Application form for Consent to work within a Hume City Council Road Reserve

This notification / application is provided in accordance with -

1. Road Management Act 2004, Schedule 7

2. Road Management (Works and Infrastructure) Regulations 2024

Use this form for: (i) Notification of proposed works, (ii) Application for consent, or (iii) Notification of completed works to the Coordinating Road Authority (CRA) or Road Authority with Operational Responsibilities

• PLEASE BE AWARE ONCE A PERMIT IS ISSUED WORKS MUST BE COMPLETED WITHIN 60 DAYS OF THE DATE ISSUED

Version: 01/07/2024

ALL FEES PAID ARE NON-REFUNDABLE

DEPENDING ON THE SCALE OF WORKS THE ASSESSMENT PROCESS MAY TAKE UP TO 20 BUSINESS DAYS AFTER PAYMENT HAS BEEN RECEIVED BY COUNCIL.

APPLICATIONS CAN BE SENT IN VIA EMAIL TO: <u>contactus@hume.vic.gov.au</u>

APPLICANT DETAIL	S					
Туре:	1. Notification of propose	ed works or	Date:			/ / 20
(Strike out not applicable items)	2. Application for consent	t or	Consent N	umber:		
			Your Ref:			
To: (Coordinating Road Authority)	HUME CITY COUNCIL		(ONLY for	ee: ' Application nsent")	\$	
From: (Applicant's Name)			IMPORT	ole: <u>ANT</u> Select	1. 2.	Owner or Occupier or
Address: (Applicant's address)			describ	E that best es YOU!	3. 4. 5.	Builder or Other or Contractor on behalf of
City/Town:			(Strike out not applicable items)			(specify)
State:	Postc	code:				
Contact person:				hone (BH): hone (AH):		
Email address:				Mobile:		
DETAILS of WORK						
Work type:	1. Service connection					
(Strike out not applicable items) *ONLY ONE APPLICATION PER	2. Drainage connection 3. Stormwater connection			Propos Start Da		/ / 20
JOB	4. Residential Vehicle Cro			Start Da	ite:	/ / /
	5. Residential vehicle cros					
	6. Rural Vehicle Crossing					
	7. Industrial Vehicle Cros	ssing				

	8. Uti	lity Authorisation Only				
	9. Laı	ndscape				
	10. H	oarding				
	11.0	ther Works (specify:)				
Site Address			(City/Town:		
Additional Location Details:	•			Speed z	one: (where	
(Optional)				works will	l be occurring)	
Description of works: (include	list of					
assets affected by works)						
Sketch Plan: A copy of a sketch plan showing the proposed works, the location, all assets within the vicinity must be provided. Assets include						
all trees, landscaping, road pavement, kerb & channel, footpaths, drains, service authority assets and private assets affected by the works						

WORKS MANAGER DETAILS (the person or body who was/will be responsible for conducting these works):						
Contractor or Company Name:		Contractor/Company ABN:				
			ADIN.			
Contractor's Address:						
City/Town:	Stat	e:	Postcode:			
Name of Works Manager*:			Telephone (BH):			
			Telephone (AH):			

E-mail address:			Facsimile:		
			Mobile:		
Does the contractor have Public Liabilit			Amount of P.L. Cover:	\$	
Name of Public Liability Insurance Con	ipany:				
* Works Manager –	Any person or body that is Management Act – Schedu	responsible for the conducting le 7, Clause 14)	g of works in, on or under the	road. (Road	
Note: Applicant must supply to Council th for and accepted	Note: Applicant must supply to Council the name of the Work Manager or Contractor and Public Liability Insurer before this application can be pa				
Works Manager Responsibilities:					
 An infrastructure manager or a works manager must have regard to the principles specified in this clause in the provision of non-road infrastructure on roads. The primary purpose of a road is use by members of the public and authorised users must be managed as far as is reasonably practicable in such a way as to minimise any adverse impacts on the primary purpose. Without limiting the generality of sub-clause (2), authorised users must be managed so as to – a. minimise any damage to roads and road infrastructure; b. ensure that works necessary for the provision of non-road infrastructure are conducted as quickly as practicable; c. minimise any disruption to road users; d. minimise any risk to the safety and property of road users and the public generally; e. facilitate the design and installation of infrastructure which minimises any risk to the safety of road users; f. ensure that the road and any other infrastructure is reinstated as nearly as practicable to the condition existing before the works necessary for the provision of the non-road infrastructure were conducted; g. protect and preserve existing significant roadside vegetation and sites of biological significance within the road reserve. (Road Management Act - Schedule 7, Sec 14) 					
Traffic Management Plan (required if	undertaking work in the roa	d or road reserve)			
Start Date:					
End Date:					
Start Time:					
End Time:					
Description of Traffic Guidance Scher are multiple traffic guidance schemes su shuttle-flow, contraflow etc, describe bri and when they will be implemented)					

DECLARATION BY APPLICANT

I declare in the firm belief that all the information provided on this form is, to the best of my knowledge, true and correct and I am aware that false declarations may be punishable by law.

APPLICANT'S SIGNATURE

DATE

NO WORKS CAN COMMENCE UNTIL A WRITTEN CONSENT HAS BEEN ISSUED AND RECEIVED – PENALTIES MAY APPLY

NO WORKS CAN COMMENCE UNTIL A WRITTEN CONSENT HAS BEEN ISSUED AND RECEIVED – PENALTIES MAY APPLY

In accordance with Sect 123 Road Management Act 2004, Council may apply an Inspection Service charge to any works undertaken within the road reserve. This charge will be calculated in accordance with the Road Management (Works and Infrastructure) Regulations 2024 Fee Schedule.

Consent/Inspection fees are payable when you lodge an application. This is a non-refundable Application & Administration fee.

	Working on an a of wo		Working on an area works			
	On roadway, shoulder or pathway (see note 1)Not on roadway, shoulder or pathway (see note 2)Asphalt/gravel 		On roadway, shoulder or pathway (see note 1) Asphalt/gravel road, kerb & channel and concrete vehicle crossings, crossing extensions &	Not on roadway, shoulder or pathway (see note 2) Naturestrip (soil/seeded area)		
	crossings and footpaths		footpaths	aroay		
Other roads,	43.1 fee units	23.5 fee units	9.3 fee units	6 fee units		
speed over 50km/h	\$703.80	\$383.80	\$151.90	\$98.00		
Other road, speed under 50km/h	23.5 fee units	6 fee units	9.3 fee units	6 fee units		
	\$383.80	\$98.00	\$151.90	\$98.00		
As of 1 July 2024: 1 fee unit = \$16.33 (fee units are reviewed annually on 1 July)						

Notes: 1. Conducted on, or on any part of, the roadway, shoulder or pathway

2. Not conducted on, or on any part of, the roadway, shoulder or pathway

3. Municipal Road or non-arterial State Road

Council is collecting the information on this form so that it may consider your application for Consent to Dig in a Road Reserve In accordance with General Local Law No 1. If you fail to provide this information, your application may not be processed. The information will be used for administration purposes and will not be disclosed to any other party except as required by law or where you fail to comply with any conditions of this consent and a third party suffers a loss or injury. You may access this information by contacting Council on 9205 2200.

1. Application Information and Specifications

Note: This information is to be retained by the applicant

CONSENT TO CONSTRUCT OR ALTER VEHICLE CROSSING

A permit must be obtained prior to constructing or altering a vehicle crossing within Hume City. The permit can be applied for at any of the Council Offices at Broadmeadows, Sunbury or Craigieburn. 24-hour notice must be given to Council's Technical Services department, telephone 9205 2577 for an inspection prior to the pouring of the concrete.

1. RESIDENTIAL VEHICLE CROSSING

- a) The minimum width of a standard crossing is 3.0m and the maximum width is 3.7m.
- b) Width of over 3.7m will only be permitted if it is not possible to gain access into the property without driving over the nature strip.
- c) Form and thickness of crossing shall be in accordance with Council's specifications.
- d) Not more than one vehicle crossing shall be permitted for each allotment unless otherwise permitted by Council.

2. COMMERCIAL/INDUSTRIAL VEHICLE CROSSING

- a) Minimum width of crossing shall be 5.0m.
- b) Form and thickness of crossing shall be in accordance with Council's specifications.
- c) Multi unit developments with 4 or more than 4 units/flats must have commercial type crossing.

3. VEHICLE CROSSING FINISHES

All crossings must be constructed using plain concrete where there is a footpath present. Decorative concrete finish – with or without colouring pigment, or block paving using brick, stone or concrete interlocking pavers is not permitted unless otherwise approved by Council.

4. GENERAL

- a) Applications must include a completed application form, 2 copies of fully dimension scale drawings, site plan and specifications for the proposal. Drawings should show any drainage assets or other street reserve assets or equipment relevant to or affected by the application.
- b) No crossing will be permitted within 9 meters of any intersection without written approval from Council.
- c) All crushed rock used to be 20mm Class 2 fine crushed rock.
- d) Only ready mixed concrete to be used and this must conform to A.S. 1379 Ready Mixed Concrete with a compressive strength of 25 Mpa or greater at 28 days.
- e) Where extensions are made to existing crossings, the existing return and footpath shall be saw-cut and the new work shall be keyed into the old concrete (dowel joints must be used for all crossings).
- f) Where it is necessary to have a new location for an existing crossing, the existing crossing **MUST BE REMOVED** and the kerb and channel replaced in that section **AT THE OWNERS EXPENSE**.
- g) Persons taking out this consent will be responsible for any damage caused within road reserve and must either repair damage to Council specifications or pay Council re-instatement cost.
- h) Once vehicle crossing is constructed to Council Specifications, ongoing maintenance and upkeep of the crossing becomes sole responsibility of the owner.

5. HOARDING

a) Hoarding permits, if approved, are only valid for a maximum of 60 days, if hoarding is required for longer applicant must re-apply before the 60 days to keep Hoarding in place

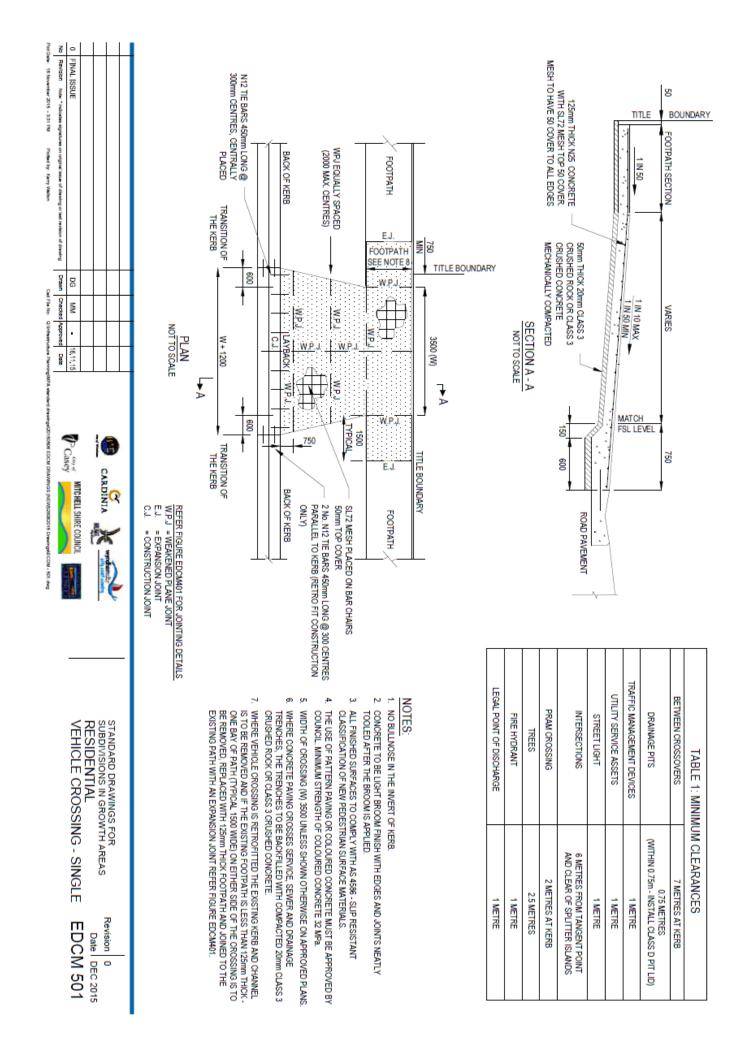
PLEASE BE AWARE ONCE A PERMIT IS ISSUED WORKS MUST BE COMPLETED WITHIN 60 DAYS OF THE ISSUE DATE ***ALL FEES PAID ARE NON-REFUNDABLE***

DEPENDING ON THE SCALE OF WORKS THE ASSESSMENT PROCESS MAY TAKE UP TO 20 BUSINESS DAYS AFTER PAYMENT HAS BEEN RECEIVED BY COUNCIL

APPLICATIONS CAN BE SENT IN VIA EMAIL TO: contactus@hume.vic.gov.au

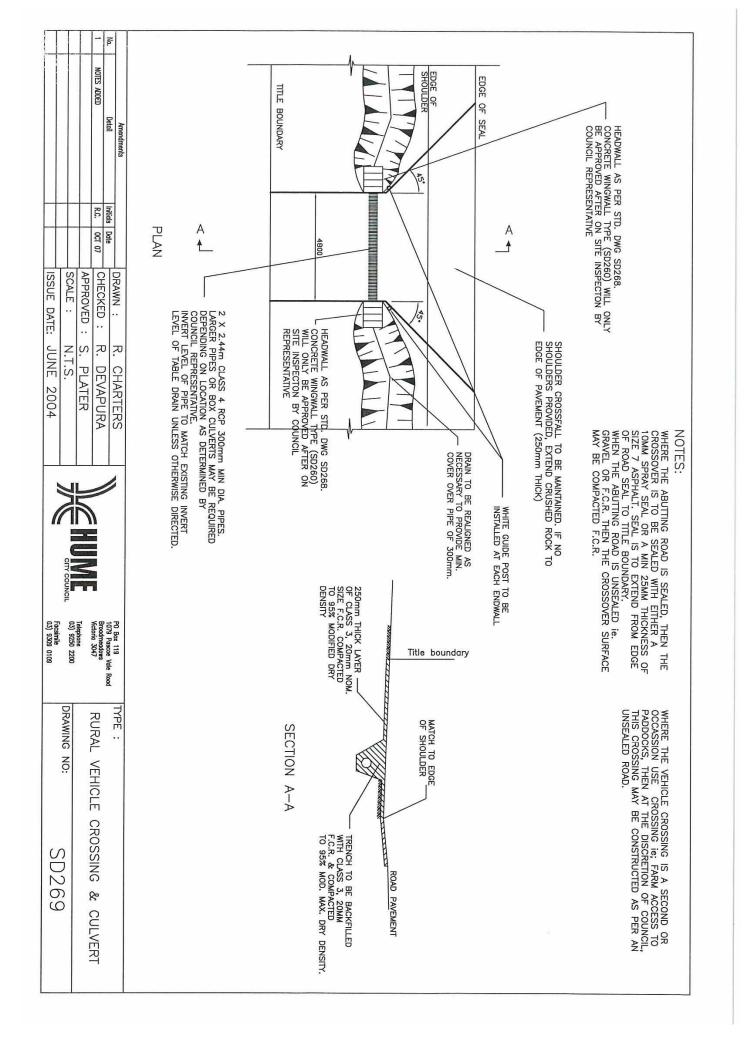
Office Use Only

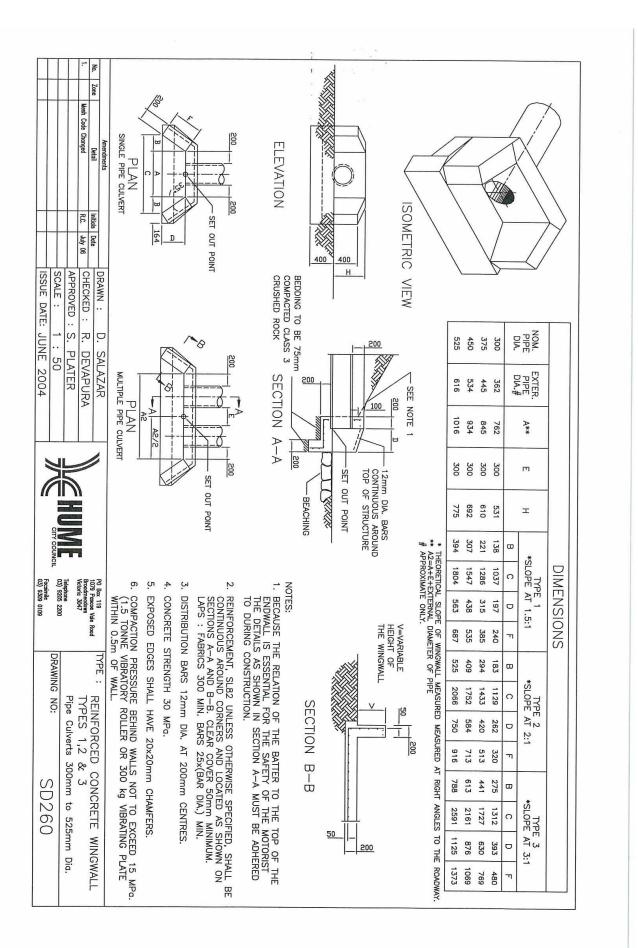
Application Fee:	Date:	Receipt Number:	GL: Road Opening
------------------	-------	-----------------	------------------

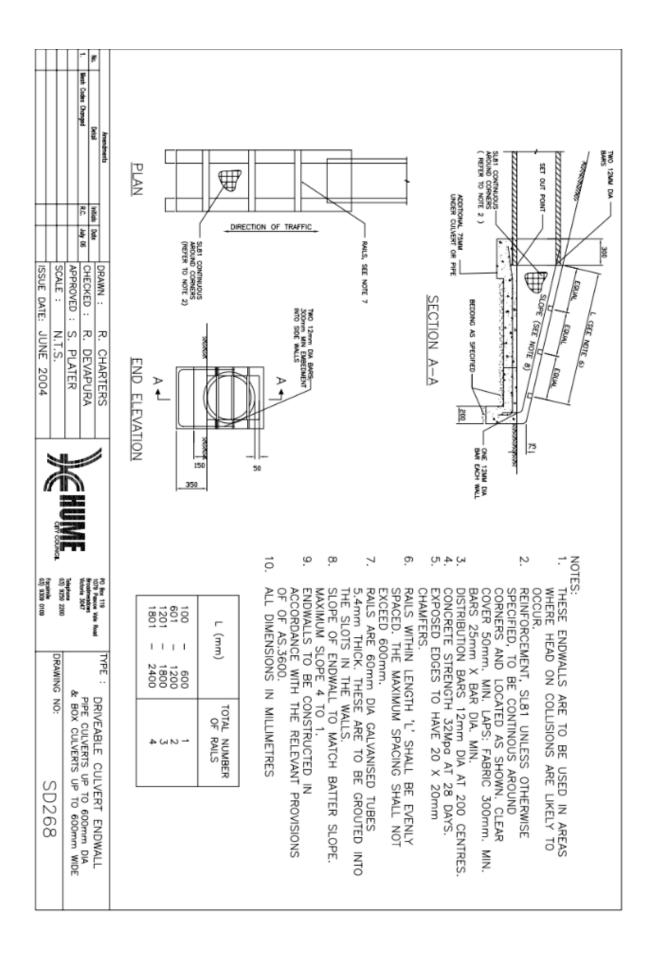


0 FINAL ISSUE No Revision Note: * Indentes signatures on original lease of develog	50 BOUNDARY 125mm THIOK N25 CONCRETE VITH SLT2 MESH TO HAVE SO COVER TO ALL EDGES MESH TO HAVE SO COVER TO ALL EDGES WPJ EQUALLY SPACED WPJ EQUALLY SPACED WDJ BACK OF KERB WJD BACK OF KERB WJD BACK OF KERB WJD CENTRES, CENTRALLY PLACED
r Net wolfen of dawling Dig MM - 16,11,15 Dig Dawn Checked Approved Date	THICK 20mm CLASS 3 THICK 20mm CLASS 3 HED ROOKOR CLASS 3 HED RO
	SSOO (W) HE KERB HE
STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS RESIDENTIAL VEHICLE CROSSING - DO	
STANDARD DRAWINGS FOR Revision 0 SUBDIVISIONS IN GROWTH AREAS Date DEC 2015 RESIDENTIAL Det EDCM 502	TABLE 1: MINIMUM CLEARANCES VIERN CROSSOVERS 7 METRES AT KER8 0.75 METRES AT KER8 0.75 METRES 0.75 METRES 1 METRE NTRERS CTIONS 6 METRES FROM TANGENT POINT NITERSECTIONS 6 METRES FROM TANGENT POINT NITERSECTIONS 6 METRES FROM TANGENT POINT NITERSE 1 METRE TREED LIGHT 1 METRE TREES 2.5 METRES TREES 2.5 METRES NITERSE 2.5 METRES FIRE HYDRANT 1 METRE TREES 2.5 METRES FIRE HYDRANT 1 METRE POINT OF DISCHARGE 1 METRE VODE LIGHT BROOM FINISH WITH EDGES AND JOINTS NEATLY TOOLED AFTER THE BROOM SAPPLEDD. AFTER THE BROOM FINISH WITH EDGES AND JOINTS NEATLY TOOLED COUNCELL MINIMAM STREWARTH OF KERB. COUNCET D SUFFACES TO COMPLY WITH AS 4868 - SLIP RESISTANT CLASSIFICATION OF NEW PEDESTRIAN SURFACE MATERIALS. THE USE OF PATTERN PAING OR COLOURED CONCRETE MUST BE APPROVED BY COUNCIL MINIMAM STREWARTH OF COLOURED CONCRETE MUST BE APPROVED BY COUNCIL MINIMA STREWARTH OF COLOURED CONCRETE MUST BE APPROVED BY COUNCEL MINIMAN STREWA

NIG DETAILS	0 FINAL ISSUE CARDINA was of drawing of and making of and	MIT IS AURSEN ROUNDER WIN SUBJECT ON LOSS WIN SUB
	STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS HEAVY DUTY VEHICLE CROSSING	NG DETAILS







Plet Daw		
FINAL ISSUE DG MM - 16,11,15 Revision Non- * 16,11,15 Image: CARDINIA Image: CARDINIA Revision Non- * 16,11,15 Image: Cardinal Approved Image: Cardinal Approved Revision Non- * 16,11,15 Image: Cardinal Approved Image: Cardinal Approved Revision Non- * 16,11,15 Image: Cardinal Approved Image: Cardinal Approved Revision Non- * 16,11,15 Image: Cardinal Approved Image: Cardinal Approved Non- * 10 N	N12 TIE BARS, 450 LONG (SEE NOTE 1)	125 mm THICK N25 CONCRETE PATH WITH SLT2 MESH 50mm TOP COVER MESH TO HAVE 50mm COVER TO ALL EDGES MESH TO HAVE 50mm COVER TO ALL EDGES MECHANICALLY COMPACITED TYPICAL FOOTPATH CROSS SECTION
STANDARD DRAWINGS FOR SUBDIVISIONS IN GROWTH AREAS CONCRETE FOOTPATH CROSS SECTIONS AND JOINTS EDCM 401	 IT IE BARS TO BE INSTALLED AT 400 MAXIMUM CENTRES COMMENCING 150 FROM EDGE. DOWEL BARS TO BE INSTALLED AT 400 CENTRES COMMENCING AT A MINIMUM OF 100 AND A MAXIMUM OF 200 FROM THE EDGE OF PATH 160 DIANETER PVC SLEEVE WITH END CAP OR CLOSED END TO BE FITTED TO ONE END OF THE BAR. DOWEL BARS TO BE SECURELY TED TO LONGITUDINAL REINFORCING MEEH. EXPANSION JOINTS (EJ) LOCATED BOTH SIDE OF VEHICLE CROSSING AND AT A MAXIMUM OF 12000 CENTRES. WEAKENED PLANE JOINTS LOCATED BOTH SIDE OF VEHICLE CROSSING AND AT A MAXIMUM OF 12000 CENTRES. IN SHARED PATHS WEAKENED PLANE JOINTS MUST BE MADE BY CONCRETE SAW CUTTING. CONCRETE TO BE LIGHT BROOM FINISH WITH EDGE AND JOINTS NEATLY TOOLED AFTER THE BROOM IS APPLIED. ALL FINISHED SURFACES TO CONCRETE MUST BE APPROVED BY COUNCIL. MINIMUM STRENGTH OF COLOURED CONCRETE TO BE 2 MPa. FORMWORK TIMBER TO BE MIN. 125mm DEEP. ALL DIMENSIONS IN MILLIMETRES. SHARED PATHS TO BE 2.5m IN WIDTH MINIMUM. REFER TO APPROVED CONSTRUCTION PLANS FOR ACTUAL WDTH. 	