

HUME CITY COUNCIL HEAVY MOTOR VEHICLE PERMIT APPLICATION FORM

ABN 14 854 354 856
1079 Pascoe Vale Road, Broadmeadows Vic 3047
Correspondence: PO Box 119, Dallas Vic 3047
Telephone: 03 9205 2200
Email: contactus@hume.vic.gov.au
www.hume.vic.gov.au

APPLICANT DETAILS

APPLICATION FEE: **\$260.00**

|NAME OF APPLICANT _____

|POSTAL ADDRESS _____

|POST CODE _____

|☎ BH _____

|☎ M _____

|☎ AH _____

|✉ EMAIL _____

VEHICLE DETAILS

|ADDRESS OF WHERE TRUCK WILL BE KEPT _____

|REGISTERED OWNERS NAME _____

|ADDRESS _____ |POST CODE _____

|VEHICLE REGISTRATION NO _____

|MAKE _____ |COLOUR _____

|TYPE (EG TIPPER, ARTICULATED, TRAY ETC) _____

|ANCILLARY EQUIPMENT (EG AXLE TRAILER, DIGGER, BOB CAT) _____

|LENGTH (METRES) _____ |GROSS VEHICLE MASS (TONNES) _____

|PURPOSE FOR KEEPING THE VEHICLE ON PRIVATE LAND _____

PLEASE NOTE

Upon receipt of application an invoice will be posted requiring payment of the application administration fee **within 10 days**.

A permit will not be processed unless all information is provided and the application administration fee is paid.
The application administration fee is non-refundable.

Permits expire on **31 August each year**.

I understand and acknowledge that:

- The information provided in this application is true and complete to the best of my knowledge.
- This application is a legal document and penalties exist for providing false or misleading information.
- Hume City Council may refuse this application if it becomes evident that any information or supporting documents provided is incomplete or false
- The application will not be processed until payment of the application fee is received by Council.
- The application fee is non-refundable and is not conditional on the permit being issued.



|APPLICANTS SIGNATURE _____

|DATE _____

Privacy Statement: Council is collecting the personal information on this form for the purpose of gathering information applicable to this permit application. The information will be used for issuing the permit and will not be disclosed to any other party except as required by law. If you fail to provide this information, the delays will be experienced in the issuing of this permit. You may access this information by contacting Council on 9205 2200.

HUME CITY COUNCIL HEAVY MOTOR VEHICLE PERMIT CONDITIONS

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A permit is required to keep a vehicle over 7.5 metres in length and/or with a GVM, greater than 4.5 tonnes on private property.
(Council General Local Law No. 1 2023 – Division 1 – Your Property, Clause 38)

Heavy Motor Vehicle Conditions:

- Application must be fully completed before your application can be processed, including all requested information and duly signed and dated.
- If applicant is not the property owner, written consent from the property owner must be obtained before the application can be processed.
- Council will notify and consider the views of the owners or occupiers of land adjoining that person's land, and any other owners or occupiers of land whom Council or an authorised officer considers appropriate prior to making a decision to grant a permit.
- The property crossover used by the heavy motor vehicle must be constructed to Industrial Crossing Standards (refer to attached plan for specifications). You will be required to obtain Consent to Work within a Road Reserve Permit and then Asset Protection Permit prior to conducting works to construct an industrial crossing when preliminary permission has been granted.
- Applications will be referred to all relevant Council departments for consideration.
- The motor vehicle is not to overhang the property boundary or obstruct any part of the footpath or nature strip.
- Use of exhaust brakes in a residential area is prohibited.
- Heavy and long vehicles are not permitted to park on the street for longer than 1 hour.
- The applicant will be liable for any damage caused to Council's assets.
- Any motor vehicle over 50 tonne mass (at general mass limits) or 45.5 (at higher mass limits) also requires a permit to travel on Council's local road network.
- Environmental Protection Authority's guidelines referring to residential noise are to be adhered to. The engine is not to be left running idle for any period of time before 7:00am and after 8:00pm Monday to Friday and not before 9:00am and after 8:00pm on Weekends or Public Holidays.
- Environmental Protection Authority's guidelines referring to Motor Vehicle Emissions must be adhered to.
- Council reserves the right to revoke this permit at any time if in the opinion of an Authorised Officer, any condition of the permit is being breached



HUME CITY COUNCIL HEAVY MOTOR VEHICLE PERMIT GUIDELINES & INFORMATION

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GUIDELINES & INFORMATION FOR HEAVY MOTOR VEHICLE PERMITS:

Who can apply?

Anyone seeking or wanting to keep any vehicle over 7.5 metres in length and/or weigh more than 4.5 tonnes GVM, on private property.

Please note:

This does not apply to one (1) caravan being stored on private property by the occupier.

When can I apply?

Applicants may apply once they have obtained all the required information and documentation required with this application in order for it to be processed.

What does Council take into consideration when assessing an application?

Any requirements of Council's Traffic & Civil Design Department, Technical Services Department, Health Department and Statutory Planning Department.

Environmental Protection Authority's guidelines with regards to residential noise and emissions.

The purpose of the motor vehicle being kept at the specified address.

The placement of the vehicle on the property.

The views of adjoining property owners or occupiers.

The views/requirements of VicRoads.

How do I apply?

You must complete the application and provide all relevant documentation in order for your application to be processed. You can lodge your application using the following options:

† **In person:**
1079 Pascoe Vale Road Broadmeadows 3047
44 Macedon Street Sunbury 3429
75-95 Central Park Avenue Craigieburn 3064
Office hours are Monday to Friday 8.00am-5.00pm

✉ **By post:**
Hume City Council, PO Box 119, Dallas 3047

✉ **By email:**
contactus@hume.vic.gov.au

How much does it cost?

Council charges an application fee and annual fee of **\$260.00**.
Fee may vary. Application fee is non-refundable.

