



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 16 DECEMBER 2024

7.00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

Notice of a

COUNCIL MEETING OF THE HUME CITY COUNCIL

to be held on Monday, 16 December 2024

at 7.00PM

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Jarrod Bell	Mayor
		Cr Naim Kurt	Deputy Mayor
		Cr Daniel English	
		Cr Steve Gagen	
		Cr John Haddad	
		Cr Kate Hamley	
		Cr Sam Misho	
		Cr Carly Moore	
		Cr Jim Overend	
		Cr Karen Sherry	
		Cr Ally Watson	
	b: Officers	Ms Sheena Frost	Chief Executive Officer
		Ms Rachel Dapiran	Director City Planning and Places
		Ms Anne Mallia	Acting Director City Services & Living
		Mr Adam McSwain	Director Infrastructure and Assets
		Mr Hector Gaston	Director Customer & Strategy
		Ms Claire Tehan	Acting Chief People Officer
		Ms Holly De Kretser	Acting Chief Financial Officer

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Clayton Williams, from the Church of Jesus of Latter-Day Saints, on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS AND CONDOLENCES**6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 9 December 2024, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 9 December 2024, including Confidential Minutes, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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9. NOTICES OF MOTION

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10. ITEMS TO BE TABLED

11. URGENT BUSINESS

12. DELEGATES REPORTS

13. CLOSURE OF MEETING

SHEENA FROST
CHIEF EXECUTIVE OFFICER

12/12/2024

REPORT NO:	8.1
REPORT TITLE:	First Quarter Report 2024/25 - Council Plan Strategic Objectives and Actions
SOURCE:	Andrea Taylor, Manager Organisational Performance & Strategy Karen Curson, Senior Lead Integrated Planning & Reporting
DIVISION:	Customer & Strategy
FILE NO:	HCC24/1278
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>First Quarter Report 2024/25 - Council Plan Strategic Objectives and Actions</i>

1. SUMMARY OF REPORT:

- 1.1 The First Quarter Report 2024/25 provides a progress update on the delivery of Council’s Strategic Objectives, as set out in the Council Plan 2021-2025, for the period of 1 July 2024 to 30 September 2024 through three parts:
- delivery of Council Plan Strategic Objectives and 2024/25 Actions (Part 1)
 - delivery of 2024/25 capital works program (Part 2)
 - 2024/25 Quarterly Budget report (Part 3).
- 1.2 This report forms **Part 1** of the First Quarter Report 2024/25, providing an update on the delivery of the Council Plan Strategic Objectives (via the Strategic Indicators) and 2024/25 Actions (**Attachment 1**).
- 1.3 As of 30 September 2024, the delivery of Council Plan Actions has progressed well, with 98% Council Plan actions either on track or completed.

2. RECOMMENDATION:

That Council notes the *First Quarter Report 2024/25 – Council Plan Strategic Objectives and Actions (Attachment 1)*.

3. LEGISLATIVE POWERS:

Local Government Act 2020 (the Act):

- *Section 90 – Council Plan*
- *Section 94 – The budget.*

4. FINANCIAL IMPLICATIONS:

There are no financial implications resulting from the delivery of Council Plan Actions.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The Council Plan 2021-2025 (**Council Plan**) incorporates Council’s Pathways to Sustainability Framework. Strategic Objective 2.2 seeks to minimise Council’s environmental impact and environmental sustainability is considered in the delivery of each project on Council’s capital works program as appropriate.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The Council Plan seeks to mitigate and plan for climate change risks through Action 2.2.3 – *Enhance Council’s response to climate change including the implementation of the Climate Action Plan 2023-2028 and support Hume’s community and businesses to adapt to climate change.*

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Council Plan was developed within the policy context of the *Hume City Council Social Justice Charter (2021)* and the *Charter of Human Rights and Responsibilities Act 2006*.

8. COMMUNITY CONSULTATION:

The Council Plan and Budget was developed through extensive community consultation.

9. DISCUSSION:

9.1 On 24 June 2024, Council adopted the Council Plan 2021-2025 (24/25 Update) and 2024/25 Budget, which included the recurrent and capital budget (for the capital works program).

9.2 The Council Plan sets out Council’s 11 Strategic Objectives (under three Themes) which identifies what it will achieve over the 4-year term in response to the Hume Community Vision. The Plan also outlines Strategies and Actions to achieve these objectives (the outcomes). Achievement of the objectives is measured by Strategic Indicators.

9.3 The *First Quarter Report 2024/25 – Council Plan Strategic Objectives and Actions (Attachment 1)* is the first of three reports, which combined, provides an update on the progress made towards the delivery of Council’s Strategic Objectives, for the period 1 July 2024 to 30 September 2024.

9.4 The updated Council Plan includes 41 Strategies/Actions to be delivered over the year 2024/25 to achieve the Strategic Objectives. A progress summary of the delivery of these Strategies/Actions are outlined below:

Progress	Description	Number	Percentage
Completed	Action has been completed	1	2%
On Track	Action is proceeding to plan	39	95%
Monitor	Action requires attention to ensure it is completed by 30 June 2025	1	2%
At Risk	Action is at risk of not being completed by 30 June 2025	-	-
Not Started or deferred	Action has not been started or is delayed due to unforeseen circumstances	-	-

10. CONCLUSION:

10.1 The First Quarter Report 2024/25 (comprising a progress updated on Council Plan Strategic Objectives and Actions, capital works program and Council’s annual budget) seeks to provide transparency in the reporting of the delivery of Council’s commitments to the community, as set out in the Council Plan.

10.2 As of 30 September 2024, 98% Council Plan actions either on track or completed.

HUME CITY COUNCIL PLAN 2021-2025



2024/25 UPDATE

INCORPORATING THE:

- DISABILITY ACTION PLAN
- COMMUNITY SAFETY ACTION PLAN
- PATHWAYS TO SUSTAINABILITY



First Quarter Report 2024/25

Progress Report on Strategic Objectives and Actions

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INTRODUCTION

Context

The *Council Plan 2021-2025 (Council Plan)* sets out 11 Strategic Objectives (under three Themes) which articulate the outcomes that Council wants to achieve over its 4-year term in response to the Hume Community Vision. Achievement of the objectives is measured by Strategic Indicators.

The Council Plan also outlines 41 Major Strategies and Actions it will undertake to achieve the Strategic Objectives over the 2024/25 year.

The Council Plan incorporates the Disability Action Plan, the Community Safety Action Plan and the Pathways to Sustainability. The following symbols are used to specify the corresponding plans:

-  Disability Action Plan
-  Community Safety Action Plan
-  Pathways to Sustainability

Council’s role

Council plays several roles in delivering the Major Strategies and Actions outlined in the Council Plan, including:

- **Statutory Authority** – Council has a legislated responsibility under Victorian law to deliver the service and ensure compliance.
- **Service Provider** – Council provides the service.
- **Facilitator** – Council works with other stakeholders and service providers.
- **Advocate** – Council advocates on behalf of the community to State and Federal government.

Advocacy Highlights

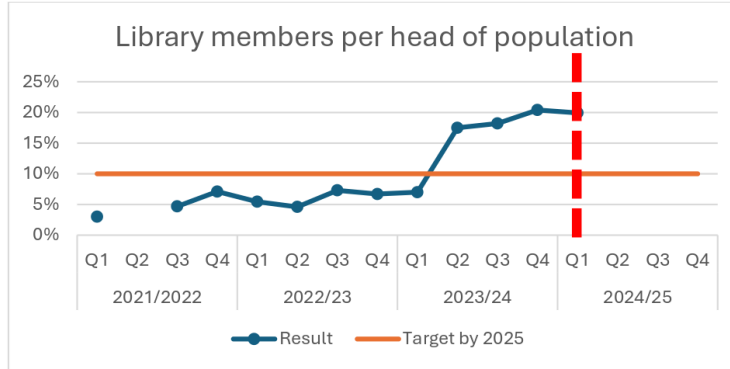
Key advocacy activities for the first quarter include:

- Engagement with Liberal and Labor candidates for the Federal seats of McEwen and Calwell on projects that Council is seeking funding.
- Advocating for the duplication of the Upfield train line as part of the Northern Council Alliance (NCA).

Theme 1: A community that is resilient, inclusive, and thriving

Strategic Objective 1.1: Create learning opportunities for everyone to reach their potential, through all stages of life.

Indicators:



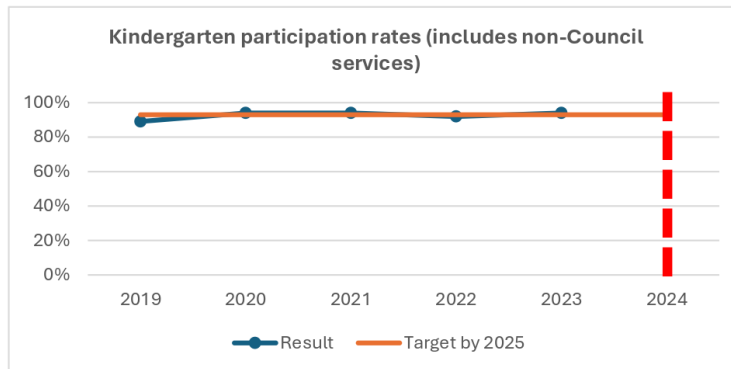
Meeting

Library Membership

Q2 2021/22 data was not able to be reported due to a system upgrade

Changes to LGPRF in Q2 2023/24 lead to inclusion of a broader use of library membership usage.

(Source: Local Government Performance Reporting Framework)



Meeting

Kindergarten Participation

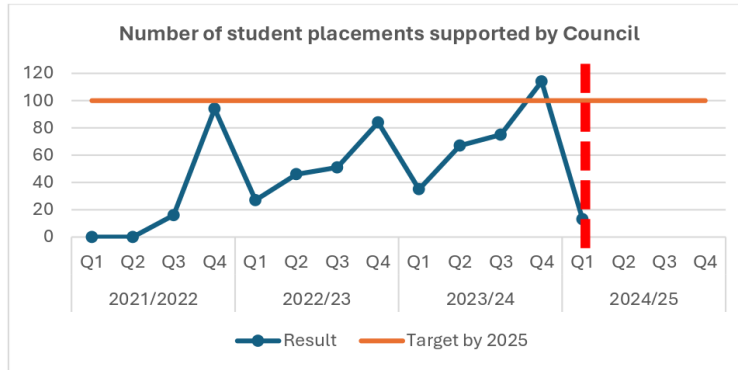
Work continues with the Department of Education and local service providers to increase kindergarten participation including through a range of State Government funding, Council lead programs, such as: Best Start, Access to Early Learning and Culturally and Linguistically Diverse Outreach Support.

(Source: Department of Education)

Theme 1: A community that is resilient, inclusive, and thriving

Strategic Objective 1.2: Provide opportunities, and support business growth and visitor economy to create accessible local jobs for our diverse community.

Indicators:



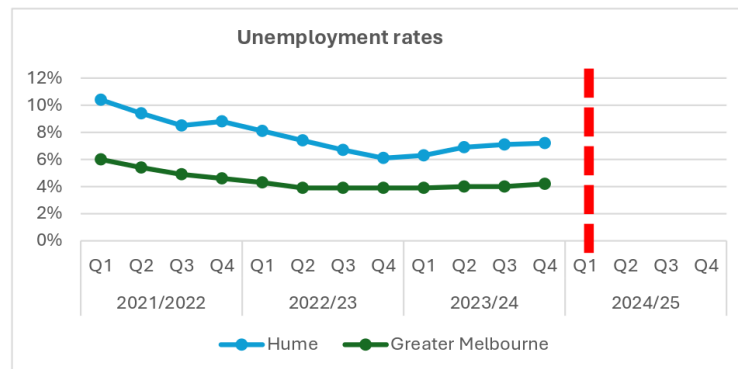
Meeting

Student Placements

No placements occurred in Q1 & Q2 2021/2022 due to COVID restrictions.

Data are cumulative each financial year, therefore figures will be lowest in Q1 and highest in Q4.

(Source: Hume City Council, CHRIS21)



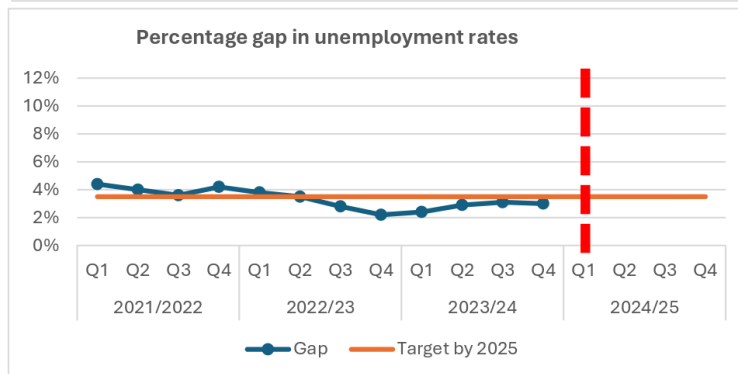
On track

Unemployment rates

First graph shows the tracking of Hume's unemployment rates compared to Greater Melbourne. Second graph shows this gap is tracking against the strategic indicator.

There is a lag in available data and will always appear for the quarter prior to the reporting period.

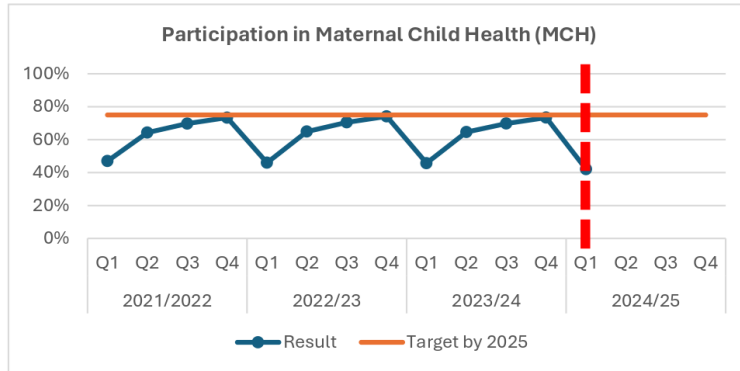
(Source: Department of Employment Small Area Labour Markets)



Theme 1: A community that is resilient, inclusive, and thriving

Strategic Objective 1.3 Promote a healthy, inclusive, and respectful community that fosters community pride and safety.

Indicators:

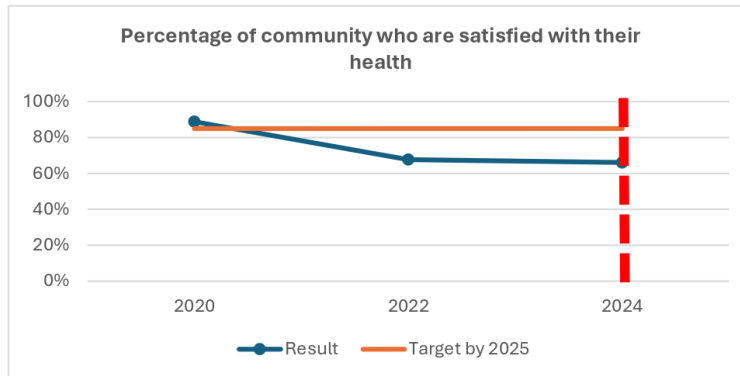


On track

Participation (MCH)

Data are cumulative each financial year, therefore figures will be lowest in Q1 and highest in Q4.

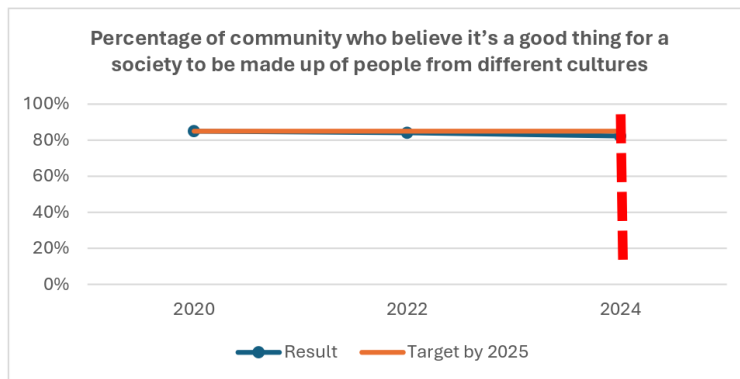
(Source: Local Government Performance Reporting Framework)



Monitor

Community satisfaction with health

(Source: Hume City Council, Community Indicators)



On track

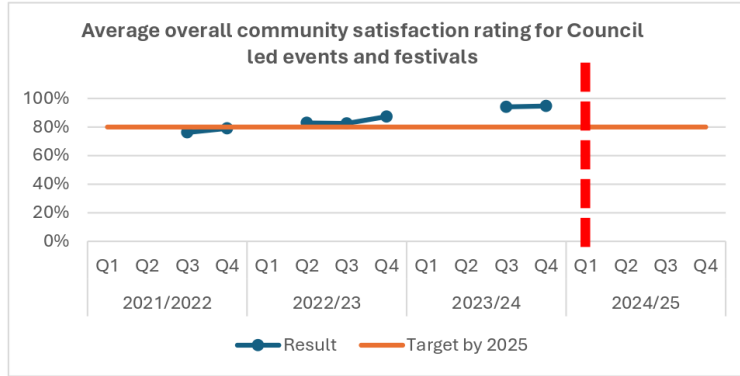
Community satisfaction with a society of different cultures

(Source: Hume City Council, Community Indicators)

Theme 1: A community that is resilient, inclusive, and thriving

Strategic Objective 1.4: Strengthen community connections through local events, festivals and the arts.

Indicators:



Meeting

Satisfaction with Council led events


Data is collected cumulatively for each financial year, therefore data is only provided after the first event.

(Source: Hume City Council, Event Evaluations)









Theme 1: A community that is resilient, inclusive, and thriving

Theme 1: Major Strategies and Actions













Monitor

	Major Strategy or Action	Progress	Comment
1.3.13 	Develop and commence implementation of an Active Living Service and Infrastructure Plan that responds to the changing needs of the community to increase access and participation in sport, recreation and leisure activities, including the Sunbury Aquatic Master Plan.	10%	Confirmation of project scope and preparation of briefs for tender are complete. There have been challenges in recruiting a strategic lead which has delayed work, however, additional resources are being applied to progress.

On track

	Major Strategy or Action	Progress	Comment
1.1.1  	Strengthen volunteering to enhance vocational and social learning opportunities and community connections.	75%	Tax Help program (July-Oct) run in partnership with Australian Taxation Office to help people with simple tax affairs.
1.1.2 	Continue to review Council's early years services and explore future infrastructure requirements to support continued service growth and changing government policy direction.	75%	To support the roll out of Kindergarten reform, extensions for four early years services are underway, and the extension of Craigieburn Child & Family Centre is complete.
1.1.3 	Provide the community early access to library services through multiple initiatives, including library outreach.	25%	Over 180 outreach programs were delivered with 2,200 participants. More than 2000 items were loaned through kiosks. The outreach library vans are currently being fitted out and will be activated by the end of 2024.
1.2.1 	Provide a range of Council-led initiatives and work experiences.	25%	Twenty-three placements have occurred for students in high school, TAFE and university, including internships and practical placements.
1.2.2  	In partnership with the Victorian Government and business, progress the revitalisation of Broadmeadows and Hume Central to facilitate a vibrant town centre, places for people to work, learn, live and enjoy and advocacy for renewal of the Broadmeadows Train Station.	25%	Council Chambers and community spaces were officially opened. Broadmeadows Train Station Taskforce sub-committee established.
1.2.3	Strengthen tertiary education opportunities in Hume City through the Multiversity Program and advocate for a university and TAFE opportunities to be established in Hume's growth areas.	25%	A successful Illuminate nextgen Challenge was delivered in August 2024 in partnership with Kangan's Tech School. Planning is underway to launch 2024/2025 Hume Multiversity Tertiary Education Scholarship Program.
1.2.4	In partnership with stakeholders, advocate for, and strengthen Hume City's economy by building business capability, promoting the visitor economy and attracting innovative business, support and facilitate business growth and local employment outcomes.	25%	Council has approved one 'Business Establishment Financial Incentive'. Social media continues to be used to promote Hume as a place to invest. Delivered one 'Jobs' which focused on the health and community service area with 240 residents attending.
1.3.1 	In partnership with Victoria Police, continue to identify and deliver initiatives to improve driver/road safety, including reducing hoon driving and illegal dirt bikes.	25%	Two Coffee with a Cop sessions were delivered in partnership with Victoria Police Transit Division. A Road Safety course was delivered in collaboration with Melba Villa Country Living.

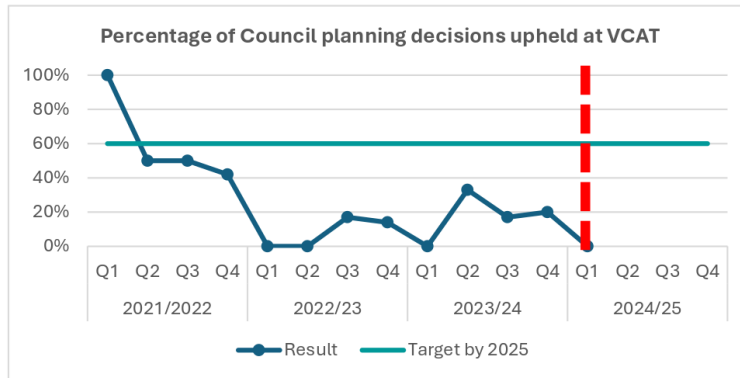
Theme 1: A community that is resilient, inclusive, and thriving

	Major Strategy or Action	Progress	Comment
1.3.2 	Facilitate initiatives and partnerships to raise awareness around the impact of family violence, and support prevention of violence against women campaigns.	25%	The first of three training sessions on preventing family violence has been delivered to local faith leaders. The Gender Equity in Early Years program has been launched in partnership with Women’s Health in the North.
1.3.4   	Advance Social Justice outcomes through delivering targeted initiatives to address barriers to access and participation.	75%	The Education Scholarships program awarded \$1,000 each to 58 year six students to support the costs of transitioning to secondary school. 140 guests (including 99 First Nations peoples) attended the NAIDOC Week celebration at Town Hall Broadmeadows.
1.3.7 	Finalise and commence implementation of a new Domestic Animal Management Plan to support responsible animal management and safety.	25%	A \$25,000 state government grant has been secured to run a cat desexing program in partnership with local rescue organisations. The feasibility study on establishing a Council-operated animal management facility is nearing completion.
1.3.9 	Continue to undertake initiatives and advocacy to reduce gambling related harm and gambling reform, including reviewing Council's Gambling Harm Minimisation Policy.	35%	Review and update of Council’s Gambling Harm Minimisation Policy is currently underway.
1.3.10  	Implement actions from the Hume Health and Wellbeing Plan 2021-2025.	40%	The "Park It" active travel initiative has been launched in partnership with the Roxburgh Park Primary School community. The vaping prevention program continues in partnership with community health providers.
1.3.11  	In partnership with local agencies, provide assistance and support to people sleeping rough within Hume City, including adopting a rough sleeping response protocol.	60%	In partnership with local agencies, assistance and support measures for individuals sleeping rough have been implemented.
1.3.12  	Continue undertaking accessibility works at Council facilities, and other public-realm improvements to support people with disabilities.	30%	Upgrade at Lynda Blundell Community Centre is underway.
1.4.1	Undertake initiatives to strengthen local arts, including the adoption and implementation of the Creative Places Arts Infrastructure Plan.	25%	Heritage display case has been installed for Hume Global Learning Centre Sunbury. Design and Operational Planning is progressing for Sunbury Community Arts and Culture Precinct. Dance infrastructure at the Craigieburn Community Centre is progressing.
1.4.3	Commence design and delivery of improvements to develop a Sunbury Community Arts and Cultural Precinct at Jacksons Hill.	30%	An architect has been awarded the contract for design and construction documentation. The Initial workshops for design development complete.

Theme 2: A city that cares about our planet, is appealing and connected

Strategic Objective 2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places.

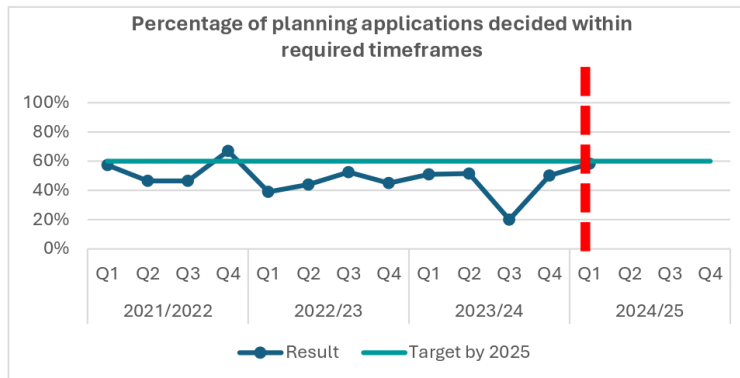
Indicators:



Monitor

Planning decisions upheld at VCAT

(Source: Local Government Performance Reporting Framework)



Monitor

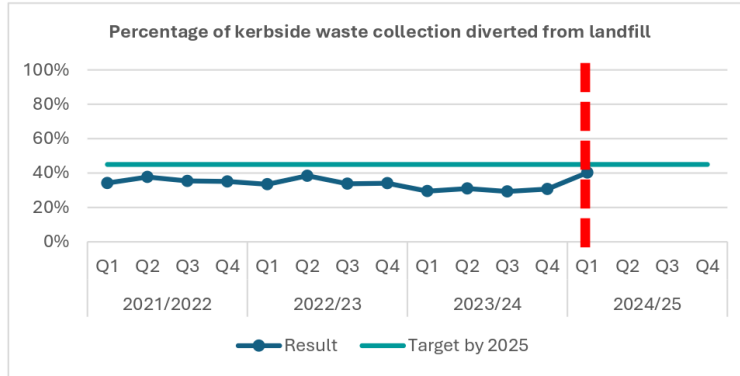
Planning applications decided in statutory timeframes

(Source: Local Government Performance Reporting Framework)

Theme 2: A city that cares about our planet, is appealing and connected

Strategic Objective 2.2: Demonstrate environmentally sustainable leadership and adapt to climate change.

Indicators:



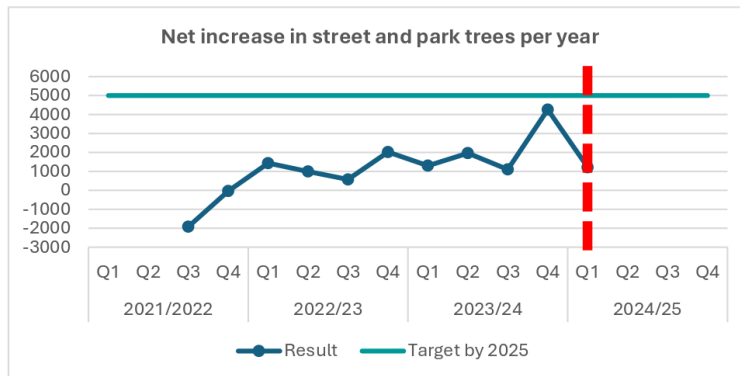
Monitor

Kerbside waste diverted from landfill

(Source: Local Government Performance Reporting Framework)

Strategic Objective 2.3: Design and maintain our City with accessible spaces and a strong sense of place.

Indicators:



Monitor

Increase in street and park trees

In Q2 & Q3 2022/23. A significant storm event impacted this indicator.

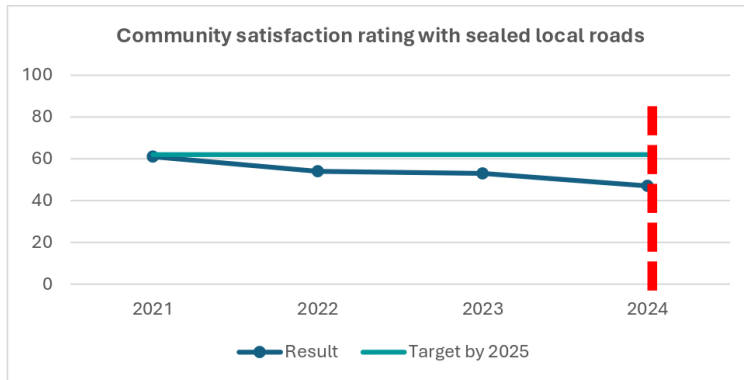
Data are calculated each financial year, therefore figures will be lowest in Q1 and highest in Q4.

(Source: Hume City Council)

Theme 2: A city that cares about our planet, is appealing and connected

Strategic Objective 2.4 Connect our City through efficient and effective walking, cycling and public transport and road networks.

Indicators:



Monitor









Community satisfaction with sealed local roads

(Source: Hume City Council, Community Survey, Community Indicators Survey)











Theme 2: A city that cares about our planet, is appealing and connected

Theme 2: Major Strategies and Actions

On track

	Major Strategy or Action	Progress	Comment
2.1.1 	Review and implement improvements to further enhance the delivery of services within the Planning and Development Department.	80%	Technology upgrades built in Q1 will go live in Q2. All upgrades will be finalised in Q2.
2.1.2 	Undertake planning to improve housing diversity (including housing design guidelines), and advocate for improvements to social housing.	25%	Housing diversity amendment C263 underway. Advocacy plan for improvements to social housing has been prepared.
2.1.3 	Progress Stage Three of the youth crisis accommodation with the support of an external partner, and identify potential site locations for a facility which can accommodate crisis accommodation, with wrap-around services and 24/7 onsite support.	25%	Detailed site investigations have concluded with the identification of a preferred site. Market-sounding has been undertaken and provided key insights on the draft parameters with youth housing and ancillary service providers.
2.1.4	In partnership with Mitchell and Whittlesea councils, and State Government, continue to advance planning for the City consistent with the vision and directions of Council’s integrated growth area plans, including the planning for new town centres in Cloverton (Kalkallo) and Merrifield (Mickleham).	25%	The design and planning for the Metropolitan Activity Centre in Cloverton continues to progress. An application to the Federal Urban Precincts and Partnerships Program is underway to seek funding for the next stage.
2.1.5 	Support rural landowners to manage land sustainably and protect environmental assets by implementing the new Rural Engagement Program, including the Conserving our Rural Environment Grant, Primary Producer Rate Rebate, Rural Land Management Grant, and capacity building activities.	25%	Conserving Our Rural Environment (CoRE) grants have been endorsed for 42 projects. Primary Producer Rate Rebates have been distributed to 107 Green Wedge properties. Rural Land Management Grants (RLMG) have been distributed to 125 recipients.
2.1.6 	Update the Conservation Management Plan (CMP) Framework.	50%	Completed initial review of the Framework. Updated the 2024-25 schedule for delivery of CMPs is on track.
2.2.1 	Implement programs to support environmentally sustainable leadership including Enviro Champions, Gardens for Wildlife, and Environmental Scholarship programs.	25%	The Enviro Champions program has been reviewed and changes will be implemented in the 2025 program. Ten Gardens for Wildlife reports have been completed and 24 applications received.
2.2.3 	Enhance Council’s response to climate change including the implementation of the Climate Action Plan 2023-2028 and support Hume’s community and businesses adapt to climate change.	15%	The design process for street lighting upgrades has been progressed. Ongoing advocacy to Jemena regarding Council-led upgrades. Solar and electrification program is ongoing.
2.2.4 	Undertake investigations and progress initiatives to improve stormwater harvesting, including at Cloverton and, subject to funding, Jack Roper Reserve Broadmeadows and/or John Ilhan Memorial Reserve Broadmeadows, and/or O’Brien Street retarding basin Sunbury.	20%	Council has received grant funding of \$786,000 to progress the Jack Roper Stormwater Harvesting Scheme construction. Tenders have been issued. A project plan for the Cloverton stormwater harvesting has been completed. Consultancy services have been engaged to progress the John Ilhan stormwater harvesting and O’Brien St stormwater harvesting

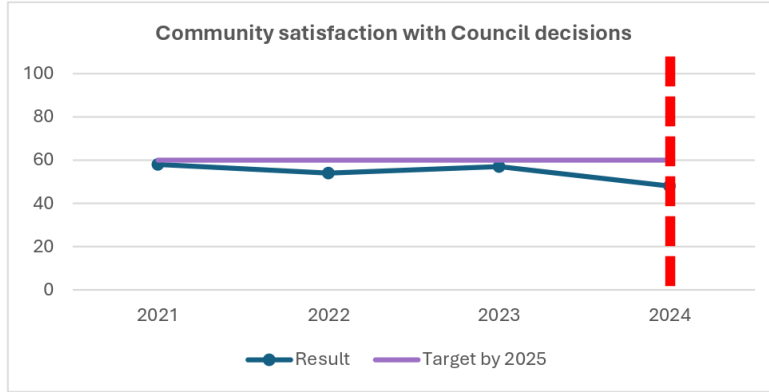
Theme 2: A city that cares about our planet, is appealing and connected

2.2.5 	Support the transition of the Hume economy to a Circular Economy.	25%	Circular principles have been included in Council’s Asset Disposal Policy, and Circular Design Principles are incorporated in Council’s Capital Works Programs for projects up to \$5m.
2.3.2 	Finalise a new Open Space Strategy and continue to implement improvements to active and passive open spaces and playspaces.	75%	Finalisation of the Open Space Strategy will occur early in 2025. Improvements to local parks and playspaces are ongoing.
2.3.4   	Develop open space masterplans for Merlynston Creek and Aitken Creek.	50%	Finalisation of the Aitken Creek Masterplan will occur early in 2025. Preparation of Merlynston Creek is ongoing.
2.3.5  	Continue the implementation of the Waste and Resource Recovery Strategy, including the introduction of Food Organics Garden Organics (FOGO) bins to all residents and support increased diversion of food and garden organic waste from landfill.	25%	A litter action plan is under development and the Keep Hume Clean community education campaign is ongoing. Food Organics Garden Organics bins have been rolled out to all residents, officers will monitor diversion rates on an ongoing basis.
2.4.2   	Develop and commence implementation of a Transport Strategy to improve transport networks, and continue to undertake initiatives to enhance walking and cycling.	40%	The Transport Strategy was endorsed in July 2024. Project planning for implementation has commenced.

Theme 3: A council that inspires leadership, is accountable and puts the community first

Strategic Objective 3.1: Empower and engage our community through advocacy and community engagement.

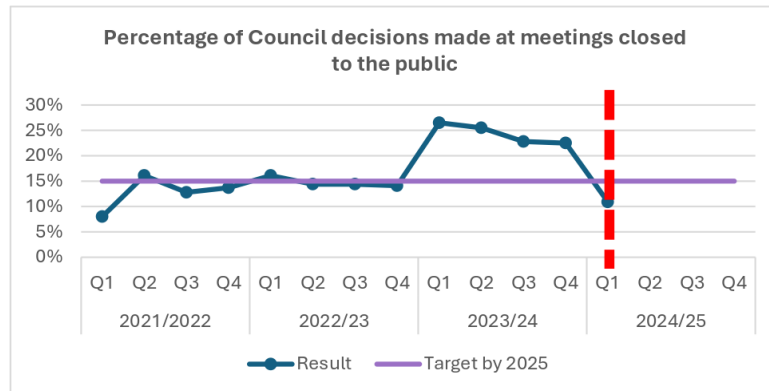
Indicators:



Monitor

Satisfaction with Council Decisions

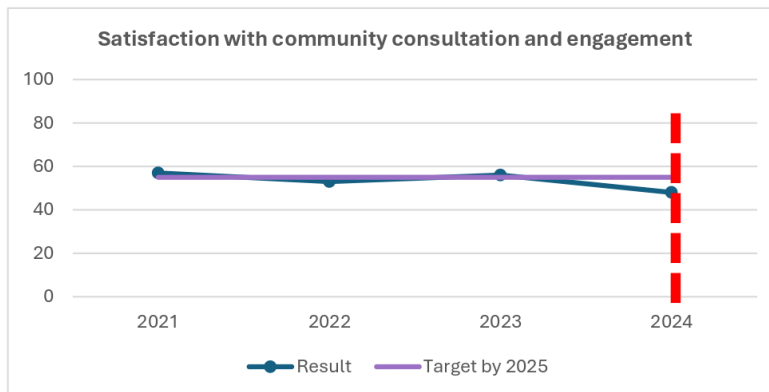
(Source: Local Government Performance Reporting Framework)



Monitor

Decisions made at closed meetings

(Source: Local Government Performance Reporting Framework)



Monitor

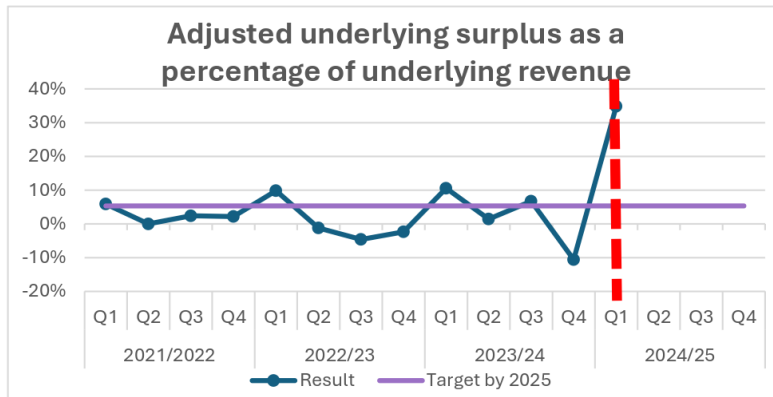
Satisfaction with consultation and engagement

(Source: Local Government Performance Reporting Framework)

Theme 3: A council that inspires leadership, is accountable and puts the community first

Strategic Objective 3.2: Deliver responsible and transparent governance, services and assets that respond to community needs.

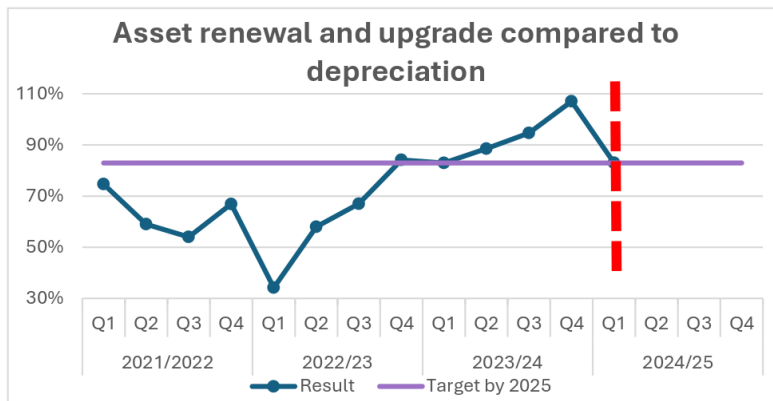
Indicators:



Monitor

Adjusted underlying surplus as a percentage of underlying revenue

(Source: Local Government Performance Reporting Framework)



On track

Asset renewal and upgrade compared to depreciation

(Source: Local Government Performance Reporting Framework)



On track

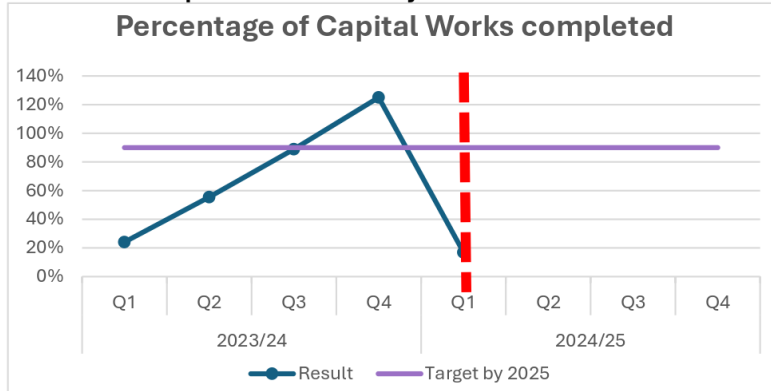
Council Plan Actions completed

Data are cumulative each financial year, therefore figures will be lowest in Q1 and highest in Q4.

(Source: Hume City Council, Council Plan Quarterly Reports)

Theme 3: A council that inspires leadership, is accountable and puts the community first

Strategic Objective 3.2: Deliver responsible and transparent governance, services and assets that respond to community needs. - Continued



On track

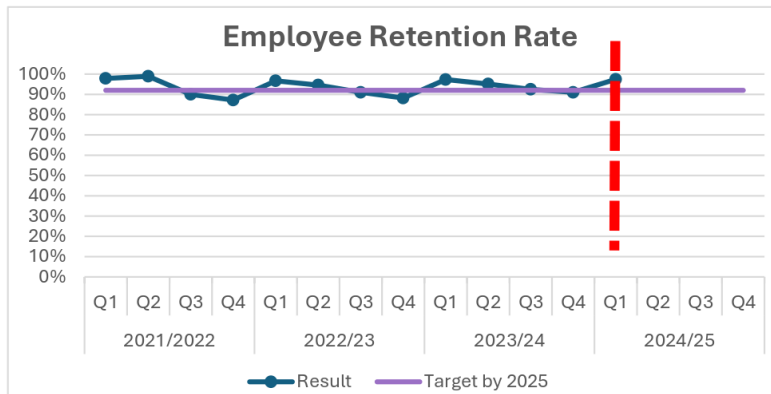
Capital Works completed

Data are calculated each financial year, therefore figures will be lowest in Q1 and highest in Q4.

(Source: Hume City Council, Project Management Office)

Strategic Objective 3.3: Advance organisational high-performance through innovation and partnerships.

Indicators:

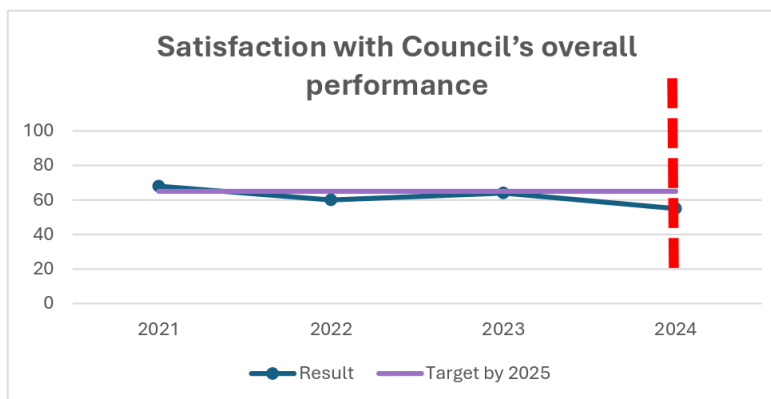


On track

Employee Retention Rate

Data are cumulative each financial year, therefore figures will be lowest in Q1 and highest in Q4.

(Source: Local Government Performance Reporting Framework)



Monitor








Satisfaction with Council's overall performance

(Source: Hume City Council, Community Survey, Community Indicators Survey)

Theme 3: A council that inspires leadership, is accountable and puts the community first

Theme 3: Major Strategies and Actions

On track

	Major Strategy or Action	Progress	Comment
3.1.3 	Undertake initiatives to enhance Council's consultation and engagement practices, including strengthening engagement and communication with our multicultural communities.	25%	Review and update of Council's Community Engagement Guidelines is currently underway and due to be completed early 2025.
3.1.6 	Undertake deliberative engagement with Hume's community on the Community Vision, new Council Plan 2025-2029, Financial Plan and Asset Plan.	25%	A consultant has been engaged and a project plan developed to establish a demographically representative community panel to undertake deliberative engagement.
3.2.2	Commence implementation of the organisation's transformation reform program to enhance service efficiencies and improve transparency and performance accountability.	10%	Delivery of the project is progressing on track. Key Program staff are currently engaged in training and are gaining system knowledge to support user training to commence early 2025.
3.2.3  	Plan for, deliver, and undertake initiatives to improve utilisation of community infrastructure and facilities; including finalising and implementing the Community Infrastructure Plan, Community Facilities Strategic Review and Youth Facilities.	25%	Community consultation to assess whether Council's local community venues are fit for purpose in their layout and equipment provisions has been completed. The business case to upgrade Bluebird Way Community Centre is underway.
3.3.1 	Undertake a range of initiatives and programs to enhance and uplift the skills, capabilities and workplace safety of Council's workforce, including developing and implementing a People & Culture Strategy, Workforce Plan and the Gender Equality Action Plan and a Workplace Diversity and Inclusion Strategy.	25%	Completion of an Internal Audit of workforce planning. Draft Occupational Health and Safety strategy finalised. Council's Progress Audit and Progress Report 2021-2023 has been assessed as compliant by the Commission of Gender Equality.
3.3.2 	Undertake service reviews, business process improvements and initiatives to improve the Customer Experience provided across Council services, programs and activities.	35%	The business planning project, including a business planning app, is underway and is on-track to be launched in April 2025. The customer experience process has been updated for footpath trading permits, waste tip vouchers, removal of trees, playground maintenance, duplicate customer request management.
3.3.3 	Facilitate regional outcomes for the benefit of Hume City's community through innovative partnerships, shared procurement and actively contributing to strategic networks and alliances.	50%	Internal promotion of the Partnership Framework and Guidelines has commenced.

Complete

	Major Strategy or Action	Progress	Comment
3.1.5	Work with the Victorian Electoral Commission (VEC) for the preparation of the 2024 Council Elections, including supporting VEC in their electoral boundary review for Hume City.	100%	Work with the VEC to prepare for the 2024 Council Elections included the delivery of the voters roll, candidate information sessions, establishment of the Election Office in Sunbury and coordination of electoral communications including voting awareness and declaration of result events.

REPORT NO:	8.2
REPORT TITLE:	First Quarter Report 2024/25 - Capital Works Program
SOURCE:	Rodney Cann, Manager Project Management Office
DIVISION:	Infrastructure & Assets
FILE NO:	HCC24/1278
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>First Quarter Capital Works Report 2024-25</i>

1. SUMMARY OF REPORT:

- 1.1 This first quarter report for the 24/25 Capital Works Program provides an update on progress against the budgeted capital program.
- 1.2 Highlights across the first quarter have included progress on the Sunbury Aquatic Centre Splash Park project, Greenvale Indoor Cricket Centre, Oval and Car Park and Craigieburn Community Centre. Additionally, strong progress has been made on a range of important footpath, road and drainage renewal projects and annual programs including indented parking bays, road reconstructions and playground upgrades.
- 1.3 As of 30 September 2024, the delivery of the capital works program has progressed well, with 17% of the capital works program expended.

2. RECOMMENDATION:

That Council notes the *First Quarter Report 2024/25 – Capital Works Program (Attachment 1)*.

3. LEGISLATIVE POWERS:

NIL

4. FINANCIAL IMPLICATIONS:

The revised available funds for capital works in 2024/25 is \$150.699m (refer Section 9.3.1 of this report). The revised income for capital works in 2024/25 is \$15.164m (refer Section 9.3.2 of this report).

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability is considered in the delivery of each project on Council’s capital works program as appropriate.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

Through the implementation of projects and programs in Council’s capital works program climate change adaptation is considered.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Council Plan was developed within the policy context of the *Hume City Council Social Justice Charter (2021)* and the *Charter of Human Rights and Responsibilities Act 2006*.

8. COMMUNITY CONSULTATION:

Community consultation is undertaken on individual capital works projects as appropriate, and project updates are provided on Council’s website.

9. DISCUSSION:

9.1 On 24 June 2024, Council adopted the Council Plan 2021-2025 (24/25 Update) and 2024/25 Budget, which included the recurrent and capital budget (for the capital works program).

9.2 The capital works program identifies the renewal and delivery of assets and infrastructure required to achieve Council’s Strategic Objectives.

9.3 The *First Quarter Report 2024/25 – Capital Works Program (Attachment 1)* provides an update on the progress made towards the delivery of Council’s capital works program for the period 1 July 2024 to 30 September 2024. Key information on the capital works program is provided below.

9.3.1 Revised available Capital Works Program funding:

(a) As outlined in the table below, the revised available funds for 2024/25 is \$150.699m (refer Section 1, **Attachment 1** for further detail).

2024/25 Available Capital funding	Amount (\$'000)
2024/25 capital works budget	181,400
Add: Actual carry forward funding from 2023/24	(31,369)
Capital works available funding – 2024/25	150,031
Adjustments (refer to Attachment 1)	668
Revised capital works funds – 2024/25	150,699

(b) The first quarter saw an expenditure of \$25.455m in the delivery of the program.

9.3.2 Capital Works Income:

(a) As outlined in the table below, the revised income for 2024/25 is \$15.164m (refer Section 2, **Attachment 1** for further detail).

2024/25 Capital income	Amount (\$'000)
2024/25 capital works budget new income	17,477
Forecast adjustments (refer to Attachment 1)	(2,313)
2024/25 capital works new income	15,164

10. CONCLUSION:

10.1 The First Quarter Capital Works Program Report 2024/25 seeks to update Council and the community on progress in delivering the capital works program.

10.2 As of 30 September 2024, 17% of the capital works program has been expended.



HUME CITY COUNCIL

**First Quarter Report
Capital Works 2024/25**

hume.vic.gov.au



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Attachment 1 - Section 1

Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
165330	Broadmeadows Valley Park Management Plan Implementation	B/MEADOW	-	60,000	60,000	Plan
165450	Jack Roper Reserve Master Plan Implementation	B/MEADOW	5,050	507,603	502,553	Procure
170280	Integrated Water Management Plan Actions(2020-2025)	CITYWIDE	180	1,907,325	1,907,145	Construct
500010	Local Road Spray Reseal	CITYWIDE	2,095	1,649,077	1,646,982	Construct
500020	Local Road Asphalt Resurfacing	CITYWIDE	806,056	6,790,893	5,984,836	Construct
500030	Carpark Resurfacing	CITYWIDE	7,860	166,948	159,088	Construct
500040	Kerb and Channel Rehabilitation	CITYWIDE	113,476	493,799	380,322	Construct
500050	Kerb and Channel Rehabilitation Associated with Road Asphalt Resurfacing	CITYWIDE	257,787	950,189	692,402	Construct
500060	Traffic Management Facilities	CITYWIDE	209,310	631,471	422,161	Construct
500070	Local Area Traffic Management (LATM) Facilities	CITYWIDE	412,734	405,487	(7,247)	Construct
500080	Footpath Rehabilitation	CITYWIDE	1,686,288	4,567,622	2,881,335	Construct
500090	Walking & Cycling Strategy Implementation	CITYWIDE	72,990	539,196	466,206	Construct
500100	Drainage Rehabilitation Works	CITYWIDE	156,368	569,431	413,062	Construct
500110	Drainage Infrastructure Upgrade	CITYWIDE	110,000	576,566	466,566	Construct
500130	Sports Ground Lighting Audit and Upgrade Program (18/19-23/24)	CITYWIDE	15,269	2,005,310	1,990,041	Construct
500150	Open Space and Play Space Upgrades	CITYWIDE	357,793	2,685,883	2,328,089	Construct
500210	Public Toilet Program (based on 2017 strategy)	CITYWIDE	-	728,960	728,960	Construct
500220	Disability Action Plan (2019-2023)	CITYWIDE	185,696	195,632	9,936	Construct
500240	Kerbside Bins - New and Maintenance	CITYWIDE	281,418	1,397,832	1,116,414	Construct
500250	Litter Bin Infrastructure Replacement	CITYWIDE	-	181,339	181,339	Construct
500280	Hume's Places -Local Shopping Centre Upgrades/Urban Renewal	CITYWIDE	8,244	80,039	71,795	Construct
500290	Library Stock Replacement	CITYWIDE	137,534	1,063,363	925,830	Construct
500300	Public Art Project	CITYWIDE	11,361	171,269	159,907	Construct
500310	ICT Infrastructure projects	CITYWIDE	727,234	1,654,412	927,178	Construct
500330	Fleet Capital Replacement Program	CITYWIDE	1,058,474	7,030,476	5,972,002	Construct
500350	Sportsground surfaces, drainage and irrigation renewal program	CITYWIDE	10,335	584,475	574,140	Construct
500360	Sports Pavilion Bin Cage program	CITYWIDE	-	31,079	31,079	Construct
500380	Basketball Stadium Asset Renewal Program	CITYWIDE	19,759	63,176	43,417	Construct
500390	Premier's Reading Challenge	CITYWIDE	105	30,000	29,895	Construct
500400	Indented Parking on Narrow Streets	CITYWIDE	90,860	773,377	682,518	Construct
500410	Children's Services Yard Refurbishment and Redevelopment	CITYWIDE	36,371	177,303	140,931	Construct
500431	Tennis Facility Surface Replacement Program	CITYWIDE	6,745	764,670	757,925	Construct
500432	Disability Action Plan (outside current adopted plan)	CITYWIDE	-	327,000	327,000	Plan
500433	Sports Ground Lighting Audit and Upgrade Program (Outside current program 2020-2024)	CITYWIDE	10,456	554,226	543,770	Construct
500434	Climate Action Plan (to be adopted by Council)	CITYWIDE	63,483	181,700	118,217	Construct
500435	Annual Sportsground Fence Upgrade Program	CITYWIDE	-	327,986	327,986	Construct
500436	IS Device Replacement Annual Program	CITYWIDE	911,048	2,113,154	1,202,106	Construct
500437	Annual Road Humps Replacement Program	CITYWIDE	87,754	390,059	302,305	Construct
500438	Annual new footpath construction program	CITYWIDE	85,478	475,914	390,436	Construct
500439	Parks Drainage	CITYWIDE	-	120,562	120,562	Construct
500440	Road Management Plan Rehabilitation	CITYWIDE	704,146	1,250,000	545,855	Construct
600080	Greenvale Recreation Reserve Master Plan	GREENVAL	-	82,506	82,506	Plan
600110	Hume Central Public Realm Works	B/MEADOW	2,300	980,020	977,720	Plan
600130	Leisure Centre Pool Plant and Capital Projects Upgrade	CITYWIDE	11,342	348,730	337,388	Construct

Attachment 1 - Section 1

Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
600220	Bolinda Road Resource Recovery Centre Master Plan	C/FIELD	-	288,432	288,432	Initiate
600250	Buchan Street Reserve Master Plan Implementation	M/HEIGHT	-	18,260	18,260	Initiate
600590	Broadmeadows Town Centre - Carpark Construction	B/MEADOW	-	638,183	638,183	Design
600680	Mt Aitken District Recreation Reserve AC01(LSP) - Highlands LSP	C/BURN	-	100,000	100,000	Complete
600710	Bulla Recreation Reserve Master Plan	BULLA	8,375	26,700	18,325	Plan
600900	Gladstone Park Bowling Club - 2nd green construction	GLADS/PA	-	10,000	10,000	Plan
600980	Aitken Boulevard Duplication -between Marathon Blvd & Grand Blvd	C/BURN	1,331,927	2,523,356	1,191,429	Review
600990	Yirrangran Road, Jacksons Hill to Watsons Road , Road Construction	SUNBURY	-	987,297	987,297	Plan
601240	Belfast Street Reconstruction	DALLAS	-	30,000	30,000	Plan
601260	Bradford Avenue Sports Ground Upgrade- Greenvale Central AR05	GREENVAL	-	181,246	181,246	Plan
601270	Greenvale Recreation Reserve Pavilion Oval 4 -Greenvale Central AR02	GREENVAL	11,580	888,266	876,686	Construct
601350	Craigieburn community centre - Craigieburn R2 - CI02 (141Highlander Dr)	C/BURN	1,029,845	(396,540)	(1,426,385)	Construct
601360	Greenvale Recreation Reserve Playing Field (Greenvale Recreation Reserve) - G'vale Central AR01	GREENVAL	522,556	588,436	65,881	Construct
601370	Tennis Courts Greenvale Recreation Reserve -Greenvale Central AR04	GREENVAL	-	594,528	594,528	Plan
601400	Construct 4 Rugby Pitches at Bridges Recreation Reserve (C'burn R2 AR03)	C/BURN	33,081	100,000	66,919	Complete
601570	Riddell Road Landfill Resource Recovery Centre master plan and implementation	SUNBURY	-	250,000	250,000	Plan
601590	Construct a pavilion at Bridges Recreation Reserve (Craigieburn R2 AR04)	C/BURN	384,202	581,002	196,799	Complete
601740	Mt Holden Masterplan	SUNBURY	31,600	815,233	783,633	Construct
601780	Fairways Lake -Fairways Boulevard Drainage work	C/BURN	-	87,377	87,377	Plan
601850	Progress Reserve Master Plan Review and Implementation	COOLAROO	44,537	285,827	241,289	Plan
601860	Derby Street Reserve Site Development Plan	TULLA	83,465	1,601,072	1,517,608	Procure
601930	Spavin Drive Lake-Stabilize Lake Bank Embankment and Renew Spillway	SUNBURY	-	74,805	74,805	Plan
602060	Craigieburn Youth Centre Upgrade	C/BURN	4,566	5,218	652	Complete
602190	Cloverton Southern Active Open Space Pavilion 1&2 - Lockerbie AR08 & AR09	KALKALLO	-	54,972	54,972	Complete
602210	Eric Boardman Reserve Pavilion 3 & Social Room Upgrade	SUNBURY	-	3,922	3,922	Construct
602230	Progress Reserve Sports and Community Centre Upgrade	COOLAROO	-	197,050	197,050	Initiate
602300	Construct Pavilion1&2 on Active Playing Field 2 -Merrifield West OS05&06 (Ellscoot Blvd Reserve Mickleham)	MICK/HAM	56,454	19,622	(36,832)	Plan
602330	Construction of Playing Field 2 in South-Western Area -Merrifield West OS04 (Ellscoot Blvd Reserve, Mickleham)	MICK/HAM	2,028	664,789	662,761	Plan
602350	Drummond Street Reserve - Upgrade Sport Ground Surface, Lighting and Single Toilet Cubicle	GREENVAL	-	7,134	7,134	Complete
602360	Vic Foster Reserve Pavilion Upgrade	C/BURN	214	573,537	573,323	Procure
602580	Langama Park Reserve - Shade and Seating	SUNBURY	-	12,436	12,436	Construct
602700	Ginifer Reserve Pavilion	GLADS/PA	674,959	747,679	72,720	Review
602710	Gladstone Park Tennis Club Pavilion	GLADS/PA	8,433	139,401	130,969	Construct
602720	Leo Dineen Reserve Pavilions and social room	TULLA	455,582	2,333,017	1,877,434	Construct
602750	Greenvale tennis club pavilion	GREENVAL	-	2,910,307	2,910,307	Plan
602780	Bradford Avenue Reserve Pavilion	GREENVAL	-	15,750	15,750	Plan
602830	Roxburgh Park Drive duplication	ROX/PARK	-	500,000	500,000	Review
602840	Greenvale Oval 4 carpark and landscape - Greenvale West R3&Greenvale North R1 OS04	GREENVAL	168,140	294,369	126,230	Construct

Attachment 1 - Section 1

Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
602910	Grand Blvd Reserve AOS (construction of fields) Craigieburn R2 AR01	C/BURN	16,413	-	(16,413)	Complete
602920	Grand Blvd Reserve AOS (construction of pavilion) Craigieburn R2 AR02	C/BURN	-	417,203	417,203	Construct
602940	Somerton Rd & Section Rd Intersection construction - Greenvale Central IT03	GREENVAL	5,850	187,618	181,768	Plan
603000	Construct pedestrian signals at Mickleham Road - Greenvale Central RD05	GREENVAL	3,000	252,362	249,362	Plan
603120	Construct Pavilion 1&2 on Central Active Open Space at Dwyer St Reserve - Lockerbie AR05&AR06	KALKALLO	16,000	781,772	765,772	Plan
603150	Kalkallo North community hub-Lockerbie CI04	KALKALLO	117,967	500,000	382,033	Review
603380	Mickleham South Community Centre - Merrifield West CI04	MICK/HAM	40,394	55,000	14,606	Review
603400	Construct Pavilion 1&2 on northern sports ground - Merrifield West OS02&OS03	MICK/HAM	-	24,920	24,920	Review
603760	Bolinda Rd Resource Recovery Facility - Leachate Management Upgrade	C/FIELD	-	700,000	700,000	Initiate
603810	Jacksons Hill Arts and Cultural Precinct	SUNBURY	73,277	934,201	860,924	Plan
603970	Road Rehabilitation for Rosedale Crescent Dallas whole length	DALLAS	-	-	-	Complete
603980	Road Rehab for Cobram St Broadmeadows b/w Nathalia St and Pascoe Vale service Rd	B/MEADOW	-	-	-	Complete
604000	Road Rehabilitation for Cuthbert St Broadmeadows b/w Joffre St and Beulah St	B/MEADOW	1,968	494,314	492,346	Plan
604010	Reconstruction for Mason St Campbellfield b/w Waratah St & Salvator Dr	C/FIELD	-	666,320	666,320	Procure
604230	Road reconstruction for Hothlyn Dr C'burn b/w Stockton St and Walters St	C/BURN	248,939	1,506,289	1,257,350	Construct
604300	Road rehabilitation for Waranga Cres Broadmeadow b/w Blair St and Gosford Cr	B/MEADOW	21,150	-	(21,150)	Plan
604340	Hanson Rd reconstruction and a roundabout at Creekwood Dr and Malcolm Creek Prd Craigieburn	C/BURN	22,000	836,944	814,944	Plan
604450	Riddell Road Landfill Leachate Management Upgrade	SUNBURY	52,597	1,828,989	1,776,392	Plan
604460	Riddell Road Landfill Gas Management	SUNBURY	690	813,682	812,992	Initiate
604470	Riddell Road Landfill Capping	SUNBURY	-	-	-	Plan
604500	Road Design for Capital Works Program	CITYWIDE	55,173	-	(55,173)	Construct
604510	Macedon Street Office Upgrade	SUNBURY	-	543,665	543,665	Review
604611	Sports Reserves Car Park Lighting Program (OSP)	CITYWIDE	-	499,835	499,835	Construct
604612	Hume Tennis & Community Centre - Stage 2 additional courts (OSP)	C/BURN	-	20,000	20,000	Not Commenced
604614	Hume Hockey Centre - second pitch (OSP)	C/BURN	7,500	1,598,002	1,590,502	Plan
604615	Hume Hockey Centre - pavilion extension (OSP)	C/BURN	2,500	661,268	658,768	Plan
604617	Kalkallo Grassland Restoration Project	KALKALLO	-	261,562	261,562	Plan
604623	SALC Water Play Area	SUNBURY	191,144	3,666,193	3,475,050	Construct
604626	Leisure Centre Fitness Upgrade Program	CITYWIDE	-	731,388	731,388	Construct
604633	Road upgrade - Ligar Street b/w Gap Rd and Cornish St, Sunbury	SUNBURY	740,856	1,314,943	574,087	Construct
604636	Dallas Dr reconstruction, Broadmeadows b/w Belfast St to Riggall St	B/MEADOW	-	30,000	30,000	Plan
604656	Construct a new pedestrian bridge-Knox Court, Sunbury (at rear)	SUNBURY	-	229,419	229,419	Plan
604658	Mitchell St Rural Road reconstruction and Malcolm St Bridge over Kalkallo creek, Kalkallo	KALKALLO	-	101,168	101,168	Plan
604665	Construction new service road - Elizabeth Dr, Sunbury	SUNBURY	-	285,340	285,340	Procure
604666	Craigieburn HGLC Front Entrance Airlock	C/BURN	-	80,079	80,079	Complete

Attachment 1 - Section 1

Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
604672	Seabrook Reserve Access and Carparking	B/MEADOW	18,491	9,763	(8,728)	Complete
604674	Jacksons Creek Regional Park	SUNBURY	1,235	259,504	258,269	Plan
604675	Merri Creek Regional Park	CITYWIDE	17,012	132,258	115,247	Plan
604693	Sunbury Depot Renewal Works	SUNBURY	457,510	516,639	59,129	Review
604696	Upgrade Car Park for 2nd Oval at McMahon Recreation Reserve	SUNBURY	-	438,839	438,839	Plan
604697	Evans Street, Sunbury - Multi-Deck Carpark	SUNBURY	2,663,870	9,043,318	6,379,448	Construct
604698	Public toilet, shade shelter & drinking fountain Tulsa Reserve Sunbury (OSP)	SUNBURY	-	2,000	2,000	Complete
604699	Public toilet, shade shelter & drinking fountain Jack Roper Reserve Broadmeadow (OSP)	B/MEADOW	-	10,000	10,000	Complete
604700	Skate, scooter, BMX strategy Implementation (outside current adopted plan)	CITYWIDE	-	255,041	255,041	Construct
604702	Construction of Jacksons Creek community centre (Capitol)-SS-CI-02 (Vilana Dr Sunbury)	SUNBURY	-	1,785,667	1,785,667	Plan
604709	Construction of Jacksons Creek sports fields (Capitol)-SS-SR-02-F	SUNBURY	-	460,000	460,000	Initiate
604710	Construct Jacksons Creek sports & recreation pavilion-SS-SR-02-P	SUNBURY	-	166,400	166,400	Plan
604725	Emu Bottom Car park extension	SUNBURY	-	9,450	9,450	Plan
604730	Craigieburn Sports Stadium	C/BURN	186,292	826,242	639,951	Construct
604735	Broadmeadows GLC Redevelopment	B/MEADOW	217,842	665,383	447,541	Plan
604747	Aitken Creek Master Plan	C/BURN	7,711	183,995	176,283	Plan
604748	Malcolm Creek Trail Enhancement Program	C/BURN	-	66,000	66,000	Initiate
604750	Johnstone Street Reserve Site Redevelopment	JACANA	5,593	378,781	373,188	Plan
604751	Centennial Park Drive Reserve Site Redevelopment	C/BURN	-	111,946	111,946	Not Commenced
604753	Valley Park Community Centre	W/MEADOW	48,209	152,621	104,412	Complete
604754	Merlynston Creek Masterplan	DALLAS	-	75,783	75,783	Plan
604759	Greenvale Recreation Reserve - Indoor Cricket Centre	GREENVAL	1,306,348	746,322	(560,027)	Construct
604760	Craigieburn Golf Course -Drainage System	C/BURN	348,959	667,551	318,592	Construct
604762	Sports Reserves - External Open Space Drainage around pavilions	CITYWIDE	-	62,310	62,310	Complete
604768	Splash - Replacement of Aquaplay Polysoft Flooring	C/BURN	-	101,130	101,130	Plan
604777	Geach Street Road Reconstruction b/w King Street and Garner Parade	DALLAS	493,694	2,407,377	1,913,683	Plan
604779	Mitchells Lane Road Reconstruction b/w Home Street and Wilsons Lane Sunbury	SUNBURY	-	(58,745)	(58,745)	Plan
604790	Sunbury Aquatic and Leisure Centre Car Park Ligar Street	SUNBURY	-	638,856	638,856	Procure
604792	Vaughan Street Pedestrian Bridge over Jacksons and footpath- Construct New Abutments (PB001)	SUNBURY	-	31,440	31,440	Plan
604795	Riggall Road Bridge - Repair Footpath Retaining Wall (HL031)	DALLAS	2,500	217,000	214,500	Initiate
604796	Banksia Grove and Birch Avenue, Tullamarine Drainage Upgrade	TULLA	182,593	291,793	109,200	Construct
604797	Parks Landscape Enhancements	CITYWIDE	58,517	207,814	149,297	Construct
604798	EPA Requirement - Closed Landfill Rehabilitation -Mahoney's Road	C/FIELD	-	34,094	34,094	Construct
604799	EPA Requirement - Closed Landfill Rehabilitation -Bolinda Rd	C/FIELD	99,383	108,009	8,626	Plan
604800	EPA Requirement - Closed Landfill Rehabilitation -Craigieburn Road	C/BURN	22,215	690,353	668,138	Initiate
604802	Water Meter Removals	CITYWIDE	3,670	48,474	44,804	Construct
604803	Conservation Fencing Mt Ridley Nature Reserve	MICK/HAM	-	160,704	160,704	Procure
604830	Saleyard Lane, Sunbury Town Centre - Laneway Streetscape	SUNBURY	269	44,105	43,836	Plan
604831	DDA Toilets at Town Hall Broadmeadows	B/MEADOW	-	89,669	89,669	Complete

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Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
604846	Solar array installation on Council buildings (Which Council pay the bills on)	CITYWIDE	114,142	15,933	(98,209)	Construct
604849	Sunbury GLC - Customer Service Contact Centre Improvement	SUNBURY	-	60,000	60,000	Procure
604863	Athletics Track, lighting and associated amenities at Boardman Reserve	SUNBURY	162,608	381,265	218,658	Complete
604864	Mural Program for art installations/sculptures	CITYWIDE	318	87,559	87,241	Construct
604866	Sunbury Senior Citizens Centre (Redevelopment)	SUNBURY	16,056	1,006,581	990,525	Plan
604869	Craigieburn Sports Stadium Car Park and access road	C/BURN	2,500	2,663,141	2,660,641	Initiate
604874	Drainage Network Servicing Oliver Ct, Kathryn St, Janice Ct and Riviera Ct	FAWKNER	-	48,160	48,160	Plan
604875	Major repairs to Reservoir Road, adjacent to Calder Fwy	SUNBURY	-	279,298	279,298	Plan
604879	Oaklands Road Reconstruction b/w No. 365 & No. 395 vehicle Crossings	OAKLANDS	-	381,772	381,772	Plan
605007	LED streetlighting upgrade for major roads and T 5s	CITYWIDE	-	2,494,376	2,494,376	Construct
605008	Cues to care - Conservation Reserve Fencing Program-Stage 1	CITYWIDE	6,363	82,199	75,835	Construct
605009	Aquila Nature Reserve maintenance track	SUNBURY	-	49,996	49,996	Plan
605010	Conservation restoration program-Stage 1	CITYWIDE	-	75,802	75,802	Construct
605014	Self-service library equipment at Mickleham North Community Centre	MICK/HAM	-	38,028	38,028	Complete
605016	CCTV System Upgrade at Sunbury Town Centre	SUNBURY	-	81,100	81,100	Construct
605017	Community Centre Furniture Renewal	CITYWIDE	32,908	15,061	(17,847)	Construct
605018	Homestead Community & Learning Centre Upgrade	ROX/PARK	6,515	196,601	190,086	Construct
605019	Kalkallo Regional Library Planning	KALKALLO	112,400	162,240	49,840	Initiate
605024	Willowbrook Recreation Reserve Pavilion Expansion	W/MEADOW	12,575	880,489	867,914	Plan
605026	Tullamarine Tennis Club Court Renewal	TULLA	5,594	2,089,045	2,083,452	Construct
605027	Sports Reserve Community Safety Action Plan	CITYWIDE	-	187,989	187,989	Complete
605030	SPLASH - Pool Tile Replacement & Balance Tank Painting	C/BURN	54,067	58,306	4,239	Construct
605031	SALC - Outdoor Pool Repairs	SUNBURY	-	48,099	48,099	Plan
605033	Hothlyn Drive Reserve Cricket Nets	C/BURN	25,096	12,273	(12,824)	Complete
605035	Tullamarine Reserve Masterplan	TULLA	-	80,000	80,000	Complete
605036	Leisure Centre 24 Hour Gym & Access Gates	CITYWIDE	36,755	721,187	684,432	Plan
605039	Maffra Street Depot expansion	COOLAROO	284,867	951,686	666,819	Construct
605041	Barry Road Shopping Centre streetscape design and upgrade	DALLAS	-	437,459	437,459	Construct
605046	Westmeadows Public Space Plan	W/MEADOW	12,529	894,056	881,527	Plan
605047	Broadmeadows town square	B/MEADOW	7,000	844,265	837,265	Plan
605048	Aitken Boulevard Duplication -b/w Craigieburn Road and Somerton Road	C/BURN	-	118,976	118,976	Not Commenced
605052	Scoping study for CW actions of the endorsed Libraries and Learning Service Plan	CITYWIDE	15,300	16,191	891	Initiate
605053	Section Road Upgrade - Greenvale Central RD04	GREENVAL	-	225,000	225,000	Initiate
605056	Recycling Victoria - Universal FOGO bin rollout	CITYWIDE	64,454	100,000	35,546	Construct
605060	Seabrook Reserve residential development(site preparation)	B/MEADOW	21,010	51,538	30,528	Plan
605061	Gibb Reserve Pavilion Upgrade	DALLAS	-	225,925	225,925	Plan
605063	65 Carroll Lane shared path	GREENVAL	-	11,249	11,249	Not Commenced
605064	120 Section Road shared path	GREENVAL	-	5,742	5,742	Not Commenced
605068	Land purchase (0.02 ha Property 1) for Somerton Rd and Section Rd signalised T-intersection - IT03	GREENVAL	-	113,925	113,925	Plan

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Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
605083	Craigieburn Rd, b/w Mickleham Rd & Oaklands Rd, Yuroke - Road Reconstruction	YUROKE	-	78,638	78,638	Initiate
605084	Gibb Reserve Development	DALLAS	-	158,900	158,900	Plan
605085	Merlynston Creek Crossing (land and civil works)	B/MEADOW	29,120	1,459,006	1,429,886	Plan
605086	Digital Transformation Program	CITYWIDE	1,554,582	5,647,424	4,092,842	Construct
605103	Broadmeadows-Deviation Road, north side b/w Campbell St & Pascoe St, Westmeadows - Construct pedestrian path	W/MEADOW	-	193,027	193,027	Not Commenced
605106	Mahoneys Road Streetscape Upgrade	C/FIELD	-	1,763,128	1,763,128	Design
605110	Greenvale Recreation Reserve - New Sight Screens on Main Oval	GREENVAL	8,090	165,000	156,910	Plan
605111	Seabrook Reserve - Curator Maintenance Shed	B/MEADOW	1,940	103,753	101,812	Procure
605112	Greenvale Recreation Reserve - Oval 3 (Utilities services investigation and design)	GREENVAL	24,455	35,130	10,675	Complete
605116	John Coutts Reserve Open Space Development	GLADS/PA	6,162	219,672	213,510	Plan
605118	Lakeside Drive Reserve Changeroom Upgrade (Election Commitment Project)	ROX/PARK	49,080	428,759	379,679	Procure
605119	Boardman Reserve Outdoor Netball Court Project (Election Commitment)	SUNBURY	(103,087)	1,318,321	1,421,408	Plan
605120	Seabrook Reserve Community Centre Furniture, Fittings & Equipment	B/MEADOW	22,072	80,748	58,676	Construct
605122	3Y Kinder program - Expansion at Craigieburn Child and Family Centre	C/BURN	142,465	1,447,545	1,305,081	Construct
605123	3Y Kinder program - Stage 1 of expansion and upgrade at Bluebird Way Child and Community Centre	ROX/PARK	3,600	1,754,430	1,750,830	Construct
605124	3Y Kinder program - Double modular building additional works at Aitken Hill Community Centre	C/BURN	-	1,116,639	1,116,639	Construct
605125	3Y Kinder program - Expansion at Kalkallo Central community hub-Lockerbie C104	MICK/HAM	404,964	1,557,589	1,152,625	Construct
605126	3Y Kinder program - Expansion at Mickleham South community Centre	MICK/HAM	294,994	1,289,773	994,779	Construct
605127	Civic Way/Council Office seating and balustrading	B/MEADOW	-	104,253	104,253	Construct
605128	Electronic timesheet system	CITYWIDE	-	350,000	350,000	Initiate
605130	HGLC-Craigieburn - Arts Centre Upgrade	C/BURN	-	200,001	200,001	Plan
605132	HGLC-Sunbury (Heritage Storage Upgrade)	SUNBURY	1,685	0	(1,685)	Complete
605135	Boardman Stadium Works	SUNBURY	-	84,800	84,800	Plan
605136	Stadiums - Basketball Backboard Rolling Replacement Program	CITYWIDE	-	85,376	85,376	Construct
605138	Pool Inflatables	CITYWIDE	-	4,110	4,110	Complete
605139	Group Fitness Area Flooring Upgrades	CITYWIDE	6,137	18,452	12,315	Construct
605145	SALC - Outdoor Functional training area	SUNBURY	-	102,400	102,400	Design
605149	Signage replacement	CITYWIDE	-	50,000	50,000	Construct
605151	All Terrain Mower	CITYWIDE	-	135,000	135,000	Complete
605155	CIP actions with Capital Works planning	CITYWIDE	31,230	835,699	804,469	Plan
605156	Planning and Development Digital Transformation Project	CITYWIDE	93,588	70,408	(23,180)	Plan
605157	Broadmeadows Town Park path network upgrade	B/MEADOW	186,676	600,144	413,469	Plan
605158	Craigieburn Sports Stadium - Stage 2	C/BURN	-	260,000	260,000	Not Commenced
605159	Planning permit digitisation	CITYWIDE	-	7,618	7,618	Complete
605160	Gladstone Park Community Centre court facility upgrade (Council contribution portion only)	GLADS/PA	-	270,622	270,622	Plan
605161	Additional seating under shelter at Arena Recreation Reserve	ROX/PARK	-	10,000	10,000	Plan

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Capital Works Report
For the Period Ended 30th September 2024

Project Information			Expenditure			Stage
Number	Project Description	Project Locality	YTD Actual \$	Annual Available Funding \$	Remaining to spend \$	
605164	2024 Blackspot - install raised safety platform at Silvester Pde and McPherson Blvd intersection, Roxburgh Park	ROX/PARK	-	295,570	295,570	Plan
605165	2024 Blackspot - install raised safety platform at Widford St, b/w Freda St and Jacana Ave, Broadmeadows	B/MEADOW	417,696	523,546	105,850	Procure
605166	2024 Blackspot - install raised safety platform on east west approach to RAB at Grand Blvd and Hanson Rd, Craigieburn	C/BURN	-	159,982	159,982	Plan
605169	Cyber, Information Governance, Risk and Compliance	CITYWIDE	-	1,810,000	1,810,000	Initiate
605173	Other - business initiatives (Innovation)	CITYWIDE	-	500,000	500,000	Design
605174	BALC - construct a new cycle room	B/MEADOW	-	30,000	30,000	Design
605175	Supply, installation and commissioning of a sodium bi-carbon e & calcium chloride automatic dosing system within each LC	CITYWIDE	-	70,000	70,000	Plan
605178	Broadmeadows Community Hub bathroom conversion project	B/MEADOW	-	50,000	50,000	Initiate
605182	Hume Leisure Pool Balance Tank upgrades	CITYWIDE	-	100,000	100,000	Not Commenced
605184	Bolinda & Mahoneys road - Closed Landfill Gas Management	C/FIELD	-	200,000	200,000	Not Commenced
605185	SPRINT Grandstand Windbreak and Lighting Upgrade assessment	C/BURN	-	50,000	50,000	Design
605186	Leisure Centres Locker Replacements	CITYWIDE	-	150,000	150,000	Plan
605187	SALC Masterplan	SUNBURY	-	80,000	80,000	Plan
605188	SALC Outdoor pool plant upgrade investigation	SUNBURY	-	80,000	80,000	Initiate
605189	SALC outdoor pool tank painting	SUNBURY	12,625	275,000	262,375	Procure
605190	Arena Ave Roxburgh Park - Property Access Remediation	ROX/PARK	-	350,000	350,000	Design
605191	Installation of a new sports oval lighting system at John McMahon Recreation Reserve Oval 2	SUNBURY	-	15,000	15,000	Plan
605192	A water fountain at Blossom Drive playground, Greenvale	GREENVAL	-	15,000	15,000	Not Commenced
605193	Construct a picnic and seating and table area at Hume and Hovell Playground, Craigieburn	C/BURN	-	15,000	15,000	Not Commenced
605195	Upgrade to Broadmeadows Community Hub for the safety of staff and community	B/MEADOW	-	21,000	21,000	Initiate
605196	Co-contribution to the replacement of the weather shelter on the starters hill at the Sunbury Skate and BMX Park	SUNBURY	-	25,000	25,000	Design
605197	Construct a new drinking fountain with dog bowl at Heysen Drive Park Sunbury	SUNBURY	-	35,000	35,000	Design
605198	Install new sheltered areas to the two softball diamonds at the John McMahon Reserve	SUNBURY	-	80,000	80,000	Design
605199	Upgrade the playground, lighting and security at Sunbury Neighbourhood House	SUNBURY	-	25,000	25,000	Plan
605200	Soccer goals in parks	C/BURN	-	80,000	80,000	Design
605201	Dog park upgrade at John Ilhan Reserve Meadow Heights	M/HEIGHT	-	26,500	26,500	Plan
605202	Wayfinding Signage for Broadmeadow Town Centre	B/MEADOW	-	5,000	5,000	Not Commenced
605203	Scoreboard upgrade at Highgate Reserve Craigieburn Oval 2	C/BURN	-	35,000	35,000	Plan

TOTAL PROJECTS

25,455,400 150,699,576 125,244,176

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Income and Expenditure Adjustments

The following table outlines the adjustments to the income budget and any corresponding adjustments to the capital expenditure budget if applicable.

The budgeted capital works income budget was \$20.694 million of which \$3.217 million relates to grants raised/received in prior years but will be recognised in 2024/25 in accordance with the accounting standards. Therefore, the budgeted new capital works income was \$17.477 million (\$20.694m - \$3.217m).

A reduction of \$2.313 million has been made to the income bringing the total revised new capital works income to \$15.164 million. The main reasons for the income variance are:

- a) Timing: the grants coming earlier or later than originally budgeted
- b) Unbudgeted grants received in 2024/25
- c) Project PJ604697 – Evans Street Car Park in Sunbury is anticipated to be completed under budget. As a result, the grant from the Department of Transportation, which covers 73.5% of the total construction cost, will be reduced proportionately.

An increase of \$0.668 million has been made to the 2024/25 available funding which includes:

- a) An additional \$0.22 million of contribution received from the Community Centre has been added to Gladstone Park Community Centre court facility upgrade project.
- b) An additional \$0.095 million in funding from an unbudgeted grant has been added to PJ601350 – Craigieburn Community Centre to cover the cost of the new dance floor installation.
- c) An additional \$0.25 million in funding from two grants has been added to PJ170280 – Integrated Water Management Plan Actions (2020-2025) to fund the Cloverton Stormwater Harvesting project in line with Council's grant commitments, as the project budget only included the Council contribution.
- d) An additional \$0.01 million has been allocated to PJ604672 – Seabrook Reserve Access and Carparking for cost escalations.
- e) An additional \$0.081 million has been added to PJ605016 – Sunbury Town Centre CCTV upgrade for cost escalations.
- f) An additional \$0.012 million has been allocated to PJ605033 – Hothlyn Drive Reserve Cricket Nets for cost escalations.

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Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
605160	Gladstone Park Community Centre court facility upgrade	220	220	Unbudgeted contribution received from the community centre and equivalent amount has been added to the project funding.
500400	Indented Parking on Narrow Streets	2	-	Unbudgeted contribution for indented parking construction.
604697	Evans Street Car Park Sunbury	(9,358)	-	Less grant will be received from DoT as the project will be completed under budget.
604683	Athletics Track, lighting and associated amenities at Boardman Reserve	200	-	Timing. Remaining budgeted grant to be received in 2024/25.
605118	Lakeside Drive Reserve Changeroom Upgrade	200	-	Remaining portion of budgeted grant to be received in 2024/25
605119	Boardman Reserve Outdoor Netball Court Project	90	-	Remaining portion of budgeted grant to be received in 2024/25
601060	Reginald Court, Broadmeadows - Road Reconstruction	50	-	Remaining portion of unbudgeted LRCI phase 2 grants.
603800	Selwyn Neighbourhood House Upgrade, Craigieburn Road Craigieburn	127	-	Remaining portion of unbudgeted LRCI phase 2 grants.
601110	Gibb Reserve Cricket nets Blair Street Dallas	70	-	Remaining portion of unbudgeted LRCI phase 2 grants.
600840	Wildwood Road South, Wildwood	1,286	-	Remaining portion of unbudgeted LRCI phase 2 grants.
602200	Eric Boardman Reserve Pavilion 2 Upgrade	307	-	Remaining portion of unbudgeted LRCI phase 2 grants.
500130	Sports Ground Lighting Audit and Upgrade Program (18/19-23/24)	820	-	Remaining portion of LRCI phase 2 grants for Sports Lighting Upgrades at recreation facilities in Sunbury

Attachment 1 – Section 2

Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
600080	Greenvale Recreation Reserve Master Plan	175	-	Remaining portion of unbudgeted LRCI phase 2 grants for Greenvale Recreation Reserve Playspace, Section Road Greenvale
602220	Gladstone Park Recreation Reserve Pavilion	524	-	Remaining portion of unbudgeted LRCI phase 2 grants.
601740	Mt Holden Master Plan Implementation	250	-	Remaining portion of unbudgeted LRCI phase 2 grants for Mt Holden Trail.
605058	Woodlands Court Road Reconstruction	206	-	Remaining portion of unbudgeted 2022/23 LRCI phase 3 grant.
603890	Reconstruction of Macedon St Service Road Sunbury north side b/w Jackson St and No.39	300	-	Remaining portion of unbudgeted 2022/23 LRCI phase 3 grant.
601020	Beacon Hills Crescent Reconstruction	325	-	Remaining portion of unbudgeted 2022/23 LRCI phase 3 grant.
603960	Road Rehabilitation for Lee St Craigieburn b/w Wattleglen St and Medway Rd	325	-	Remaining portion of unbudgeted 2022/23 LRCI phase 3 grant.
601090	Wattleglen Street Reconstruction	462	-	Remaining portion of unbudgeted 2022/23 LRCI phase 3 grant.
601350	Craigieburn community centre	11	95	<ol style="list-style-type: none"> 1. Remaining portion of unbudgeted grant for the enhancement to the dance space at Craigieburn Community Centre. 2. The equivalent amount has been added to the project since the funded items are outside of the original project scope.
605201	Dog park upgrade at John Ilhan Reserve Meadow Heights	172	-	Timing: remaining portion of budgeted grant to be received in 2024/25 (this is an external funded project).
500433	Sports Ground Lighting Audit and Upgrade Program	20	-	Remaining portion of unbudgeted 2023-24 Local Sports Infrastructure funding for Arena Recreation Reserve and Aston Recreation Reserve lighting projects.

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Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
602720	Leo Dineen Reserve Pavilions and social room	50	-	Balance of unbudgeted SRV grant (total \$500k), \$450k received in 2020/21
604866	Sunbury Senior Citizens Centre (Redevelopment)	350		Remaining portion of unbudgeted grant to be received (total grant of \$600k announced with \$250k received in 2023/24)
500070	Local Area Traffic Management Facilities	70	-	Remaining portion of unbudgeted grant from TAC to fund upgrading of Grand Boulevard Zebra Crossings. (total grant \$100k with \$30k received in 2023/24)
170280	Integrated Water Management Plan Actions (2020-2025)	50	250	<ol style="list-style-type: none"> 1. \$101k budgeted remaining portion of grant from Melbourne Water for Cloverton Stormwater Harvesting project. Equivalent amount will be added to the project funding. 2. \$250k additional expenditure has been added to the project from income received (\$150k from DEECA and \$100k from Melbourne Water for Cloverton stormwater harvesting project).
604672	Seabrook Reserve Access and Carparking	10	10	The reimbursement of lighting fixture works done from NRL. The equivalent amount has been added to the project funding to cover the cost incurred.
605012	Kalkallo Library (interim service)	8	-	Remaining portion of unbudgeted grant income (total \$75k).
605164	2023/24 Blackspot - install raised safety platform at Silvester Parade and McPherson Boulevard intersection, Roxburgh Park	306	-	Remaining portion of unbudgeted 2023/24 blackspot program funding.
605165	2023/24 Blackspot - install raised safety platform at Widford St, b/w Freda St and Jacana Ave, Broadmeadows	358	-	Unbudgeted 2023/24 blackspot program funding. No grant has been received in 2023/24 due to project delay.

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Project No	Project Description	Income Adjustment ('000)	CW Available Funds Adjustment ('000)	Comments
605166	2023/24 Blackspot -Install Raised Safety Platforms on east west approach to roundabout at Grand Blvd and Hanson Rd roundabout, Craigieburn	170	-	Unbudgeted 2023/24 blackspot program funding. No grant has been received in 2023/24 due to project delay.
604623	SALC Water Play Area	(419)	-	Timing. The reduction of grant income in 2024/25 due to more grant received in 2023/24.
604730	Craigieburn Sports Stadium	-	334	Funding transferred from PJ604869 to cover the cost overrun.
604869	Craigieburn Sports Stadium Car Park and access road	-	(334)	Funding transferred to PJ604730 to cover cost overrun.
605016	CCTV System Upgrade at Sunbury Town Centre	-	81	Additional funding approved to cover cost overrun.
605033	Hothlyn Drive Reserve Cricket Nets	-	12	Additional funding approved to cover cost overrun.
Total		(2,313)	668	

Attachment 1 – Section 2

Active Projects

The total number of active projects went from 255 to 258. The reasons for this are outlined below:

Item	Project number	Reference
Original budget	255	
add:		
New funding added in 2024/25	3	a)
Projects budgeted in future years but commenced earlier in 2024/25	1	b)
Revised total number of projects	259	

a) Three projects have been reactivated following the allocation of new funding in 2024/25:

- PJ604672 - Seabrook Reserve Access and Carparking
Additional \$9,763 contribution received from NRL to reimburse the electrical fixture works done at the site.
- PJ605016 - CCTV System Upgrade at Sunbury Town Centre
Additional funding of \$81,000 has been approved to complete the installation of CCTV at Sunbury Town Centre.
- PJ605033 - Hothlyn Drive Reserve Cricket Nets
Additional funding of \$12,273 has been approved to complete the works at Hothlyn Drive Reserve.

b) One project budgeted in future years that have been brought forward and commenced earlier in 2024/25:

- PJ604300 - Road rehabilitation for Waranga Cres Broadmeadow b/w Blair St and Gosford Cr.

Attachment 1 – Section 2

Capital Works Delivery

Delivery of 2024/25 Capital Works Program

Budgeted delivery year	Number of projects	Actual exp (\$'000)	2023/24 available funding (\$'000)	Act exp as % of Available funding
Prior to 2024/25	65	3,658	14,173	26%
2024/25	106	17,261	85,693	20%
Beyond 2024/25	88	4,536	50,833	9%
	259	25,455	150,699	17%

Of the revised 259 projects, 65 were expected to be completed by the end of 2023/24.

There are 106 projects expected to be completed in 2024/25 and remaining 88 projects are multi-year projects which are expected to be completed beyond 2024/25.

*** Summary of the status of the 2024/25 capital works program**

The following table provides an overall summary of the status of the 258 projects within the program. A further breakdown of the 258 projects is outlined below.

Not Yet Commenced	Initiate	Plan	Design	Procurement	In construction	Review	Completed	Total
12	19	83	11	12	88	8	26	259

The following table shows the actual expenditure compared to the available funds, grouped by the project stage.

Stage	Number of projects	Actual expenditure (\$'000)	Revised available funding (\$'000)	Remaining (\$'000)
Not commenced	12	-	1,056	1,056
Initiate	19	156	8,907	8,751
Plan	83	1,520	34,310	32,790
Design	11	-	3,654	3,654
Procurement	12	570	5,824	5,254
In construction	88	19,868	89,401	69,533
Review	8	2,623	5,411	2,789
Completed	26	719	2,136	1,417
Subtotal	259	25,455	150,699	125,244

Attachment 1 – Section 2

Projects budgeted to be completed prior 2024/25

The following table provides a summary of the 65 projects which were expected to be completed by 30 June 2024 but carried forward to 2024/25.

Not Yet Commenced	Initiate	Plan	Design	Procurement	In construction	Review	Completed	Total
1	4	16	0	4	16	6	18	65

Of these budgeted to be completed prior 2024/25 projects, the actual expenditure for 1st quarter was \$3.658 million against the revised available funds of \$14.173 million (26%).

Projects budgeted to be completed in 2024/25

The following table provides an overall summary of the status of the 102 capital works projects which are expected to be completed by the end of 2024/25.

Not Yet Commenced	Initiate	Plan	Design	Procurement	In construction	Review	Completed	Total
5	3	18	9	4	57	2	8	106

Of these budgeted to be completed in 2024/25 projects, the actual expenditure for 1st quarter was \$17.261 million against the revised available funds of \$85.693 million (20%).

Projects budgeted to be completed beyond 2024/25

The following table provides an overall summary of the status of the 88 multi-year projects which are expected to be completed beyond 2024/25.

Not Yet Commenced	Initiate	Plan	Design	Procurement	In construction	Review	Completed	Total
6	12	49	2	4	15	0	0	88

Of these budgeted to be completed beyond 2024/25 projects, the actual expenditure for 1st quarter was \$4.536 million against the revised available funds of \$50.833 million (9%).

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Net Financial Position

The net unfavourable financial position carried forward from the 2023/24 Capital Works program was \$4.153m.

Throughout the 1st quarter of 2024/25, a cost escalation of \$0.093m was approved.

As a result, the Council's net financial position worsened, reaching a deficit of \$4.246m as of 30 September 2024.

TABLE 5 - 2024/25 overall result	Amount (\$'000)
Opening balance from 2023/24	(4,153)
Less:	
Cost escalations approved during 1 st quarter of 2024/25	(93) (i)
Net financial position as of 30 June 2024	(4,246)

i. Cost escalations approved during 2023/24

The following projects have been approved to increase the 2024/25 funding to cover the cost escalation.

Projects with cost escalation approved	Amount (\$'000)
PJ605033 - Hothlyn Drive Reserve Cricket Nets	(12)
PJ 605016 - CCTV System Upgrade at Sunbury Town Centre	(81)
PJ 602840 - Greenvale Oval 4 carpark and landscape -Greenvale West R3&Greenvale North R1 OS04 *	-
PJ605119 - Boardman Reserve Outdoor Netball Court Project *	-
PJ604730 – Craigieburn Sports Stadium *	-
Subtotal	(93)

* The listed cost escalations represent Council's additional net contribution.

- The Greenvale Oval 4 carpark and landscape, known as PJ602840, is facing a total cost increase of \$0.121m. This overspending will be funded by the PJ500030 – annual car park resurfacing program.
- Boardman Reserve Outdoor Netball Court Project, identified as PJ605119, is expected to incur an additional cost of \$0.2m. This increase can be offset by the projected cost savings from PJ605118 - Lakeside Drive Reserve Changeroom Upgrade.
- Regarding the Craigieburn Sports Stadium, identified as PJ604730, it is anticipating a total cost increase of \$0.334m. This cost overrun can be funded by the estimated savings from PJ604869 - Craigieburn Sports Stadium Car Park and access road.

REPORT NO:	8.3
REPORT TITLE:	First Quarter Report 2024/25 - Budget
SOURCE:	Andrew Yuan, Coordinator Financial Accounting Robert Costa, Manager Finance Karen Curson, Senior Lead Integrated Planning & Reporting Adrian Cecala, Coordinator Management Accounting
DIVISION:	Finance & Governance
FILE NO:	HCC24/1278
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Quarterly Budget Report 2024-25</i>

1. SUMMARY OF REPORT:

- 1.1 The First Quarter Report 2024/25 provides a progress update on the delivery of Council’s Strategic Objectives, as set out in the Council Plan 2021-2025, for the period of 1 July 2024 to 30 September 2024 through three parts:
- delivery of Council Plan Strategic Objectives and 2024/25 Actions (Part 1)
 - delivery of 2024/25 capital works program (Part 2)
 - 2024/25 Quarterly Budget report (Part 3).
- 1.2 This report forms the third part of the First Quarter Report 2024/25, providing a quarterly report on Council’s annual budget (**Attachment 1**).
- 1.3 As of 30 September 2024, Council’s financial performance is favorable to budget primarily due to additional grants and contributions received. Council’s cash position is favorable, and the financial ratios remain strong.

2. RECOMMENDATION:

That Council notes the *First Quarter Report 2024/25 – Quarterly Budget Report (Attachment 1)*.

3. LEGISLATIVE POWERS:

Local Government Act 2020 (the Act):

- *Section 94 – The budget*
- *Section 97 – Quarterly budget report.*

4. FINANCIAL IMPLICATIONS:

The financial results against the Budget are provided at **Attachment 1**. No adjustments are required to the Budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

The Council Plan 2021-2025 (**Council Plan**) incorporates Council’s Pathways to Sustainability Framework. Strategic Objective 2.2 seeks to minimise Council’s environmental impact and environmental sustainability is considered in the delivery of each project on Council’s capital works program as appropriate.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

The Council Plan seeks to mitigate and plan for climate change risks through Action 2.2.3 – *Enhance Council’s response to climate change including the implementation of the Climate Action Plan 2023-2028 and support Hume’s community and businesses to adapt to climate change.*

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Council Plan was developed within the policy context of the *Hume City Council Social Justice Charter (2021)* and the *Charter of Human Rights and Responsibilities Act 2006*.

8. COMMUNITY CONSULTATION:

The Council Plan and Budget was developed through extensive community consultation.

9. DISCUSSION:

9.1 On 24 June 2024, Council adopted the Council Plan 2021-2025 (24/25 Update) and 2024/25 Budget, which included the recurrent and capital budget (for the capital works program).

9.2 The Council Plan sets out Council’s 11 Strategic Objectives (under three Themes) which identifies what it will achieve over the 4-year term in response to the Hume Community Vision. The budget outlines how Council will fund the projects, services and operations required to deliver on the Council Plan.

9.3 The *First Quarter Report 2024/25 – Quarterly Budget Report (Attachment 1)* is the last of three reports, which combined, provide an update on the progress made towards the delivery of Council’s Strategic Objectives for the period 1 July 2024 to 30 September 2024. Key information regarding the *Budget* is also noted below.

9.3.1 Income Statement (Section 1):

(a) This includes explanation of material variances and identifies that Council has generated \$165.53m in revenue and \$86.65m in expenses. This has resulted in a surplus of \$78.88m which is \$3.9m above budget for the three months ended 30 September 2024.

(b) For the first quarter, rates revenue was \$64.97m which equates to 39.3% of total revenue. Council continues to be reliant on its rates revenue as a major source of income.

(c) For the first quarter, the major items of revenue earned by Council include:

Rates and charges	\$ 64.97m
Grants – operating	\$ 34.31m
Contributions – non-monetary	\$ 25.92m

(d) For the first quarter, employee benefits were \$32.89 which equates to 38% of total expenditure.

(e) For the first quarter, the major items of expenditure incurred by Council include:

Materials and services	\$ 33.35m
Employee costs	\$ 32.89m
Depreciation and amortisation	\$ 17.59m

9.3.2 Balance Sheet (Section 2)

- (a) For the first quarter, fixed assets made up 93.3% of Council’s total asset base (\$6.2b of total assets of \$6.7b). The major item on the Balance Sheet consists of property, infrastructure, plant and equipment. These fixed assets made up 93.4% of Council’s total asset base in 2023/24 (\$6.2b of total assets of \$6.6b).
 - (b) Ratepayer equity is \$6.5b, which reflects the strong financial position of Council.
 - (c) Liquidity is strong as demonstrated by the favourable cash balance.
 - (d) Council’s assets are increasing, which is largely due to developer contributed assets and a substantial capital works program. All these factors have led to favourable key ratios as identified in this report.
- 9.3.3 Statement of Cash Flows (Section 3)
- (a) For the three months ended 30 September 2024, Council’s cash position was \$242.78m. Council also has other Financial Assets (Term Deposits) of \$105.41m. Therefore, Council’s total cash and investments were \$348.18m which is \$84.32m favorable to budget.
 - (b) The difference between the surplus figure reported in the Income Statement and the Cash Flow Statement can be partially attributed to the Depreciation and Amortisation recorded as expense, \$17.59m at 30 September 2024, (in the Income Statement) with no resulting cash payments.
- 9.3.4 Buying local (Section 4):
- (a) For the first quarter, Council made payments to local suppliers totaling \$7.94m. Significantly, the level of local expenditure as a proportion of Council’s total expenditure (including capital works) was 11.45% as at 30 September 2024.
- 9.3.5 Employees Residing within Hume (Section 5):
- (a) For the first quarter, there were 1,214 employees residing within Hume representing 56.47% of total employees.
 - (b) For the first quarter, Council paid salaries to employees residing within Hume totaling \$17.44m, representing 53% of total employee benefits.
- 9.3.6 Contributions – monetary (Section 6):
- (a) For the first quarter, Contributions monetary was \$16.12m, of which, \$15.24m related to developer contributions. This contribution income gives rise to future infrastructure obligations that Council must deliver.
- 9.3.7 Financial Ratios (Section 7).(Refer to Attachment 1)
- 9.3.8 Outstanding Rates Report (Section 8):
- (a) The current economic conditions has impacted on the collection of rates compared to previous rating periods due to higher inflation and interest rates influencing the cost of living.
 - (b) As of 30 September 2024, the total value of rates outstanding was \$54.66m and is comprised of \$32.69m (59.81% of rates raised in previous years (rate arrears) and \$21.97m (40.19%) of rates raised in 2024/25 (new debt).
 - (c) Regular contact has been made with ratepayers in arrears to support them into a manageable payment arrangement and to ensure that arrangements are kept up to date. Assistance is also available under the provisions of the Rates Financial Hardship Policy including the option to

enter into payment arrangements and the deferral of rates for residential properties where it is their principal place of residence.

- (d) As of the writing of this report on 14 November 2024, the total value of rates outstanding was \$39.83m.

9.3.9 Approved Contracts Report (Section 9). (Refer to Attachment 1)

9.3.10 Grants Report (Section 10). (Refer to Attachment 1)

9.4 Revised budget statement

- 9.4.1 As required under Section 97(3) of the Act, the Chief Executive Officer is required to include a statement in the second Quarterly Report of a financial year as to whether a revised budget is, or maybe, required.

10. CONCLUSION:

- 10.1 The First Quarter Report 2024/25 (comprising a progress updated on Council Plan Strategic Objectives and Actions, capital works program and Council’s annual budget) seeks to provide transparency in the reporting of the delivery of Council’s commitments to the community, as set out in the Council Plan.
- 10.2 As of 30 September 2024, Council’s financial performance is above budget primarily due to additional grants and contributions received. Council’s cash position is favorable, and the financial ratios remain strong.



HUME CITY COUNCIL

2024/25 Quarterly Budget Report

2024/25 Financial Year
hume.vic.gov.au



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Section 1 - Income Statement

The Income Statement measures how well Council has performed from an operating or recurrent nature. It reports revenue and expenditure from the activities and functions undertaken with the net effect being the resulting surplus figure.

The majority of Council’s revenue is derived from rates and charges. During the financial year ended 30 June 2024, rates income was \$239.5m. This equated to 39.8% of Council’s total revenue of \$601.72m. For the three months ended 30 September 2024, rates revenue was \$64.97m which equates to 39.3% of total revenue. Therefore, Council continues to be reliant on its rates revenue as a major source of income.

The majority of Council’s expenses relates to employee benefits. During the financial year ended 30 June 2024, employee benefits were \$152.9m. This equated to 35.3% of Council’s total expenses of \$433.17m. For the three months ended 30 September 2024, employee benefits were \$32.89 which equates to 38% of total expenditure.

INCOME STATEMENT

For the three months ended 30 September 2024

	Ref	ACTUAL \$'000	BUDGET \$'000	VARIANCE \$'000	VARIANCE %	Twelve months to 30/06/2024	
						ANNUAL BUDGET \$'000	ACTUAL \$'000
Income							
Rates and charges	1	64,971	64,167	804	1.3%	258,102	239,496
Statutory fees and fines	2	4,474	4,235	239	5.6%	18,522	19,441
User fees	3	7,283	7,300	(17)	(0%)	28,369	26,818
Grants - operating	4	34,310	34,798	(488)	(1%)	80,295	57,973
Property rental		1,169	1,206	(37)	(3.1%)	3,737	3,695
Interest and other income		4,612	4,615	(3)	(0%)	13,104	21,417
Total income		116,819	116,321	498	0%	402,129	368,840
Expenses							
Employee costs	5	32,888	35,392	2,504	7%	176,127	152,904
Materials and services	6	33,351	31,652	(1,699)	(5%)	139,931	147,743
Utility costs		1,218	1,269	51	4%	8,999	7,796
Bad and doubtful debts	7	388	-	(388)	(100%)	-	1,558
Depreciation and amortisation		17,593	17,597	4	0.0%	70,389	86,827
Finance costs	8	176	68	(108)	(159%)	1,771	2,045
Other expenses		1,038	948	(90)	(9%)	6,203	15,637
Total expenses		86,652	86,926	274	0%	403,420	414,510
Underlying (deficit)/surplus		30,167	29,395	772	3%	(1,291)	(45,670)
Less							
Capital works expensed		-	-	-	-	10,000	10,470
Assets renewed		-	-	-	-	-	8,159
Reimbursements to developers for WIK/LIK		-	-	-	-	4,155	35
Payment to ICP developer for land equalization		-	-	-	-	5,080	-
Add							
Net gain on disposal of property, plant, equipment and infrastructure		74	-	74	(100%)	-	255
Fair value adjustments for investment property		-	-	-	-	622	2,356
Contributions - non-monetary		25,920	25,914	6	0.0%	103,655	173,334
Contributions - monetary	9	16,118	14,388	1,730	12%	29,643	19,263
Grants - capital	10	6,597	5,185	1,412	27%	19,880	37,871
Surplus for the year		78,876	74,882	3,994	5%	133,274	168,545

Section 1 (cont.)

INCOME STATEMENT

For the three months ended 30 September 2024

Explanation of material variations (YTD Actual versus YTD Budget)

Item	Ref	Explanation
Rates and charges	1	\$0.8m favourable to budget predominantly attributed to increased service rates and charges resulting from household growth during the current financial year.
Statutory fees and fines	2	\$0.2m favourable primarily due to higher than anticipated Planning and Building application fees of \$81k, local laws infringements of \$61k and asset protection permits relating to stormwater drainage of \$40k.
User fees	3	Notable variances can be attributed to lower than expected delivery of Home Care Packages of \$165k and landfill disposal income at Resource Recovery Centres of \$243k. Offsetting this is favourable increase in utilisation at Council's child care of \$60k, unbudgeted income relating to Kindergarten Inclusion Support of \$75k and Council leisure centres of \$113k.
Grants - operating	4	\$0.5m unfavourable variance is mainly attributed to lower than expected delivery of Home Care Packages of \$456k.
Employee costs	5	\$2.5m favourable due to staff vacancies. This is partially offset by agency staff of \$2.3m which are used to backfill sick leave and vacant positions.
Materials and services	6	\$1.7m unfavourable predominantly due to: - Agency staff expenses of \$2.3m were incurred to cover sick leave and vacant positions. - \$0.2m for legal fees across the organisation. This unfavourable variance is partially offset by favourable variances related to: - \$0.9m relating to the timing of program related contractors consultants and other professional services
Bad and doubtful debts	7	\$0.4m unfavourable including Local Laws of \$184k, Planning and Development of \$79k and Technical Services (responsible for road and footpath management and road maintenance across the organisation including permits and infringements) of \$77k.
Finance costs	8	\$0.1m unfavourable variance is due to an accounting entry relating to the recognition of future employee benefits at their present value.
Contributions - monetary	9	\$1.7m favourable primarily driven by higher developer contributions received for Greenvale. This was due to the timing of Statement of Compliance issuance, which occurred in 2024/25.
Grants - capital	10	\$1.4m favourable to budget predominantly due to unbudgeted grants relating to local road and community infrastructure phase 1-3 programs.

Section 2 - Balance Sheet

The Balance Sheet is a statement at a point in time which shows all the resources controlled by Council and the obligations of Council. The aim of the Balance Sheet is to summarise the information contained in the accounting records relating to assets, liabilities, and equity in a clear and intelligible form.

BALANCE SHEET

As at 30 September 2024

	As at 30/09/2024 ACTUAL \$'000	As at 30/09/2023 ACTUAL \$'000	Twelve months to 30/06/2024 ACTUAL \$'000
Assets			
Current assets			
Cash and cash equivalents	242,775	60,096	216,180
Other financial assets	105,406	295,557	115,406
Trade and other receivables	57,462	62,526	63,585
Prepayments	2	-	1,726
Accrued income	1,510	-	2,005
Other assets	56	4,395	56
Total current assets	407,211	422,574	398,958
Non-current assets			
Trade and other receivables	1,410	1,412	161
Property, plant, equipment and infrastructure	6,237,741	5,501,396	6,202,890
Right-of-use assets	3,756	1,384	3,857
Investment property	34,253	31,111	34,253
Intangible assets	-	25,676	-
Total non-current assets	6,277,160	5,560,979	6,241,161
Total assets	6,684,371	5,983,553	6,640,119
Liabilities			
Current liabilities			
Trade and other payables	11,572	21,109	52,464
Trust funds and deposits	9,340	7,932	3,096
Provisions	39,159	32,594	38,258
Lease liabilities	373	372	369
Total current liabilities	60,444	62,007	94,187
Non-current liabilities			
Trust funds and deposits	19,140	19,852	19,870
Provisions	78,034	70,640	78,110
Lease liabilities	3,477	1,062	3,557
Total non-current liabilities	100,651	91,554	101,537
Total liabilities	161,095	153,561	195,724
Net assets	6,523,276	5,829,992	6,444,395
Equity			
Accumulated surplus	2,744,479	2,469,266	2,665,597
Asset revaluation reserve	3,582,969	3,169,392	3,582,970
Other reserves	195,828	191,334	195,828
Total equity	6,523,276	5,829,992	6,444,395

Section 3 - Statement of Cash Flow

The Statement of Cash Flows shows what was actually received and paid by Council, not what was owed or what was recorded. This is largely why it is different to the Income Statement which shows what income was raised and payments incurred during the same period.

STATEMENT OF CASH FLOWS

For the three months ended 30 September 2024

	ACTUAL	BUDGET	Twelve months to 30/06/2024 ACTUAL
	\$'000	\$'000	\$'000
Cash flows from operating activities			
Rates and charges	62,549	61,745	233,357
Statutory fees and fines	4,305	4,235	17,516
User fees	8,045	7,903	31,290
Grants - operating	34,135	35,052	59,149
Grants - capital	8,251	5,185	28,128
Contributions - monetary	8,511	6,996	21,216
Contributions - developer	231	15	-
Interest received	4,626	4,250	18,907
Property rental	1,302	1,206	3,637
Other receipts	329	365	3,562
Net trust movement	5,514	-	3,642
Net GST refund	2,111	-	26,404
Employee costs	(34,720)	(37,121)	(151,435)
Materials and services	(50,428)	(53,497)	(194,047)
Short-term, low value and variable lease payment	(204)	(95)	(557)
Grants, contributions and donations	(487)	(654)	(3,104)
Utilities	(1,218)	(1,510)	(7,796)
Other payments	(347)	(403)	(1,689)
Net cash provided by operating activities	52,505	33,671	88,180
Cash flows from investing activities			
Payments for property, plant, equipment	(35,958)	(39,634)	(150,862)
Payments for investments	-	-	(115,406)
Proceeds from sales of property, plant, equipment and infrastructure	204	200	720
Proceeds from investments	10,000	-	325,557
Net cash used in investing activities	(25,754)	(39,434)	60,009
Cash flows from financing activities			
Interest paid	(60)	(62)	(142)
Repayment of lease liabilities	(88)	(89)	(374)
Net cash used in financing activities	(155)	(151)	(516)
Net increase/(decrease) in cash and cash equivalents	26,596	(5,914)	147,673
Cash and cash equivalents at the beginning of the financial year	216,179	269,776	68,506
Cash and cash equivalents at the end of the financial year	242,775	263,862	216,179

Section 4 -

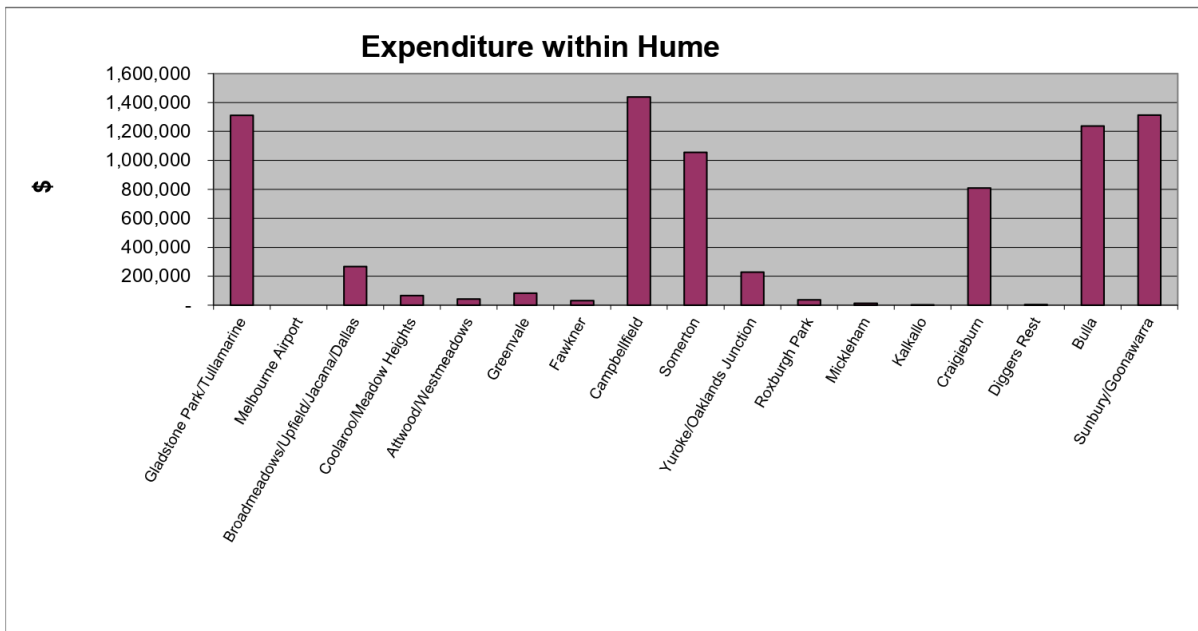
**Buying Local
 Expenditure by Locality**

The Buying Local report highlights the level of payments made by Council to businesses, community groups and individuals within the municipality. The report includes payments for grants and contributions, materials, and services, building and utility costs and contractor and other services.

It should be noted that the report only includes payments to suppliers whose mailing address is listed within Hume. Therefore, there is the possibility that the level of payments made to local suppliers is in fact, higher.

As at 30 September 2024

Postcode	Suburb	Amount \$
3043	Gladstone Park/Tullamarine	1,310,745
3045	Melbourne Airport	-
3047	Broadmeadows/Upfield/Jacana/Dallas	266,537
3048	Coolaroo/Meadow Heights	66,320
3049	Attwood/Westmeadows	41,582
3059	Greenvale	82,986
3060	Fawkner	31,335
3061	Campbellfield	1,437,273
3062	Somerton	1,054,617
3063	Yuroke/Oaklands Junction	229,218
3064	Roxburgh Park	37,423
3064	Mickleham	13,693
3064	Kalkallo	511
3064	Craigieburn	808,794
3427	Diggers Rest	4,058
3428	Bulla	1,237,698
3429	Sunbury/Goonawarra	1,312,903
Total		7,935,692



Section 5 -

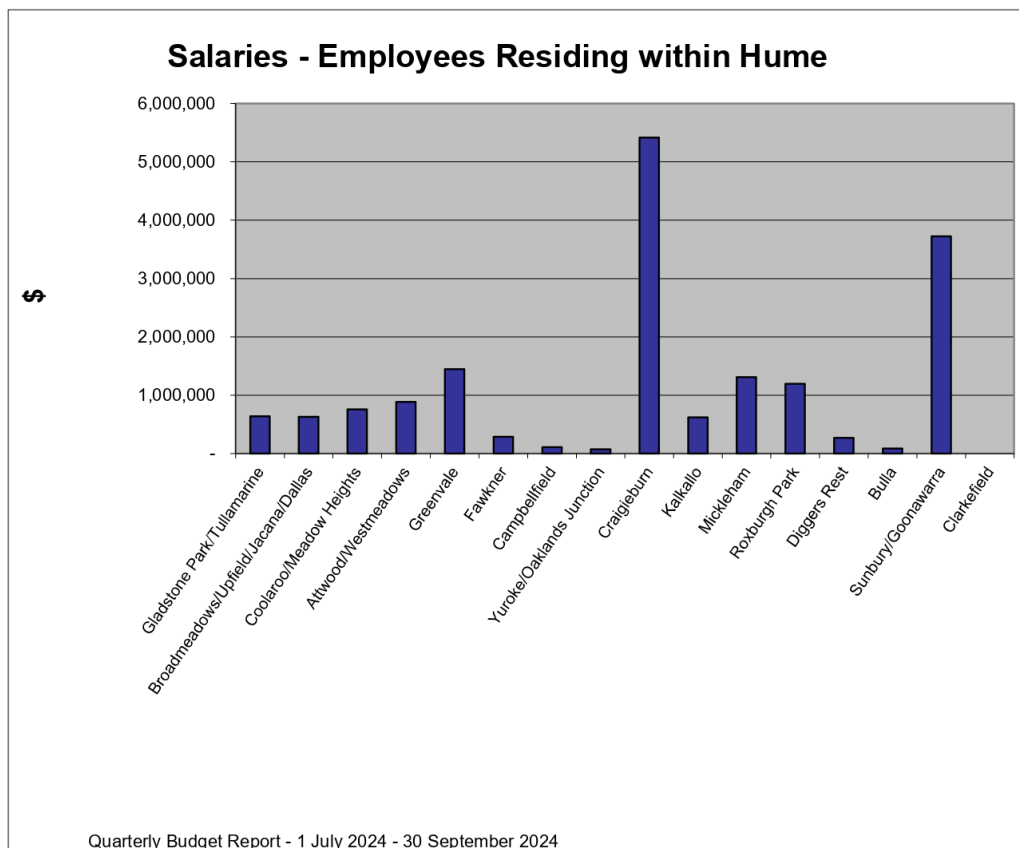
Employees Residing within Hume

The Employees Residing within Hume report highlights the level of salaries paid to employees who reside within Hume as well as the number of employees who reside within Hume.

As at 30 September 2024

Postcode	Suburb	Gross Salaries \$
3043	Gladstone Park/Tullamarine	636,164
3047	Broadmeadows/Upfield/Jacana/Dallas	628,878
3048	Coolaroo/Meadow Heights	755,963
3049	Attwood/Westmeadows	886,095
3059	Greenvale	1,447,814
3060	Fawkner	291,011
3061	Campbellfield	108,919
3063	Yuroke/Oaklands Junction	71,675
3064	Craigieburn	5,414,677
3064	Kalkallo	621,886
3064	Mickleham	1,307,793
3064	Roxburgh Park	1,194,620
3427	Diggers Rest	270,414
3428	Bulla	85,329
3429	Sunbury/Goonawarra	3,721,273
3430	Clarkefield	-
Total		17,442,511

Total number of employees paid that reside within Hume was 1,214.



Section 6

Contributions - monetary

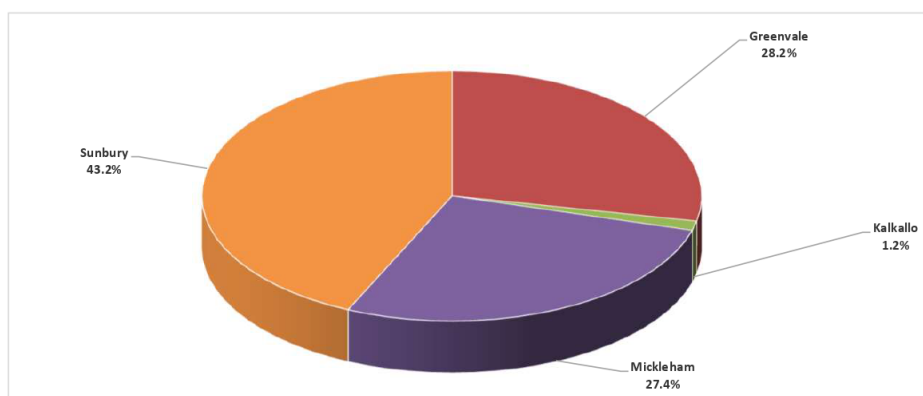
The Contributions – monetary report highlights contributions received from developers and also includes contributions received for capital works and open space levies.

As at 30 September 2024

Location	Ytd Act \$'000	Ytd Bud \$'000	Ytd Var %	Annual Bud \$'000
Craigieburn R2 CIL	-	-	-	74
Craigieburn R2 DIL	-	-	-	1,225
Merrifield West DIL	2,447	2,481	(1.4%)	7,924
Greenvale Central South DIL	1,922	1,047	83.6%	1,047
Merrifield West CIL	44	50	(12.0%)	455
Craigieburn R2 PSP	-	-	-	454
Greenvale Central PSP	1,168	1,169	(0.1%)	1,397
Merrifield West PSP	-	3	(100.0%)	14
Greenvale Central North DIL	1,119	898	24.6%	898
Lockerbie CIL	186	185	0.5%	378
Greenvale Central CIL	92	58	58.6%	230
GNorth R1 Mt Aitken CIL	-	-	-	51
Merrifield City Centre173 contribution	-	-	-	569
Lindum Vale ICP Com/Rec	579	347	66.9%	347
Lindum Vale ICP Land Equalisation	178	111	60.4%	111
Sunbury ICP Community and Recreation Levy	1,593	1,592	0.1%	3,767
Sunbury ICP Transport Levy	1,275	1,276	(0.1%)	2,744
Sunbury ICP SuppTransport Levy	604	596	1.3%	2,145
Sunbury ICP Land Equalisation Levy	3,108	3,102	0.2%	4,207
Merrifield South Precinct (S173 contribution)	921	911	1.1%	1,646
Craigieburn West Community and Recreation Levy	-	-	-	771
Other - Non Development Contribution*	882	562	56.9%	1,055
Total	16,118	14,388	12%	31,509

*Other - Non Development Contribution includes contributions received for capital works, open space levies and other related projects.

Contributions by Suburb (excluding other non-development contributions)



Section 7

Financial Ratios

The following financial ratios are required to be included in Council’s financial report at year-end. Although their value may be limited as key financial indicators, they do provide information on trends.

Ratios	Three months to 30- Sep-24 2024/25	Three months to 30- Sep-23 2023/24	Twelve months to 30-Jun-24 2023/24
<p>Debt Servicing Ratio (Target < 3%) This ratio measures the extent to which long-term debt is impacting on the annual total income of Council and identifies the capacity of Council to service outstanding debt. The ratio expresses the amount of interest paid as a percentage of Council’s total revenue. (The lower the ratio the better).</p>	0.00%	0.00%	0.00%
<p>Debt Commitment Ratio (Target < 15%) This ratio identifies Council’s debt redemption strategy and expresses the percentage of rate revenue utilised to pay interest and redeem debt principal. (The lower the ratio the better).</p>	0.24%	0.17%	0.22%
<p>Revenue Ratio (Target 65% - 70%) This ratio identifies Council’s reliance on rates as a source of income. (The lower the ratio the better).</p>	39.25%	49.19%	39.80%
<p>Debt Exposure Ratio This ratio identifies Council’s exposure to debt and expresses the total indebtedness to total realisable assets. (The lower the ratio the better).</p>	5.18%	6.19%	6.07%
<p>Working Capital Ratio (Target 100% - 150%) This ratio identifies Council’s ability to meet current liabilities and enables an assessment of Council’s liquidity and solvency. The ratio compares the current assets to current liabilities. (The higher the ratio the better).</p>	673.70%	681.49%	423.58%
<p>Hume adjusted underlying result (Target > 0%) This ratio identifies Council’s underlying result as a percentage of underlying income. This ratio is an indicator of the sustainable operating result required to enable Council to continue to provide core services and meet its objectives. (The higher the ratio the better). The negative result is largely due to the expenditure associated with grants carried forward from previous years.</p>	34.85%	10.57%	(10.58%)

Section 8 – Outstanding

Rates Chart 1 - Outstanding

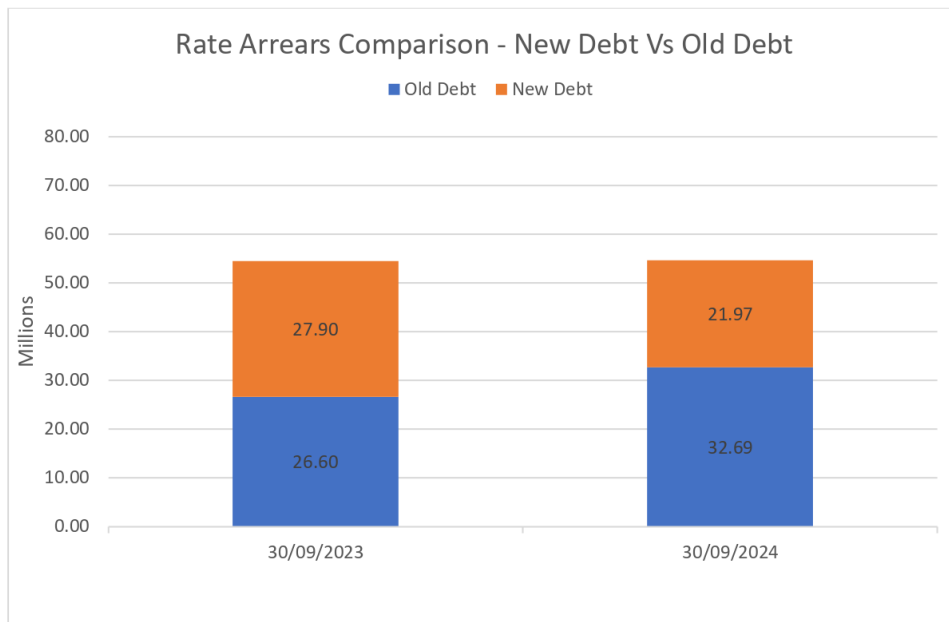
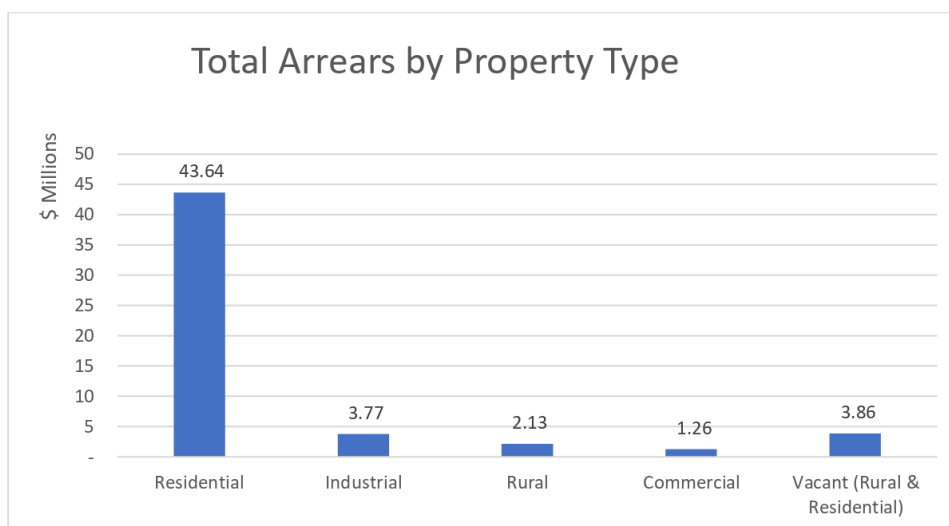


Chart 2

Analysis of the rates arrears (current rates raised and previous year) by property type. This illustrates the value of rates by outstanding property type.



Section 8 – Outstanding Rates (cont.)

Table 3 – Total Outstanding Rates compared to Rates Raised

Locality	Number of Rateable Properties	Total Rates Raised 2024/25 \$	Number of Properties in Arrears	Total Arrears at 30/9/2024 \$	Arrears as a % of Total Raised	# of Arrears properties on Arrangements	Arrears on Arrangements \$
ATTWOOD	1,131	\$ 2,915,040	456	\$ 582,151	19.97%	83	\$184,130
BROADMEADOWS	5,473	\$ 11,819,079	1,979	\$ 2,403,845	20.34%	252	\$687,439
BULLA	303	\$ 1,161,965	142	\$ 310,337	26.71%	24	\$149,694
CAMPBELLFIELD	4,743	\$ 15,980,473	1,917	\$ 2,903,595	18.17%	190	\$847,334
CLARKEFIELD	16	\$ 58,391	6	\$ 10,909	18.68%	1	\$2,786
COOLAROO	1,523	\$ 3,509,207	608	\$ 834,796	23.79%	85	\$219,886
CRAIGIEBURN	23,459	\$ 49,169,527	10,580	\$ 12,522,457	25.47%	1,843	\$3,743,226
DALLAS	2,371	\$ 3,957,876	1,017	\$ 1,181,084	29.84%	172	\$347,725
DIGGERS REST	180	\$ 727,177	82	\$ 250,626	34.47%	9	\$90,845
FAWKNER	127	\$ 314,544	48	\$ 75,765	24.09%	4	\$10,129
GLADSTONE PARK	3,428	\$ 7,038,959	1,169	\$ 1,290,162	18.33%	157	\$384,485
GREENVALE	8,927	\$ 22,756,008	4,121	\$ 5,982,966	26.29%	684	\$1,721,571
JACANA	950	\$ 1,653,627	340	\$ 328,068	19.84%	37	\$75,198
KALKALLO	4,388	\$ 7,998,150	2,482	\$ 1,957,710	24.48%	392	\$450,668
KEILOR	33	\$ 110,539	7	\$ 18,347	16.60%	0	\$0
MEADOW HEIGHTS	4,886	\$ 8,516,435	1,917	\$ 2,195,458	25.78%	290	\$676,479
MELBOURNE AIRPORT	3	\$ 11,407	1	\$ 477	4.18%	0	\$0
MICKLEHAM	9,683	\$ 22,251,549	4,982	\$ 5,490,265	24.67%	803	\$1,299,258
OAKLANDS JUNCTION	155	\$ 718,179	69	\$ 204,569	28.48%	8	\$47,646
ROXBURGH PARK	7,164	\$ 14,331,964	3,189	\$ 4,242,917	29.60%	565	\$1,575,517
SOMERTON	554	\$ 5,692,620	279	\$ 717,451	12.60%	30	\$169,224
SUNBURY	19,603	\$ 42,358,746	8,004	\$ 8,025,868	18.95%	1,157	\$2,146,758
TULLAMARINE	4,313	\$ 10,414,158	1,521	\$ 1,556,950	14.95%	147	\$270,604
WESTMEADOWS	2,998	\$ 6,611,310	1,123	\$ 1,393,255	21.07%	160	\$357,231
WILDWOOD	107	\$ 525,434	57	\$ 150,045	28.56%	3	\$22,533
YUROKE	66	\$ 320,900	22	\$ 25,742	8.02%	2	\$2,706
	106,584	\$ 240,923,263	46,118	\$ 54,655,817	22.69%	7,098	\$15,483,072

Section 8 – Outstanding Rates (cont.)

The table above indicates that:

- Total arrears are 22.7% of the rates raised.
- The highest arrears, amounting to \$36.55m or 66% of the total debt, are in Craigieburn, Greenvale, Mickleham, Sunbury, and Roxburgh Park.
- These same areas also have \$10.5m under arrangements, representing 68% of total arrangement arrears.

Section 9 – Approved Contracts Report

Table 1 – Contracts approved under delegated authority by the CEO

For the period 1 July 2024 to 30 September 2024, the CEO approved the contracts in the below table.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 23 3431	Provision of Catering Services at Council Meetings	The Black Truffle Food Concepts Pty Ltd	6/07/2024	-	Broadmeadows, Craigieburn
30 24 3528	3-Year-Old Kinder Expansion at Craigieburn Child and Family Centre	O'Neill's Design & Construction Pty Ltd	5/07/2024	3-Year-Old Kinder Expansion at Craigieburn Child and Family Centre	Craigieburn
30 24 3529	3-Year-Old Kinder Expansion at Bluebird Way Child & Community Centre	May Constructions Pty Ltd	24/07/2024	3-Year-Old Kinder Expansion at Bluebird Way Child & Community Centre	Roxburgh Park
30 22 3414A	Provision of Environmental Monitoring Services	Resolve Environmental Pty Ltd	27/08/2024	-	Council landfills
30 24 3564	Architectural Services - Sunbury Community Arts & Cultural Precinct - Stage 1	Architecture Associates Pty Ltd	9/09/2024	Jacksons Hill Arts and Cultural Precinct	Sunbury
30 24 3542	Construction of Raised Safety Platform - Craigieburn and Roxburgh Park	AMH Civil Pty Ltd	16/09/2024	Black Spot Funding	Roxburgh Park, Craigieburn

Section 9 – Approved Contracts Report (cont.)

Table 2 – Contracts approved under delegated authority by Directors.

The CEO has via an Instrument of Sub-Delegation by the Chief Executive Officer to Members of Council Staff effective 19 December 2022, delegated to the officers in the Directors position of:

- (a) DIA or CFO, the power to enter into contracts up to the value of \$500,000 (including GST); and
- (b) DCUS, DCSL or DCPP, the power to enter into contracts up to the value of \$300,000 (including GST).
- (c) CPO, the power to enter into contracts up to the value of \$200,000 (including GST).

For the period 1 July 2024 to 30 September 2024, Directors approved the contracts up to the value of \$500,000 detailed in the below table.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 23 3496	Supply and Installation of Sports Lighting - Bulla, Craigieburn, Westmeadows Tennis Clubs	Cody Whelan Electrical Contractors	11/07/2024	Sports Ground Lighting Audit and Upgrade Program	Bulla, Craigieburn, Westmeadows
30 24 3554	Work Cover Consultancy Services	Yarra Risk Management	31/07/2024	-	Broadmeadows
30 24 3547	Provision of Environmental Audit Services	Glaeba (03) Pty Ltd t/as Environmental Earth Sciences Victoria	27/08/2024	-	Council wide
30 22 3336	Council Agenda & Minutes Software	Harbour Software Pty Ltd	27/08/2024	-	Broadmeadows

DIA – Director Infrastructure and Assets
 CFO – Chief Financial Officer
 DCUS – Director Customer and Strategy
 DCSL – Director City Services and Living
 DCPP – Director City Planning and Places
 CPO – Chief People Officer

Section 9 – Approved Contracts Report (cont.)

Table 3 – Contracts extensions approved by Council or under delegated authority by Directors.

For the period 1 July 2024 to 30 September 2024, the following contract extensions were approved by Council or by Directors under delegated authority.

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 19 3007	Provision of Security Services at the Hume Global Learning Centres and Town Hall Broadmeadows	Advent Security Pty Ltd	4/07/2024
30 19 3007	Provision of Security Services at the Hume Global Learning Centres and Town Hall Broadmeadows	Total Watch Security Pty Ltd	4/07/2024
30 20 3083	Provision of Dumped and Bulk Waste Collection Services	Hume Turf and Machinery Pty Ltd	18/07/2024
30 20 3085	Provision of Waste and Litter Collection Services from Open Space and Public Realms	Westgate Community Initiatives Group Limited	18/07/2024
30 19 2987	Supply and Delivery of Indigenous Plant Supply	Western Plain Flora	1/07/2024
30 19 2987	Supply and Delivery of Indigenous Plant Supply	Australian EcoSystems	1/07/2024
30 19 2987	Supply and Delivery of Indigenous Plant Supply	La Trobe	1/07/2024
30 19 2987	Supply and Delivery of Indigenous Plant Supply	Flora Victoria	1/07/2024
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	UDL M	6/08/2024
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	GLG Greenlife Group Pty Ltd	6/08/2024
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	Urban Maintenance Systems Pty Ltd	6/08/2024
30 20 3137	Provision of Turf, Parks and Open Space Maintenance Services	Northern Mowing	6/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	Caltex Petroleum Service Pty Ltd Catrol Lubricants	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	Refuelling Soutions	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	United Petroleum	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	Valvoline	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	Viva Energy Australia	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	Wex Motorpass	26/08/2024
30 18 2888	Municipal Association of Victoria (MAV) (NPN 1.17) - Supply of Bulk Fuel, Fuel Cards and Lubricants	BP Australia	26/08/2024
30 19 2969	Tree Services - Electric Line Clearance	Aspect Tree Management Pty Ltd	22/08/2024
30 21 3243	Provision of Toilet, BBQ and Bin Surround Cleaning Services	Australian Commercial Maintenance Pty Ltd	9/09/2024
30 19 3017	Provision of School Crossing Management Services	Hoban Recruitment	2/07/2024
30 20 3118	Provision of Sports Field Drainage Installation	McMahons Pty Ltd	2/09/2024
30 20 3118	Provision of Sports Field Drainage Installation	Global Turf Projects Pty Ltd	2/09/2024
30 21 3319	Service and Cleaning of Exeloos	WC Convenience Management Pty Ltd	5/08/2024
30 19 2986	Provision of Weed Services for Hume City Council	Habitat Creations Group Pty t/as Habitat Creations	26/08/2024

Contract No.	Description	Awarded Supplier	Date Extension Approved
30 21 3326	Provision of Security Services	Southern Cross Protection	5/08/2024
30 20 3084	Provision of Hard Waste Collection Services	WM Waste Management Services Pty Ltd	24/09/2024
30 22 3358	Provision of Heating, Ventilation and Cooling (HVAC) Services	Total Air Services	23/09/2024
30 18 2875	Employee Assistance Program	Caraniche	23/09/2024

Section 9 – Approved Contracts Report (cont.)

Table 4 – Contracts approved by Council

For the period 1 July 2024 to 30 September 2024, one contract was approved by Council.

Contract No.	Description	Awarded Supplier	Date Approved	Project Name	Location
30 24 3505	Hothlyn Drive Craigieburn - Road Reconstruction	Patten Pavement Services Pty Ltd	8/07/2024	Road Reconstruction for Hothlyn Drive Craigieburn	Craigieburn
30 24 3516	Parks Horticulture and Landscape Maintenance	Urban Maintenance Systems Pty Ltd	22/07/2024	-	Council Wide
30 24 3516	Parks Horticulture and Landscape Maintenance	GLG GreenLife Group Pty Ltd	22/07/2024	-	Council Wide
30 24 3526	Construction of Water Park at Sunbury Aquatic & Leisure Centre	Exemplo Constructions Pty Ltd	22/07/2024	SALC Water Play Area	Sunbury
30 24 3553	Renewal of six (6) Tennis Courts - Tullamarine Tennis Centre	TurfOne Pty Ltd	26/08/2024	Tullamarine Tennis Club Court Renewal	Tullamarine
30 24 3552	Design and Construct of Vic Foster Pavilion	Varcon Constructions (Aust) Pty Ltd	9/09/2024	Vic Foster Reserve Pavilion Upgrade	Craigieburn

Section 10 - Grants

Snapshot of competitive grants *applied for/received* between 1 July 2024 to 30 September 2024

FUNDING APPLIED FOR IN 2023/24 Q3 & Q4 – STILL AWAITING OUTCOMES			
<i>John Ilhan Stormwater Harvesting Scheme</i>	<i>Urban Rivers and Catchments Program 2023</i>	<i>\$800,000</i>	<i>Awaiting Outcome</i>
<i>Spavin Lake Water Quality Improvement</i>	<i>Urban Rivers and Catchments Program 2023</i>	<i>\$400,000</i>	<i>Awaiting Outcome</i>
<i>Obrien Street Stormwater Harvesting Scheme</i>	<i>Urban Rivers and Catchments Program 2023</i>	<i>\$710,000</i>	<i>Awaiting Outcome</i>
<i>Major Road Street Lighting Upgraded to LED</i>	<i>Community Energy Upgrades Fund</i>	<i>\$995,000</i>	<i>Awaiting Outcome</i>
Project	Grant Program	Funding Sought	Funding Received
Hume Hockey Second Pitch	Play Our Way Program	\$40,000	<i>Unsuccessful</i>
Hume City Women at Play Program	Play Our Way Program	\$1,500,000	<i>Unsuccessful</i>
Metrolink WSUD Remediation	Liveable Communities Liveable Waterways	\$100,000	\$100,000
Jack Roper Stormwater Harvesting Scheme	Liveable Communities Liveable Waterways	\$786,365	\$ 786,365
Railway Crescent Pedestrian Crossing	TAC Local Government Grant Program	\$100,000	<i>Awaiting Outcome</i>
Mitchell Street Road Upgrade	Housing Support Program - Community Enabling Infrastructure Stream	\$6,000,000	<i>Awaiting Outcome</i>
Seabrook Reserve Residential Development	Housing Support Program - Community Enabling Infrastructure Stream	\$4,383,295	<i>Awaiting Outcome</i>
Progress Reserve Upgrade Stages 2 & 3	Thriving Suburbs Program	\$10,000,000	<i>Awaiting Outcome</i>
Dwyer Street Reserve Community Pavilion	Thriving Suburbs Program	\$3,806,763	<i>Awaiting Outcome</i>
Hume Winter Lights Festival 2025	Revive Live	\$100,000	<i>Awaiting Outcome</i>
Women of the Hill	Victorian Women’s Public Art Program	\$150,000	<i>Awaiting Outcome</i>
Level Up Program	Engage! Program 2025-2027	\$180,000	<i>Awaiting Outcome</i>
TOTAL for Q1.		\$27,146,423	\$886,365

REPORT NO:	8.4
REPORT TITLE:	Register of Councillor Delegates and Representatives (2024-2028)
SOURCE:	Holly De Kretser, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC05/868
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Councillor Delegates and Representatives Register (2024-2028)</i>

1. SUMMARY OF REPORT:

The register of Councillor Delegates and Representatives (2024-2028), which is provided as Attachment 1 of this report, provides information on various committees and other entities on which Councillor representation is recommended. Council is asked to nominate Councillors to each committee via this report.

2. RECOMMENDATION:

2.1 THAT Council appoints Councillors to the positions designated to them in the register of Councillor Delegates and Representatives (2024-2028), which is provided as Attachment 1 of this report.

2.2 THAT Council notes:

2.2.1 that for completeness, the Councillor Delegates and Representatives (2024-2028) register records appointments that were made at Council’s Statutory Meeting which was held on 19 November 2024.

2.2.2 that the register of Councillor Delegates and Representatives (2024-2028) will be updated to record appointments made by Council at future Statutory Meetings in this current term of Council, and whenever an appointment recorded in the register is amended by a resolution of Council.

3. LEGISLATIVE POWERS:

Local Government Act 2020 (the Act).

4. FINANCIAL IMPLICATIONS:

There are no financial implications to these appointments.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no Environmental Sustainability considerations raised by these appointments.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of these appointments.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered when preparing this report, and it was determined that no rights were limited in the making of these appointments.

8. COMMUNITY CONSULTATION:

Community consultation is not required prior to Council making these appointments.

9. DISCUSSION:

- 9.1 The register of Councillor Delegates and Representatives (2024-2028) records all of the major committees and other entities that require representation by a Councillor, and where appropriate a Council officer, in the current term of Council. The register also provides information on the responsible Manager for the committee or other entity, other officers who may attend meetings or provide other support to the committee or other entity, and the days and frequency of meetings if currently known.
- 9.2 Committees and other entities consist of Community Asset Committees established under section 65 of the Act, advisory committees, external committees, incorporated entities and statutory authorities. For completeness, the register also records appointments made to committees at Council’s annual Statutory meeting which was held on 19 November 2024.
- 9.3 In preparation for making recommendations to Council, officers have reviewed the status of all committees and other entities that had either Councillor or Council Officer representation on them in the previous Council term. The Councillor Delegates and Representatives (2024-2028) register, which is provided in attachment 1 is an accurate list of committees and other entities that require Councillor or Council Officer in the current term of Council.
- 9.4 A Councillor who is appointed as a representative is expected to attend all meetings of the committees. If they are unable to attend, they may arrange for another Councillor to attend in their place who may represent Council’s views at the meeting and report back to the representative, however only the Councillor Representative has voting rights.
- 9.5 Some committees have nominated substitutes for the representative Councillor, and these nominated substitutes do have voting rights.
- 9.6 A Councillor who is appointed as a Council Contact is welcome to attend meetings at their discretion, and they will be kept informed on a regular basis of the activities of the committee and the outcomes of meetings. A Councillor contact has no voting rights.
- 9.7 Once the appointment process is complete, responsible Managers for all committees and other entities will contact Councillor representatives to provide them with information such as meeting schedules, previous minutes, committee charters and other relevant background information.
- 9.8 Any variation to the appointments made by the adoption of the register of Councillor Delegates and Representatives (2024-2028) must be made by a resolution of Council.

10. CONCLUSION:

It is recommended that Council appoints Councillors to the positions designated to them in the register of Councillor Delegates and Representatives (2024-2028), which is provided as Attachment 1 of this report.

ATTACHMENT 1

COUNCILLOR DELEGATES AND REPRESENTATIVES (2024-2028) register

A list of all major committees established by Council and external committees or other entities.

Role:	Notes:
Council Representative:	A Councillor appointed as a representative is expected to attend all meetings of the committee or, if unavailable, may arrange for another Councillor to attend in his/her absence. However, only the Councillor Representative has voting rights.
Council Contact:	A Councillor appointed as a contact is welcome to attend meetings at his or her discretion and will be kept informed on a regular basis of the activities of the committee and outcomes of their meetings. The Councillor contact has no voting rights.
Other Officers:	An Officer appointed as a representative may attend all meetings of the committee or if unavailable can arrange for another Officer to attend in his/her absence, or they can provide other support).
Reporting:	Minutes of meetings may be tabled at a Council meeting, as required under the Instrument of Delegation or Terms of Reference.

COMMUNITY ASSET COMMITTEES – MANAGEMENT OF COMMUNITY FACILITIES

Community Asset Committees established under S65 of the Local Government Act 2020 are governed by their Instrument of Delegation as resolved by Council.

Councillors may choose to be a Councillor Representative on Section 65 Committees that manage community facilities; this is not a mandatory appointment.

	COMMITTEE NAME	COUNCIL WARD	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS
Community Asset Committee	Gladstone Park Community Centre Committee of Management	Tullamarine Ward	Cr Kurt	Coordinator Governance Secondary contact: Team Leader Venues and Operations	Coordinator Governance	Tuesday 7.30pm	February, May, July, October
Community Asset Committee	Foresters Hall Westmeadows Committee of Management	Tullamarine Ward	Cr Sherry	Coordinator Governance Secondary Contact: Team Leader Venues and Operations	Coordinator Governance	Thursday 1.30pm	February, July, October

COMMITTEES REQUIRING MAYOR ATTENDANCE

Council committees – Mayor Representation is recommended on the following Committees:

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Advisory Committee	Hume Jobs and Skills Task Force	Cr Bell	Manager Economic Development	Coordinator Local Employment Partnerships	Wednesday	Quarterly meetings, first meeting February each year	Supported by a Council adopted Terms of Reference. Chair is elected by TF members and is not a Councillor or Council Officer.
Advisory Committee	Conserving our Rural Environment (CoRE) Executive Assessment Panel.	Cr Bell Cr Hamley	Manager Community Health and Wellbeing	Land and Biodiversity Officer	TBD following end of application process	Once only	This committee reviews the recommendations made by the Officer Assessment Panel for probity and equitability of distribution.

ADOPTED BY COUNCIL 21 DECEMBER 2020
 (STATUTORY MEETING APPOINTMENTS HAVE SUBSEQUENTLY BEEN ADDED TO THIS REGISTER)
 UPDATED: DECEMBER 2024

ATTACHMENT 1

Advisory Committee	CSL Behring Community Grants Program Selection Committee	Cr Bell Cr Sherry	Manager Community Health and Wellbeing	Coordinator Community Capacity Building	TBC	1 meeting per year, date TBC	
Advisory Committee	CEO Employment Matters Advisory Committee	Cr Bell Cr Moore Cr Gagen Cr Hamley	Manager Governance	Manager People and Culture EA to CEO		Quarterly	
External Committee	Outer Melbourne Council	Cr Bell	Chief Executive Officer	Director City Planning and Places (Alternative if CEO unable to attend)	TBC	Quarterly	
External Committee	The Local Government Mayoral Taskforce Supporting People Seeking Asylum	Cr Bell Cr Misho	Manager Community Health and Wellbeing	Multicultural Community Development Officer	Wednesdays	Monthly Mayor to represent however the Taskforce is open to a Cr delegate	Hume City Council is an executive member of the Local Government Mayoral Taskforce Supporting People Seeking Asylum, working with 39 Councils across Australia to advocate for the rights of people seeking asylum to the Federal Government and Victorian Government The Taskforce's Back Your Neighbour Campaign advocates for people seeking asylum living in limbo for up to 8 years while their applications for asylum are stuck in a broken system. People seeking asylum who live in the community who are denied access to a number of critical support services such as Medicare, income support, public housing, homelessness, education, mental health and material aid.

ATTACHMENT 1

ADVISORY COMMITTEES

Internal Council committees – Councillor Representation is recommended on the following Advisory Committees:

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Advisory Committee	Sustainability Taskforce	Cr Gagen Cr Hamley	Manager Community Health and Wellbeing	Sustainable Engagement Officer		Six formal Taskforce meetings per year. Dates TBC	The Hume Sustainability Taskforce is Council’s community environment advisory committee. Sustainability Taskforce (Taskforce) is an important link between Council and the community for feedback and action on important local environmental issues.
Advisory Committee	Reconciliation Action Plan Working Group (RAPWG)	Cr Sherry	Manager Community Health and Wellbeing	Coordinator Community Capacity Building Team Leader Community Development Community Development Officer	06/02/25 06/03/25 03/04/25 05/06/25 03/07/25 07/08/25 04/09/25 02/10/25 06/11/25 04/12/25	Review of meeting frequency to be conducted December 2024. EOI for new members early 2025	RAPWG provides advice on Reconciliation Action Plan and engagement with Aboriginal community. RAPW co-designs events for Sorry Day, Reconciliation Week and NAIDOC Week Adopted 8 August 2022
Advisory Committee	LGBTIQA+ Working Group	Cr Bell	Manager Community Health and Wellbeing	Team Leader Community Development Community Development Officer	Third Wednesday of month 6-8pm. 15/01/25 19/02/25 18/03/25 15/04/25 21/05/25 18/06/25 16/07/25 20/08/25 17/09/25 15/10/25 19/11/25 17/12/25	Bi-monthly This is a new committee as of June 2024 This group was endorsed on 11 June 2024. EOI process underway in Sept/Oct with first meeting scheduled 20 Nov 2024	Strengthen relationships between Council and the LGBTIQA+ communities of Hume City. Advise Council of the key issues, concerns, and priorities of the LGBTIQA+ community, particularly as they relate to Council business and responsibilities

ADOPTED BY COUNCIL 21 DECEMBER 2020
 (STATUTORY MEETING APPOINTMENTS HAVE SUBSEQUENTLY BEEN ADDED TO THIS REGISTER)
 UPDATED: DECEMBER 2024

ATTACHMENT 1

INTERNAL COMMITTEES

Internal committees and organisations that require Councillor Representation

Councillors may choose to be a **Councillor Representative** or a **Councillor Contact** (see above for definitions).

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS	COMMENTS
Internal Committee	Place Names Committee	Cr Kurt Cr Moore	Manager Governance	Coordinator Governance. Officer committee members are the Chief Financial Officer, Manager Governance, Manager City Life Coordinator Governance	Quarterly	Meeting dates TBC	This committee decides if naming proposal applications proceed to the community consultation stage. This committee can refer applications to Council if it thinks it is more appropriate for Council to make this decision. The committee will meet quarterly, and Councillors will receive an update on the activities undertaken by the Committee following each meeting. Officers from the Governance department provide administrative support to the committee. The final decision for all naming applications that proceed to community consultation are made by Council.
Internal Committee	Hume/Merri-bek Friends of Aileu Community Committee (FoACC)	Cr Bell Cr Kurt	Director City Services and Living Manager Community Health and Wellbeing	Coordinator Community Capacity Building Friends of Aileu Project Officer	Tuesday 6.30pm 12/12/2024 11/02/25 08/04/25 17/06/25 12/08/25 14/10/25 09/12/25	Bi Monthly Generally second Tuesdays (but third Tuesday if Council Meeting falls on a second Monday because of public holiday)	FoACC was formerly an Advisory Committee of Merri-bek CC with Hume councillor representatives, but 2023 was re-constituted as a Joint Working Group of HCC and MbCC = Internal Committee. This committee is to help HCC and MbCC mobilise community perspectives, knowledge, skills and resources to contribute to the Friendship Relationship with the Municipality and people of Aileu, Timor-Leste

ADOPTED BY COUNCIL 21 DECEMBER 2020
 (STATUTORY MEETING APPOINTMENTS HAVE SUBSEQUENTLY BEEN ADDED TO THIS REGISTER)
 UPDATED: DECEMBER 2024

ATTACHMENT 1

EXTERNAL COMMITTEES

External committees and organisations that require Councillor Representation

Councillors may choose to be a **Councillor Representative** or a **Councillor Contact** (see above for definitions).

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY/FREQUENCY OF MEETINGS	COMMENTS
External Committee	Hume Interfaith Network	Cr Haddad	Manager Community Health and Wellbeing	Community Development Officer Multicultural Community Development Officer	Bi-monthly 1st Thursday Night of the scheduled month (5.30 to 7.30pm) Meeting dates for 2025 TBC EOI open all year round	Plan Harmony Day and other cultural/interfaith events. Promote harmony and social cohesion amongst diverse faith groups. Provide prayers for start of every Council meeting. Advise on faith-based challenges in the community
External Committee	Metropolitan Transport Forum	Cr English	Manager City Strategy	Senior Strategic Transport Planner Coordinator Strategic Planning Policy Principal Transport Planner	Monthly 1st Wednesday 6.00pm	The Metropolitan Transport Forum is an advocacy group comprising members from Melbourne metropolitan local government, associate members representing transport companies, and participants from the State Government and environment groups.
External Committee	Northern Alliance for Greenhouse Action (NAGA)	Cr Gagen	Coordinator Climate Action Integration	NAGA Executive Officer Senior Sustainable Environment Officer Sustainable Energy Officer	Quarterly 2nd Monday, 9am (timing for next year may change TBC)	Work together on a regional basis to create a zero-carbon society and provide maximum protection against the impacts of climate change. NAGA undertakes a range of activities including grant applications, project delivery, research, sharing information with and between members and advocacy. The NAGA Executive makes decisions about the strategic direction of the Alliance.

ADOPTED BY COUNCIL 21 DECEMBER 2020
(STATUTORY MEETING APPOINTMENTS HAVE SUBSEQUENTLY BEEN ADDED TO THIS REGISTER)
UPDATED: DECEMBER 2024

ATTACHMENT 1

INCORPORATED ENTITIES

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY/ FREQUENCY OF MEETINGS	COMMENTS
Incorporated Entity	Merri Creek Management Committee	Cr Sherry Cr Hamley	Manager Community Health and Wellbeing	Coordinator Sustainability Engagement	Quarterly Thursday 6.30pm	Merri Creek Management Committee Incorporated (MCMC) is an environmental coordination and management agency to achieve a shared vision for the waterway corridors of the Merri Creek Catchment

STATUTORY AUTHORITIES

APPOINTMENTS MADE AT STATUTORY MEETING 19 NOVEMBER 2024

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS
External Committee	Municipal Association of Victoria	Cr Sherry Substitute Representative: Cr Misho	Manager Governance	EA to Mayor	Scheduled by MAV	TBC

	COMMITTEE NAME	COUNCILLOR REPRESENTATIVE	MANAGER RESPONSIBLE/CONTACT	OTHER OFFICERS (MAY ATTEND MEETINGS OR PROVIDE OTHER SUPPORT)	DAY OF MEETINGS	FREQUENCY OF MEETINGS
Audit and Risk Committee (required under S53 of Act)	Audit and Risk Committee	Cr Bell Cr Watson Substitute Representatives: Cr Sherry Cr Misho	Manager Governance	Chief Executive Officer Chief Financial Officer Risk Management Lead Coordinator Governance Coordinator Integrity Support	Friday 9.30am	February, May, August, September, November

ADOPTED BY COUNCIL 21 DECEMBER 2020
 (STATUTORY MEETING APPOINTMENTS HAVE SUBSEQUENTLY BEEN ADDED TO THIS REGISTER)
 UPDATED: DECEMBER 2024

REPORT NO:	8.5
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - August - October 2024
SOURCE:	Joel Kimber, Head of Government Relations & Advocacy
DIVISION:	Customer & Strategy
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Correspondence Tables</i>2. <i>Merlynston Creek Crossing</i>3. <i>Statewide Approach to Eradicating Common Myna Birds</i>4. <i>Requesting Information on Number of Vacant Housing Commission Public Housing Homes in Hume City</i>5. <i>Introduction of state-wide laws to address dumped and abandoned shopping trolleys</i>6. <i>Sustainability Fund</i>7. <i>Sunbury Road Duplication</i>8. <i>Online Gambling Impacts</i>9. <i>Intersection of Somerton Road and Roxburgh Park Drive, Roxburgh Park</i>10. <i>Bulla Bypass</i>11. <i>Mickleham Road Upgrade Stage 2</i>12. <i>2024-25 Country Football and Netball Program</i>13. <i>Thriving Suburbs Program and Urban Precincts and Partnerships</i>14. <i>Engage Grants Program</i>15. <i>FReeZA Grants Program</i>16. <i>CALD Outreach Initiative</i>17. <i>Hume Jobs and Skills Taskforce discussions</i>18. <i>Access to Universities for Hume Residents - Public Transport</i>19. <i>Activity Centre Roundtable Communique on Housing Activity Centre Program</i>20. <i>2024 Local Government Mayoral Advisory Panel (LGMAP)</i>21. <i>Broadmeadows Suburban Revitalisation Board (BSRB) Membership</i>22. <i>Strategic Extractive Resource Areas - Draft Planning Provisions for Oaklands Junction</i>23. <i>Immunisation Funding - Urgent Reconsideration and Review required</i>24. <i>Melbourne Airport Third Runway Major Development Plan</i>25. <i>State arterial roadside maintenance schedules</i>

1. SUMMARY OF REPORT:

- 1.1 This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councilors received from or sent

to State and Federal Government Ministers and Members of Parliament between August and October 2024.

- 1.2 The report also includes a summary of those items that were sent to State and Federal Government Ministers and Members of Parliament before August 2024 that have not been responded to.

2. RECOMMENDATION:

2.1 That Council:

- 2.1.1 **Notes this report on correspondence received from or sent to Government Ministers or Members of Parliament between August and October 2024.**
- 2.1.2 **Notes that officers have followed up with the relevant offices of the respective State and Federal Government Ministers and Members of Parliament for the matters that have not had a response as outlined in Table 6.**
- 2.1.3 **Notes that in the coming months that Councillors will participate in briefings to get an understanding of proposed advocacy activities through a new Advocacy Strategy.**

3. DISCUSSION:

- 3.1 Council actively engages with State and Federal Government Ministers and Members of Parliament through a variety of means. This includes through regularly scheduled meetings, hosting Ministerial events and sending written correspondence.
- 3.2 This report contains evidence of that written correspondence registered in Council's record keeping system from August 2024 to October 2024.
- 3.3 This correspondence is themed under the following (see Attachment 1):
 - 3.3.1 Council Advocacy Priorities (Table 1)
 - 3.3.2 Council Decisions (Table 2)
 - 3.3.3 Grant Opportunities (Table 3)
 - 3.3.4 General Correspondence (Table 4)
 - 3.3.5 Members of Parliament (MP) Enquiries (Table 5)
- 3.4 Moving forward, Officers will initiate contact with office's if a response is not received by Council after four weeks post the correspondence being sent.
- 3.5 It is important to note that the effectiveness of written correspondence is subjective. Large amounts of correspondence to Ministers or Local Members of Parliament whilst Council is engaging with these Government representatives on other matters, has the potential to distort Council's messaging on the issues or projects that are most important to our community.
- 3.6 The development of a new Advocacy Strategy (2025 – 2028) aims to improve our Government engagement so that we focus our energies on those matters that are the most important to our community

4. CONCLUSION:

- 4.1 Written correspondence is an example of how we engage with State and Federal Government Ministers and our Local Members of Parliament.
- 4.2 Improved advocacy activities through the development and implementation of a new Advocacy Strategy will improve Council's strategic advocacy efforts with State and Federal Government Ministers and our Local Members of Parliament.

Table 1 – Advocacy Priorities

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
Outwards	Merlynston Creek Crossing		<ul style="list-style-type: none"> Deputy Prime Minister 	15/08/2024				2

Table 2 – Council Decisions

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
Outwards	Statewide Approach to Eradicating Common Myna Birds	NOM24/36	<ul style="list-style-type: none"> Minister for Environment 	6/08/24	Inwards	Minister for Agriculture	20/09/2024	3
Outwards	Requesting Information on Number of Vacant Housing Commission Public Housing Homes in Hume City	NOM24/35	<ul style="list-style-type: none"> Minister for Housing 	6/08/24				4
Outwards	Introduction of state-wide laws to address dumped and abandoned shopping trolleys	NOM24/41	<ul style="list-style-type: none"> Minister for Environment 	24/08/24				5
Outwards	Sustainability Fund	NOM24/08	<ul style="list-style-type: none"> Minister for Environment Member for Sunbury 	11/09/24				6
Outwards	Sunbury Road Duplication	NOM24/40	<ul style="list-style-type: none"> Minister for Roads and Road Safety 	9/09/24				7
Outwards	Online gambling impacts	NOM24/44	<ul style="list-style-type: none"> Minister for Communications Senator Babet Senator Ciccone Senator Darmanin Senator Henderson Senator Hodgins-May Senator Hume Member for Maribymong Senator McKenzie Senator Paterson Member for Hawk Senator Stewart 	16/9/24	Inwards	Senator Hodgins-May	9/10/24	8
					Inwards	Senator McKenzie	26/09/24	

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
			<ul style="list-style-type: none"> • Senator Thorpe • Member for Calwell • Senator Van 					
Outwards	Intersection of Somerton Road and Roxburgh Park Drive, Roxburgh Park	NOM24/49	<ul style="list-style-type: none"> • Minister for Roads and Road Safety • Member for Broadmeadows • Member for Hawke • Member for Maribymong • Member for Calwell • Member for Sunbury • Member for Kalkallo • Member for Greenvale • Members for Northern Metropolitan Region • Members for Western Metropolitan Region 	20/09/24	Inwards	Member for Northern Metropolitan Region (Evan Mulholland)	24/09/24	9
Outwards	Bulla Bypass	NOM24/42	<ul style="list-style-type: none"> • Minister for Roads and Road Safety • Member for Sunbury 	24/09/24				10
Outwards	Mickleham Road Upgrade Stage 2	NOM24/53	<ul style="list-style-type: none"> • Minister for Roads and Road Safety 	30/09/24				11

Table 3 – Grant Opportunities

Original Correspondence					Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	
Inwards	2024-25 Country Football and Netball Program		Minister for Community Sport	6/08/24	12
Inwards	Thriving Suburbs Program and Urban Precincts and Partnerships		Member for Hawke	15/08/24	13
Inwards	Engage Grants Program		Member for Kalkallo	21/08/24	14
Inwards	FReeZA Grants Program		Member for Kalkallo	27/08/24	15
Inwards	CALD Outreach Initiative		Minister for Children	28/08/24	16

Table 4 – General Enquiries

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
Inwards	Hume Jobs and Skills Taskforce discussions		<ul style="list-style-type: none"> Minister for Employment 	19/08/24				17
Inwards	Access to Universities for Hume Residents - Public Transport		<ul style="list-style-type: none"> Department of Education (on behalf of the Minister for Education) 	12/08/24				18
			<ul style="list-style-type: none"> Department of Transport and Planning (on behalf of the Minister for Public and Active Transport) 	4/10/24				
Inwards	Activity Centre Roundtable Communique on Housing Activity Centre Program		<ul style="list-style-type: none"> Minister for Planning 	24/09/24				19
			<ul style="list-style-type: none"> Minister for Infrastructure, Transport, Regional Development and Local Government 	14/10/24				
Inwards	2024 Local Government Mayoral Advisory Panel (LGMAP)		<ul style="list-style-type: none"> Minister for Local Government 	7/09/24				20
Inwards	Broadmeadows Suburban Revitalisation Board (BSRB) Membership		<ul style="list-style-type: none"> Minister for the Suburbs 	7/09/24				21
Inwards	Strategic Extractive Resource Areas - Draft Planning Provisions for Oaklands Junction		<ul style="list-style-type: none"> Minister for Planning 	26/09/24				22

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
Outwards	Immunisation Funding - Urgent Reconsideration and Review required		<ul style="list-style-type: none"> Minister for Health 	24/09/24				23
Inwards	Melbourne Airport Third Runway Major Development Plan		<ul style="list-style-type: none"> Minister for Infrastructure, Transport, Regional Development and Local Government 	13/09/24				24

Table 5 – Member of Parliament (MP) Enquiries

Original Correspondence					Correspondence in response			Attachment No
Direction	Subject	Council Meeting Reference	Minister or Member of Parliament	Date	Direction	Minister or Member of Parliament	Date	
Outwards	State arterial roadside maintenance schedules		Member for Broadmeadows	10/09/24				25

– OFFICE OF THE MAYOR –



Our File: HCC19/135
Enquiries: Ruth Robles McColl
Telephone: 0419 871 221

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

12 August 2024

The Hon. Richard Marles MP
Deputy Prime Minister
PO Box 6022
Parliament House
Canberra ACT 2600

Via email: Richard.Marles.MP@aph.gov.au

Dear Deputy Prime Minister, *Richard*

RE: MERLYNSTON CREEK CROSSING PROPOSAL – HUME CITY COUNCIL

I write in relation to a decision we are seeking from your department to progress a transformational project to unlock growth and jobs in Broadmeadows.

I appreciate the Assistant Minister for Defence Matt Thistlethwaite MP for his support and response to our May 3, 2024 correspondence (attached for your reference) on the Merlynston Creek Crossing project. We also thank him for taking the time to meet with myself, our Deputy Mayor and CEO in Canberra on July the 3rd.

The acknowledgment and understanding of the socio-economic benefits this creek crossing will bring to Broadmeadows through the sale of surplus Commonwealth land at Maygar Barracks by the Assistant Minister is greatly appreciated.

As you would be aware, housing is one of the critical issues facing Australians and the development of this crossing is crucial to unlocking land supply and connectivity throughout Broadmeadows.

With several Commonwealth infrastructure and housing grants now open for local governments to apply for, we seek clarity on the approval timelines, specifically regarding the Commonwealth Property Disposal Policy on this small section of land.

This information will assist in ensuring that Council's planning and resource allocation are aligned with expected milestones and that we are able to apply for grant funding when they become available from other levels of government.

As always, we appreciate your consideration of this letter and for the continued support we have received from your office.

We look forward to your prompt response and your assistance in prioritising this significant project for the benefit of our community in Hume.

For further information please contact Manger Strategic Projects and Places, Ruth Robles McColl via email Ruth.Robles.McColl@aph.gov.au.

Yours sincerely,



CR NAIM KURT
MAYOR

Cc: Matt.Thistlethwaite.MP@aph.gov.au; Maria.Vamvakinou.MP@aph.gov.au; jo.tarnawsky@defence.gov.au; Jett.fogarty@defence.gov.au



THE HON MATT THISTLETHWAITE MP
ASSISTANT MINISTER FOR DEFENCE
ASSISTANT MINISTER FOR VETERANS’ AFFAIRS
ASSISTANT MINISTER FOR THE REPUBLIC

Ref No: MC24-001333

Mayor Naim Kurt
Hume City Council
PO Box 119
DALLAS VIC 3047
naimk@hume.vic.gov.au

Dear Mayor

Thank you for your correspondence of 3 May 2024 regarding the Merlynston Creek Crossing project. I appreciate the time you have taken to raise this matter with me and your continued representation on behalf of the people of Hume.

I acknowledge the socio-economic benefits of the project and that the proposed sale of surplus Commonwealth land at Maygar Barracks would make an important contribution to the Merlynston Creek Crossing development.

Defence is supportive of the request. I understand that Defence and Hume City Council have engaged positively on required due diligence investigations in relation to the proposed sale, which is currently progressing through the Government approval process as required by the Commonwealth Property Disposal Policy.

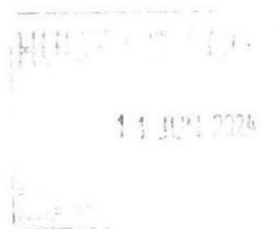
I trust this information is of assistance.

Yours sincerely

A handwritten signature in blue ink that reads 'Matt Thistlethwaite'.

MATT THISTLETHWAITE

30 MAY 2024



– OFFICE OF THE MAYOR –



Our File: HCC19/135
Enquiries: Ruth Robles McColl
Telephone: 0419 871 221

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
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www.hume.vic.gov.au

3 May 2024

The Hon Matt Thistlewaite MP
Assistant Minister for Defence, Veterans Affairs and the Reput
PO Box 6022
House of Representatives
Parliament House
Canberra ACT 2600

Via email: Matt.Thistlethwaite.MP@aph.gov.au

Dear Assistant Minister,

RE: MERLYNSTON CREEK CROSSING – HUME CITY COUNCIL

I write on behalf of Hume City Council seeking Commonwealth support for one of our key advocacy items that will support jobs, growth and housing in the growing Melbourne northern corridor.

Housing affordability is one of the most pre-eminent issues facing our nation. Our Council is confident that one of the solutions to addressing this crisis lies within the underutilised land holdings, however unlocking these solutions requires support from the federal government.

The Merlynston Creek Crossing is a critical infrastructure project to unlock land in the vicinity of the Broadmeadows Town Centre that will stimulate local job opportunities, economic activity and affordable housing on underutilised brownfield land.

The construction of a new road crossing connecting east and west Broadmeadows has been costed at approximately \$15 million and we are seeking a three-way split with contributions of \$5 million between Hume City Council, the Victorian Government and the Commonwealth in a partnership.

Currently, significant road congestion impedes the development of underutilised land in this strategically important area, stifling local job creation and the provision of diverse housing options in the vicinity of the Broadmeadows train station.

There are few urban renewal sites in Melbourne that incorporate large, underdeveloped land parcels near high frequency public transport and nationally significant road and air infrastructure.

2

Utilising surplus Federal Government land from the Maygar Barracks, private and Council land, the crossing will alleviate traffic and serve as a catalyst for revitalising the Broadmeadows Metropolitan Activity Centre (MAC), improving job accessibility for residents and improving connections for businesses.

Ensuring accessible jobs are available for a growing population with a high level of socio-economic disadvantage would be highly beneficial for the area.

Hume City Council has already spent resources undertaking the due diligence work for this project along with a formal offer for and acquisition from the Department of Defence that we are advised is currently being considered by the Minister for Finance.

Any support you can lend to supporting us in this project, would be greatly appreciated.

For further information please find attached the Hume City Council Federal Budget Priorities document for 24/25.

For further information please contact Ruth Robles McColl at

[REDACTED]

Yours sincerely,



NAIM KURT
MAYOR
HUME CITY COUNCIL

Cc: Maria Vamvakinou MP, Federal Member for Calwell (Maria.Vamvakinou.MP@aph.gov.au)

– OFFICE OF THE MAYOR –



Our File: HCC15/430
Enquiries: Brooke Watson
Telephone:

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

5 August 2024

The Hon Steve Dimopoulos MLA
Minister for Environment
Suite G.02 3 Chester Street
OAKLEIGH VIC 3166

Email: steve.dimopoulos@parliament.vic.gov.au

Dear Minister, *Steve*

RE: STATEWIDE APPROACH TO ERADICATING COMMON MYNA BIRDS

Hume City Council at its meeting of 22 July 2024 resolved to:

Take steps to address community concerns regarding Common Myna birds including:

- 1. Writing to the State Minister for Environment Steve Dimopoulos to advocate for a statewide approach to eradicating Common Myna birds*
- 2. Supporting the development of a Common Myna bird community action group*
- 3. As part of the upcoming review of the Living with Wildlife Procedure that it includes a collaborative approach with neighbouring Councils to manage Common Myna birds.*

On behalf of Hume City Council and the resolution passed above, I ask the Victorian Government to take a statewide approach to the eradication of Common Myna birds.

The Common Myna bird is an introduced species that displaces small birds and reduces native bird diversity. These birds are considered pests, threatening wildlife. They invade roof cavities and congregate in large numbers, primarily impacting backyards, streetscapes and parks. The birds are now widespread across urban areas in Victoria, including Hume.

Although the Victorian government does not currently list the Common Myna bird as a noxious species under the Catchment and Land Protection Act (CaLP 1994), a collaborative approach with Local Governments statewide would address its pervasive presence.

While Councils can enhance local action and support community action groups, the widespread nature of Common Myna birds necessitates coordinated support across local geographies to maximise effectiveness of local programs.

Hume City Council is calling on the Victorian government to elevate the profile of this issue and adopt a statewide approach to effectively manage Common Myna birds.

Yours sincerely,



CR NAIM KURT
MAYOR

Encl: Report No. 10.3 Hume City Council Meeting Minutes 22 July 2024



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 22 JULY 2024

7:00PM

TOWN HALL BROADMEADOWS

UNCONFIRMED MINUTES

It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.

These minutes will be presented to Council for confirmation on Monday, 12 August 2024.

MINUTES **22 JULY 2024**
COUNCIL MEETING

Report No.	Report	Page in Agenda
10.2	NOM24/35 - Cr Trevor Dance	259

Moved Cr Trevor Dance, **Seconded** Cr Carly Moore

That:

- 1. Officers report back to council on how many housing commission and/or public housing homes/properties are currently empty/unoccupied in Hume City Council.**

CARRIED

Report No.	Report	Page in Agenda
10.3	NOM24/36 - Cr Jack Medcraft	261

Moved Cr Jack Medcraft, **Seconded** Cr Jarrod Bell

Councillor Jim Overend left the meeting during Item 10.3 NOM24/36 – Cr Jack Medcraft, the time being 9:18pm.

Councillor Jim Overend returned to the meeting during Item 10.3 NOM24/36 – Cr Jack Medcraft, the time being, the time being 9:19pm.

That Council take steps to address community concerns regarding Common Myna birds including:

- 1. Writing to the State Minister for Environment Steve Dimopoulos to advocate for a statewide approach to eradicating Common Myna birds**
- 2. Supporting the development of a Common Myna bird community action group**
- 3. As part of the upcoming review of the Living with Wildlife Procedure that it includes a collaborative approach with neighbouring Councils to manage Common Myna birds.**

A division was requested: The result of the division was as follows:

For	Against
Cr Jarrod Bell	Cr Trevor Dance
Cr Joseph Haweil	Cr Jodi Jackson
Cr Chris Hollow	
Cr Naim Kurt	
Cr Jack Medcraft	
Cr Sam Misho	
Cr Carly Moore	
Cr Jim Overend	
Cr Karen Sherry	

CARRIED



The Hon. Ros Spence MP

Minister for Agriculture
Minister for Community Sport
Minister for Carers and Volunteers

GPO Box 4509
Melbourne, Victoria 3001 Australia
Telephone: 1300 622 308

MIN-240802911

Cr Naim Kurt
Mayor
Hume City Council
NaimK@hume.vic.gov.au

Dear Cr Kurt *Naim*

Thank you for your email of 5 August 2024 to Steve Dimopoulos MP, Minister for Environment, regarding the state’s approach to eradicating the Common Mynas. As this matter is within my portfolio it has been referred to me for consideration.

I recognise your concerns regarding the impacts Common Mynas are having on the natural environment and on social amenities. Since their introduction in the 1860s to control insects, they have spread through eastern Australia. The species is now widespread throughout Victoria.

Common Mynas are not a declared pest animal under the *Catchment and Land Protection Act 1994* (CaLP Act) as there are no practical means available for the broad-scale control of these birds. Declaration of a pest animal under the CaLP Act imposes considerable responsibility on all landowners with the desired outcome of control or eradication. As this outcome is highly unlikely for Common Mynas in Victoria, there are no plans to declare this species as a pest animal under the CaLP Act.

Community-based control programs for widespread species such as Common Mynas is considered the most effective method for engaging local support for action and is best done with the support of local government to manage local impacts.

Such community-led action has been used effectively in Australia for the control of Common Mynas and other widespread pests. Examples include the Bayside Indian Myna Action Group (IMAG) in Black Rock, Macedon Ranges IMAG, Benalla IMAG and the Canberra IMAG. These non-profit associations undertake important work, either individually or collectively, to implement an agreed strategy to tackle the Common Myna problem in their local region.

Local control to manage the local impacts of these species is considered the best management approach.

Thank you for taking the time to write to the Minister for Environment. I trust this information is of assistance.

Yours sincerely


The Hon. Ros Spence MP
Minister for Agriculture

20.12.24



Official

– OFFICE OF THE MAYOR –



Our File: HCC12/491
Enquiries: Megan Taylor
Telephone: 9205 2200

1079 PASCOE VALE ROAD
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VICTORIA 3047

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DALLAS 3047

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www.hume.vic.gov.au

5 August 2024

The Hon. Harriet Shing
Minister for Housing
Level 16, 8 Nicholson Street
East Melbourne VIC 3002

Email: Harriet.Shing@parliament.vic.gov.au; Minister.housing@dffh.vic.gov.au

Dear Minister, ^{Harriet}

RE: NUMBER OF VACANT HOUSING COMMISSION/PUBLIC HOUSING HOMES/PROPERTIES IN HUME CITY

Hume City Council at its meeting of 22 July 2024 resolved:

“That Officers report back to council on how many housing commission and/or public housing homes/properties are currently empty/unoccupied in Hume City Council.”

On behalf of Hume City Council, I am writing to you regarding the number of requests for public housing across Hume City. With approximately 7,000 applications on the Victorian Housing Register from within our municipal area, we are keen to ascertain the availability of public housing to meet that need.

As Hume City Council does not have access to this type of information, we respectfully request any information from your department regarding this matter, so our Council can have a better understanding of the challenges our community is facing in finding safe places to call home.

Megan Taylor, Manager City Strategy can be contacted on [REDACTED] or [REDACTED] for more information on this request.

We look forward to hearing from you soon.

Yours sincerely,


CR NAIM KURT
MAYOR

Encl: Report No. 10.2 Hume City Council Meeting Minutes 22 July 2024



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 22 JULY 2024

7:00PM

TOWN HALL BROADMEADOWS

UNCONFIRMED MINUTES

It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.

These minutes will be presented to Council for confirmation on Monday, 12 August 2024.

MINUTES **22 JULY 2024**
COUNCIL MEETING

Report No.	Report	Page in Agenda
10.2	NOM24/35 - Cr Trevor Dance	259

Moved Cr Trevor Dance, **Seconded** Cr Carly Moore

That:

- 1. Officers report back to council on how many housing commission and/or public housing homes/properties are currently empty/unoccupied in Hume City Council.**

CARRIED

Report No.	Report	Page in Agenda
10.3	NOM24/36 - Cr Jack Medcraft	261

Moved Cr Jack Medcraft, **Seconded** Cr Jarrod Bell

Councillor Jim Overend left the meeting during Item 10.3 NOM24/36 – Cr Jack Medcraft, the time being 9:18pm.

Councillor Jim Overend returned to the meeting during Item 10.3 NOM24/36 – Cr Jack Medcraft, the time being, the time being 9:19pm.

That Council take steps to address community concerns regarding Common Myna birds including:

- 1. Writing to the State Minister for Environment Steve Dimopoulos to advocate for a statewide approach to eradicating Common Myna birds**
- 2. Supporting the development of a Common Myna bird community action group**
- 3. As part of the upcoming review of the Living with Wildlife Procedure that it includes a collaborative approach with neighbouring Councils to manage Common Myna birds.**

A division was requested: The result of the division was as follows:

For	Against
Cr Jarrod Bell	Cr Trevor Dance
Cr Joseph Haweil	Cr Jodi Jackson
Cr Chris Hollow	
Cr Naim Kurt	
Cr Jack Medcraft	
Cr Sam Misho	
Cr Carly Moore	
Cr Jim Overend	
Cr Karen Sherry	

CARRIED

– OFFICE OF THE MAYOR –



Our File: HCC24/688
Enquiries: Samuel Ferrier
Telephone: 0400 091 899

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VICTORIA 3047

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www.hume.vic.gov.au

22 August 2024

The Hon. Steve Dimopoulos
Minister for Environment
Level 16, 8 Nicholson Street
EAST MELBOURNE VIC 3002

Via email: steve.dimopoulos@parliament.vic.gov.au

Dear Minister, *Steve*

RE: INTRODUCTION OF STATE-WIDE LAWS TO ADDRESS DUMPED AND ABANDONED SHOPPING TROLLEYS

Council at its meeting of 12 August 2024 resolved:

That Council write to the Victorian Minister for Environment, the Hon. Steve Dimopoulos:

- 1. Expressing Council's concern regarding dumped and/or abandoned shopping trolleys in Hume City.*
- 2. Highlighting Council's own efforts and investment to address shopping trolley dumping, including the adoption of new local laws, related compliance activities, and the establishment of a targeted trolley collection and impound program.*
- 3. Calling on state government to introduce state-wide laws relating to shopping trolleys, as in place in other Australian jurisdictions, noting the potential for state-level legislation to drive uniformity, consistency, aligned compliance efforts and efficiencies across the state.*
- 4. Encouraging State government to allocate appropriate supports and resources to ensure such laws are appropriately enacted.*

Each month, Hume City Council receives and responds to approximately 200 reports of dumped shopping trolleys across the municipality. These trolleys are dumped in our streets, in local parks and waterways. Not only do they detract from the amenity of our neighbourhoods, but they also pose public safety risks and negatively impact our local environment.

Given the significant impact of dumped trolleys on our community, Council introduced a series of new provisions in its *Hume General Purpose Local Law 2023* aimed at strengthening retailer accountability and improving trolley control and storage arrangements.

During our consultation with residents on this local law, an overwhelming majority (78.5%) of participants in our *Local Law Community Survey* agreed

that 'Council should establish regulations for supermarkets and retailers to prevent trolley dumping'.

In addition to our investment in equipment and officer resources to enforce these laws, Council has borne - and continues to bear - the costs associated with managing the high volume of incoming reports from concerned residents and the retrieval of dumped trolleys. This includes the substantial costs involved in removing trolleys from waterways, inaccessible locations, or sites where they have been dumped with other items, often requiring specialist operations, contractors and equipment.

Hume City Council has organised several forums with supermarket operators to reinforce their trolley collection obligations and our new regulations. While we've seen some improvement since our local law was enacted, major supermarket operators have highlighted a lack of state legislation requiring trolley collection, which is contributing to these issues. We believe that the introduction of state-level laws on trolleys, as seen in other jurisdictions, could deliver significant benefits by setting clear and consistent requirements for retailers, aligning enforcement powers and practices, and providing a unified and simplified regulatory framework.

We note that the requirements imposed on retailers in other jurisdictions, such as New South Wales and South Australia under the *NSW Public Spaces (Unattended Property) Act 2021* and the *SA Local Nuisance and Litter Control Amendment Bill 2022*, extend considerably beyond those in our own local law. These requirements include time limits for retailers to retrieve dumped trolleys, and mandates for QR codes on trolleys to enable prompt notification, identification, and collection by the retailer. We are also aware of emerging technologies designed to prevent the removal of trolleys from retail premises and to facilitate rapid identification and retrieval through autonomous tracking. We believe there is a significant opportunity for the Victorian Government to leverage these insights to inform its own legislative framework.

As a Council we know that effective enforcement of any laws requires sufficient investment and resourcing and we strongly encourage your government to consider this in any legislative development process. While Council is keen to partner with the Victorian Government to tackle trolley dumping, any new legislation should not place additional responsibilities on councils without the provision of adequate funding and resourcing.

I thank you for your attention to this matter and I look forward to your response.

Yours sincerely,



CR NAIM KURT
MAYOR

REPORTS – NOTICES OF MOTION
12 AUGUST 2024

COUNCIL MEETING

REPORT NO:	10.5
REPORT TITLE:	NOM24/41 - Cr Naim Kurt
SOURCE:	Samuel Ferrier, Manager City Safety
DIVISION:	City Services & Living
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. Background information:

Hume City Council receives approximately 200 reports from residents of dumped and abandoned shopping trolleys each week. This includes trolleys dumped on local streets, in our parks and in local waterways. Not only do these trolleys tarnish the aesthetic of our neighbourhoods, they pose risks to public safety and our environment.

Recognising the impact trolley dumping has on our community, Council incorporated new laws designed to address trolley dumping in its' Hume General Purpose Local Law 2023. The new laws impose firm responsibilities upon retailers, and Council has invested significantly in to ensure effective enactment and enforcement of these laws.

While noting Council's own efforts and investment into this area, we consider that there is a role for state government noting that Hume City is not alone in this challenge. Both New South Wales and South Australia have state-wide laws in place to address trolley dumping, imposing firm responsibility upon retailers. This includes the NSW Public Spaces (Unattended Property) Act 2021 and the SA Local Nuisance and Litter Control Amendment Bill 2022. The introduction of similar, state-wide legislation in Victoria, supported appropriate state government investment in resources, offers the potential improve amenity, environmental and safety outcomes for communities across the state.

2. RECOMMENDATION:

That Council:

Write to the Victorian Minister for Environment, the Hon. Steve Dimopoulos:

- 1. Expressing Council's concern regarding dumped and/or abandoned shopping trolleys in Hume City.**
- 2. Highlighting Council's own efforts and investment to address shopping trolley dumping, including the adoption of new local laws, related compliance activities, and the establishment of a targeted trolley collection and impound program.**
- 3. Calling on state government to introduce state-wide laws relating to shopping trolleys, as in place in other Australian jurisdictions, noting the potential for state-level legislation to drive uniformity, consistency, aligned compliance efforts and efficiencies across the state.**
- 4. Encouraging State government to allocate appropriate supports and resources to ensure such laws are appropriately enacted.**

REPORTS – NOTICES OF MOTION
12 AUGUST 2024

COUNCIL MEETING

REPORT NO: 10.5 (cont.)

3. OFFICER COMMENTS

Trolley dumping is a significant concern for Hume residents, as evidenced by the volume and content of incoming customer reports, as well as views and opinions shared during the Local Law development process.

Pending Council's endorsement of this Notice of Motion, officers will prepare a letter to the Minister of Environment, The Hon. Steve Dimopoulos, as requested.

– OFFICE OF THE MAYOR –



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Our File: HCC24/688 (NOM24/08)
Enquiries: Danielle Prentice
Telephone: 9205 2200

11 September 2024

Mr Steve Dimopoulos MP
Minister for Environment
Level 16, 8 Nicholson Street
EAST MELBOURNE VIC 3002

Via email: steve.dimopoulos@parliament.vic.gov.au

Dear Mr Dimopoulos,

RE: SUSTAINABILITY FUND

Hume City Council at its meeting on 12 March 2024 resolved:

That Council notes:

- 1. During its 2020-2024 term, Hume City Council has paid approximately \$48 million in Waste Levy fees to the Victorian State Government.*
- 2. The Municipal and Industrial Landfill Levy Trust now contains \$456.8 million (page 147, 2023-24 Service Delivery Budget Paper No 3 refers) in funds and continues to be severely underutilised as a means to fund and support Councils to manage landfills and waste more broadly.*
- 3. Most recently Council has been required to pay a further \$6.8 million in levy costs to import fill to the Sunbury Landfill to act as intermediate cover for the site and assist with the first stages of site remediation.*
- 4. While there is an exemption to the Levy for fill imported for a final cap, there is no such exemption for daily or intermediate cover.*

And writes to the Hon. Steve Dimopoulos MP, Minister for the Environment and Mr Josh Bull MP, State Member for Sunbury:

- 1. Expressing Council's view that the \$456.8 million in funding in the 'Municipal and Industrial Landfill Levy Trust' should be more actively utilised to support Councils to manage landfills, reduce dumped rubbish and to implement the Recycling Victoria Policy.*
- 2. Seeking the granting of an exemption to Hume City Council in relation to the payment of \$6.8 million in Waste Levy fees relating to the import of fill to the Sunbury Landfill to act as intermediate cover for the site and assist with the first stages of site remediation.*
- 3. Requesting an explanation of the rationale for the application of the Levy to fill imported to a landfill that serves as 'daily cover' and 'intermediate cover' given this is utilised to manage the site and is not municipal or industrial waste.*
- 4. Advocating for an amendment to the Waste Levy guidelines to establish an exemption to be applied to the existing requirements highlighted in point 3 above.*

A copy of the Notice of Motion (NOM24/08) is attached for your reference.

As you may be aware, waste costs and the disposal of waste are a major concern for our community across Hume. Local Government is a key contributor to the Municipal Industrial Waste Levy, and over the 2020-2024 period, Hume City Council has paid approximately \$48 million in fees to the Victorian State Government through this levy. The 23/24 budget paper highlights that there is more than \$450 million that remains underutilised in this fund, whilst Council and ratepayers are dealing with rising costs in waste services due to the Waste Levy and requirements to adhere to the State Government’s Recycling Victoria Policy.

Council believes that the money within the Sustainability Fund, which is funded through the Municipal and Industrial Landfill Levy Trust, can be better utilised to help Council’s manage landfills, reduce illegal dumping, and implement the Recycling Victoria policy.

Council is encouraged by the \$44 million allocation to the Environment Protection Authority (EPA) to fight illegal dumping in the 24-25 budget. However, Illegal dumping remains a major issue for our community, with Hume City Council responding to 13,426 reports of dumped waste in 2023-2024 period. We seek to understand how this funding will directly reduce illegal dumping in our municipality and are eager to partner with the EPA in this regard to deliver results that will benefit our community directly in Hume.

In December 2023, Hume City Council decided to close the Sunbury Landfill. A key factor that led to this decision was the cost of daily soil cover. In ceasing operations, Council paid a significant levy for the intermediate cover. We request an explanation for applying the Levy to ‘daily cover’ and ‘intermediate cover’ since the materials used in this were not municipal waste and actually reduced environmental harm. Council also seeks an exemption for this and a refund of the \$6.8 million worth of payments made in 2023-24, which we believe would have been of better use if invested into our own waste management services or for use on community projects within your municipality. We would welcome the opportunity to meet with yourself or the EPA to discuss this issue further and to discuss potential reforms to the Waste Levy guidelines.

To organise this, please contact [REDACTED]

I thank you for the time taken to read our correspondence and we look forward to speaking with you further about this.

Yours sincerely,



**CR NAIM KURT
MAYOR**

MINUTES

12 MARCH 2024
COUNCIL MEETING

10. NOTICES OF MOTION

Report No.	Report	Page in Agenda
10.1	NOM24/08 - Cr Joseph Haweil	137

Councillor Karen Sherry left the meeting during discussion on *NOM24/08*, the time being 8:45pm.

Councillor Karen Sherry returned to the meeting during discussion on *NOM24/08*, the time being 8:48pm.

Moved Cr Joseph Haweil, **Seconded** Cr Jack Medcraft

That Council notes:

1. During its 2020-2024 term, Hume City Council has paid approximately \$48 million in Waste Levy fees to the Victorian State Government.
2. The Municipal and Industrial Landfill Levy Trust now contains \$456.8 million (page 147, 2023-24 Service Delivery Budget Paper No 3 refers) in funds and continues to be severely underutilised as a means to fund and support Councils to manage landfills and waste more broadly.
3. Most recently Council has been required to pay a further \$6.8 million in levy costs to import fill to the Sunbury Landfill to act as intermediate cover for the site and assist with the first stages of site remediation.
4. While there is an exemption to the Levy for fill imported for a final cap, there is no such exemption for daily or intermediate cover.

And writes to the Hon. Steve Dimopoulos MP, Minister for the Environment and Mr Josh Bull MP, State Member for Sunbury:

1. Expressing Council's view that the \$456.8 million in funding in the 'Municipal and Industrial Landfill Levy Trust' should be more actively utilised to support Councils to manage landfills, reduce dumped rubbish and to implement the Recycling Victoria Policy.
2. Seeking the granting of an exemption to Hume City Council in relation to the payment of \$6.8 million in Waste

MINUTES

12 MARCH 2024
COUNCIL MEETING

Levy fees relating to the import of fill to the Sunbury Landfill to act as intermediate cover for the site and assist with the first stages of site remediation.

- 3. Requesting an explanation of the rationale for the application of the Levy to fill imported to a landfill that serves as 'daily cover' and 'intermediate cover' given this is utilised to manage the site and is not municipal or industrial waste.
- 4. Advocating for an amendment to the Waste Levy guidelines to establish an exemption to be applied to the existing requirements highlighted in point 3 above.

CARRIED

[REDACTED]

– OFFICE OF THE MAYOR –

Our File: HCC24/688
Enquiries: David Fricke
Telephone: 9205 2413



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9 September 2024

The Hon. Melissa Horne MP
Minister for Roads and Road Safety
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Via email: Melissa.Horne@parliament.vic.gov.au

Dear Minister,

Melissa

RE: DUPLICATION OF SUNBURY ROAD FROM TULAMARINE FREEWAY TO OAKLANDS ROAD

Hume City Council at its meeting on 12 August 2024 resolved that:

“Council write to the Hon Melissa Horne, Minister for Roads and Road Safety, seeking a commitment from the State Government to duplicate the section of Sunbury Road from the end of the Tullamarine Freeway to Oaklands Road. As an interim measure, the Department of Transport and Planning should also be requested to improve delineation on the existing median barrier along this section.”

The section of Sunbury Road between the end of the Tullamarine Freeway and Oaklands Road is becoming increasingly congested for our community who are using it to head in and out from Sunbury to the city.

Increased development to our north is also putting significant pressure on rural roads like Oaklands Road, which has now become a heavily trafficked north-south route due to motorists using it to avoid delays on other roads such as Mickleham Road.

This additional pressure is adding to traffic along Sunbury Road to the east of Oaklands Road.

New developments on the eastern side of Sunbury and the upgrade of Sunbury Road to the west of Bulla-Diggers Rest Road have also contributed to increased use of this section of road by Sunbury traffic.

On behalf of Council and our community I write to you to seek your support for investigating the duplication of this section of road and providing advice on the next steps for its duplication from the Department.

Council acknowledges the positive impact the 2018 central median barrier installation has had on reducing the risk of head-on collisions along this section of Sunbury road. However, a lack of adequate maintenance means the barrier itself is now becoming a hazard.

Reflective markers on the barrier have faded and become so dirty so as to be ineffective. In poor light or bad weather, motorists report finding the barriers difficult to see. We would appreciate any assistance your department can give to address this issue in the interim.

Should you require any further information in relation to these matters, please contact Mr David Fricke, Manager Assets on [REDACTED]

Yours sincerely,



CR NAIM KURT
MAYOR



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 12 AUGUST 2024

7:00PM

**COUNCIL CHAMBER - HUME GOBAL LEARNING CENTRE
BROADMEADOWS**

UNCONFIRMED MINUTES

It should be noted that these minutes are not in their final form until Council has formally resolved to confirm them.

These minutes will be presented to Council for confirmation on Monday, 26 August 2024.

Updated 21 August 2024

MINUTES

12 AUGUST 2024
COUNCIL MEETING

- b) Council must proactively reach out to those rates ratepayers with overdue rates via email, text, mail and promote the 'incentive' through their social media accounts and platforms, and
- c) Should these arrangements plus future rates owing, be maintained and paid within 2 years of entering into an arrangement that all interest retrospectively accrued be written off
- d) Commercial, domestic, rural and industrial rate payers: The same incentive in a) for residential rate payers would apply, provided that the commercial rate payer can provide sufficient information & substantiate that their tenant is experiencing financial hardship.

CARRIED

Report No.	Report	Page in Agenda
10.4	NOM 24/40 - Cr Jack Medcraft	155

Moved Cr Jack Medcraft, **Seconded** Cr Jarrod Bell

That Council write the Hon Melissa Horne, Minister for Roads and Road Safety, seeking a commitment from the State Government to duplicate the section of Sunbury Road from the end of the Tullamarine Freeway to Oaklands Road. As an interim measure, the Department of Transport and Planning should also be requested to improve delineation on the existing median barrier along this section.

CARRIED

EXTENSION OF TIME

9:55pm Moved Cr Jarrod Bell, **Seconded** Cr Karen Sherry
That time be extended by 30 minutes.

CARRIED

Cr Naim Kurt vacated the chair at 9:55pm.

Cr Karen Sherry took over the chair at 9:55pm.

Report No.	Report	Page in Agenda
10.5	NOM24/41 - Cr Naim Kurt	157

Moved Cr Naim Kurt, **Seconded** Cr Sam Misho

That Council:

Write to the Victorian Minister for Environment, the Hon. Steve Dimopoulos:

1. Expressing Council's concern regarding dumped and/or abandoned shopping trolleys in Hume City.
2. Highlighting Council's own efforts and investment to address shopping trolley dumping, including the adoption

– OFFICE OF THE MAYOR –



Our File: HCC24/688
Enquiries: Brooke Watson
Telephone: 03 9205 2200

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16 September 2024

Via email:

Dear Senator, *Lidia*

RE: “YOU WIN SOME, YOU LOSE MORE: ONLINE GAMBLING AND ITS IMPACTS ON THOSE EXPERIENCING GAMBLING HARM” REPORT

Hume City Council at its meeting of 9 September 2024 resolved to:

Write to The Hon Michelle Rowland MP, Minister for Communications, and the Federal Members for Calwell, Hawke and Maribymong and all Senators for Victoria, strongly calling on the Australian Government to commit to the swift adoption and implementation of all 31 recommendations contained in the “Murphy Report”, including a 3-year, phased-in ban on all gambling advertising and the banning of inducements and promotions.

On behalf of Hume City Council, I write to you regarding the inquiry into online gambling and its impacts on those experiencing gambling harm. Council acknowledges and commends the work of the late Peta Murphy MP, the Chair of the Committee and the House of Representatives Standing Committee on Social Policy and Legal Affairs, and strongly advocates for the endorsement of all 31 recommendations within the Murphy Report. The findings of the inquiry underscore the significant and detrimental effects of online gambling and the lack of a regulatory framework. Through its Gambling Harm Minimisation Policy, Council strongly acknowledges gambling harm as a public health issue and that a whole-of-community and government approach is required to address the risks and harms in partnership with others.

The reality of online gambling harm

The proliferation of online gambling and advertising is widespread, easily accessible, enticing, and permits quick spending. The Murphy Report highlights that Australians outspend the citizens of every other country when it comes to online gambling. The saturation of wagering advertisements is so pervasive that watching an AFL match or a sporting event is nearly impossible without being bombarded by promotions for online gambling apps or activities. According to

the report ‘*Gambling participation and experience of harm in Australia*’ by the Australian Gambling Research Centre (2023), almost half of Australian adults (44%) reported betting on sports and/or racing during the year the study was conducted. Findings also revealed that most sports and race betting was conducted online, and participants who bet online had an average of two accounts.

There are excessive opportunities and incentives for online gambling through advertisements, which is not only a concern for Council but also for the general public. The Australian Gambling Research Centre found that two in three (69%) Australian adults believed that wagering advertising is too common, and half (53%) thought it ‘normalises gambling among children’.

Gambling Harm in Hume


As one of Melbourne’s most disadvantaged municipalities, I want to highlight the significant funds that people in Hume and across Australia are losing to other forms of gambling, including electronic gaming machines (EGMs). These machines, which are addictive and predatory by design, resulted in the Hume City community losing an astounding \$138 million to EGMs in the 2023/24 financial year. It is concerning that even greater amounts of money and, more importantly, harm are being experienced through online gambling because of an inadequate and inconsistent regulatory framework.

Call to action

The Murphy Report provides the Australian Government with evidence-based recommendations and is informed by a public health approach, prioritising preventing the harms of online gambling and advertising. Council calls on the Australian Government to implement consistent and strong measures that will protect and safeguard the entire Australian population. Partial implementation of the Murphy Report is not sufficient, as the online gambling industry will continue to grow and change rapidly with technological advancements. Failing to act or undertake the bare minimum will likely result in Australians continuing to lose more to online gambling, and experience significant harm as a result.

Council implores the Australian Government to take swift action and endorse all 31 recommendations, as gambling harm is an issue that can no longer be ignored.

Yours sincerely,



CR NAIM KURT
MAYOR

Encl: Report No. 10.3 Hume City Council Meeting Agenda 09 September 2024

REPORTS – NOTICES OF MOTION
9 SEPTEMBER 2024

COUNCIL MEETING

REPORT NO:	10.3
REPORT TITLE:	NOM24/44 - Cr Joseph Haweil
SOURCE:	Brooke Watson, Manager Community Health and Wellbeing
DIVISION:	City Services & Living
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. RECOMMENDATION:

That Council, noting:

- 1. The pervasive and profound effect of gambling harm across the Australian community, and especially in Hume City, resulting in devastating social harm including financial loss, health and mental health issues, family violence, family-break up and suicide;**
- 2. The tsunami of gambling advertising across online platforms, television and radio platforms in Australia unlike anywhere else internationally;**
- 3. Studies showing that 7 in 10 Australians believe there are too many betting advertisements, and that gambling advertising on television should be banned; and,**
- 4. The recommendations of 'You win some, you lose more': the report of the House of Representatives Standing Committee on Social Policy and Legal Affairs' inquiry into gambling and its impacts on those experiencing gambling harm, issued on 28 June 2023 (the "Murphy Report");**

Writes to The Hon Michelle Rowland MP, Minister for Communications, and the Federal Members for Calwell, Hawke and Maribyrnong and all Senators for Victoria, strongly calling on the Australian Government to commit to the swift adoption and implementation of all 31 recommendations contained in the "Murphy Report", including a 3-year, phased-in ban on all gambling advertising and the banning of inducements and promotions.

2. OFFICER COMMENTS

Hume City Council is a staunch policy and advocacy leader on the harms caused by gambling. In the Public Accounts and Estimates Committee (PAEC, 2023) report on 'Gambling and liquor regulation in Victoria: a follow up of three Auditor-General reports', Council's submission into the inquiry was referenced on several occasions. Namely, Council's concern regarding the misuse of 'community benefits' claimed by sporting and recreation clubs with Electronic Gaming Machine (EGM) rooms. This advocacy call formed the basis of PAEC recommendation #4 which has been passed with support in full.

Council will continue its advocacy efforts, with Officers noting NOM24/44. If this Notice of Motion is supported, Council Officers will execute the recommendation, as outlined. The letter will also include qualitative and quantitative data on the harms caused by gambling on the Hume City community, as well as drawing on recent studies exploring the impact and saturation of online, television and radio betting advertisements.



SENATOR THE HON. BRIDGET MCKENZIE

*Shadow Minister for Infrastructure, Transport and Regional Development
Leader of the Nationals in the Senate
Nationals Senator for Victoria*

Cr Naim Kurt
Hume City Council
PO Box 119
DALLAS VIC 3047

26 September 2024

Dear Cr Kurt,

Thank you for contacting me through your letter dated 16 September 2024 regarding gambling advertising.

In his Budget Reply speech in May last year, the Leader of the Opposition announced that a Coalition Government would move to ban sports betting advertising during the live broadcasting of games.

In June last year, we delivered on that, introducing a Private Member’s Bill to ban gambling adverts during live sport, but the Government and Greens joined up in the Senate to reject it.

More than a year has passed since the Coalition sought to take action on this issue, and we’re still waiting for the Government to work out its response to that parliamentary report.

The Government is being typically slow to respond to the ‘*You win some, you lose more*’ report into online gambling and its impacts on those experiencing gambling harm.

Our position remains that we will wait to see what the Government actually comes up with in a Bill, rather than jumping at various reports we’re seeing in the media.

When Labor releases its policy, we’ll have a careful look at it. We’ll go through our normal internal processes and outline our position after that.

Yours sincerely,


Senator the Hon. Bridget McKenzie
The Nationals Senator for Victoria

172 High Street Wodonga VIC 3690 • Telephone: (02) 6024 2560
Email: senator.mckenzie@aph.gov.au

**STEPH HODGINS-MAY**

SENATOR FOR VICTORIA

Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
Dallas Vic 3047
Australia
ayferd@hume.vic.gov.au

08/10/2024

Dear Mayor Kurt,

RE: Advocacy for gambling reform - Murphy Report

Thank you for your letter regarding the Government’s response to the 2023 House Inquiry into online gambling and its impacts on those experiencing gambling harm (Murphy Report). We appreciate the City of Hume’s dedication to addressing the significant harms associated with gambling through your Harm Minimisation Policy.

The Australian Greens share your concern about the alarming rise in gambling losses both in Hume and across Victoria and the detrimental impact this has on our communities.

The Greens have consistently advocated for stronger regulation and reform of the gambling industry. We support the recommendations from the Murphy report and believe this report and its recommendations are a first step towards reducing the harm caused by gambling and should be urgently implemented.

In response to the federal government’s inaction on this issue, Australian Greens spokesperson for communications, Senator Sarah Hanson-Young, Senator Hanson-Young has announced that the Greens will introduce a bill to ban gambling advertising on tv, print, radio and online, in line with the Murphy recommendations. We are calling upon the Labor and Liberal parties to support our bill and ensure gambling harm is minimised.

In addition to introducing our bill to ban gambling ads, we have called upon the government to establish a National Independent Gambling Regulator and to end the grip of the gambling industry on politics by banning political donations from gambling and other destructive industries.

The Greens will continue pressuring the federal government to adopt the recommendations and deliver the long-overdue response to the Murphy Report. We are also committed to working with local governments, such as the City of Hume, to achieve meaningful reform and protect our communities from the predatory practices of the gambling industry.

📍 Shop 2-3, 26 Lygon St, Brunswick East VIC 3057 📞 (03) 9381 1446
✉️ senator.hodgins-may@aph.gov.au SenatorSteph.com



STEPH HODGINS-MAY

SENATOR FOR VICTORIA

Thank you for your advocacy and for bringing this important issue to our attention. We look forward to working together to address the harms of gambling and to promote a healthier, safer future for all Australians.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Steph Hodgins-May'.

Senator Steph Hodgins-May

Australian Greens Senator for Victoria

📍 Shop 2-3, 26 Lygon St, Brunswick East VIC 3057 📞 (03) 9381 1446
✉️ senator.hodgins-may@aph.gov.au SenatorSteph.com

– OFFICE OF THE MAYOR –



Our File: HCC24/688 (HCC-CM24/501)
Enquiries: David Fricke
Telephone: 9205 2413

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Friday, 20 September 2024

The Hon. Melissa Horne MP
Minister for Roads and Road Safety
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Via Email: minister.horne@minstaff.vic.gov.au

Dear Minister

**RE: INTERSECTION OF SOMERTON ROAD AND ROXBURGH PARK DRIVE,
ROXBURGH PARK**

Hume City Council at its meeting on 9 September 2024 resolved that:

“Council write to the Hon Melissa Horne, Minister for Roads and Road Safety, and to all local State and Federal MPs, to raise concerns about the poor performance of the roundabout at the intersection of Somerton Road and Roxburgh Park Drive. In the submission, we seek:

- 1. As an interim measure, Council requests that additional capacity for turning left from Roxburgh Park Drive onto Somerton Road be investigated such as allowing both lanes from Roxburgh Park Drive to turn left into Somerton Road and/or the use of metering signals on the existing roundabout on the Somerton Road eastbound approach to the intersection during peak hours, and*
- 2. The Minister should be requested to provide a timeframe for the duplication of Somerton Road, and if the implementation of this upgrade does not commence within 12 months, Council believes that signalisation of the Roxburgh Park Drive intersection must be considered as an urgent priority.”*

The section of Somerton Road between Roxburgh Park Drive and Mickleham Road carries approximately 25,000 vehicles per day, leading to significant congestion particularly during peak hours. This causes delays and increases accidents, compromising the safety of all road users due to frustrated and aggressive driving behaviours.

.../2

- 2 -

The roundabout at the intersection of Somerton Road and Roxburgh Park Drive is beyond capacity, with delays experienced on all approaches. Motorists turning left from Roxburgh Park Drive often face long queues and excessive delays, leading to poor behaviour such as using the right turn approach lane and doing a U-turn at the roundabout.

As Somerton Road is already duplicated to the east of Roxburgh Park Drive, it should be feasible to signalise the intersection in line with the ultimate design for the full road upgrade.

Should you require any further information in relation to these matters, please contact Mr David Fricke, Manager Assets on [REDACTED]

Yours sincerely



**CR NAIM KURT
MAYOR**



Evan Mulholland MP

LIBERAL MEMBER FOR NORTHERN METROPOLITAN REGION

24 September 2024

Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
Dallas VIC 3047

Via email: NaimK@hume.vic.gov.au

Dear Cr Kurt,

Thank you for your recent letter regarding the roundabout at the intersection of Somerton Road and Roxburgh Park Drive. I appreciate you taking the time to bring council’s resolution on this matter to my attention.

As you know, I am passionate about advocating for improved local roads and road safety in our community. Earlier this month, I raised the matter of this busy intersection with the Minister for Roads and Road Safety, The Hon Melissa Horne MP, in Parliament.

The Minister for Roads and Road Safety, The Hon Melissa Horne MP, has today provided me with a formal response, which can be [accessed via this link](#).

In her response, the Minister has disappointingly said that despite planning works being undertaken by Major Road Projects Victoria in early 2023, “there are currently no plans to implement changes at the intersection of Somerton Road and Roxburgh Park Drive...”

I will continue to fight for our community’s fair share of local roads and road safety funding from this government.

Thank you again for raising this issue with me.

Yours sincerely,

Evan Mulholland MP
Liberal Member for Northern Metropolitan Region

Evan Mulholland MP, Liberal Member for Northern Metropolitan Region

Shop 24, 63 Paringa Blvd, Meadow Heights VIC 3048 03 96518242 [EvanMulhollandMP](#)
 evan.mulholland@parliament.vic.gov.au EvanMulholland.com.au



Northern Metropolitan Region No 1094

Legislative Council
60 Parliament First Session

Question

Asked: 10 September

Constituency Questions

EVAN MULHOLLAND — To ask the Minister for Housing (for the Minister for Roads and Road Safety):

(1094) My constituency question is directed towards the Minister for Roads and Road Safety in the other place, and it concerns the intersection of Roxburgh Park Drive and Somerton Road in the neglected electorate of Greenvale. It has been raised with me that at this busy intersection traffic coming south on Roxburgh Park Drive is heavily banked up in the left turning lane. This is causing some heavy delays for commuters and has led to frustrated residents driving and taking up the right-hand lane and then doing a full loop around the roundabout to head east towards the Hume on Somerton Road. Will the minister investigate whether a better traffic solution, such as a second left-turning lane or the addition of signalling, could alleviate congestion at this roundabout and help improve the safety and travel time of my constituents?

Answer

Answered: 23 September

I thank the Member for Northern Metropolitan Region for his question.

Melbourne’s outer northern suburbs are some of the fastest growing areas in Australia. This growth is placing increasing pressure on the road network, with higher traffic volumes leading to increased travel times and undesirable road user behaviour along roads like Somerton Road and Roxburgh Park Drive.

In early 2023, planning work was completed by Major Road Projects Victoria (MRPV – Now part of the Victorian Infrastructure Delivery Authority) to inform a future upgrade of Somerton Road between Mickleham Road and Roxburgh Park Drive. As part of this work, MRPV considered road widening, improvements to walking and cycling connections, and upgrading key intersections including at Roxburgh Park Drive.

While there are currently no plans to implement changes at the intersection of Somerton Road and Roxburgh Park Drive, the planning work completed by MRPV will help inform future government decisions for this corridor.

Hon Melissa Horne MP

Minister for Casino, Gaming and Liquor Regulation
Minister for Local Government
Minister for Roads and Road Safety
Minister for Ports and Freight

– OFFICE OF THE MAYOR –



Our File: HCC24/688 (HCC-CM24/494)
Enquiries: David Fricke
Telephone: 9205 2413

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Tuesday, 24 September 2024

The Hon. Melissa Horne MP
Minister for Roads and Road Safety
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Via Email: minister.horne@minstaff.vic.gov.au

Dear Minister

RE: BULLA BYPASS

Hume City Council at its meeting on 9 September 2024 resolved:

“That Council:

- 1. “Reaffirms the critical importance of the Bulla Bypass project as a key infrastructure initiative necessary to alleviate congestion on the Sunbury-Bulla Road, Oaklands Road and connecting communities and to support the ongoing development and connectivity of Sunbury with the Northern Growth Corridor.*
- 2. Notes the long-standing advocacy efforts of Council to prioritize the Bulla Bypass as a key roads project in its advocacy program to both the State and Federal Governments.*
- 3. Acknowledges the positive step that the Victorian Government has undertaken a business case for the Bulla Bypass, marking the first time any government has allocated significant funds to this vital project.*
- 4. Recognizes the successful completion of the Sunbury Road duplication project as a significant and positive outcome of recent government investment. This project serves as an important stage one step towards the full realization of the Bulla Bypass, providing immediate relief and improved safety for road users.*
- 5. Highlights the importance of receiving regular updates on the progress on planning for the delivery of the Bulla Bypass, given the time that has passed since community consultation was undertaken and the business case completed, to ensure the community remains well-informed and engaged with the project's advancement.*
- 6. Resolves to write to both Josh Bull MP, Member for Sunbury, and The Hon Melissa Horne MP, Minister for Roads, seeking an update on the status of the Bulla Bypass project. This update should include details on the progress of the design and costing work, expected timelines, and any forthcoming steps to move this project closer to construction, ensuring the community is kept informed and that pressure is maintained to advance this critical infrastructure project.”*

.../2

– 2 –

The proposed Bulla Bypass is essential for reducing traffic volumes on Sunbury-Bulla Road, which currently sees in excess of 25,000 vehicles daily. Sunbury’s population is projected to increase significantly and ongoing development of the Sunbury South and Lancefield Road Precinct Structure Plans will contribute to further increases in traffic on Sunbury Road. Therefore, the need for enhanced road infrastructure is urgent.

Despite recent upgrades at Sunbury Road, Oaklands Road and Melbourne-Lancefield Road, traffic accidents are too common. Crashes in Bulla have often resulted in prolonged road closures and the absence of any other suitable detour route underscores the critical need for this project.

Council acknowledges the progress made with the Bulla Bypass Planning Study, including the identification of a preferred route and recent completion of a business case.

The completion of the Sunbury Road duplication project is recognised as a significant milestone, setting the stage for the future development of the Bulla Bypass.

However, given the significant time that has lapsed since these initial steps, Council is seeking an update on the progress of the design and costings, expected timelines and any forthcoming steps that can move this project closer to construction to ensure momentum is not lost for the Hume community.

Should you require any further information in relation to these matters, please contact Mr David Fricke, Manager Assets on [REDACTED]

Yours sincerely



**CR NAIM KURT
MAYOR**

– OFFICE OF THE MAYOR –



Our File: HCC24/688 (HCC-CM24/514)
Enquiries: David Fricke
Telephone: 9205 2413

1079 PASCOE VALE ROAD
BROADMEADOWS
VICTORIA 3047

Postal Address:
PO BOX 119
DALLAS 3047

Telephone: 03 9205 2200
Facsimile: 03 9309 0109
www.hume.vic.gov.au

Monday, 30 September 2024

The Hon. Melissa Horne MP
Minister for Roads and Road Safety
Level 20, 1 Spring Street
MELBOURNE VIC 3000

Via Email: minister.horne@minstaff.vic.gov.au

Dear Minister

RE: MICKLEHAM ROAD UPGRADE STAGE 2

Hume City Council at its meeting on 23 September 2024 resolved:

“That Council writes to the Hon Melissa Horne, Minister for Roads and Road Safety and ask when the second stage for the duplication of Mickleham Road will commence.”

When the Federal and the State Governments allocated \$109.5 million and \$104 million respectively in the 2022/23 budget, Council had expected that Mickleham Road would be duplicated through to Craigieburn Road. Council is of the understanding that the \$213 million is only sufficient to see 1.6 kilometres of the road duplicated. This means that north of Delamore Boulevard, Mickleham Road will remain as a very busy country road.

Council appreciates that a business case is being prepared for the Mickleham Road Upgrade – Stage 2, from Delamore Boulevard to Craigieburn Road. However, the fast tracking of the State Government’s Craigieburn West Precinct Structure Plan will see an additional 8,000 plus homes being built and this will contribute thousands of additional cars to an already congested road. With other development also continuing to the north, Council believes that delivery of this project cannot be delayed, and we are seeking an update on its status.

Should you require any further information in relation to these matters, please contact Mr David Fricke, Manager Assets on [REDACTED]

Yours sincerely

A handwritten signature in black ink, appearing to read 'Naim Kurt', with a flourish at the end.

CR NAIM KURT
MAYOR



The Hon Ros Spence MP

Minister for Agriculture
Minister for Community Sport
Minister for Carers and Volunteers

GPO Box 4509
Melbourne, Victoria 3001 Australia
Telephone: +61 3 9651 9999

Cr Naim Kurt
Mayor
Hume City Council
NaimK@hume.vic.gov.au

Dear Cr Kurt

I am pleased to inform you that on 6 August 2024, I officially opened the 2024-25 Country Football and Netball Program.

The 2024-25 Country Football and Netball Program is an initiative that invests in community football and netball infrastructure focused on providing high-quality, female-friendly, safe and accessible facilities to support football and netball clubs in rural, regional and outer metropolitan communities.

The Country Football and Netball Program supports the Victorian Government’s commitment to securing the many benefits of participating in sport and active recreation. The Program aims to achieve better health, wellbeing, social, and economic outcomes through the construction and activation of Australian rules football and netball facilities in rural, regional and outer-metropolitan communities.

I strongly encourage your staff to liaise directly with their Sport and Recreation Victoria representative for further information and to assist in the project and application development process.

The 2024-25 Country Football and Netball Program Guidelines, outlining eligible projects, assessment criteria, application requirements, and additional resources, are available online by visiting sport.vic.gov.au/funding/country-football-and-netball-program.

I look forward to seeing many exciting applications submitted to the 2024-25 Country Football and Netball Program.

Yours sincerely

The Hon. Ros Spence MP
Minister for Community Sport

6/8/2024

Cc: Sheena Frost, Chief Executive Officer, sheenaf@hume.vic.gov.au

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.





Federal Member for Hawke

Ms Sheena Frost
1079 Pascoe Vale Rd
Broadmeadows VIC 3047

14 August 2024

Dear Sheena,

I write to inform you that the Minister for Infrastructure, Transport, Regional Development and Local Government has announced two new Federal funding opportunities including the Thriving Suburbs Program and Urban Precincts and Partnerships.

Thriving Suburbs

Thriving Suburbs is open to local government and not-for-profit organisations to fund community infrastructure projects like libraries, sporting fields, pools and community centres. Grants of between \$500,000 and \$15 million are available.

For more information, and to apply, visit: <https://business.gov.au/grants-and-programs/thriving-suburbs-program>. Please note, applications close on 26 August 2024.

Urban Precincts and Partnerships

Urban Precincts and Partnerships is an ongoing funding program open to partnerships between government, business and community. The funding is delivered in two streams.

1. Grants of between \$500,000 and \$5 million are available for master planning, consultation, design, business cases and partnership establishment.
2. Grants of between \$5 million and \$50 million are available to help deliver a specified project or projects as part of a precinct.

This program will remain open and projects will be regularly assessed. For more information, and to apply, visit: <https://www.infrastructure.gov.au/territories-regions-cities/cities/urban-precincts-and-partnerships-program>

If you are interested in applying to either of these programs, I would be more than happy to provide supporting letters for your applications that relate to the Hawke electorate.

Kind regards,

A handwritten signature in blue ink, appearing to read 'Sam Rae'.

Sam Rae MP
Federal Member for Hawke

FIGHTING FOR HAWKE

Labor The Labor Party logo, featuring the word 'Labor' in white on a red background with a white star.

100 McKenzie St. Melton Vic. 3337 | sam.rae.mp@aph.gov.au | 03 9070 1960 - Melton | 02 6277 4924 - Canberra

Ros Spence MP

STATE MEMBER FOR KALKALLO



Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

Engage Grants Program

I am delighted to inform you that applications are now open for the Allan Labor Government’s Engage Grants Program.

This initiative provides councils and community organisations with funding of up to \$180,000 over three years to deliver projects that deliver activities across two of the following categories:

- 1. Youth engagement and participation in decision making.
- 2. Activities that support young people to develop new skills.
- 3. Activities that acknowledge how young people contribute to the community.

Applications close on Monday, 23 September 2024 and I’d encourage Hume City Council to consider how our community could benefit from this program.

For more information about this program, please visit: <https://www.youthcentral.vic.gov.au/>.

Please do not hesitate to contact me should you require any further information regarding this program.

Kind regards,

The Hon. Ros Spence MP
State Member for Kalkallo
Minister for Agriculture
Minister for Community Sport
Minister for Carers and Volunteers

20 / 8 / 2024

CC: Aitken Ward Councillors, Ms Sheena Frost, Mr Joel Kimber

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road, Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn VIC 3064

P: (03) 8377 4477 **E:** ros.spence@parliament.vic.gov.au



Ros Spence MP

STATE MEMBER FOR KALKALLO



Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor,

FReeZA Grants Program

I am delighted to inform you that applications are now open for the Allan Labor Government’s FReeZA Grants Program.

This initiative provides councils and community organisations with funding of up to \$120,000 over three years to deliver music and creative arts events for young people by young people.

Applications close on Monday, 30 September 2024 and I’d encourage Hume City Council to consider how our community could benefit from this program.

For more information about this program, please visit: <https://www.vic.gov.au/freeza-2025-27>.

Please do not hesitate to contact me should you require any further information regarding this program.

Kind regards,

The Hon. Ros Spence MP
State Member for Kalkallo
Minister for Agriculture
Minister for Community Sport
Minister for Carers and Volunteers

27 / 8 / 2024

OFFICE: Shop D00-02B Craigieburn Central Shopping Centre
340 Craigieburn Road, Craigieburn VIC 3064

POSTAL: PO Box 132, Craigieburn VIC 3064

P: (03) 8377 4477 **E:** ros.spence@parliament.vic.gov.au





Hon Lizzie Blandthorn MP

Deputy Leader of the Government in the Legislative Council
Minister for Children
Minister for Disability

GPO Box 1774
Melbourne Victoria 3001
Telephone: 1300 607 665
www.education.vic.gov.au

Our reference: BRI24142716

Ms Sheena Frost
Chief Executive Officer
Hume City Council
sheenaf@hume.vic.gov.au

Dear Ms Frost

I am writing to invite your council to submit an expression of interest (EOI) for the next phase of the culturally and linguistically diverse (CALD) Outreach Initiative.

Kindergarten participation is strong in Victoria, but we know that children from CALD backgrounds, including those who are newly-arrived or from a refugee background, face additional barriers in accessing and engaging in a kindergarten program.

The 2024-25 Victoria State Budget included **\$9.4 million over 3 years** to strengthen the inclusion of children from CALD backgrounds in kindergarten. This will include CALD Outreach Initiative grants to councils over 2.5 years (January 2025-June 2027), to be awarded through an open EOI process.

The CALD Outreach Initiative commenced in 2021 and was expanded in 2022 and again in 2023, in recognition of its impacts and achievements.

In the next phase, staff implementing the CALD Outreach Initiative in participating councils will be eligible to access:

- professional support from the Municipal Association of Victoria (MAV) through the CALD Kindergarten Participation Project
- in-person, telephone and video interpreting services
- professional learning workshops
- group reflective practice.

Please find attached the ‘CALD Outreach Initiative EOI Guidance and Application form’. If your council would like to apply for the CALD Outreach Initiative, please submit the completed EOI form to the Department of Education by **Monday 16 September 2024**.

The MAV and the department will contact councils soon with further details about the EOI process including an invitation to an upcoming information session.



If you have any questions regarding the CALD Outreach Initiative EOI process please contact Mathew Lundgren, Executive Director, Early Learning Operations and Monitoring Division at mathew.lundgren@education.vic.gov.au

Thank you for your ongoing efforts to support children and families in your communities. I look forward to continuing to work with you to support children from all backgrounds get the best start possible start.

Yours sincerely



Hon Lizzie Blandthorn MP

Deputy Leader of the Government in the Legislative Council
Minister for Children
Minister for Disability

28/08/2024

OFFICIAL



Ms Vicki Ward MP

Minister for Prevention of Family Violence
Minister for Employment

GPO Box 4509
Melbourne, Victoria 3001 Australia
Telephone: +61 3 9651 9999

Ref: CMIN-2-24-24706

Naim Kurt
Mayor
Hume City Council
1079 Pascoe Vale Road
BROADMEADOWS VIC 3047
NAIMK@HUME.VIC.GOV.AU

Dear Cr Kurt

Thank you for your letter dated 12 July 2024 regarding the Hume Community Revitalisation Project achievements, and possible next steps for collaboration between the Hume region and the Victorian Government.

Firstly, thank you for the opportunity to meet you and your Hume Jobs and Skills Taskforce colleagues in Parliament recently. Hume City Council’s commitment to ensuring there are sustainable, meaningful employment opportunities for the Hume community is commendable, and your efforts have not gone unnoticed.

I acknowledge the opportunity you have kindly presented to contribute to future policies across skills and employment and national discussions. It has been great to see your team’s co-leadership of the Hume Community Investment Committee. This collaboration is informing approaches nationally and is a testament to your expertise and commitment to supporting local jobs in the Hume region.

We will continue to explore opportunities to support jobseekers in Hume, noting the Australian Government has primary responsibility for the national employment system. We are advocating to the Australian Government to invest in existing effective local approaches as part of its national employment services reforms.

Lastly, I thank you for your invitation to attend a Hume Jobs and Skills Taskforce meeting alongside other Ministers. I understand the Employment team in the Department of Jobs, Skills, Industry and Regions is reaching out to set up a meeting with you or your team to discuss opportunities for collaboration.

Thank you for taking the time to write to me.

Yours sincerely,



OFFICIAL

OFFICIAL

Vicki Ward MP

Minister for Employment
Minister for Prevention of Family Violence

Date: 19/1/24

OFFICIAL





Department of Education

Financial Policy and Information Services

2 Treasury Place
East Melbourne Victoria 3002
Telephone: 03 9637 2000
DX210083

COR24143774

Cr Naim Kurt
Mayor
Hume City Council
NaimK@hume.vic.gov.au

Dear Mr Kurt

Thank you for your correspondence of 31 July 2024 to the Hon. Ben Carroll MP regarding improved bus routes and public transport options in Hume. Minister Carroll has asked the department to respond on his behalf.

The Victorian Government provides transport assistance to eligible families through an extensive network of free bus services or a conveyance allowance for school students throughout rural and regional Victoria. Further information regarding the School Bus Program and the Conveyance Allowance Program is available online at: www.vic.gov.au (search: travelling to school)

While the department acknowledges and supports the need for improved public transport services for Hume residents to access higher education, public transport provision is the responsibility of the Department of Transport and Planning (DTP). Therefore, your correspondence has been forwarded to the DTP Metropolitan North-West Bus Service Planning team for a response.

Your request for collaboration on the planning of the Lockerbie Metropolitan Activity Centre has been referred to the department’s North-Western Victoria Region for their consideration. However, as higher education falls under the portfolio responsibility of the Department of Jobs, Skills, Industry and Regions (DJSIR), I encourage you to contact DJSIR for advice on this matter.

If you would like further information, please contact Ms Liz Hilton, A/Manager, School Bus Program, Department of Education, on [REDACTED] or by email:

Thank you for raising this matter with me. I trust this information is of assistance.

Yours sincerely

Peter Nelson
Director, Student Transport and Allowances
12 / 08 / 2024

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.





Department of Transport and Planning

GPO Box 2392
Melbourne, Victoria 3001 Australia

Ref: CMIN-1-24-4616

Cr Naim Kurt
Mayor
Hume City Council
1079 Pascoe Vale Road
BROADMEADOWS VIC 3047
NaimK@hume.vic.gov.au

Dear Cr Kurt

IMPROVED BUS ROUTES - CITY OF HUME

I refer to your email to the Hon Gabrielle Williams, MP, Minister for Public and Active Transport, of 31 July 2024 about Improved Bus Routes for the City of Hume. Your email has been referred to the Department of Transport and Planning (DTP) for response.

I acknowledge your concerns about access to higher education facilities for Hume residents.

The Victorian Government recognises the important role buses play in meeting the travel needs of people living in Melbourne’s growing suburbs. Buses are a vital part of Victoria’s integrated transport system, with around 400 regular bus routes servicing metropolitan Melbourne, and local bus networks operating in regional towns and cities.

In June 2021 the Government released Victoria’s Bus Plan, which sets out how we will start to deliver a modern, productive, environmentally sustainable bus network that increases the number of people choosing to take the bus by delivering simple, safe, reliable, and comfortable journeys. It notes important opportunities for the bus network including leveraging connectivity with the rail network and making the most of investment in infrastructure.

DTP are continuing to improve the state’s bus network in line with Victoria’s Bus Plan to better meet demand, improve accessibility, performance, and deliver value for money. Rather than introduce a bus route that attempts to follow the Suburban Rail Loop (SRL) alignment, we are focused on reform and creating a simpler, faster, and more reliable bus network.

A reformed bus network will ensure that buses will form part of a truly integrated multi-modal network enabling more journeys to be possible by public transport. Direct bus routes are not practicable for every destination and interchanging is necessary. Using the speed and frequency of existing rail services, bus connections can transport students to universities such as the Bundoora campus of La Trobe University, the Parkville campus of Melbourne University and the Brunswick and city campuses of RMIT.

Nearly 20,000 additional bus services have been added since 2014 and more than 200 bus routes have either been improved or added to Victoria’s bus network since the launch of Victoria’s Bus Plan in 2021, adding thousands more services to the network.



Specific to the City of Hume, DTP continues to plan for new and upgraded services in the area to build on the investments made in the last 10 years.

In 2022, routes 525, 528 and 529 were realigned to better meet passenger demands, with new bus stops built and more services provided. The connections across the Craigieburn bus network were improved, including the linking of Mernda and Craigieburn stations, improved access to schools and community facilities in Mickleham and linking Craigieburn West residents to shops, medical services, employment and trains services.

On 7 January 2024, a new bus route was introduced, running between Donnybrook and Craigieburn stations. Route 501 Donnybrook Station – Craigieburn Station runs express via Hume Freeway, providing a connection between regional and metro train services as well as interchange opportunities with local bus routes. The service operates seven days a week. In weekday peaks, it runs every 15 minutes, every 20 minutes in the interpeak and every 40 minutes on weekends.

Additional trips were added to Route 390 Mernda Station – Craigieburn Station, to provide greater flexibility for travel. This upgrade supports the continued growth of Craigieburn and the broader Hume area. The additional trips are in the early morning and late evening on weekdays as well as early on Saturday morning.

On 24 March 2024, Route 475 Sunbury Station – Diggers Rest Station was introduced improving the local bus network and connecting new estates to shops, schools, train stations and the broader transport network. The new service operates between the two popular stations seven days a week with a 20-minute frequency throughout most of the daytime on weekdays, and a 40-minute frequency in the evenings and on weekends. It addressed coverage gaps on Elizabeth Drive in Sunbury.

New school services were recently implemented, with the new Greenvale Secondary College receiving targeted school services from opening day this year and Mt Ridley Secondary College has benefited from a dedicated school service to Donnybrook Station since April 2023. In 2021 a new school service commenced providing students living in Greenvale North with a direct trip to Elevation Secondary College.

The Growth Areas Infrastructure Contribution Program will help fund essential infrastructure to create resilient and liveable communities in Melbourne’s fastest growing suburbs in the seven major growth area councils of Cardinia, Casey, Hume, Melton, Mitchell, Whittlesea and Wyndham. In the City of Hume, new bus routes will be delivered linking Greenvale residents to Craigieburn Central and Kalkallo residents to Donnybrook Station. More details will become available closer to the commencement of these services.

For information, I have attached a summary of bus network changes added to the Hume region since 2016 which may be of use.

Thank you for raising this matter.

Yours sincerely

Stuart Johns
Executive Director, Modal Planning

Date: 04/10/2024



Attachment 1 - Bus Network Changes

Change	Routes / Lines affected	Type of Change	In Service Date
Greenvale Bus Network (Route 543)	Route 543	Route Change	October 2016
Sunbury Rolling Meadows Bus Network	Routes 481, 483, 485, 486, 487, 488, 489	Timetable (TT) Change	December 2016
Route 477	Route 477	Route Change	June 2017
Route 484	Route 484	Route Change	December 2017
Craigieburn, Broadmeadows, Mandalay	Routes 511, 528, 529, 530, 531, 532, 533, 537, 544	Route Change	June 2018
Route 541 - Mt Ridley extension	Route 541	Route Change	August 2018
GAIC Hume package 1 (Donnybrook)	Route 525	New Route	December 2019
Elevation Secondary College	School special	New Route	1/07/2021
Mernda to Craigieburn	Route 390	New Route	October 2021
Route 525 Frequency Upgrade	Route 525	TT Change	November 2021
GAIC Hume package 2	Routes 511, 528, 529, 537, 533, 530, 531, 532, 544, S1619A, S1619P	Route Change	April 2022
Route 525 Realignment	Route 525	Route Change	April 2022
Mount Ridley Secondary College	* 1 new school special route linking to Donnybrook Station	New Route	April 2023
Bus Route 538 Path Change - Somerset Estate	Route 538	Route Change	December 2023
Route 390 Mernda Station	Route 390	TT change / Route adjustment	January 2024
Donnybrook Shuttle Bus	Routes 501, 390	TT change	January 2024
Greenvale Secondary College	School special	Route Change	January 2024
Route 475	Route 475	New Route	March 2024





The Hon Sonya Kilkenny MP

Minister for Planning
Minister for the Suburbs

1 Spring Street
Melbourne, Victoria 3000 Australia

Ref: CMIN-1-24-4638

Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047
naimk@hume.vic.gov.au

Dear Mayor

Thank you for your email of 31 July 2024, sharing the Activity Centres Roundtable Communique on behalf of Hume City Council and partner councils. I understand you have also shared the communique with the Hon Harriet Shing MP, Minister for Housing, who asked that I also respond on her behalf.

I welcome the ongoing commitment from Hume City Council, City of Darebin, City of Kingston, Moonee Valley City Council and the City of Whittlesea to increasing housing choice and affordability in activity centres. I acknowledge the key objectives outlined in the communique and appreciate the continued partnership on the Activity Centres Program.

As you are aware, the Victorian Government’s *Housing Statement – The Decade Ahead 2024 – 2034*, has set a bold target to build 800,000 new homes in Victoria over the next decade. The Activity Centres Program seeks to put in place planning controls to enable delivery of an additional 60,000 new homes in key activity centres that are well-located, with good transport accessibility and capacity as well as the potential to deliver substantial housing growth.

I acknowledge the critical role of councils and their depth of expertise in community and place as well as facilitating growth and change across Victoria, including in our activity centres.

The Victorian Government is committed to genuine engagement with councils, community and stakeholders. Through consultation on Plan for Victoria, we have collected over 9,000 pieces of feedback and had more than 850 hours of conversation with community, councils and stakeholders. The first phase of community consultation on the Activity Centres Program represented the largest community engagement program ever staged by



the Victorian Planning Authority (VPA), resulting in 65,945 page views on the Engage Victoria Platform.

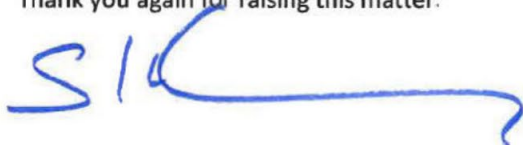
I understand the Department of Transport and Planning (DTP), with the VPA, has been regularly meeting with councils involved in the Activity Centre Program. This included a recent briefing to council planning directors on 1 August 2024.

This engagement, as well as community consultation to date, has informed development of planning controls for the 10 initial activity centres. A second phase of community consultation is commencing in late August on the draft activity centre plans for each centre. This consultation will provide a 6-week period for the community, councils and stakeholders to offer their views and feedback on the program.

We have heard from the community that vibrant places with green parks and local community facilities are important to support housing growth. The Activity Centres Program is exploring options for a simplified infrastructure funding mechanism to fund the things future suburbs need. The program is also investigating approaches to meet affordable housing demand.

I thank councils for their ongoing engagement with DTP and the VPA on the Activity Centres Program. Should you wish to discuss these matters further, please contact [REDACTED] Executive Director Activity Centres at DTP, on mobile [REDACTED] or via email to [REDACTED]

Thank you again for raising this matter.



The Hon Sonya Kilkenny MP
Minister for Planning
Minister for the Suburbs

Date: 24/9/2024

cc Cr Susanne Newton, Mayor, Darebin City Council
cc Cr Jenna Davey-Burns, Mayor, Kingston City Council
cc Cr Pierce Tyson, Mayor, Moonee Valley City Council
cc Ms Lydia Wilson, Chair of the Panel of Administrators, Whittlesea City Council





The Hon Catherine King MP

**Minister for Infrastructure, Transport, Regional Development and Local Government
Member for Ballarat**

Ref: MC24-013407

Cr Naim Kurt
Mayor
Hume City Council
PO BOX 119
DALLAS VIC 3047

via: NaimK@hume.vic.gov.au

Dear Mayor

Thank you for your email of 31 July 2024 regarding the outcomes of the recent Activity Centre Roundtable. I apologise for the delay in responding.

As you are aware, the National Housing Accord (the Accord) sets out a shared ambition between the Australian Government and the states and territories to build 1.2 million new well-located homes over five years from 1 July 2024. The Councils’ commitment to increasing housing choice and supply is appreciated.

Through the 2024-25 Budget, the Government is investing a further \$6.2 billion in specific housing initiatives, taking the Government’s total new investment since 2022 to \$32 billion. An important part of the Government’s housing agenda is the \$1.5 billion Housing Support Program (HSP) which is designed to kick-start housing supply in well-located areas.

Through the HSP, state, territory and local governments were invited to apply for \$500 million in funding, focusing on planning reforms, enabling infrastructure and community amenities. Further, through the HSP Priority Works Stream we are investing \$248.8 million in Victoria to fund high priority enabling infrastructure, and to increase social housing supply.

Thank you for taking the time to write to me on this matter.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Catherine King'.

Catherine King MP

14 / 10 / 2024

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520



The Hon Melissa Horne MP

Minister for Casino, Gaming and Liquor Regulation
Minister for Local Government
Minister for Ports and Freight
Minister for Roads and Road Safety

121 Exhibition Street
Melbourne, Victoria 3000 Australia

Ref: CMIN-2-24-24995

Cr Naim Kurt
Mayor
Hume City Council
naimk@hume.vic.gov.au

Dear Cr Kurt

Thank you for your contribution to the 2024 Local Government Mayoral Advisory Panel (LGMAP).

Comprising of mayors from urban, regional and rural communities, the Panel has played an important role in providing advice on local government matters and the needs of local communities across the state.

Having announced my intention to introduce legislation into Parliament to elevate governance and integrity standards across all Victorian councils when forming this years Panel, your experience as a councillor and mayor has provided valued insights.

Your contributions have shaped the *Local Government Amendment (Governance and Integrity) Bill 2024*, the Model Code of Conduct and ongoing mandatory training for mayors and councillors. The wealth of experience and diverse range of perspectives have been paramount to the success of this work.

Noting that the caretaker period will commence shortly, I have brought this year’s LGMAP proceedings to a close.

Thank you again for your contribution and to the local communities you have represented during your term on council.

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



Yours sincerely



The Hon. Melissa Horne MP

Minister for Casino, Gaming and Liquor Regulation

Minister for Local Government

Minister for Ports and Freight

Minister for Roads and Road Safety

Date: 05/09/2024



The Hon Sonya Kilkenny MP

Minister for Planning
Minister for the Suburbs

1 Spring Street
Melbourne, Victoria 3000 Australia

Ref: CMIN-1-24-4116

Ms Kathleen Matthews-Ward
Member for Broadmeadows

Cr Naim Kurt
Mayor of Hume City

c/o Mr Jordan Cacoyiannis
Hume City Council
PO Box 119
DALLAS VIC 3947
JordanC@hume.vic.gov.au

Dear Ms Matthews-Ward and Cr Kurt,

Kathleen Naim

Thank you for your letter of 24 June 2024 seeking endorsement for the addition of a new member to the Broadmeadows Suburban Revitalisation Board (SRB).

I am pleased to see that the Broadmeadows SRB membership continues to bring together a wide range of stakeholders who are instrumental in supporting the future work and vision of the Board.

I support the membership of Jenni Smith, CEO of Northern Legal Community Centre, to the Broadmeadows SRB.

I look forward to seeing the Broadmeadows SRB continue to deliver important social, economic and safety outcomes for the community, and I hope we can leverage the same collaborative approach to deliver on the priorities like the *Housing Statement* and tackling shared challenges of housing supply, liveability and connectivity.

Should you have any questions, please contact [REDACTED], Director, Suburbs in the Department of Transport and Planning at [REDACTED] or on [REDACTED]

Yours sincerely

The Hon Sonya Kilkenny MP
Minister for Planning
Minister for the Suburbs

Date:

5/9/2024



Our File: Broadmeadows Suburban Revitalisation Board
Enquiries: Jordan Cacoyiannis
Telephone: 9205 2200



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Saturday, 7 September 2024

The Hon. Sonya Kilkeny MP
Minister for the Suburbs
Level 20, 1 Spring Street
Melbourne, Victoria 3000 Australia

Dear Minister Kilkeny,

RE: BROADMEADOWS SUBURBAN REVITALISATION BOARD (BSRB) MEMBERSHIP

We write to further inform you of the BSRB membership.

We can now confirm that the BSRB met on 8 May 2024 and have endorsed another member to the board – Jenni Smith, CEO of Northern Legal Community Centre.

Northern Community Legal Centre (NCLC) operates in one of the fastest growing and disadvantaged areas of Melbourne and has a significant catchment including the Hume City Council, Merri-bek City Council and Mitchell Shire Council. NCLC operates from a central office located in Broadmeadows with outreach services to wider areas. Their purpose is to ensure equal access to justice through the provision of legal services, community legal education and law reform to meet the needs of the most vulnerable and disadvantaged people in Melbourne’s North.

Upon receiving a response from you, the secretariat will provide a letter of appointment to Jenni Smith.

We are incredibly pleased with this addition to our Board, and we look forward to continuing the important work of Broadmeadows Suburban Revitalisation.

Yours sincerely,

Cr. Naim Kurt
Mayor of Hume City

Ms. Kathleen Matthews-Ward MP
Member for Broadmeadows



The Hon Sonya Kilkenny MP

Minister for Planning
Minister for the Suburbs

1 Spring Street
Melbourne, Victoria 3000 Australia

Ref: BMIN-1-23-342

Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor

Strategic Extractive Resource Areas – Draft Planning Provisions for Oaklands Junction

I am writing to update you on the Victorian Government’s Strategic Extractive Resource Areas (SERA) program and to seek your feedback on draft planning provisions for the Oaklands Junction SERA in the City of Hume.

Delivering the government’s commitments

Together with the Minister for Energy and Resources, I am committed to delivering a better approach for land use planning and regulation to secure the quarries we need over the long-term to meet Victoria’s growing demand for extractive resources, while safeguarding important environmental, social and cultural attributes of local areas.

In June 2018, the Victorian Government published ‘Helping Victoria Grow - Extractive Resources Roadmap’ identifying the State-significant extractive resource areas in Victoria requiring protection to meet essential construction and infrastructure needs – including for housing, hospitals, road upgrades and renewable energy.

Previous reforms

In August 2021, the former Minister for Planning approved Amendment VC196 to reform Victoria’s planning system by introducing new zone and overlay controls to provide stronger recognition and protection to existing extractive industries, and to designate land with State-significant earth resources, where extractive industries may be established in the future as SERAs. This included protecting extractive industry operations from encroachment by sensitive land uses.



Current public consultation on further reforms

You may be aware a SERA has been identified at Oaklands Junction, which has been informed by technical studies and preliminary feedback from industry, council officers and the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation. Please find enclosed an information sheet.

Public consultation on the draft planning provisions will commence on Wednesday 2 October 2024. Public submissions close on Friday 8 November 2024 and can be lodged via the Engage Victoria website www.engage.vic.gov.au/sera-langlang-oaklandsjunction-trafalgar. Please refer to the website for the dates of public information sessions.

If you would like to discuss this matter further, please contact Jessie Wright, Executive Director Strategic Planning, at the Department of Transport and Planning via email



I look forward to hearing your views and collaborating with you on this important initiative.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Sonya Kilkeny'.

The Hon Sonya Kilkeny MP
Minister for Planning
Minister for Suburbs

26/09/2024

Encl.



STRATEGIC EXTRACTIVE RESOURCE AREAS OAKLANDS JUNCTION

The Department of Transport and Planning (DTP) is seeking feedback on a proposal to secure important quarry resources near Oaklands Junction in the City of Hume.

Victoria's population is projected to exceed 10 million people by 2050. As Victoria grows and more houses, schools, hospitals, roads, and renewable energy projects are delivered, the demand for quarry resources, including rock and sand, will significantly increase.

Draft land use planning controls have been prepared to secure hard rock resources in the Oaklands Junction Strategic Extractive Resource Area (Oaklands Junction SERA) (Map 1). They seek to:

- provide long-term certainty for supplying quarry resources to Victorian markets.
- increase awareness of strategic resources and where quarrying may occur in the future, so they are considered in the assessment of land use and development proposals.
- ensure ‘sensitive’ land use and developments, such as houses, schools, sports grounds, shops and wineries, are not built too closely to land where quarrying may occur.
- protect quarries close to where the demands for resources are, to reduce transport costs and minimise emissions, helping to make construction projects more affordable and sustainable.

What are the proposed planning scheme changes?

The land use planning controls sit within the *Hume Planning Scheme*, with the planning scheme proposed to be amended as follows:

- Rename the existing Special Use Zone ‘Earth and energy resources industry’ Schedule 1 (SUZ1)

at clause 33.07-1 to ‘Extractive industry’ and update planning provisions in this schedule to better recognise the Oaklands Junction SERA as a quarry.

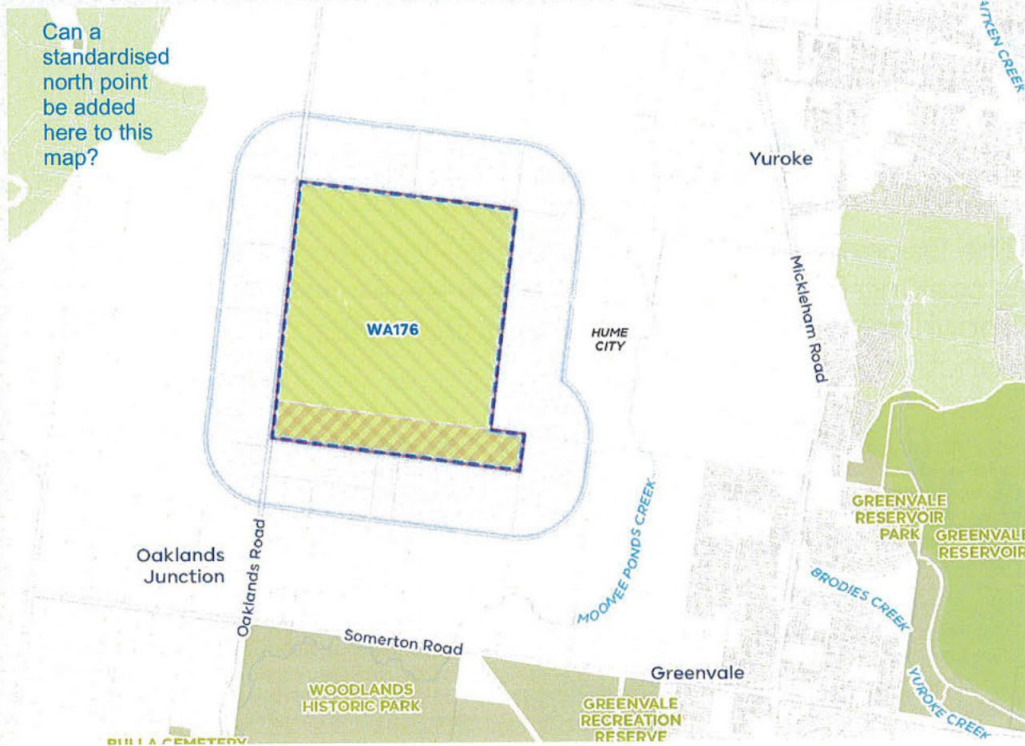
- Rezone a parcel of land immediately to the south of the SUZ1 land within the Oaklands Junction Work Authority (WA) from Green Wedge Zone (GWZ) to SUZ1 to safeguard approved quarrying inside the Oaklands Junction SERA.
- Apply the State Resource Overlay ‘Strategic Extractive Resource Area’ Schedule 1 (SRO1) to land inside the Oaklands Junction SERA – this is the same land contained inside WA176.
- Apply the State Resource Overlay ‘Protecting extractive industry’ Schedule 2 (SRO2) to land up to 500 metres outside of the Oaklands Junction SERA from the WA boundary.
- Amend the schedule to clause 66.05 ‘Notice of permit applications under local provisions’ to require notice of an application for quarrying to be given to the Registered Aboriginal Party (RAP) that would otherwise be exempt from notice within the SRO1 – the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation.

What do the changes mean?

Under a SRO1 and SRO2, a planning permit is needed for any sensitive land use, subdivision, or development near quarries. Permit applications must be referred to Resources Victoria within the Department of Energy, Environment and Climate Action (DEECA), who will advise the responsible authority, usually the municipal council or Minister for Planning. Applicants must consider the Oaklands Junction SERA in their proposals.

For new or extended quarries under the SRO1, if they are over 500 metres from sensitive land uses and have access to a road in the **Transport 2 Zone**, they are exempt from notice, review, and appeal rights. However, the Wurundjeri Woi Wurrung Cultural Heritage Aboriginal Corporation will still receive notice but cannot seek a merits review of the permit decision.

▼ Map 1: Draft Planning Controls: Oaklands Junction Strategic Extractive Resource Area



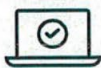
Consultation Draft Planning Controls – Oaklands Junction (Hume City)

Existing

- Work Authority (WA) of quarry
- Environmental Significance Overlay, Schedule 3 (ESO3)
- Special Use Zone, Schedule 1 (SUZ1)
- Park/Reserve
- Named Waterways

Proposed

- State Resource Overlay, Schedule 1 (SRO1)
- State Resource Overlay, Schedule 2 (SRO2)
- Rezone Green Wedge Zone (GWZ) to Special Use Zone, Schedule 1 (SUZ1)



How to make a submission?

You are invited to make a written submission about the draft planning provisions.

Submissions must be lodged by 5pm on Friday 8 November 2024 at: engage.vic.gov.au/sera-langlang-oaklandsjunction-trafalgar



More information

For more information, including Frequently Asked Questions, please visit engage.vic.gov.au/sera-langlang-oaklandsjunction-trafalgar



Contact information

If you have any queries, please phone 136 186 or email planning.implementation@transport.vic.gov.au

Our File: HCC15/220
Enquiries: Brooke Watson
Telephone: 0437 063 275



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Monday, 23 September 2024

The Hon. Mary-Anne Thomas MP
Minister for Health
Level 22, 50 Lonsdale Street
MELBOURNE VIC 3000

Via email: minister.health@health.vic.gov.au

Dear Minister

**RE: IMMUNISATION FUNDING – URGENT RECONSIDERATION AND REVIEW
REQUIRED**

Hume City Council is deeply concerned about the ongoing sustainability of council-run immunisation services. These services play a critical role in protecting the health of our community and safeguarding our young people from preventable diseases. Recent changes made by the State Government to funding arrangements must be reversed to ensure that this vital service can continue.

Councils across Victoria, including Hume City Council, have been a crucial partner to the Victorian Government in the provision of immunisation services. Last year, councils collectively held over 7,000 immunisation clinics and delivered more than 430,000 vaccinations, with 21,278 provided by Hume City Council alone.

In addition to these clinics, councils also play a key role in supporting some of the most vulnerable families in our communities. Hume City Council is proud to offer critical outreach services, such as overseas catch-up immunisations, ensuring newly arrived families can access early learning and schooling.

However, despite increasing demand, funding for council-run immunisation services has not kept pace with rising costs. Recent funding decisions by the State Government have placed the long-term sustainability of these essential services under significant threat.

At Hume City Council, we use the VaxApp system, which we actively investigated and transitioned to in January 2023. We are satisfied with its performance and do not use the State’s Central Immunisation Records Victoria (CIRV) system. However, we are concerned by the broader lack of consideration given to the pivotal role local governments play in immunising the community and the lack of sufficient funding to support these efforts.

The introduction of fees for CIRV, for councils that rely on the system, adds unnecessary financial pressure and could potentially reduce immunisation service levels across Victoria. While this decision does not directly affect Hume, we stand in solidarity with other councils in advocating for its reversal. The underlying issue remains the same—insufficient funding and recognition of the critical public health work that local governments undertake.

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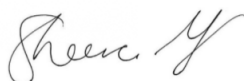
In fact, more than one-third of councils have already been forced to reduce their immunisation services due to funding constraints and we are reviewing our own capacity to maintain the same level of service for the community. Programs such as overseas catch-up immunisations are particularly vulnerable due to their resource-intensive nature.

We respectfully request that the Victorian Government conduct a comprehensive review of the funding model for council-run immunisation services and take action to ensure their long-term viability. Reversing the decision to impose additional fees, such as those associated with CIRV, is just one step. A broader reassessment of how immunisation services are funded and supported by the State Government is urgently needed.

By working together, we can ensure the continued provision of these vital services, safeguarding the health and wellbeing of our communities.

In the meantime, should you have any queries in relation to this matter, please do not hesitate to contact Council’s Manager Community Health and Wellbeing, [REDACTED]

Yours sincerely



SHEENA FROST
CHIEF EXECUTIVE OFFICER



The Hon Catherine King MP

**Minister for Infrastructure, Transport, Regional Development and Local Government
Member for Ballarat**

Ref: MS24-001696

Cr Naim Kurt
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

Dear Mayor

Naim

I am writing to advise I have approved the Melbourne Airport Third Runway Major Development Plan (the MDP) subject to conditions.

In making my decision, I have given regard to the comments received throughout the statutory referral and consultation process, including the views of the Hume City Council. I have also given regard to the contribution Melbourne Airport makes to the economy and transport infrastructure of the State of Victoria, and Australia more broadly.

My conditions of approval require Australia Pacific Airports (Melbourne) Pty Ltd (APAM) to prepare a noise amelioration plan and implement a noise amelioration program to manage the impact of aircraft noise on the community in areas surrounding Melbourne Airport. In preparing the noise amelioration plan, APAM is required to consult with the local governments in the areas surrounding Melbourne Airport.

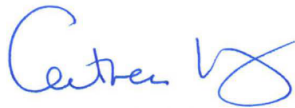
I also require APAM to prepare a noise sharing and airspace concept plan and to undertake a community health study into the impacts of aircraft noise on the community in areas surrounding Melbourne Airport.

The MDP proposal from APAM included the shortening of the existing east-west runway (09/27) to accommodate the new north-south runway. A critical factor in my decision to approve the MDP is the commitment APAM has made to restore runway 09/27 to its original length, known as the Eastern Extension Project (EEP). The EEP is fundamental to future noise sharing and mitigation arrangements at Melbourne Airport, to provide periods of respite from aircraft movements to communities surrounding the airport.

PO Box 6022 Parliament House, Canberra ACT 2600 | Tel: (02) 6277 7520

The final Major Development Plan is required to be published by APAM within 50 business days of my approval.

Yours sincerely



Catherine King MP

12 / 9 / 2024

– OFFICE OF THE MAYOR –



Our File: HCC12/403
Enquiries: Carmen Frawley
Telephone: 0408 408 188

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10 September 2024

Ms Kathleen Matthews-Ward MP
State Member for Broadmeadows
Shop 42, 1099-1169 Pascoe Vale Road
BROADMEADOWS VIC 3047

Via email: Kathleen.Matthews-Ward@parliament.vic.gov.au

Dear Ms ~~Matthews-Ward~~, *Kathleen*

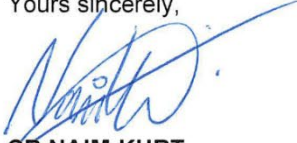
RE: ROADSIDE MAINTENANCE OF STATE ARTERIAL ROADS

Following our meeting on 26 August 2024, please find enclosed details on the arterial road maintenance schedules showing the different standards expected from the previous VicRoads agreement and by the Hume City Council/community.

Service	VicRoads Standard (extracts from agreement)	Council Standard
Pavement Sweeping	When the accumulation of debris is preventing free flow of water. Minimum three monthly.	Fortnightly for high profile areas.
Grass Mowing	Maximum length 200-250 mm, 3 cuts per annum.	4 Weekly
Edge Trimming	When grass growth exceeds 100mm from back of kerb	Quarterly
Grass/Weed Control	Maintain joints between pavement and kerb weed free.	4 Weekly
Tree/Shrub Management	When sights distance is restricted or intrude over path or traffic lane.	Biannually
Noxious Weed Management.	Measures to prevent spread.	4 Weekly
Litter Control	Before mowing (3 times per year)	4 Weekly

As discussed in person, and given community expectations, we would appreciate your help in resolving this matter to achieve a more consistent standard.

Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Naim Kurt', with a long horizontal stroke extending to the right.

CR NAIM KURT
MAYOR

REPORT NO:	8.6
REPORT TITLE:	Monthly Capital Works Update
SOURCE:	Astrid Hartono, Manager Infrastructure Delivery
DIVISION:	Infrastructure & Assets
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Monthly Capital Works Report - Confidential</i>

1. SUMMARY OF REPORT:

1.1 This monthly report responds to Notice of Motion 23/021

Provide any over budget costs for all capital works, and that these details are then presented at the next council open public meeting immediately after the cost increases have been confirmed and bearing in mind the agenda preparation lead times.

1.2 The report provides data from the month of September and October 2024.

2. RECOMMENDATION:

2.1 That Council receive and note the report

3. LEGISLATIVE POWERS:

3.1 Not applicable.

4. FINANCIAL IMPLICATIONS:

4.1 At the end of October 2024, \$ 35,518,438 has been spent on the 24/25 capital program.

4.2 This represents approx. 24% of the allocated budget of \$150,031,438 for the 24/25 financial year.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

5.1 Environmental sustainability is considered in the planning and delivery of the capital works program.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

6.1 There are no impacts on climate change adaptation as a result of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

7.1 The charter has been reviewed in relation to this report and there are no issues to be considered in this regard.

8. COMMUNITY CONSULTATION:

8.1 Community consultation is undertaken on individual projects as appropriate.

9. DISCUSSION:

9.1 The table below provides the capital projects that have received finalised costing for construction (contract awarded) in the month of September and October 2024. Projects highlighted as red have been awarded as over budget (including contingency), projects highlighted as green have been awarded within the available budget (including contingency).

9.2 Confidential Attachment 1 provides additional financial information and upcoming Tenders that can't be publicly disclosed until the projects are progressed.

Description	Under / Over
Design and Construct of Vic Foster Pavilion	
Construction of Raised Safety Platform - Craigieburn and Roxburgh Park	
Supply and Install Temporary Road Barriers on Barry Road, Campbellfield	
Demolition of Sunbury Citizen Seniors Centre	
Netball Courts Upgrade – Eric Boardman Reserve, Sunbury	

9.3 Some key projects that reached completion in this month are listed below.

- Craigieburn Sports Stadium
- Sunbury Depot Truck Wash Bay
- Disability Action Plan – upgrade at Lynda Blundell
- Ginifer Reserve Pavilion Upgrade
- Greenvale Recreation Reserve – Oval 3 carpark
- 3-year kinder expansion at Craigieburn Child & Family Centre
- Broadmeadows Civic Way/Council Office seating and balustrading
- Road Reconstruction – Hothlyn Drive, Craigieburn
- Road Reconstruction – Ligar Street, Sunbury

10. CONCLUSION:

10.1 The delivery of the 2024/25 capital works program is progressing well with 24% of the program already expended.

REPORT NO:	8.7
REPORT TITLE:	Contract No. 30 24 3543 - Jack Roper Stormwater Harvesting
SOURCE:	Kenan Gul, Projects and Contract Engineer
DIVISION:	Infrastructure & Assets
FILE NO:	30/24/3543
POLICY:	POL189
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Contract No. 30 24 3543 - Tender Evaluation Report - Confidential</i>2. <i>Contract No. 30 24 3543 - Tender Evaluation Matrix - Confidential</i>3. <i>Contract No. 30 24 3543 - List of Company Directors and Officeholders - Confidential</i>4. <i>Project Plan</i>

1. SUMMARY OF REPORT:

- 1.1** Tenders have been called for Contract No. 30 24 3543 – Jack Roper Stormwater Harvesting.
- 1.2** This report recommends that the tender submission from Multipro Civil Pty Ltd for Contract No. 30 24 3543 – Jack Roper Stormwater Harvesting be accepted by Council.
- 1.3** Pursuant to the Instrument of Delegation to the Chief Executive Officer, the value of this contract exceeds the financial limit, and a Council motion is now required to accept the recommendation to award the contract.

2. RECOMMENDATION:

2.1 That Council:

- 2.1.1** Resolves to award Contract No. 30 24 3543 to Multipro Civil Pty Ltd.
- 2.1.2** Awards the Contract for the lump sum tendered price of One Million, two hundred and fifty-nine thousand, nine hundred and forty dollars (\$1,259,940.00) GST inclusive.
- 2.1.3** Approves a contingency sum and additional allowance to the value (excl. GST) contained within the confidential attachment
- 2.1.4** Authorises the Director Infrastructure and Assets to finalise and execute the contract documentation.
- 2.1.5** Authorises that variations will be managed in accordance with the Contract Variation Policy.

3. LEGISLATIVE POWERS:

- 3.1** Local Government Act 2020 S108(1) requires that a Council must prepare and adopt a Procurement Policy which specifies the principles, processes and procedures applying in respect of the purchase of goods and services by the Council, including for the carrying out of works.
- 3.2** Local Government Act 2020 S109(1) requires that a Council must comply with its Procurement Policy before entering into a contract for the purchase of goods or services or the carrying out of works.
- 3.3** The Council adopted a Procurement Policy (ref. POL189) on 15 November 2021 which is effective from 1 December 2021. Under this Policy, procurement of goods, services or works valued at \$300,000 or greater shall be undertaken by a tender process.

4. FINANCIAL IMPLICATIONS:

4.1 Project Funding

- 4.1.1 Sufficient funding for this contract is available in the 24/25 capital program.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1** Recommendations in the project take into consideration Council’s environmental sustainability responsibilities and seek outcomes to minimise Council’s carbon emissions and subsequent impact on climate change.
- 5.2** During construction it is anticipated that there will be no significant environmental implications, and all works can proceed as planned following the approval of a site-specific Construction Site Environmental Management Plan (CSEMP).

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1** Climate change is likely to see Hume face lower than average rainfall, higher intensity rainfall events, higher average temperature with more heatwaves.
- 6.2** The project calls for the collecting, storing and using runoff rainfall to reduce water waste and manage water resources sustainably. This project will provide an alternative water source for irrigation and reduce dependency on potable water supplies. The construction of the raingarden will also capture pollutants like sediments, oils and heavy metals from runoff before they reach water bodies and improve the quality of downstream water systems.

7. COLLABORATIVE PROCUREMENT

- 7.1** In Accordance with section 108(3c) of the Act, Council will give consideration to collaboration with other councils and public bodies or utilise Collaborative Procurement Arrangements, when procuring goods, services and works in order to take advantage of economies of scale.
- 7.2** The evaluation panel considered any opportunities for collaborative procurement in relation to this procurement process undertaken by Council, including:
 - 7.2.1 The nature of those opportunities, and the public bodies with which they are available and;

- 7.2.2 Why Council did, or did not, pursue the identified opportunities for collaboration in relation to that procurement process
- (a) This contract relates to a project specific for Hume City Council.

8. CHARTER OF HUMAN RIGHTS APPLICATION:

- 8.1 The Charter of Human Rights and Responsibilities Act 2006 and Hume’s Social Justice Charter were considered and there are no issues to be considered in this regard.

9. COMMUNITY CONSULTATION:

- 9.1 Council will provide information of these works to the community through media releases and newsletters. The project will be promoted through Council’s Communication and Marketing department on the Council website

10. DISCUSSION:

10.1 Background

- 10.1.1 The works required under this contract is part of a program that aligns with the Council strategic objective "2.2 Demonstrate environmentally sustainable leadership and adapt to climate change". The scope of this program is to deliver actions in the Integrated Water Management Plan 2020-2025, including stormwater harvesting project design and construction.

10.2 Tender process

- 10.2.1 Tenders were called for Contract No. 30 24 3543 – Jack Roper Stormwater Harvesting on 31 August 2024 and closed 2.00pm on Thursday 10 October 2024.
- 10.2.2 One site visit was held on 12 September 2024 to allow prospective tenderers to inspect the site. Attendance at site was mandatory.
- 10.2.3 The tender was advertised as an AS4000 (Maddocks Bespoke – Construction) contract. The date for Practical Completion was 18 weeks from contract award.
- 10.2.4 Eight (8) submissions were received in response to the above Tender. Six (6) tenders were conforming and two (2) were non-conforming submissions.

Tender Evaluation Panel

- 10.2.5 The tender evaluation panel (TEP) consisted of:

Officer Title	Role
Project and Contract Engineer	Chairperson
Coordinator Projects and Contracts	Scoring member
Coordinator Turf Management	Scoring member

- 10.2.6 All tender evaluation panel members completed the required conflict of interest declarations, with no conflicts declared and committed to maintaining the confidentiality of tender information.
- 10.2.7 Procurement support was provided by a Procurement Officer throughout the tender process.

10.3 Selection Criteria

- 10.3.1 The tender submissions were evaluated in accordance with the following weighted selection criteria:

Criteria	Weighting
Tendered Price	40%
Capacity	15%
Capability	35%
Sustainability	10%

10.4 Tender Evaluation Process

- 10.4.1 Only compliant tenders received full scoring, while those identified as non-compliant were excluded from further evaluation. Any instances of non-compliance are explained in the confidential attachment.

10.5 Recommendation

- 10.5.1 The final weighted score for each tenderer is summarised below

Tenderer	Conforming	Score
Tenderer A – Multipro Civil Pty Ltd	Yes	76.30
Tenderer B	Yes	75.29
Tenderer C	Yes	65.46
Tenderer D	Yes	65.00
Tenderer E	Yes	64.91
Tenderer F	Yes	51.74
Tenderer G	No	0.00
Tenderer H	No	0.00

- 10.5.2 Refer to the confidential attachment for further details of evaluation of all tenders.

11. CONCLUSION

- 11.1** It is recommended that the Council accept the tender submitted by Multipro Civil Pty Ltd for a lump sum price of One Million, two hundred and fifty-nine thousand, nine hundred and forty dollars (\$1,259,940.00) GST inclusive. Any unused funding from the project will be delivered back to the capital works program.

12. TENDER CERTIFICATION / DISCLOSURE OF CONFLICT OF INTEREST

- 12.1** The process described in this report is in accordance with the Council's Procurement Policy, the relevant provision of the Local Government Act 2020 – section 108 (Procurement Policy) and section 109 (Procurement).
- 12.2** This report has been prepared by the officers of the Tender Evaluation Panel and all officers have declared that no actual or perceived conflict of interest was present in evaluating the tender submissions and in determining the recommendation contained in this report.

REPORT NO:	9.1
REPORT TITLE:	NOM24/58 - Cr Carly Moore Craigieburn Sports Stadium Project
SOURCE:	Adam McSwain, Director Infrastructure and Assets
DIVISION:	Infrastructure & Assets
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

Background Information.

In October this year Council opened the three new indoor sport court extension to the Craigieburn Sports Stadium. While the new courts have been extremely well received by the stadium users and community in meeting the growing demand to participate in indoor sport, it is evident that more needs to be done.

The existing elements of the stadium including the three original indoor courts, squash courts, gymnastics hall, multipurpose gymnasium space, childcare room and associated amenities were constructed in 1979 and are dated. The addition of the recent extension has highlighted the need to renew these dated facilities and integrate them with the broader open space at the site to create a contemporary, connected, and inviting stadium and precinct that will meet the needs of the existing and future community.

Since the new courts have become operational, car parking is regularly at capacity during peak times on weeknights and weekends and urgent action is required to ensure the facility remains accessible for its many users travelling to the precinct by vehicle.

A draft master plan for the site was developed in 2019 and the 3 new courts were approved for the first stage of implementation. Part of the existing precinct at the stadium is a decommissioned land fill site and adjustments were required for constructability of the first stage from those identified in the original master plan.

As such there is a requirement to renew the master plan to ensure that it fully integrates with stage one works, provides the services and infrastructure required for current and future users, addresses accessibility and parking requirements and integrates the stadium precinct.

RECOMMENDATION:

THAT

- 1. Officers investigate immediate temporary car parking options and continue the planning and delivery of the Craigieburn sports stadium car park project.**
- 2. Officers renew the Craigieburn sports stadium and surrounds masterplan, considering all users of the facility including squash and a detailed asset audit and management plan to prepare to Council.**

OFFICER COMMENTS

Works are commencing to increase the current car parking footprint at the site by creating temporary car parking on the existing outdoor basketball court located to the southeast of the stadium. Works have commenced this week and will take approximately 3 weeks to complete and

will increase the current footprint by 40 spaces assisting with parking demand and traffic flow at the site (layout plan attached).

\$3.m (approx.) has been allocated over the next 2 years to redevelop and extend the car park to south of the site (behind) CSS (\$2.6m in 2024/25 & \$500k in 2025/26). As this area is located directly on the landfill, detailed investigation and authorisations are required which are estimated to take 12 months to complete. These investigations are currently in progress by Council's engineering team.

\$260,000 has been allocated in the 2024/25 CWP for the renewal of the Craigieburn Sports Stadium Master Plan which responds to the location adjustments implemented in the stage one development. Preparation of the consultant brief for the renewal of the Master Plan is in progress and development of the plan will run concurrently with the investigation work occurring on the landfill site and the development of the Active Living Strategy Volume 2: Indoor Sports and Leisure Plan. It is anticipated that the renewed master plan will be presented to Council in late 2025.

The review of the master plan will consider the renewal options for the remaining original infrastructure of the stadium, integration and layout planning with the new infrastructure, egress and parking efficiencies, and strategic integration with the remaining built form at the site including the Craigieburn Gardens area.

REPORT NO:	9.2
REPORT TITLE:	NOM24/59 - Cr Naim Kurt Playspace Upgrade Program
SOURCE:	Rachel Dapiran, Director City Planning and Places
DIVISION:	City Planning & Places
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

Background Information

Playspaces and playgrounds are important and valued community assets, with upgrades being of significant interest to local communities.

This motion seeks to enhance transparency and strengthen Council's involvement in the playspace upgrade program. By ensuring Councillors have an opportunity to review and contribute to the decision-making process before contracts are finalised and works commence, Council can better align these projects with community needs and priorities while supporting informed decision-making.

1. RECOMMENDATION:

THAT Council:

- 1. Requests a full and detailed list of all playspaces identified for potential upgrades over the next four years, including those prioritised from the most recent audit process and those anticipated for future audits, and the results of the upgrade program from the previous council term.**
- 2. Requests officers to provide options for how playspace upgrades can be reported to Council, prior to the finalisation of the annual budget process that outlines:**
 - a. The results of the annual playspace audit.**
 - b. A draft priority list of playspaces recommended for upgrade, along with the rationale for their selection.**
 - c. Estimated costs and funding options for the proposed upgrades.**
- 3. Investigates options for how future playspace upgrade contracts and designs can be presented to Council for discussion and endorsement prior to their approval and commencement.**

OFFICER COMMENTS

Officers will provide the overview as requested in recommendation 1 as part of the next Capital Works Report in February 2025 to address the questions in relation to the status of the playspaces program.

Officers will also provide advice to a future council briefing on recommendations 2 and 3 and how they could be implemented ahead of the 25/26 annual budget process.

There were no Officer Comments provided.

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