded for the upgrade section to be delivered in 2019/20. The second stage (northern section) is proposed for 2021/22. ▪ Reconstruction of Hanson Road - tenders closed in December 2019. 	Service Provider, Advocate

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

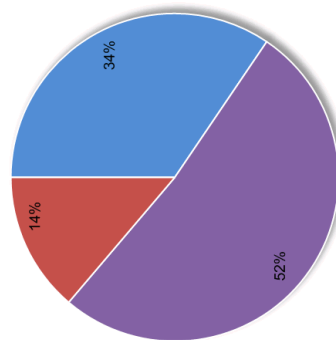
SUMMARY OF PROGRESS FOR THEME 5 1 JULY – 31 DECEMBER 2019

STRATEGIC INDICATORS TO 31 DECEMBER 2019

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

Indicator	Target	2019/20 Result
Percentage of Council Plan actions completed	Target by 2020/21 = 85%	9 actions have been completed to date in 2019/20 = 7%. In the Second Quarter of 2018/19, this result, was 7 actions or 4% completed.
Percentage of Hume Horizons headline Community Indicators which have experienced a positive movement	Target by 2020/21 = 50%	Most recent result (30 June 2018) = 45.2% of indicators experienced a positive movement. (Source: Hume City Council, Hume Horizons 2040 Community Indicators)

Strategic Objective 5.2: Create a community actively involved in civic life.
There are no Strategic Indicators for this objective.



- Completed (no actions)
- Significant Progress (34% or 10 actions)
- Some Progress (52% or 15 actions)
- No Progress (14% or 4 actions)
- Deferred (no actions)

THEME 5

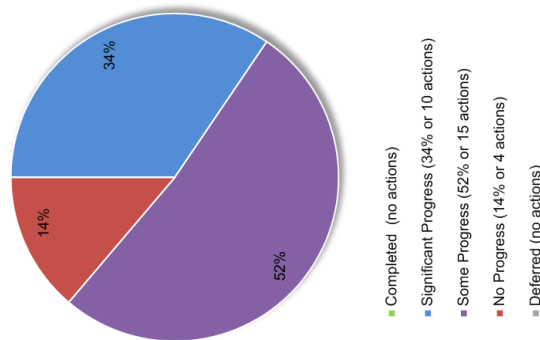
A WELL-GOVERNED AND ENGAGED COMMUNITY

Summary of progress and Strategic Indicators

SUMMARY OF PROGRESS FOR THEME 5 1 JULY – 31 DECEMBER 2019

STRATEGIC INDICATORS TO 31 DECEMBER 2019

Strategic Objective 5.3: Provide a responsible and transparent governance, services and infrastructure which respond to and supports community needs.



Indicator	Target	2019/20 Result
Value of non-recurrent grants received from State and Federal Governments and other organisations	Target by 2020/21 = \$10.8 million	\$529,197.16 in non-recurrent grants have been received in 2019/20. At the same time in 2018/19, this value was \$1,512,251.
Percentage of Council decisions made at meetings closed to the public	Target by 2020/21 = 15%	18.25% is the result to date in 2019/20. 22.3% was the result for the same time in 2018/19.
Asset renewal as a percentage of depreciation	Target by 2020/21 = 49%	48.39% is the result to date for 2019/20 compared to 59.62% for the second quarter 2018/19.
Adjusted underlying surplus (or deficit) as a percentage of underlying revenue	Target by 2020/21 = 15%	13.21% is the result to date for 2019/20 compared to 21.0% for the second quarter 2018/19.
Community satisfaction with Council decisions	Target by 2020/21 = 63/100	2019/20 result is 55/100 which is a decrease from the 2018/19 result of 60/100. (Source: Hume Community Survey 2019/20)

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.1.1 The vision and aspirations of <i>Hume Horizons 2040</i> are supported through the alignment of Council's financial and strategic service planning processes and systems				Service Provider
Action	Division	Progress	Description of Progress	
Continue to implement the single-view of customer's project to provide more efficient interactions with customers across Council services.	Corporate Services	Some Progress	To achieve a single customer view, Council has awarded a Tender to undertake the design phase of the technical requirements. This phase is expected to be completed by the end of May 2020 and will deliver a solution and benefits plan.	
Explore Council's approach to 'Smart Cities' to maximise the potential that technology, data analytics and service innovation can help achieve the vision and aspirations of Hume Horizons 2040 and improve the day-to-day services provided to Hume's community.	Communications, Engagement and Advocacy	No Progress	This action is scheduled to commence later in 2019/20.	
Following the completion of service planning, develop and implement a Customer Experience Strategy.	Communications, Engagement and Advocacy	Significant Progress	Council approved the Customer Experience Action Plan 2019-2023 on the 9 December 2019. The Action Plan is expected to commence implementation from the commencement of 2020 and will guide priority actions to ensure that the customer experience delivered is consistent, responsive, seamless, flexible and personalised.	
Implement the plan to digitalise Council records to reduce reliance on paper-based documents, increasing efficiencies in secure record management.*	Corporate Services	Significant Progress	After a successful trial, the design and scoping phase to digitalise Council records is underway. Cost estimates are being sought in the Third Quarter of 2019/20.	

*Rollover action from Council Plan 2017-2021 (2017/18 Actions and 2018/19 Actions)

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p>5.1.2 Hume's community is informed of the progress of <i>Hume Horizons 2040</i> through the establishment of systems for measuring and reporting the community's progress in achieving <i>Hume Horizons 2040</i> objectives</p> <p>Continue to deliver a range of research to understand community expectations and customer experience with Council services and programs including:</p> <ul style="list-style-type: none"> ▪ Undertaking the biennial Community Satisfaction Survey. ▪ Reviewing the approach to Council's annual survey program to consider complementary or alternative approaches to telephone surveying, particularly for reaching young people and households without fixed-line telephones. ▪ Reviewing the 'New Household Survey' and distribution process to improve provision of Council information and investigate options to capture the rental market. ▪ A program of service-specific customer experience and satisfaction surveys to support service planning and strategy development. <p>Continue to develop and implement community indicators to measure the progress of <i>Hume Horizons 2040</i>.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Significant Progress</p>	<p>A range of research to understand community expectations and customer experience with Council services and programs has included:</p> <ul style="list-style-type: none"> ▪ The biennial Community Satisfaction Survey was successfully conducted, and the report is complete. ▪ Shopping centre intercept surveys were completed reaching a number of young people. Information regarding the proportion of mobile phone and landline numbers reached will be assessed in preparation for the 2020 Community Indicators Survey. ▪ A program of service-specific customer experience and satisfaction surveys to support service planning and strategy development is continuing. ▪ The 'New Household Survey' (NHS) report 2018/19 is complete. The next stage is reviewing the NHS distribution process.
	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Development and implementation of community indicators to measure the progress of <i>Hume Horizons 2040</i> is ongoing.</p>

THEME 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
5.1.3 The community's vision and emerging aspirations continue to be reflected in Hume's long-term community plan (<i>Hume Horizons 2040</i>) by reviewing the plan every four years, following Council elections			
Action	Division	Progress	Description of Progress
Plan and commence a major review of Hume Horizons 2040.	Communications, Engagement and Advocacy	No Progress	This action is scheduled to commence in early 2020.

THEME 5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
5.1.4 Continue development of Council's intranet to enhance knowledge management and service efficiencies.	Communications, Engagement and Advocacy	Some Progress	<p>Council's Intranet continues to be developed to enhance knowledge management and service efficiencies, including:</p> <ul style="list-style-type: none"> A program to encourage page owners to review and update their information on the intranet (Hume Quarters) was undertaken. This involved a review of content, links and documents. Over 300 emails were sent by site admins to the 79-page owners to review and update more than 220 pages. To emphasise the effectiveness of the intranet as an internal communication tool, a suite of tactics and events were delivered from 4 to 13 September 2019 to promote 'R U OK Day'. 93 views were recorded on HQ (79 unique views) for the featured story on the homepage and the social wall had an increased level of participants throughout the week. The HQ social wall has proven to be a successful tool for informal two-way communication, engagement and information sharing, including it's in the Bag Campaign (74 likes, 18 replies), organ donations (54 likes, 6 replies) and Barrn Owl (55 likes, 16 replies). Opportunities to seek out new vendors to deliver ongoing SharePoint/intranet support and migration to the cloud have progressed, and in recent months have extended to 365 Microsoft partners.
			Service Provider

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs	Communications, Engagement and Advocacy	Some Progress	Staff evaluations of the Leadership Development Program (Learn2Lead) have occurred for each completed module with further evaluation of the program planned for early 2020. 2019/20 Learn2Lead Program delivery has included: <ul style="list-style-type: none"> ▪ Completion of Module 4: 'Presenting and Communicating for Impact'. ▪ Completion of Module 5: 'Creating a Positive Safety Culture': 'Mental Health & Wellbeing' workshops. ▪ Completion of Module 5: 'Creating a Positive Safety Culture': 'Leadership Role in Safety' workshops. ▪ Completion of Module 5: 'Creating a Positive Safety Culture': 'OHS Moot Court' ▪ Planning is underway for the remaining Learn2Lead modules for delivery in 2020. 	Service Provider

THEME 5
A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.1: Realise the vision and aspirations of Hume's community by implementing *Hume Horizons 2040*

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
<p>5.1.4 The vision and aspirations of <i>Hume Horizons 2040</i> will be supported by Council through a highly engaged workforce equipped with the skills and resources to meet community needs</p> <p>Implement an emerging leaders' program across the organisation.</p>	Communications, Engagement and Advocacy	Some Progress	<p>In 2020, Council will participate for the third year in the Emerging Leader Challenge. The Challenge targets Council employees not currently in leadership positions with unique and practical insights into what it's like to be a leader in Local Government. Project management of the program has commenced to identify six aspiring leaders to represent Council in this program. Targeted communications to Managers, Coordinators and staff were provided seeking nominations. Nominations are due by 17 January 2020.</p> <p>Steps to finalise the Project Plan and commence implementation of electronic timesheets and rostering systems have included:</p> <ul style="list-style-type: none"> The Electronic Timesheets and Rostering tender report was endorsed by Council in September 2019. Discovery Workshop sessions were conducted, and Council signed a <i>Statement of Works and Effort</i> with a supplier in November 2019. Following the workshop Council was provided a solution design document to inform the project scope and approach to delivering the objectives of the project. The project will be undertaken in two phases between January and October 2020 to ensure an achievable spread of resources, staff and budget. The project plan proposed is being reviewed in conjunction with an initial summary of Council's Enterprise Agreement no.7 (EA). 	
<p>Finalise the Project Plan and commence implementation of electronic timesheets and rostering systems to improve efficiencies with staff management and payroll.</p>	Communications, Engagement and Advocacy	Some Progress		

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
Action	Division	Progress
<p>5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels</p> <p>Undertake initiatives to enhance Council consultation and engagement practices, including:</p> <ul style="list-style-type: none"> Develop and implement a Community Engagement Policy and review Council's existing guidelines in line with the new Local Government Act. Develop strategies, approaches and capacity implement innovative consultation and engagement practice, particularly face to face and online. Explore opportunities to further support Council's consultation and engagement with the community, including via online channels. 	<p>Communications, Engagement and Advocacy</p>	<p>Advocate, Facilitator</p>
		<p>Description of Progress</p> <p>Initiatives to enhance Council consultation and engagement practices have included:</p> <ul style="list-style-type: none"> Development of a Community Engagement Policy will commence following royal assent of a new Local Government Act (expected in Third Quarter of 2019/20). Improving engagement capacity is ongoing, with an engagement module planned as part of the redevelopment of Council's website. The tender process and contracts for this are being finalised. Council undertook a suite of community engagement activities between July and December 2019 to seek ideas and feedback on the types of projects and services Council could consider for 2020/21 and beyond. This included: <ul style="list-style-type: none"> Hume Community Survey Online Budgeting Tool Community Capital Works Applications Ongoing evaluation of Council's major events including Craigieburn Festival and Summer Sessions. To support greater Council involvement in engagement activities. Council held a series of online ward meeting discussions via Facebook in September 2019. On the night of the event, 33 people actively participated with 63 questions or comments received, and a further 161 reactions. Following completion of the discussion, 863 people had viewed the online ward discussions, and the events reached approximately 27,400 people on Facebook.

THEME 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels				Advocate, Facilitator
Action	Division	Progress	Description of Progress	
Following a review of the locality (Suburb) boundaries, propose new suburb boundaries in the growth areas and the possible creation of new suburbs, and undertake community and stakeholder consultation and engagement in accordance with relevant legislation and guidelines.	Corporate Services	Significant Progress	In June 2019, Council approved the commencement of a community consultation process to seek community and key stakeholder feedback on what changes, if any, should be made to Hume City's locality (suburb) boundaries. Community consultation commenced on 8 July and closed on 7 August 2019, with a high level of engagement from the community. Council is currently working with the office for Geographic Names Victoria to seek feedback on the place names and suggested amendments to suburb boundaries in preparation for the next phase of consultation. It is important that the next phase of consultation is aligned to the Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2016. Due to changing timeframes, further communication will be presented to Council regarding the scope and next phase timelines once these have been clarified.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Advocate, Facilitator
<p>5.2.1 Community and stakeholders are actively encouraged and empowered to be involved and participate in decision making processes at Local, State and Federal government levels</p> <p>Facilitate advisory committees/ reference groups to foster community leadership and increase community capacity in engaging with Council decision making processes including:</p> <ul style="list-style-type: none"> ▪ Hume Aboriginal Advisory Committee ▪ Hume Interfaith Network ▪ Hume Community Safety Advisory Committee ▪ Hume Multicultural Action Plan Working Group ▪ Hume Jobs and Skills Taskforce ▪ Hume Sustainability Taskforce. 	<p>Community Services, Planning and Development, Sustainable Infrastructure and Services</p>	<p>Significant Progress</p>	<p>2019/20 committee/ reference group activities have included:</p> <ul style="list-style-type: none"> ▪ The Reconciliation Action Plan Working Group (RAPWG) formed a new advisory group consisting of representatives of Hume's Aboriginal and Torres Strait Islander community. The RAPWG provided advice and guidance on the delivery of plans related to Aboriginal and Torres Strait Islander communities. ▪ The HIN contributed to the delivery of a suite of events in 2019 and began planning its activities for 2020. ▪ Hume Community Safety Advisory Committee meets quarterly to advise Council on new and emerging issues. The focus of the November meeting was project updates; redevelopment of the Community Safety Action Plan, a Family Violence Project with Indian Communities and a Safe Retail initiative. ▪ The newly named Multicultural Advisory Group (MAG) provided guidance on the implementation of the Multicultural Framework. During the December meeting the MAG evaluated 2019 actions and identified future actions for 2020. ▪ Hume Jobs and Skills Task Force continued to provide governance for the Hume Community Revitalisation Project. Council submitted 2019/20 progress report to the Department of Jobs, Precincts and Regions and approved the Stepping Stone to Social Inclusion Program for migrant women. 	
				<i>Action continued next page</i>

THEME 5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

			<ul style="list-style-type: none"> Following a recommendation from the Hume Sustainability Taskforce, Council endorsed the International Campaign to Abolish Nuclear Weapons (ICAN) Cities in support of the UN Treaty on the Prohibition of Nuclear Weapons. The Taskforce also made a recommendation to Council to consider declaring a Climate Emergency. An Expression of Interest process was held for 2020 Sustainability Taskforce membership, and new members were approved by Council in December 2019. Six meetings of the Taskforce were held in 2019.
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THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator
5.2.2 Community capacity to participate in decision making processes is enhanced through improved community education and awareness of key topics	Communications, Engagement and Advocacy	Significant Progress	In line with the Four-Year Advocacy Plan, Council informed stakeholders of its position on issues including schools in growth areas, waste and recycling regulation, improved access to public transport, the redevelopment of Broadmeadows Train Station and the duplication of Mickleham and Somerton Roads. Council undertook a suite of community engagement activities on a range of projects, to seek ideas and feedback from residents. These were promoted via various tactics including social media, the website, e-newsletters and via the media, to encourage broad participation. Planning for the promotion of other upcoming Council engagement activities being held in 2020 has commenced.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator
<p>5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics</p> <p>Undertake a biennial review of external communications activities or tools to ensure relevance, efficiency and effectiveness, including:</p> <ul style="list-style-type: none"> Information needs for new households and recently arrived migrants to support the promotion and increased awareness of Council services, including information distributed via the New Household Survey. Community education, media, promotion and awareness of responsibilities under relevant legislation and regulations, particularly in relation to waste and amenity issues (dumped rubbish, graffiti etc). 	Communications, Engagement and Advocacy	Some Progress	<p>A review of publications and social media was undertaken with recommendations put forward to enhance our approach. These recommendations are now being implemented.</p> <p>Work continues to be undertaken in relation to adoption of the Hume Multicultural Framework to ensure any identified gaps in terms of external communications are addressed to improve the effectiveness of communicating with Hume's multicultural community.</p> <p>Various communications continue to be developed and circulated in relation to waste and amenity including the correct use of recycling services, support for the pop-up recycling program and waste regulation advocacy communication. Digital communication has been the focus to facilitate two-way engagement with the community.</p> <p>A 12-month departmental calendar has been developed to identify opportunities to promote education and awareness around recurring matters such as graffiti</p>	Service Provider, Facilitator

THEME 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>Implement the outcomes of the Communications and Advocacy Service Plan.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Significant Progress</p>	<p>A key outcome of the Communications and Advocacy Service Plan was a digital by default (where appropriate) approach. Council committed to a range of actions to achieve this digital by default approach and culture and most of these actions have been completed.</p> <p>An update on the actions that have been undertaken to achieve the desired outcomes of the Communications and Advocacy Service Plan were presented to EMT in October 2019. An update on three key actions of the service plan and next steps for their implementation was included in this report, including:</p> <ul style="list-style-type: none"> ▪ External Publications Review ▪ Social Media Review ▪ Website Redevelopment Project. 	

THEME 5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

Strategic Objective 5.2: Create a community actively involved in civic life

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.2.3 Hume's community is empowered and engaged in community life through the timely communication of information about services and key topics				Service Provider, Facilitator
Action	Division	Progress	Description of Progress	
<p>Implement Stage 1 of the plan to redevelop Council's website to improve accessibility, mobility, online transactions and communications.</p>	<p>Communications, Engagement and Advocacy</p>	<p>Some Progress</p>	<p>Procurement documentation was developed, and a tender was advertised in March 2019 for the redevelopment Council's website.</p> <p>A panel reviewed 11 submissions and shortlisted three. The shortlisted suppliers presented to a group of stakeholders from across the organisation and the shortlist was reduced to two vendors. The panel reviewed a five-year cost analysis, risks and benefits matrix and the comments from presentation attendees to make a vendor selection. References checks on the preferred vendor were undertaken, and a report to Council was endorsed in August 2019.</p> <p>The contract with the vendor was finalised and agreement on a project implementation plan was reached with implementation progressing. A recommendation for the engagement platform as part of the website was also developed and agreed upon.</p>	

THEME 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)		Council's Role
<p>5.3.1 The needs and interests of Hume's community are represented through strong advocacy and leadership from Council and locally elected members of State and Federal parliaments</p>	<p>Action Implement the Four-Year Advocacy Plan with specific campaigns to engage the community, business and key stakeholders on local priorities, especially in the lead up to an election.</p>	<p>Advocate</p>
<p>Division Communications, Engagement and Advocacy</p>	<p>Progress Some Progress</p>	<p>Description of Progress Council's advocacy priorities continue to focus on projects that will meet the needs of our community today and into the future. Council will work in partnership with State and Federal governments and businesses where possible to deliver for our community. The advocacy priorities for the year include funding for:</p> <ul style="list-style-type: none"> • Schools • Roads • Health services • Public transport. <p>Council advocates on several platforms to raise the profile of our priorities. This includes regularly meeting with our local MPs and departmental agency and business representatives and Councillors and representation on the Interface Councils, National Growth Areas Alliance and Northern Councils Alliance. Council also engages with our community and businesses through targeted online advocacy campaigns, particularly via the Hume Advocates Facebook page.</p>

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure		Progress	Description of Progress	Service Provider, Advocate
Action	Division	Progress	Description of Progress	
Investigate the preferred locations and timing for the provision of higher order leisure, health, education and cultural facilities needed to serve the needs of the northern part of the Hume Corridor taking account of community need and planned provision in Mitchell and Whittlesea.	Planning and Development	Some Progress	Internal staff workshops were held in November and December 2019. The workshops explored innovative infrastructure options to meet the needs of communities in Merrifield and Cloverton, and beyond in the City of Whittlesea and Mitchell Shire Council. Further investigations, identified in the workshops, will be advanced with adjoining councils.	
Continue development of and commence implementation of the Community Infrastructure Plan to respond to population growth and changing community needs in both growth and existing urban areas.	Planning and Development	Some Progress	The Community Infrastructure Plan project scope has been finalised. Policy framework has been reviewed and mapping work has commenced to identify gaps and shortfalls in provision.	
<ul style="list-style-type: none"> ↳ Continue to work with, and advocate to both the State and Federal Government for the timely provision of services and infrastructure, including: <ul style="list-style-type: none"> ▪ Participating in State Government planning for school provision. ▪ Health services and facilities in growth areas. 	Planning and Development	Significant Progress	Meetings have been held with the Department of Education and Training, Victorian School Building Authority, and Catholic Education on the timing of future school provision in the growth areas of the Hume Corridor and Sunbury. These conversations are informing the State Government's pipeline of new school provision and the State budget. A briefing on the outcomes of these meetings was presented in December 2019.	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Advocate
<p>5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure</p> <p>Continue to develop, design and plan for the delivery and activation of community centres including:</p> <ul style="list-style-type: none"> Greenvale West Community Centre (Prepare a Business & Activation Plan). Merrifield North Community Centre (Construct). Kalkallo Community Centre (Construct). 	<p>Planning and Development, Community Services</p>	<p>Significant Progress</p>	<p>Progress on community centres has included:</p> <ul style="list-style-type: none"> Greenvale West (Prepare a Business & Activation Plan) - construction works are progressing. A draft Business & Action Plan has been completed. The project is proposed to be completed in the Fourth Quarter 2019/20. Merrifield North Community Centre (Construct) – initial design work is complete. Town Planning application lodged, and detailed design documentation is being prepared for construction tendering in Third Quarter 2019/20. Kalkallo Community Centre (Construct) – initial design work is complete, detailed design documentation to commence Third Quarter 2019/20. 	
<p>Review Asset Management Plans in line with legislation and the MAV STEP program.</p>	<p>Sustainable Infrastructure and Services</p>	<p>Some Progress</p>	<p>Council adopted a new Road Asset Management Plan on 12 August 2019. The Building Asset Management Plan is currently being updated. Tenders have been sought for a condition audit for open spaces assets. When completed, the condition audit will form the basis of an updated Open Space Asset Management Plan.</p>	

THEME 5

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
5.3.2 Community needs and priorities are addressed through the timely and ongoing provision and delivery of financially sustainable services, assets and physical and social infrastructure				Service Provider, Advocate
Action	Division	Progress	Description of Progress	
<p>Continue to implement a program of service planning and service reviews to continuously improve Council's service delivery, including:</p> <ul style="list-style-type: none"> Finalisation and implementation of the Customer Experience, Governance and Organisation and Community Intelligence Service Plans. Undertake a review of Council's Aged Support Services to prepare a response to Aged Care Reforms. Review the provision of Council immunisation sessions and redistribute program resources in line with identified community needs. Target 'hard to reach cohorts' including newly arrived residents, refugees and indigenous groups within the community. Investigate the impact of growth on the youth population and assess service demand to inform advocacy and future service provision. Monitoring and reviewing progress of existing Service Plans and update as required. 	<p>Communications, Engagement and Advocacy, Community Services</p>	<p>Significant Progress</p>	<p>Service planning and service reviews have included:</p> <ul style="list-style-type: none"> Implementation of service plans and the annual review/update of existing plans is continuing. Council approved the Hume City Council Customer Experience Action Plan 2019-2023 on the 9 December 2019. Service Planning for Aged Support Services commenced in May 2019. The process is being overseen by a cross-organisational working group. The group will reconvene in January 2020 to progress the development of a Four-Year service plan for Council consideration and adoption. A review of Council's immunisation service has commenced. In early 2020, Council will progress a range of activities as part of the broader review process including an immunisation service user survey, a client journey mapping workshop, benchmarking activities with other local government providers and data compilation and analysis. Initial discussions regarding Hume's youth population and service demand have been held, with research commencing in October 2019. 	

THEM 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider, Facilitator, Advocate
<p>5.3.3 Services continue to meet the needs of community through the provision of innovative partnership models between all levels of government, business and service providers</p> <p>↳ Explore innovative partnership opportunities with health and community wellbeing organisations, and advocate to State Government for funding to support the preparation of a feasibility study to assess the viability of establishing a Health and Community Services Hub in the Northern Growth Corridor.</p>	Community Services	Some Progress	<p>The Victorian Government has committed \$675 million to build ten community hospitals close to major growth areas across the State. This investment will be used to upgrade and expand existing public health services at Craigieburn and Sunbury. Community consultative committees have been established to provide a forum for members of local communities affected by the project.</p> <p>As a community consultative committee foundation member, Council participated in DHHS led community hospital service model design workshops for both Craigieburn and Sunbury in October and November 2019. The workshop provided an opportunity to discuss key service gaps and demands in the region and explored opportunities for improved service integration and delivery between health and community service providers.</p>	

THEM 5 

A WELL-GOVERNED AND ENGAGED COMMUNITY

Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)				Council's Role
Action	Division	Progress	Description of Progress	Service Provider
5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy	Corporate Services	No Progress	Changes to Council operations, policies and procedures will be implemented following royal assent of a new Local Government Act. The bill passed through the Legislative Assembly on 14 November and was introduced into the Legislative Council on 28 November. A second reading was moved on 28 November 2019 but has not yet passed. The bill is listed in the notice papers for the Legislative Council for 4 February 2020 (Second Reading - Resumption of Debate).	Service Provider
Implement changes to Council operations, policies and procedures in line with the new Local Government Act.	Corporate Services	No Progress	This action is scheduled to commence later in 2019/20 and is likely to be dependent on the outcomes of Electoral changes proposed in the New Local Government Bill 2019.	
As part of the VEC's Electoral Boundary Review to be conducted before the next Council Election in 2020, prepare a submission on preferred ward boundaries.	Corporate Services	No Progress		

THEME 5  **A WELL-GOVERNED AND ENGAGED COMMUNITY**

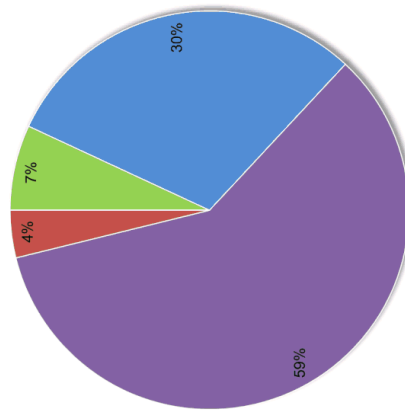
Strategic Objective 5.3: Provide responsible and transparent governance, services and infrastructure which respond to and support community needs

COMMUNITY EXPECTATION (from Hume Horizons 2040)			Council's Role
Action	Division	Progress	Description of Progress
<p>5.3.4 All suburbs within Hume benefit through the delivery of an equitable rates strategy</p> <p>Continue to exercise prudent financial management to reduce the reliance on rates revenue including through:</p> <ul style="list-style-type: none"> Further investigation of shared services or partnerships with other neighbouring Councils. Council's procurement policies and procedures. Continual reviewing of Council landholdings and property management. Implementation of the investment policy. Implement and maintain a Ten-Year Financial Plan. 	Corporate Services	Some Progress	<p>Exercising prudent financial management to reduce the reliance on rates revenue has included:</p> <ul style="list-style-type: none"> Implementation of the Ten-Year Financial Plan is ongoing, and Council is at present tracking favourably to budget. Council's investigation of investment opportunities remains consistent with the guidelines and intent of the Investment Policy. Council identified and assessed several Council land holdings for future development options. All new leases and licenses that require Council approval under section 190 of the <i>Local Government Act 1989</i>, are presented to Council or are approved under Council's Instrument of Delegation. The Northern Region Councils continue to identify categories of goods and services which present value and efficiencies across the region. A recent report outlined a strategic methodology and operational model for future collaborative events. This strategy requires investing both internal and external resources and funding by the region. The strategy will be reviewed, with an outcome expected in the Third Quarter of 2019/20. Council's Procurement Policy was reviewed in June 2019 in accordance with the <i>Local Government Act 1989</i> and adopted by Council for the 2019/20 financial year. The policy sets a framework of robust processes which enables Council to achieve value for money objectives whilst adhering to the principles of probity, ethics and good governance.

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Summary of progress -
1 July to 31 December 2019



- Completed (7% or 9 actions)
- Significant Progress (30% or 39 actions)
- Some Progress (59% or 77 actions)
- No Progress (4% or 5 actions)
- Deferred (no actions)

THEME 1

A WELL-EDUCATED AND EMPLOYED COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- As part of the Hume Multiversity initiative an additional university has been engaged and a Memorandum of Understanding (MOU) is anticipated to be signed in early 2020.
- Seven non-council kindergartens were included on Council's Central Enrolment Scheme for Preschool. This will be expanded to include non-council Three-Year-Old groups in 2020. Work is continuing to implement online registrations for Four-Year-Old Preschool.
- 267 new registrations for 1,000 Books Before School have been recorded. 28 children reached the 1,000 book milestone with 496,750 stories shared since the program's inception.
- An Advisory Group (AG) and internal action plan working group were established for the implementation of the 0 to 24 year Framework. A MOU for the group and governance model were created. Both groups will meet quarterly to progress the framework.
- Council's four School Based Apprenticeships and Trainees (SBATs) completed their 10-month program in October 2019, with a graduation held on the 25 October 2019. Planning is underway for Council to continue the program in 2020.
- The StartNorth Coworking space at Town Hall Broadmeadows opened on 28 October 2019. Accelerator program planning has been conducted and the program activities will start in January 2020.
- The Hume Volunteer Gateway hosted two community outreach activities with a volunteering pop-up information session in Craigieburn in October, to coincide with Community Safety month and one in Broadmeadows in December 2019, as part of International Volunteers Day. At both sessions attendees heard about volunteering opportunities in the community.
- The HGLC-Sunbury construction was completed, including the transition and relocation of the temporary library in Evans Street, and opened on 16 December 2019.
- Council identified and assessed several Council land holdings for future development options and a report including the action for an Infrastructure Development Plan was presented to Council. Five sites were approved to progress and commence implementation.

INDICATORS

- 1,974 library programs/events have been delivered to 59,629 attendees an increase from 52,723 attendees at the same time in 2018/19.
- Latest unemployment rates show a gap of 4.0% between Hume City (8.1%) and Greater Melbourne (4.1%).

ADVOCACY

- \$15,000 funding was received to produce an E-learning package based on Playgroup Quality and Access Training Programs. The first module of the program has been rolled out and completed.

THEME 2

A HEALTHY AND SAFE COMMUNITY

COUNCIL PLAN ACTION HIGHLIGHTS

- Leisure facilities capital works have included the completion of the Sunbury Aquatic and Leisure Centre changeroom upgrades and the Broadmeadows Aquatic and Leisure Centre extensive 25m pool hall roof and ceiling rectification works.
- Council, with grant funding from VicHealth, successfully delivered the 2019 Walk to School initiative to eight local schools.
- Participation rates in Maternal and Child Health Key Age and Stages (KAS) visits continued to demonstrate a steady increase. 1,180 3.5-year-old KAS visits were recorded which is an increase of 25 visits compared with the same period in 2018/19.
- Council recently submitted an additional funding proposal to the Hume Whittlesea Primary Care Partnership to deliver HumeExplorer pop-up activities at the Craigieburn Festival, Broadmeadows Street Festival and Nature Play Week Events.
- To continue support for community gardens guidance to improve communication and financial management of the Craigieburn Community Garden Caretaker Committee was provided.
- The Municipal Emergency Management Planning Committee (MEMPC) reviewed the Municipal Emergency Management Plan (MEMPlan) in readiness for the July 2020 audit and to ensure compliance with legislation.
- Council was successful in receiving a grant from the MAV for 16 Days of Activism Against Gender-based Violence in Victoria, from 25 November to 10 December 2019. A social media campaign was run as part of the activism, in addition to providing financial support for the Good People Act Now 16 Days Art Project.
- As part of the Community Safety Action Plan 2015-2019 review a community survey was made available online and provided to participants of Community Safety Month and three workshops were presented to stakeholders.
- Council partnered with SCAR (Second Chance Animal Rescue) at their new community vet clinic, to conduct a desexing event. 23 cats were desexed in a 'Pay What You Can' scheme, with payments donated to SCAR's Hume Outreach Program.

INDICATORS

- 62.82% is the year to date participation rate in the MCH service. At the same time in 2018/19, participation was 61.30%.
- 666,196 leisure and aquatic facility visits were recorded in 2019/20. This is slightly lower than the 2018/19 Second Quarter attendance of 681,581.

ADVOCACY

- Council organised a joint public relations opportunity on the 21 October 2019 between Victoria Police and participating ND4 Road Safety Network Council Mayors.

<p>HUME CITY COUNCIL COUNCIL PLAN 2017 – 2021 (2019/20 ACTIONS) SECOND QUARTER PROGRESS SUMMARY 1 JULY TO 31 DECEMBER 2019</p>	<p>3 THEME A CULTURALLY VIBRANT AND CONNECTED COMMUNITY</p>	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> Town Hall Broadmeadows opened to the public on Friday, 4 October 2019. As part of the opening a targeted schedule of strategic marketing, promotions and sales campaigns were rolled out. The Annual Grant Round was assessed, and \$398,454 was allocated to 141 organisations to deliver community services, projects and initiatives during 2020. Over 300 community members attended the 2019 presentation evening on 1 December 2019 at Town Hall Broadmeadows. Implementation of the Hume Multicultural Framework 2019–23 included a staff Lunchbox Session in November 2019 and included community members sharing their personal stories about resettling in a new country and what Council can do to support settlement and participation in the community. To support community led events and projects that promote awareness and understanding of Aboriginal and Torres Strait Islander culture 'Welcome baby to Country' was held on 14 November 2019 and attended by 155 people. Local young people shared leadership skills and knowledge at a Youth Leadership Forum held at HGLC-Craigieburn on 18 November 2019. Engagement and consultation for the Stolen Generations Marker project has begun with key organisations and networks consulted. The Community Facilities review required the capacity or speed of the public internet connectivity to be increased significantly. Through a program of upgrades the speed has been increased by 50%. In 2019/20 major Council events delivered has included, Carols by Candlelight at Craigieburn ANZAC Park (7 December 2019), with approximately 10,000 people in attendance, and Christmas in the Plaza at the Civic Plaza in Broadmeadows (13 December 2019), attracting approximately 400 people. Planning is currently underway for the delivery of the 2020 events. Support for artists in 2019/20 has included the exhibiting of Sunbury Cultural Commissions outcomes (stage 1) of mentorship at HGLC-Sunbury Gallery, coinciding with the building opening event. 	<p>INDICATORS</p> <ul style="list-style-type: none"> 41.5% of the community are involved in sporting and/or community groups. 45.5% was the previous result in 2016/17. 44.0% is the satisfaction rating with community facilities. 45.4% was the previous result in 2017/18. <p>ADVOCACY</p> <ul style="list-style-type: none"> The Minister for Planning has confirmed its agreement to transfer the former VU site to Council for the development of the community arts precinct in Jacksons Hill. Studies and tasks to achieve this in accordance with Council requirements are currently being undertaken.
<p>4 THEME A SUSTAINABLY BUILT AND WELL-MAINTAINED CITY WITH AN ENVIRONMENTALLY ENGAGED COMMUNITY</p>	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> Community consultation for the draft Housing Diversity Strategy was undertaken in September and October 2019 and included drop-in sessions, pop-up sessions and targeted stakeholder discussions. A briefing on the key directions for the draft Rural HIGAP Strategy was presented to Council on 7 October 2019. Under the Greenhouse Action Plan, Hume's annual greenhouse inventory was completed and submitted to the Clean Energy Regulator in October 2019. Greenhouse gas emissions increased by 1% compared to the previous year. The Urban Forest Guidelines have been developed and are being tested as part of the review and redevelopment of several strategy and policy documents. The Agricultural Land Use Rebate Review options were discussed with Council and the Stakeholder Consultation Group in November 2019. The final program details, including guidelines and application processes are being finalised for Council's consideration in late 2019/2020. Works are currently underway at Craigieburn ANZAC Park including improving drainage, tree planting and turf works. The staging area has been asphalted and quotes are being sourced for drainage works. Implementation of the Waste and Amenity Service Plan has included a review of the residential waste stream including bin audits for garbage, recycling and organics, with results due January 2020. Council playspace/amenity upgrade works are progressing with construction completed at Phelan Court Reserve, Tullamarine. A Local Area Traffic Management consultation session was held for Sunbury West on 31 October and for Somerton on 3 December 2019. Community feedback has been sought through an online portal and distributed questionnaires. Advocacy and negotiations are ongoing to ensure the best possible outcome for the upgrades to Craigieburn and Sunbury Roads, which are part of the Northern Roads Upgrade Package. 	<p>INDICATORS</p> <ul style="list-style-type: none"> The waste diversion rate for 2019/20 is 36.8%. This is an increase on the 2018/19 Second Quarter diversion rate of 34.8%. 43.9% of Council planning applications have been decided within required timeframes. At the same time in 2018/19 the result was 47.0%. <p>ADVOCACY</p> <ul style="list-style-type: none"> Council met with the Upfield Transport Alliance to discuss supporting their campaign for the duplication of the Upfield Railway Line and promoted and encouraged community participation in RACV's On Track Survey. 	
<p>5 THEME A WELL-GOVERNED AND ENGAGED COMMUNITY</p>	<p>COUNCIL PLAN ACTION HIGHLIGHTS</p> <ul style="list-style-type: none"> Council approved the Customer Experience Action Plan 2019-2023 on the 9 December 2019. The Action Plan will guide priorities to ensure that the customer experience is consistent, responsive, seamless, flexible and personalised. The biennial Community Satisfaction Survey report and 'New Household Survey' (NHS) report 2018/19 were completed. Electronic Timesheet and Rostering discovery workshop sessions were conducted, and Council signed a Statement of Works and Effort with a supplier in November 2019. The project will be undertaken in two phases between January and October 2020 to ensure an achievable spread of resources, staff and budget. A program to encourage page owners to review and update their information on the intranet (Hume Quarters) was undertaken. This involved a review of content, links and documents. Over 300 emails were sent by site admins to 79-page owners relating to 220 pages. A review of existing suburb boundaries in the growing areas of the municipality has been undertaken. Council is currently working with the office for Geographic Names Victoria to seek feedback on the place names and suggested amendments to suburb boundaries in preparation for the next phase of consultation. Implementation of the Ten-Year Financial Plan is ongoing, and Council's investigation of investment opportunities remains consistent with the guidelines and intent of the Investment Policy. As part of the Victorian Governments commitment to build ten community hospitals close to major growth areas, Council participated in DHHS led community hospital service model design workshops, for both Craigieburn and Sunbury in October and November 2019. Internal staff workshops were held in November and December 2019 to explore innovative infrastructure options to meet the needs of communities in Merrifield and Cloverton, and beyond in the City of Whittlesea and Mitchell Shire Council. Further investigations identified in the workshops will be advanced with adjoining councils. 	<p>INDICATORS</p> <ul style="list-style-type: none"> Asset renewal as a percentage of depreciation is 48.39% compared to 59.62% for the Second Quarter in 2018/19. 18.25% of Council decisions were made at meetings closed to the public. 22.3% was the result for the same time in 2018/19. <p>ADVOCACY</p> <ul style="list-style-type: none"> Meetings have been held with the Department of Education and Training, Victorian School Building Authority, and Catholic Education on the timing of future school provision in the growth areas of the Hume Corridor and Sunbury. 	

REPORT NO:	GE407
REPORT TITLE:	Local Government Performance Reporting Framework - Six Monthly Report 2019/2020
SOURCE:	Hayley Carmichael, Council Planning and Reporting Officer
DIVISION:	Communications, Engagement and Advocacy
FILE NO:	HCC13/306
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>LGPRF Growth, Interface, Metro, Victorian Averages</i>2. <i>LGPRF Comparative Graphs</i>3. <i>LGPRF Comparative Data 2018-19 and 2019-20</i>

1. SUMMARY OF REPORT:

This report is to provide update to Council on information for the Local Government Performance Reporting Framework (LGPRF) including data published on the Know Your Council Website for the 2018/19 Financial Year and indicators collected for the six months to 31 December 2019.

2. RECOMMENDATION:

That Council notes the 2018/2019 Financial Year LGPRF results across Council type (Attachment One), the last 5 Financial Years comparative (Attachment Two) and the 2019/2020 LGPRF data (Attachment Three) provided for the six months to 31 December 2019.

3. LEGISLATIVE POWERS:

Local Government Amendment (Performance Reporting and Accountability) Act 2014.

4. FINANCIAL IMPLICATIONS:

Nil.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Nil.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Nil.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The collection and provision of information for the Local Government Performance Reporting Framework is conducted within the policy context of the *Hume City Council Social Justice Charter (2014)* and the *Charter of Human Rights and Responsibilities Act 2006*.

8. COMMUNITY CONSULTATION:

Nil.

9. DISCUSSION:

9.1 On 18 April 2014, a mandatory Local Government Performance Reporting Framework (LGPRF) came into effect with the approval of the *Local Government Amendment (Performance Reporting and Accountability) Act 2014*. The first reporting period for the LGPRF was the 2014/15 Financial Year.

REPORT NO: GE407 (cont.)

- 9.2 This report provides information for the fifth full reporting period of the LGPRF being 1 July 2018 to 30 June 2019 and provides year to date (2019/2020) data for the six months to 31 December 2019.
- 9.3 Council submitted full 2018/2019 data to Local Government Victoria as per the requirements of the Local Government Performance Reporting Framework. This information was:
- Used to prepare Council's Performance Statement and Report of Operations as part of preparing the 2018/19 Annual Report.
 - Provided to the Audit Committee on 30 August 2019.
 - Provided to Council on 9 September 2019.
- 9.4 On 2 December 2019, Local Government Victoria released 2018/19 LGPRF indicator data (from the 79 Victorian Councils) to the public via the Know Your Council Website. Attachment One details 2018/19 LGPRF Results from the Know Your Council Website with results from Hume City Council in comparison to averages for all Growth Councils (7), Interface Councils (9), Metropolitan Councils (31) and Victorian Councils (79).
- 9.5 Attachment Two provides graphs of Hume City Council's LGPRF Results from the last five Financial Years (2014/15 to 2018/19) in comparison to the averages provided for the Growth Councils (7) as published on the Know Your Council Website.
- 9.6 Attachment Three provides 2019/2020 LGPRF Service Indicator data for the period 1 July to 31 December 2019 and data for the same period in 2018/19. Whilst this data is not reported externally, Council has committed to collecting and reviewing the information quarterly as part of Council Plan progress reporting and providing six monthly updates to the Audit Committee.
- 9.7 Comparison of the Council Service Indicator data for the six months to 31 December 2019 indicates similar results to the same period in 2018/19. More meaningful comparisons for LGPRF indicators will be made at the conclusion of the 2019/20 Financial Year.
- 9.8 In line with the *LGV Better Practice Guide*, Materiality Guidelines were adopted by Council (on 12 September 2016) to assist in the preparation of the Performance Statement, Report of Operations and LGPRF reporting. The Materiality Guidelines provide thresholds for the service performance, financial performance and sustainable capacity indicators taking into account both quantitative and qualitative factors and circumstances specific to each service indicator.
- 9.9 In June 2019 Local Government Victoria (LGV) released changes to the LGPRF indicators resulting from the Local Government (Planning and Reporting) Amendment Regulations 2019. These changes took effect from 1 July 2019 and apply to the data captured and reported on for the 2019-20 financial year. Changes include:
- Amended
- Animals reclaimed – now excludes feral animals (previously reported).
 - Cost of animal management service – indicator shift from cost per registered animal to cost per capita.
 - Animal management prosecutions – total number of animal management prosecutions now included in the indicator.
 - Cost of governance renamed to cost of elected representation.
 - Library collection usage renamed to physical library collection usage.
 - Standard of library collection renamed to recently purchased library collection.
 - Cost of library service - indicator shift from cost per visit to cost per capita.

REPORT NO: GE407 (cont.)

- Active library members renamed to active library borrowers and extended calculation to the last three financial years.

Discontinued

- Reportable safety incidents at aquatic facilities.
- Cost of indoor and outdoor aquatic facilities (these have been combined and added as a new indicator – cost of aquatic facilities).
- Participation in first Maternal Child Health home visit.

Added

- Animals rehomed.
- Participation in 4-week Key Age and Stage visit.

9.10 The next round of formal reporting for the LGPRF including Service Indicators, Financial Performance, Sustainable Capacity and Governance and Management Checklist, will be undertaken following the end of the 2019/2020 Financial Year. At this time, information will be reported to both the Audit Committee and Council.

10. CONCLUSION:

2018/2019 results on the indicators of the Local Government Performance Reporting Framework were publicly released via the Know Your Council Website in December 2019.

Council continues to collect information for the Local Government Performance Reporting Framework as part of quarterly progress reporting for the Council Plan and provides six monthly updates to the Audit Committee. This process ensures Council is able to identify issues and accurately report data prior to the next LGPRF formal reporting period at the end of the 2019/2020 Financial Year.

REPORT NO: GE407 (cont.)

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Attachment One: Summary of 2018/19 LGPRF Results - Growth, Interface, Metro and Victorian Council Averages

MEASURE DESCRIPTION	Type	Hume	Growth (Incl. Hume, n=7)	Interface (Incl. Hume, n=9)	Metro (Incl. Interface, n=31)	Victoria	Hume Comments (for material variation)
Animal Management							
<i>registration, enforcement and education</i>							
AN1: Time taken to action animal management requests	Days	3.91	2.51	2.46	2.06	2.03	In 2018/19, staff vacancies and periods of long arm leave impacted Council's ability to respond to requests. The number of unauthorised dogs collected by Council increased from 1489 in 2017/18 to 1926 in 2018/19. This has resulted in a significantly lower animal management cost.
AN2: Animals reclaimed from council	Percent	28.84%	41.02%	53.61%	54.22%	50.95%	
AN3: Cost of animal management service per registered animal	Dollar	\$45.27	\$61.72	\$60.75	\$61.05	\$63.27	Council continues to take a proactive stance to investigations and prosecutions under the Domestic Animals Act 1984. Fewer prosecutions were taken to Court during 2018/19 and incidents often resolved by management of our teams of 6 dogs.
AN4: Animal management prosecutions	Number	14	20.71	23.00	16.43	12.32	
Aquatic Facilities							
<i>recreation</i>							
AF2: Health inspections at aquatic facilities	Number	2.00	3.54	2.95	2.76	1.90	
AF3: Reportable safety incidents at aquatic facilities	Number	5	5.71	4.56	3.14	1.64	
AF4: Cost of indoor aquatic facilities per visit	Dollar	\$1.62	\$2.36	\$1.76	\$1.01	\$3.15	In October 2017, Council opened a new regional aquatic facility - SPASH Ash Park and Leisure Centre in Craigburn. This has resulted in a significant increase in the number of visits to aquatic facilities and reduced the cost per aquatic facility visit over the past two years.
AF5: Cost of outdoor aquatic facilities per visit	Dollar	N/A	\$5.90	\$5.90	\$6.47	\$12.08	Council does not operate any stand-alone outdoor aquatic facilities.
AF6: Number of visits to aquatic facilities per head of municipal population	# visits	6.16	4.50	3.80	5.87	5.11	In October 2017, Council opened a new regional aquatic facility - SPASH Ash Park and Leisure Centre in Craigburn. This has resulted in a significant increase in the number of visits to aquatic facilities over the past two years.
Food Safety							
<i>compliance</i>							
F51: Time taken to action food complaints	Days	1.10	1.28	1.73	1.81	2.07	
F52: Percentage of required food safety assessments undertaken	Percent	100.00%	102.00%	100.50%	99.23%	94.82%	
F53: Cost of food safety service per premises	Dollar	\$306.30	\$383.06	\$409.72	\$491.47	\$464.34	Growth in the number of registered food premises and reduced costs - due to improved staff turnover and vacancies, has seen a reduction in the overall cost of the food safety service in 2018/19 when compared to 2017/18.
F54: Percentage of critical and major non-compliance outcome notifications followed up by council	Percent	96.91%	98.42%	97.61%	98.50%	95.66%	
Governance							
<i>community engagement, policy frameworks and agreed practice</i>							
G1: Council public meetings attended to the public	Percent / 100	20.55%	10.59%	8.66%	8.61%	9.55%	
G2: Council public meetings attended by the public	Percent / 100	59	59	59	61	56	
G3: Councilor attendance at council meetings	Percent	94.07%	85.99%	87.38%	90.47%	91.70%	
G4: Cost of governance per councillor	Dollar	\$58,076.53	\$53,939.62	\$55,256.32	\$54,317.68	\$48,340.83	
G5: Community satisfaction with council decisions	Percent / 100	60	59	60	61	55	



Attachment One: Summary of 2018/19 LGPRF Results - Growth, Interface, Metro and Victorian Council Averages

MEASURE DESCRIPTION	Type	Hume	Growth (Incl. Hume, n=7)	Interface (Incl. Hume, n=9)	Metro (Incl. Interface, n=31)	Victoria	Hume Comments (for material variation)
Libraries							
<i>services, research, tools and interactive learning programs</i>							
LB1: Number of times a library resource is borrowed	# items	4.72	5.84	7.35	6.42	4.63	
LB2: Proportion of library resources less than 5 years old	Percent	71.40%	73.46%	76.27%	73.27%	66.13%	During 2018/19, 20,000 items were removed from the library collection that were less than 5 years old. Continued investment in new titles to the collection according to a specialist criteria (approximately 7% of the collection) in order to improve the quality of the collection.
LB3: Cost of library service per visit	Dollar	\$8.43	\$6.25	\$6.27	\$6.65	\$7.07	The inclusion of additional programs, technology and staff into libraries in 2018/19 has resulted in a decrease in the cost of the service. The relocation of Library Services into the Sunbury Youth Centre, has led to an increase in the cost of the service when compared to 2017/18.
LB4: Active library members in municipality	Percent	9.55%	10.84%	13.55%	15.97%	15.41%	Council's library service focuses heavily on learning and community capacity building. The library service has a high number of active library members but active library members as a percentage of the population has decreased slightly when compared to 2017/18, due to continued high population growth in Hume City.
Maternal and Child Health							
<i>Education, cultural, monitoring and recording child health and development</i>							
M1: Participation in first MCH home visit	Percent	113.31%	102.98%	102.24%	99.34%	101.44%	Significant population growth and issues relating to the cabment strategy of the Royal Women's and Mercy Hospitals account for the discrepancy between the current year and Victorian average. The high number of home visits outside of Hume City to access these hospitals and maintaining the MCH enrollment to Hume.
M2: Infant enrollments in the MCH service	Percent	101.33%	100.99%	100.74%	101.10%	100.73%	
M3: Cost of the MCH service	Dollar	\$73.19	\$80.63	\$78.73	\$79.69	\$81.48	
M4: Participation in the MCH service	Percent	72.06%	72.46%	73.67%	76.42%	77.87%	
M5: Participation in the MCH service by Aboriginal children	Percent	69.48%	70.87%	72.06%	76.54%	77.81%	Council promotes the MCH service to Aboriginal and Torres Strait Islander communities through various channels. The MCH service has increased its outreach efforts all first home visits and introduce the service. This has contributed to increased participation in the MCH service by Aboriginal children in 2018/19.
Roads							
<i>Provision of a network of sealed local roads under the control of the municipal council to all road users</i>							
R1: Sealed local road requests per 100km of sealed local roads	# requests	48.19	35.45	52.12	71.95	45.30	The implementation of Council's Asset Management System has enhanced the process of sealed local road requests. The number of sealed local road requests compared to previous years.
R2: Sealed local roads maintained adequately	Percent	94.36%	96.64%	96.67%	95.60%	96.48%	
R3: Cost of sealed local road reconstruction per square metre	Dollar	\$192.80	\$102.58	\$89.42	\$137.54	\$89.97	The significant increase in the cost of sealed local road reconstruction in 2018/19 is due to the majority of the road reconstructions being urban localcollector roads. The cost of road reconstruction is generally lower for urban localcollector roads due to differences in pavement design and traffic management requirements during construction.
R4: Cost of sealed local road resurfacing per square metre	Dollar	\$15.41	\$17.45	\$16.72	\$23.95	\$13.24	The condition of sealed local roads is just one factor in this indicator result. Other factors include the number of road requests, the number of road requests identified concerns around drainage, lack of on-site parking, traffic management and issues of completion when accessing arterial roads as other considerations influencing their rating.
R5: Community satisfaction with sealed local roads	/ 100	59	62	62	67	57	
Statutory Planning							
<i>determination of applications</i>							
S1: Time taken to decide planning applications	# days	134	94.29	94.67	88.59	69.60	The implementation of process improvements and additional resourcing in the planning department has resulted in a decrease in the median number of days to decide planning applications in 2018/19.
S2: Planning applications decided within required timeframes	Percent	44.25%	70.32%	67.34%	63.85%	70.17%	Statutory Planning service has contributed to more planning applications being determined within required timeframes in 2018/19.
S3: Cost of statutory planning service per planning application	Dollar	\$3,941.54	\$2,640.52	\$2,840.72	\$2,819.31	\$2,815.43	
S4: Council planning decisions upheld at VCAT	Percent	40.00%	50.51%	51.65%	52.28%	52.64%	In 2018/19, 14 Council planning decisions were appealed at VCAT with 9 not upheld. Council has a strong track record of upholding its decisions and also indicating that VCAT was less supportive of Council planning decisions than in 2017/18.

Attachment One: Summary of 2018/19 LGPRF Results - Growth, Interface, Metro and Victorian Council Averages

MEASURE DESCRIPTION	Type	Hume	Growth (Incl. Hume, n=7)	Interface (Incl. Hume, n=9)	Metro (Incl. Interface, n=31)	Victoria	Hume Comments (for material variation)
Waste Collection							
<i>Provision of kerbside waste collection service to the community including garbage and recyclables</i>							
W1	Kerbside bin collection requests per 1,000 households	237.49	156.03	164.09	131.30	104.58	In 2018/19, changes were implemented to kerbside collection days, from twice a week to once a week, resulting in an increase in the number of bin collection requests when compared to 2017/18.
W2	Kerbside collection bins missed per 10,000 households	15.35	6.64	6.52	6.43	4.91	An increased number of missed bins were reported to Council in 2018/19 as a result of changes implemented to kerbside collection days, from twice a week to once a week. The number of missed bins was reduced by Council request of whether they were initially presented for pick-up.
W3	Cost of kerbside garbage bin collection service per bin	\$130.02	\$98.60	\$98.89	\$106.11	\$106.59	Increased disposal costs and a reduction in revenue from the sale of recyclables were experienced in 2018/19. The volume of container, SBM Recycling also increased in 2018/19. The volume of container, SBM Recycling also increased in 2017/18. Income to offset some of these costs, received from the State Government's Recycling Services Temporary Relief Fund, is excluded.
W4	Cost of kerbside recyclables collection service per bin	\$36.46	\$37.51	\$38.47	\$45.71	\$27.71	Feedback during the temporary closure of SBM Recycling (February and March 2019) is that many Hume City residents disposed of recycling through their kerbside garbage service.
W5	Kerbside collection waste diverted from landfill	34.39%	38.38%	44.19%	44.39%	43.94%	
Financial Performance							
<i>Measuring Financial and Utility</i>							
F1	Average residential rate per residential property assessment	\$1,627.60	\$1,727.33	\$1,844.74	\$1,721.19	\$1,669.82	
F2	Expenses per property assessment	\$2,967.46	\$2,803.44	\$2,825.40	\$2,749.04	\$3,322.88	
F3	Percentage of staff turnover	9.58%	13.00%	13.93%	13.59%	14.07%	
F4	Current assets as a percentage of current liabilities	515.45%	420.20%	365.87%	286.72%	319.74%	The increase is due to a \$60 million increase in the Current Assets due to higher balance of term deposits paid as of 30 June 2019 compared to 2018.
F5	Unrestricted cash as a percentage of current liabilities	-31.44%	48.92%	74.90%	88.91%	94.27%	The increase is due to higher balance of term deposits paid as of 30 June 2019 and a lower level of current forward capital works expenditure compared to 2018.
F6	Asset renewal as a percentage of depreciation	63.42%	57.77%	59.50%	84.57%	86.80%	Term deposits (with a 90-day maturity) are reported as 'financial assets' and are not included in the 'unrestricted cash' category. The increase is due to a 90-day maturity (with a 90-day maturity) are budgeted as 'cash' rather than financial assets.
F7	Loans and borrowings as a percentage of rates	0.06%	21.60%	17.42%	15.39%	10.44%	Council paid out all finance leases in 2018/19 and therefore no borrowings entered as at 30 June 2019.
F8	Loans and borrowings repayments as a percentage of rates	0.31%	3.51%	2.97%	2.53%	2.68%	A number of finance lease fees were paid out in 2017/18 resulting in a higher level of repayments in 2018/19. The increase in repayments in 2018/19 is due to a higher level of repayments in 2018/19. The increase in repayments in 2018/19 is due to a higher level of repayments in 2018/19. The increase in repayments in 2018/19 is due to a higher level of repayments in 2018/19.
F9	Non-current liabilities as a percentage of own source revenue	15.94%	21.51%	17.55%	12.54%	17.93%	However, non-current liabilities increased by a higher value of \$6 million, mainly due to the increase in landfill and employee leave provisions due to changes in the forecast due to an increase in a provision increase of the asset provision.
F10	Adjusted underlying surplus (or deficit) as a percentage of underlying revenue	19.33%	9.43%	5.49%	8.04%	4.24%	The ratio has decreased due to a lower adjusted underlying surplus of \$14 million compared to 2017/18 as the increase in expenditure (by \$20 million) is higher than the increase in the adjusted underlying revenue (by \$6 million).
Sustainable Capacity							
<i>Measuring the health of Hume City</i>							
S1	Expenses per head of municipal population	\$1,166.83	\$1,128.76	\$1,153.57	\$1,236.70	\$1,953.57	
S2	Infrastructure per head of municipal population	\$6,061.68	\$9,477.12	\$8,598.69	\$6,801.34	\$13,887.80	The increase is mainly due to the increase in the number of staff employed in the Infrastructure team. The increase in the number of staff employed in the Infrastructure team is due to the increase in the number of staff employed in the Infrastructure team.
S3	Population density per length of road	164.36	135.48	131.86	248.93	113.37	
S4	Own-source revenue per head of municipal population	\$1,066.79	\$955.66	\$1,089.02	\$1,157.17	\$1,472.88	
S5	Recurrent grants per head of municipal population	\$225.99	\$193.13	\$165.51	\$135.44	\$400.23	
S6	Relative Socio-Economic Disadvantage of the municipality	2	571	637	745	560	

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Attachment Two: LGPRF Comparative Graphs

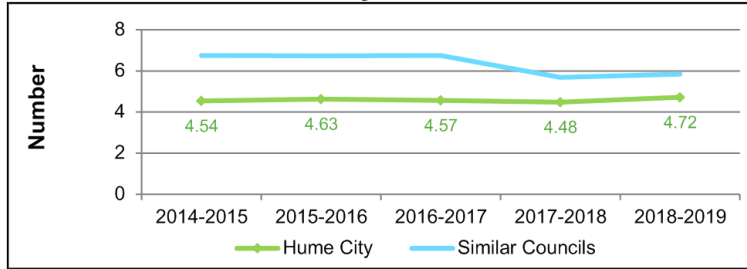


1. A Well Educated and Employed Community

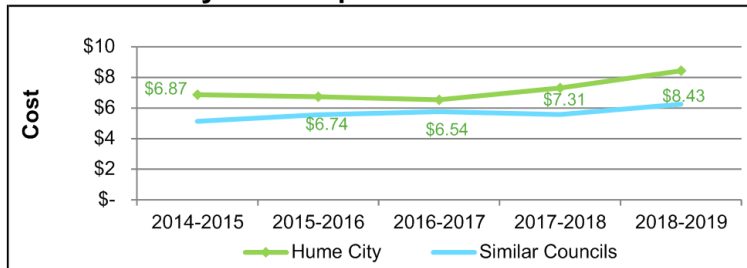


Libraries

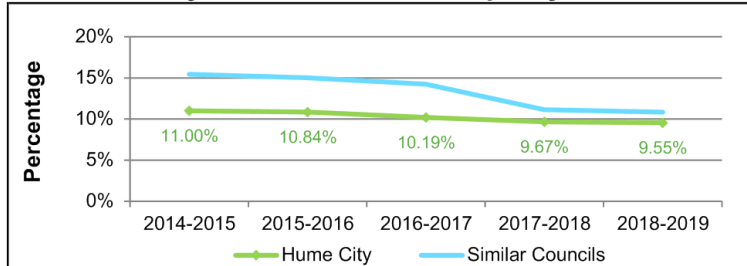
Number of times a library resource is borrowed



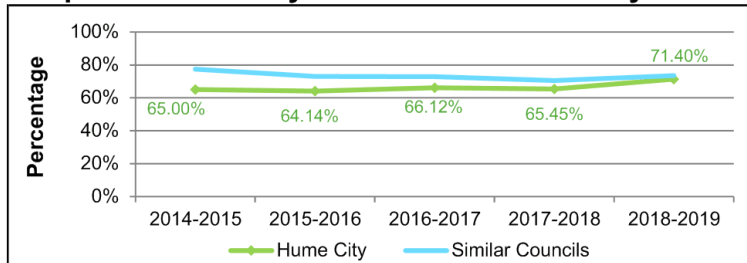
Cost of library service per visit



Active library members in municipality



Proportion of library resources less than 5 years old



Attachment Two: LGPRF Comparative Graphs

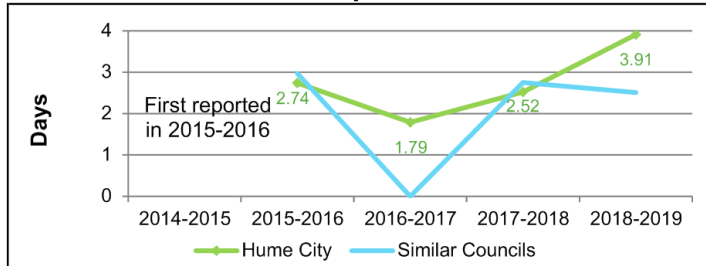


2. A Healthy and Safe Community

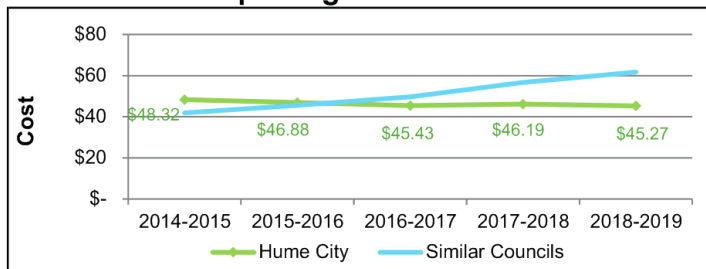


Animal Management

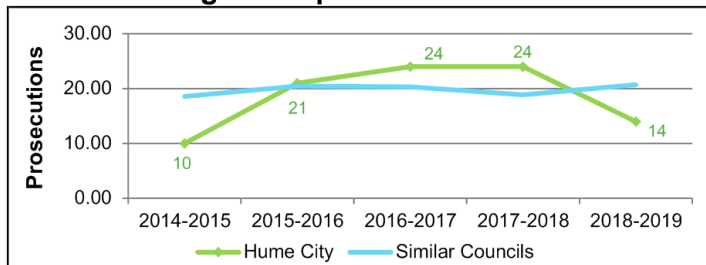
Time taken to action requests



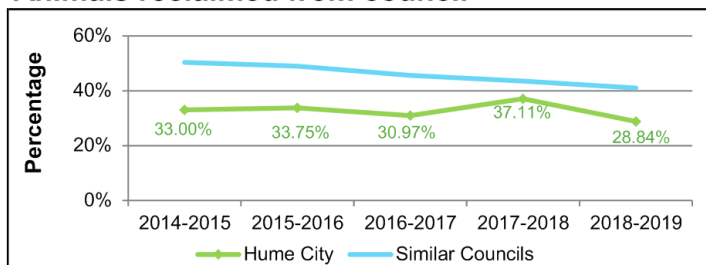
Cost of service per registered animal



Animal management prosecutions



Animals reclaimed from council



Attachment Two: LGPRF Comparative Graphs

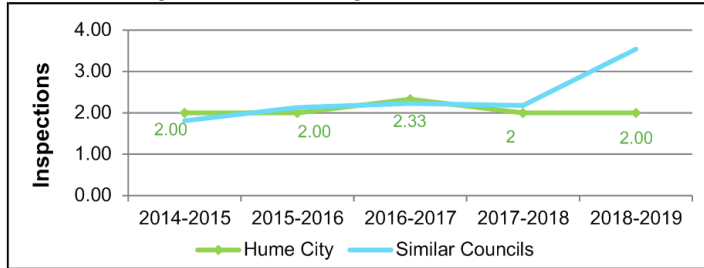


2. A Healthy and Safe Community

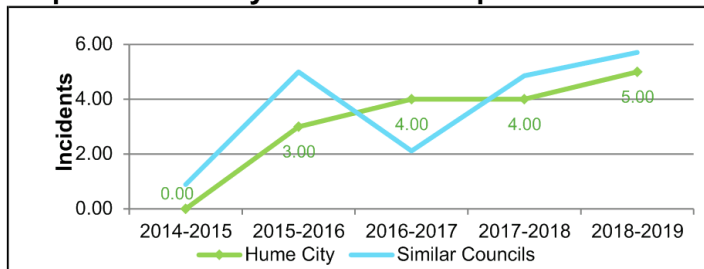


Aquatic Facilities

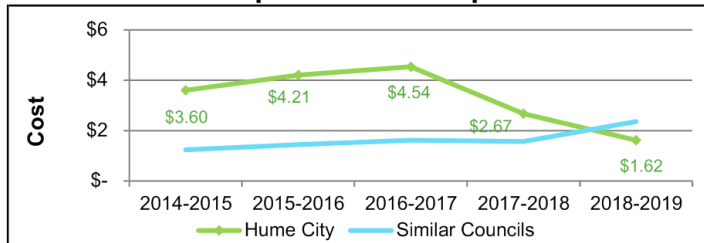
Health inspections of aquatic facilities



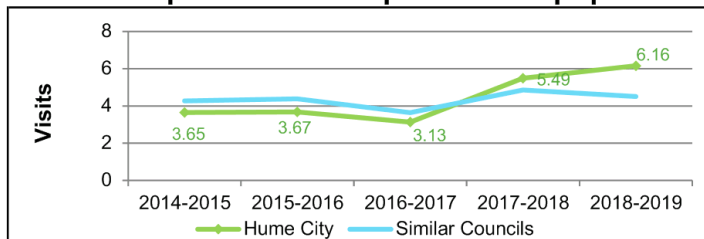
Reportable safety incidents at aquatic facilities



Cost of indoor aquatic facilities per visit



Visits to aquatic facilities per head of population



Attachment Two: LGPRF Comparative Graphs

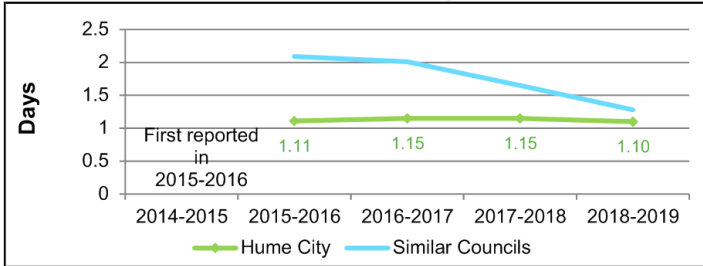


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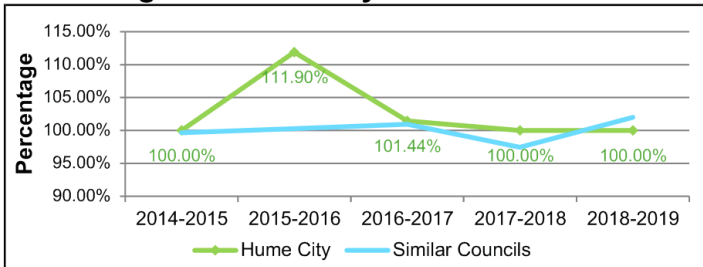


Food Safety

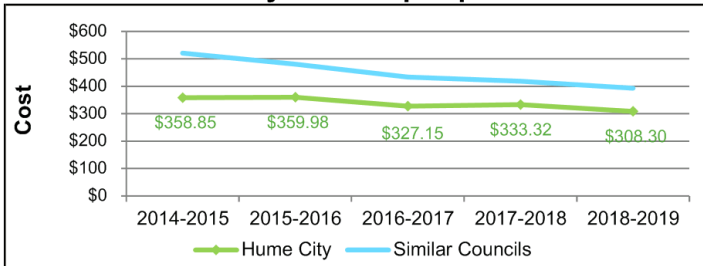
Time taken to action food complaints



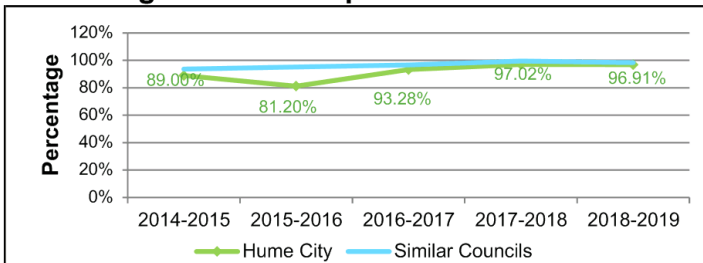
Percentage of food safety assessments undertaken



Cost of food safety service per premises



Percentage of non-compliance outcomes



Attachment Two: LGPRF Comparative Graphs

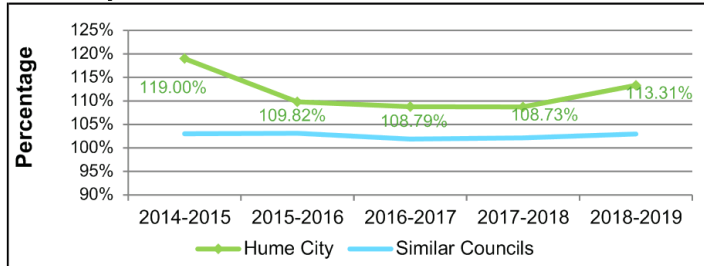


2. A Healthy and Safe Community

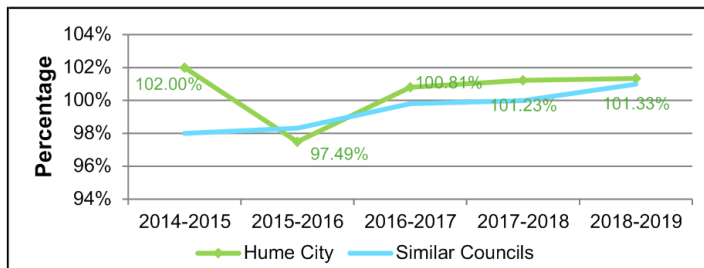


Maternal and Child Health

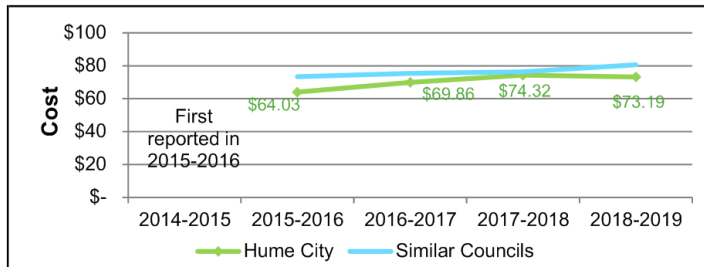
Participation in MCH first home visit



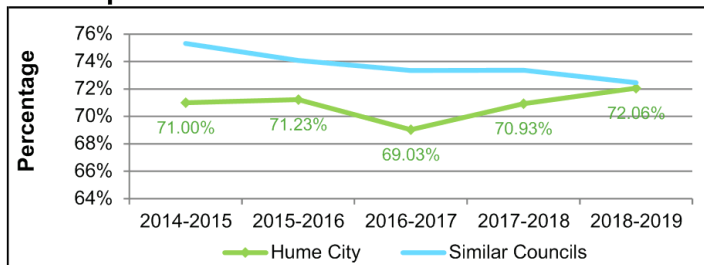
Infant enrolments in the MCH service



Cost of MCH service

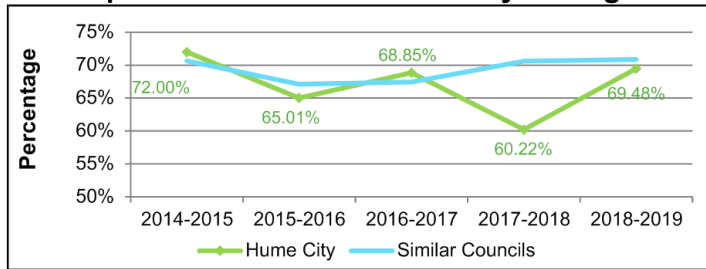


Participation in the MCH service



Attachment Two: LGPRF Comparative Graphs

Participation in the MCH service by Aboriginal children



Attachment Two: LGPRF Comparative Graphs

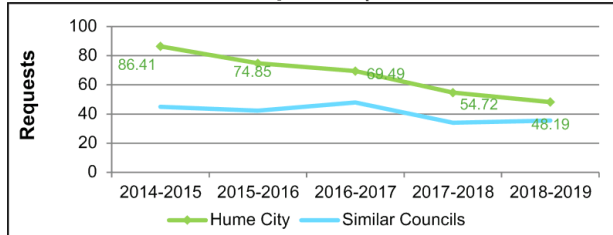


4. A sustainably built and well maintained city with an environmentally engaged community

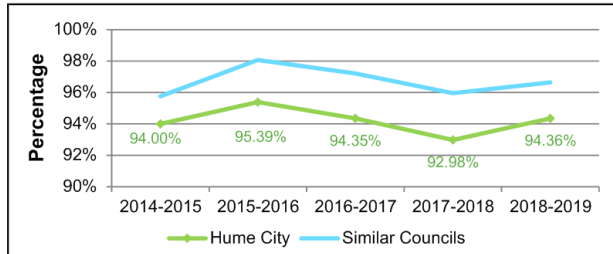


Roads

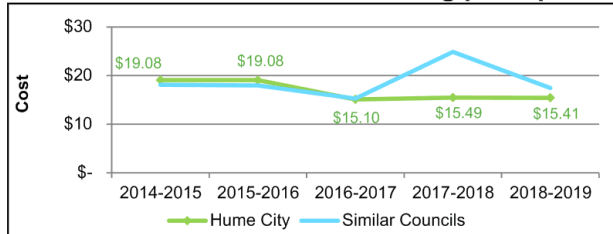
Sealed local road requests (100km of sealed roads)



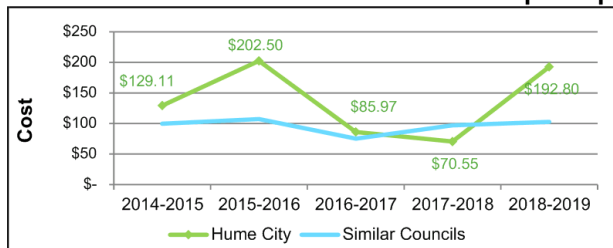
Sealed roads maintained to condition standards



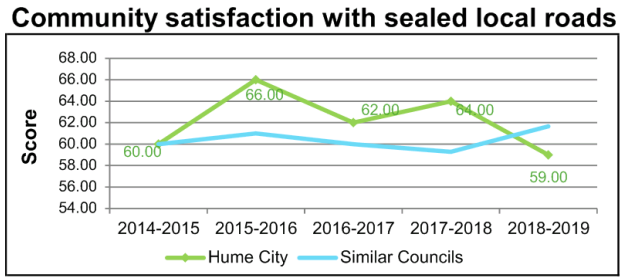
Cost of sealed local road resealing per square metre



Cost of sealed local road reconstruction per sq.



Attachment Two: LGPRF Comparative Graphs



Attachment Two: LGPRF Comparative Graphs

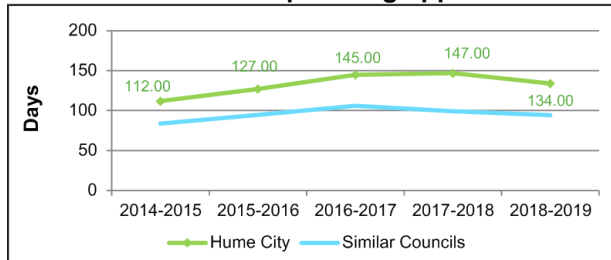


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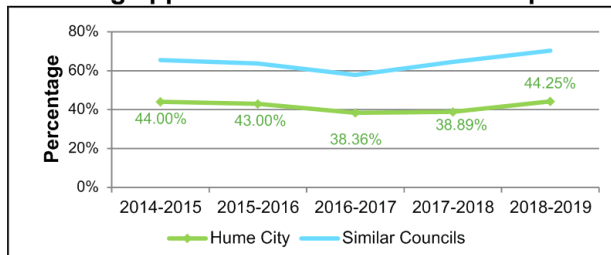


Statutory Planning

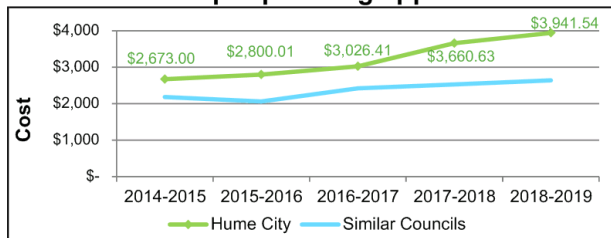
Time taken to decide planning applications



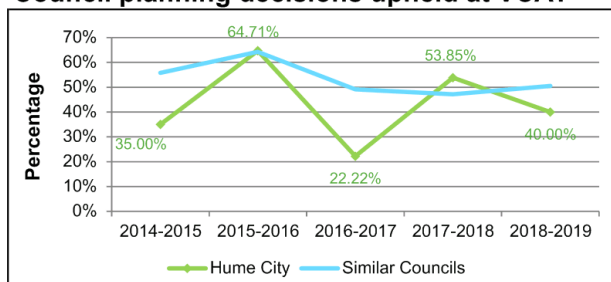
Planning applications decided within required time



Cost of service per planning application



Council planning decisions upheld at VCAT



Attachment Two: LGPRF Comparative Graphs

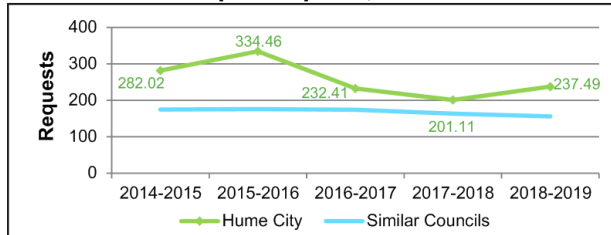


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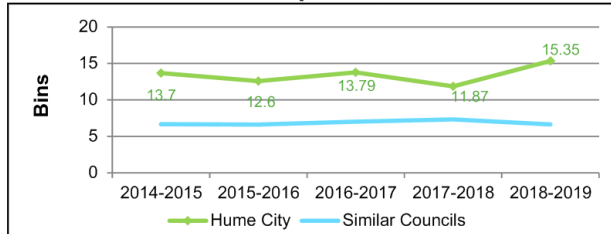


Waste

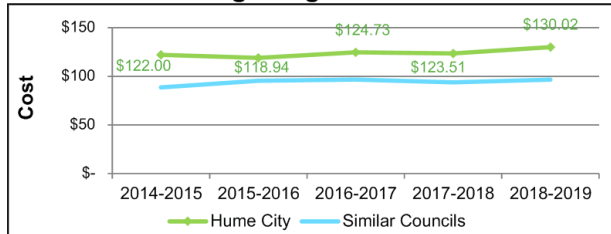
Kerbside bin requests per 1,000 households



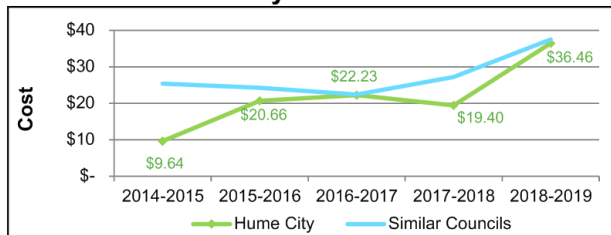
Kerbside bins missed per 10,000 households



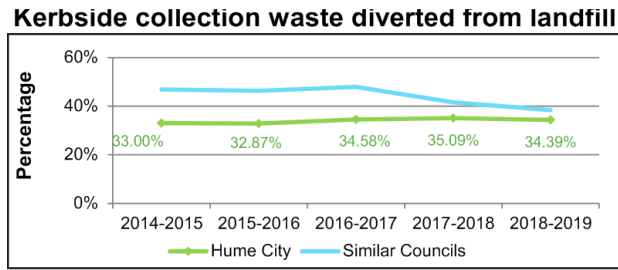
Cost of kerbside garbage bin collection service per bin



Cost of kerbside recyclables collection service



Attachment Two: LGPRF Comparative Graphs



Attachment Two: LGPRF Comparative Graphs

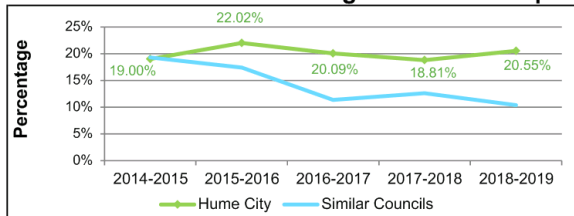


5. A Well-Governed and Engaged Community

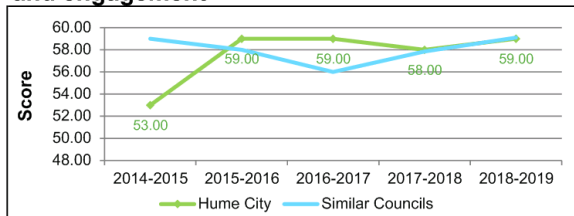


Governance

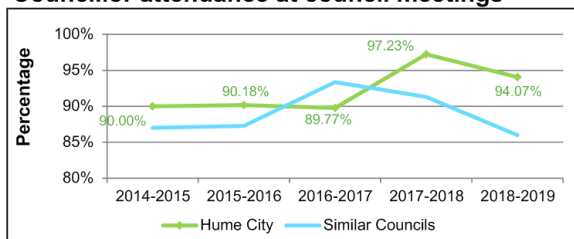
Council decisions at meetings closed to the public



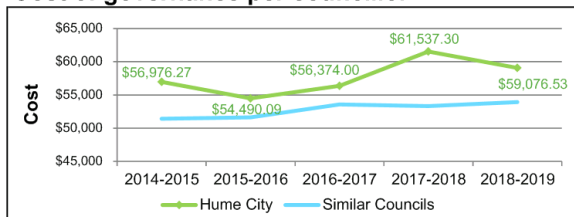
Community satisfaction with community consultation and engagement



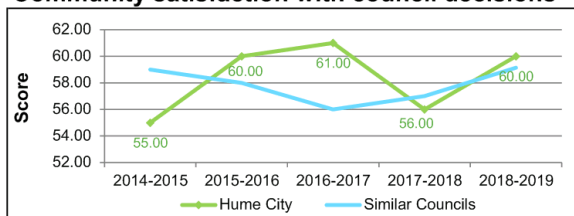
Councillor attendance at council meetings



Cost of governance per councillor



Community satisfaction with council decisions

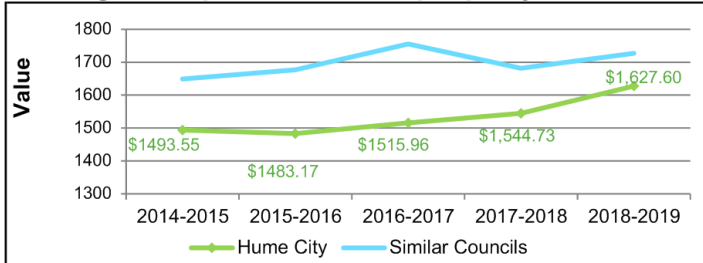


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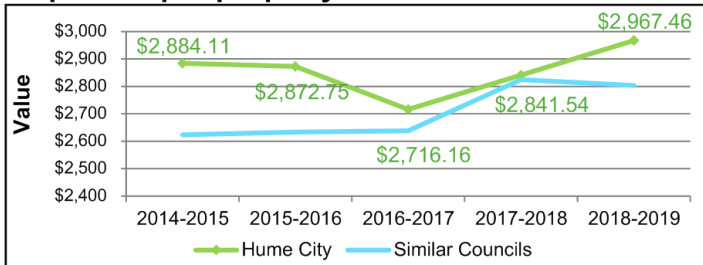


Financial Performance

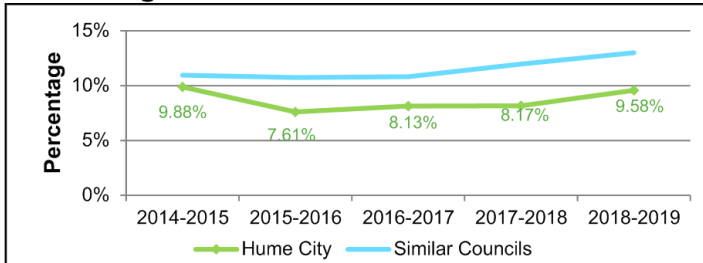
Average rate per residential property assessment



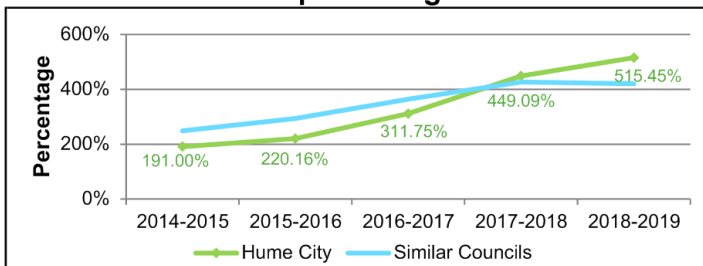
Expenses per property assessment



Percentage of staff turnover



Current assets as a percentage of current liabilities

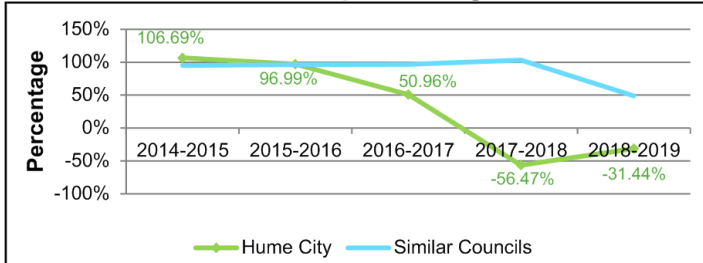


Attachment Two: LGPRF Comparative Graphs

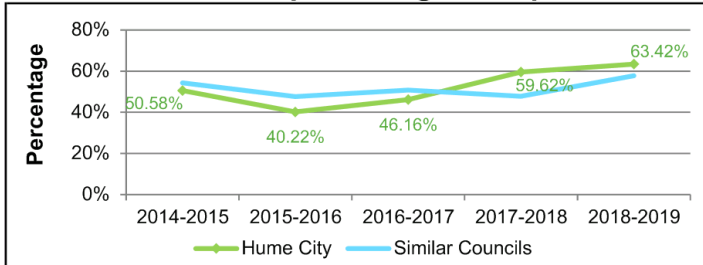


Financial Performance

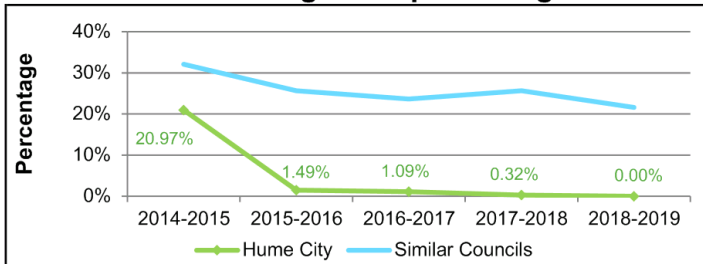
Unrestricted cash as a percentage of current liabilities



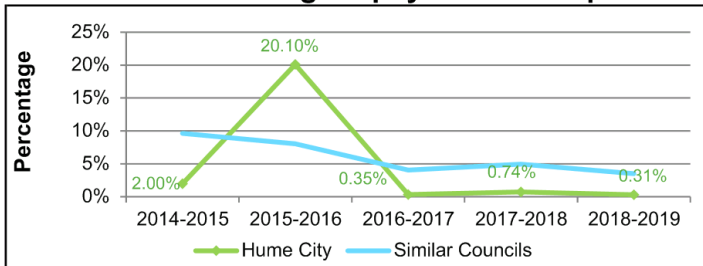
Asset renewal as a percentage of depreciation



Loans and borrowings as a percentage of rates



Loans and borrowings repayments as a percentage of rates

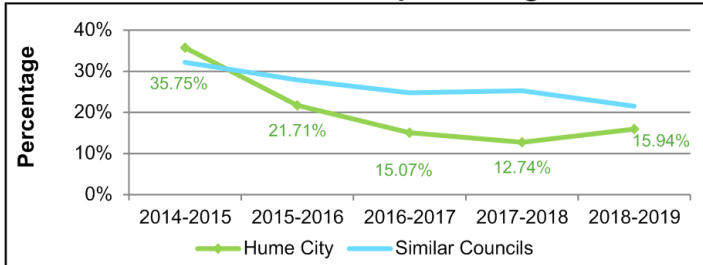


Attachment Two: LGPRF Comparative Graphs

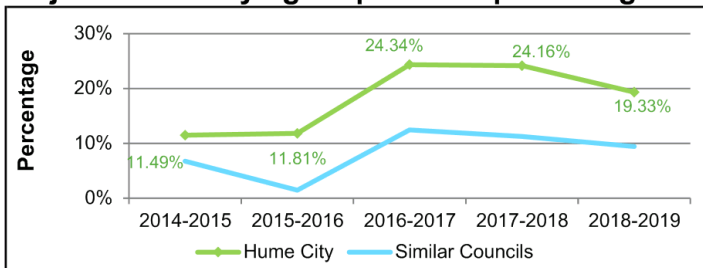


Financial Performance

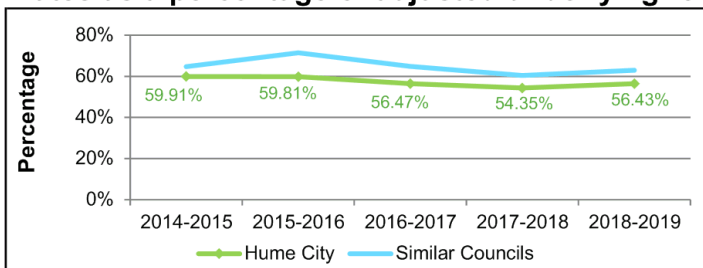
Non-current liabilities as a percentage of own source revenue



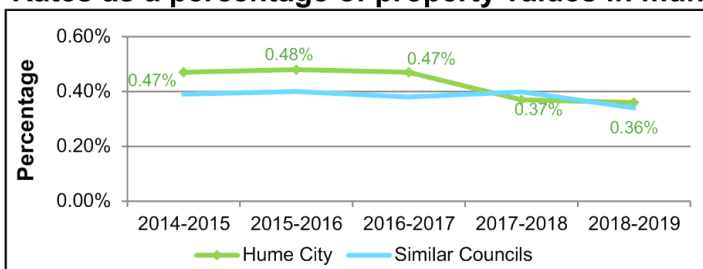
Adjusted underlying surplus as a percentage of underlying revenue



Rates as a percentage of adjusted underlying revenue



Rates as a percentage of property values in municipality

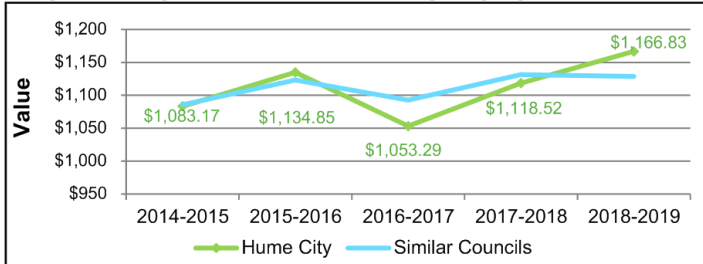


Attachment Two: LGPRF Comparative Graphs

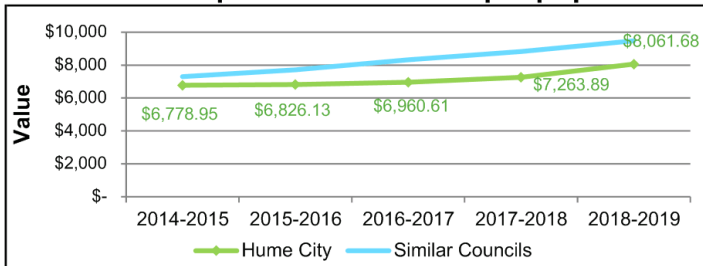


Sustainable Capacity

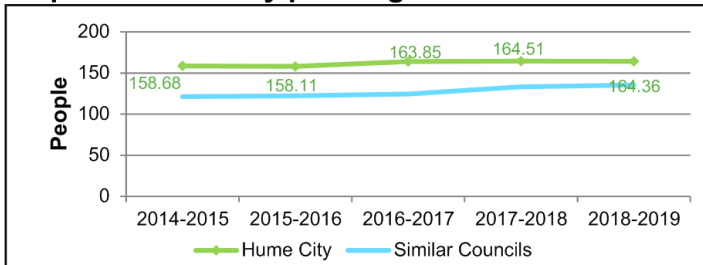
Expenses per head of municipal population



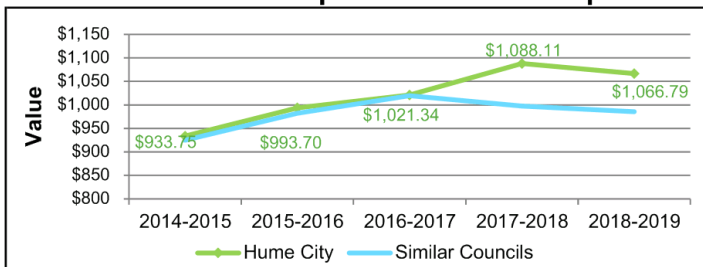
Infrastructure per head of municipal population



Population density per length of road



Own-source revenue per head of municipal

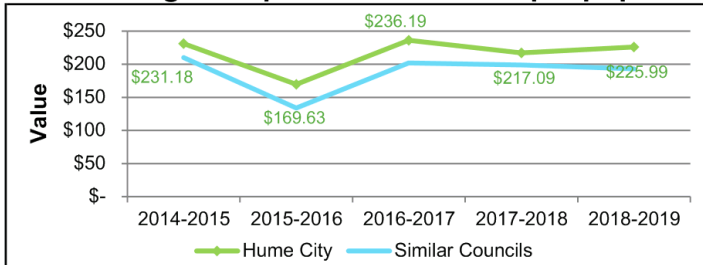


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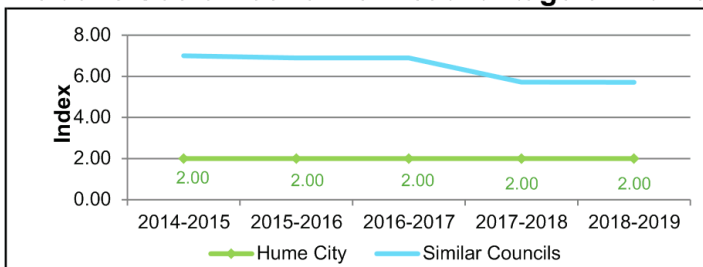


Sustainable Capacity

Recurrent grants per head of municipal population



Relative Socio-Economic Disadvantage of municipality



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Attachment Three: LGPRF Six Monthly Data 2019/2020 and Comparison to 2018/2019

SERVICE PERFORMANCE DATA				
Service/Data element	Data Type	Q1 & Q2 2018/19	Q1 & Q2 2019/20	Comments
General				
Sixth year of reporting	Year	2018/19	2019/20	
Number of months in reporting period	Months	6	6	
Municipal population	People	215,260	N/A	Population figure is provided by the ABS - data due for release in late March 2020.
Aquatic Facilities				
User satisfaction with how council has performed on provision of aquatic facilities	Rating	76.9	N/A	Optional indicator.
Number of authorised officer inspections of Council aquatic facilities	Inspections	3	3	
Number of Council aquatic facilities	Facilities	3	3	
Cost of aquatic facilities	\$	\$632,063	\$321,555	Due to renovations at the Broadmeadows Leisure Centres & Stadium the learn to swim program was reduced by around 40% and a smaller pop up gym operated. This led to an overall decrease in the cost of aquatic facilities.
Number of visits to the aquatic facilities	Visits	681,581	666,196	
Animal Management				
Number of days between receipt and first response action for all animal management requests	Days	4,123	6,489	Misreported figure for 2018/19 - should have been 6,355. Due to resourcing issues, the number of days between receipt and first response continues to be high.
Number of animal management requests	Requests	1,529	1,770	
Number of animals reclaimed	Animals	412	448	
Number of animals collected	Animals	1,279	843	Amended indicator in 2019/20 to exclude feral animals (previously reported). The amended 2018/19 figure is unable to be determined.
Direct cost of the animal management service	\$	\$458,568	\$569,925	The increase in animal management cost is primarily due to filling additional positions and timing of expenditure for printing, equipment and uniforms during 2019/20 compared to the previous year.
Number of successful animal management prosecutions	Prosecutions	8	3	
Total Number of animal management prosecutions	Prosecutions	Not reported	3	New denominator. The 2018/19 result was 8 total animal management prosecutions.
Number of animals rehomed	Animals	Not reported	249	New indicator. The 2018/19 rehome rate would have been 68. The increase in rehome rate for 2019/20 is due to improvements in reporting rates from the Lost Dogs Home.
Food Safety				
Number of days between receipt and first response action for all food complaints	Days	88	111	Due to staff vacancies and recruitment the average time to respond to complaints increased from 1.02 days to 1.24 days. All complaints were investigated through to resolution.
Number of food complaints	Complaints	86	89	
Number of registered class 1 food premises and class 2 food premises that received an annual food safety assessment in accordance with the Food Act 1984	Premises	732	632	Due to staff vacancies and recruitment inspection numbers for the first six months of 2019 were slightly lower than the previous year. As this is a calendar year indicator, 100% of class 1 and 2 premises received their annual food safety assessment in 2019.
Number of registered class 1 food premises and class 2 food premises that require an annual food safety assessment in accordance with the Food Act 1984	Premises	1,022	1,046	
Direct cost of the food safety service	\$	\$379,419	\$397,691	
Number of food premises registered or notified in accordance with the Food Act 1984	Premises	2,554	2,677	
Number of critical non-compliance notifications and major non-compliance notifications about a food premises followed up	Notifications	104	54	The percentage of premises that have not received a follow up inspection resulting from a major non-compliance is slightly higher than the previous year, due to the allocated timeframes given by officers. As this is a calendar year indicator, 99% of major and critical non-compliances had been followed up by the end of 2019, which is an improvement from 2018.
Number of critical non-compliance notifications and major non-compliance notifications about food premises	Notifications	121	75	75 major or critical non-compliances were found during inspections of food premises in the first 6 months of 2019, which is a 38% improvement from the previous year.

Attachment Three: LGPRF Six Monthly Data 2019/2020 and Comparison to 2018/2019

Governance			
Number of council resolutions made at ordinary or special meetings of council, or at meetings of a special committee consisting only of councillors closed to the public	Resolutions	63	48
Number of council resolutions made at ordinary or special meetings of council or at meetings of a special committee consisting only of councillors	Resolutions	283	214
Community satisfaction rating out of 100 with how council has performed on community consultation and engagement	Rating	59	56
The sum of the number of councillors who attended each ordinary and special council meeting	Councillors	136	124
Number of ordinary and special council meetings	Meetings	13	12
Direct cost of the governance service (elected representation)	\$	\$327,455	\$330,073
Number of councillors elected at the last council general election	Councillors	11	11
Community satisfaction rating out of 100 with the performance of council in making decisions in the interest of the community	Rating	60	55
Community feedback suggests that satisfaction with Council's decision making processes could be improved through further genuine consultation or engagement and improved transparency and communication on how decisions have been made, including how community feedback has influenced the decision making processes of Council.			
Libraries			
Number of physical library collection item loans	Loans	464,393	421,276
Indicator amended to 'physical library collection usage' - and now excludes electronic collection (previously reported).			
Number of physical library collection items	Items	208,687	174,514
22,000 missing items were removed from the database. In addition, throughout 2019/20 the focus has been on the gradual removal of outdated stock to improve the overall library collection age (resulting in the number of items purchased in the last 5 years increasing).			
Number of library collection items purchased in the last 5 years	Items	122,766	147,816
Direct cost to Council of the library service	\$	\$2,811,397	\$2,632,014
Number of active library borrowers (last three financial years)	Borrowers	Not reported	12,869
2019/20 figure is for current year only. Indicator amended to report active borrowers rather than members and timeframe extended to three years (the sum of the number of active library borrowers in the last three Financial Years).			
Municipal population (last three financial years)	People	Not reported	N/A
New indicator. Population figure is provided by the ABS - data due to be released in late March 2020.			
Maternal and Child Health (MCH)			
Number of birth notifications received	Notifications	1,630	1,752
Number of infants enrolled in the MCH service from birth notifications received	Infants	1,654	1,779
Cost to Council of the MCH service	\$	\$2,194,387	\$2,181,370
Hours worked by MCH nurses	Hours	38,818	41,676
Number of children who attend the MCH service at least once in the year	Children	7,570	8,083
Number of children enrolled in the MCH service at the end of the year	Children	12,331	12,865
Number of Aboriginal children who attend the MCH service at least once in the year	Children	94	86
Number of Aboriginal children enrolled in the MCH service at the end of the year	Children	159	161
Number of 4-week key age and stage visits	Visits	Not reported	1,752
New indicator. The number of 4-week key age and stage visits in 2018/19 was 1,616.			

Attachment Three: LGPRF Six Monthly Data 2019/2020 and Comparison to 2018/2019

Roads			
Number of sealed local road requests	Requests	338	394
Number of kilometres of sealed local roads	Kilometres	1,296	1,343
Number of kilometres of sealed local roads below the renewal intervention level set by Council	Kilometres	1,211	1,285
Direct cost of sealed local road reconstruction	\$	\$485,253	\$984,137
Square metres of sealed local roads reconstructed	Square metres	3,377	5,205
Direct cost of sealed local road resealing	\$	\$2,956,193.87	\$2,578,612
Square metres of sealed local roads resealed	Square metres	107,307	145,193
Community satisfaction rating out of 100 with how Council has performed on the condition of sealed local roads	Rating	59	56
Statutory Planning			
The median number of days between receipt of a planning application and a decision on the application	Days	134	125
Number of planning application decisions made within timeframes	Decisions	235	220
Number of planning application decisions made	Decisions	538	501
Direct cost of the statutory planning service	\$	\$1,382,732	\$1,528,899
Number of planning applications received	Applications	436	439
Number of VCAT decisions that did not set aside council's decision in relation to a planning application	Decisions	2	4
Number of VCAT Council decisions in relation to planning applications	Decisions	6	7
Waste Collection			
Number of kerbside garbage and recycling bin collection requests	Requests	9,548	8,974
Number of kerbside bin collection households	Households	75,132	77,481
Number of kerbside garbage and recycling collection bins missed	Bins	3,536	4,336
Number of scheduled kerbside garbage and recycling collection bin lifts	Lifts	2,938,169	3,091,615
Direct cost of the kerbside garbage bin collection service	\$	\$4,392,276	\$5,236,690
Number of kerbside garbage collection bins	Bins	75,132	78,966
Direct cost of the kerbside recyclables bin collection service	\$	\$882,879	\$2,337,662
Number of kerbside recyclables collection bins	Bins	75,749	79,637
Weight of recyclables and green organics collected from kerbside bins	Tonnes	12,674	14,027
Weight of garbage, recyclables and green organics collected from kerbside bins	Tonnes	36,428	38,145

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REPORT NO:	GE408
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - December 2019 / January 2020
AUTHOR:	Yuri Guzman, Manager Information and Technology; Paul White, Coordinator Knowledge Management
DIVISION:	Corporate Services
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	5.3 Provide responsible and transparent governance, services and infrastructure which responds to and supports community needs.
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Sunbury Road Duplication</i>2. <i>Mickleham Road Upgrades and Maintenance</i>3. <i>Sunbury Bus Terminal</i>4. <i>Macedon Street Maintenance</i>5. <i>Haddon Hall Drive Attwood - Road Safety Camera</i>6. <i>Victoria Police Solo Squad</i>7. <i>On-Demand Transport Pilot</i>8. <i>Sunbury Road Upgrades</i>9. <i>Sunbury Aboriginal Corporation</i>10. <i>Craigieburn Road Upgrade Project - C241</i>11. <i>Inclusive Kindergartens Facilities Program 2019 - Equipment Grants</i>12. <i>Amendment C230 and C242</i>13. <i>Volunteer Emergency Services Equipment Programs - Grants</i>14. <i>Children Facilities Capital Program - Grants</i>15. <i>Western Outer Ring Main Gas Pipeline Project</i>16. <i>Funding for sleep and settling initiative</i>17. <i>Libraries Change Lives Victoria Budget Bid 2020/21</i>18. <i>Grant / Funding Opportunities</i>

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from and sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence sent to and received from Government Ministers and Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to and received from State and Federal Government Ministers and Members of Parliament during the normal course of Council's operations. Correspondence of this nature registered in Council's record keeping system during December 2019 / January 2020 is summarised below:

Table 1	Correspondence in relation to general business items from Council meetings
Table 2	Correspondence that may be of interest to Councillors
Table 3	Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

REPORT NO: GE408 (cont.)

Copies of the documents are provided as attachments to this report.

TABLE 1 CORRESPONDENCE IN RELATION TO COUNCIL GENERAL BUSINESS ITEMS						
	Subject	Minister or Member of Parliament	Date Received / Sent	Responsible Officer	Council Minute Ref	Attachment
Inwards	GENERAL BUSINESS - CORRESPONDENCE TO THE MINISTER FOR ROADS AND VICROADS REGARDING DUPLICATION OF ROAD AT THE REAR OF MELBOURNE AIRPORT	Minister for Roads	3/12/2019	Manager Assets	MED270	1
Inwards	GENERAL BUSINESS - SEEKING FUNDING COMMITMENTS FOR THE DUPLICATION OF MICKLEHAM AND SOMERTON ROADS	Minister for Roads	13/12/2019	Director Sustainable Infrastructure & Services	HAW040	2
Outwards	GENERAL BUSINESS - REQUEST FOR MAINTENANCE ON THE BUS TERMINAL IN SUNBURY	Minister for Public Transport Member for Sunbury	16/12/2019	Manager Strategic Planning	MED272	3
Outwards	GENERAL BUSINESS - REQUEST FOR UPDATE ON MAINTENANCE AND REPAIRS TO MACEDON STREET SUNBURY	Minister for Roads	17/12/2019	Manager Assets	MED273	4
Inwards	GENERAL BUSINESS - REQUEST FOR AN UPDATE ON THE STATUS OF FIXED ROAD CAMERA ON MICKLEHAM ROAD	Minister for Police and Emergency Services	7/01/2020	Manager Assets	KUR071	5
Inwards	GENERAL BUSINESS - REQUEST FOR RESOURCES SUPPORTING THE VICTORIA POLICE SOLO SQUAD	Minister for Police and Emergency Services	15/01/2020	Manager Community Strengthening	SHE027	6
Inwards	GENERAL BUSINESS - ADVOCACY FOR ON-DEMAND TRANSPORT PILOT	Minister for Public Transport	16/01/2020	Manager Communications & Events	JAC022	7
Inwards	GENERAL BUSINESS - CORRESPONDENCE TO THE MINISTER FOR ROADS REGARDING SUNBURY ROAD UPGRADES	Minister for Transport Infrastructure	29/01/220	Manager Assets	JOH048	8

REPORT NO: GE408 (cont.)

TABLE 2 GENERAL CORRESPONDENCE THAT MAY BE OF INTEREST TO COUNCILLORS						
	Subject	Minister or Member of Parliament	Date Received / Sent	Responsible Officer	Council Minute Ref	Attachment
Inwards	Sunbury Aboriginal Corporation (SAC) - Hume Reconciliation Plan 2018-2022	Member for Sunbury	11/12/2019	Manager Community Strengthening		9
Inwards	Craigieburn Road Upgrade Project-Amendment C241 Hume to the Hume Planning Scheme	Minister for Planning	11/12/2019	Director Planning and Development		10
Inwards	Inclusive Kindergartens Facilities Program Equipment Grants 2019 - Round 3	Member for Yuroke	11/12/2019	Coordinator Grants		11
Inwards	Amendment C230 - Hume Planning Scheme - Sunbury South And Lancefield Road Interim Infrastructure Contributions Plan Amendment C242 - Hume Planning Scheme - Associated Updates to The Sunbury South And Lancefield Road Precinct Structure Plans	Minister for Planning	11/12/2019	Director Planning and Development		12
Inwards	2019 - 20 Volunteer Emergency Services Equipment Program (VESEP) - Grants	Member for Yuroke	13/12/2019	Coordinator Grants		13
Inwards	Children Facilities Capital Program - Grant \$50,000 For Barrymore Road Children's Centre & \$16,000 For Craigieburn Child & Family Centre	Member for Yuroke	30/12/2019	Coordinator Grants		14
Inwards	Western Outer Ring Main Gas Pipeline Project EES Referral - Forwarding Reasons for Decision Under Environment Effects Act 1978 - Description of Project	Minister for Planning	7/01/2020	Manager Sustainable Environment		15
Inwards	Funding for Maternal and Child Health Service providers to implement the sleep and settling initiative	Minister for Health	17/01/2020	Director Community Services		16
Outwards	Request for support - Libraries Change Lives Victorian Budget Bid 2020-21	Member for Sunbury	29/01/2020	Manager Community Strengthening		17

REPORT NO: GE408 (cont.)

TABLE 3 CORRESPONDENCE IN RELATION TO GRANT / FUNDING OPPORTUNITIES						
Inwards	Indian Community Infrastructure Fund - Applications now open	Member for Yuroke	4/12/2019			18
	Andrews Labor Government has opened three grant streams to support veterans including the new one-off 75th Anniversary of the End of World War Two program	Member for Yuroke	18/12/2019			
	Andrews Labor Government's 2019-20 Community Cricket Program - Applications now open	Member for Yuroke	20/01/2020			
	Andrews Labor Government's World Game Facilities Fund 2019/20 - Applications now open	Member for Yuroke	20/01/2020			
	Andrews Labor Government 2019-20 Sporting Club Grants Program - Applications now open	Member for Yuroke	22/01/2020			



Hon Jaala Pulford MP

Minister for Roads
Minister for Road Safety and the TAC
Minister for Fishing and Boating

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 6000
DX 210292

Cr Moore
Mayor
Hume City Council
PO Box 119
Dallas VICTORIA 3047

**SUBJECT: Request for Duplication of Sunbury rd behind Melbourne Airport
: Request for update on Public Acquisition Overlay for Bulla Bypass**

Dear Cr Moore

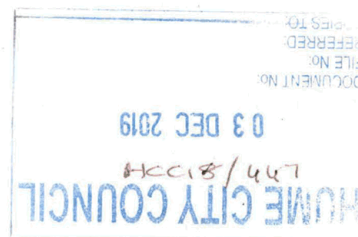
Thank you for your correspondence dated 15/11/19 to the Hon Jaala Pulford MP, Minister for Roads, Road Safety and the TAC, Fishing and Boating, regarding the above matters.

Minister Pulford appreciates you raising this topic with her, however, as this matter falls within the portfolio responsibility of the Minister for Transport Infrastructure, I have referred your correspondence onto the Hon Jacinta Allan MP, Minister for Transport Infrastructure for their consideration.

Yours sincerely

Jarrod Dobson
Chief of Staff
Office of the Minister for Roads
Office of the Minister for Road Safety and the TAC

Office of the Minister for Fishing and Boating



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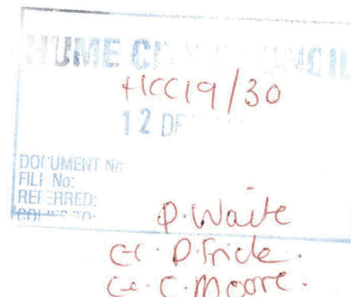
Hon Jaala Pulford MP

Minister for Roads
Minister for Road Safety and the TAC
Minister for Fishing and Boating

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 6000
DX 210292

CMIN010999
(File No.: PC041473)

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Dear Cr Moore *Carly*

Thank you for your letter dated 31 October 2019, regarding Mickleham Road between Somerton Road and Craigieburn Road. I apologise for the delay in responding.

The Department of Transport (DoT) acknowledges that Melbourne's northern outer suburbs are some of the fastest growing areas in Australia. This growth is placing increasing pressure on the road network, with higher traffic volumes leading to increased travel times along roads like Mickleham Road. Therefore, several projects to reduce congestion and improve safety in the northern and north-western suburbs have been announced. The 2018-19 State Budget included upgrades to Craigieburn Road West, Childs Road, Epping Road, and Sunbury Road.

Extensive planning work already undertaken for the Mickleham Road corridor has determined that Mickleham Road will be a six-lane road in the future, and the land needed for this has already largely been reserved. The Victorian Government recognises the need to further improve the network in all key growth areas and, as such, it will consider similar large-scale investments in arterial road upgrades and maintenance for the outer north.

In the meantime, DoT has listened and understands the various operational and safety issues along Mickleham Road from the local community. Any identified improvements will be considered in a statewide context in a future program.

Should you require any further information, Mr David Teague, DoT Metropolitan North-West Region (Tel: 9313 1270) would be pleased to assist.

Yours sincerely

Hon Jaala Pulford MP

4/12/2019



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- OFFICE OF THE MAYOR -



Our File: HCC18/447 [HCC-CM19/661]
Enquiries: Andrew Johnson
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday 13 December 2019

The Hon Melissa Horne MP
Minister for Public Transport
Department of Transport
Level 22, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister

RE: MAINTENANCE OF SUNBURY BUS TERMINAL

Hume City Council at its meeting of 9 December 2019 resolved:

"That Council write to the Minister of Transport, head of Public Transport Victoria (PTV) and local Member for Sunbury, Josh Bull, to ask will they consider doing the proper maintenance on the Bus Terminal in Sunbury".

Council has previously written to you regarding the poor condition of the bus terminal in Sunbury which is a critical interchange for residents in our municipality and neighbouring areas to access the Sunbury Town Centre and Sunbury Train Station.

The improvement of the Sunbury Bus Terminal is vital to increase its community usage and to reduce opportunities for crime and anti-social behaviour at the facility.

I again ask you to consider undertaking the required works at the terminal to improve the perception, safety and attractiveness of bus transport within Sunbury and to bring the quality and amenity of this important facility in Sunbury Town Centre in line with the expectations of the community and transport operators.

In previous correspondence, you advised that you have requested Metro Trains Melbourne (MTM) and PTV (now DoT) to consider the Sunbury Bus Terminal when planning for future upgrades. Considering there is currently no timeframe for the upgrade of the Sunbury Bus Terminal, Council seeks a commitment from MTM and DoT to at least improve the ongoing maintenance of the facility in this interim period.

Council also invites you to visit in person the Sunbury Bus Terminal to experience first-hand the poor experience that this terminal offers for public transport passengers and for transport operators.

Should you require further information in relation to this matter, please contact Mr Andrew Johnson, Manager Strategic Planning by telephoning

Yours sincerely

A handwritten signature in cursive script that reads 'CR MOORE'.

**CR CARLY MOORE
MAYOR**

- OFFICE OF THE MAYOR -

Our File: HCC18/447 [HCC-CM19/661]
Enquiries: Andrew Johnson
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday 13 December 2019

Mr Josh Bull, MP
State Member for Sunbury
PO Box 635
SUNBURY VIC 3429

Dear Mr Bull *Josh*

RE: MAINTENANCE OF SUNBURY BUS TERMINAL

Hume City Council at its meeting of 9 December 2019 resolved:

“That Council write to the Minister of Transport, head of Public Transport Victoria (PTV) and local Member for Sunbury, Josh Bull, to ask will they consider doing the proper maintenance on the Bus Terminal in Sunbury”.

Council has previously written to the Minister for Public Transport and PTV (now Department of Transport - DoT) regarding the poor condition of the bus terminal in Sunbury which is a critical interchange for residents in our municipality and neighbouring areas to access the Sunbury Town Centre and Sunbury Train Station.

The improvement of the Sunbury Bus Terminal is vital to increase its community usage and to reduce opportunities for crime and anti-social behaviour at the facility.

Council has written to the Minister previously requesting to consider undertaking the required works at the terminal to improve the perception, safety and attractiveness of bus transport within Sunbury and to bring the quality and amenity of this important facility in Sunbury Town Centre in line with the expectations of the community and transport operators.

In previous correspondence, the Minister has advised that she has requested Metro Trains Melbourne (MTM) and DoT to consider the Sunbury Bus Terminal when planning for future upgrades. Considering there is currently no timeframe for the upgrade of the Sunbury Bus Terminal, Council seeks your support to request a commitment from MTM and DoT to at least improve the ongoing maintenance of the facility in this interim period.

Council has invited the Minister to visit in person the Sunbury Bus Terminal to experience first-hand the poor experience that this terminal offers for public transport passengers and for transport operators.

Should you require further information in relation to this matter, please contact Mr Andrew Johnson, Manager Strategic Planning by telephoning

Yours sincerely

A handwritten signature in blue ink that reads 'Carly Moore'.

**CR CARLY MOORE
MAYOR**

– OFFICE OF THE MAYOR –



Our File: HCC18/447 (HCC-CM19/661)
Enquiries: David Fricke
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Tuesday, 17 December 2019

The Hon Jaala Pulford MLC
Minister for Roads
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Dear Minister

RE: REQUEST FOR UPDATE ON MAINTENANCE AND REPAIRS TO MACEDON STREET, SUNBURY

Hume City Council at its meeting on 9 December 2019 resolved:

"That Council writes to VicRoads and the Minister for Roads to enquire as to when will maintenance and repairs be done to Macedon Street Sunbury, as it has been on the table for many months."

Council previously wrote to the Department of Transport in September 2019 to advise that sections of the road surface on Macedon Street had recently broken away, exposing the underlying older layer of asphalt. This is particularly evident when driving into Sunbury from the east, with several surface failures on the hill past the intersection of Powlett Street.

Council wishes to advise that these road defects have still not been repaired and seeks your advice as to when the required maintenance will be completed.

Should you require any further information, please contact David Fricke, Manager Assets on

Yours sincerely

A handwritten signature in blue ink that reads 'Carly Moore'.

**CR CARLY MOORE
MAYOR**

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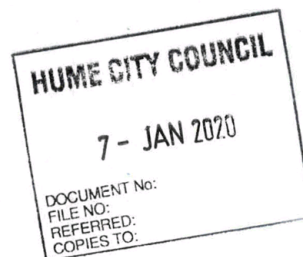


Minister for Police and Emergency Services

8 Nicholson Street
 East Melbourne Victoria 3002
 Telephone: (03) 9637 9654
 DX: 210098

Our ref: CD/19/937211

Cr Carly Moore
 Hume City Council
 PO Box 119
 DALLAS VIC 3047



Dear Cr Moore

REQUEST FOR ROAD SAFETY CAMERA - ATTWOOD

Thank you for your correspondence of 15 November 2019 on behalf of the Hume City Council, regarding a request for a road safety camera at the intersection of Mickleham Road and Haddon Hall Drive, Attwood.

Road safety cameras are one of the most effective road safety measures available to save the lives of Victorians and prevent many from suffering serious injuries. The Government believes it is important to place fixed road safety cameras at high-risk intersections where speeding, traffic offences and accidents commonly occur.

The Fixed Camera Site Selection Committee (the Committee) has reviewed the location and recommended that the installation of a fixed road safety camera at this intersection would be appropriate.

Following the recommendation from the Committee, the installation of new fixed road safety cameras are prioritised based on a ranking formula that uses crash data with weighting for crash severity and when crashes have occurred. The intersection of Mickleham Road and Haddon Hall Drive, Attwood is therefore now on the list of sites recommended for a fixed road safety camera, subject to prioritisation.

Victoria has almost 300 sites with speed and red-light cameras. The location of these cameras and the reallocation of these cameras is driven by data to ensure the greatest road safety return for their placement. I have asked my department to keep you informed of plans and timing for when a camera will become available for this site.

I have also asked Victoria Police to refer Highway Patrol to this intersection to ensure drivers are slowing down and obeying the road rules. The government further committed \$120.6 million in the 2019/20 state budget for road safety camera infrastructure. This included funding for an additional 96 new mobile speed cameras. I have asked my department and Victoria Police to consider whether this location and surrounding areas may be appropriate for deployment of these cameras.



I trust that this information has been of assistance and thank you for your interest in road safety.

Yours sincerely



Hon Lisa Neville MP
Minister for Police and Emergency Services

18 / 12 / 19

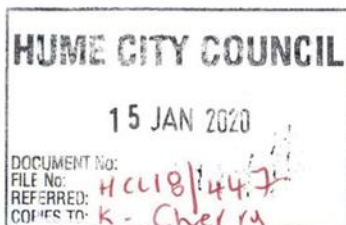




Minister for Police and Emergency Services

8 Nicholson Street
East Melbourne Victoria 3002
Telephone: (03) 9637 9654
DX: 210098

Our ref: CD/19/929770



Councillor Carly Moore
Mayor, Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Cr Moore

POLICE RESOURCING

Thank you for your correspondence of 11 November 2019, on behalf of the Hume City Council, regarding the Council's resolution of 14 October 2019 to request additional resources for the Victoria Police Motorcycle Unit.

I appreciate the Council's request for additional resources in relation to the Victoria Police Motorcycle Unit and I acknowledge the concerns about incidents of hoon behaviour in the area. While I appreciate these concerns, please understand that the location and deployment of police officers is a matter for the Chief Commissioner of Police, using the Staffing Allocation Model (SAM). The SAM has been developed by Victoria Police, in consultation with The Police Association of Victoria, and endorsed by the Victorian Government.

The SAM is now being used to deploy the 3,135 additional police officers, funded as part of the Andrews Labor Government's record \$3 billion investment in Victoria Police. This includes the 64 new police officers already allocated or deployed to the Hume Police service area.

Please be assured that Victoria Police continues to maintain a visible police presence in Hume and that hoon driving is an offence that the government and Victoria Police take very seriously. Victoria Police has the ability to immediately impound vehicles for different driving offences as well as enforce tougher penalties for excessive speeding and unlicensed driving.

I understand that Victoria Police Highway Patrol Unit will organise a meeting with Hume City Council to explore the concerns raised in relation to Valley Park in Broadmeadows. Victoria Police can use information obtained from this meeting to potentially run an operation to target this alleged offending.

I also understand that the local Community Engagement and Road Policing Inspector met with Hume, Moreland and Moonee Valley Council members on Friday 6 December 2019 to start preliminary discussions about the possibility of introducing hoon by-laws in their respective local areas.



Please be assured the government, and Victoria Police absolutely share Hume City Council's commitment to combatting hoon driving.

Thank you for the opportunity to respond to this important issue.

Yours sincerely



Hon Lisa Neville MP
Minister for Police and Emergency Services

21/20





Hon Melissa Horne MP

Minister for Public Transport
Minister for Ports and Freight

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 8020
DX 210292

Ref: CMIN-1-19-735

Cr Carly Moore
1079 Pascoe Vale Road
BROADMEADOWS VIC 3047

Dear Cr Moore

Thank you for your letter of 29 October 2019 regarding an on-demand transport pilot in Hume City. I apologise for the delay in responding.

Department of Transport (DoT) is currently working on bus network reform and investigating on-demand transport as part of this work.

The Government has recently funded a route in the north growth corridor through the Growth Areas Infrastructure Contribution fund. This service runs from Donnybrook via Mickleham before delivering passengers to key destinations around Craigieburn including the station. This service commenced on 22 December 2019.

DoT recognises the important role that buses play in meeting the travel needs of the Victorian community and is continually reviewing existing routes and the need for potential new routes. Issues considered include the likely number of users, suitability of the road network for bus operations, development of a direct and easily understood network, connectivity with other public transport services and the costs of providing the services.

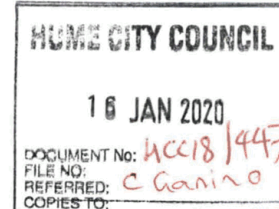
Any additional services, including an on-demand trial, will require more resources. Melbourne and regional centres have been growing rapidly in recent years and there are many competing demands for new and upgraded bus services. Any available funding therefore needs to be carefully prioritised and your request will be considered in line with competing priorities and where demand is highest.

Thank you for sharing your concerns. Your feedback is important to the Government as it continues to work hard to improve public transport in Victoria.

Yours sincerely

Hon Melissa Horne MP
Minister for Public Transport

12/1/2020



cc R Wai
Mayor
X out 2019/23563



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Hon Jacinta Allan MP

Minister for Transport Infrastructure

21 JAN 2020

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 6100
DX 210292

Ref: CMIN-1-19-281

Cr Carly Moore
Mayor
Hume City Council
1079 Pascoe Vale Road
BROADMEADOWS VICTORIA 3047

Dear Mayor

I refer to your letter dated 22 August 2019 to the Hon Jaala Pulford MP, Minister for Roads, regarding Sunbury Road Upgrade. As the matter is within my portfolio responsibilities, it has been referred to me for response. I apologise for the delay in responding.

Major Road Projects Victoria (MRPV) worked closely with relevant stakeholders including Council and the community to listen to their feedback on the proposed reference design. The feedback received led to the refinement of the initial reference design. Changes to the design include:

- a wide boulevard median north of Lancefield Road;
- traffic lights to replace roundabouts at Francis Boulevard and Lancefield Road;
- traffic light and a heavy vehicle U-turn movement at 600 Sunbury Road to improve safety for all motorists; and
- improved entry and exit points to local businesses along Sunbury Road.

I am advised the Sunbury South Precinct Structure Plan has been considered in the design of the Sunbury Road Upgrade. MRPV investigated options for a wider median south of Lancefield Road, however the request was unable to be accommodated as the current road pavement is in good condition, including overtaking lanes and wide shoulders which can be used to build the new lanes. Building a wider median behind the existing pavement would result in excessive vegetation loss.

If you require further information, please contact Dipal Sorathia, Project Director on (03) 1800 105 105.

Thank you for raising this matter with me.

Yours sincerely

Hon Jacinta Allan MP
Member for Bendigo East
Minister for Transport Infrastructure



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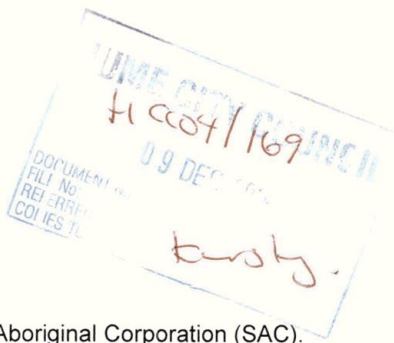
Josh Bull MP

STATE MEMBER FOR SUNBURY



29 November 2019

Mr Domenic Isola
Chief Executive Officer, Hume City Council
PO Box 119
Dallas VIC 3047



Dear Domenic,

I write to draw your attention to the Sunbury Aboriginal Corporation (SAC).

I recently met with representatives from the SAC to discuss community needs, the Hume City Council *Reconciliation Action Plan 2018-2022* and the great work being done by SAC.

The SAC advise me that they have already been able to gain momentum within the local Aboriginal community without permanent presence, funding or staff. They currently have about 60 members.

However, it is their hope to secure a premises to operate out of and create permanent visibility within the community.

I believe this is a fantastic opportunity and can't think of better space than the new Shared Facility at Sunbury Heights Primary School/Sunbury Downs College or perhaps the future Community, Arts and Cultural Precinct on Jacksons Hill, Sunbury.

This organisation is an asset and a valuable resource to our community, to local services, education providers and other community groups. I strongly support their request for a permanent space.

Please see attached correspondence from Raquel Stewart, Secretary of the Sunbury Aboriginal Corporation.

I trust this request will be looked upon favourable and look forward to your response.

Yours sincerely,

Josh Bull MP
Member for Sunbury
Parliamentary Secretary for Multicultural Affairs

OFFICE: Shop 4, 33-35 Macedon Street Sunbury 3429
POSTAL: PO Box 635, Sunbury 3429
P: 9740 4091 **F:** 9740 4978 **E:** josh.bull@parliament.vic.gov.au





SUNBURY

Aboriginal Corporation

The Sunbury Aboriginal Corporation was established in March 2017. We are a registered Aboriginal Organisation with ORIC and have a board of six directors (with one vacant position that will be filled at our upcoming AGM). Our current membership sits around 60 but we are continuing to grow and hope to establish ourselves as a successful Aboriginal Community Controlled Organisation for Sunbury and surrounds.

In the 2016 Census, there were 36,084 people in Sunbury (State Suburbs). Of these 48.7% were male and 51.3% were female. Aboriginal and/or Torres Strait Islander people made up 1.0% of the population (404 people). The total Aboriginal/Torres Strait Islander population in the City of Hume is recorded as being 1466 – which is around the same population as Wyndham and Melton shire areas.

We are continually growing in membership and have been able to gain momentum within the local Aboriginal Community without permanent presence, funding or staff. At present, we are trying to secure a premise to operate out of and create a permanent place of visibility within the community. No physical presence/tangibility of the Sunbury Aboriginal Corporation has meant that we are currently reliant on our partnership with the Sunbury Community Health Centre to conduct our meetings and events. Having a permanent location would enable Aboriginal people (and the broader community) to find us and make our engagement with the community for reconciliation and with education much more meaningful.

Sunbury Aboriginal Corporation has been receiving many Aboriginal community requests to provide connection through cultural supports, education and services, actively engage in the facilitation and delivery of programs, projects and activities. This has been a difficult task because presently we have no employees or funded services, which means we have been heavily reliant on our board to undertake where possible. We have been hearing from community about disconnection and requiring cultural connection as well as advocacy, advice and support.

Requests have also been coming through from the broader community for input, advice and assistance to connect to the needs of the community and cultural education – we presently do not have the capacity to attend meetings, forums and feed back into consultations. It would appear that there is an appetite from the local community to learn more about Aboriginal history and culture – this type of activity can only strengthen the move towards reconciliation. Our board members have full time jobs and have been accommodating requests where possible but have been struggling with the demand.

Having a dedicated employee would enable us to connect with stakeholders, provide programs for children, women, men, youth, and elders' cultural groups. It would provide an opportunity to build relationships to enable us to garner what the needs and wants of the community are, rather than just relying on an online presence. We would be seeking to provide services that help our community to grow and prosper and that would be of benefit to the broader community. A strong Aboriginal organisation would work to the benefit of

local service providers in the Hume region, as we would be able to facilitate support and warm referrals as well as the ability to provide assistance in engaging with the Aboriginal Community and other Aboriginal organisations. We have a vision of moving towards economic prosperity through the eventual development of service delivery and capitalising on business opportunities.

By creating a strong Aboriginal organisation, we will be able to support Aboriginal people to thrive and participate in the broader community. This will help to create cohesiveness within the community and by enabling us all to work together for the betterment of the entire community. This organisation would be a valuable resource to the local service system, education providers and community groups as there are currently no Aboriginal organisations operating within our region or surrounds. We see the Sunbury Aboriginal Corporation to be an asset to the local community as we would be able to support and provide advice on local Aboriginal issues.

We are seeking support to increase the operations of the Sunbury Aboriginal Corporation so that we can begin providing support, services and cultural needs.

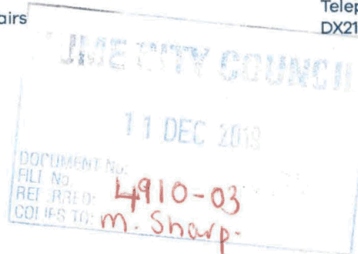


Hon Richard Wynne MP

Minister for Planning
Minister for Housing
Minister for Multicultural Affairs

8 Nicholson Street
East Melbourne, Victoria 3002
Telephone: 03 8683 0964
DX210098

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Ref: MBR040999



Dear Mayor

CRAIGIEBURN ROAD UPGRADE PROJECT - AMENDMENT C241HUME TO THE HUME PLANNING SCHEME

I am writing to advise that I have decided to exercise the power under section 20(4) of the *Planning and Environment Act 1987* to exempt myself from notice and prepare, adopt and approve Amendment C241hume to the Hume Planning Scheme.

The amendment facilitates the Craigieburn Road Upgrade Project by introducing a new incorporated document into the Hume Planning Scheme that allows the use and development of the land in the project area for the purposes of the project in accordance with the control in the *Craigieburn Road (Mickleham Road to Hume Highway) Upgrade Project Incorporated Document, August 2019*.

The amendment will come into effect when notice of its approval is published in the *Victoria Government Gazette*.

If you have any queries, please contact Paul Jarman, Director, State Project Facilitation, Department of Environment, Land, Water & Planning on (03) 8683 0921.

Yours sincerely

HON RICHARD WYNNE MP
Minister for Planning

1 12 19



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Ros Spence MP

STATE MEMBER FOR YUROKE



HUME CITY COUNCIL
11 DEC 2019
DOCUMENT No.
FILE No.
REL. BRED: HU 18/49
COUN. # 5 101: Joel Kimber

5th December 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

COPY

ATT: MR JOEL KIMBER

Dear ^{Carly} Mayor,

Inclusive Kindergartens Facilities Program Equipment Grants 2019 (Round 3)

I am writing to let you know that five kindergartens in the Yuroke electorate have been awarded grants as part of the latest round of the Andrews Labor Government's Inclusive Kindergartens Facilities Program Equipment Grants program.

This program provides up to \$10,000 for items that promote inclusiveness and diversity, including adjustable tables and chairs and sensory equipment such as padded mats and weighted cushions.

Across the Yuroke electorate, Barrymore Road Preschool, Craigieburn Child and Family Centre, Craigieburn Early Childhood Services Centre, Hilton Street Preschool and Malcolm Creek Preschool will share in a total of \$41,467 in funding.

Please find a media release attached with more information.

I look forward to children in our community attending these local kindergartens benefiting from this new funding, in addition to the other major investments in education that have been made by the Andrews Labor Government.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



ROS SPENCE MP STATE MEMBER FOR YUROKE

MEDIA RELEASE

Thursday, 5 December 2019

EQUIPPING KINDERS IN YUROKE TO BE INCLUSIVE FOR ALL CHILDREN

The Andrews Labor Government is helping early learning services in Yuroke buy new equipment and learning kits to support children of all abilities to get the best out of their time at kinder.

Member for Yuroke Ros Spence today announced five local kindergartens had successfully applied for more than \$41,000 in funding for new equipment to support inclusion of all children.

The Inclusive Kindergartens Facilities Program equipment stream provides up to \$10,000 for items that promote inclusiveness and diversity, including adjustable tables and chairs and sensory equipment such as padded mats and weighted cushions.

Locally, the following kindergartens have been awarded funding through this program:

\$8,795.11	Barrymore Road Preschool
\$8,281.25	Craigieburn Child and Family Centre
\$8,795.12	Craigieburn Early Childhood Services Centre
\$9,643.96	Hilton Street Preschool
\$5,952.25	Malcolm Creek Preschool

The *Victorian Budget 2019/20* included \$6 million for the Inclusive Kindergartens Facilities Program to help kindergartens across the state provide safe and inclusive environments for children with additional needs.

This is part of the Government's \$5 billion commitment to deliver a full 15 hours of Three-Year-Old Kinder to every Victorian child over the next decade, with the rollout beginning in 2020.

The roll-out will continue progressively across the state, with families in a further 15 regional LGAs to benefit in 2021. This will be expanded in 2022 to give three-year-olds across the rest of the state access to five hours of funded kindergarten, before being scaled up to a full 15-hour program by 2029.

The Labor Government's investment in three-year-old kinder also includes \$473.2 million for early childhood infrastructure, which will support the sector to invest in new and expanded kindergarten facilities, when and where they are needed most.

Quotes attributable to Minister for Education James Merlino

"These grants will make a big difference in ensuring children of all abilities attending kindergarten in Yuroke get the support they need to thrive."

Quote attributable to Member for Yuroke Ros Spence

"It's fantastic to help our local kindergarten services buy the equipment they need to provide welcoming and inclusive environments for all children."

Media contact: Ryan Moore | 0487 160 869 | ryan.moore@parliament.vic.gov.au

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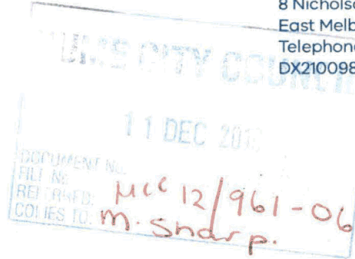


Hon Richard Wynne MP

Minister for Planning
Minister for Housing
Minister for Multicultural Affairs

8 Nicholson Street
East Melbourne, Victoria 3002
Telephone: 03 8683 0964
DX210098

Cr Carly Moore
Mayor
Hume City Council
DALLAS VIC 3047



Ref: MBR040912



Dear Mayor

**AMENDMENT C230 TO THE HUME PLANNING SCHEME – SUNBURY SOUTH AND LANCEFIELD ROAD INTERIM INFRASTRUCTURE CONTRIBUTIONS PLAN
AMENDMENT C242 TO THE HUME PLANNING SCHEME – ASSOCIATED UPDATES TO THE SUNBURY SOUTH AND LANCEFIELD ROAD PRECINCT STRUCTURE PLANS**

I am writing to advise you that I have decided to exercise the power under section 20(4) of the *Planning and Environment Act 1987* to exempt myself from notice requirements, and to prepare, adopt and approve Amendment C230 and Amendment C242 to the Hume Planning Scheme.

The effect of Amendment C230 is to insert the interim *Sunbury South and Lancefield Road Infrastructure Contributions Plan, November 2019* as an incorporated document into the planning scheme and amend the Infrastructure Contributions Overlay Schedule 1 to facilitate the collection of infrastructure contributions in the Sunbury South and Lancefield Road Precinct Structure Plan areas.

The effect of Amendment C242 is to update the Sunbury South Precinct Structure Plan and the Lancefield Road Precinct Structure Plan to ensure alignment with the interim *Sunbury South and Lancefield Road Infrastructure Contribution Plan, November 2019* and make associated corrections and adjustments to the Hume Planning Scheme.

Amendment C230 will ensure that the Hume City Council is able to collect infrastructure contributions while the process for the final Sunbury South and Lancefield Road ICP is completed.

The amendment will come into effect when notice of its approval is published in the *Victoria Government Gazette*.

If you have any queries, please contact Jane Homewood, Executive Director, Statutory Planning Services, Department of Environment, Land, Water and Planning, on (03) 8683 0975 or email jane.homewood@delwp.vic.gov.au.

Yours sincerely

HON RICHARD WYNNE MP
Minister for Planning

11/12/19



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Ros Spence MP

STATE MEMBER FOR YUROKE



9th December 2019

COPY

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

ATT: MR JOEL KIMBER

Dear *Carly* Mayor,

2019–20 Volunteer Emergency Services Equipment Program (VESEP)

I am writing to let you know about new grants that have been awarded to volunteer emergency services in our community following the announcement of the latest round of the Andrews Labor Government’s Volunteer Emergency Services Equipment Program (VESEP).

The program funds operational equipment, in addition to vehicles, trucks, tankers, watercraft, trailers and minor facility upgrades.

In the Yuroke electorate, the following grants have been awarded (excluding GST):

- \$1,203 towards a defibrillator for Craigieburn CFA;
- \$48,720 towards a storage shed for Hume CFA;
- \$50,758 towards a crew cab for Craigieburn unit of VICSES.

Emergency services make a vital contribution to our community, and I am pleased that we are providing them with the essential equipment that they need to carry out their work. If you would like to find out more about this grants program, please visit <https://www.emv.vic.gov.au/vesep>

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

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P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au

HUME CITY COUNCIL
HCC05/696
14 DEC 2019
DOCUMENT No:
FILE No:
RET-ARC:
cc: Joel Kimber



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Ros Spence MP

STATE MEMBER FOR YUROKE



18th December 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor, *Carly*

I am writing to update you on the latest round of the Andrews Labor Government's Children's Facilities Capital Program.

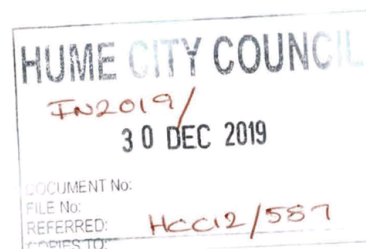
In the Minor Infrastructure Grants category, Hume City Council will receive a grant of \$50,000 for Barrymore Road Children's Centre and \$16,000 for Craigieburn Child and Family Centre.

In the Minor IT Grants category, Attwood Childcare Centre and Kindergarten will receive a grant to assist with the purchase of a projector, and both GoodStart Early Learning Greenvale and GoodStart Early Learning Craigieburn Central will receive grants to assist with the purchase of iPads.

I congratulate Council on being awarded funding in the Minor Infrastructure Grants category, which I am sure will assist in the continued delivery of high quality early childhood education in our local community.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure



CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

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Hon Richard Wynne MP

Minister for Planning
Minister for Housing
Minister for Multicultural Affairs

8 Nicholson Street
East Melbourne, Victoria 3002
Telephone: 03 8683 0964
DX210098

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

HUME CITY COUNCIL

7 - JAN 2020

DOCUMENT NO:
FILE NO:
REFERRED:
COPIES TO:

Ref: MBR041202



Dear Mayor

WESTERN OUTER RING MAIN GAS PIPELINE PROJECT EES REFERRAL

APA VTS (Operations) Pty Ltd recently sought my advice on the need for an Environment Effects Statement (EES) under the *Environment Effects Act 1978* (EE Act) for the proposed Western Outer Ring Main Project.

I have determined, under section 8B(3)(a) of the EE Act, that an EES is required, for the reasons detailed in the attached Reasons for Decision.

This letter provides notice to you, as a relevant decision-maker, under sections 8A and 8B(4) of the EE Act. I draw your attention to the provisions of section 8C of the EE Act, which prevent decisions from being made and works from proceeding until the EES process has been completed and my assessment of the project is considered by decision-makers.

I have also enclosed information on the procedures and requirements that are to apply to the EES in accordance with section 8B(5) of the EE Act.

If you would like more information, please contact Dr Bruce Abernethy, Director Impact Assessment, Department of Environment, Land, Water and Planning, on (03) 8392 5471 or email bruce.abernethy@delwp.vic.gov.au.

Yours sincerely

HON RICHARD WYNNE MP
Minister for Planning

22/12/19

Encl.



EES REFERRAL NUMBER 2019-R08

For Public Notice via Internet

REASONS FOR DECISION UNDER *ENVIRONMENT EFFECTS ACT 1978*

Title of Proposal: **Western Outer Ring Main Gas Pipeline Project**

Proponent: APA VTS (Operations) Pty Ltd

Description of Project:

The proposal includes: a construction of a high pressure gas transmission pipeline approximately 50 km in length (including end of line and mid-line aboveground pipeline facilities); and installation of a new gas compressor and associated process control equipment and pipework within the existing APA's gas compressor station site at Wollert. The pipeline would connect the eastern and western sections of the Victorian Transmission System between Plumpton and Wollert, allowing for an increased gas storage at the Iona Underground Gas Storage facility to meet winter peak gas demands.

Decision:

The Minister for Planning has decided that an environment effects statement (EES) is required for the proposed Western Outer Ring Main Gas Pipeline Project, as described in the referral accepted on 28 October 2019.

Reasons for Decision:

- The project has the potential for significant environmental effects, in particular on native vegetation, habitat of terrestrial and aquatic species listed under the *Flora and Fauna Guarantee Act 1988*, ecologically sensitive waterways and wetlands, and on Aboriginal cultural heritage.
- An environment effect statement is warranted to provide an integrated, robust and transparent process to assess the proposal's effects and associated uncertainties, and to evaluate effectiveness of the proposed avoidance, mitigation, management and offsetting measures, prior to any statutory approval decisions.

Date of Decision: 22/12/19

REFERRAL NUMBER 2019-R08

DECISION ON PROJECT: The Western Outer Ring Main Gas Pipeline Project

Decision under section 8B(3)(a) of the *Environment Effects Act 1978*

Assessment through an environment effects statement (EES) under the *Environment Effects Act 1978* **is required**, for the reasons set out in the attached Reasons for Decision.

Procedures and requirements under section 8B(5) of the *Environment Effects Act 1978*

The procedures and requirements applying to the EES process, in accordance with both section 8B(5) and the *Ministerial guidelines for assessment of environmental effects under the Environment Effects Act 1978* (Ministerial Guidelines), are as follows.

- (i) The EES is to document the investigation and avoidance of potential environmental effects of the proposed project, including for any relevant alternatives (such as realignment of the pipeline route), as well as associated environmental mitigation and management measures. In particular, the EES should address:
 - a. Effects on biodiversity and ecological values within and near the site, associated with adjacent road/ rail reserves, conservation and riparian areas, including: native vegetation; ecological communities and species of flora and fauna listed under the *Flora and Fauna Guarantee Act 1988*; and other habitats or protected species;
 - b. Effects on waterways, wetlands and groundwater hydrology, quality and aquatic ecology, including groundwater dependent ecosystems within and near the project site
 - c. Effects on Aboriginal and non-Aboriginal cultural heritage values in the vicinity of the project site;
 - d. Effects on the land uses of the site and surrounding areas;
 - e. Effects on land stability and erosion related to the construction and operation of the project, including rehabilitation works;
 - f. Effects of project construction and operation on amenity, including potential air quality and noise effects on nearby sensitive receptors (especially residents);
 - g. Positive and adverse socio-economic effects, at local and regional scales, potentially generated by the project, including indirect effects of the project construction workforce on the capacity of local community infrastructure; and
 - h. Waste management during construction and operation.
- (ii) The matters to be investigated and documented in the EES will be set out in detail in scoping requirements prepared by the Department of Environment, Land, Water and Planning (the department). Draft scoping requirements will be exhibited for 15 business days for public comment, before being finalised and then issued by the Minister for Planning.
- (iii) The level of detail of investigation for the EES studies should be consistent with the scoping requirements issued for this project and be adequate to inform an assessment of the potential environmental effects (and their acceptability) of the project and any relevant alternatives, in the context of the Ministerial Guidelines.
- (iv) The proponent is to prepare and submit to the department a draft EES study program to inform the preparation of scoping requirements.
- (v) The department is to convene an inter-agency technical reference group (TRG) to advise the proponent and the department, as appropriate, on scoping and adequacy of the EES studies during the preparation of the EES, as well as coordination with statutory approval processes.
- (vi) The proponent is to prepare and submit to the department its proposed EES consultation plan for consulting the public and engaging with stakeholders during the preparation of the EES. Once completed to the satisfaction of the department, the EES consultation plan is to be implemented by the proponent, having regard to advice from the department and the TRG.

Page 1 of 2

REFERRAL NUMBER 2019-R08

- (vii) The proponent is also to prepare and submit to the department its proposed schedule for the studies, preparation and exhibition of the EES, following confirmation of draft scoping requirements. This is to enable effective management of the EES process on the basis of an agreed alignment of the proponent's and department's schedules, including for TRG review of technical investigations and the EES documentation.
- (viii) The proponent is to apply appropriate peer review and quality management procedures to enable the completion of EES studies and documentation to an acceptable standard.
- (ix) The EES is to be exhibited for a period of no less than 30 business days for public comment, unless the exhibition period spans the Christmas–New Year period, in which case 40 business days will apply.
- (x) An inquiry will be appointed under the *Environment Effects Act 1978* to consider and report on the environmental effects of the proposal.

Notification

The following parties (proponent and relevant decision-makers) are to be notified of this decision in accordance with sections 8A and 8B(4)(a) of the *Environment Effects Act 1978*:

- APA VTS (Operations) Pty Ltd (proponent)
- Minister for Energy, Environment and Climate Change
- Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation (the Registered Aboriginal Party)
- Executive Director of Aboriginal Victoria
- Executive Director of Heritage Victoria
- Melton City Council
- Hume City Council
- Mitchell City Council
- Whittlesea City Council
- Minister for Planning
- Environment Protection Authority
- Port Phillip & Westernport Catchment Management Authority
- Secretary of Department of Environment, Land, Water and Planning



RICHARD WYNNE MP
Minister for Planning

Date: 22/12/19



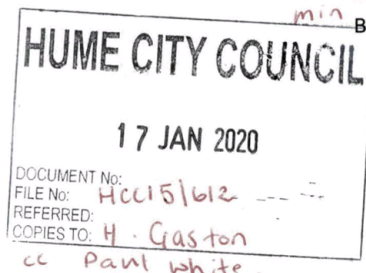
Jenny Mikakos MP

Minister for Health
Minister for Ambulance Services

GPO Box 4057
Melbourne Victoria 3001
Telephone: +61 3 9096 8561
www.dhhs.vic.gov.au

BAC-6037

Mr Domenic Isola
Chief Executive Officer
Hume City Council
PO Box 119
DALLAS VIC 3047



Dear Mr Isola,

The Andrews Labor Government is delivering on its commitment to provide more support for new Victorian mums and dads with a \$213.7 million investment in a range of new parenting supports. This commitment includes:

- Additional parent information sessions that will provide information and guidance to parents and caregivers on typical sleep patterns and behaviours and strategies to address sleep and settling concerns.
- More Maternal and Child Health sleep and settling outreach consultations in the home and community for vulnerable families. This will see up to 7,000 more families better supported across the state.
- An expansion of 24-hour expert phone advice on sleep and settling issues through the MCH Line, as well as upgrades to the MCH App, parent resources and evaluation.

Ongoing funding will be provided to all Maternal and Child Health Service providers to implement the sleep and settling initiative from February 2020.

Hume City Council will be allocated \$87,150 for the delivery of parent information sessions and \$147,127 for sleep and settling outreach consultations for 2019-20. Funding allocations for 2019-20 will be distributed in February 2020.

You will receive further correspondence from the Department of Health and Human Services, on funding allocations, targets and data collection required under the sleep and settling initiative. Further details will also be provided on the release of the Sleep and Settling Model of Care and supporting resources.

Our Government is committed to recognising the importance of sleep for a child's long-term development and for the wellbeing of parents, caregivers and families. These sleep and settling initiatives will not only provide dedicated support to parents and caregivers but will improve the overall health, wellbeing and development outcomes for babies and toddlers experiencing sleep issues.



If you have any questions or queries about this initiative, please contact
MCH@dhhs.vic.gov.au.

Yours sincerely,



Jenny Mikakos MP

Minister for Health
13 / 01 / 2020

– OFFICE OF THE MAYOR –

Our File: HCC08/18
Enquiries: Kristen Cherry
Telephone:



1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Friday, 24 January 2020

Mr Josh Bull MP
Member for Sunbury
PO BOX 635
SUNBURY VIC 3429

Dear Mr Bull *Josh*

RE: LIBRARIES CHANGE LIVES VICTORIAN BUDGET BID 2020-21

I am writing to request your support for the public library sector ahead of the Victorian State budget 2020-21.

Public libraries are important to the health and wellbeing of all Victorians. Every day our community relies on public libraries for free and universal access to education, resources and programs. They also rely on our libraries to provide safe and welcoming spaces when they feel lonely or isolated.

Victoria's public libraries welcome more than 30.5 million visitors annually, lending more than 45 million books, e-books, language kits, DVDs and devices. In 2018-19, public libraries recorded 15.5 million hours of Wi-Fi use, supporting job seekers, students and small businesses to get online.

In 2018-2019, 682,423 people visited Hume's six library branches, borrowing 909,765 items and attending 3,542 programs. Our diverse programs include story-time sessions, early literacy in English and STEAM (Science, Technology, Engineering, Arts and Mathematics) programs.

Libraries change lives. They are safe, free and inclusive spaces that are critical to the health and wellbeing of our communities. Recognising the importance of libraries, we seek your support to ensure they continue to meet growing community demand.

Public Libraries Victoria (PLV), the peak body representing the state's 276 public libraries, has prepared a budget submission seeking:

- \$10 million for new resources to support libraries to drive education and wellbeing outcomes;
- \$20 million in new funding for the Living Libraries Infrastructure Program; and
- \$15 million in additional operational funding for public libraries.

These requests align with many of the Victorian Government's priorities, including in areas of education, health, employment, local government, small business, youth and creative industries.

I encourage you to support this request and if you would like to see the impact of library services in action please visit any one of our six library branches.

Yours sincerely

A handwritten signature in black ink that reads 'Carly Moore'.

CR CARLY MOORE
MAYOR

The logo consists of five slanted parallel lines of varying lengths in a reddish-orange color, positioned above the text 'Libraries Change Lives' in a reddish-orange, sans-serif font.

Libraries
Change Lives

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Ros Spence MP

STATE MEMBER FOR YUROKE



4th December 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

COPY

Dear Mayor, *Carly* ATT: CR PORTER

Indian Community Infrastructure Fund

I am writing to let you know that applications are now open for the \$3 million Indian Community Infrastructure Fund. The Fund is open to Victoria's Indian communities so they can upgrade and enhance their community spaces.

Indian not-for-profit organisations can apply for a grant between \$10,000 to \$100,000 for smaller scale projects, or a large grant from \$100,001 to \$500,000 for larger new build projects.

For more information or to apply, visit www.vic.gov.au/Indian-community-infrastructure-fund. Applications close 20 February 2020.

My office is available to assist any interested organisations with the application process, including providing letter of support, and can be contacted via email at ros.spence@parliament.vic.gov.au or on 8377 4477.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Ros Spence MP

STATE MEMBER FOR YUROKE



12th December 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

COPY

ATT: MR JOEL KIMBER

Dear Mayor, *Carly*

I am writing to advise you that the Andrews Labor Government has opened three grant streams to support veterans, including the new, one-off 75th Anniversary of the End of World War Two program.

The \$150,000 fund will support events that recognise this milestone, with communities that have links to the conflicts especially encouraged to apply. Successful projects will honour and recognise WWII veterans, tell lesser known WWII stories, identify significant sites and engage diverse communities.

Applications are also now open for the annual *Victoria Remembers Minor Grant* and the *Restoring Community War Memorials and Avenues of Honour Grant* programs. For more information or to apply, visit <https://www.vic.gov.au/grants-support-and-commemorate-veterans>.

Applications close for all three grant streams on February 12. I encourage you to circulate this information to your local networks.

I am happy to assist any local organisations that are interested in applying for these grants, including providing a letter of support, and can be contacted via email at ros.spence@parliament.vic.gov.au or on 8377 4477.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

Min
HUME CITY COUNCIL
17 DEC 2019
DOCUMENT No:
FILE No:
REFERRED:
COPIES TO: *Joel Kimber*

CC: *Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber*

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

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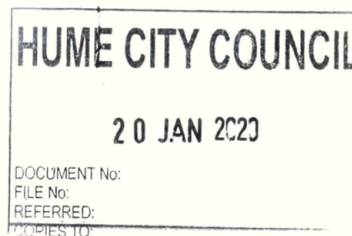
Ros Spence MP

STATE MEMBER FOR YUROKE



16th January 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Dear Mayor, *Carly*

I am writing to let you know that applications are now open for the Andrews Labor Government's 2019-20 Community Cricket Program.

The Program has two elements, with grant applications for the Community Cricket Facilities stream closing on Friday 13 March and expressions of interest for Metropolitan Cricket and Community Centres closing on Sunday 31 May.

Through the Community Cricket Facilities stream, councils can submit an unlimited number of applications up to a total of \$200,000, and up to \$100,000 for any individual project.

Eligible projects include cricket training nets, pavilion/clubroom developments, changerooms and new or improved cricket pitches and sports field upgrades.

The Metropolitan Cricket and Community Centres stream allows councils to submit an expression of interest for a Cricket and Community Centre, seeking a grant of up to \$1.5 million. Metropolitan Cricket and Community Centres will be located at an identified cricket facility or sports precinct.

For further information, please visit <https://sport.vic.gov.au/grants-and-funding/our-grants>. I strongly encourage Council to consider submitting applications as part of this round of funding.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

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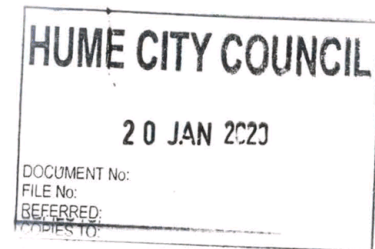
Ros Spence MP

STATE MEMBER FOR YUROKE



16th January 2019

Cr Carly Moore
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047



Dear Mayor,

I am writing to let you know that applications are now open for the 2019-20 round of the Andrews Labor Government's World Game Facilities Fund.

This next phase of the fund will provide grants of up to \$500,000 towards soccer projects such as new or redeveloped changerooms, pavilions, fields, lighting and synthetic surfaces.

The World Game Facilities Fund is part of the Government's commitment to increasing diversity and inclusion in football and to encouraging more Victorians to get active.

Further information on the fund is available on the Sport and Recreation Victoria website at <https://sport.vic.gov.au/grants-and-funding/our-grants>. Applications close Friday 13 March.

As you know, our community has a strong interest in soccer, and I hope that Council will consider how our community could benefit from this fund.

Kind regards,

Ros Spence MP
State Member for Yuroke
Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn, VIC 3064

P: 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Ros Spence MP

STATE MEMBER FOR YUROKE



10th January 2020

Cr Carly Moore
 Mayor
 Hume City Council
 PO Box 119
 DALLAS VIC 3047



Dear Mayor, *Carly*

Sporting Club Grants Program

I am writing to let you know that applications are now open for the Andrews Labor Government's 2019-20 Sporting Club Grants Program.

The program provides grants of up to:

- \$5000 to improve operational effectiveness;
- \$5000 for training for coaches, volunteers and officials (comprising grants of up to \$2000 for individual clubs and up to \$5000 for leagues or associations);
- \$2000 to address barriers that Indigenous athletes face to participation in sport and active recreation;
- \$1000 for new uniforms and equipment.

For further information on the program, please visit: <https://sport.vic.gov.au/grants-and-funding/our-grants/sporting-club-grants-program>. Applications close Friday 28 February.

I encourage Council to consider how our community could benefit from this program. My office is available to assist interested local clubs with their applications, including providing a letter of support, and can be contacted on 8377 4477 or via email at ros.spence@parliament.vic.gov.au.

Kind regards,

Ros Spence MP
 State Member for Yuroke
 Parliamentary Secretary for Road Infrastructure

CC: Aitken & Meadow Valley Ward Councillors; Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
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