



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 10 FEBRUARY 2025

7:00PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

Notice of a

COUNCIL MEETING OF THE HUME CITY COUNCIL

to be held on Monday, 10 February 2025

at 7:00pm

at the Council Chamber - Hume Global Learning Centre Broadmeadows

Attendees:	a: Council	Cr Jarrod Bell	Mayor
		Cr Naim Kurt	Deputy Mayor
		Cr Daniel English	
		Cr Steve Gagen	
		Cr John Haddad	
		Cr Kate Hamley	
		Cr Sam Misho	
		Cr Carly Moore	
		Cr Jim Overend	
		Cr Karen Sherry	
		Cr Ally Watson	
	b: Officers	Ms Sheena Frost	Chief Executive Officer
		Ms Rachel Dapiran	Director City Planning and Places
		Ms Anne Mallia	Act. Director City Services & Living
		Mr Adam McSwain	Director Infrastructure and Assets
		Mr Hector Gaston	Director Customer & Strategy
		Ms Ann-Michel Greenwood	Chief People Officer
		Mr Fadi Srour	Chief Financial Officer

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Avtar Singh, from Hume's Sikh Community, on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS AND CONDOLENCES**6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 16 December 2024.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 16 December 2024, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

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9. NOTICES OF MOTION

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9.3	NOM25/03 - Cr Naim Kurt - Maintenance of median strips on arterial roads in Hume.....	46

70. ITEMS TO BE TABLED

11 URGENT BUSINESS**12. DELEGATES REPORTS****13. CONFIDENTIAL ITEMS**

The Meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

8.6 Large Sites Gas Contract

Confidential Attachment: *Large Sites Gas Contract*

13.1 Proposed Licence of part 1079 Pascoe Vale Road Broadmeadows (part ground floor administration offices) to La Trobe University for the purpose of a Study Hub

Item 13.1 is confidential in accordance with Section 3(1) of the Local Government Act 2020 because it contains information relating to proposed developments.

84. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

6/02/2025

REPORT NO:	8.1
REPORT TITLE:	Hume Community Vision 2045
SOURCE:	Andrea Taylor, Manager Organisational Performance & Strategy
DIVISION:	Customer & Strategy
FILE NO:	HCC24/880
POLICY:	-
STRATEGIC OBJECTIVE:	3.1: Empower and engage our community through advocacy and community engagement
ATTACHMENTS:	1. <i>Hume Community Vision 2045</i> 2. <i>Community Panel composition</i>

DISCLOSURE OF CONFLICTS OF INTEREST

No Council officers involved in the preparation of this Report have a general or material interest in relation to the matters for consideration.

1. SUMMARY OF REPORT:

- 1.1 Every four years, Victorian councils must undertake deliberative engagement with the community to review their Community Vision and develop a new Council Plan that addresses the Vision (*Local Government Act 2020* – Section 88, 89 and 90).
- 1.2 Work to review the 2021 Hume Community Vision (**Vision**) was identified as an action in the *Council Plan 2021-2025 (2023/24 Update)*, adopted 24 June 2024. In October 2024, a Community Panel representative of the Hume community was formed via an Expression of Interest (EOI) process to undertake this work through a deliberative engagement process from October 2024 to January 2025.
- 1.3 Through the review process, the Community Panel has refreshed the Hume Community Vision, which sets out the community’s aspirations for Hume City over the next 20 years (**Attachment 1**). The updated Vision will be used to inform Council’s strategic direction and decision making.

2. RECOMMENDATION:

That Council adopts the refreshed Hume Community Vision 2045 (Attachment 1).

3. LEGISLATIVE POWERS & POLICY CONTEXT:

Local Government Act 2020 (the Act) – Section 88.

4. OVERARCHING GOVERNANCE PRINCIPLES:

This Report supports Council is giving effect to the following Overarching Governance Principles:

- a) Council decisions are to be made and actions taken in accordance with the relevant law;
- b) priority is to be given to achieving the best outcomes for the municipal community, including future generations;
- c) the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted;

REPORT NO: 8.1 (cont.)

- d) the municipal community is to be engaged in strategic planning and strategic decision making.

5. IMPACT ASSESSMENTS:

5.1 CHARTER OF HUMAN RIGHTS AND RESPONSIBILITIES ACT 2006

The recommendation in this Report does not limit any human rights set out in *The Charter of Human Rights and Responsibilities Act 2006*.

5.2 GENDER EQUALITY ACT 2020

This Report does not relate to a development or review of a policy, program or service; therefore, a Gender Impact Assessment was not required.

6. FINANCIAL & RESOURCE IMPLICATIONS:

There are no financial implications associated with the refreshed Hume Community Vision 2045.

7. OPPORTUNITIES & RISKS:

This report addresses Council's strategic risk: Compliance and Fraud

Undertaking a review of the Community Vision meets Council's obligations under the Act (Section 88).

8. COMMUNITY ENGAGEMENT:

8.1 In accordance with Council's obligations under the Act and Council's *Community Engagement Policy*, the review of the Vision was undertaken through a deliberative engagement process via a Community Panel (**Panel**). This process empowers the community to determine the outcome and therefore is the highest level of community engagement that can be undertaken.

8.2 The Panel was established through an Expression of Interest (EOI) process that ran from 9 September to 16 October 2024. The EOI was promoted through Council's established networks and newsletters, at Council facilities, and on Council's website, engagement page and social media platforms. A mailout was also sent to 5000 residents selected at random, stratified by suburb.

8.3 Of the 160 submissions received to the EOI process, 47 panel members were selected, who combined, are as close to representative of the Hume community as possible (based on ABS Census data). Selection of the Panel was managed independently of Council to ensure a rigorous process and considered age, gender, suburb, household make-up, housing tenure, language spoken at home, connection to Hume and identifying as a hardly heard group, including living with a disability, carer or Aboriginal/Torres Strait Islander (refer **Attachment 2** for Panel makeup).

8.4 Through the deliberative engagement process, the Panel (supported by Council) undertook consultation with the wider community to test the work they had done. Feedback from the community was used by the Panel to finalise the updated Vision.

9. DISCUSSION:

9.1 In 2021, the community told us they wanted Hume City to be '*a sustainable and thriving community with great health, education, employment, infrastructure, and a strong sense of belonging*' (2021 Vision). Whilst the latest Community Indicators Survey (August 2024) provides high-level validation of the Vision, with 95.3% of the 500 people surveyed agreeing it described the future they would like to see, over the last four years our community has continued to grow, and because of the pandemic, how we live and what we value has changed.

9.2 The Panel was tasked with considering updated information on Hume and refreshing the Vision (if required) to ensure it continues to reflect current community aspirations. Given the high-level nature of the current Vision, the Panel was also asked to outline in greater

REPORT NO: 8.1 (cont.)

detail the outcomes that should be seen in 20 years when the desired aspirations were achieved to better guide Council’s strategic planning and decision making.

- 9.3 In return, Council promised the Panel that it would accept any updated Vision as written and continue to work in partnership with the community to realise the Vision (noting that delivery of the Vision is long-term and the responsibility of the whole community).
- 9.4 The process to review and refresh the Vision occurred over three panel sessions held on 30 October 2024 (1), 9 November 2024 (2) and 29 January 2025 (3).
- 9.5 Through the review process, the Panel has developed a refreshed Hume Community Vision 2045 which sets out the community’s aspirations for Hume City over the next 20 years (**Attachment 1**).
- 9.6 The updated Vision is “**A thriving community with a strong sense of belonging**” with the following themes:
- 9.6.1 **Equality, equity and inclusion and connection**
Everyone in Hume has equal opportunities and resources to fulfil their potential. Hume recognises that people have different needs and provides different levels of support to achieve fairness. Hume is a welcoming, inclusive community, centred around empowerment, resilience, and respect of diversity, creating an environment where everyone feels valued, safe and has a sense of belonging.
- 9.6.2 **Well connected and well serviced city**
Residents and visitors have easy access, in a timely and efficient manner, to amenities, services and transportation options.
- 9.6.3 **Environmentally centred**
Our decisions are grounded by all aspects of our environmental impact, through the protection, conservation and expansion of our native flora, fauna, parklands and waterways.
- 9.6.4 **Responsible and well governed city**
Council continues to be transparent, well governed and accessible. It responsibly engages with community, and strategically advocates to meet the future needs of Hume.
- 9.7 The refreshed Vision will be used to guide the strategic direction of Council, including the development of the new Council Plan 2025-2029 and long-term Financial Plan and Asset Plan.

10. CONCLUSION

The Hume Community Vision 2045 has been developed through a deliberative engagement process with a Community Panel, representative of the Hume community. The Vision sets out the community aspirations for Hume City over the next 20 years and will be used to inform the strategic direction of Council.

Hume Community Vision 2045

A thriving 
 community
with a strong
sense of 
 belonging.



www.hume.vic.gov.au

About the Community Vision



The Hume Community Vision 2045 has been developed by our community, for our community.

The Community Vision helps shape the future of Hume City by describing our shared aspirations and what they will look like when achieved over the next 20 years.

Every four years, Victorian councils must undertake deliberative engagement with their community to review their Community Vision and develop a new Council Plan that addresses the Community Vision (*Local Government Act 2020*).

The Community Vision is an important long-term strategic document that will help to guide Hume City Council’s strategic direction and decision making by maintaining focus on what’s important to our community.

Working closely with our community, Council is well placed to drive the achievement of the Community Vision – noting that no one area of Council, community group or other level of government can meet our community’s aspirations alone – we all have a part to play in creating the future we want.

How was the Community Vision developed?

In 2021, our community told us they wanted Hume City to be ‘a sustainable and thriving community with great health, education, employment, infrastructure, and a strong sense of belonging’. Since then, our community has continued to grow, and because of the COVID-19 pandemic, how we live and what we value has changed.

In October 2024, a Community Panel was formed to undertake a review of the Vision. Over three sessions, the Panel was provided updated information on Hume and tasked with refreshing the Vision to ensure it continues to reflect community aspirations as well as provide greater detail on the outcomes that are sought when these aspirations are achieved.

The Panel was made up of 47 community members representative of our whole community, reflecting the diversity of locations, ages and backgrounds in Hume City. The Panel presented the refreshed Community Vision to Council in February 2025.

Hume Community Vision 2045

A thriving community with a strong sense of belonging.

Our Community Vision themes are:



Equality, equity and inclusion and connection

Everyone in Hume has equal opportunities and resources to fulfil their potential. Hume recognises that people have different needs and provides different levels of support to achieve fairness. Hume is a welcoming, inclusive community, centred around empowerment, resilience, and respect of diversity, creating an environment where everyone feels valued, safe and has a sense of belonging.



Well connected and well serviced city

Residents and visitors have easy access, in a timely and efficient manner, to amenities, services and transportation options.



Environmentally centred

Our decisions are grounded by all aspects of our environmental impact, through the protection, conservation and expansion of our native flora, fauna, parklands and waterways.



Responsible and well governed city

Council continues to be transparent, well governed and accessible. It responsibly engages with community, and strategically advocates to meet the future needs of Hume.

Our Community

2025

Population: 262,800

Households: 91,500

Our community come from 170 different countries, with 40% born overseas

Our community speak over 155 languages, with 49% speaking a language other than English at home

1 in 9 people are 65 years or older

More than 1 in 4 people are aged under 18 years

We have 46,000 students, attending more than 65 primary and secondary schools

We have 26,000 businesses, employing 134,000 people

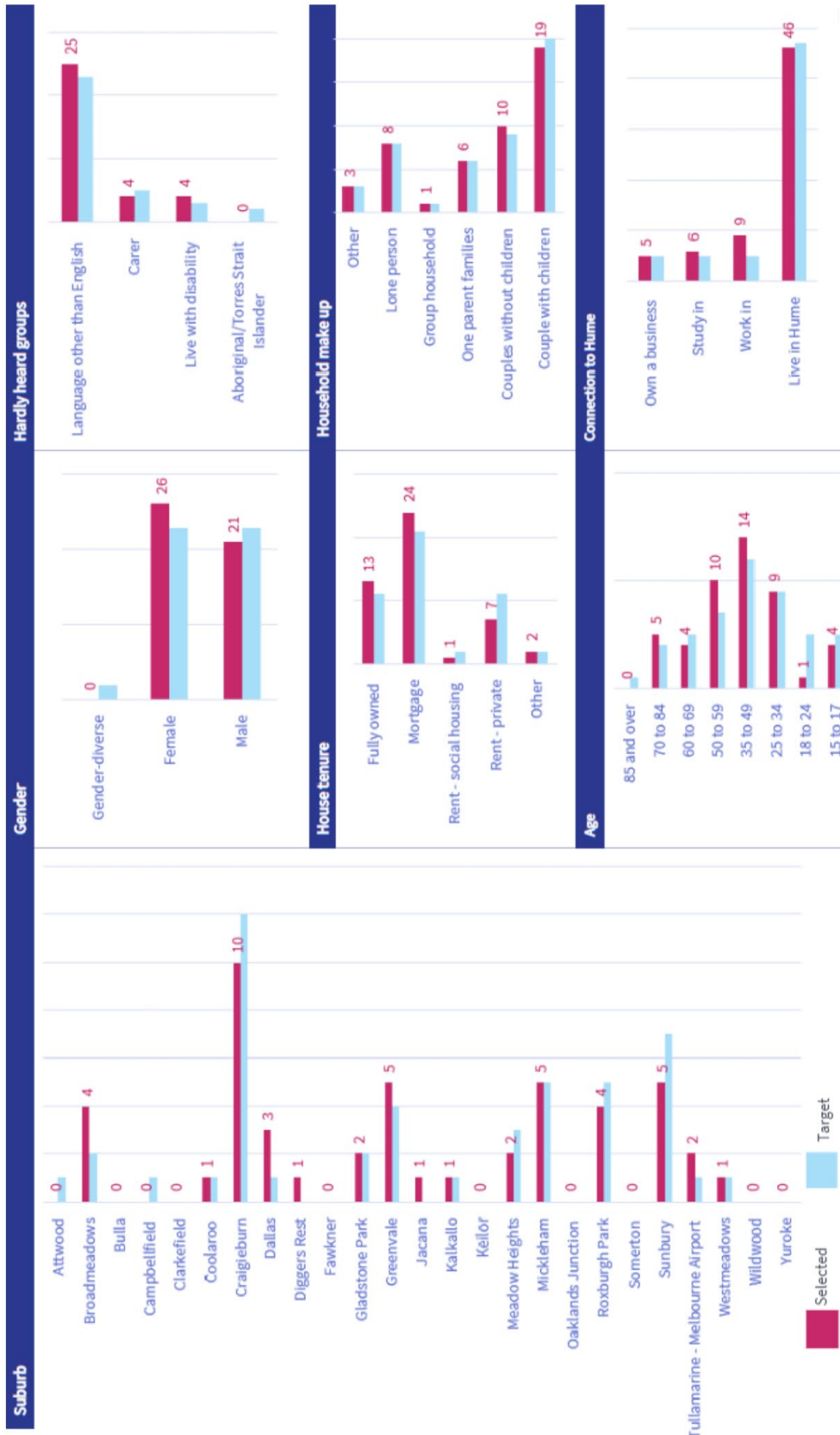
1 in 2 people are involved in community or sporting groups

2045 (forecast)

Population: 411,700

Households: 145,646





REPORT NO:	8.2
REPORT TITLE:	Audit and Risk Committee Meeting Minutes - 11 September 2024
SOURCE:	Peter Faull, Coordinator Governance
DIVISION:	Finance & Governance
FILE NO:	HCC14/403
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Audit and Risk Committee Meeting Minutes - 11 September 2024</i>

1. RECOMMENDATION:

THAT Council notes the confirmed minutes of Hume City Council’s Audit and Risk Committee Meeting which was held on 11 September 2024.



**AUDIT AND RISK COMMITTEE MEETING OF
THE HUME CITY COUNCIL**

WEDNESDAY, 11 SEPTEMBER 2024

9:30AM

**COUNCIL CHAMBER
HUME GLOBAL LEARNING CENTRE BROADMEADOWS
(1093 PASCOE VALE ROAD, BROADMEADOWS 3047)**

CONFIRMED - 6 December 2024

HUME CITY COUNCIL

Minutes of a
AUDIT AND RISK COMMITTEE MEETING OF THE HUME CITY COUNCIL
held on Wednesday, 11 September 2024
at 9:27AM
at the Council Chamber, Hume Global Learning Centre Broadmeadows (1093 Pascoe Vale Road, Broadmeadows 3047)

To:	a: Committee Members	Ms Jenny Johanson Cr Jarrod Bell Mr Bruce Potgieter Mr Peter Smith	Chairperson
	b: Officers	Ms Sheena Frost Mr Fadi Srour Ms Holly de Kretser Mr Peter Faull Mr Robert Costa Mr Hector Gaston Ms Andrea Taylor Ms Karen Curson Ms Anne Weaven	Chief Executive Officer Chief Financial Officer Manager Governance Coordinator Governance and Council Business Manager Finance Director Customer & Strategy Acting Manager, Organisational Performance & Strategy Senior Lead Integrated Planning & Reporting Governance Administration Officer
	d. External Auditors	Mr Jung Yau	Victorian Auditor General's Office

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

The Chairperson, Jenny Johanson read the following:

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

The Chairperson welcomed the attendees to the meeting, advising the Committee there will be an In-Camera discussion with the External Auditor, Mr Jung Yau at the end of the meeting.

2. APOLOGIES

Apologies were received from Mr Travis Derricott, Victorian Auditor General's Office, and from the Mayor Cr Naim Kurt.

11 SEPTEMBER 2024
AUDIT AND RISK COMMITTEE

MINUTES

3. DISCLOSURE OF INTEREST

- 3.1 The Chairperson drew the attention of the Committee Members to the provisions of the *Local Government Act 2020* and Council’s Governance Rules in relation to the disclosure of conflicts of interest. Committee Members are to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Committee Members are then required to leave the meeting during discussion and not vote on the relevant item.
- 3.2 All people present at the meeting were required to advise the committee of any matter that the committee should be aware of.

No person present declared a conflict of interest, nor advised that there was any matter that should be brought to the attention of the Committee.

4. CONFIRMATION OF COMMITTEE MINUTES

Minutes of the Audit and Risk Committee Meeting held on 23 August 2024.

Moved Mr Bruce Potgieter, **Seconded** Mr Peter Smith

THAT the Minutes of the Audit and Risk Committee Meeting held on 23 August 2024, be confirmed.

CARRIED

5. OFFICERS’ REPORTS

Mr Hector Gaston, Director Customer & Strategy, Ms Andrea Taylor, Acting Manager Organisational Performance & Strategy, and Ms Karen Curson, Senior Lead Integrated Planning & Reporting, joined the meeting, the time being 9:34am

Report No.	Report	Page in Agenda
5.1	Preparation of the Performance Statement 2023/24 including the Local Government Performance Reporting Framework	3

Ms Karen Curson provided an overview of the report, noting the Management Responses provided to the Questions on Notice.

The Committee thanked Karen Curson for the informative and well answered responses to the Questions on Notice.

Moved Cr Jarrod Bell, **Seconded** Mr Peter Smith

That the Audit and Risk Committee:

- 2.1 Notes that the Annual Performance Statement for the year ended 30 June 2024 is still subject to change pending final review by VAGO and completion of all audit procedures.**
- 2.2 Endorses the revisions to the Annual Performance Statement for the year ended 30 June 2024 discussed and agreed during the meeting.**
- 2.3 Agrees that the Principal Accounting Officer may make minor amendments to Annual Performance Report for the year ended 30 June 2024 if required.**

MINUTES

11 SEPTEMBER 2024
AUDIT AND RISK COMMITTEE

- 2.4 Needs to review and endorse any material amendments to the Annual Performance Statement for the year ended 30 June 2024 that are proposed after this meeting and before they are finalised.**
- 2.5 Subject to the above matters, endorses the Annual Performance Report for the year ended 30 June 2024.**
- 2.6 Recommends that Council adopts the Annual Performance Report for the year ended 30 June 2024 ‘in principle’.**

CARRIED

Mr Hector Gaston, Director Customer & Strategy, Ms Andrea Taylor, Acting Manager Organisational Performance & Strategy, and Ms Karen Curson, Senior Lead Integrated Planning & Reporting, left the meeting, the time being 9:34am

Report No.	Report	Page in Agenda
5.2	2023/24 End of Year Financial Statements	51

Mr Robert Costa, Manager Finance provided an overview of the report, noting that the report has been taken as read. Discussion was had on the content of the report, and to the Management Responses for the Questions on Notice.

The External Auditor, Mr Jung Yau, provided further details and an update on the progress of the audit findings carried out by VAGO, and provided an overview of the content and key areas of the Closing Report and Management Letter.

Actions:

- 1. At the May 2025 meeting, Management to provide a pre-year end update on Capital Works expenses, detailing the impact of changes to the new accounting standard in Quarter 4 or 2024/2025.
- 2. A report to be provided at the next meeting on Community Asset Committees including a copy of their Instruments of Delegation outlining their powers and responsibilities.
- 3. External Auditor, Jung Yau to take as a Question on Notice, to come back to the Committee with an answer regarding the Summary of Password Findings around TechOne shown on page 20 of the Final Management Letter.

Moved Cr Jarrod Bell, **Seconded** Mr Bruce Potgieter

That the Committee:

- 2.1 Notes that the Annual Financial Report for the year ended 30 June 2024 is still subject to change pending final review by VAGO and completion of all audit procedures.**
- 2.2 Endorses the revisions to the Annual Financial Report for the year ended 30 June 2024 discussed and agreed during the meeting.**
- 2.3 Agrees that the Principal Accounting Officer may make minor amendments to the Annual Financial Report for the year ended 30 June 2024 if required.**

MINUTES

11 SEPTEMBER 2024
AUDIT AND RISK COMMITTEE

- 2.4 Needs to review and endorse any material amendments to the Annual Financial Report for the year ended 30 June 2024 that are proposed after this meeting and before they are finalised.**
- 2.5 Subject to the above matters, endorses the Annual Financial Report for the year ended 30 June 2024.**
- 2.6 Recommends that Council adopts the Annual Financial Report for the year ended 30 June 2024 ‘in principle’.**

CARRIED

The Chair asked the Chief Executive Officer and Council Officers to leave the meeting so that the Audit and Risk Committee could have a confidential discussion with the External Auditor from the Victorian Auditor General’s Office .

The Chief Executive Officer and Council Officers left the meeting, the time being 10:28am.

The Chair invited the Chief Executive Officer and Council Officers back into the room and resumed the meeting, the time being 10:41 am.

The Chair provided details of the items covered in the discussion, noting for the agenda item scheduled in August, to look at bringing forward to allow for a smooth process for next year.

6. PULSE CHECK

The Committee Members were asked for feedback on the meeting, and provided the following comments:

- Responses to Questions on Notice are good and helpful.
- Meeting was very smooth.
- Financials are clean, the Questions on Notice get the questions out of the way. Commendation to the Management Team, for good, thorough complete statements, making sense.
- Separate meeting works well, and the Questions on Notice were answered exceptionally well.

7. CLOSURE OF MEETING

The meeting closed at 10:46am.

.....
JENNY JOHANSON
CHAIRPERSON

REPORT NO:	8.3
REPORT TITLE:	Audit and Risk Committee Appointment
SOURCE:	Holly De Kretser, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC21/102
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

Council has an established Audit and Risk Committee in accordance with section 53 of the Local Government Act 2020. In accordance with its Charter, the Committee is comprised of two Councillor delegates and three independent members. This report considers the reappointment of independent member Ms Jen Johanson.

2. RECOMMENDATION:

That Council reappoint Ms Jen Johanson as independent member and Chair of the Audit and Risk Committee for a three-year term, concluding in February 2028.

3. LEGISLATIVE POWERS & POLICY CONTEXT:

All Victorian Councils are required to establish an Audit and Risk Committee in accordance with section 53 of the Local Government Act 2020.

4. FINANCIAL IMPLICATIONS:

Independent members are remunerated for their time and contribution to the Audit and Risk Committee. The remuneration for 2025 was set by Council resolution on 19 November 2024. There are no financial implications resulting from this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no Environmental Sustainability considerations raised by these appointments.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no considerations that impact on climate change adaptation as a result of these appointments.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the Charter of Human Rights and Responsibilities Act 2006 were considered when preparing this report, and it was determined that no rights were limited in the making of this appointment.

REPORT NO: 8.3 (cont.)

8. COMMUNITY CONSULTATION:

This report responds to the requirements of the Audit and Risk Committee Charter and does not require community engagement.

9. DISCUSSION:

9.1 The Audit and Risk Committee is a legislated committee of Council, comprising three independent members who supported two Council delegates to consider matters arising from audit outcomes, financial and service performance and risk management.

9.2 The Audit and Risk Committee currently comprises

- Ms Jen Johanson, Chair
- Mr Bruce Potgieter
- Mr Peter Smith
- Cr Jarrod Bell, Mayor
- Cr Ally Watson

9.3 The Audit and Risk Committee Charter governs the tenure of independent members. Ms Jen Johanson was appointed by Council on 22 March 2021 to serve an initial four-year period, expiring in March 2025. Ms Johanson has served effectively as an independent member and currently as Chair of the Committee.

9.4 The Mayor and Council delegates to the Committee have endorsed the officer’s recommendation to reappoint Ms Johanson for a second term. Since Ms Johanson was appointed in 2021, updates to the Audit and Risk Charter made by Council in July 2024 have altered the term of membership from four to three year terms.

9.5 The appointments are made in accordance with the Local Government Act 2020. The recommended reappointment of Ms Johanson supports the overarching governance principles above, noting Ms Johanson’s extensive experience on public sector audit committees and professional background as a qualified chartered accountant and auditor.

10. CONCLUSION

The Audit and Risk Committee serve for the benefit of the Hume Community. The experience and expertise of independent members is an important risk control for the organization.

REPORT NO:	8.4
REPORT TITLE:	Recommended Amendments to Council's Instrument of Delegation to the Chief Executive Officer
SOURCE:	Holly De Kretser, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC14/405
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Instrument of Delegation to the Chief Executive Officer</i>

1. SUMMARY OF REPORT:

- 1.1 Under section 11(1) of the *Local Government Act 2020*, Council has created an instrument of delegation to the Chief Executive Officer (CEO) of its powers, duties or functions.
- 1.2 This report recommends that the current limitation on the power delegated to the CEO to award a contract or make any expenditure is set at a value not exceeding \$1,000,000 (including GST). One other amendment related to a non-financial delegation is also proposed.

2. RECOMMENDATION:

THAT Council:

- 2.1 in accordance with section 11(1) of the *Local Government Act 2020*, varies its Instrument of Delegation to the Chief Executive Officer to set the limitation on the power delegated to the CEO to award a contract or make any expenditure at a value not exceeding \$1,000,000 (including GST).
- 2.2 approves the signing and sealing of the Instrument of Delegation to the Chief Executive Officer (Attachment 1).

3. LEGISLATIVE POWERS:

Local Government Act 2020

4. FINANCIAL IMPLICATIONS:

There are no financial implications related to the recommendations made in this report because they do not propose any increases in already approved spending.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in the recommendations made to Council in this report.

REPORT NO: 8.4 (cont.)

8. COMMUNITY CONSULTATION:

Community consultation is not required prior to Council making a decision on the recommendations made in this report.

9. DISCUSSION:

9.1 The effective functioning of local government at an operational level is achieved by Council delegating to staff the powers that are conferred to it through various pieces of legislation and regulations, or by the CEO sub-delegating the powers that have been delegated to them by Council, to Council staff. In many cases there are conditions and limitations placed on Council officers in the exercising of a delegated power.

9.2 The decision of a delegate of Council is deemed to be a decision by Council.

9.3 At its meeting held on 9 September 2024, Council varied its Instrument of Delegation to the Chief Executive Officer to temporarily increase the limitation on the power to award a contract or make any expenditure from the amount of \$1,000,000 (including GST) to an amount not exceeding the value of \$2,391,343 (including GST). This temporary variation was made to support Council operations during the election period.

9.4 At its meeting held on 9 December, Council again varied its Instrument of Delegation to the Chief Executive Officer to temporarily increase the limitation on the power to award a contract or make any expenditure to an amount not exceeding the value of \$1,000,000 (including GST) for the period 10 December 2024 to 16 December 2024, and to \$3,000,000 (including GST) for the period 17 December 2024 to 10 February 2025 to ensure that contracts for capital works projects can be awarded promptly over that period. At this meeting Council also delegated the CEO the power to award contract number 30 24 3438, being *Provision of security services for the Hume Global Learning Centre, Town Hall Broadmeadows, Community Centres and Community Facilities*, which may have exceeded \$3,000,000 (including GST).

9.5 This report recommends that Council now varies its Instrument of Delegation to the Chief Executive Officer to set the limitation on the power delegated to the CEO to award a contract or make any expenditure at a value not exceeding \$1,000,000 (including GST), which was the amount that this delegated power had been set at prior to it being varied on 9 September 2024 to support Council operations at that time during the election period. This figure represents less than 1% of Council’s operating and capital budgets. It is also proposed that the power to award contract number 30 24 3438 is removed from the delegation because this clause is no longer required.

10. CONCLUSION:

This report recommends an amendment to the CEO’s current delegated limitation on the power to award a contract or make any expenditure.



Instrument of Delegation

to

**The Chief Executive
Officer**

Instrument of Delegation

In exercise of the power conferred by section 11(1) of the *Local Government Act 2020* (the Act) and all other powers enabling it, the HUME CITY COUNCIL (Council) delegates to the member of Council staff holding, acting in or performing the position of Chief Executive Officer, the powers set out in Schedule 1 to this Instrument of Delegation,

AND declares that:

1. this Instrument of Delegation is authorised by a resolution of Council passed on:
10 February 2025
2. the delegation
 - 2.1 comes into force on 10 February 2025 and the common seal of Council is affixed to this Instrument of Delegation;
 - 2.2 is subject to any conditions and limitations set out in Schedule 1;
 - 2.3 must be exercised in accordance with any guidelines or policies which Council from time to time adopts; and
 - 2.4 remains in force until Council resolves to vary or revoke it.

THE COMMON SEAL of HUME CITY COUNCIL

was hereto affixed on the in the presence of

COUNCILLOR

CHIEF EXECUTIVE OFFICER

Instrument of Delegation to the Chief Executive Officer
Adopted by Council: **10 February 2025**

SCHEDULE 1

The power to

1. determine any issue;
2. take any action; or
3. do any act or thing

arising out of or connected with any power conferred on Council by or under any Act.

Conditions and Limitations

The delegate must not determine the issue, take the action or do the act or thing:

1. if the issue, action, act or thing is an issue, action, act or thing which involves
 - a) awarding a contract not exceeding the value of \$ 1,000,000 (including GST);
 - b) not making any expenditure that exceeds \$ 1,000,000 (including GST) (unless it is expenditure made under a contract already entered into or is expenditure which Council is, by or under legislation, required to make);
 - c) appointing an Acting Chief Executive Officer for a period exceeding 28 days;
 - d) election of a Mayor or Deputy Mayor;
 - e) granting of a reasonable request for leave under section 35 of the Act;
 - f) making any decision in relation to the employment, dismissal or removal of the Chief Executive Officer;
 - g) approval or amendment of the Council Plan;
 - h) adoption or amendment of any policy that Council is required to adopt under the Act;
 - i) adoption or amendment of the Governance Rules;
 - j) appointment of the chair or the members to a delegated committee;
 - k) making, amending or revoking a local law;
 - l) approval of the Budget or Revised Budget;
 - m) borrowing money;
 - n) subject to section 181H(1)(b) of the Local Government Act 1989, declaring general rates, municipal charges, service rates and charges and specified rates and charges; or
2. if the issue, action, act or thing is an issue, action, act or thing which is required by law to be done by Council resolution;
3. if the issue, action, act or thing is an issue, action or thing which Council has previously designated as an issue, action, act or thing which must be the subject of a resolution of Council;
4. if the determining of the issue, taking of the action or doing of the act or thing would or would be likely to involve a decision which is inconsistent with a policy or strategy adopted by Council;
5. if determining of the issue, the taking of the action or the doing of the act or thing cannot be the subject of a lawful delegation, whether on account of section 11(2)(a)-(n) (inclusive) of the Act or otherwise;

Instrument of Delegation to the Chief Executive Officer
Adopted by Council: **10February 2025**

6. the determining of the issue, the taking of the action or the doing of the act or thing is already the subject of an exclusive delegation to another member of Council staff; or
7. if that power is listed in Schedule 2 as a power determined as appropriate to remain with Council.

Instrument of Delegation to the Chief Executive Officer
Adopted by Council: **10February 2025**

Page No. 4

SCHEDULE 2

Powers and actions determined as appropriate to remain with Council.

FOOD ACT 1984		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.38(3)	power to exempt any food premises or class of food premises from registration with the council.	

LOCAL GOVERNMENT ACT 1989		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.204(2)	power to declare a road to be open to public traffic	
Schedule 10 cl.5 (1)(a)	power to approve, assign or change the name of a road	
Schedule 11 cl.13	power to determine speed limits	

LOCAL GOVERNMENT ACT 2020		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.115	power to lease land where there is no requirement to undertake a community engagement process in accordance with the Council’s community engagement policy in respect of the proposal before entering into the lease.	

PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.4B	power to prepare an amendment to the Victoria Planning Provisions	
s.8(3)	power to prepare amendments to the planning scheme	
s.9(2) and (3)	power to apply to the Minister to prepare an amendment to the planning scheme	
s.12(3)	power to carry out studies and do things to ensure proper use of land in which Council is the planning authority and consult with other persons to ensure co-ordination of the planning scheme with these persons	
s.19	power to give notice, to decide not to give notice, to publish notice of amendment to a planning scheme and to exercise any other power under section 19 to a planning scheme	
s.20(1)	power to apply to the Minister for exemption from the requirements of section 19	

PLANNING AND ENVIRONMENT ACT 1987		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.23(2)	power to refer submissions to a panel	
s.27 (2)	power to apply for exemption if the panel's report is not received	
s.46N(2)(d)	power to enter into an agreement with the applicant regarding payment of a development infrastructure levy	
s.46O(1)(d) & (2)(d)	power to enter into agreement with the applicant regarding payment of a community infrastructure levy	
s.46P(2)	power to accept provision of land, works, services or facilities in part or full payment of levy payable	
s.96G	power to determine to recommend that a permit be granted or to refuse to recommend that a permit be granted and power to notify applicant of the determination (including power to give notice under section 23 of the <i>Planning and Environment (Planning Schemes) Act 1996</i>)	
s.97C	power to request the Minister to decide the application	
s.178	power to amend a section 173 agreement	

ROAD MANAGEMENT ACT 2004		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s11	power to declare a road	obtain consent in circumstances specified in section 11(2) where the land is reserved or administered under other Acts
s11(8)	power to change the name of a road	
s12(2)	power to discontinue a road or part of a road	
s17(3)	power to decide that a road is reasonably required for general public use	power of the coordinating road authority
s17(4)	power to decide that a road is no longer reasonably required for general public use	power of the coordinating road authority
s42(1)	power to declare a public road as a controlled access road	power of the coordinating road authority and Schedule 2 also applies
s42(2)	power to amend or revoke declaration under section 42(1)	power of the coordinating road authority and Schedule 2 also applies
Schedule 2 Clause 3(1)	power to make policy about controlled access roads	
Schedule 2 Clause 3(2)	power to amend, revoke or substitute policy about controlled access roads	

VALUATION OF LAND ACT 1960		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.13DC(1)	power to require a valuation on the basis of site value	where Council is rating authority

WATER ACT 1989		
Column 1	Column 2	Column 3
PROVISION	POWER	CONDITIONS & LIMITATIONS
s.179	power to submit a proposal to the Minister for declaration of a sewerage district	

REPORT NO:	8.5
REPORT TITLE:	Request for Authorisation of Council Officer under the Planning and Environment Act 1987
SOURCE:	Joanne Grindrod, Senior Governance Officer
DIVISION:	Finance & Governance
FILE NO:	HCC14/405
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Instrument of Appointment and Authorisation - (Planning and Environment Act 1987) - Rhoda Darkwah</i>

1. SUMMARY OF REPORT:

- 1.1 This report requests that Council uses its authority under section 147(4) of the *Planning and Environment Act 1987* (the Act) to authorise the nominated Council officer, Rhoda Darkwah, Environmental Planning Officer under that Act.
- 1.2 It is further requested that Council signs and seals the attached Instrument of Appointment and Authorisation for the Rhoda Darkwah, Environmental Planning Officer.

2. RECOMMENDATION:

That under section 147(4) of the *Planning and Environment Act 1987*, Council authorises the officer listed in Attachment 1 be an authorised officer under that act.

3. LEGISLATIVE POWERS:

- 3.1 *Local Government Act 1989*
- 3.2 *Local Government Act 2020*
- 3.3 *Planning and Environment Act 1987*

4. FINANCIAL IMPLICATIONS:

There are no financial implications in respect to this report.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

REPORT NO: 8.5 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in The Charter of Human Rights and Responsibilities Act 2006 were considered and it was determined that no rights are engaged in this proposal.

8. COMMUNITY CONSULTATION:

Community consultation is not considered to be relevant for this report.

9. DISCUSSION:

9.1 Section 147(4) of the *Planning and Environment Act 1987* gives the responsible authority, being Council, the power to authorise an employee in writing to be an authorised officer under that Act.

9.2 The common practice at Hume City Council is that the Chief Executive Officer, under their general delegation, appoints authorised officers.

9.3 In order to avoid any ambiguity in the authorisation process for the *Planning and Environment Act 1987*, it is recommended that under section 147(4), Council authorises the nominated officer, Rhoda Darkwah, Environmental Planning Officer to be an authorised officer under that Act, and that Council signs and seals the instrument of appointment and authorisation to that effect.

9.4 Officers authorised under the Act will have powers of entry under section 133. Under this power, authorised officers can enter any land at any reasonable time to carry out and enforce this Act, the regulations, a planning scheme, a permit condition, an enforcement order or an agreement under section 173, or, if the officer has a reasonable suspicion, to find out whether any obligation has been or is being contravened.

10. CONCLUSION:

Council is requested to use its authority under section 147(4) of the *Planning and Environment Act 1987* to authorise nominated Council officers under that Act, and to sign and seal instruments of appointment and authorisation to that effect.



Instrument of Appointment and Authorisation
(Planning and Environment Act 1987)

In this instrument "officer" means -

Rhoda DARKWAH

By this instrument of appointment and authorisation Hume City Council -

1. under section 147(4) of the *Planning and Environment Act 1987* - appoints the officer to be an authorised officer for the purposes of the *Planning and Environment Act 1987* and the regulations made under that Act; and [PO]
2. under section 224 of the *Local Government Act 1989* authorises the officer generally to institute proceedings for offences against the Acts and regulations described in this instrument.

It is declared that this instrument -

- (a) comes into force immediately upon its execution;
- (b) remains in force until varied or revoked.

This instrument is authorised by a resolution of the Hume City Council on

.....

THE COMMON SEAL of HUME CITY COUNCIL	
was hereto affixed on the:
in the presence of:	
COUNCILLOR
CHIEF EXECUTIVE OFFICER

REPORT NO:	8.6
REPORT TITLE:	Large Sites Gas Contract
SOURCE:	Michelle Bennett, Coordinator Climate Change Integration
DIVISION:	Infrastructure & Assets
FILE NO:	HCC 30/24/3583
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Large Sites Gas Contract - Confidential</i>

1. SUMMARY OF REPORT:

- 1.1 This report recommends continuation of Council’s large gas sites with the State Purchase Contract (SPC) via the recently tendered State Purchase Contract SS-06-2024. The SPC delivers good value for money via the significant purchasing power of the Victorian Government and other administrative benefits.

2. RECOMMENDATION:

That Council:

- 2.1 Endorses the continuation of Council’s large gas sites with the recently tendered State Purchase Contract No. SS-06-2024 – Natural Gas – Large sites (Tariff D> 10,000GJ) with AGL until 31 December 2026.**
- 2.2 Delegates to the Director Infrastructure and Assets the ability to sign contract documentation in relation to this contract including contract variations, roll-in notifications etc.**
- 2.3 Delegates to the Director Infrastructure and Assets, the powers to review and approve the extension to the contract period for any further energy contract extensions approved by The State of Victoria through the Department of Government Services (there are two further term options of two years and one year respectively). The use of this authority is to be reported to Council within three months of a contract extension.**

3. LEGISLATIVE POWERS:

- 3.1 *The Local Government Act 2020* (The Act) S108(1) requires Council to prepare and adopt a Procurement Policy which specifies the principles, processes and procedures applying to the purchase of goods and services. Council adopted a Procurement Policy (ref. POL189) on 15 November 2021 which came into effect on 1 December 2021.
- 3.2 In Accordance with section 108(3c) of the Act, Council will consider collaboration with other councils and public bodies or utilise Collaborative Procurement Arrangements, when procuring goods, services and works in order to take advantage of economies of scale.
- 3.3 The purchasing power of the State Purchase Contract (SPC) is significantly larger than any Council purchasing groups administered by procurement agents and uses economies of scale to provide a value for money outcome.

REPORT NO: 8.6 (cont.)

- 3.4 Key Benefits of the SPC contract are:
 - 3.4.1 Secure and reliable supply of gas.
 - 3.4.2 Cost-efficient gas in a volatile wholesale market.
 - 3.4.3 Negotiated future tariffs via contract extension options.
 - 3.4.4 The ability to add new sites, subject to conditions.

4. FINANCIAL IMPLICATIONS:

- 4.1 Gas prices are volatile globally and are expected to generally increase due to a number of factors including: increasing challenges and costs associated with sourcing gas which is a finite resource; costs associated with transport of gas long distances to end users; the Russian war against Ukraine; the urgent need to move away from fossil fuel use; and export of gas mined in Australia to the international market which exposes Australia to international gas prices.
- 4.2 Council joined the State Purchase Contract for large gas sites on 1 July 2022 with annual savings in the order of \$60,000 and without the facility based ‘take or pay’ penalty rates of the previous contract.
- 4.3 The State Purchase Contract is now administered by the Department of Government Services rather than the Department of Treasury and Finance. Competitive pricing is a high criterion for tendering and subsequent contract negotiation and extension.
- 4.4 Following a tender process in late 2024, AGL has been appointed as the successful gas retailer for the large gas site contract. The contract was previously with Red Energy.
- 4.5 Gas rates applicable through the State Purchase Contract are commercial in confidence and are outlined in Attachment 1.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 Hume’s *Climate Action Plan 2023-2028* includes a target for Council operations of carbon neutrality by 2030 and all new Council buildings to be fully electric.
- 5.2 Gas use in buildings makes up six per cent of Council’s emissions as reported to the National Greenhouse and Energy Reporting scheme. The three aquatic centres account for just over 80 per cent of Council’s gas use or close to five per cent of Council’s total emissions.
- 5.3 Reducing gas use through energy efficiency and fuel switching to electric will continue to be a priority to move away from fossil fuel use, reduce carbon emissions and to reduce Council’s future offset purchase to achieve the 2030 carbon neutral target. All of Council’s electricity is generated locally via solar panels and/or purchased via GreenPower and is 100 per cent renewable and carbon neutral.
- 5.4 There is budget in the Climate Action Plan capital works program for a detailed feasibility study for planning the transition of Broadmeadows and Splash aquatic centres away from gas.

REPORT NO: 8.6 (cont.)

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 Avoiding gas in new facilities and retrofitting existing facilities will enhance Council's resilience to some of the indirect impacts of climate change as well as the other factors affecting gas pricing outlined in section 4.1.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Charter of Human Rights and Responsibilities Act 2006 and Hume's Social Justice Charter were considered and there are no issues to be considered in this regard.

8. COMMUNITY CONSULTATION:

- 8.1 Community consultation was not undertaken for this energy contracting consideration.

9. DISCUSSION:

- 9.1 Council purchases gas and electricity through various collaborative purchasing arrangements including the Victorian Government's State Purchase Contract (SPC) and as a member of the procurement services company, Procurement Australia (PA).
- 9.2 The supply of natural gas for large sites consuming more than 10,000GJ per year (Hume's three aquatic centres) (Tariff D) has been with the State Purchase Contract option since July 2022.
- 9.3 The current SPC contract for large gas expired on 31 December 2024 when all contract extension options had been utilised. The Department of Government Services undertook a tender process to appoint a gas retailer and AGL was appointed as the new supplier from 1 January 2025.

10. CONCLUSION:

- 10.1 The State Purchase Contract provides Council with convenient access to competitive utility rates and reasonable contract conditions via the significant purchasing power of the Victorian Government. While cost savings have been achieved compared to current commodity costs, the overall trajectory for gas prices is expected to increase. Continuing to transition away from gas use is recommended for environmental and financial reasons.

REPORT NO:	8.7
REPORT TITLE:	Civic Events Schedule 2025
SOURCE:	Holly De Kretser, Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC12/403
POLICY:	-
STRATEGIC OBJECTIVE:	1.4: Strengthen community connections through local events, festivals and the arts
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report presents the draft 2025 Civic functions schedule for Council consideration.

2. RECOMMENDATION:

That Council approves the Civic Events schedule for 2025.

3. LEGISLATIVE POWERS:

Local Government Act 2020

4. FINANCIAL IMPLICATIONS:

The events identified in this report will be delivered within the operating budget, at an approximate total cost of \$120 000.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

Environmental sustainability matters will be considered in event planning.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no direct climate change implications because of this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

There are no direct impacts on protected rights under the Charter of Hume Rights as a result of this report.

8. COMMUNITY CONSULTATION:

This report did not require direct community consultation. Events listed in this report have in part been designed with consideration given to past community feedback. For example, International Women’s Day celebrations responds to community feedback from prior years, and community consultation was conducted in 2023 at the time the Community Awards were developed with the Council.

9. DISCUSSION:

9.1 Civic events are official Council events that are held for celebratory or commemorative purposes. These functions are a way in which Council recognises important milestones or matters of community importance, and the contribution of community to civic life.

REPORT NO: 8.7 (cont.)

9.2 This report includes events that are held annually, to reflect their importance to civic life, as well as one-off events, that reflect the focus of the Mayor of the day.

9.3 The proposed Civic Events schedule for 2025 includes -

Event	Date
Australia Day in the Park	26 January 2025
International Women’s Day	7 March 2025 14 March 2025
Volunteers Recognition	May 2025
Hume Multifaith Dinner	July 2025
Hume Community Awards	August 2025
Hume Community Fundraisers	Throughout the year
Community Facility and Open Space Celebrations (e.g., Place Name ceremonies, official openings etc.)	Throughout the year
Statutory Meeting	12 November 2025

9.3.1 **Australia Day in the Park** was a community event held in Sunbury, which attracted approximately 500 attendees.

9.3.2 **International Women’s Day** is proposed to be recognized through a free, ticketed event held 7 March 2025 in Town Hall, Broadmeadows with speakers reflecting on the United Nations 2025 theme of ‘*For ALL women and girls: Rights. Equality. Empowerment.*’ This event will accommodate approximately 500 attendees. The event will be complimented with a community activation the following week which will showcase the impact Hume policy is having on increasing equality amongst women and girls in sport.

9.3.3 **Volunteer’s Recognition** is consistent with prior years, proposed to be a civic reception acknowledging the contribution and dedication of local volunteers to the service of the Hume community. This event will be scheduled to coincide with the national Volunteer Recognition Week.

9.3.4 **Hume Multifaith Dinner** is proposed to be a free and ticketed dinner which reflects and celebrates the rich diversity of Hume’s faith based community. If approved, the Hume Interfaith Network will be engaged to provide input to the design of the event.

9.3.5 **Hume Community Awards** is scheduled to be held mid-year, with nominations to open in late March 2025. The Hume Community Awards call for nominations across eight categories celebrating academic excellence, advocacy and social justice, arts and creative expression, community service, environmental stewardship, sport and recreational achievement, cultural leadership and community leadership.

9.3.6 **Statutory Meeting** is scheduled for 12 November 2025, will be followed by a civic reception to mark the Mayoral changeover.

9.3.7 In addition to the Civic Functions identified above, Council will continue to plan and deliver a range of other events celebrating dates of significance. These will be delivered from within operational budgets.

REPORT NO: 8.7 (cont.)

10. CONCLUSION:

The schedule proposed in this report will be delivered within operational budgets. Council will again be presented with a draft civic events schedule for consideration in December 2025 in preparation for the following calendar year.

REPORT NO:	9.1
REPORT TITLE:	NOM25/01 - Cr Daniel English Inter Urban Mickleham
SOURCE:	Rachel Dapiran, Director City Planning and Places
DIVISION:	City Planning & Places
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND

North of Mt Ridley Road between Craigieburn and Mickleham there is an area around 800 hectares known as the Inter Urban Break. Established decades ago by the Shire of Bulla, policy for the Inter Urban Break is designed to:

- Keep the existing rural lifestyle housing and character of area while maintaining a rural separation between the growth happening in Craigieburn and Mickleham.
- Protect the large amounts of biodiversity values and native vegetation across the area, including a large number of river red gum trees.
- As well as maintaining the ecological and habitat connectivity with the Mt Ridley Conservation Reserve and other significant conservation areas that are connected to the north and south of the Inter Urban Break.

While Council continues to support this long-established policy, we are experiencing more and more complaints about people using this area in ways that were not intended. Council must make sure that we are doing everything we can to continue to protect this area.

RECOMMENDATION

That Council:

1. Requests a report on

- a. The relevant planning history that led to the establishment of the Inter Urban Break and its environmental significance**
- b. The subsequent planning implications for land use in this area**
- c. History of compliance in the area including observations and any future opportunities to ensure the Inter Urban Break is protected including stronger enforcement**
- d. Education strategies that Council could potentially engage in to ensure relevant residents are aware of allowable uses in the area.**

2. OFFICER COMMENTS

The Inter Urban Break planning policy, alongside its Rural Living Zone zoning, seeks to maintain the Inter Urban Break for its environmental values and for its larger, detached, low density rural housing character.

The Rural Living Zone in particular is a zone that allows for mostly residential development in a rural environment, as well as the protection of natural, biodiversity and landscape values. New land uses in the Inter Urban Break must respond to the environmental values of the site and be designed to have little impact on the amenity and character of the area.

REPORT NO: 9.1 (cont.)

Unfortunately, some landowners and businesses covertly start land uses that are prohibited or potentially non-compatible with the Rural Living Zone. For instance, vehicle stores are only allowed in the Rural Living Zone if they are being stored within a building, and even then they are still subject to detailed planning assessment on their impact on the environmental and amenity values of the Inter Urban Break.

There have been times in the past when the Inter Urban Break has been the focus on increased compliance investigations that has resulted in higher compliance rates.

Officers will provide a presentation to Councillors at a future briefing to respond to these recommendations in more detail.

REPORT NO:	9.2
REPORT TITLE:	NOM25/02 - Cr Sam Misho Explore Applying Council Rates to Different Classes of Properties
SOURCE:	Robert Costa, Manager Finance
DIVISION:	Finance & Governance
FILE NO:	HCC24/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND:

Council has the option of raising differential rates for different classes of ratepayers in accordance with the conditions set out under the Local Government Act 1989.

2. RECOMMENDATION:

That Council, as part of the 2026/2027 budget, receive options and scenarios from officers on how differential rating may impact the distribution or allocation of rates across the various classes of properties within Hume.

3. OFFICER COMMENTS

3.1 Council will receive details on how differential rating could affect rate distribution across property classes in Hume. The total rates raised, determined by the Rate Cap, will remain unchanged; only the amounts collected from different property classes will vary.

3.2 Under the Local Government Act 1989 (Vic), councils in Victoria can raise differential rates subject to specific conditions. Key provisions include:

3.2.1 Authority to Declare Differential Rates

- Section 161 of the Local Government Act 1989 allows councils to declare differential rates for different classes of land.

3.2.2 Purpose & Justification

- A differential rate can be declared if Council considers it necessary to ensure fair and equitable rating by recognizing differences in land use, access to services, or impact on council resources.

3.2.3 Types of Land that May Attract a Differential Rate

- The Act allows differential rates to be applied based on factors such as:
 - Land use (e.g., residential, commercial, industrial, rural)
 - Land ownership type
 - Geographic location within the municipality
 - Planning scheme zoning
 - Any other characteristic that justifies differentiation

3.2.4 Maximum Rate

REPORT NO: 9.2 (cont.)

- The highest differential rate cannot be more than four times the lowest differential rate declared by the council.
- 3.2.5 Compliance with Ministerial Guidelines
- Councils must comply with Ministerial Guidelines issued under section 161(2A), which require councils to:
 - Clearly define the objectives of differential rates.
 - Ensure transparency in how the rates are applied.
 - Provide a rationale demonstrating how the differentials align with equity and efficiency principles.
- 3.2.6 Public Consultation & Council Resolution
- Before adopting differential rates, councils must:
 - Publish a draft budget that includes the proposed rates.
 - Provide an explanation for the use of differentials.
 - Allow the community to make submissions.
 - Consider feedback before adopting the final budget.
- 3.2.7 Approval & Reporting
- The Minister for Local Government may intervene if a council's differential rate structure is deemed unfair or inconsistent with the Act and Ministerial Guidelines.

REPORT NO:	9.3
REPORT TITLE:	NOM25/03 - Cr Naim Kurt Maintenance of median strips on arterial roads in Hume.
SOURCE:	David Fricke, Manager Assets
DIVISION:	Infrastructure & Assets
FILE NO:	CC25/688

I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

1. BACKGROUND:

The poor state of roadside maintenance on median strips and roundabouts on arterial roads has been a consistent source of complaints from the Hume community. Overgrown grass, litter, and graffiti on nature strips, median strips, and landscaped areas detract from safety, amenity, and community pride. Prior to 2019, Hume City Council maintained roadside vegetation on median strips and roundabouts on arterial roads under a Minor Maintenance Agreement (MMA) with VicRoads, delivering a higher standard of maintenance than is currently provided by the Department of Transport and Planning's (DTP) private contractor.

Council received \$179k annually from the Department for this service but had to top up funding with ratepayer contributions, adding more than \$330,000 in the final year to meet community expectations. VicRoads' maintenance schedule provided for three cuts per year with a maximum grass height of 200–250mm, compared to Hume's standard of four-weekly cuts. If Council were to resume this service today, previous advice had been that it would cost approximately \$1.15 million annually for Council to undertake this service, with around 50% of this attributed to new traffic management requirements for arterial roads.

This motion seeks a comprehensive analysis and update on these costs, including potential economies of scale from using Council contractors and exploring funding options through a new Minor Maintenance Agreement with the Department. If Council decides not to pursue this option in the future, the report should also include options for further advocacy, particularly sector-wide or with neighbouring councils, and recommendations for an education campaign to clarify road maintenance responsibilities to our community at large. The report also seeks opportunities to improve the appearance of arterial roads, and what options exist for land which is Council's responsibility, to include garden beds or plantings, to enhance the overall amenity of key entryways and whether Council can work with the department to improve plantings on land which is under their control to create more visually appearing roads.

2. RECOMMENDATION:

THAT Council:

- 1. Recognises the importance of amenity and maintenance of arterial streets in enhancing the appearance of Hume City, instilling pride of place among residents, and positively influencing the perception of the municipality.**
- 2. Acknowledges that the maintenance of median strips on arterial roads is the responsibility of the Department of Transport and Planning (DTP) and not the responsibility of local government.**

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3. **Requests officers to provide an update to a future Councillor briefing on:**
 - a) **The current maintenance standards for median strips on state arterial roads within Hume City, as compared to maintenance schedule for municipal roads.**
 - b) **Provides any updates on any further discussions or engagements with the Department of Transport and Planning regarding improvements to maintenance standards for arterial roads.**
4. **Requests that officers undertake a full, comparative costing exercise to determine:**
 - a) **What the cost implications would be for Hume City Council if it were to consider taking on maintenance of median strips along state arterial roads**
 - b) **Whether there would be any Potential cost efficiencies, through economies of scale if Council were to consider this option and what shared funding opportunities would exist with the Department of Transport and Planning to support this.**
 - c) **Options for Council to consider regarding the financial and operational viability of delivering this service, on behalf of the Department**
 - d) **Options for further advocacy to government, including sector-wide efforts and an education campaign to inform the community about government responsibilities for different roads.**
5. **Explores other opportunities for Council to improve the appearance and amenity of arterial roads, including the potential development of a "Beautiful Boulevards Program," to enhance the entryways to suburbs on Council-maintained land.**
6. **Requests that the findings and recommendations from the briefing be presented in a report to a future Council meeting for consideration.**

3. OFFICER COMMENTS

Engagement with the Department of Transport and Planning and relevant Local Members has been ongoing regarding this matter.

If supported by Council, Council Officers are able to complete the investigations as identified in the Notice of Motion.

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