



**COUNCIL MEETING OF  
THE HUME CITY COUNCIL**

**MONDAY, 12 AUGUST 2024**

**7:00PM**

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE  
BROADMEADOWS**

**OUR VISION:**

*Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.*

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.



# HUME CITY COUNCIL

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**Notice of a  
COUNCIL MEETING OF THE HUME CITY COUNCIL**  
to be held on Monday, 12 August 2024  
**at 7:00pm**  
at the Council Chamber - Hume Gobar Learning Centre Broadmeadows

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Attendees:	a: Council	Cr Naim Kurt	Mayor
		Cr Karen Sherry	Deputy Mayor
		Cr Jarrod Bell	
		Cr Trevor Dance	
		Cr Joseph Haweil	
		Cr Chris Hollow	
		Cr Jodi Jackson	
		Cr Jack Medcraft	
		Cr Sam Misho	
		Cr Carly Moore	
		Cr Jim Overend	
	b: Officers	Ms Sheena Frost	Chief Executive Officer
		Ms Rachel Dapiran	Director City Planning and Places
		Ms Kristen Cherry	Act. Director City Services & Living
		Mr Adam McSwain	Director Infrastructure and Assets
		Mr Hector Gaston	Director Customer & Strategy
		Ms Fiona Shanks	Chief People Officer
		Mr Fadi Srour	Chief Financial Officer

## ORDER OF BUSINESS

### 1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

### 2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Sargon Thomas, from the Assyrian Culture Centre of Australia, on behalf of the HIN.

**3. APOLOGIES****4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

**5. CONGRATULATIONS AND CONDOLENCES****6. CONFIRMATION OF MINUTES**

Minutes of the Council Meeting held on 22 July 2024, including Confidential Minutes.

**RECOMMENDATION:**

**THAT the Minutes of the Council Meeting held on 22 July 2024, including Confidential Minutes, be confirmed.**

**7. ASSEMBLIES OF COUNCIL****7.1 Summary of Council Briefing Sessions.**

1. Council Briefing Sessions were held on the following dates:
  - 1.1 Monday 1<sup>st</sup> July 2024
  - 1.2 Monday 15<sup>th</sup> July 2024

**2. RECOMMENDATION:**

**That Council notes the Summary of Matters Discussed at the Council Briefing Sessions held on Monday 1<sup>st</sup> July and Monday 15<sup>th</sup> July 2024.**



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**Summary of matters discussed at a COUNCIL BRIEFING MEETING****MEETING TITLE: COUNCIL BRIEFING SESSION****Date of Meeting:** 1 July 2024**Time of Meeting:** 6:30 pm**Place of Meeting:** In Person and Online via Zoom

**The ground or grounds for any matter discussed at this meeting which was considered to be confidential is recorded in this meeting summary.**

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<b>COUNCILLORS PRESENT</b>	
Cr Naim Kurt (Mayor)	In person
Cr Karen Sherry (Deputy Mayor)	In person
Cr Jarrod Bell	In person
Cr Trevor Dance	Online
Cr Joseph Haweil	Online
Cr Chris Hollow	Online
Cr Jodi Jackson	Online
Cr Jack Medcraft	In person
Cr Sam Misho	Online
Cr Carly Moore	Online
Cr Jim Overend	Apology

<b>OFFICERS PRESENT</b>		<b>MATTERS DISCUSSED</b>
Ms Sheena Frost, Chief Executive Officer	In person	
Ms Kristen Cherry Act. Director City Services and Living	In person	3.2
Mr Hector Gaston, Acting Director Customer and Strategy	In person	
Mr Adam McSwain, Director Infrastructure and Assets	In person	
Ms Rachel Dapiran, Director City Planning and Places	In person	
Mr Fadi Srour, Chief Financial Officer	In person	
Ms Fiona Shanks, Chief People Officer	Apology	
Ms Megan Taylor Manager City Strategy	Online	3.1
Mr Joel Kimber, Acting Manager Governance	Online	2.4, 3.5
Ms Holly De Kretser Manager Governance	In person	2.4, 3.5
Brooke Watson, Manager Community Health and Wellbeing	Online	3.3

Ms Julie Andrews, Coordinator Community Capacity Building	Online	3.3
Ms Ruth Robles-McColl, Manager Strategic Projects & Places	In person	1.2, 1.3, 2.3
Ms Astrid Hartono, Manager Infrastructure Delivery	Online	3.6, 3.7
Mr David Fricke, Manager Assets	Online	3.4
Mr Luke Maguire, Acting Manager Active Living	In person	2.2
Ms Sasha Lord, Program Director Digital Transformation	In person	2.1
Ms Danielle Prentice, Manager Waste & Sustainability	In person	1.1
Ms Hazel Finnie, Acting Manager City Lifestyle	online	3.2
Ms Mieke Mellars, Coordinator Hume Libraries	online	3.2

**MATTERS CONSIDERED:**

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?	Confidential grounds
<b>Items Discussed</b>				
1.1	Bolinda Road Resource Recovery Centre Update			
1.2	Youth Housing Project Update			
1.3	Update: Jacksons Hill Arts & Culture Precinct			
2.1	Digital Transformation Program Update			
2.2	SALC Water Play Area – options for review			
2.3	Youth Housing Update			
2.4	Review Council Minutes prior to confirmation			

3.1	Hume Transport Strategy			
3.2	Hume Libraries: response to NOM24/05			
3.3	Neighbour Day: response to NOM24/12			
3.4	Providence Road, Greenvale – Permanent Road Closure			
3.5	Proposed changes to Council Meeting Schedule 1 July 2024 to 30 June 2025			
3.6	Contract No. 30 24 3526 - SALC Water Play Area			
3.7	Contract No.30 24 3505 - Hothlyn Drive - Reconstruction			
<b>Other matters dealt with:</b>				
	Broadmeadows Train Station			
	Greenvale Tennis Club			
	Sunbury Water Play			
	New Council Chambers			
	Study Hubs			
<b>Items not dealt with:</b>				

**Meeting Closed at: 9:25 pm**

**RECORDED BY:**

Sheena Frost  
Chief Executive Officer




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**Summary of matters discussed at a COUNCIL BRIEFING MEETING**
**MEETING TITLE: COUNCIL BRIEFING SESSION****Date of Meeting:** 15 July 2024**Time of Meeting:** 6:30 pm**Place of Meeting:** In Person and Online via Zoom

**The ground or grounds for any matter discussed at this meeting which was considered to be confidential is recorded in this meeting summary.**

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<b>COUNCILLORS PRESENT</b>		
Cr Naim Kurt (Mayor)		In person
Cr Karen Sherry (Deputy Mayor)		In person
Cr Jarrod Bell		In person
Cr Trevor Dance		Online
Cr Joseph Haweil		In person
Cr Chris Hollow		In person
Cr Jodi Jackson		6:54pm online
Cr Jack Medcraft		Online
Cr Sam Misho		In person
Cr Carly Moore		Online
Cr Jim Overend		Apology
<b>OFFICERS PRESENT</b>		<b>MATTERS DISCUSSED</b>
Ms Sheena Frost, Chief Executive Officer	In person	
Ms Kristen Cherry Act. Director City Services and Living	In person	
Mr Hector Gaston, Acting Director Customer and Strategy	In person	
Mr Adam McSwain, Director Infrastructure and Assets	In person	
Ms Rachel Dapiran, Director City Planning and Places	online	
Mr Fadi Srour, Chief Financial Officer	In person	
Ms Fiona Shanks, Chief People Officer	In person	

Ms Megan Taylor Manager City Strategy	In person	1.1
Ms Holly de Kretser, Manager Governance	In person	1.2, 2.1, 2.2, 3.4, 3.5, 3.6
Mr Joel Kimber, Acting Manager Governance	In person	1.2, 2.1, 2.2, 3.4, 3.5, 3.6
Ms Brooke Watson, Manager Community Health, and Wellbeing	Online	3.1
Ms Liz Turner, Coordinator Sustainability Engagement	Online	
Mr David Fricke, Manager Assets	Online	3.2, 3.3
Mr Savva Giannikos, Interim Manager Active Living	Online	3.9
Mr Mark Doyle, Manager City Parks & Open Spaces	Online	3.11
Ms Astrid Hartono, Manager Infrastructure Delivery	Online	3.7, 3.10
Kate Oliver Maddocks	In person	1.2, 2.1

**MATTERS CONSIDERED:**

Order	Description	Names of Councillors who disclosed conflict of interest	Did the Councillor leave the meeting?	Confidential grounds
<b>Items Discussed</b>				
1.1	47-99 Wright St Westmeadows - future planning amendment			
1.2	External Presentation: Caretaker Period - Kate Oliver – Maddocks			
2.1	Prayer and VHRC complaint			
2.2	Review Council Minutes prior to confirmation			
3.1	Conserving our Rural Environment Grant (CoRE) Applications for 2024-2025			
3.2	Broadmeadows North Local Area Traffic Management Study			
3.3	Westmeadows Local Area Traffic Management Study			

3.4	Response to NOM24/03 – Australia Day Community Event Options			
3.5	Naming Proposal: Noogal Park (Sunbury) Community Consultation Results			
3.6	Response to NOM24/24 - Proposed Amendments to Governance Rules (Community Consultation Results)			
3.7	Monthly Capital Project Update			Confidential attachment - Private Commercial Information
3.8	Correspondence received from or sent to Government Ministers or Members of Parliament			
3.9	Sunbury Splash Park			
3.10	Contract No. 30 24 3526 - SALC Water Play Area			
3.11	Contract No. 30 24 3516 - Parks Horticulture and Landscape Maintenance			
<b>Other matters dealt with:</b>				
	Notice of Motion – letters follow up			
	Council Chamber feedback			
	Honour Board - Mayors			
<b>Items not dealt with:</b>				

**Meeting Closed at: 9:47 pm**

**RECORDED BY:**

Sheena Frost  
Chief Executive Officer

## 8. PUBLIC QUESTION TIME

**9. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

<b><u>Item No</u></b>	<b><u>Title</u></b>	<b><u>Page</u></b>
9.1	Statutory Planning - 15-17 Keysborough Street Craigieburn - Development of Five Dwellings .....	11
9.2	Statutory Planning - Unit 9B, 57-59 Horne Street, Sunbury - Amendment to Planning Permit for Use of the land as a Restricted Recreation Facility (Gym).....	45
9.3	Sports Aid Grants Program- 2023/24 Batch 2 Report .....	61
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9.9	Sunbury Multideck - Public Electric Vehicles Charging Fees .....	111
9.10	Recycling Victoria Service Standards Consultation .....	115
9.11	Statutory Planning Quarterly Report April, May, June 2024.....	127

**10. NOTICES OF MOTION**

10.1	NOM24/37 - Cr Joseph Haweil.....	149
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10.3	NOM24/39 - Cr Sam Misho .....	153
10.4	NOM 24/40 - Cr Jack Medcraft.....	155
10.5	NOM24/41 - Cr Naim Kurt .....	157

**11. ITEMS TO BE TABLED****12. URGENT BUSINESS****13. DELEGATES REPORTS****14. CLOSURE OF MEETING**

**SHEENA FROST**  
**CHIEF EXECUTIVE OFFICER**

**8/08/2024**

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<b>REPORT NO:</b>	9.1
<b>REPORT TITLE:</b>	Statutory Planning - 15-17 Keysborough Street Craigieburn - Development of Five Dwellings
<b>SOURCE:</b>	Daniella Ellile Natautama, Town Planner (Major Projects & Investment)
<b>DIVISION:</b>	City Planning & Places
<b>FILE NO:</b>	P25717
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
<b>ATTACHMENTS:</b>	<ol style="list-style-type: none"><li>1. <i>Recommendation and Permit Conditions</i></li><li>2. <i>Planning Policies and Clause 55 Assessment</i></li><li>3. <i>Locality and Planning Controls Map</i></li><li>4. <i>Assessment Plans</i></li></ol>

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<b>Application No:</b>	P25717
<b>Proposal:</b>	Development of land for five dwellings
<b>Location:</b>	15-17 Keysborough Street Craigieburn
<b>Zoning:</b>	General Residential Zone – Schedule 1 (GRZ)
<b>Applicant:</b>	Anthony Puma
<b>Date Received:</b>	5 December 2023

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## 1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of five dwellings at 15-17 Keysborough Street Craigieburn. The Subject Site is located within the General Residential Zone – Schedule 1 (GRZ1) and is not affected by any overlays.
- 1.2 The application was advertised by placing a sign on the site and sending notices to affected property owners and occupiers. At the conclusion of the advertising period, a total of seven objections were received. Accordingly, the matter is being reported to Council for determination.
- 1.3 The application has been assessed against the relevant policies and provisions under the *Hume Planning Scheme (Planning Scheme)*. On balance, it is recommended that a Notice of Decision to Grant a Planning Permit be issued.

## 2. RECOMMENDATION:

**That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of land for five dwellings at 15-17 Keysborough Street Craigieburn subject to the Conditions in attachment 1.**

REPORT NO: 9.1 (cont.)

3. PROPOSAL:

- 3.1 The application seeks planning permission to develop five dwellings on the site.
- 3.2 A previous permit application (P24418) for the site was discussed at a Council meeting on 26<sup>th</sup> of September 2022 and was refused permission. The main concerns with the proposal were in relation to parking and traffic.
- 3.3 An application for review of Council’s refusal (*Under s77 of the P & E Act*) was lodged to VCAT on behalf of the applicant. The application was brought before the Tribunal during a hearing on the 12<sup>th</sup> of May 2024. Council’s decision to refuse the application was consequently upheld by the Tribunal. The Tribunal’s main concerns were in relation to overdevelopment of the site and parking issues.
- 3.4 The proposal before Council has been amended to take account of the previous refusal. The main differences between the previous application and this proposal include:
- Reduction in the number of dwellings from six to five.
  - The provision of an additional visitor car parking space.
  - Provision of double garages to dwelling four and five.
  - Increased upper floor setbacks to Metropolitan Avenue and Keysborough Street.
  - Reduced extent of visual bulk to Metropolitan Avenue and Keysborough Street.
  - Reduced length of boundary fencing within the dwelling frontages.
- 3.5 Dwellings 1 to 4 are two storey in height and contain three bedrooms, open living/meals kitchen areas, bathrooms and ensuites.
- 3.6 Dwellings 5 is single storey and contains three bedrooms, open living/meals area, kitchen, bathrooms and ensuites.
- 3.7 Each dwelling contains a secluded private open space area.
- 3.8 Car parking arrangements include a single demountable carport for dwelling 1, single garage for dwellings 2 and 3, and double garages for dwellings 4 and 5.
- 3.9 Vehicle access is proposed via two crossovers to dwellings 1 and 3, one shared crossover to dwellings 3 and 4, and a single crossover to dwelling 4.
- 3.10 Internal fencing is proposed in the form of a 1.2 metre high fence in the frontage between dwellings 1 and 2, and 1.8 metre high fencing to dwellings 1,2 and 3.
- 3.11 The development is summarized as follows:

Site Area	1,331.67 square metres
Ground cover	589.41 square metres
Site Coverage	44.26%
Permeability	37%
Garden Area	35.71%

**REPORT NO: 9.1 (cont.)**

**4. SITE AND SURROUNDS:**

Subject Site:

- 4.1 The subject site is comprised of two separate adjoining allotments and is located on the west side of Keysborough Street. The site is rectangular in shape. It includes a frontage of 31.7 metres to Keysborough Street and a secondary frontage of 34.74 metres to Metropolitan Avenue. The site has a total area of 1331.13 square metres.
- 4.2 The site is developed with a single storey dwelling on each lot. Vehicle access is provided via two (2) existing concrete crossovers, one crossover from Keysborough Street and one (1) crossover from Metropolitan Avenue.
- 4.3 The site contains an easement along the sites’ western (rear) title boundary for drainage and sewerage. The proposal does not include any structures over the E-1 easement.

Major electricity transmission lines:

- 4.4 The subject site is not located within 60 metres of any major electricity transmission lines.

Restrictions on title:

- 4.5 The title information indicated that the site is on Lot 402 and Lot 403 on Plan of Subdivision 054592.
- 4.6 There are no restrictions registered on the title of the land.

Surrounds:

- 4.7 The site is located within an established residential area, characterized by single dwellings on a range of lot sizes (typically over 500 square metres).
- 4.8 Adjoining dwellings along Metropolitan Avenue and Keysborough Street are comprised of generous frontages and rear yards with substantial tree canopy planting in a garden setting.
- 4.9 The neighbourhood character is mixed with varied architectural types and different building finishes and materials on the façade and the roof.
- 4.10 The site is located in proximity to Victor Ian Forster Reserve, Metropolitan Avenue Reserve, Heathwood Close Reserve, Bank Street Reserve, Lee Street Reserve and Cimberwood Drive Reserve. A locality map can be found in attachment 3.
- 4.11 Several community services and institutions are located close to the site, including Diane Avenue Medical Clinic, Goodstart Early Learning Craigieburn, Craigieburn Health Service, Infinity Support Health Care, Craigieburn Sports Stadium, Wellbeing Chiropractic Craigieburn, and Fly Me Education Consultants.
- 4.12 The site is situated close to existing public transportation stops and routes, including bus routes 533, 587.
- 4.13 Several multi-unit developments are located in close proximity to the site, including on 5, 17, 26 and 30 Metropolitan Avenue, and along 82 Cimberwood Drive.

REPORT NO: 9.1 (cont.)

5. PLANNING CONTROLS:

Zoning Provisions:

- 5.1 The site is affected by the General Residential Zone – Schedule 1 under Clause 32.08: General Residential Zone.

Particular Provisions:

- 5.2 The policy under Clause 52.06 (Car Parking) of the *Hume Planning Scheme* sets out the required car parking rates for dwellings.
- 5.3 The policy under Clause 53.18 (Stormwater Management in Urban Development) of the *Hume Planning Scheme* states that any development and subdivision on the site is to maximise the retention and reuse of stormwater and protect drainage infrastructure and receiving water from contamination and sedimentation.
- 5.4 The policy under Clause 55 (Two or more dwellings on a Lot and Residential Buildings) of the *Hume Planning Scheme* seeks to ensure that development is consistent with the neighbourhood character and is responsive to the site and surrounding area.

Permit Triggers:

- 5.5 Pursuant to Clause 32.08-7 of the *Planning Scheme*, a planning permit is required to construct two or more dwellings on a lot.

Planning Policy Framework:

- 5.6 The Planning Policy Framework (PPF) and Municipal Strategic Statement encourages residential development that is respectful and responsive to the neighborhood character and streetscape. The PPF also promotes diverse housing options in areas that have suitable access to services and facilities; public transportation; schools; employment opportunities and open space.
- 5.7 The relevant state and local policies are listed in Attachment 2. It is noted that the site is not located within the precinct areas under Clause 22.13 (Residential Neighborhood Character – Sunbury Local Policy) of the *Planning Scheme*.
- 5.8 The subject site is located within the Incremental Change Area under the *Hume City Council Housing Diversity Strategy* (Adopted by Council on 17 June 2020). The preferred outcomes for Incremental Housing Change encourage a mix of detached houses, new units and townhouses not exceeding 2 stories, that maintain the existing low-scale character of the area.

6. REFERRALS:

External Referrals:

- 6.1 The application was not required to be referred externally under Section 55 of the *Planning and Environment Act 1987* (Act).

Internal Referrals:

- 6.2 The application was referred internally to Council’s Environment, Assets (Civil and Traffic Engineering), Landscape and Parks Department for comment. All departments did not object to the proposal, subject to standard conditions and notes.

REPORT NO: 9.1 (cont.)

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the *Act* by placing a sign on the site and sending out notices to affected property owners and occupiers for a period of at least 14 days.
- 7.2 The application received a total of seven objections to the Proposal. The following is a response to the objection grounds raised, noting that assessment against the relevant scheme provisions can be found in Attachment 2.

Traffic along Keysborough Street and Metropolitan Avenue:

- 7.3 The objections raised concerns in relation to increased traffic congestion, inadequate car parking provision and reduced pedestrian safety along adjoining streets including Keysborough Street and Metropolitan Avenue. Additionally, the objections raised concerns in relation to the impacts of traffic on garbage collection services to each lot along Metropolitan Avenue.
- 7.4 The Proposal includes requisite car parking spaces for each dwelling, in accordance with Clause 52.06 of the Hume Planning Scheme and includes appropriate access arrangements for vehicles to enter and exit the site along Metropolitan Avenue. Standard conditions are recommended to ensure that areas set aside for car parking are used exclusively for that purpose.
- 7.5 The Proposal has been reviewed by Council’s Traffic Engineering Department with regards to traffic impacts. It is established that the Proposal will not result in a significant contribution to existing traffic flows along Keysborough Street and Metropolitan Avenue. Additionally, it is the responsibility of each vehicle driver to manoeuvre vehicles in accordance with road rules.
- 7.6 The traffic and car parking outcomes were reviewed by Council officers and are deemed acceptable.

Neighbourhood Character:

- 7.7 The objections raised concerns about the impact on existing neighbourhood character in the area.
- 7.8 The application was accompanied by a Neighbourhood Site Description and Design Response, which demonstrates that the Proposal is responsive to the existing neighbourhood character. As such, the Proposal achieves compliance with Standard B1 under Clause 55.01 of the *Hume Planning Scheme*.
- 7.9 It is also established that the Proposal will be aligned with the future zoning of the site under the Neighbourhood Residential Zone (NRZ), as part of the *Hume City Council Housing Diversity Strategy* within the proposed incremental change area.

Overlooking onto adjoining properties:

- 7.10 The objections raised concerns in relation to overlooking onto adjoining properties from the ground floor level and first floor level of the dwellings.
- 7.11 The Proposal achieves compliance with Standard B22 under Clause 55.04-6 (Overlooking) of the *Hume Planning Scheme*. Existing fence lines along the southern and western property boundaries provide a visual barrier between adjoining properties. Additionally, the upper floors of each dwelling include sill heights of at least 1.7 metres

REPORT NO: 9.1 (cont.)

from ground level or obscure glazing at any window level below 1.7 metres from ground level to minimise overlooking impacts.

8. ASSESSMENT:

Planning Policy Framework:

- 8.1 The Proposal contributes towards the provision of sustainable dwellings to meet local housing demand for thriving local communities.
- 8.2 The Proposal is located within Craigieburn’s established residential area, directly to the north-west of Craigieburn Activity Centre. The proposal is consistent with the emerging medium density character of the area.
- 8.3 The Proposal contributes to the provision of additional housing stock within an area proximal to existing services and infrastructure to meet the needs of local communities, without causing prejudice to the local amenity of the area.
- 8.4 The Proposal responds to Incremental Housing Change Area requirements, with development yields that meet the preferred housing type and height outcomes stipulated under Amendment C263 for Incremental Housing Change Areas. Dwelling 5 is to maintain the built form of a single storey dwelling house, while Dwelling’s 1 to 4 are to maintain the built form of a double storey unit.

General Residential Zone:

- 8.5 The Proposal is consistent with the GRZ as outlined within Attachment 4. The Proposal is respectful of the local neighborhood character and is located proximal to existing services and infrastructure.
- 8.6 The Proposal includes 475.54 square metres of garden area (35.71% provided) and meets the 35% requirement.
- 8.7 The Proposal has a maximum building height of 7.4 metres which does not exceed the prescribed height limit of 11 metres.
- 8.8 The Proposal includes single and double storey dwellings and is within the maximum prescribed storey limit of up to three stories.
- 8.9 The provisions under Clause 55 (Two or more residential buildings) of the *Hume Planning Scheme* are addressed under Attachment 2.

Car Parking:

- 8.10 The Proposal is consistent with the purpose of this clause, as outlined in Attachment 2.
- 8.11 The Proposal requires two car parking spaces for a dwelling with three or more bedrooms. The Proposal requires at least one visitor car parking space.
- 8.12 The Proposal meets the statutory rate under Clause 52.06-5 of the *Hume Planning Scheme*. In particular, the Proposal includes one car parking space inside a single width carport and one tandem parking space for dwelling 1 (proposed), one car parking space inside a single width garage and one tandem parking space for dwelling’s 2 to 4 (proposed), and one double garage for dwelling 5 (proposed). One visitors car parking space is also provided.

REPORT NO: 9.1 (cont.)

- 8.13 The Proposal meets the relevant design standards (specifically accessways and car parking spaces) under Clause 52.06-9 of the *Hume Planning Scheme*.

Stormwater Management in Urban Development:

- 8.14 The Proposal is consistent with the purpose of this Clause outlined in Attachment 2.
- 8.15 The Proposal was accompanied by a Sustainable Design Assessment (SDA) prepared by Odin Solutions on the 21st of March 2024. The SDA identified that the plans achieve a STORM tool score of 100%, with the inclusion of water tanks at a minimum capacity of 3000L, within the SPOS of all dwellings. Additionally, the STORM rating report identifies that rain gardens are to be provided within the POS areas of dwellings one, two and five (5).
- 8.16 It is recommended to include a condition on the permit that requires the submission of an amended SDA report, showing the location, capacities and details of the proposed rainwater tanks and areas of all rain gardens.

Two or more dwellings on a lot and Residential Buildings:

- 8.17 The Proposal has been assessed and is compliant with the Clause 55 Objectives and Standards.
- 8.18 The Proposal provides an infill development response that would complement the existing residential context.
- 8.19 The Proposal has been designed to ensure that internal and external amenity is not unreasonably impacted.
- 8.20 The Proposal has considered all practicalities of the site with car parking, postal facilities and waste collection appropriately managed.
- 8.21 There are some aspects of Clause 55 of the *Planning Scheme* that warrant conditions to achieve full compliance, including:
- 8.21.1 The provision of lighting under the entryway of dwellings 1, 2 and 3 (Standard B12)
  - 8.21.2 The provision of convenient and accessible car parking to dwelling 4, in the form of a double garage which complies with the dimensional requirements of Clause 52.06: Car Parking (Standard B15).

**9. CONCLUSION:**

- 9.1 The Proposal is considered to be an acceptable planning outcome for the site and is generally consistent with the relevant policies and provisions of the *Hume Planning Scheme*.
- 9.2 The Proposal meets all the Objectives and Standards listed in Clause 55 of the *Hume Planning Scheme*.
- 9.3 On this basis, it is recommended that a Notice of Decision to Grant a Planning Permit be issued.

**REPORT NO: 9.1 (cont.)**

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**ATTACHMENT 1 – RECOMMENDATIONS AND PERMIT CONDITIONS**

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit, and allow the development of land for five dwellings at 15-17 Keysborough Street in Craigieburn, subject to the following conditions:

**CONDITIONS:**

1. Before the use and/or development starts, amended plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:
  - a) Lighting under the porches of Dwelling 1, 2 and 3.
  - b) Dwelling 3's garage dimensions amended to be 6 metres long by 5.5 metres wide.
2. The development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
3. The layout of the site and/or the size of the proposed or existing buildings and works and/or the internal layout and use of the buildings as shown on the endorsed plan/s shall not be altered or modified except with the written consent of the Responsible Authority.
4. Once the development permitted by this permit has commenced, it must be continued and completed to the satisfaction of the Responsible Authority.

**General:**

5. The subject land must be maintained in an orderly and neat manner at all times and its appearance must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
6. The external materials, finishes and paint colours of the approved building must be to the satisfaction of the responsible authority.
7. The development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
8. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.
9. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the responsible authority.
10. All works on or facing the boundaries of adjoining properties must be finished and surface cleaned to a standard this is well presented to neighbouring properties in a manner to the satisfaction of the Responsible Authority.

**Traffic and Engineering:**

11. Parking is only permitted within the allocated car parking spaces, no vehicles are permitted to park within the accessway. These areas are turning areas and no parking is permitted. If parking occurs vehicles would not be able to drive out in a forward motion.
12. No structure is permitted within the turning area, this includes entry steps, verandah posts and landscaping.
13. All visitors parking bays are to be linemarks and signed accordingly.
14. Any structure or landscaping within visibility splays of driveway (2.0m along front boundary & 2.5m into property) must be no greater than 900mm in height.
15. The existing redundant vehicle crossing is to be removed. The kerb and channel and nature strip to be reinstated.
16. The vehicle crossover must be constructed as per standard drawing EDCM 501 – Residential Vehicular Crossing (Single) and EDCM 502 – Residential Vehicular Crossing (Double).
17. Stormwater runoff from all areas must be retained within the property and drained to the site’s underground internal stormwater system.
18. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council’s drains or watercourses during construction.

**Landscaping:**

19. Before the development starts, a landscape plan to the satisfaction of the responsible authority must be submitted to and approved by the responsible authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person drawn to scale with dimensions and three copies must be provided. The plan must show:
  - a) Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
  - b) Details of surface finishes of pathways and driveways;
  - c) A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
  - d) Landscaping and planting within all open areas;
  - e) One medium-large canopy tree and understorey landscaping within the frontages of dwelling 1; a small canopy tree (mature height of 6m +) in the areas of secluded spaces for dwellings 1 and 2;
  - f) An in-ground irrigation system to all landscaped areas;
  - g) Tree protection zone and structural root zone for each tree to be retained; and

- h) The location and details of root control barriers.
  
- 20. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the responsible authority.
  
- 21. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the responsible authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
  
- 22. No street trees are to be removed or relocated as part of this development without the prior written approval of the Responsible Authority. Any street trees approved to be removed and/or replaced are to be removed and/or replaced by Council at the owner’s or developer’s expense.
  
- 23. All internal stormwater runoff is to be treated before discharging to the street drainage system via appropriate WSUD structure.

**Parks:**

- 24. Before the development starts, a tree protection barrier/fence must be installed around the 2x *Eucalyptus leucoxylon* (Yellow Gum) trees (tree 1 and 2) and 2x *Callistemon sp* (Bottle Brush) trees (tree 3 and 4) adjacent to 15-17 Keysborough Street Craigieburn and remain in place until works on site are carried out and completed (including the construction of any new crossover). The fencing is to be a 1.4-metre-high temporary fence constructed using steel posts and parawebbing. The following protection measures must be incorporated:
  - a) The fencing is to be a 1.4-metre-high temporary fence constructed using steel posts and parawebbing.
  - b) The fencing is to encompass the entire nature strip area (between any footpath and kerb and channel) and must extend to the identified tree protection radial distance.
  - c) The tree protection radial distance for tree 1 is 3 meters.
  - d) The tree protection radial distance for tree 2 is 2 meters.
  - e) The tree protection radial distance for tree 3 is 2 meters.
  - f) The tree protection radial distance for tree 4 is 2 meters.

**Environment:**

- 25. Before development starts, an amended SDA report to the satisfaction of the responsible authority must be submitted and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions. The plans must show:

- a) The location, details and capacities of all rainwater tanks in accordance with the Stormwater Management Plan (prepared by Odin Solutions, dated 21<sup>st</sup> of March 2024).
- b) The sizes and locations of all raingardens in accordance with the Stormwater Management Plan (prepared by Odin Solutions, dated 21<sup>st</sup> March 2024).

**Expiry:**

26. This permit will expire if one of the following circumstances applies:

- a) the development is not started within three years of the date of this permit; or
- b) the development is not completed within six years of the date of this permit.

27. The responsible authority may extend the periods referred to if a request is made in writing:

- a) before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- b) within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

**Permit Notes:**

- Prior to commencement of any works within the road reserve, an ‘Application form for Consent to work within a Hume City Council Road Reserve’ is required to be submitted to Council to obtain a permit to carry out the works.
- Any structure proposed to be built over an easement requires Council and relevant service authority’s approval prior to the issuing of a building permit.
- New vehicles crossings and/or modifications to existing vehicle crossings require an application for a ‘Consent to Dig in the Road Reserve’ permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application. Any service relocations are to the approval of the Service Authority and at the owners cost.
- New vehicles crossings and/or modifications to existing vehicle crossings require an application for a ‘Consent to Dig in the Road Reserve’ permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application.
- Any service relocation associated with the works are to be approved by the Service Authorities at the owners cost.
- Consultation with Council’s Garbage Service to agree on the format or garbage collection.
- Owners will be responsible to carry out any work as required by and to the satisfaction of the Council and other responsible authorities if the existing conditions/assets on road reserve differ from that as shown on the plans submitted.

- No structure is permitted within the turning area, this includes entry steps, verandah posts and landscaping.
- It appears that the proposed vehicle crossing is located in front of the existing side entry pit on Tylden Place. If the pit falls within the crossing relocate the crossing or modify the pit to a heavy-duty channel grated pit.
- An “Application for Stormwater Legal Point of Discharge: Multi-unit Drainage Investigation” is required for this development (fees apply). Plans to be submitted to Council’s Civil Design section for assessment. This will determine if an on-site detention system, upgrading of Council’s existing drainage pipes or new drainage pipes are required by the owners/developers.
- An “Application for Stormwater Legal Point of Discharge: R133 Legal Point of Stormwater Discharge” is required to be submitted to Council with the above Drainage Investigation Application.

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**Attachment 2 – Planning Policies and Clause 55 Assessment**

The following clauses in the *Hume Planning Scheme (Planning Scheme)* are relevant to the Proposal:

<b>Clause</b>	<b>Applicable objective/ strategy/ purpose</b>
<i>Planning Policy Framework</i>	
02.02 – Vision	<p><i>Hume’s vision is to be a sustainable and thriving community with great health, education, employment, infrastructure and a strong sense of belonging (Council Plan 2021-2025, p26). This will be achieved by:</i></p> <ul style="list-style-type: none"> <li>• <i>Valuing education and life long learning.</i></li> <li>• <i>Enabling economic growth through the creation of local jobs and supporting local industries.</i></li> <li>• <i>Acknowledging and celebrating the diversity of Hume people.</i></li> <li>• <i>Supporting active participation by residents in community life.</i></li> <li>• <i>Growing in a way that is both sustainable and sensitive to the open, natural and rural spaces.</i></li> <li>• <i>Creating a place that will benefit future generations while protecting the environment.</i></li> <li>• <i>Advocating for sustainable neighbourhoods.</i></li> <li>• <i>Protecting heritage.</i></li> <li>• <i>Designing spaces that are accessible and fill the community with pride.</i></li> </ul>
11.01-1S – Settlement	<i>To facilitate the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
13.05-01 – Noise Management	<i>To assist the management of noise effects on sensitive land uses.</i>
15.01-1S – Urban Design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2L-03 – Environmentally Sustainable Development – Hume	<i>To achieve best practice in environmentally sustainable development from design stage through to construction and operation.</i>
15.01-2S – Building Design	<i>To achieve building design and siting outcomes that contribute positively to the local context, enhance the public realm and support environmentally sustainable development.</i>
15.01-5S – Neighborhood character	<i>To recognize, support and protect neighbourhood character, cultural identity and sense of place.</i>
16.01-1S:- Housing Supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
<i>Zoning Provisions</i>	
Clause 32.08 – General Residential Zone	<p><i>To implement the Municipal Planning Strategy and Planning Policy Framework.</i></p> <p><i>To encourage development that respects the neighbourhood character of the area.</i></p>

	<p><i>To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i></p> <p><i>To allow educational, recreational, religious, community and a limited range of other non-residential uses to serve local community needs in appropriate locations.</i></p>
<i>Particular Provisions</i>	
Clause 52.06 – Car Parking	<p><i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and Planning Policy Framework.</i></p> <p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i></p> <p><i>To support transport alternatives to the motor car.</i></p> <p><i>To promote the efficient use of car parking spaces through the consolidation of car parking facilities.</i></p> <p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
53.18 – Stormwater Management in Urban Development	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>
Clause 55 – Two or more dwellings on a lot or Residential Buildings	<p><i>To implement the Municipal Planning Strategy and Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents..</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

The table below provides an assessment against the Objectives and Standards under Clause 55 of the *Hume Planning Scheme*. The Proposal must meet all the Objectives and should meet all of the Standards. The variations to the Standards can be considered where it is determined that the overall Objective is met.



Neighbourhood Character and Infrastructure (Standards B1 to B5)

<b>B1</b>	<p><b>Complies</b>  The Proposal is within an established residential area, characterized by single dwellings with tiled pitched roofs and small outbuildings in a garden setting.</p> <p>The Proposal provides an acceptable response to the established and emerging neighborhood character with appropriate built form, recession, and scale between the five dwellings on the site.</p> <p>The application was accompanied by a Neighborhood Character Design Response Plan, which provides a description and detail of the site and neighboring allotments as shown in attachment 4.</p> <p>The application was also accompanied by a Design Response which demonstrates how the proposed design derives from and responds to the Neighborhood Character and Site Description as well as the requirements of Clause 55 from the <i>Hume Planning Scheme</i>. Refer to attachment 4 for details.</p> <p>Please refer to the assessment against B31 for more information on the design detail.</p>
<b>B2</b>	<p><b>Complies</b>  The application was accompanied by a planning report which demonstrates that the Proposal is consistent with relevant state housing policy.</p> <p>The Proposal is an appropriate response towards Hume’s Housing Policy as stipulated in Clause 16.01-1S: Housing Supply, Clause 16.01-1L-01: Housing Supply – Hume and Clause 16.01-2S: Housing Affordability.</p> <p>The Proposal improves housing affordability by contributing towards housing diversity and choice within a well-established area, to support diverse communities. The Proposal promotes a good urban design outcome in the area, through measures which minimize its environmental impact. The Proposal is well-located in proximity to existing transport nodes, transport routes, public open spaces, community infrastructure and local educational establishments.</p>
<b>B3</b>	<p><b>Not Applicable</b>  The application does not relate to the development of ten (10) or more dwellings.</p>
<b>B4</b>	<p><b>Complies</b>  The Proposal is situated on a lot within an established residential area, and is provided with all necessary services. It is not expected that that development will exceed the capacity of existing utility services and infrastructure.</p>
<b>B5</b>	<p><b>Complies</b>  The Proposal is comprised of five dwellings that are orientated to front the adjoining streets, including Keysborough Street and Metropolitan Avenue.</p> <p>Access is provided to each dwelling via a sealed crossover, and an internal accessway. While no front fencing is proposed, fencing up to 1.8 metres high is located within the dwelling frontages to Metropolitan Avenue and Keysborough Street.</p>

Site Layout and Building Massing (Standards B6 to B15)

<b>B6</b>	<p><b>Complies</b>  The subject site is located on the corner between Keysborough Street and Metropolitan Avenue.</p> <p>The Proposal includes a front setback of 6.1 metres to the front street (Keysborough Street) and a side setback of 3 metres to the side street (Metropolitan Avenue). The</p>
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	<p>Proposal includes front and side setback measurements that are in accordance with the requirements of this standard.</p>
<b>B7</b>	<p><b>Complies</b>                  The Proposal includes dwellings that reach a maximum building height of 7.402 metres, in accordance with the maximum height requirement of 11 metres under the zone.</p> <p>As such, it can be demonstrated that the Proposal is sympathetic towards existing neighbourhood character.</p>
<b>B8</b>	<p><b>Complies</b>                  The Proposal achieves a maximum site coverage of 44.26%, in accordance with the maximum site coverage requirement of 60% under this standard.</p> <p>As such, it can be demonstrated that the Proposal is respectful towards existing neighbourhood character.</p>
<b>B9</b>	<p><b>Complies</b>                  The Proposal includes a total permeable surface area of 37%, which exceeds the minimum permeable surface area requirement of 20% of the site in accordance with this standard.</p> <p>As such, it can be demonstrated that the Proposal will support stormwater management and provide ample opportunities for stormwater filtration.</p>
<b>B10</b>	<p><b>Complies</b>                  Where possible, the Proposal includes north facing habitable room windows, thereby maximizing solar efficiency and reducing dependency on fossil fuels. Refer to Attachment 4 for details.</p> <p>The Proposal results in minimal overshadowing of existing dwellings on adjoining lots, thereby protecting solar energy efficiency and the performance of existing solar energy systems to existing dwellings.</p>
<b>B11</b>	<p><b>Not Applicable</b>                  The Proposal does not include the provision of any public or communal open space.</p>
<b>B12</b>	<p><b>Complies</b>                  The Proposal includes well-articulated porches to each dwelling, providing a sense of personal address when viewed from the street, as shown in attachment 4.</p> <p>The Proposal includes substantial canopy tree planting along the frontages and low-lying shrub planting within the rear yards and internal accessways, to soften the visual appearance of the area. The proposed landscaping treatments are not likely to reduce the overall safety of the development.</p> <p>It is recommended to include a condition which requires the developer to provide lighting at the entrance to each dwelling. Please refer to condition 1 in attachment 1.</p>
<b>B13</b>	<p><b>Complies</b>                  The application is accompanied by a landscape plan, which provides adequate detail in relation to landscape themes, vegetation and paving detail.</p>
<b>B14</b>	<p><b>Complies</b>                  The total width of the proposed accessways to each dwelling is proportionate to 20.72% of the frontage length to Metropolitan Avenue, and 23.26% percent of the frontage length to Keysborough Street, in accordance with this standard.</p> <p>Vehicle access is provided to each dwelling via single-width crossover.</p>
<b>B15</b>	<p><b>Complies</b>                  The Proposal includes adequate, well-ventilated and easily accessible car parking to service each dwelling, as shown on attachment 4. Dwelling’s 1 to 3 include a single</p>

	garage/carport each, and an associated tandem car parking space within 500mm of the enclosed car parking space. Additionally, dwellings 4 to 5 include a double garage each, and one unenclosed visitor car parking space, located at the end of the shared accessway.
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**Amenity Impacts (Standards B17 to B24)**

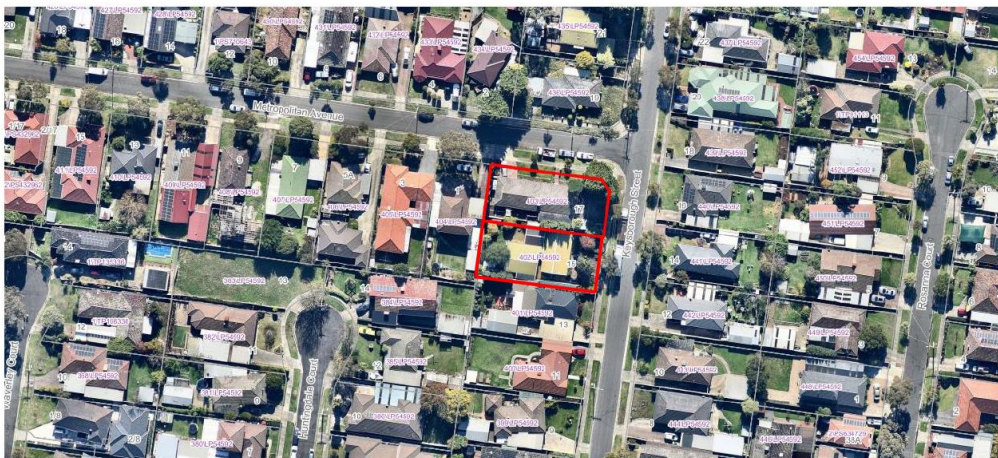
<b>B17</b>	<p><b>Complies</b></p> <p>The Proposal meets the minimum ground and first floor setback distances in Standard B17 as shown on attachment 4. It is found that the roof eaves do not encroach more than 500mm into the setback distance.</p>
<b>B18</b>	<p><b>Complies</b></p> <p>The Proposal includes a demountable carport wall to dwelling 1 along the western property boundary. The wall has a length of 5.47 metres and an average height of 3.2 metres, as per attachment 4.</p>
<b>B19</b>	<p><b>Complies</b></p> <p>The Proposal is designed so that all existing habitable room windows on adjoining properties face an open outdoor area (with a minimum dimension of 1 metres) greater than 3 square metres.</p>
<b>B20</b>	<p><b>Complies</b></p> <p>The Proposal is located is within 3 metres of several existing north facing habitable room windows on 13 Keysborough Street Craigieburn. An existing alfresco area shields these habitable room windows.</p> <p>The Proposal is designed in accordance with the minimum setback standards under this standard. Refer to attachment 4 for details.</p>
<b>B21</b>	<p><b>Complies</b></p> <p>The Proposal demonstrates with shadow diagrams that more than 40 square metres, with a minimum dimension of 3 metres of all secluded private open space on abutting properties will receive at least 5 hours of sunlight between 9am and 3pm on the 22<sup>nd</sup> of September.</p>
<b>B22</b>	<p><b>Complies</b></p> <p>The Proposal is located within 9 metres of existing habitable room windows and SPOS area on adjoining properties.</p> <p>Opportunities for potential overlooking to adjoining lots are minimised through recessed upper floor levels to dwelling 1 to 4.</p> <p>Additionally, the upper level habitable room windows of dwellings 1 and 4 are designed in accordance with standard B22, through the implementation of various design measures. These measures include the provision of sill heights to 1.7 metres above floor level, and obscure glazing on the upper floors.</p>
<b>B23</b>	<p><b>Complies</b></p> <p>The Proposal includes internal fencing within the rear SPOS areas to dwelling 1 and 2, to minimise overlooking between dwellings.</p>
<b>B24</b>	<p><b>Complies</b></p> <p>The Proposal does not include unreasonable external and internal noise sources. It is recognized that there are ample opportunities to locate any mechanical equipment, including cooling and heating units away from neighbouring properties and public areas.</p>
<b>B25</b>	<p><b>Complies</b></p> <p>The Proposal can be accessed by or easily be made accessible for people with limited mobility.</p>

	It is noted that the front porch of all dwellings can be transformed into a ramp where necessary.																		
<b>B26</b>	<b>Complies</b> The Proposal includes entryways to each dwelling that are easily identifiable, provide a personal address, create a transitional space, and provide sufficient shelter to the front entry.																		
<b>B27</b>	<b>Complies</b> The Proposal is designed so that all new habitable room windows face an open outdoor area (with a minimum dimension of 1 metre) greater than 3 square metres.																		
<b>B28</b>	<p><b>Complies</b> The proposal satisfies the requirements of B28 as all POS and SPOS areas exceed the minimum dimensions and minimum area requirements and have convenient access from all living areas.</p> <p>The Proposal provides the following private open space (POS) and SPOS below:</p> <table border="1"> <thead> <tr> <th></th> <th>SPOS (greater than 3 metres)</th> <th>POS</th> </tr> </thead> <tbody> <tr> <td><b>Dwelling 1 (proposed)</b></td> <td>71.65 square metres.</td> <td>84.34 square metres</td> </tr> <tr> <td><b>Dwelling 2 (proposed)</b></td> <td>67.59 square metres.</td> <td>84.34 square metres</td> </tr> <tr> <td><b>Dwelling 3 (proposed)</b></td> <td>66.05 square metres.</td> <td>134.25 square metres</td> </tr> <tr> <td><b>Dwelling 4 (proposed)</b></td> <td>47.54 square metres.</td> <td>121.06 square metres</td> </tr> <tr> <td><b>Dwelling 5 (proposed)</b></td> <td>55.62 square metres.</td> <td>65.09 square metres</td> </tr> </tbody> </table>		SPOS (greater than 3 metres)	POS	<b>Dwelling 1 (proposed)</b>	71.65 square metres.	84.34 square metres	<b>Dwelling 2 (proposed)</b>	67.59 square metres.	84.34 square metres	<b>Dwelling 3 (proposed)</b>	66.05 square metres.	134.25 square metres	<b>Dwelling 4 (proposed)</b>	47.54 square metres.	121.06 square metres	<b>Dwelling 5 (proposed)</b>	55.62 square metres.	65.09 square metres
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<b>B29</b>	<b>Complies</b> The proposal locates all SPOS areas to the south and east. The northern walls to dwelling 1 and 2 meet the minimum setback requirements under this standard. As such, the proposed SPOS areas will receive sufficient daylight access.																		
<b>B30</b>	<b>Complies</b> Each dwelling within the proposal has been allocated at least 6 cubic metres of externally accessible storage space.																		

**Detailed Design (Standards B31 to B34)**

<b>B31</b>	<p><b>Complies</b> The Proposal features building materials that would be complementary to the established and emerging neighbourhood character.</p> <p>The Proposal shows an appropriate level of articulation in the form of recessed upper floors and porch projections along the front façade. Additionally, the proposed window fenestration and varying door and window proportions and roof pitches to all dwellings are considered reasonable and sympathetic to the local streetscape character.</p>
<b>B32</b>	<b>Not Applicable</b> The Proposal does not include any front fences along the frontage of the site.
<b>B33</b>	<b>Complies</b> The Proposal nominates the shared accessway to the south as common property. It is recognized that the shared accessway would be capable of efficient management by the body corporate.
<b>B34</b>	<b>Complies</b> The Proposal provides relevant site services and utilities for all dwellings. It is found that the bin enclosures can be transported through the external pedestrian gates; the clotheslines are in suitable locations and the mailboxes are accessible from the frontage.

Attachment 3 – Locality Map – 15-17 Keysborough Street Craigieburn



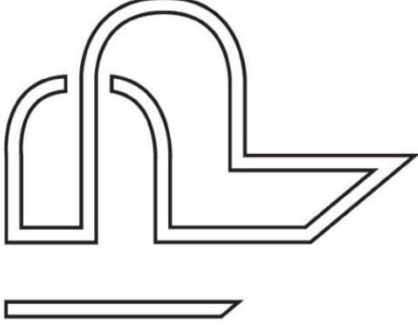
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# TOWN PLANNING PROPOSAL

**FOR:**  
 NAGESH CHAKKA

**PROPOSED:**  
 MULTI UNIT DEVELOPMENT

**LOCATION:**  
 15-17 KEYSBOROUGH STREET  
 CRAIGIEBURN



**P R E S T I G E P L A N S**  
 BUILDING DESIGN & TOWN PLANNING

**CONTACT:**  
 ANTHONY PUMA  
 0800 888 8872  
 15/17 KEYSBOROUGH STREET  
 CRAIGIEBURN VIC 3061  
 REG. NO. DPAD 69521 ACN 117392926

MULTI UNIT DEVELOPMENT  
 FRONT PAGE

No.	DATE	AMENDMENTS
1	15/08/2024	PROPOSED TOWN PLANNING APPLICATION FOR NAGESH CHAKKA
2	15/08/2024	15-17 KEYSBOROUGH STREET CRAIGIEBURN
3	15/08/2024	
4	15/08/2024	
5	15/08/2024	

DRAWN: ATJ    CHECKED: [ ]    DATE: 15/08/2024    SCALE: 1:1000    SHEET: 1 OF 1  
 PROJECT: 15-17 KEYSBOROUGH STREET CRAIGIEBURN    TIA    15/08/2024    15/08/2024    15/08/2024    15/08/2024









**METROPOLITAN AVENUE, CRAIGIEBURN  
STREETSCAPE**

**KEYSBOROUGH STREET, CRAIGIEBURN  
STREETSCAPE**

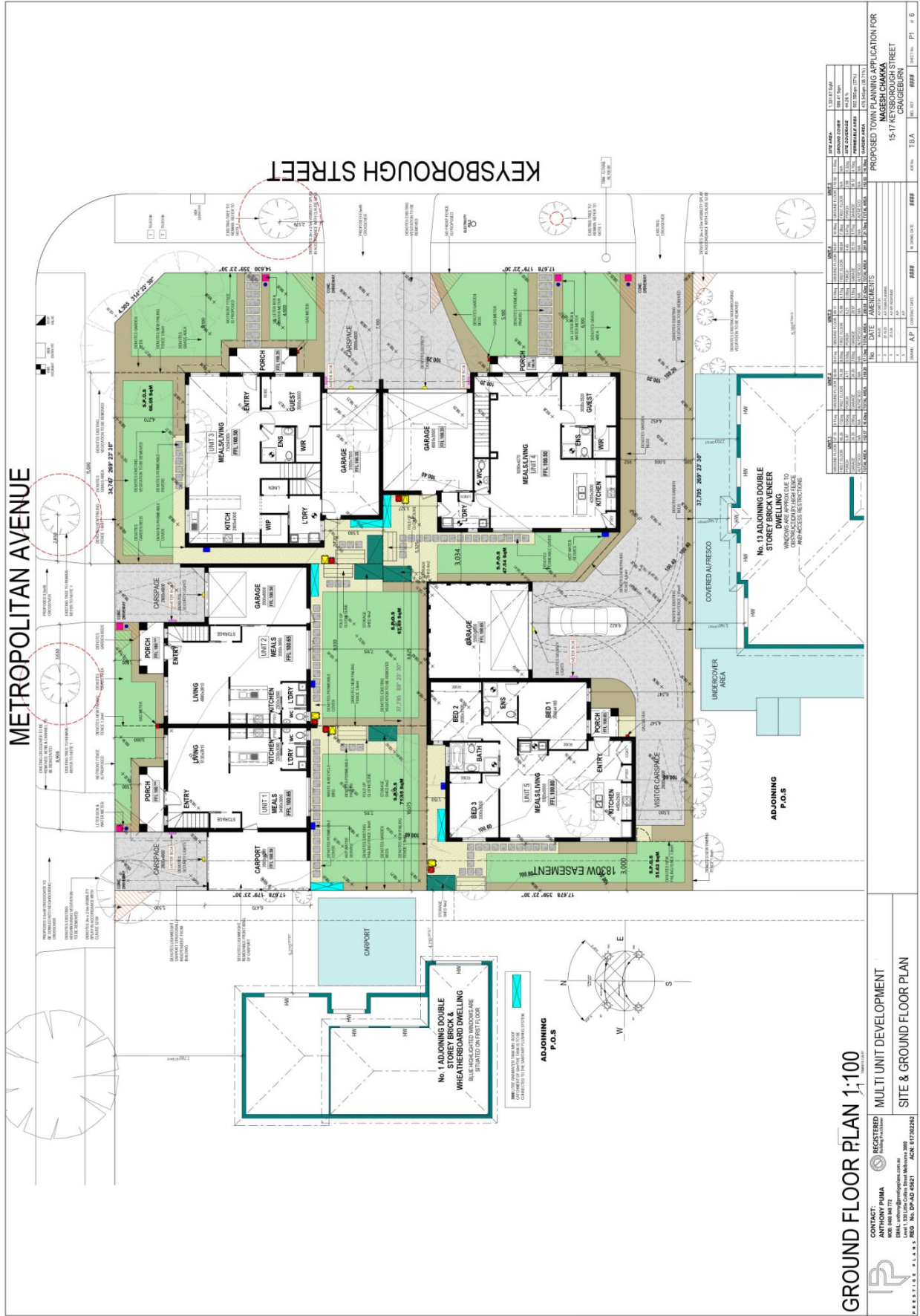
**FRONT VIEW UNIT 1&2**      **SIDE VIEW UNIT 3**      **SIDE VIEW UNIT 4**      **SIDE VIEW UNIT 5**

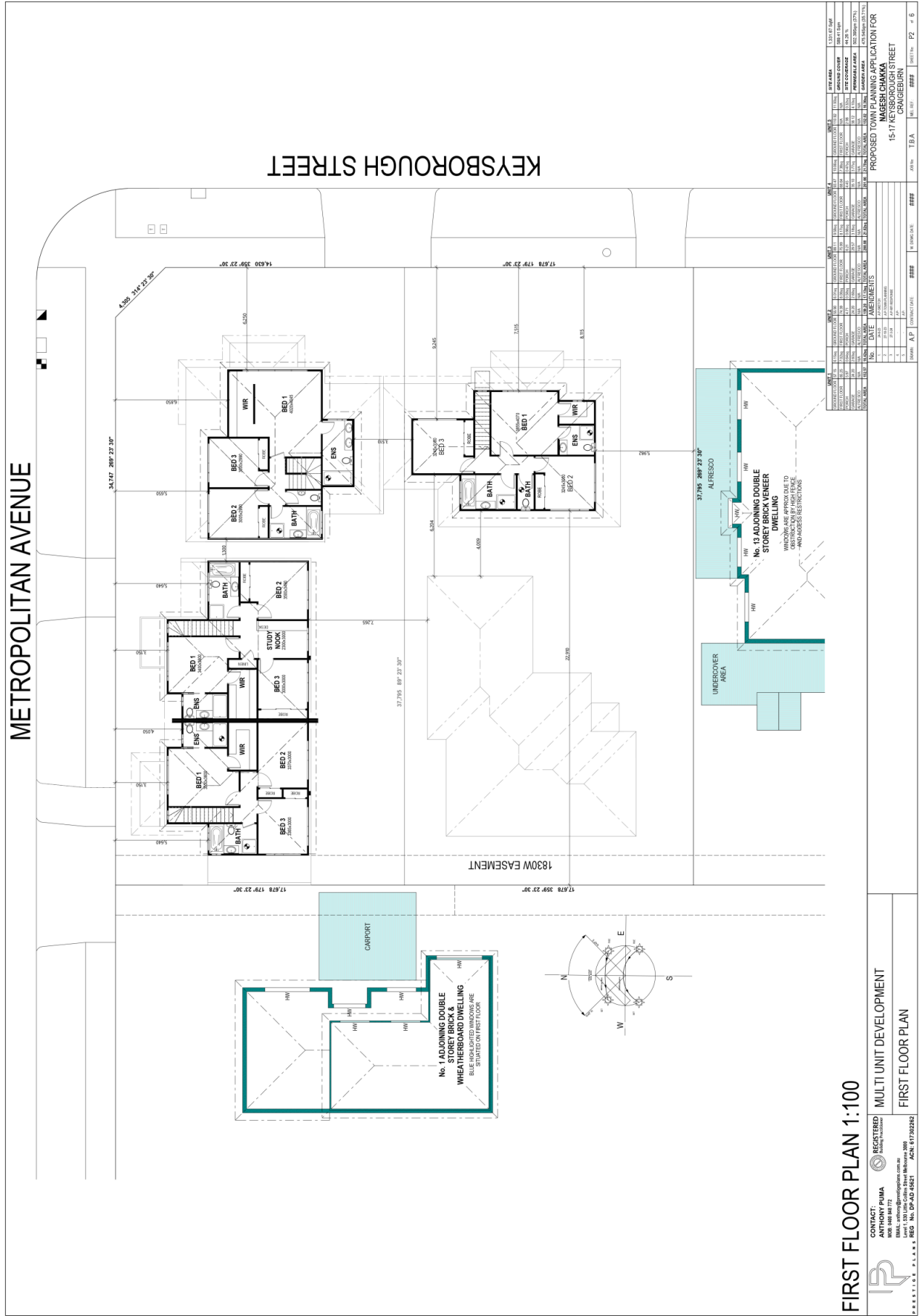
No.	DATE	REVISIONS
1	12/08/2024	ISSUED FOR PERMIT
2	12/08/2024	REVISED PER COMMENTS
3	12/08/2024	REVISED PER COMMENTS
4	12/08/2024	REVISED PER COMMENTS

PROPOSED TOWN PLANNING APPLICATION FOR  
**NAGESH CHAKKA**  
 15-17 KEYSBOROUGH STREET  
 CRAIGIEBURN

CONTACT: **ANTHONY PUMA**  
 0800 888 881772  
 15/17 KEYSBOROUGH STREET, CRAIGIEBURN VIC 3009  
 REG. NO. DP-AD 60521 ACN: 617392026

MULTI UNIT DEVELOPMENT  
 STREETSCAPE & 3D





**FIRST FLOOR PLAN 1:100**

MULTI UNIT DEVELOPMENT  
 FIRST FLOOR PLAN

CONTACT:  
 ANTHONY PUMA  
 0800 888 8877  
 100/101, 103/105, 107/109, 111/113, 115/117, 119/121, 123/125, 127/129, 131/133, 135/137, 139/141, 143/145, 147/149, 151/153, 155/157, 159/161, 163/165, 167/169, 171/173, 175/177, 179/181, 183/185, 187/189, 191/193, 195/197, 199/201, 203/205, 207/209, 211/213, 215/217, 219/221, 223/225, 227/229, 231/233, 235/237, 239/241, 243/245, 247/249, 251/253, 255/257, 259/261, 263/265, 267/269, 271/273, 275/277, 279/281, 283/285, 287/289, 291/293, 295/297, 299/301, 303/305, 307/309, 311/313, 315/317, 319/321, 323/325, 327/329, 331/333, 335/337, 339/341, 343/345, 347/349, 351/353, 355/357, 359/361, 363/365, 367/369, 371/373, 375/377, 379/381, 383/385, 387/389, 391/393, 395/397, 399/401, 403/405, 407/409, 411/413, 415/417, 419/421, 423/425, 427/429, 431/433, 435/437, 439/441, 443/445, 447/449, 451/453, 455/457, 459/461, 463/465, 467/469, 471/473, 475/477, 479/481, 483/485, 487/489, 491/493, 495/497, 499/501, 503/505, 507/509, 511/513, 515/517, 519/521, 523/525, 527/529, 531/533, 535/537, 539/541, 543/545, 547/549, 551/553, 555/557, 559/561, 563/565, 567/569, 571/573, 575/577, 579/581, 583/585, 587/589, 591/593, 595/597, 599/601, 603/605, 607/609, 611/613, 615/617, 619/621, 623/625, 627/629, 631/633, 635/637, 639/641, 643/645, 647/649, 651/653, 655/657, 659/661, 663/665, 667/669, 671/673, 675/677, 679/681, 683/685, 687/689, 691/693, 695/697, 699/701, 703/705, 707/709, 711/713, 715/717, 719/721, 723/725, 727/729, 731/733, 735/737, 739/741, 743/745, 747/749, 751/753, 755/757, 759/761, 763/765, 767/769, 771/773, 775/777, 779/781, 783/785, 787/789, 791/793, 795/797, 799/801, 803/805, 807/809, 811/813, 815/817, 819/821, 823/825, 827/829, 831/833, 835/837, 839/841, 843/845, 847/849, 851/853, 855/857, 859/861, 863/865, 867/869, 871/873, 875/877, 879/881, 883/885, 887/889, 891/893, 895/897, 899/901, 903/905, 907/909, 911/913, 915/917, 919/921, 923/925, 927/929, 931/933, 935/937, 939/941, 943/945, 947/949, 951/953, 955/957, 959/961, 963/965, 967/969, 971/973, 975/977, 979/981, 983/985, 987/989, 991/993, 995/997, 999/1001





No.	DATE	AMENDMENTS
1	12/08/2024	ISSUED FOR PERMIT
2	12/08/2024	ISSUED FOR PERMIT
3	12/08/2024	ISSUED FOR PERMIT
4	12/08/2024	ISSUED FOR PERMIT
5	12/08/2024	ISSUED FOR PERMIT

PROPOSED TOWN PLANNING APPLICATION FOR  
**NAJESH CHAKKA**  
 15-17 KEYBOROUGH STREET  
 CHANGEBURN

DATE: 12/08/2024  
 DRAWN: TJA  
 SHEET NO: P3 - 6

**REGISTERED ARCHITECT**  
**ANTHONY PUMA**  
 908 888 8872  
 10/11, 100 Little Collins Street Melbourne 3000  
 REG. NO. DP-AD 48521 ACN 517392246

**MULTI UNIT DEVELOPMENT ELEVATIONS**



**SHADOW DIAGRAMS**

**9 AM SHADOW**

**10 AM SHADOW**

**12 MIDDAY SHADOW**

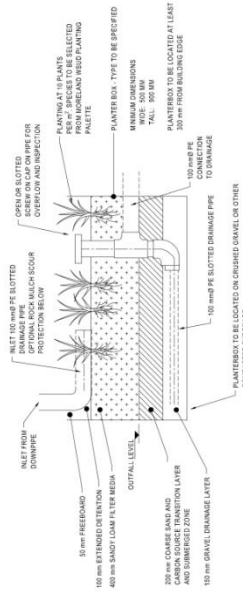
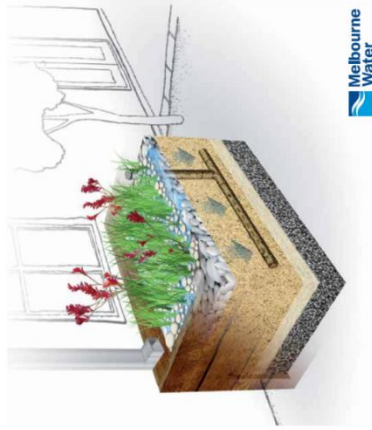
**3 PM SHADOW**

No.	DATE	REVISIONS
1	12/10/2023	ISSUED FOR TENDERS
2	12/12/2023	REVISED PER COMMENTS
3	12/13/2023	REVISED PER COMMENTS
4	12/19/2023	REVISED PER COMMENTS
5	12/20/2023	REVISED PER COMMENTS
6	12/20/2023	REVISED PER COMMENTS
7	12/20/2023	REVISED PER COMMENTS
8	12/20/2023	REVISED PER COMMENTS
9	12/20/2023	REVISED PER COMMENTS
10	12/20/2023	REVISED PER COMMENTS
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16	12/20/2023	REVISED PER COMMENTS
17	12/20/2023	REVISED PER COMMENTS
18	12/20/2023	REVISED PER COMMENTS
19	12/20/2023	REVISED PER COMMENTS
20	12/20/2023	REVISED PER COMMENTS

PROPOSED TOWN PLANNING APPLICATION FOR  
**NAGESHA CHAKKA**  
 15-17 KEYBOROUGH STREET  
 CHANGEBURN

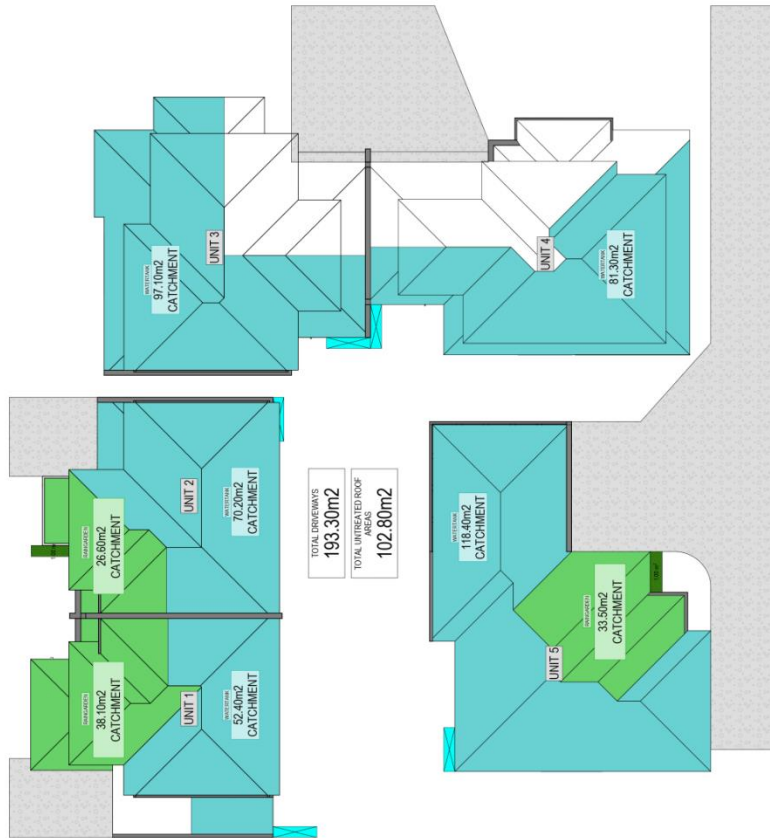
CONTACT: **REGISTERED ARCHITECT ANTHONY PUMA**  
 MOB: 0800 881 772  
 OFF: 06 463 9999  
 UNIT 1, 100 Little Collins Street Melbourne 3000  
 VICTORIA AUSTRALIA  
 REG. NO. DP-AD 40521 ACN: 617392046

**REFER TO WSUD REPORT PREPARED BY ODIN SOLUTIONS.**  
**CATCHMENT DETAILS IN ACCORDANCE WITH WSUD REPORT AND STORM ASSESSMENT.**



PLANTER BOX RAINGARDEN CROSS SECTION  
 SCALE 1:10

PLANTER BOX RAINGARDEN DETAILS



The rainwater from each dwelling as displayed on the catchment plan is to be collected in a rainwater tank which is to be connected to all units for toilet flushing.

The rainwater from each dwelling as displayed on the catchment plan is to be collected in a rainwater tank which is to be connected to all units for toilet flushing.

STORMWATER CATCHMENT PLAN 1:100

	CONTACT: ANTHONY PUMA 9000 888 881772 1/111 Sturt Street, Melbourne VIC 3000 REG. NO. DP-AD 60521 ACN: 617320266	MULTI UNIT DEVELOPMENT WSUD STORMWATER CATCHMENT	PROPOSED TOWN PLANNING APPLICATION FOR NAGESH CHAKKA 15-17 KEYSBROUGH STREET CHANGEBURN
	REGISTERED PLANNING CONSULTANT	REGISTERED PLANNING CONSULTANT	No.   DATE   AMENDMENTS 1   15/08/2024   2   15/08/2024   3   15/08/2024   4   15/08/2024   5   15/08/2024





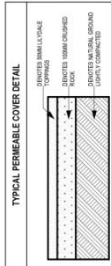
- A COMMITMENT TO A MIN 70% REUSE/RECYCLING OF CONSTRUCTION & DEMOLITION WASTE WILL BE MADE
- SEPARATE RECEPTACLES THAT WILL BE INTEGRATED INTO THE KITCHEN CABINETRY FOR SORTING RECYCLABLES FROM GENERAL WASTE
- FACILITIES PROVIDED FOR ON-SITE MANAGEMENT OF FOOD & GARDEN WASTE COMPOST BIN
- SINGLE GLAZING ONLY FOR GARAGE, ENSUITE, BATHROOM & L'DRY

- ALL WINDOWS/DOORS/SLIDING DOORS TO BE DOUBLE GLAZED EXCEPT BATHROOMS/ GARAGES & ENSUITES
- WATER EFFICIENT LANDSCAPING TO BE INSTALLED
- WELLS RATING FOR WATER FITTINGS/FIXTURES. (REFER TO REPORT)
- 30% OF THE SITE IS COVERED WITH VEGETATION, EXPRESSED AS A PERCENTAGE OF THE TOTAL SITE AREA
- NON-POTABLE WATER SOURCE CONNECTED TO TOILETS & WASHING MACHINE STOPS FOR BOTH UNITS
- EXTERNALLY DUCTED KITCHEN RANGEROODS FOR EACH DWELLING

- ALL HABITABLE WINDOWS TO BE DOUBLE GLAZED
- ALL AWNING WINDOWS TO HAVE ABILITY TO BE LOCKED OPEN
- EACH UNIT TO HAVE A MAX 4W/m<sup>2</sup> LIGHTING DENSITY
- SINGLE GLAZING ONLY FOR GARAGE, ENSUITE, BATHROOM & L'DRY



THERMAL PERFORMANCE STAR RATING AVERAGE FOR THE PROJECT IS 7.1 STARS



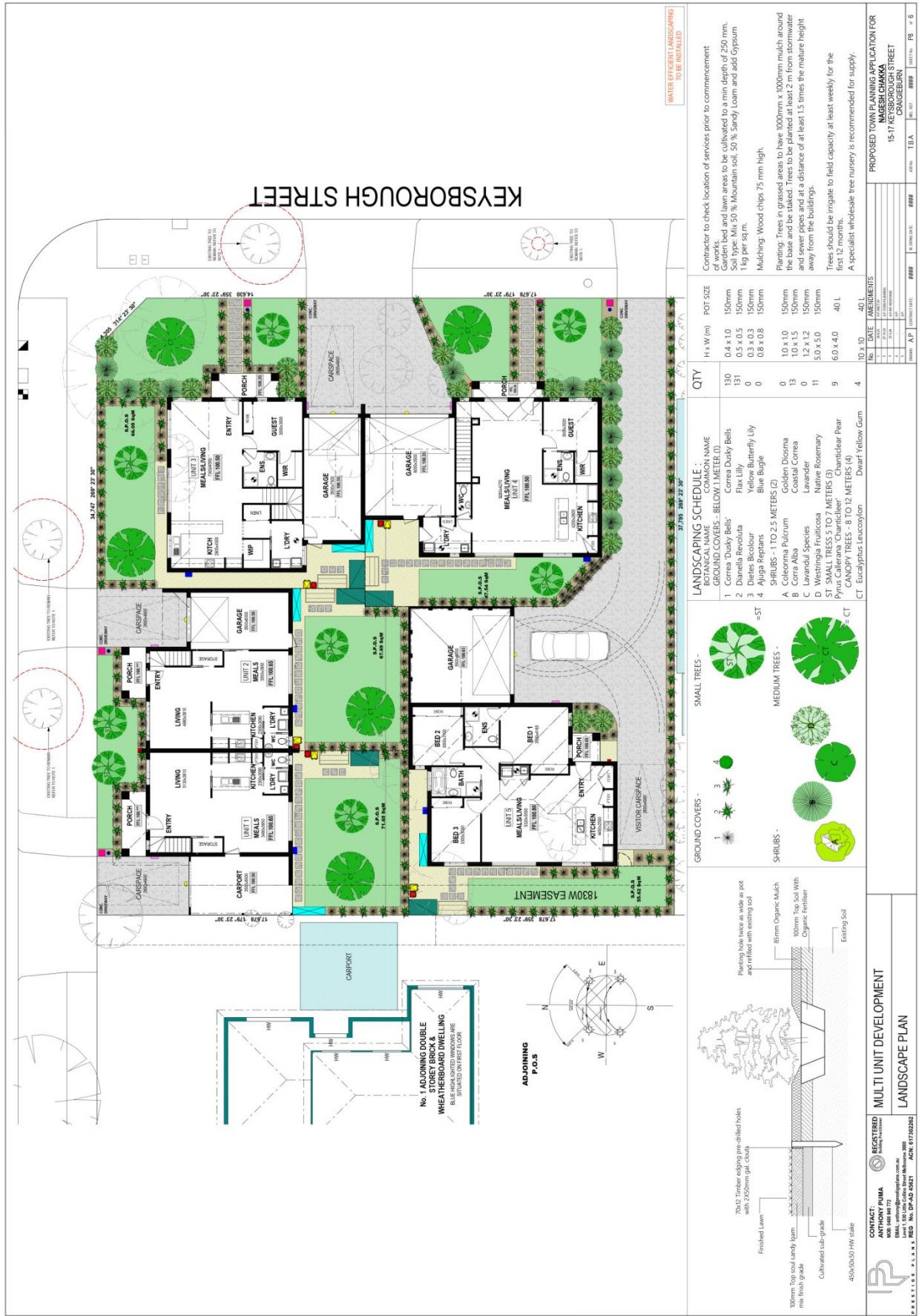
SDA REPORT NOTES	
DRYING APPLIANCES	1 STAR CLOTHES DRYER/OUTDOOR
HOT WATER SERVICE	5 STAR GAS INSTANTANEOUS
WINDOW APPLICATION	UNIT 1-5 AS PER SDA REPORT
EXTERNAL LIGHTING APPLICATION	SENSORS, MOTION DETECTOR AND/OR TIMER ETC.
INSULATION	UNIT 1-5 AS PER SDA REPORT
FLOORING APPLICATION	CONVENTIONAL SLAB
LANDSCAPING	WATER EFFICIENT LANDSCAPING TO BE INSTALLED
WATER EFFICIENCY:	4 STAR WELS (6 D.L.M. < 7.5 L/M)
SHOWER HEADS	5 STAR WELS
KITCHEN TAPS	5 STAR WELS
BATHROOM TAPS	4 STAR WELS
WC	5 STAR WELS
DISHWASHER	1 STAR WELS
WASHING MACHINE	1 STAR WELS
ENERGY EFFICIENCY:	5 STAR ENERGY EFFICIENCY (RANGE 1-5) OR BETTER
HEATING SYSTEM	5 STAR GAS INSTANTANEOUS
COOLING SYSTEM	5 STAR WELS
A/C UNITS	5 STAR WELS
WATER EFFICIENT LANDSCAPING TO BE INSTALLED	LED LIGHTS IN ALL AREAS (PER SDA REPORT)

CONTACT: ANTHONY PUMA  
 0800 888 1772  
 15/17 Keyborough Street Melbourne 3000  
 REG. NO. DP-AD-6521 ACN: 617392266

No.	DATE	AMENDMENTS
1	12/08/2024	INITIAL DESIGN
2	12/08/2024	REVISED DESIGN
3	12/08/2024	REVISED DESIGN
4	12/08/2024	REVISED DESIGN
5	12/08/2024	REVISED DESIGN

PROPOSED TOWN PLANNING APPLICATION FOR  
 NAGESH CHAKKA  
 15-17 KEYBOROUGH STREET  
 CHAGREBURN

DATE: 12/08/2024  
 DRAWN: TJA  
 CHECKED: JTB  
 SCALE: 1:100  
 SHEET NO: 17 OF 6



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<b>REPORT NO:</b>	9.2
<b>REPORT TITLE:</b>	Statutory Planning - Unit 9B, 57-59 Horne Street, Sunbury - Amendment to Planning Permit for Use of the land as a Restricted Recreation Facility (Gym)
<b>SOURCE:</b>	Rhys Oatley, Town Planner
<b>DIVISION:</b>	City Planning & Places
<b>FILE NO:</b>	P22891.02
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
<b>ATTACHMENTS:</b>	1. <i>Permit Conditions and Recommendation</i> 2. <i>Planning Policy Response</i> 3. <i>Zone and Locality Map</i>

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<b>Application No:</b>	P22891.02
<b>Proposal:</b>	USE OF THE LAND AS A RESTRICTED RECREATION FACILITY (GYM) IN ACCORDANCE WITH THE ENDORSED PLANS
<b>Location:</b>	Unit 9B, 57-59 Horne Street, Sunbury
<b>Zones:</b>	Industrial 3 Zone
<b>Overlays:</b>	None
<b>Applicant:</b>	Mr. Bradley Mathewman

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**1. SUMMARY OF REPORT:**

- 1.1 An existing and current planning permit allows for the use of the land as a restricted recreation facility (gym) in accordance with the endorsed plans.
- 1.2 This application seeks to amend the existing permit to vary the approved operating hours and amend condition 10 of the permit.
- 1.3 The subject site is located within Industrial 3 Zone and is not affected by any overlays. The application received a total of ten objections. Accordingly, the matter is being reported to Council for determination.
- 1.4 The application has been assessed against the relevant policies, and the provisions under the *Hume Planning Scheme* and it is considered that the proposal satisfies the relevant considerations. It is recommended that a Notice of Decision to grant a planning permit is therefore issued.

REPORT NO: 9.2 (cont.)

2. RECOMMENDATION:

- 2.1 That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant an amended Planning Permit for the use of land as a restricted recreation facility (gym) in accordance with the endorsed plans, subject to the conditions in Attachment 1.

3. PROPOSAL:

- 3.1 An existing planning permit P22891 issued in October 2020, grants permission for the use of the land for a restricted recreation facility (gym) with a maximum patron number of 36, and maximum staff on site at any one time of 3.

- 3.2 The existing planning permit P22891 establishes the following approved operating hours:

Monday - Friday: 5:00am – 8:30am  
4:30pm – 8:00pm  
Saturday: 5:00am – 10:00am  
Sundays: Closed.

- 3.3 The proposal sought to amend these hours to include 4 additional hours on weekdays, from 8:30am until 1:30pm, an additional 2 hours on Saturdays from 10:00am to 12:00pm, and to operate on Sundays between 5:00am and 12:00pm. Amended operating hours would read as follows:

Monday - Friday: 5:00am – 1:30pm  
4:30pm – 8:00pm  
Saturday: 5:00am – 12:00pm  
Sundays: 5:00am – 12:00pm

- 3.4 In light of objections raised concerning discrepancies in proposed operating hours (see section 7.5 of this report), the applicant has subsequently confirmed that the proposed amended hours of operation were intended to be:

Monday - Friday: 5:00am – 1:30pm  
4:00pm – 8:00pm  
Saturday: 5:00am – 12:00pm  
Sundays: 5:00am – 12:00pm

- 3.5 These amended hours represent a 30-minute increase in overall operating hours during weekdays, and having been supported by an amended traffic report, the change is considered negligible and of no material detriment. These hours are considered for the remainder of this assessment.

- 3.6 Condition 10 of the existing planning permit reads as follows:

*10. No public address or sound system shall be used on the subject land except one which is audible only within the building on the land.*

- 3.7 The applicant seeks to either remove or vary this condition to facilitate the use of a sound system within the site which may be audible outside the building.

REPORT NO: 9.2 (cont.)

4. SITE AND SURROUNDS:

4.1 Subject site

- 4.1.1 The site is on the southwest corner of Gap Road and Horne Street in Sunbury.
- 4.1.2 The site is part of a large land parcel subdivided into nine lots with common property.
- 4.1.3 The existing land uses include a container deposit scheme (CDS) facility, gyms, indoor recreation studios, offices, and retail premises.
- 4.1.4 The site contains one building, built boundary to boundary, with a flat roof and concrete walls at the time the application was made.
- 4.1.5 The site features one industrial vehicle crossover on Horne Street.

4.2 Restrictions on Title

- 4.2.1 The Title Information indicates that the site is on lot 9 on Plan of Subdivision 321508W, and that there are no restrictions (i.e. Covenants or Section 173 Agreements).

4.3 Surrounds

- 4.3.1 The site is situated in the Sunbury Town Centre generally characterised by various land uses for commercial, industrial, and residential purposes. The buildings vary in built form and scale.
- 4.3.2 A locality map can be found in Attachment 3.

5. PLANNING CONTROLS:

The site is located within Industrial 3 Zone. The site is not affected by any overlays.

5.1 Particular Provisions

- 5.1.1 It is noted that Clause 52.06 (Car parking) of the Planning Scheme has been previously considered under the Planning Permit P22891, and car parking provisions were deemed acceptable at this time. There is no further planning permit trigger under Clause 52.06 for this application, as no new use or increase in floor area is proposed. However, re-assessment against car parking considerations has been undertaken to ensure that they remain satisfactory in light of the amended hours of operation.
- 5.1.2 The policy under Clause 52.06 (Car Parking) of the *Planning Scheme* does not specify a statutory rate for the proposal in table 1 of this Clause. Accordingly, the car parking provided must be to the satisfaction of the Responsible Authority under Clause 52.06-6 of the *Planning Scheme*. This is discussed later in the report.

5.2 Permit triggers

- 5.2.1 A planning permit is required for a section 2 use – permit required – under Clause 33.03-1 of the *Planning Scheme*.

REPORT NO: 9.2 (cont.)

5.3 Planning Policy Framework

5.3.1 The Planning Policy Framework contains a variety of policies for the proposal. The relevant Clauses can be found in Attachment 2 and are discussed later in the report.

6. REFERRALS:

6.1 No internal or external referrals were required.

7. ADVERTISING:

7.1 Pursuant to Section 52 of the *Act*, the application was advertised by maintaining a notice sign on the site and sending notice letters to affected property owners and occupiers.

7.2 The application received a total of ten objections to the proposal.

7.3 The following is a response to objection grounds raised:

7.3.1 Unclear proposed operating hours

a) The objector has raised concern that there is a discrepancy between the proposed hours noted on the application form, and those within the traffic report. The discrepancies are noted as follows:

- Monday to Friday opening time of 4:45am (rather than 5:00am as per application form).
- Monday to Friday reopening time of 4:00pm (rather than 4:30pm as per application form).

b) The applicant has now clarified that the proposed operating hours are intended to be:

Monday - Friday:	5:00am – 1:30pm
	4:00pm – 8:00pm
Saturday:	5:00am – 12:00pm
Sundays:	5:00am – 12:00pm

c) These will be the considered amended hours of operation for the purpose of the assessment.

7.3.2 Noncompliance with existing permit conditions

a) The objectors raise concerns regarding alleged noncompliance with a range of current permit conditions including staff and patron numbers, operating hours, and amenity.

b) It is noted that the applicant has only sought to amend Condition 4 (hours of operation) and to amend or remove Condition 10 of the current planning permit (regarding noise/amenity) and these are the only conditions that form part of this assessment.

c) It is considered that all other concerns fall outside the scope of this assessment and remain a matter for council’s Planning Compliance team.



REPORT NO: 9.2 (cont.)

7.3.3 Car parking

- a) The objectors are concerned that the site does not have adequate car parking spaces for all businesses on the site.
- b) They are also concerned that the proposal would result in risk to pedestrians.
- c) It is acknowledged that the proposal does not need to apply for car parking dispensation. This is discussed later in the report.
- d) It is noted that the scope of this assessment is limited to consideration of car parking related concerns only within the proposed amended times of operation, and only with regards to the applicant’s business.

7.3.4 Noise

- a) The objectors are concerned that noise levels emanate from the site and cause disruption and health and safety concerns for staff and customers.
- b) It is considered that noise concerns during existing approved hours of operation fall outside the scope of this assessment and remain a matter for council’s Planning Compliance team.
- c) Potential noise concerns during the proposed amended hours of operation are discussed later in this report.

**8. DISCUSSION**

8.1 Planning Policy Framework

- 8.1.1 The Planning Policy Framework (PPF) encourages uses that facilitate economic growth and job diversity while protecting existing industrial land.
- 8.1.2 The proposal generally satisfies the objectives in the PPF with a use that does not detract the viability of the Sunbury Town Centre and would not impact any industrial activity or operation nearby.
- 8.1.3 The policy under Clause 15.01-1L-04 of the *Planning Scheme* would apply to lots in the IN3Z. However, the proposal does not seek to carry out any external works to the existing building and would not make any changes to car parking and vehicle access on the site.

8.2 Industrial 3 Zone

- 8.2.1 The purpose in Clause 33.03 of the *Planning Scheme* is to ensure that any land use does not affect any sensitive uses or create inter-industry conflict.
- 8.2.2 The proposal has no industrial activity and is unlikely to result in inter-industry conflict on the large land parcel.
- 8.2.3 The proposal is not near any land in the Residential Zone or sensitive uses in the surrounding area.
- 8.2.4 The amendments to the existing use do not alter the overall number patrons or staff allowed on the site during operating hours.
- 8.2.5 It is recommended that there should be amended conditions to minimise any off-site amenity issues. This is found in Attachment 1.

REPORT NO: 9.2 (cont.)

8.3 Car Parking

- 8.3.1 The purpose in Clause 52.06 of the *Planning Scheme* is to provide car parking suitable for the demand likely to generated, and that would allow easy and efficient use.
- 8.3.2 The large land parcel has a total of 56 car parking spaces, shared between all lots, with no time limit.
- 8.3.3 As the proposal does not have a statutory rate in table 1 under Clause 52.06-5 of the *Planning Scheme*, the report is to assess car parking with the following tests.

8.4 Availability and demand

- 8.4.1 The proposal is not required to have a car parking demand assessment under Clause 52.06-7 of the *Planning Scheme*. However, a report was prepared by *Traffikd* which assessed the level of car parking demand within the proposed amended hours of operation (8:30am – 1:30pm weekdays and Sunday).
- 8.4.2 It was found that within the survey area, no more than 69% of car spaces were occupied at any time on the weekday of survey (Tuesday) and no more than 40% were occupied on the weekend day of survey (Sunday) during the proposed amended hours of operation.
- 8.4.3 The proposal is entitled to 13.3% (or 7 spaces equivalent) of car parking in the Owner’s Corporation schedule on Title. It is considered that the proposed use would not impose a significant load to the 56 car parking spaces on common property.
- 8.4.4 The site is also in a Principal Public Transport Network area with the Sunbury Railway Station (Station) up north, and bus stops on Gap Road and Horne Street.
- 8.4.5 Should the proposal have any car parking spillover, the site is in proximity to car parking bays (with a time limit of 2 hours) opposite the site on the corner of Evans Street and Horne Street, and a new multi-level car park, under construction at the time of the report, for the Station.

8.5 Amenity impacts and amendment of condition 10

- 8.5.1 It is considered that the existing use is located within an Industrial 3 zoned location and coupled with the main road location, a degree of noise is to be expected within the site.
- 8.5.2 It is not considered that during the amended hours of operation, the anticipated noise levels would exceed those already conditioned by the existing permit, and as such would not add any greater degree of amenity impact. It is considered that the existing conditions of the permit should remain in place (except condition 10) for the ongoing management of amenity.
- 8.5.3 The applicant is seeking to amend Condition 10 to enable the ability to operate the business with the roller door open at certain times, during hot weather for the health and comfort of patrons. The council officer considers that an amendment to this condition should seek to balance the protection of amenity of the adjoining businesses with the reasonable facilitation of the applicant in carrying out their operations. As such, an amended condition found in Attachment 1, would require that noise would not be audible outside the building between the hours of 8am and 6pm weekdays.



**REPORT NO: 9.2 (cont.)**

**9. CONCLUSION**

- 9.1 The proposal has been assessed against all relevant policies and provisions in the *Planning Scheme*.
- 9.2 On balance, it is considered that the amendments to the existing use would be appropriate for the site.
- 9.3 On this basis, it is recommended that a Notice of Decision to Grant an amended Planning Permit is issued.

**REPORT NO: 9.2 (cont.)**

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**ATTACHMENT 1 - RECOMMENDATION AND PERMIT CONDITIONS**

RECOMMENATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit, for the use of land for an indoor recreation facility and the display of business identification and internally illuminated signage at Unit 4, no.57-59 Horne Street, Sunbury subject to the following conditions:

PERMIT CONDITIONS:

1. The use and/or development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
2. The use of the land or of any buildings on the subject land shall not be altered or changed to some other use except with the written consent of the Responsible Authority.
3. Except with the prior written consent of the Responsible Authority, the maximum number of persons on the premises at any one time must not exceed:  
  
Patrons/members: 36  
Staff: 3
4. Except with the prior written consent of the Responsible Authority, the use permitted by this permit may only operate between the following times:  
  
Monday to Friday: 5:00am – 1:30pm  
                          4:00pm – 8:00pm  
Saturday: 5:00am – 12:00pm  
Sunday: 5:00am – 12:00pm
5. The use or development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
6. The subject land must be maintained in an orderly and neat manner at all times and its appearance must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
7. Goods, equipment, packaging material or machinery must not be stored or left exposed outside a building so as to be visible from any public road or thoroughfare.
8. Except with the further consent of the Responsible Authority no form of public address system shall be used on the premises so as to be audible outside the building on weekdays between the hours of 8am and 6pm.
9. Noise levels emanating from the land must not exceed the requirements of State Environment Protection Policy (Control of Music Noise from Public Premises), No. N-2.
10. No public address or sound system shall be used on the subject land except one which is audible only within the building on the land on weekdays between the hours of 8am and 6pm.
11. No external sound amplification equipment or loudspeakers may be used for the purpose of announcements, broadcasts, playing of music or similar purposes.
12. The use or development must not adversely affect the amenity of the area.

- 13.** Any alarm or security system installed on the land must:
- a) Be silent in accordance with any relevant Australian Standard.
  - b) Be connected to registered security firm. All to the satisfaction of the Responsible Authority.
- 14.** The use and occupation of the development must be managed so that the amenity of the area is not detrimentally affected, including through the:
- a) transportation of materials, goods or commodities to or from the subject land.
  - b) appearance of any building, works or materials.
  - c) emission of noise, artificial light, vibration, smell, fumes, smoke, vapor, steam, soot, ash, dust, wastewater, waste products, grit or oil.
  - d) presence of vermin; or
  - e) in any other way.
- 15.** Areas set aside for the parking and movement of vehicles as shown on the endorsed plan(s) must be made available for such use and must not be used for any other purpose.
- 16.** This permit shall expire if the use permitted by this permit is not commenced within two years of the date of this permit, or if the use is discontinued for a period of two years. The responsible authority may extend the periods referred to if a request is made in writing before or within six months after the permit expiry date, where the use allowed by the permit has not yet started.

**Note:** *If a request for an extension of commencement date is made out of time allowed by the expiry condition, the responsible authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.*

**ATTACHMENT 2 - PLANNING POLICIES**

The following Clauses in the *Hume Planning Scheme (Planning Scheme)* are relevant to the proposal:

<b>CLAUSE</b>	<b>APPLICABLE OBJECTIVE / STRATEGY / PURPOSE</b>
<b>Planning Policy Framework</b>	
02.03-7 – Economic development	<p><i>Facilitate economic growth and job diversity through the continued support of existing businesses and the attraction of new businesses.</i></p> <p><i>Ensure industrial land remains available for industrial uses, including opposing the establishment of non-industrial uses that may compromise the continued operation of existing industrial uses.</i></p>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
17.01-1S – Diversified economy	<i>To strengthen and diversify the economy.</i>
17.02-1S – Business	<i>To encourage development that meets the community’s needs for retail, entertainment, office, and other commercial services.</i>
17.03-1S – Industrial land supply	<i>To ensure availability of land for industry.</i>
17.03-3S – State significant industrial land	<i>To protect industrial land of state significance.</i>
<b>Zoning Provisions</b>	
33.03 – Industrial 3 Zone	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To provide for industries and associated uses in specific areas where special consideration of the nature and impacts of industrial uses is required to avoid inter-industry conflict.</i></p> <p><i>To provide a buffer between the Industrial 1 Zone or Industrial 2 Zone and local communities, which allows for industries and associated uses compatible with the nearby community.</i></p> <p><i>To ensure that uses do not affect the safety and amenity of adjacent, more sensitive land uses.</i></p>
<b>Particular Provisions</b>	
52.06 – Car Parking	<p><i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land the nature of the locality.</i></p> <p><i>To support sustainable transport alternatives to the motor car. To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users, and enables easy and efficient use.</i></p>

*The table below contains an assessment against the decision guidelines under Clause 33.03 – Industrial 3 Zone of the Planning Scheme as follows:*

<b>DECISION GUIDELINES</b>	<b>RESPONSE</b>
The Municipal Planning Strategy and the Planning Policy Framework.	The proposal (existing use, with amended operating hours) is considered to remain appropriate and in accordance with the relevant planning policy framework by facilitating and encouraging commercial services, economic growth and job diversity through supporting existing business.
The effect that the use may have on nearby existing or proposed residential areas or other uses which are sensitive to industrial off-site effects, having regard to any comments or directions of the referral authorities.	No industrial use is proposed and as such there will be no industrial off-site effects. Furthermore, there are no nearby residential or sensitive uses.
The effect that nearby industries may have on the proposed use.	There are no nearby industries that would impact on the proposal.
The effect of traffic to be generated on roads.	The site is located on main roads which will not be impacted by the amended operating hours.
The effect on nearby industries.	There are no nearby industries which would be impacted by the amended operating hours or amended condition.

The table below contains an assessment against the relevant decision guidelines under Clause 52.06 – Car Parking of the Planning Scheme as follows:

<b>DECISION GUIDELINES</b>	<b>RESPONSE</b>
The role and function of nearby roads and the ease and safety with which vehicles gain access to the site.	The proposal does not impact on the function of the surrounding roads, or affect safety in vehicles accessing the site.
The ease and safety with which vehicles access and circulate within the parking area.	The proposal will have no impact on the safety of vehicles accessing and circulating the parking area.
The protection and enhancement of the streetscape.	There will be no change to the streetscape.
The measures proposed to enhance the security of people using the parking area particularly at night.	There are no measures proposed, however the car parking area is an existing condition of the site which remains unchanged.
The amenity of the locality and any increased noise or disturbance to dwellings and the amenity of pedestrians.	<p>The site contains a fixed number of car spaces (56) and as such there will be no increase in noise disturbance or amenity as the number of cars accessing the car park is therefore also limited.</p> <p>The available parking in the surrounding area is located within commercial and industrially zoned locations where car parking is expected and noise and amenity impacts minimal.</p>
Whether the layout of car parking spaces and access lanes is consistent with the specific standards or an appropriate variation.	The car parking layout remains unchanged.
The need for the required car parking spaces to adjoin the premises used by the occupier/s, if the land is used by more than one occupier.	Car parking is in a shared format between tenancies and considered appropriate.

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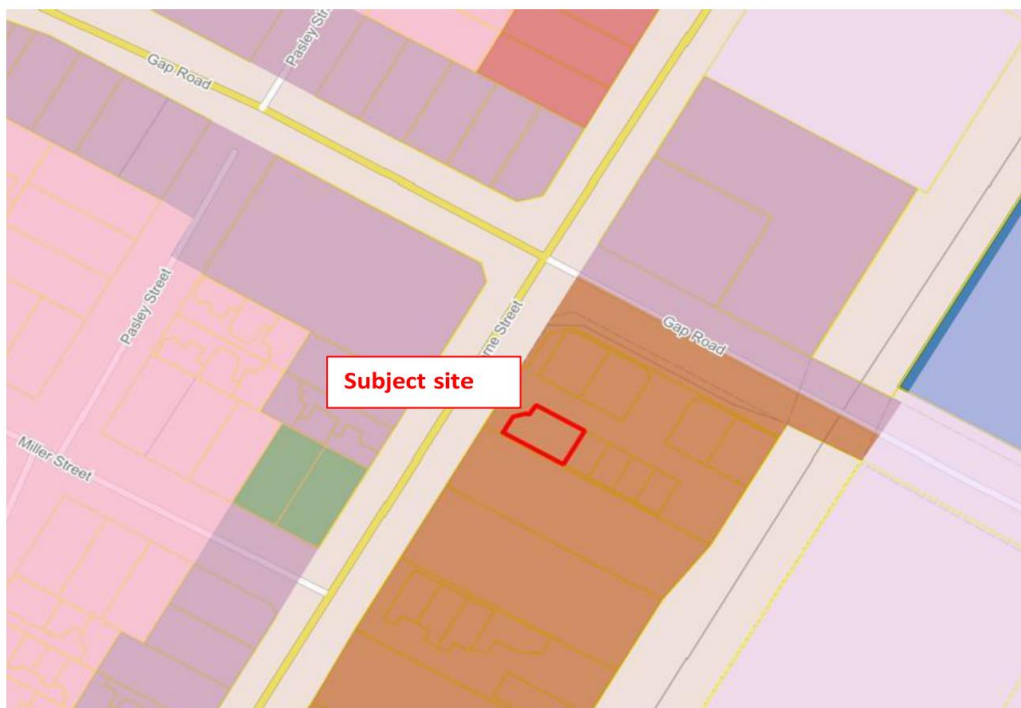
**ATTACHMENT 3 – LOCALITY AND ZONING MAP**

LOCALITY MAP



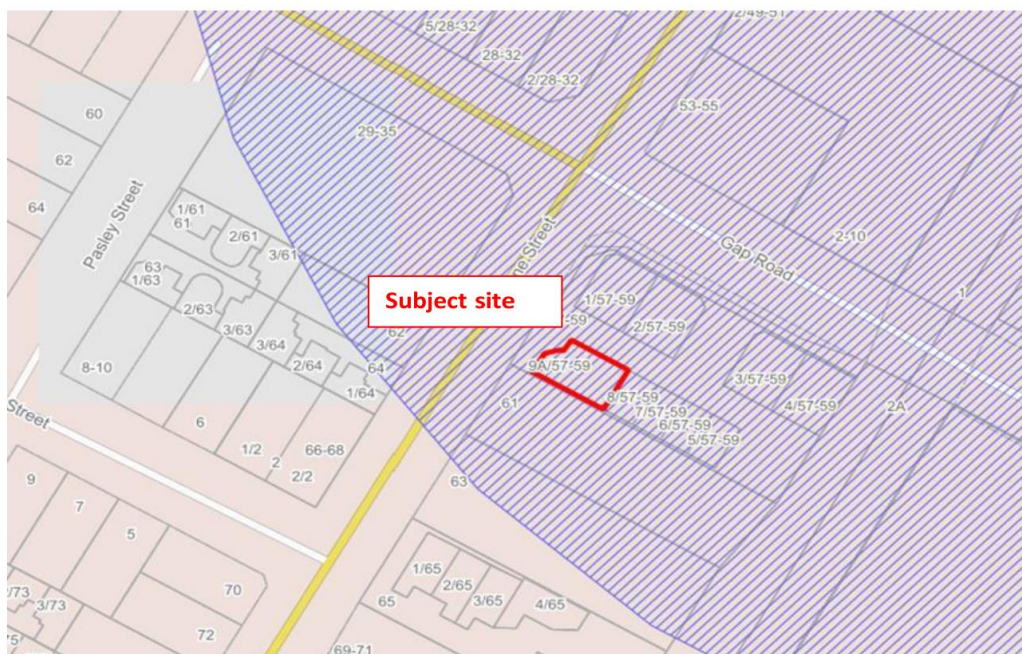
*(Latest aerial taken on May 12, 2024)*

ZONE MAP



*(Subject site located in Industrial 3 Zone with no overlays)*

PRINCIPAL PUBLIC



*(Transport Network area map)*

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<b>REPORT NO:</b>	9.3
<b>REPORT TITLE:</b>	Sports Aid Grants Program- 2023/24 Batch 2 Report
<b>SOURCE:</b>	Gayan Loku Bogahawattage, Sports Development & Inclusion Officer
<b>DIVISION:</b>	City Services & Living
<b>FILE NO:</b>	HCC07/110
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	1.3: Promote a healthy, inclusive and respectful community that fosters community pride and safety
<b>ATTACHMENTS:</b>	1. <i>2023_24 Batch 2 Successful Applicants</i> 2. <i>2024 Sports Aid Grants Program Guidelines</i>

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**1. SUMMARY OF REPORT:**

- 1.1 The Sports Aid Grant Program (SAGP) is designed to encourage young people aged 24 years and under in Hume City to participate in sports and physical activities through financial support.
- 1.2 This report presents:
  - 1.2.1 A summary of the grants awarded as a part of SAGP 2023/24 Batch 2 (1 February to 30 June 2024).
  - 1.2.2 A summary of the 2024 SAGP Recognition Event.
  - 1.2.3 Annual review of the 2023/24 Sport Aid Grant Program.

**2. RECOMMENDATION:**

That Council:

- 2.1 Notes that \$6,087.50 has been awarded for SAGP 2023/24 Batch 2 from 1 February until 30 June 2024 as listed in Attachment One.
- 2.2 Notes that the 2024 SAGP Recognition Event took place on Thursday 13 June 2024 at the Hume Global Learning Centre Sunbury.
- 2.3 Notes that the SAGP 2024/25 Batch 1 will reopen on 19 August 2024 until 30 January 2025 or until funds are fully exhausted.
  - 2.3.1 During the election caretaker period, commencing from 17 September 2024 applications for the SAGP will be paused. The program will re-open for nominations from Sunday 27 October, 2024.

**3. LEGISLATIVE POWERS:**

- 3.1 The provision of the Sports Aids Grants is aligned to the Service Performance principles (Part 5, Division 1, Section 106) of the Local Government Act, 2020 specifically that:
  - 3.1.1 Services are equitable and responsive to the diverse needs of the community.
  - 3.1.2 Services should be accessible to the members of the community for whom the services are intended for.
  - 3.1.3 Services are of good quality and cost standards and should provide good value to the community.
  - 3.1.4 Services are continuously monitored to ensure that improvements are made to cater for community needs.



REPORT NO: 9.3 (cont.)

4. FINANCIAL IMPLICATIONS:

- 4.1 Council, as part of its 2023/2024 budget, allocated \$21,756 to support the delivery of its SAGP. An additional \$10,750 of unspent funds were carried over from the 2022/2023 budget. This increasing the total budget for the SAGP to \$32,506 in 2023/2024.
- 4.2 As outlined in this report, all the 2023/24 SAGP funds have now been exhausted.
- 4.3 Overall SAGP 2023/24 expenditure:

Grant Category: 2023/24 Sports Aid Grants Program	
Total allocation under the available budget	\$32,506.00
Total 2023/24 Batch 1 Expenditure	\$26,366.77
Total 2023/24 Batch 2 Expenditure	\$6,087.50

- 4.4 In accordance with resolution ‘Sports Aid Grants- 28 August 2023’, the Director of City Services and Living approved batch 2 payments of \$3,667.50 in April and \$2,410.00 in May 2024. A summary of these payments is shown in Table 1 below.

Table 1: 2023/24 SAGP Batch 2 Payments Summary

2023/24 SAGP Batch 2 Payments Summary								
Payment	Total Successful Applications	Categories		Gender		Approved		Amount (\$)
		Sport Elite	Sport Play	Male	Female	By	When	
1	9	3	6	8	1	Director	8-Apr-24	\$ 3,677.50
2	7	2	5	3	4	Director	7-May-24	\$ 2,410.00
<b>Total</b>	<b>16</b>	<b>5</b>	<b>11</b>	<b>11</b>	<b>5</b>			<b>\$ 6,087.50</b>

Notes:

- 4.4.1 The SAGP Sport Play (Hardship) Category was introduced to the SAGP in December 2023.
- 4.4.2 The SAGP budget is not portioned by category, and applications are reviewed individually against the eligibility criteria when received, with funds allocated until exhausted.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no considerations that impact on the environmental sustainability.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no considerations that impact on climate change adaptation.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 Human Rights have been taken into consideration in the design and delivery of the Sports Aid Grant Program. The rights that have been considered are the right to recognition and equality before the law (section 8); the right to protection of privacy and reputation (section 13); and cultural rights (section 19).

**REPORT NO: 9.3 (cont.)**

- 7.2 The above rights have been considered and applied through the assessment process, data collection and facilitating community participation through this grant program.
- 7.3 The SAGP is also underpinned by the Hume City Council Social Justice Charter underpinned by the following guiding principles:
  - 7.3.1 Access and Inclusion
  - 7.3.2 Equity and Fairness
  - 7.3.3 Engagement and Participation
  - 7.3.4 Rights and Accountability
- 7.4 Gender Impact Assessment of the SAGP was conducted in early 2024.

**8. COMMUNITY CONSULTATION:**

- 8.1 The SAGP is promoted to potential recipients, via Council’s website and direct information to Sports Clubs, State Sporting Associations (SSAs), National Sporting Associations (NSAs), Community Organisations, Service Providers and Schools.
- 8.2 As part of the SAGP annual review process, Council officers engaged with previous grant applicants, relevant Council staff, and other Local Government Authorities who manage similar sports grants. Feedback was also gathered during Council’s briefings last year and during the 2024 SAGP Recognition Night which was also considered.

**9. DISCUSSION:**

2023/24 SAGP Batch 2 Summary

- 9.1 After implementing the recommendations from the SAGP review, the new guidelines states that for each financial year the SAGP will be divided into two batches to ensure that participants throughout the year will be able to apply for SAGP grants.
- 9.2 The 2023/24 SAGP Batch 2 considers applications from 1 February until 30 June 2024.
- 9.3 Key achievements:
  - 9.3.1 A total of 23 applications were received, of which 16 were eligible to receive funding.
  - 9.3.2 A total of 16 applicants were awarded SAGP totaling \$6,087.50 (average \$380.47 per applicant).
  - 9.3.3 The gender analysis of the 16 successful applicants were 11 male (69%) and 5 female (31%).
  - 9.3.4 Basketball, Athletics and Swimming were the most represented sports that SAGP recipients participated in, with three applicants from each sport.
  - 9.3.5 Sunbury (6), Roxburgh Park (4) and Greenvale (3) were the three most represented Hume suburbs where SAGP recipients resided in.
  - 9.3.6 Most of the successful applicants received funding for the Sport Play Category (11 applicants), compared to the Sport Elite Category (5 applicants).
- 9.4 Since 2015/16, it was the first time that the SAGP had been exhausted for a financial year, with the 2023/24 SAGP Batch 2 closing to applications from Wednesday 17 April 2024.
- 9.5 Due to a high uptake of basketball SAGP recipients (22), Hume did not accept any SAGP Sport Elite applications relating to Basketball during the 2023/24 SAGP Batch 2. This was in accordance with the guideline where Hume City Council reserves the right to cap

**REPORT NO: 9.3 (cont.)**

total funding allocated to a sport, competition/program or physical activity for a financial year. Hume will accept SAGP Elite applications next financial year (2024/25).

- 9.6 The 2024 SAGP annual review included feedback from grant recipients, officer analysis of applications received and feedback from assessment panel members.

Below is a summary of the 2024 SAGP Review and Feedback:

9.6.1 Gender Impact Assessment (GIA)

Across both batches in 2024, 35% of the SAGP successful applicants were female.

- (a) As per the GIA, there is no immediate action required but the officers will continue to monitor the gender breakdown of all SAGP applicants.

9.6.2 Focus on key demographics

The 2024 SAGP demographic statistics indicated that there was no applications in the Sport Play category from people who have a Temporary/Provisional Visa or of refugee/asylum seeking backgrounds or in the Sport Elite category who was competing with a disability.

- (a) No immediate action is required but officers will continually promote the SAGP to the wider community including:

- (i) First Nations
- (ii) LGBTQIA+
- (iii) Refugee/Asylum Seekers
- (iv) People living with a disability

- (b) Officers will also work closer with the Communications and Advocacy Department to implement a marketing plan to ensure community members are aware of the SAGP.

9.6.3 SAGP Recognition Night

The SAGP Recipients were acknowledged with a stand-alone Recognition Night, which took place on Thursday 13 June. This moved away from the certificate ceremony at a Council Meeting with the overall changes to SAGP to ensure the program is relevant and impactful for young people. Feedback after the event was positive, supporting the decision to hold the event on an annual basis.

- (a) The next SAGP Recognition Night will be held in June 2025, with all SAGP Sport Elite recipients from 2024/25 encouraged to attend.

**10. CONCLUSION:**

- 10.1 The SAGP continues to play a key role in encouraging Hume residents to be active by:

- 10.1.1 Supporting young athletes in Hume to pursue their chosen sport at a higher level.
- 10.1.2 Assisting community members who are facing financial hardship to be given an opportunity to participate in a physical activity of their choice.

**REPORTS – OFFICERS’ REPORTS**

**12 AUGUST 2024**

**COUNCIL MEETING**

Attachment 1 - 2023\_24 Batch 2 Successful Applicants

**2023/24 Batch 2 SAGP Successful Applicants (1 February to 30 June 2024)**

2023/24 SAGP Batch 2 Payments Summary								
Payment	Total Successful Applications	Categories		Gender		Approved		Amount (\$)
		Sport Elite	Sport Play	Male	Female	By	When	
1	9	3	6	8	1	Director	8-Apr-24	\$ 3,677.50
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<b>Total</b>	<b>16</b>	<b>5</b>	<b>11</b>	<b>11</b>	<b>5</b>			<b>\$ 6,087.50</b>

The 16 successful SAGP Applicants for 2023/24 Batch 2 are as follows:

**Batch 2 February 2023/24**

Successful Applicants: 9

Approved by: Director on 8 April 2024

Total Amount: \$3,677.50

Application	Name	Category	Gender	Sport	Travel Category	Amount
SAGPE2400008	Name redacted	Sport Elite	Male	Athletics	Representation in International Championships in Australia- up to \$600	\$ 600.00
SAGPE2400009	Name redacted	Sport Elite	Male	Athletics	Representation in International Championships in Australia- up to \$600	\$ 600.00
SAGPE2400010	Name redacted	Sport Elite	Male	Athletics	Representation in International Championships outside of Australia- up to \$1,000	\$ 1,000.00
SAGPP2400002	Name redacted	Sport Play	Male	Gym/Physical Activity		\$ 247.50
SAGPP2400027	Name redacted	Sport Play	Male	Basketball		\$ 250.00
SAGPP2400028	Name redacted	Sport Play	Male	Basketball		\$ 250.00
SAGPP2400032	Name redacted	Sport Play	Male	Basketball		\$ 230.00
SAGPP2400037	Name redacted	Sport Play	Male	Football		\$ 250.00
SAGPP2400039	Name redacted	Sport Play	Female	Netball		\$ 250.00
<b>TOTAL</b>						<b>\$3,677.50</b>

**Batch 2 April 2023/24**

Successful Applicants: 7

Approved by: Director on 7 May 2024

Total Amount: \$2,410.00

Application	Name	Category	Gender	Sport	Sub-Category (Only for Sport Elite)	Amount
SAGPE2400011	Name redacted	Sport Elite	Male	Taekwondo	Representation in National Championships outside of Victoria- up to \$600	\$ 600.00
SAGPE2400012	Name redacted	Sport Elite	Male	Taekwondo	Representation in National Championships outside of Victoria- up to \$600	\$ 600.00
SAGPP2400041	Name redacted	Sport Play	Male	Swimming		\$ 250.00
SAGPP2400043	Name redacted	Sport Play	Female	Swimming		\$ 250.00
SAGPP2400044	Name redacted	Sport Play	Female	AFL		\$ 250.00
SAGPP2400052	Name redacted	Sport Play	Female	Football		\$ 250.00
SAGPP2400053	Name redacted	Sport Play	Female	Swimming		\$ 210.00
<b>TOTAL</b>						<b>\$2,410.00</b>

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## Hume City Council - Sports Aid Grant Program (SAGP)

### APPLICATION GUIDELINES AND INFORMATION

The Sports Aid Grant Program (SAGP) is designed to encourage young people aged 24 years and under in Hume to participate in sports and physical activities through financial support.

The SAGP has two distinctive sub-categories that cater for the needs of athletes who are already on their elite sporting journey as well as community members who aim to participate in physical activity programs but face financial hurdles:

- Sport Elite

To encourage high achieving sports athletes to continue to excel at the regional, state and international level.

- Sport Play

To encourage individual community members who are facing financial hardship to be more active in the community.

Please note:

- Applications are accepted throughout the year until funds are exhausted
- You will be notified of the outcome within 6 weeks of a fully completed application (one that includes all required supporting documents)
- First time applicants will be prioritised over applicants that have previously received SAGP funding.
- Hume City Council reserves the right to cap total funding allocated to a sport, competition/program or physical activity for the financial year
- Applications must be received prior to the event taking place. Late applications will not be considered.
- The following people can complete application
  - The applicant
  - The parent and/or legal guardian of the applicant
  - Caseworker of the applicant
  - Coach of the applicant
  - Employee from a Non-Government Organisation (NGO) who has a formal relational with the applicant
  - School Teacher or educator of applicant attending school or education institution

### Objectives:

- To provide individuals with support and encouragement that will help them to develop to their full potential within their chosen sport or physical activity.
- To provide financial assistance to individuals to assist with the costs associated with participation at all levels.

- To encourage greater participation in sport and physical activities to ensure health and well being of young people are promoted within the community.

**Opening Dates:**

To ensure equality across all sports and activities, the SAGP will open twice during the financial year until funds are exhausted:

- 1<sup>st</sup> September
- 1<sup>st</sup> February

**Sport Elite****Grant Amount: Up to \$1,000**

Apply for this Grant if you are a young Hume resident athlete aged 24 years and under, wanting financial support to cover the participation costs of regional, state, national and international sporting events, and programs.

This funding supports you with the costs to attend recognised opportunities that further your sports development. These opportunities must provide a clearly identified benefit to the Hume community.

**Grant Amounts**

- Representation in International Championships outside of Australia- up to \$1,000
- Representation in International Championships in Australia- up to \$600
- Representation in National Championships outside of Victoria- up to \$600
- Representation in National Championships in Victoria- up to \$300
- Representative Championships in Victoria- up to \$300

**Examples include:**

- Competition and tournament entry fees.
- Travel and accommodation costs associated with event participation.
- Other costs associated with participation in the competition/tournament may be considered.

**What will not be funded:**

- Tours and competitions that are friendship/exposure competitions, including international and interstate tours organised by schools and private tour groups.
- Participation in tournaments that are not recognised by the relevant National or State Sporting organisation as a part of their athlete development pathway.
- Any tournaments or competitions where the participants are not selected based on merit with a fair and transparent selection process available to all residents.
- Expenses associated with the travel costs of accompanying family members.

**Eligibility**

- Applicants must be permanent residents of the City of Hume (evidence of residential address is required at the time of application).
- Applicants must be aged 24 years and under at the time of application.
- Applications must be received prior to the event taking place. Late applications will not be considered.

- Applicants must be competing in a sporting event that is competitive in nature and has a set of rules and a code of conduct.
- Applicants must compete in an ‘Organised Sport’ that has a recognised National Sporting Organisation (NSO)
- Applicants must provide a letter of support verifying their selection from the relevant accredited National or State sporting association. Applications at a regional level may provide a letter from their local club. School Sport Australia and School Sport Victoria events are eligible for funding.
- Applicants can apply for one category of funding per application.
- Past successful applicants can apply for another sport should they meet relevant criteria.
- Applicants agree to supply evidence as requested by Council within 30 days following the event/competition. Evidence can be provided in the form of photos, media articles, printed results, receipts or a letter from the relevant Governing Body.

### **Sport Play**

#### **Grant Amount: Up to \$250**

Apply for this Grant if you are a young Hume resident aged 24 years and under, wanting financial support to cover the participation costs of participating in a sport or physical activities within Hume.

This funding supports you with the costs to participate in a sport, leisure or physical activity that has a physical or well-being outcome.

#### Grant Amounts

- \$250

#### Examples include:

- Membership and tournament fees
- Formal/Informal/Non-Structured physical and leisure activity programs
- Hume Aquatic and Leisure Centre Programs
- Uniforms
- Individual equipment

#### What will not be funded:

- Travel and accommodation costs associated with event participation
- Expenses associated with the travel costs of accompanying family members
- Sport or Physical Activities conducted during school hours or as part of school curriculum.
- Membership or registration fees that are not associated with a recognised sport or physical activity. For example, language lessons, acting classes, music lessons, etc.
- One-off ‘Come and Try’ days, fun runs and mass participation events.
- Uniforms and clothing that are not incorporated into a membership or registration fee for a sport or active recreation activity.
- Runners
- Activity that has already taken place

**Eligibility**

- Applicants must be permanent residents of Hume City (evidence of residential address is required at the time of application).
- Applicants must be aged 24 years and under at the time of application.
- Applicants must be taking part in a sport, leisure or physical activity that has a physical or well-being outcome based in Hume
- Applicants must be named on one of the following issued and valid
  - Australian Government Concession Card (Health Care Card),
  - Temporary/Provisional Visa Grant Letter or VEVO Check
  - Other documents that affirm a person’s refugee or asylum seeker status. Eg. Immi Card or an official support letter from an agency
- Applicants can apply for one category of funding per application.

**Application Procedure:**

The SAGP are administered by Hume City Council as follows:

- Applicants must read the Guidelines thoroughly.
- All applications must be completed and accompanied by the relevant documents
- Applications will be assessed by Assessment Panel. The Assessment Panel will, where necessary, consult with the applicants’ sport and physical activity provider.
- All applicants will be notified of the outcome via email within 6 weeks of a fully completed application

**Outcome**

Successful applicants will be required to:

- Sign off on Funding Agreement
- Submit an End of Funding Report after the activity had taken place

Payment will be processed within 30 days after Funding Agreement has been signed and will be deposited into the applicant’s bank account or the sport/physical activity provider

**FURTHER INFORMATION**

Hume City Council

Sport Development & Inclusion Officer

Ph: 0477 446 685 Email: [sportgrant@hume.vic.gov.au](mailto:sportgrant@hume.vic.gov.au)

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<b>REPORT NO:</b>	9.4
<b>REPORT TITLE:</b>	Asset Management Policy Review
<b>SOURCE:</b>	Gary Pini, Coordinator Assessment Management
<b>DIVISION:</b>	Infrastructure & Assets
<b>FILE NO:</b>	HCC05/49
<b>POLICY:</b>	POL 146 - Asset Management Policy
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENTS:</b>	1. <i>POL149 Asset Management Policy (2024 - proposed)</i> 2. <i>POL149 Asset Management Policy (2020 - current)</i>

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**1. SUMMARY OF REPORT:**

- 1.1 Council’s current Asset Management Policy was adopted in 2020 and is now due for review. The purpose of this report is to seek Council’s endorsement of the 2024 policy (POL 149 Asset Management Policy).

**2. RECOMMENDATION:**

**That Council:**

- 2.1 Rescind the previous Asset Management Policy from 2020 (Attachment 2)**  
**2.2 Adopt the updated Asset Management Policy for 2024 (Attachment 1)**

**3. LEGISLATIVE POWERS:**

- 3.1 The Local Government Act 2020 requires Council to develop, adopt and keep in force an Asset Plan. The asset plan must include information about maintenance, renewal, acquisition, expansion, upgrade, disposal and decommissioning in relation to each class of infrastructure asset under the control of Council.
- 3.2 In order to facilitate the management of asset maintenance, renewal, etc., an asset management policy should be developed and adopted by Council.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 The cost implications of the Asset Management Policy will be documented in the Asset Plan, which will be developed following deliberative engagement with our community and establishment of the Council Vision.
- 4.2 The Asset Plan will be closely aligned with the Long Term Financial Plan.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

- 5.1 The Asset Management Policy sets the rules for how the asset management system will be set up and assets managed. As such, environmental sustainability has not been considered.
- 5.2 In due course, the Asset Management Strategy will be developed, followed by individual asset management plans. It is through the implementation of these documents that environmental sustainability will be taken into consideration.

REPORT NO: 9.4 (cont.)

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 The Asset Management Policy sets the rules for how the asset management system will be set up and assets managed. As such, climate change adaptation has not been considered.
- 6.2 In due course, the Asset Management Strategy will be developed, followed by individual asset management plans. It is through the implementation of these documents that climate change will be taken into consideration.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Asset Management Policy has been developed within the policy context of the Hume City Council Social Justice Charter and the Victorian Charter of Human Rights and Responsibilities. The policy does not limit any of the protected rights.

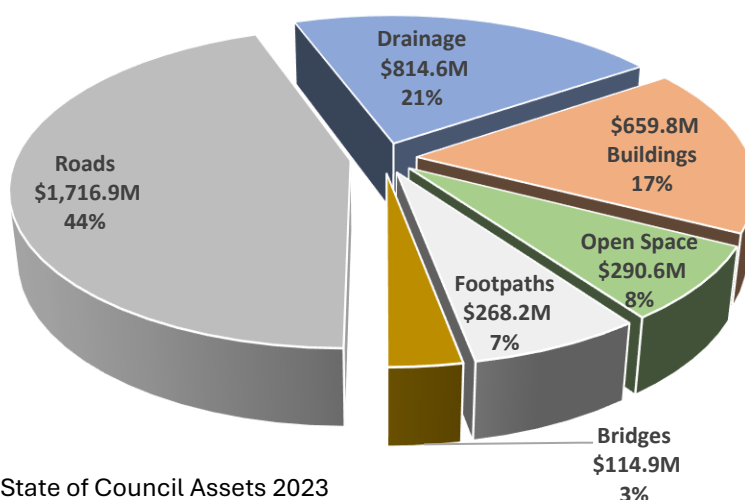
8. COMMUNITY CONSULTATION:

- 8.1 The Asset Management Policy sets the rules for how the asset management system will be set up and assets managed. These are considered more a way of conducting business, rather than the outputs from the business. As such, the Asset Management Policy is not relevant for community consultation.
- 8.2 The Asset Plan however will be developed following a deliberative engagement process. This will be the opportunity for the community to have input into the services Council provides and the levels of service to be achieved by assets. From this, the Asset Management Strategy will be developed, followed by individual Asset Management Plans.

9. DISCUSSION:

9.1 Council’s Assets

- 9.1.1 Council is currently responsible for infrastructure assets with an estimated replacement value of \$3.87 billion. The major asset classes are shown in the chart below, along with their estimated replacement value.



Source: State of Council Assets 2023

REPORT NO: 9.4 (cont.)

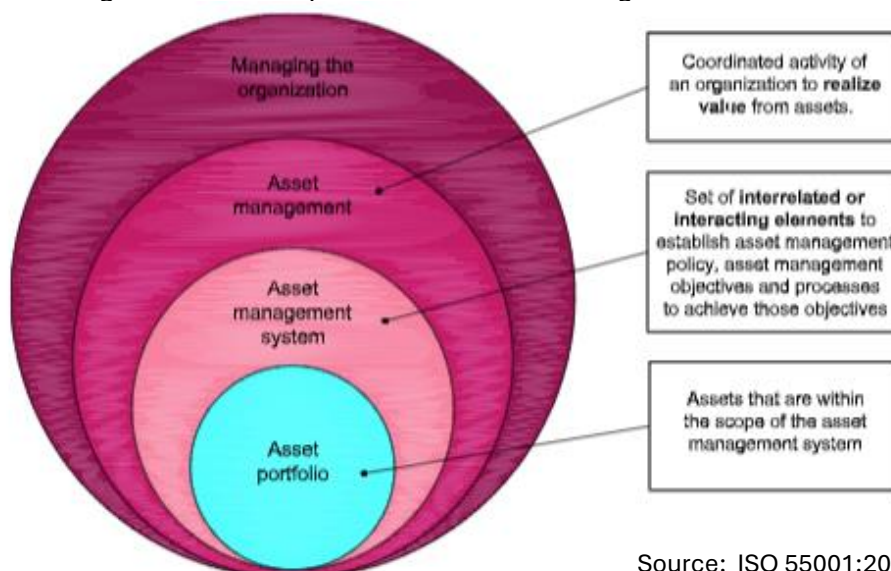
9.1.2 With an infrastructure asset base of \$3.87 billion, and given these assets have useful lives measured in decades, Council has a major role in the stewardship of these assets and how they should be managed to meet current and future community needs.

9.2 Asset Management, the Asset Management System and Assets

9.2.1 Asset management is defined as the coordinated activity undertaken by Council to realise value from assets. Realisation of value involves a balancing of costs, risks, opportunities and performance benefits. The value realised from asset management comes in the form of better delivery of the services Council offers the community.

9.2.2 The asset management system is a set of tools, including policies, plans, businesses processes and information systems. Each of these are interrelated, and together, ensure Council’s assets are appropriately managed to deliver our services.

9.2.3 The diagram below shows how assets, the asset management system and asset management all form part of the overall management of Council.



Source: ISO 55001:2014

9.3 Asset Management Policy

9.3.1 The asset management policy is Council’s directive on how asset management is to be carried out. It sets the scene for stewardship of assets over the long term and the role they are to play in delivering Councils services.

9.3.2 The policy forms part of the asset management system. It is the key document from which all the others are based. The diagram below shows how policy provides direction to the strategy, which in turn provides direction to the asset management plans and so on.

REPORT NO: 9.4 (cont.)



9.4 Asset Management Policy 2024 Rewrite

- 9.4.1 In 2014 the International Organization for Standardization published a series of standards on asset management. They are collectively known as the ISO 55000 series. They are not prescriptive and so do not dictate how asset management is to be done at any organisation. However, they provide a framework for organisations to develop and improve their asset management practices.
- 9.4.2 Council is working towards aligning with this Standard and the first step is to create an asset management policy that is aligned and provides the basis upon which the asset management system will be developed further.
- 9.4.3 To align Council with the standards’ requirements, the policy has been rewritten completely. Because there has been wholesale changes to the existing policy, the differences are not tracked in the updated policy. For comparison, the proposed policy is presented in Attachment 1 and the current policy in Attachment 2.
- 9.4.4 The Asset Management Policy 2024 has less detail than its predecessor. It now contains statements that set the strategic direction for asset management at Council. Details on how the policy is to be actioned, and the strategic direction delivered, will be contained in the Asset Management Strategy. This document will be developed at a later stage and presented to Council, as outlined in the following section.

9.5 Asset Management Strategy

- 9.5.1 The opening statement of the policy is that ‘Council places the community at the forefront of asset management decision making’. In order to achieve this aim, it is necessary to ask the community what they need.
- 9.5.2 Over the next 12 months, Council will undertake a deliberative engagement process with our community, as required under the Local Government Act 2020. From this engagement the Council Vision will be developed, followed by several of Council’s overarching documents. One of those documents is the Asset Plan.
- 9.5.3 The Asset Management Strategy will then be developed after the deliberative engagement process has concluded and the overarching documents approved by Council.



**REPORT NO: 9.4 (cont.)**

- 9.5.4 Between now and approval of the strategy, Council will be updated on asset management progress, through the State of Council Assets report due late 2024 and the Asset Plan due mid-2025.

**10. CONCLUSION:**

- 10.1 The Asset Management Policy recognises the role assets play in delivering services to our community and how community needs are at the forefront of asset management decisions. It sets strategic direction on how asset management is to be conducted and facilitates good stewardship of Council’s long-life assets, so they meet current and future community needs.
- 10.2 The policy has been written in accordance with the ISO 55000 series of standards on asset management. Alignment with these standards will ensure that the practice of asset management at Council will continue to improve in a structured way.
- 10.3 Details on how the policy will be implemented will be contained in the Asset Management Strategy. This document will be developed after the legislated Asset Plan has been approved, enabling community needs, Council Vision and financial constraints to be incorporated.

**REPORT NO: 9.4 (cont.)**

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# ASSET MANAGEMENT POLICY

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<b>Policy Reference No.</b>	POL/149
<b>File No.</b>	HCC05/49
<b>Strategic Objective</b>	3.2 Deliver responsible and transparent governance, services and assets that respond to community needs.
<b>Adopted by Council</b>	February 2004
<b>Re-Adopted</b>	12 August 2024
<b>Date for Review</b>	September 2028
<b>Responsible Officer</b>	Manager Assets
<b>Department</b>	Assets

**ASSET MANAGEMENT POLICY**

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**1 POLICY STATEMENT**

Council places the community at the forefront of asset management decision making.

Council commits to being responsive to the community by providing assets that meet their service delivery needs.

**2 PURPOSE**

The purpose of this Policy is to provide strategic direction for the asset management system.

The asset management system will:

- 2.1 Comply with legislation, regulation, government direction and other Council policies and strategic documents.
- 2.2 Align with the ISO 55000 series of standards on asset management.
- 2.3 Determine the levels of service required from assets.
- 2.4 Pursue the lowest whole of life cost, at an agreed level of risk, when delivering services.
- 2.5 Define the roles, responsibilities and accountability of staff contributing to asset management processes.
- 2.6 Provide direction on the necessary resources, staff skills and training to achieve the asset management objectives.

**3 SCOPE**

Asset management is defined as the coordinated activity undertaken by Council to realise value from assets. Realisation of value involves a balancing of costs, risks, opportunities and performance benefits. The value realised from asset management comes in the form of better delivery of the services Council offers the community.

The commitments contained in this Policy apply across all of Council’s activities and services.

**4 OBJECTIVE**

Asset management objectives will be developed that:

- 4.1 Are aligned with Council’s strategic objectives.
- 4.2 Ensure the results of community consultations are embedded in any asset management decisions.
- 4.3 Promote delivery of sustainable services to the community.
- 4.4 Deliver an asset base that is available to serve Council’s current and future community needs.
- 4.5 Enable sound investment decisions to be made, considering both asset and non-asset solutions.
- 4.6 Manage Council’s exposure to risk.

**5 POLICY IMPLEMENTATION**

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	12 August 2024	<b>Department:</b>	Assets
<b>Review Date:</b>	September 2028		

**ASSET MANAGEMENT POLICY**

Council is committed to continual improvement of the practice of asset management and of the asset management system itself. This will be achieved by:

- 5.1 Monitoring and evaluating the performance of our assets, to ensure they are optimised to play their part in the delivery of services to the community.
- 5.2 Monitoring and evaluating progress against asset management objectives, to ensure the asset management system is effective in supporting Council’s strategic objectives.
- 5.3 Regularly assessing Council’s asset management maturity and incorporating any findings into future asset management objectives.
- 5.4 Communicating this Policy, including level of service standards, to staff, the community and other relevant stakeholders.

Policy implementation is the responsibility of the Asset Management Steering Committee. The Committee is chaired by the Director of Infrastructure and Assets and is made up of a number of managers and coordinators from various areas across Council.

**6 DEFINITIONS AND ABBREVIATIONS**

Asset	An item, thing or entity that has potential or actual value to an organisation.
Asset management	Coordinated activity of an organisation to realise value from assets.
Asset management system	A set of tools, including policies, plans, businesses processes and information systems, which are integrated to give assurance that the asset management activities will be delivered.
Council	Hume City Council
ISO	International Organization for Standardization.
ISO 55000	A set of standards that cover the terms, requirements and guidance for asset management, and aim to provide a framework for implementing, leveraging and improving asset management solutions and strategies.

**7 RELATED DOCUMENTS**

- 7.1 This Policy and the asset management system draw from, and are consistent with:
  - 7.1.1 Council Plan
  - 7.1.2 Asset Plan
  - 7.1.3 Long Term Financial Plan
  - 7.1.4 Asset Accounting Policy and Guidelines
  - 7.1.5 Asset Disposal Policy
- 7.2 This Policy is complemented by:
  - 7.2.1 Asset Management Strategy
  - 7.2.2 Asset Management Plans for individual asset classes
  - 7.2.3 Asset Management Information System
  - 7.2.4 Road Management Plan

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	12 August 2024	<b>Department:</b>	Assets
<b>Review Date:</b>	September 2028		

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# ASSET MANAGEMENT POLICY

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<b>Policy Reference No.</b>	POL/149
<b>File No.</b>	HCC05/49
<b>Strategic Objective</b>	4.2 Create community pride through a well-designed and maintained City
<b>Adopted by Council</b>	February 2004
<b>Re-Adopted</b>	21 September 2020
<b>Date for Review</b>	1 September 2024
<b>Responsible Officer</b>	Manager Assets
<b>Department</b>	Assets

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**ASSET MANAGEMENT POLICY**

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**1 POLICY STATEMENT**

- 1.1 Hume City Council is committed to maintain and preserve its infrastructure and community assets and recognises the importance of these assets in supporting the delivery of Council services.
- 1.2 Council’s vision in Asset Management is to provide assets that are accessible, safe, sustainable and responsive to the needs of the community and the natural and built environment.

**2 PURPOSE**

- 2.1 The purpose of this Asset Management Policy is to acknowledge Council’s commitment to Asset Management and establish a framework to ensure that Asset Management is undertaken in a structured, coordinated, cost effective and financially sustainable manner across the whole organisation.
- 2.2 The policy provides a clear direction as to the appropriate focus and level of Asset Management practice expected. This level reflects the strategic business objectives as well as meeting legal requirements, community needs and available resources.
- 2.3 It also demonstrates to the community and other stakeholders that Council is exercising good stewardship, consistent with its triple bottom line approach, and that it is prepared to be held accountable for its actions.

**3 SCOPE**

- 3.1 Hume City Council owns and controls over \$2.45 billion of infrastructure assets. These include 1,363 kilometres of roads, 164 bridges (including jetties), 1,814 kilometres of stormwater pipes, 1,854 kilometres of footpaths, 291 carparks, 252 buildings, 1,984 Ha of reserves and land improvement. The asset value stated above is gross replacement value (not depreciated value or fair value). Trees, land, plant and equipment are not included in this value, as they are not considered as infrastructure assets. Including these non-infrastructure assets, gross replacement value of the asset goes up to \$4.18 billion.
- 3.2 This policy acknowledges the accountabilities and responsibilities of all stakeholders to maintain and preserve these infrastructure assets.

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		



**ASSET MANAGEMENT POLICY**

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**4 OBJECTIVE**

**4.1** The Asset Management Team is responsible for establishing Asset Management practice within a comprehensive Asset Management framework, collecting and maintaining data regarding Council’s assets and ensuring that the highest quality advice is provided to Council to assist it in its decision making processes. The Asset Management Team does not have sole responsibility for Asset Management. Rather Asset Management is seen as a whole of organisation responsibility with many departments having a role to play.

**4.2** Broad Asset Management responsibilities and relationships have been established which help define the commitment of all stakeholders. These are outlined as follows:

**4.2.1** Council

- To exercise stewardship over infrastructure assets.
- To adopt a corporate Asset Management Policy and Strategy.
- To adopt individual Asset Management Plans for core asset groups.
- To understand the community’s aspiration in setting Policy direction.
- To endorse current and future needs/levels of service, associated budgets, risks and cost standards.
- To ensure appropriate funding for the maintenance and renewal of the existing assets to meet required level of service before funding any upgrades and new assets.
- To adopt suitable proposals for long-term sustainability of assets.
- To allocate appropriate budgets for maintenance, renewal, upgrade and new works.

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		

**ASSET MANAGEMENT POLICY**

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**4.2.2 Executive Management Team**

- To guide Asset Management development.
- To monitor and review Asset Management performance.
- To allocate appropriate organisational resources and funding including training.
- To approve appropriate levels of service and set acceptable risk levels.
- To facilitate the search for asset funding opportunities.
- To endorse research into suitable long-term sustainability of assets.

**4.2.3 Asset Management Unit**

- To ensure that assets can be utilised to their fullest potential to maximise usage and economic performance.
- To manage all infrastructure assets in a systematic and sustainable manner.
- To ensure that asset renewal, disposal, upgrade or new asset provision is carried out in accordance with the adopted resourcing strategy that includes demonstrated need, life cycle costing, alternative modes of delivery, sustainability, equitable distribution of resources and social equity.
- To initiate and manage Asset Management projects.
- To provide guidance on Asset Management issues.
- Ongoing decision making for Asset Management improvements.
- To review and develop Asset Management processes, practices, procedures and Information System requirements.
- To report to EMT on the health of Council's assets.

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		

**ASSET MANAGEMENT POLICY**

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- To ensure asset management practices conform to legislative requirements and reflect best practice in the industry.
- To identify appropriate Asset Management and financial management training needs for Councillors and staff.
- To support appropriate Asset Management practices across the organisation.

**4.2.4** Departments Managing Infrastructure Assets

- To implement Asset Management improvement programs.
- To report progress to EMT.
- To identify specific issues on projects.
- To manage ongoing Asset Management operations (including data collection and analysis, condition, monitoring, maintenance programs and projects).
- To identify and document appropriate service levels to meet current and future needs.
- To ensure that any budget bids to build new infrastructure include properly estimated full life cycle costs, including maintenance, operations and renewal and these costs have been compared to the estimated benefits from the project.
- To develop and commit to long-term capital works and financial management plans that support and are responsive to the needs of the community.
- To involve and consult with the community and key stakeholders as required in determining service and intervention levels.

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		

**ASSET MANAGEMENT POLICY**

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**5 POLICY IMPLEMENTATION**

- 5.1 Asset Management and Infrastructure Development is identified as a key service provided by Council in the Council Plan 2017-2021 (Page 92) and is incorporated into the corporate planning cycle, annual operational plans, long term financial plans and risk management plans.
- 5.2 Asset Management processes are defined in detail in the Asset Management Quality Framework which outlines the frequency of reviews and audits, responsibilities and how the Asset Management financial planning feeds into the Budget Process. Responsibilities of different departments are specified in the framework.
- 5.3 The Policy will be approved by EMT and Council to be managed by the Asset Management Unit.
- 5.4 The implementation of Asset Management will be monitored by:
- Review against National Asset Management Assessment Framework (NAMAF)
  - EMT (Role of Asset Management Steering Committee)
  - Council’s Audit Committee
- 5.5 It is planned that the Policy will be reviewed every 4 years.

**6 DEFINITIONS AND ABBREVIATIONS**

The following is a definition of terms and abbreviations used throughout this document.

Council            Hume City Council  
EMT                Executive Management Team

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		

**ASSET MANAGEMENT POLICY**

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**7 RELATED DOCUMENTS**

7.1 The Asset Management Policy will be consistent with Hume Horizons 2040, Council Plan 2017-2021 and the Strategic Resources Plan and is linked to Council’s Long Term Financial Plan.

7.2 The Asset Management Policy will be complemented by:

- An Asset Management Strategy
- Asset Quality Management Framework
- Asset Management Plans for individual asset classes
- Operational/Service Plans for specific asset classes
- Asset Management Information and Decision Support System

7.3 Together these documents, processes, software and data will deliver a comprehensive sustainable approach to Asset Management within Council.

<b>Date Adopted</b>	February 2004
<b>Date Re-Adopted</b>	21 September 2020
<b>Review Date</b>	September 2024

<b>Policy Reference No:</b>	POL/149	<b>Responsible Officer:</b>	Manager Assets
<b>Date of Re/Adoption:</b>	21 September 2020	<b>Department:</b>	Assets
<b>Review Date:</b>	1 September 2024		

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<b>REPORT NO:</b>	9.5
<b>REPORT TITLE:</b>	Audit and Risk Committee Charter Update
<b>SOURCE:</b>	Holly De Kretser, Manager Governance
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC20/482
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENT:</b>	1. <i>Audit and Risk Committee Charter -August 2024</i>

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**1. SUMMARY OF REPORT:**

- 1.1 The Audit and Risk Committee Charter was last updated in April 2023.
- 1.2 The Charter has been updated following endorsement of the Audit Risk Committee at its March 2024 meeting with the recommendation that it be presented to Council for adoption.

**2. RECOMMENDATION:**

- 2.1 That the updated Audit and Risk Committee Charter be adopted.**

**3. LEGISLATIVE POWERS:**

Section 54 Local Government Act 2020.

**4. FINANCIAL IMPLICATIONS:**

There are no financial implications as a result of this report.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

There are no environmental sustainability implications in respect to this report.

**6. CHARTER OF HUMAN RIGHTS APPLICATION:**

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in the recommendations made to Council in this report.

**7. COMMUNITY CONSULTATION:**

Community consultation is not required before Council makes a decision in relation to this Report.

**REPORT NO: 9.5 (cont.)**

**8. DISCUSSION:**

- 8.1 Following consultation with and feedback from the Chair of Council's Audit and Risk Committee, several changes to the Charter have been proposed as follows to enable efficient functioning of the Committee and its meetings:
  - 8.1.1 Changing the position that one of the two Councillors on the committee must be the Mayor.
  - 8.1.2 Formalising the process for Councillors to be observers at meetings, but questions of the committee should be referred to the Mayor or Council appointed delegate who will liaise with the Chair for a response.
  - 8.1.3 Issues may be referred formally by Council to the Audit and Risk Committee for investigation, however individual Councillors cannot refer matters to the Audit and Risk Committee for investigation or review.
  - 8.1.4 Minor wording updates throughout the document to ensure it is consistent, concise and easily understood.
- 8.2 The updated Audit and Risk Committee Charter was presented to the Audit and Risk Committee at its Meeting on 1 March 2024 and the Committee resolved:
  - 8.2.1 That the Committee endorses the revised Charter inclusive of the additional changes noted during the meeting:
    - (a) Meetings are in person, but online attendance can be approved by the consent of the Chair.
    - (b) Remove the clause saying that members of the public can attend meetings.
  - 8.2.2 That the acting Manager Governance prepare a Report to present the updated Audit and Risk Committee Charter to Council for adoption.

**9. CONCLUSION:**

- 9.1 The Audit and Risk Committee Charter has been reviewed and several updates are proposed.
- 9.2 The updated Charter is now presented to Council for adoption.



# Audit and Risk Committee Charter



## 1. PURPOSE AND OBJECTIVE

- 1.1. Council’s Audit and Risk Committee (the Committee) is established under section 53 of the *Local Government Act 2020* (the Act).
- 1.2. The Committee will assist Council in fulfilling its oversight responsibilities including in relation to financial management, OH&S, risk, privacy and governance.
- 1.3. The Committee will review financial and performance statements, the year-end reporting process, the systems of internal control, management of financial and operational risks and the internal and external audit process.
- 1.4. The Committee will carry out its work bearing in mind Council’s desire to operate in an ethical environment with good corporate governance practices.
- 1.5. In performing its duties, the Committee will maintain effective working relationships with Councillors, management and the internal and external auditors.
- 1.6. To perform their roles effectively, each Committee member will obtain an understanding of the responsibilities of Committee membership as well as the Council’s business, operations and risks.

## 2. AUTHORITY

- 2.1. The Audit and Risk Committee Charter (Charter) is established under section 54 of the Act and sets out the basis of membership, terms of appointment and remuneration of Committee members.
- 2.2. The Committee does not exercise any powers including not having any role in investigating Council decisions or other concerns of the operations of Council.
  - 2.2.1. Should such concerns arise, they need to be directed through the relevant integrity agencies to ensure appropriate action is undertaken.
- 2.3. The Committee is however entitled to receive whatever information it considers necessary to fulfil its responsibilities. In this regard, it may from time to time request presentations by Council officers and seek information from external parties.

## 3. COMMITTEE ORGANISATION

- 3.1. Membership
  - 3.1.1. The membership of the Committee shall comprise five members consisting of three independent members and two Councillors. .
  - 3.1.2. The independent members should have basic financial literacy and have some experience working in the risk, legal IT sectors or other Local Government experience or hold senior management qualifications with experience in management at a senior level.
- 3.2. Appointment of the Committee Members

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Author:	Manager Governance	Review date:	March 2023

3.2.1. Independent members

- Independent members shall be appointed for a period of up to three years each term to a maximum of nine years.
- Where there is a vacancy in the position of Independent Member (or an impending vacancy) the Committee will publicly call for Expressions of Interest.
- A panel consisting of the new or incumbent Chair, a Councillor and a Senior Council staff member/s will prepare a shortlist, conduct interviews and make a recommendation to Council on the appointment of the Independent Member. One of the independent members appointed to the Committee shall be the Chairperson of the Committee. This appointment will be made by Council. The Chairperson will be appointed on an ongoing basis; however this may be reviewed by Council annually if required.
- All members of the Committee shall be eligible for reappointment by Council.

3.2.2. Councillors

- The Councillors appointed to be Committee members shall retire annually at the Statutory meeting of Council.
- At the annual Statutory meeting of Council Councillors will appoint the two Councillors and two substitute members.
  - The substitute members shall be called upon to attend in place of an appointed Councillor should they be required to form a quorum for the meeting.
  - The Mayor has the opportunity to be an ex-officio member.

3.3. Committee briefing with Councillors

3.3.1. The Chair will be required, and the other independent members invited, to attend a Council Briefing in September of each year for the purpose of confirming with Council their satisfaction with the functioning of the Audit and Risk Committee meetings and any other issues or comments the Committee or Councillors may have in relation to the Committee’s operations. It is also an opportunity for a confidential discussion between the Audit Committee members and Councillors without officers being present.

3.4. Remuneration for Independent Members

3.4.1. The independent members appointed to the Committee shall be paid an allowance per annum as determined by Council at its Annual Statutory Meeting, with pro-rata payments paid quarterly following the expiration of the first month in each quarter. An additional annual amount as determined by Council will be paid to an independent member appointed Chairperson of the Committee.

3.5. Insurance and Indemnity

3.5.1. Council must indemnify and keep indemnified each independent member of the Committee, exercising any function or power on behalf of a Council against all actions or claims (whether arising during or after the term of office or employment of that Councillor or member) in respect of any act

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or thing done or omitted to be done in good faith in the exercise or purported exercise of any function or power conferred on the Committee or member of the Committee under this or any other Act. Council's insurance policies shall cover members of the Committee while engaged in the business of the Committee.

#### **4. MEETING PROCEDURES**

##### 4.1. Meeting Frequency

4.1.1. The Committee shall meet at least four times in each year at such times and places as fixed by the Committee at its first meeting following the appointment of Committee members. Should members of the Committee believe extra meetings are required, additional meetings may be scheduled.

##### 4.2. Quorum

4.2.1. A quorum for any meeting will be three members, comprising at least one independent member and one Councillor.

##### 4.3. Function of Meeting

4.3.1. Each meeting will be held in person. Online attendance of committee members can be approved with the consent of the Chair.

##### 4.4. Agenda

4.4.1. Each meeting agenda will be developed based on the Annual Work Program.

4.4.2. Meeting agendas will be distributed to Committee members two weeks prior to the next meeting (unless approved by the Chair).

4.4.3. Agenda items could include:

- Invitations to internal and external auditors to make presentations to the Committee as considered appropriate by the Committee.
- Invitations to members of Hume’s management to make presentations to the Committee as considered appropriate by the Committee.

4.4.4. Committee members will actively engage with Management over the reports in the agenda

##### 4.5. Minutes

4.5.1. The proceedings of all meetings will be minuted. The minutes will capture:

- Decisions made by the Committee and
- Actions required to be undertaken.

4.5.2. These minutes will be presented to Council for confirmation post the adoption of the minutes at the next Committee meeting.

4.6. Committee members shall comply with Chapter 5 of Council’s Governance Rules in relation to disclosure of conflicts of interest in accordance with the section relating to Council Meetings.

##### 4.7. Observers

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- 4.7.1. Other Councillors may observe committee meetings.
- 4.7.2. Councillors that are observers are not permitted to ask questions of the Committee during meetings.
- 4.8. Questions out of session from Councillors
  - 4.8.1. Councillors that have any questions of the Committee will refer them to the Mayor or Council appointed delegate who will liaise with the Chair for a response.
  - 4.8.2. Issues may be referred formally by Council to the Audit and Risk Committee for investigation, however individual Councillors cannot refer matters to the Audit and Risk Committee for investigation or review.

## **5. FUNCTIONS & RESPONSIBILITIES**

The functions and responsibilities of the Committee will be implemented through the Committee developing, and delivering on an Annual Work Program:

- 5.1 Monitor Council financial and performance reporting.
  - 5.1.1. Review significant accounting and reporting issues, including recent professional and regulatory pronouncements, and understand their impact on the financial and performance statements.
  - 5.1.2. Review the financial and performance statements and determine whether they are complete and consistent with the information known to Committee members; assess whether the financial and performance statements reflect appropriate accounting policies and comply with all relevant accounting standards and regulatory requirements.
  - 5.1.3. Meet with management and the external auditors to review the financial and performance statements and the results of the audit.
  - 5.1.4. Review the other sections of the Annual Report before it is released and consider whether the information is understandable and consistent with Committee members’ knowledge about Council and its operation.
  - 5.1.5. Review any legal matters which could significantly impact the financial and performance statements.
  - 5.1.6. Pay particular attention to complex and/or unusual transactions.
  - 5.1.7. Focus on judgmental areas, for example those involving valuation of assets and liabilities; warranty, product or environmental liability; litigation reserves; and other commitments and contingencies.
- 5.2. Monitor and provide advice on Internal Controls
  - 5.2.1. Determine whether all management receives and actions the reports in relation to items such as governance, risk, finance and human resources they require to carry out their governance responsibilities effectively.
  - 5.2.2. Gain an understanding of whether internal control recommendations made by internal and external audit have been implemented by management.
  - 5.2.3. Consider with the internal and external auditors and management any fraud, corruption, illegal acts, deficiencies in internal control or other similar issues.

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5.2.4. Review the effectiveness of the corporate governance environment established by management.

5.3. Monitor and provide advice on risk management and fraud prevention systems and controls

5.3.1. Review the effectiveness of the system for monitoring compliance with laws and regulations, the results of management investigation and follow up of any fraudulent acts or non-compliances.

5.3.2. Review the findings of any examinations by regulatory agencies and monitor that they are appropriately actioned by management.

5.3.3. Review Council’s framework for managing and monitoring organisation wide risk and evaluate whether management have addressed, considered and managed risks throughout the organisation.

5.3.4. Gain an understanding of the current areas of greatest financial and operational risk and how management is managing these effectively.

5.3.5. Ask management and the internal and external auditors about significant risks and exposures and the actions in place or in progress of being implemented to mitigate such risks.

5.3.6. Consider how management is held to account for the security of computer systems and applications, and the contingency plans for processing information in the event of a system breakdown.

5.3.7. Gain an understanding of the operations of Council by having each Director provide a briefing on their Division.

5.3.8. Receive reports as to the status of the risk register and the actions being taken to manage the identified risks.

5.3.9. Monitor processes and practices to ensure effective business continuity.

5.3.10. Review the adequacy of insurance cover.

5.3.11. Ethical and Statutory Compliance

- Assess the procurement framework with a focus on the probity and transparency of policies and procedures.
- Monitor the effectiveness of Council’s compliance and ethics program, including codes of conduct for Councillors and staff.
- Review the processes for the identification, nature, extent and reasonableness of related-party transactions.

5.4. Oversee internal and external audit functions

Internal Audit

5.4.1. Determine whether there are any restrictions on the internal audit function.

5.4.2. Where the internal audit function of Council is outsourced to an external service provider, the Committee will ensure the proposed appointee is appropriate and has the necessary skills and experience to undertake the internal audit function to the satisfaction of the Committee before selection of the service provider is made.

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- 5.4.3. Monitor the effectiveness of the internal audit function on an ongoing basis.
- 5.4.4. Review and approve the annual internal audit plan and any suggested amendments to it during the year.
- 5.4.5. Establish whether significant findings and recommendations made by the internal auditors are reviewed and actioned by management on a timely basis.
- 5.4.6. Discuss matters arising from Internal Audits with the internal auditor or their agent in the absence of management at least once per year.
- 5.4.7. Consider the independence of the internal auditor in the context of any other services provided to Council.
- 5.4.8. Receive and review Internal Audit Reports.

External Audit

- 5.4.9. The appointment of the external auditor is managed by the Auditor General and not by Council. The Committee therefore has limited opportunity to influence the scope of the work of the auditor. The Committee monitor the performance of the external auditor by:
  - Reviewing the proposed audit scope and approach and considering whether any restrictions or limitations have been placed on the scope.
  - Reviewing the performance of the external auditors.
  - Considering the independence of the external auditor in the context of any other services provided to Council.
  - Monitoring the progress of actions proposed in relation to significant findings and recommendations made by the external auditors.
  - Discussing matters arising from the external audit with the external auditor or his agent in the absence of management at least once per year.

5.5. Policies & Procedures

Monitor the compliance of Council policies and procedures with:

- the overarching governance principles in the Local Government Act 2020;
- Council’s legislative requirements, particularly the requirements in the Local Government Act 2020, its regulations and any Ministerial directions.

5.6. Emerging Issues

Review the CEO’s report which by exception would include any changes to structure, senior personnel, compliance requirements and/or breaches, emerging business issues, Council decisions which may affect financial control or risk issues.

**6. OTHER RESPONSIBILITIES**

- 6.1. The Committee must, in accordance with section 40 of the Act, receive a report detailing all reimbursed out-of-pocket expenses paid to Councillors.

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- 6.2. Evaluate the Committee's performance against the Charter on an annual basis and provide a copy of the annual assessment to the Chief Executive Officer for tabling at the next Council meeting.
- 6.3. Prepare a biannual audit and risk report that describes the activities of the Committee and includes its findings and recommendations and provide a copy of the biannual audit and risk report to the Chief Executive officer for tabling at the next Council meeting.
- 6.4. Perform other oversight functions as requested by Council.
- 6.5. Review this Charter within a period of 12 months following a Council election.

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<b>REPORT NO:</b>	9.6
<b>REPORT TITLE:</b>	Appointment of Independent Audit and Risk Committee Member
<b>SOURCE:</b>	Holly De Kretser, Manager Governance
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC21/102
<b>POLICY:</b>	Audit and Risk Committee Charter
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

- 1.1 Council’s Audit and Risk Committee comprises three independent members and two Councillors.
- 1.2 Mr Shannon Buckley’s term as independent member of the Audit and Risk Committee finished in April 2024 and the process to appoint a replacement has been finalised.
- 1.3 This report proposes the appointment of Mr Peter Smith as an independent member of the Audit and Risk Committee.

**2. RECOMMENDATION:**

- 2.1 **That Mr Peter Smith be appointed to the role of independent member of the Audit and Risk Committee for an initial period of three years, up to a maximum of six years in accordance with the Audit and Risk Committee Charter.**
- 2.2 **That the Mayor, Cr Naim Kurt formally write to Mr Smith offering him the position.**
- 2.3 **That the Manager Governance write to all applicants advising them of the decision, following acceptance to the position by Mr Smith.**
- 2.4 **That Council write to Mr Shannon Buckley to thank him for his service as the outgoing independent member.**

**3. FINANCIAL IMPLICATIONS:**

- 3.1 In accordance with the Audit and Risk Committee Charter, the Chair of the Audit and Risk Committee is paid \$9,250 per annum and each independent member is paid \$7,400 per annum. This is funded from within Council’s budget.

**4. DISCUSSION:**

- 4.1 Council’s Audit and Risk Committee plays a pivotal role in supporting corporate governance of Council. Independent members provide specialist advice on matters relating to financial control, risk management, governance and financial statement preparation.
- 4.2 As part of their role, independent members bring expertise in corporate matters and provide an objective, arm’s length oversight of Council’s operations.
- 4.3 The recruitment process was based on the following criteria:

**REPORT NO: 9.6 (cont.)**

- 4.3.1 Candidates shall hold senior accounting or IT qualifications (CISA, CGEIT, or comparable) and be experienced in audit in nationally recognised accounting firms or hold senior management qualifications and be experienced in management at a senior level.
- 4.4 Advertisements to attract potential applicants were placed on Council’s website, SEEK and LinkedIn.
- 4.5 Seventy-five applications were received, and interviews were conducted with six applicants by the interview panel which included ARC member Cr Jarrod Bell, CEO Sheena Frost, CFO Fadi Srour, and Hume ARC Chair Jenny Johanson.
- 4.6 A second round of interviews with two shortlisted candidates was undertaken by Hume ARC Chair and Committee Members Jenny Johanson and Bruce Potgieter.
- 4.7 Following this process it is recommended that Mr Smith be appointed as the new independent member of Council’s Audit and Risk Committee.
  - 4.7.1 Mr Smith’s credentials were evident including that he has:
    - (a) A Bachelor of Commerce from the University of Melbourne.
    - (b) Current CPA membership as a Certified Practising Accountant.
    - (c) Graduate and current membership of the Australian Institute of Company Directors.
    - (d) A Certificate of Governance and Risk Management and current membership of the Governance Institute of Australia.
    - (e) Senior financial management positions in the private sector in Australia (Telstra 9 years) and Japan (Eastman Kodak Asia Pacific Ltd 5 years).
    - (f) Experience in large, complex, and highly regulated organisations.
  - 4.7.2 Specifically Mr Smith also has strong experience in the local government sector, which includes:
    - (a) Being a current independent committee member with City of Greater Dandenong, Moorabool, Mount Alexander, and Indigo Shire Councils (currently Chair).
    - (b) Executive level Public Sector management experience as Director Corporate Services at the City of Whitehorse for 13 ½ years concluding in January 2021.
      - (i) This including being responsible for Finance and Corporate Performance, People and Culture, Property and Rates, Local Laws (parking, animal mgmt., community amenity), Information Technology, Digital Transformation functions, Risk Management, OH&S, Disaster Recovery/Business Continuity, Privacy, Fraud prevention systems and control and Councils Continuous Improvement Program.
    - (c) Executive Officer to Whitehorse City Councils Audit and Risk Committee for 13 years. Led development of successive Committee Charters, supported the Chair develop annual committee workplans, set meeting agendas, and ensuring papers and minutes are complete.
    - (d) Executive coordination internal and external audit programs.
    - (e) Sound understanding of the role of Committees under the LGA 2020 and risk and governance frameworks from my ongoing membership of Australian Institute of Company Directors and Governance Institute of Australia.

**REPORT NO: 9.6 (cont.)**

**5. CONCLUSION:**

A strong field of applications was received for the position of independent member of the Audit and Risk Committee and following a rigorous selection and interview process it is recommended that Mr Peter Smith be appointed to the role.

**REPORT NO: 9.6 (cont.)**

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<b>REPORT NO:</b>	9.7
<b>REPORT TITLE:</b>	Funding Opportunity: Housing Support Program - Community Enabling Infrastructure Stream
<b>SOURCE:</b>	Claire Taylor, Coordinator Grants and Projects
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC07/297
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

- 1.1 The Australian Government currently has open the Housing Support Program – Community Enabling Infrastructure Stream (HSP-CEI), previously known as Stream 2.
- 1.2 This program will support the delivery of increased housing supply by funding projects that seek to deliver enabling infrastructure and provide amenities to support new housing development, improve building planning capability or deliver social housing.
- 1.3 This report seeks approval from Council for application of recommended projects to the HSP-CEI stream.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 **Approves the submission of the following applications to the Housing Support Program – Community Enabling Infrastructure Stream (HSP-CEI):**
  - 2.1.1 **Project 1: Road Construction within the proposed Seabrook Reserve Residential Development – seeking \$3 million in funding**
  - 2.1.2 **Project 2: Mitchell St Road Upgrade and Malcolm St Bridge Project – seeking \$6.1 million in funding**
- 2.2 **Notes that these projects are seeking 100% of the project funding from the Australian Government as permissible within the funding guidelines.**

**3. LEGISLATIVE POWERS:**

- 3.1 This report is written in accordance with the Local Government Act 2020, having effect to governance principle (i) whereby the transparency of Council decisions, actions and information is to be ensured.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 The Australian Government will contribute up to 100 per cent of the total project cost for successful local government projects and there is no requirement for co-contribution from local government.
- 4.2 There is no limit to the number of applications that can be submitted, with the maximum amount of funding of \$45 million being able to be requested for any one project.
- 4.3 Project 1 has been planned and designed but does not currently have budget allocated to it within the current Capital Works Program, therefore the external funding secured

**REPORT NO: 9.7 (cont.)**

from this program would alleviate the requirement for Council to allocate expenditure in future Council budgets for this project.

- 4.4 Project 2 has been planned and designed and currently has the full expenditure amount allocated to it within the current Council budget, therefore the external funding secured from this program would reduce Council’s expenditure by the amount requested for this project.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

- 5.1 The capital projects are being developed with environmental sustainability as a strong theme in the planning, design, and implementation phases.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

- 6.1 The design and construction of the capital projects will be cognisant of the implications of climate change in order to minimise the impacts of ongoing operations.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

- 7.1 The Charter of Human Rights and responsibilities Act 2006 and Hume’s Social Justice Charter were considered and there are no rights being limited by this report.

**8. COMMUNITY CONSULTATION:**

- 8.1 These projects have been developed in consultation with local residents and local community groups. This is recognised through these projects being prioritised in the following strategic documents:

- Hume City Council Plan 2021 – 2025
- Seabrook Reserve Masterplan

**9. DISCUSSION:**

- 9.1 The HSP-CEI will focus on infrastructure projects that support new housing. It is open to LGA’s and the states and territories and aims to remove barriers to housing construction by delivering enabling infrastructure and community amenities.

- 9.2 Examples of eligible construction (enabling infrastructure and community amenities) projects could include, but are not limited to, construction or installation of:

- New, or upgrade of existing roads or railways to support development of and/or access to new, well-located housing development(s), not including roads or railways which are listed on the National Land Transport Network(NLTN);
- New, or upgrade or augmentation of existing utilities to support new housing development(s);
- Amenities to support new housing development(s) such as parks, sporting facilities, community halls and/or libraries, common outdoor spaces, etc.; or
- Fixed infrastructure for integrated public transport (e.g., bus priority lanes and signaling; bus, train or light rail stops; transit interchanges) and/or active transport (e.g. footpaths; pedestrian crossings; cycle paths and lanes, etc.) to support new housing development(s).

- 9.3 Projects must align with the following objectives and criteria:

- Demonstrate alignment with the HSP program and the National Housing Accord targets by identifying how the project will do one or more of the following:
  - Increase the supply of well-located housing through the construction of enabling infrastructure and/or community amenities;
  - Improve housing affordability, supply and/or diversity;
  - Enable more community, social and/or affordable housing

REPORT NO: 9.7 (cont.)

- Work cohesively, as relevant to the project, with planning, zoning and regulatory frameworks; the National Planning Reform Blueprint; the Land Use Planning for Disaster Resilient Communities Handbook; the National construction code; and any relevant state or territory legislation.
  - Demonstrate that the project is a priority for the local community.
  - The inclusion of an analysis of the overall contribution of the project to new housing supply, and over what time period this impact will occur.
  - Detailed evidence of the need for investment in the project and any barriers preventing investment to date.
  - Align with state or territory development plans and other planning policy.
- 9.4 Each project’s primary aim must be to enable increased housing supply and to achieve the commitments of the National Housing Accord 2022 through the delivery of enabling infrastructure and/or community amenities to service or enhance livability for new housing developments.
- 9.5 Applications for this funding stream close at 5pm on Friday 16 August 2024.
- 9.6 Funded projects must ‘commence’ between 1 September 2024 and 31 January 2025 and be completed by no later than 30 June 2026.
- Note: a project is deemed to have ‘commenced’ as per the definitions of the guidelines if *substantive progress* has been made. This might involve releasing final detailed designs for final community consultation, having the tender for the primary contractor released to market, awarding the primary construction contract or commencing construction works.
- 9.7 Following an assessment of the HSP-CEI program guidelines and Council’s Capital Works Program, the following projects were identified for submission:

TABLE 1: PROJECTS FOR CONSIDERATION FOR SUBMISSION TO HSP-CEI

PROJECT	SCOPE	RECOMMENDATION	RATIONALE
1. Road Construction at Seabrook Reserve Residential Development (Broadmeadows)	Construction of the proposed road on the Seabrook Reserve Residential Development Site.	Apply	This project was designed and planned for within the Seabrook Reserve Masterplan, will be ready to commence within required timeframes, and has a strong alignment with the funding criteria.
2. Mitchell St Road Upgrade and Malcolm St Bridge Project (Kalkallo)	To upgrade Mitchell Street to two-lane urban road standard and construct a new two-lane bridge that allows for truck access.	Apply	This project is at the tender phase, will be ready to commence within required timeframes and can be aligned with the funding criteria.

9.8 Table 1 presents recommended infrastructure projects for consideration by the Australian Government that have alignment with the requirements of the HSF-CEI and will deliver strong benefits for the Hume City community.

**10. CONCLUSION:**

10.1 Projects presented as recommended meet the specified criteria of the funding program, specifically the required timelines for delivery, and will off-set capital funding in current and future proposed Council budgets.

**REPORT NO: 9.7 (cont.)**

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<b>REPORT NO:</b>	9.8
<b>REPORT TITLE:</b>	Funding Opportunity - Thriving Suburbs Fund
<b>SOURCE:</b>	Claire Taylor, Coordinator Grants and Projects
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC24/1042
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

- 1.1 The Australian Government currently has open the Thriving Suburbs Program, a \$350 million program running over three (3) years from 2024/25 to 2026/27.
- 1.2 This program will support the delivery of place-based benefits by investing in community-focused infrastructure which creates and enhances amenity, livability and social cohesion throughout urban, suburban and peri-urban communities.
- 1.3 This report seeks Council’s endorsement of the following projects for submission that are already within the Capital Works budget and align with the criteria of the Thriving Suburbs Program.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 **Endorse officers to progress submissions for the maximum of two (2) applications, as is permissible within the program funding guidelines, from the following shortlist of projects for consideration of the Thriving Suburbs Program:**
  - 2.1.1 **Progress Reserve Upgrade – seeking up to \$10 million in funding**
  - 2.1.2 **Dwyer Street Reserve Community Pavilion – seeking up to \$5 million in funding**
  - 2.1.3 **Sunbury Senior Citizens Centre – seeking up to \$3 million in funding**
  - 2.1.4 **Hume Hockey Centre – development of a second pitch and pavilion extension– seeking up to \$5 million in funding**
- 2.2 **Notes that officers are currently carrying out appropriate due diligence of these projects, assessing their alignment against the criteria of the Thriving Suburbs Program to determine activities most likely to be successful in an application.**

**3. LEGISLATIVE POWERS:**

- 3.1 This report is written in accordance with the Local Government Act 2020, having effect to governance principle (i) whereby the transparency of Council decisions, actions and information is to be ensured.

**4. FINANCIAL IMPLICATIONS:**

- 4.1 The Australian Government will contribute up to 50 per cent of the total project cost for successful local government projects, and there is a required financial contribution by Council of at least 50 percent of the total project costs.

**REPORT NO: 9.8 (cont.)**

- 4.2 There is a limit of two (2) applications per ABN that can be submitted to this program, with the maximum amount of funding of \$15 million being able to be requested for any one project.
- 4.3 The projects to be considered have been selected from the Capital Works budget.
- 4.4 Funding requested will be used to off-set capital funding in current and future budgets.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

- 5.1 The capital projects are being developed with environmental sustainability as a strong theme in the planning, design, and implementation phases.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

- 6.1 The design and construction of the capital projects will be cognisant of the implications of climate change in order to minimise the impacts of ongoing operations.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

- 7.1 The Charter of Human Rights and responsibilities Act 2006 and Hume’s Social Justice Charter were considered and there are no rights being limited by this report.

**8. COMMUNITY CONSULTATION:**

- 8.1 These projects have been developed in consultation with local residents and local community groups. This is recognised through these projects being outlined within the following strategic documents:
  - Hume City Council Plan 2021 – 2025
  - Project Reserve Landscape Plan
  - Sports Pavilion Upgrade Plan
  - Outdoor Sports Plan

**9. DISCUSSION:**

- 9.1 The Thriving Suburbs Program will focus the delivery of place-based benefits by investing in community-focused infrastructure which creates and enhances amenity, livability and social cohesion throughout urban, suburban and peri-urban communities.
- 9.2 Examples of eligible activities could include, but are not limited to:
  - Arts and cultural services and facilities (including museums, collections and displays)
  - Streetscapes, parks and area beautification
  - Libraries
  - Multi-purpose community facilities and services, such as community hubs, youth centres, community sheds and gardens
  - Multi-use sports and recreation activities and services
  - Pools
  - Foreshore/Beach infrastructure
  - Town centre revitalisation, such as bike or walking paths, play spaces and green spaces
- 9.3 Projects must align with the following objectives, outcomes and criteria:
  - Constructing or upgrading community infrastructure that fills an identified and immediate gap or unmet need for community infrastructure, particularly for communities that have experienced substantial growth

**REPORT NO: 9.8 (cont.)**

- Contributing to achieving social outcomes and increased community cohesion, liveability and accessibility for urban, suburban and peri-urban growth areas, fringe areas and inner suburbs
- Strategic alignment with the Australian Government’s National Urban Policy to deliver targeted and place-based investment that promotes sustainable growth and enables communities to thrive
- Provision of multi-use infrastructure which benefits a broad section of the community by improving access, equity and social inclusion
- To enhance amenity and liveability, particularly in suburban and peri-urban areas (new and outer suburbs) that are experiencing growth
- To contribute to the achievement of Government priorities supporting the resilience, adaptability, accessibility, sustainability and liveability of communities, including in First Nations communities
- Delivery of funding where it is needed across a broad geographic spread of urban, suburban and peri-urban areas in Australia
- Delivery of diverse project types and a balance of large and small projects

9.4 The Thriving Suburbs Program runs for a three (3) year period from 2024/25 to 2026/27.

9.5 Applications for this funding program close at 5pm on Monday 26 August 2024.

9.6 Timelines – there are currently no specified timelines for project commencement and completion dates listed within the program guidelines.

9.7 Following an assessment of the Thriving Suburbs Program guidelines and Council’s Capital Works program, the following potential projects were identified for submission to this program:

<b>TABLE 2: Projects for consideration to the Thriving Suburbs Program</b>		
<b>PROJECT</b>	<b>SCOPE</b>	<b>RATIONALE</b>
1. Progress Reserve Upgrade (Coolaroo)	*Redevelopment of the community hall and pavilion *Implementation of Stages 2 & 3 of the Progress Reserve Landscape Plan, which includes: upgrade to playing surfaces; redevelop carpark; installation of outdoor recreational courts; pathway networks and general landscaping	Will allow for delivery of entire masterplan as currently envisioned and has a strong alignment with the program criteria.
2. Dwyer Street Reserve Community Pavilion (Kalkallo)	Construction of a new community pavilion including 4 x sets of change rooms (female friendly); officials’ rooms; community/social room; kitchen facilities; storage; AV	The pavilion is to service the 10-hectare Active Open Space are in Kalkallo which will benefit both cricket, soccer and the broader, growing, diverse community. The funding will allow for expansion of the pavilion for broader community activation including functions, meetings. Has a good alignment with the program criteria.
3. Sunbury Senior Citizens Centre Redevelopment (Sunbury)	Demolition of current facility and rebuilding a fit for purpose facility on same site.	Significant structural issues identified with the 50+ year old building, and it is not deemed fit for purpose. Has alignment with the program criteria.
4. Hume Hockey Centre – development	Development of a second hockey pitch for better equity in program scheduling	Currently 3 x clubs operating from the site, with significant participation by the sub-continental community all playing on only 1 x pitch and one

REPORT NO: 9.8 (cont.)

TABLE 2: Projects for consideration to the Thriving Suburbs Program		
PROJECT	SCOPE	RATIONALE
of a second pitch and pavilion extension (Craigieburn)	and a second pavilion to incorporate female friendly design.	small building with only one set of change rooms. Has alignment with the program criteria

9.8 Officers are currently carrying out appropriate due diligence of these projects, assessing their alignment against the criteria of the Thriving Suburbs Program to determine activities most likely to be successful in an application.

**10. CONCLUSION:**

10.1 Seeking endorsement from Council for officers to review the shortlisted projects to identify the most suitable to put forward to application in the Thriving Suburbs Program by the due date of Monday 26 August.

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<b>REPORT NO:</b>	9.9
<b>REPORT TITLE:</b>	Sunbury Multideck - Public Electric Vehicles Charging Fees
<b>SOURCE:</b>	Michelle Bennett, Coordinator Climate Change Integration
<b>DIVISION:</b>	Infrastructure & Assets
<b>FILE NO:</b>	-
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	2.3: Connect our City through efficient and effective walking, cycling and public transport and road networks
<b>ATTACHMENTS:</b>	Nil

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**1. SUMMARY OF REPORT:**

- 1.1 This report recommends a charging fee for the electric vehicle recharging infrastructure that has been included for public recharging purposes in the Sunbury multideck car park.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 Sets a fee of \$0.35 per kW/h GST inclusive at the Sunbury Multideck car park from 18 August 2024.**
- 2.2 Reviews this fee through the development of the 25/26 budget to ensure the annual operating and electricity costs are being covered for the chargers.**
- 2.3 Notes that Officers are currently working on an expression of interest process across the Municipality for electric vehicle recharging suppliers.**

**3. LEGISLATIVE POWERS:**

- 3.1 This report complies with Sections 154-181 – Rates and Charges of the *Local Government Act 1989*

**4. FINANCIAL IMPLICATIONS:**

- 4.1 In establishing the fee, the intention is to cover the cost of electricity used and the system management costs incurred by Council. Also, the fee should not be so low as to out compete or discourage further private EV recharging in Sunbury.
- 4.2 There is currently only one public EV recharging option in Sunbury located at Hungry Jack’s at 27 Gap Rd. The cost is \$0.25kWh.
- 4.3 Given that usage rates are not yet known and difficult to predict the fee has been set at a rate recommended by the supplier that manages the recharging platform.
- 4.4 Electricity costs are approximately \$0.20c per kWh (and can vary due to pass through charges and demand tariffs) and management fees are \$13,810 per year. Around 1,800 full recharges will be required to cover these costs over a year or 35 per week.
- 4.5 Following six months of use, Council will have more data on usage rates and can set a new fee on the basis of usage rates, cost recovery and consideration of rates nearby.

REPORT NO: 9.9 (cont.)

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

- 5.1 Electric vehicles charged with 100 per cent renewable energy, as will be the case at Sunbury multideck car park, are carbon neutral in terms of their operations. The uptake of electric vehicles to replace the use of fossil fuels in the transport sector is a critical part of the climate response along with public transport, walking and riding. Hume City Council has a leadership role to play in facilitating and advocating for electric vehicle infrastructure on behalf of the Hume community along with public transport, walking and riding.
- 5.2 Even electric vehicles charged with conventional electricity from the grid will soon outperform internal combustion engine (ICE) vehicles in terms of carbon emissions due to the decreasing carbon intensity of the grid with the introduction of more large scale renewable generation.
- 5.3 Electric vehicles also contribute to improved air quality outcomes and reduced noise pollution.
- 5.4 There are some negative environmental impacts associated with electric vehicles and batteries (resource extraction and capacities for recycling), but overall the benefits far outweigh the negatives. As the transition to electric vehicles picks up momentum, responses to and solutions for these negative impacts are also expected to mature.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

- 6.1 Providing and/or facilitating public place EV recharging for Hume residents supports the Hume community who have purchased an electric vehicle or who are considering doing so when they next invest in a vehicle. This can enhance resilience to price increases and potential price shocks expected for fossil fuels both due to declining reserves and due to the need for urgent action to tackle climate change.

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

- 7.1 There are human rights issues both with the continuing use and extraction of fossil fuel and in some locations around the mining of minerals for batteries and electromobility.

**8. COMMUNITY CONSULTATION:**

- 8.1 No community consultation has occurred regarding the setting of this fee.

**9. DISCUSSION:**

- 9.1 Hume participated in a partnership project with the Northern Council Alliance in 2022 to consider how member Councils could best support the region to transition towards electric vehicles.
- 9.2 The resulting report: '*Community Electric Vehicle Transition Plan: Part A*' concluded that it was no longer necessary or even desirable for local government to provide free charging (as a number of Councils have done) as this inhibits the expansion of additional charging opportunities and can distort travel patterns and charging behaviour. Councils that had previously offered free charging are increasingly moving to the introduction of fees both in order to recover costs and to reduce impacts on the private market. Free recharging frequently attracts visitors from outside of the local government area where the charging is provided, so free charging can also result in rate payers subsidising visitors.

**REPORT NO: 9.9 (cont.)**

- 9.3 There is an action in the Climate Action Plan for Hume to facilitate private EV recharging by going through a competitive expression of interest process for private EV recharging companies to lease Council land. This action has commenced and will take some time to deliver. Leasing rather than owning electric recharging infrastructure means that Council’s involvement and staff time in arranging of maintenance contracts and administration can be reduced.
- 9.4 The Sunbury multideck car park presented the opportunity for including EV recharging but it was not well suited to leasing the land to a private supplier. EV recharging companies that have responded to competitive expressions of interest to lease land with other Councils focus on faster Direct Current (DC) recharging. DC recharging was not possible in an indoor enclosed space.
- 9.5 Council has therefore proceeded with installing and owning the chargers. A five year management and maintenance contract will be entered into with Jet Charge. A separate company, Charge Fox, will then deliver the recharging software for Jet Charge and people recharging their EV’s will need to download the Charge Fox app to use and pay for their charge.
- 9.6 Chargers come in different capacities (kW) and the higher the kW capacity the faster the charging time. There is significant variation in time however between different electric vehicle models. Fast chargers that are 25kW and above are Direct Current (DC) rather than Alternating Current (AC) and not suited to indoor environments (and electrical supply costs for these can be very high).

<b>Type</b>	<b>Power</b>	<b>Range added per hour</b>	<b>Charging Time</b>	<b>Typical Application</b>
Level 1 – Single phase (domestic) AC	2.4-3.7kW	10- 20km	5-6 hrs	Home
Level 2 Slow – single phase AC	7kW	30-45km	2-5 hrs	Home, shopping centres, car parks
Level 2 Fast three phase AC	11- 22kW	50-150km	30 mins – 2 hours	Urban roadside
Level 3 fast public DC	50kW	250-300km	20 – 60 mins	Activity centres, highways, key routes etc
Level 4 super fast DC	120kW	400 – 500km	20 – 40 mins	Highways, motorways and key routes
Ultra fast charge (public) DC	350kW	1,000km+	10 – 15mins	Major highways and motorways

- 9.7 Sunbury multideck includes eight 22kW AC rechargers (the relevant row is shaded in the table above). It also has an electrical load management system that restricts the maximum electrical capacity to remain within the electrical supply of the building. This means that if all chargers are being used at once, the chargers will not deliver at their fastest potential rate. Users will only pay for the electricity charge they receive but during heavy use times, recharging will be slower than indicated above.

**REPORT NO: 9.9 (cont.)**

9.8 Costs vary significantly per kWh at recharging stations, with some still free of charge and in general higher prices associated with ‘super fast’ and ‘ultra fast’ recharging. This is both a reflection of higher electricity supply costs and peak demand tariffs and consumer willingness to pay for fast charging especially adjacent to freeways. The Table below shows various EV recharging options in and around Sunbury and their costs.

<b>Location</b>	<b>Type</b>	<b>Cost per kWh</b>	<b>Cost for a full charge (50kWh)</b>
Hungry Jacks Sunbury	7kW	\$0.25	\$12.50
Woolworths Greenvale Lakes	7kW	Free	Free
Middy’s Gisborne	25kW	\$0.35	\$17.50
UrbanSurf	50kW	Free	Free
Ampol Foodary Hillside	150kW	\$0.69	\$34.50
410 Melton Highway Taylors Lakes	350kW (ultra fast)	\$0.73	\$36.50

9.9 In line with the table above it is proposed to set the initial charging fee at \$0.35 per kWh. This is comparable to other chargers within the Sunbury region and provides a fee that based off reasonable usage should cover the costs of electricity and annual management/maintenance agreements.

**10. CONCLUSION:**

10.1 The new Sunbury Multideck car park will provide a convenient EV recharging opportunity for Sunbury residents and visitors. The fee proposed will contribute to recovering costs and it is recommended it be reviewed following six months of recharging data and as part of the development of the 25/26 budget.



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<b>REPORT NO:</b>	9.10
<b>REPORT TITLE:</b>	Recycling Victoria Service Standards Consultation
<b>SOURCE:</b>	Danielle Prentice, Manager Waste and Sustainability
<b>DIVISION:</b>	Infrastructure & Assets
<b>FILE NO:</b>	-
<b>POLICY:</b>	-
<b>STRATEGIC OBJECTIVE:</b>	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
<b>ATTACHMENT:</b>	1. <i>Recycling Victoria Service Standards Consultation Survey</i>

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**1. SUMMARY OF REPORT:**

- 1.1 Under the Circular Economy (Waste Reduction and Recycling) Act 2021, the Head, Recycling Victoria may prepare a service standard. Service providers, including Council’s, must comply with any applicable service standards that are in place.
- 1.2 The Victorian Government is currently undertaking public consultation on the proposed service standard and the associated proposed regulations and regulatory impact statement.
- 1.3 This consultation presents a final opportunity for Council to provide feedback on the impact of these proposed standards on the community.

**2. RECOMMENDATION:**

**That Council:**

- 2.1 Instructs Officers to submit the response (Attachment 1) on behalf of Council to the ‘setting the standard for better recycling at home’ public consultation via the Engage Victoria website.**
- 2.2 Notes that this consultation will close at 11:59 pm, Wednesday 14 August 2024.**
- 2.3 Notes that this response, including all comments will be treated as public documents.**

**3. LEGISLATIVE POWERS:**

- 3.1 The Local Government Act 2020 defines the role of a Council, and states that a Council provides good governance if performs its roles giving effect to the overarching governance principles.
  - 3.1.1 One of these principles is that ‘the economic, social and environmental sustainability of the municipal district, including mitigation and planning for climate change risks, is to be promoted.
- 3.2 Under Part 5, Division 1 of the Circular Economy (Waste Reduction and Recycling) Act 2021, Councils and Alpine Resorts Victoria (ARV) are subject to mandatory service provision requirements.
  - 3.2.1 As such, Council’s and ARV’s must deliver the four municipal waste and recycling services (for general rubbish, mixed recycling, glass recycling and FOGO) on and from dates to be prescribed in regulations (section 60).

**REPORT NO: 9.10 (cont.)**

3.3 Under Part 5, Division 3 of the Circular Economy (Waste Reduction and Recycling) Act 2021, the Head, Recycling Victoria may prepare a service standard and must submit it for the Minister’s approval. Service providers, including Councils, must comply with any applicable service standards that are in place (once they commence and take legal effect) and incorporate them by reference in relevant agreements.

3.3.1 Under the Circular Economy Act, it is an offence to refuse or fail to comply with a service standard, without reasonable excuse (section 69), or to fail to incorporate a service standard in an agreement, without a reasonable excuse (section 71).

**4. FINANCIAL IMPLICATIONS:**

4.1 There are no financial implications in submitting a consultation response in relation to the Regulatory Impact Statement, proposed regulations, and service standard.

4.2 However, Officers note that the implementation of the Service Standards carries past, and future, financial implications for Council. This is derived from a combination of operational and capital expenditure to implement the legislated Service Standards, including:

- Purchase and delivery of Universal Food and Garden Waste Bins
- Collection and disposal of FOGO materials (ongoing operational cost)
- Purchase and delivery of glass bins
- Collection and disposal of glass (ongoing operational cost)
- Purchase and delivery of standardized bins
- Administrative costs
- Bin audits and inspections
- Community education on the use of Council’s waste and recycling services.

**5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:**

5.1 In February 2020, the Victorian Government released their Recycling Victoria Policy which focusses on transitioning Victoria to a circular economy. A number of ambitious targets were set as part of the Recycling Victoria policy, including diversion of 80 per cent of waste from landfill by 2030, with an interim target of 72 per cent by 2025.

5.2 Overall, one of the objectives of this Policy seeks to reduce waste to landfill, and greenhouse gas emissions.

**6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:**

6.1 There are no climate change adaptation issues to be considered in relation to this report.

REPORT NO: 9.10 (cont.)

**7. CHARTER OF HUMAN RIGHTS APPLICATION:**

7.1 The Charter of Human Rights and Responsibilities Act 2006 sets out the basic rights and responsibilities of all people in Victoria. The Charter places obligations on public authorities by requiring them to act compatibly with human rights and give proper consideration to human rights when making decisions.

7.1.1 The recommended action in this report does not limit human rights.

**8. COMMUNITY CONSULTATION:**

8.1 This report pertains to public consultation being conducted by the Victorian Government in relation to proposed regulations and service standards for household waste and recycling services.

8.2 Interested community members or local business operators can review the consultation documents and place a submission on the Engage Victoria website by 11:59 pm, Wednesday 14 August 2024.

**9. DISCUSSION:**

**Background**

9.1 In February 2020, the Victorian Government released its circular economy policy, Recycling Victoria: a new economy. This policy is designed to support the transition to a circular economy through a standardised household waste and recycling system for Victoria.

9.1.1 Recycling Victoria: a new economy noted the intention provide household with a four-bin system, with a separate glass bin to be provided by 2027 and FOGO by 2030.

9.2 In December 2021, the Victorian Parliament passed the Circular Economy (Waste Reduction and Recycling) Act 2021, which underpins Victoria’s transition to a circular economy. Key features of the Circular Economy (Waste Reduction and Recycling) Act 2021 include:

- The establishment of Recycling Victoria
- Implementation of a Container Deposit Scheme
- The development and implementation of mandatory Service Standards to ensure reliable and consistent waste and recycling services across the state
- Support material being managed in accordance with the circular economy hierarchy

9.3 In July 2022, Recycling Victoria (RV) was established to oversee and regulate the waste and recycling system in Victoria, using its powers under the Circular Economy (Waste Reduction and Recycling) Act 2021.

**Regulatory Impact Statement: Service standard and associated regulations for the provision of household waste and recycling services**

9.4 A Regulatory Impact Statement (RIS) presents an analysis based on evidence that enables the government to consider all relevant information, including cost impacts, before making a policy or regulatory change.

REPORT NO: 9.10 (cont.)

- 9.5 This RIS outlines the range of regulatory options considered when drafting the proposed regulations and service standard and assesses the impacts of each. An analysis is provided in quantitative terms, where practicable, to ensure the costs of each option are not disproportionate to the benefits. The quantitative analysis and broader context describe why the Victorian Government’s proposed regulations and service standard for the four-stream household waste and recycling system are the preferred option.
- 9.6 In this RIS, two commencement dates and two kerbside service models were analysed:
- 9.6.1 Commencement date:
- 1 July 2025
  - 1 July 2027
- 9.6.2 Kerbside service model:
- Compulsory kerbside services – provision of a kerbside FOGO service where a kerbside general rubbish service is provided and a kerbside glass service where a kerbside mixed recycling service is provided, and, where kerbside glass and FOGO is provided, it is on a compulsory basis (no opt-in or opt-out allowed)
  - Kerbside services where reasonably practicable – provision of a kerbside glass and a kerbside FOGO service if deemed practicable and where a kerbside FOGO service is deemed practicable, it must be provided on an opt-out basis. Where a kerbside service is not practicable, a drop-off service must be provided.
- 9.6.3 Each commencement date option was coupled with a kerbside service model option and compared against the base case (Councils have full discretion on service implementation, with no standardisation of materials), producing four options which were analysed in this RIS:
- Option 1 - 2025 commencement with compulsory kerbside services
  - Option 2 - 2025 commencement with kerbside services were reasonably practicable
  - Option 3 - 2027 commencement with compulsory kerbside services
  - Option 4 - 2027 commencement with kerbside services were reasonably practicable.
- 9.7 The preferred implementation option following the analysis in the RIS is Option 4 – 2027 commencement with kerbside services where reasonably practicable is the preferred option. The RIS concludes that this option balances the need for greater standardisation whilst allowing some flexibility for local arrangements, without overly burdening Councils with an expedited (2025) rollout.
- 9.7.1 The proposed regulations and service standards have been developed on this basis.
- 9.7.2 The RIS notes that Council is encouraged to transition to the new services sooner than legally required and that the Victorian Government will provide support and guidance to those councils that wish to do so.

REPORT NO: 9.10 (cont.)

Proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024

- 9.8 The proposed regulations are to enable the enforcement of the proposed service standards, and are made under section 183 of the Circular Economy (Waste Reduction and Recycling) Act 2021.
- 9.9 The proposed regulation also contain infringement offences and infringement penalties for offences against relevant sections of the Circular Economy (Waste Reduction and Recycling) Act 2021.

Proposed Household Waste and Recycling Service Standard 2024

- 9.10 The Circular Economy (Waste Reduction and Recycling) Act 2021 enables RV to prepare a Service Standard for Ministerial approval. Once approved, it is an offence to refuse or fail to comply with the applicable Service Standard. Therefore, the content of the Service Standards is of significant importance to waste and recycling service providers, such as Council.
- 9.11 From 22 November 2021 to 12 January 2022, the former Department of Environment, Land, Water and Planning (DELWP) conducted initial public and industry consultation on draft Service Standards. Over 1,000 survey responses were received, including 900 responses from individuals. Further, DELWP engaged with 30 industry and 52 local government representatives specifically around the mixed recyclables stream.
- 9.12 From 29 September to 26 October 2022, DELWP conducted dedicated surveys and held targeted workshops with councils and alpine resort representatives on draft policy options for the service standard. In total, 89 representatives across 56 Councils and 2 Alpine resorts participated in these workshops.
- 9.13 On 18 June 2024, final consultation on the draft regulations, service standards and regulatory impact statement commenced, with the regulations and service standards proposed to be finalised by the end of 2024.
- 9.14 The Proposed Household Waste and Recycling Service Standard (Proposed Standard) lists the following objectives:
- provide a simpler, consistent household waste and recycling service
  - reduce emissions
  - capture greater value of recyclables and result in less extraction of virgin materials
  - reduce the volume of household recyclables and organic material being sent to landfill.
- 9.15 Whilst most elements of the Proposed Standard are consistent with previous communications from RV there are some notable changes, including:
- 9.15.1 The requirement for Councils to introduce the four-bin system by 1 July 2027, and
- 9.15.2 The requirement for Councils to have standardised the colours of their four-bin system by 1 July 2027.
- 9.16 A key element of the Proposed Standards are the Standard Contents lists for each service (bin). Once implemented, Council must take all reasonable steps to ensure our kerbside services accept all items on the relevant ‘accepted’ list and does not accept any items on the ‘not accepted’ list.

**REPORT NO: 9.10 (cont.)**

Consultation Response

- 9.17 The Victorian Government is undertaking public consultation on the RIS, proposed regulations and proposed service standard over an 8-week period, until 14 August 2024.
- 9.18 Feedback is being sought via Engage Victoria and is in the format of a survey response.
- 9.19 All comments and submissions will be treated as public documents unless the comment or submission clearly indicates that the comment or submission is confidential.
- 9.20 Attachment 1 contains a copy of the survey and the associated responses.

**10. CONCLUSION:**

- 10.1 The Head, Recycling Victoria, can set service standards that Councils must comply with.
- 10.2 Whilst the proposed service standards were mostly anticipated, some key changes could impact Council.
- 10.3 Providing a response to the consultation enables Council to ensure its views are reflected, prior to compliance with these standards becoming mandatory.

## Survey - Setting the standard for better recycling at home

### ***Proposed Circular Economy (Waste Reduction and Recycling) (Mandatory Service Provision and Other Matters) Regulations 2024***

Do you support the commencement date of 1 July 2027 for the mandatory provision of all four service streams by councils and Alpine Resorts Victoria?

- Yes
- **No**

Which option would be more appropriate?

- 2025 of all four services
- **2027 for glass services and 2030 for FOGO services**

**Please provide further details on why you consider this option more appropriate:**

Hume City Council believes Recycling Victoria should maintain the previously communicated four-bin implementation schedule (glass in 2027, FOGO in 2030, and colour standardisation of existing bins in 2030). This timeline has been communicated publicly, is referenced throughout strategic documents (including our Waste and Resource Recovery Strategy 2022-2030), and has been forward-planned for procurement and budget purposes.

In addition, Hume City Council has concerns on the manufacturing capacity to produce all wheelie bins required to roll-out the FOGO and/or glass bins.

There are three key plastic wheelie bin manufacturers in Australia; Mastec Australia Pty Ltd, Sulo MGB Australia Pty Ltd and Trident Plastics (SA) Pty Ltd, noting the latter is understood to be in voluntary administration. Council understands the current lead time for Council-wide bin rollouts is approximately 14 months. As more Councils join the queue, this lead time will continue to grow.

Phasing the introduction of the glass (2027) and FOGO (2030) streams, and further the lid colour standardisation of any existing services (including mixed recycling and residual) (2030) will reduce the potential for manufacturing constraints to limit Council’s ability to achieve compliance.

This, in addition to extensive lead times for collection vehicles and financial constraints mean a 2025 commencement of all four services would be broadly unachievable.

**Do you have any comments regarding the infringement or auditor provisions of the proposed regulations?**

No

**Do you have any other comments on the proposed regulations?**

No further comments

### ***Proposed Household Waste and Recycling Service Standard***

**Do you support the commencement date of 1 July 2027 for the service standard under section 62 of the Circular Economy Act?**

- Yes
- **No**

**Which option would be more appropriate?**

- 2025 of all four services
- **2027 for glass services and 2030 for FOGO services**

**Please provide further details on why you consider this option more appropriate:**

***Please note, same response as above***

Hume City Council believes Recycling Victoria should maintain the previously communicated four-bin implementation schedule (glass in 2027, FOGO in 2030, and colour standardisation of existing bins in 2030). This timeline has been communicated publicly, is referenced throughout strategic documents (including our Waste and Resource Recovery Strategy 2022-2030), and has been forward-planned for procurement and budget purposes.

In addition, Hume City Council has concerns on the manufacturing capacity to produce all wheelie bins required to roll-out the FOGO and/or glass bins.

There are three key plastic wheelie bin manufacturers in Australia; Mastec Australia Pty Ltd, Sulo MGB Australia Pty Ltd and Trident Plastics (SA) Pty Ltd, noting the latter is understood to be in voluntary administration. Council understands the current lead time for Council-wide bin rollouts is approximately 14 months. As more Councils join the queue, this lead time will continue to grow.

Phasing the introduction of the glass (2027) and FOGO (2030) streams, and further the lid colour standardisation of any existing services (including mixed recycling and residual) (2030) will reduce the potential for manufacturing constraints to limit Council’s ability to achieve compliance.

This, in addition to extensive lead times for collection vehicles and financial constraints mean a 2025 commencement of all four services would be broadly unachievable.

**Do you agree with the proposed acceptable service arrangements for FOGO?**

- Strongly agree
- **Agree**
- Neither agree nor disagree
- Disagree
- Strongly disagree

**Please explain your answer:**



Hume City Council agrees that the FOGO service should be a combined collection of food organics and garden organics material unless this is not reasonably practicable.

For many Councils, including Hume, this combined collection will be the norm and the sensible inclusion of ‘unless this is not reasonably practicable’ and the further supporting information will support Council’s who do not have processing options for this combined material.

**Do you agree with the proposed acceptable service arrangements for kerbside collection?**

- Strongly agree
- **Agree**
- Neither agree nor disagree
- Disagree
- Strongly disagree

**Please explain your answer:**

Hume City Council agree that whilst it is reasonable to have kerbside collection services as the preference, guidance (ideally including examples) on the ‘reasonable practicable’ alternatives will be imperative to ensure consistent application.

**Do you agree with councils and Alpine Resorts Victoria being required to provide households with an option to opt-out of a FOGO kerbside collection service?**

- Strongly agree
- Agree
- **Neither agree nor disagree**
- Disagree
- Strongly disagree

**Please explain your answer:**

Hume City Council agrees that some households are able to re-use the food and garden organics waste on their property and this should be encouraged. However, Council believes the language should be softened that Councils ‘can’ provide an opt-out option, rather than ‘must’.

In addition, Council believes that the service standard should enable Council to withdraw the provision of the FOGO, glass and/or mixed recycling service under specific circumstances. Primarily this would be utilised in circumstances where, despite extensive education, households continue to extensively contaminate one or more waste streams.

**Do you agree with the proposed acceptable service arrangements for drop-off services? Required**

- Strongly agree
- **Agree**
- Neither agree nor disagree
- Disagree
- Strongly disagree

**Please explain your answer:**

Overall, Hume City Council broadly agrees with the drop off service criteria. It should be noted however, the access requirements requiring access via multiple modes of transport may not be practical for a variety of reasons, including public transport network routes. Council requests the wording in this section be softened from ‘must be...’ to ‘should be accessible via multiple modes of transport’.

**Do you agree with the standard content lists for each waste and recycling stream?**

- Strongly agree
- Agree
- Neither agree nor disagree
- **Disagree**
- Strongly disagree

**Please explain your answer:**

For simplicity, Council has separated this feedback into the relevant material streams.

Standard contents list for the glass recycling service

Council believes glass kitchenware, glass household items, and other glass being not accepted in this material stream could be confusing for community members to understand. As such, we suggest the name of the ‘glass recycling service’ be revised to the ‘glass food and drink container recycling service’ to provide better clarity on the acceptable contents.

Further, requiring a ‘lids on’ presentation whilst not accepting other bottle closures (including pumps, sprays and droppers) can be confusing. Council perceives adopting a ‘lids off’ presentation will provide a cleaner material stream whilst minimising confusion.

Standard contents list for the mixed recycling service (List B)

Council believes that cordial bottles being not accepted whilst other, seemingly similar, beverage bottles are accepted will be confusing for the community to understand.

Standard contents list for the FOGO service

No comments on this list

Standard contents list for the general rubbish service

Council notes smoke detectors are listed as being acceptable in the general rubbish service, however, these fit the criteria as being e-waste.

Items not accepted in any household waste and recycling service

Council believes this list should be accompanied by a list of how to legally and safely dispose of these items.

Hume City Council believes the Detox your Home program, run by Sustainability Victoria, is not continuing in 2024/25 as it was absent during budget updates. Should this program be discontinued, Victorians will struggle to safely dispose of some of the items on this list.

**Do you have any other comments regarding the proposed service standard?**

No further comments

***Regulatory Impact Statement***

**Do you support ‘Option 4 – 2027 commencement with kerbside services where reasonably practicable’ as the preferred option? Required**

See Chapter 5 the Regulatory Impact Statement.

- Yes
- **No**

**Please explain your answer: Required**

No, the commencement date of the Service Standards needs to align to the service commencement dates. Whilst many Councils, including Hume, have introduced the FOGO stream earlier than anticipated, Council believes the originally communicated commencement dates; glass (2027) and FOGO (2030) should be maintained.

**Do you have any other comments on the Regulatory Impact Statement?**

Yes.

The Regulatory Impact Statement states ‘Councils can benefit from a separated glass stream in terms of reduced fees for mixed recycling taken to MRFs’. This is incorrect, at least in our case. The costs to dispose of mixed recycling containing glass, and the separated streams is the same. Further, additional ongoing collection costs apply for the collection of the fourth bin.

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<b>REPORT NO:</b>	9.11
<b>REPORT TITLE:</b>	Statutory Planning Quarterly Report April, May, June 2024
<b>SOURCE:</b>	Tarryn Adepoju, Reporting and Insights Analyst
<b>DIVISION:</b>	City Planning & Places
<b>FILE NO:</b>	HCC04/13
<b>POLICY:</b>	Hume Planning Scheme
<b>STRATEGIC OBJECTIVE:</b>	3.1: Empower and engage our community through advocacy and community engagement
<b>ATTACHMENT:</b>	1. <i>Matters dealt with under delegation Q4, 2024</i>

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**1. SUMMARY OF REPORT:**

- 1.1 This report provides a summary of performance indicators for the Statutory Planning team for the period of April 1 – June 30 2024, covering Q4 of the 2023/2024 Financial Year. It also includes an update on VCAT appeals and decisions made by Council officers under delegation.

**2. RECOMMENDATION:**

- 2.1 That Council notes the report.

**3. PERFORMANCE INDICATORS:**

3.1 End Of Financial Year Overview

- 3.1.1 Incoming applications decreased by 2% compared to FY23, an expected reduction in line with known industry and economic conditions. Overall determinations reduced by 11%. Incoming volumes may have decreased however, time-based metrics improved with the median day movements showing that all applications were processed faster, acknowledging there is still room to improve the statutory day percentage.

- 3.1.2 Timeliness targets improved across the board from FY23 to FY24 with median days for standard applications improving by 10% (168 to 152) and VicSmart improving by 51% (48 to 23). Overall, the median days taken to complete all applications improved by 13% reducing from 154 days in FY23 to 134 days in FY24. The proportion of all applications completed within statutory targets improved by 12% from 44% in FY23 to 50% in FY24.

3.2 Q4 Highlights

- 3.2.1 We have been working closely with the team focusing on VicSmart which we are now completing significantly more applications within timeframe compared to last reporting period, with a 51% decrease in days to reach determination for VicSmart applications and 7% decrease for standard applications. Overall, 48% of applications were completed within 60 day timeframe showing us a 4% increase compared to this same time period in the previous financial year.

- 3.2.2 During Q4 in the FY23 reporting period, the average calendar days required to process a standard application for Councils in Growth Areas was 136, for Hume it was 261 days. During Q4 for the FY24 reporting period, the average

REPORT NO: 9.11 (cont.)

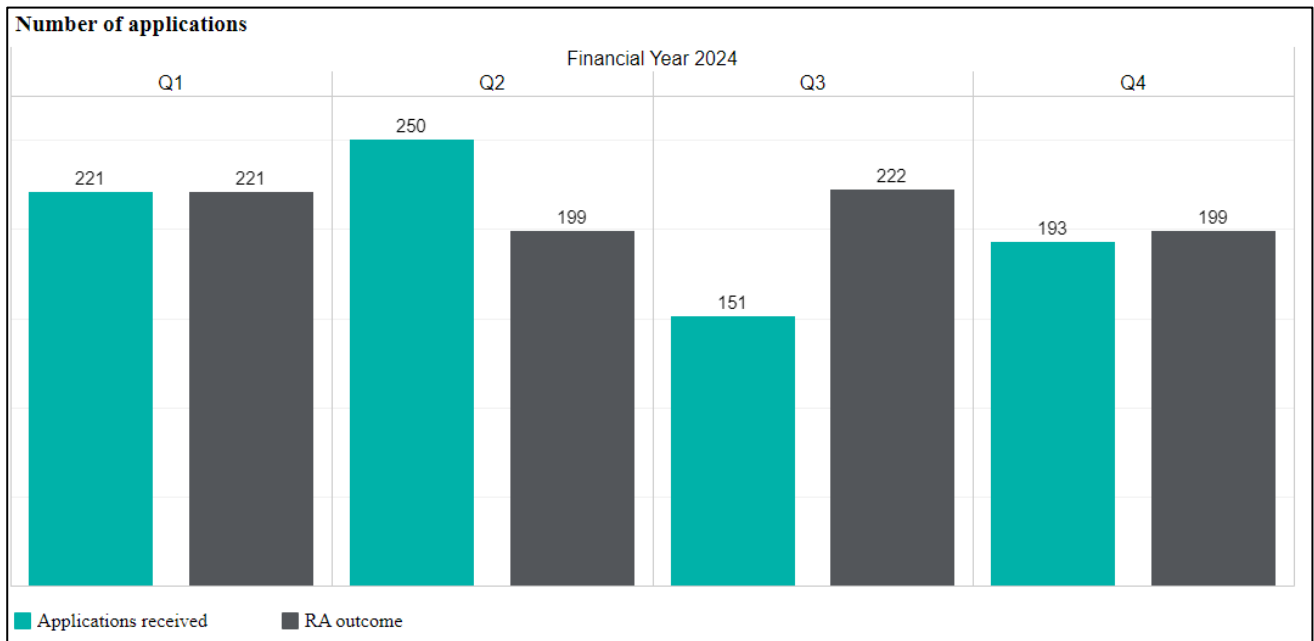
calendar days for a Growth Area Council was 131, for Hume it was 172 days. Whilst the industry as a whole has remained stagnant, Hume has actively lowered its average days to completion via process and systemic improvements and will continue to focus on improvement via strategic allocation of applications and resources.

- 3.2.3 Data and charts sourced from <https://www.planning.vic.gov.au/> unless otherwise indicated.
- 3.2.4 **193** permit applications were received across the reporting period. An increase of 22% compared to the previous reporting period. 9% increase of applications received on the corresponding period in the previous financial year.
- 3.2.5 Applications completed within the 60 statutory day timeframe was 48%, consistent compared to previous reporting period and 4% increase compared to this same period in the previous financial year.
- 3.2.6 **199** decisions were issued for this reporting period, a decrease of 12% compared to previous reporting period.
- 3.2.7 **166** applications were closed off in this reporting period, a decrease of 16% compared to the previous reporting period. This includes 30 applications that were withdrawn/not required. Pipeline applications were tidied up leading towards EOFY which contributed to this result.
- 3.2.8 **353** applications are under assessment as of 30 June 2024.
- 3.2.9 **49%** of standard applications had a determination made in 60 statutory days or less, consistent with the previous reporting period.
- 3.2.10 **43%** determinations on VicSmart applications were made within the 10 day target period. An increase of 37% of applications determined within timeframe compared to the previous reporting period.
- 3.2.11 The average number of gross days taken to determine planning applications was **170 days**. For growth area councils in Victoria the average was **138 days**.
- 3.2.12 Standard applications took on average **190 days** to reach a determination (205 in Q3) and VicSmart applications took **37 days** (75 in Q3)
- 3.2.13 The median number of gross days taken to determine planning applications was 146 for this reporting period, an increase of 3% compared to the previous reporting period. For growth area councils in Victoria the median was **77 days**, a 14% decrease in days from the previous reporting period.
- 3.2.14 The median number of gross days to determination for standard applications was **176 days** (160 days in Q3) and **27 days** for VicSmart applications (41 days in Q3). For growth areas council in Victoria the median for standard applications was 105 days and 14 days for VicSmart.

REPORT NO: 9.11 (cont.)

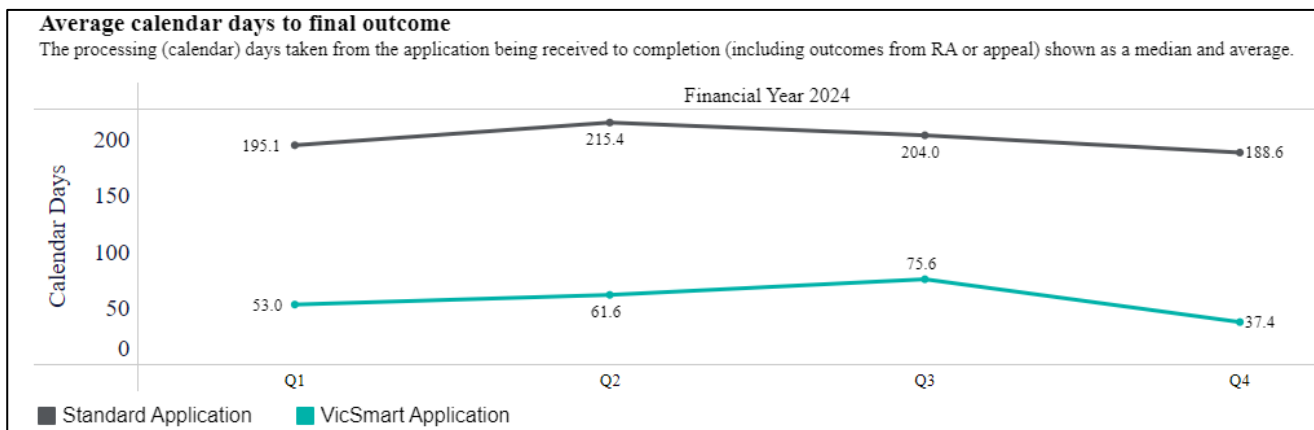
**Table 1.** Applications received and determinations made per quarter for Hume City Council.

(Source: <https://www.planning.vic.gov.au/guides-and-resources/council-resources/planning-permit-activity-reporting>)



**Chart 1.** Average calendar days to RA outcome per quarter.

(Source: <https://www.planning.vic.gov.au/guides-and-resources/council-resources/planning-permit-activity-reporting>)



REPORT NO: 9.11 (cont.)

4. VCAT APPEALS:

All VCAT decisions and appeals received or lodged between 1 April – 30 June 2024 are set out below.

4.1 No Initiating orders have been received this quarter

4.2 Tribunal Decisions

<b>Address:</b>	<b>85 Lakeview Drive, Mickleham</b>
App No:	P24670 - Subdivision
Appeal type:	CC
Appeal lodged by:	2 January 2024
Hearing date:	4 June 2024
Order date:	13 June 2024
Determination:	Was settled (permit issued 18 June 2024) via consent orders prior to the scheduled hearing as part of the compulsory conference process. The objectors to the matter were not legally beneficiaries.

4.3 Current matters awaiting hearing

<b>Address:</b>	<b>20 Dunhelen Lane, Craigieburn</b>
App No:	P24767 – Subdivision of land.
Appeal type:	Applicant Appeal Against Refusal/ Melbourne Water Refusal
Hearing date:	2,3 & 4 September 2024
Order date:	30 May 2024
Determination:	TBD

<b>Address:</b>	<b>456 Mount Ridley Road, Craigieburn</b>
App No:	PDP1118 – Development Plan for use of the land for Place of Worship.
Appeal type:	Applicant Appeal Against Refusal
Hearing date:	4, 5 & 6 September 2024
Order date:	31 May 2024
Determination:	TBD

<b>Address:</b>	<b>12 Woodlands Street, Craigieburn</b>
App No:	P25143 – Development of land for three dwellings
Appeal type:	Applicant Appeal Against Refusal
Hearing date:	19 July 2024
Order date:	8 December 2023
Determination:	TBD

5. MATTERS DETERMINED UNDER DELEGATION:

A list of all matters dealt with under delegation including matters with objectors and subdivisions are attached. All standard application matters determined will be made available to Councillors on a weekly basis online and will accompany the weekly listing of applications received.



**ATTACHMENT 1**

<b>STATUTORY PLANNING MATTERS DEALT WITH UNDER DELEGATION – APRIL TO JUNE 2024</b>			
<b>APPLICATION NO.</b>	<b>ADDRESS</b>	<b>PROPOSAL</b>	<b>OUTCOME</b>
P22017.01	720 SUNBURY RD SUNBURY VIC 3429 Lot 3 LP 77876 Vol 8693 Fol 513	MULTI LOT SUBDIVISION (COMPRISING OF FORTY SEVEN (47) LOTS) ALTERED ACCESS TO A ROAD IN ROAD ZONE ONE CATEGORY AND REMOVAL OF NATIVE VEGETATION	AmdPLANS72
P24458.01	31 STANHOPE ST BROADMEADOWS VIC 3047 Lot 512 LP 59115 Vol 8728 Fol 741	THE DEVELOPMENT OF TWO DOUBLE STOREY DWELLINGS	AmdPLANS72
P25529.01	114-118 KYABRAM ST COOLAROO VIC 3048 Lot 59 LP 56989 Vol 8435 Fol 654	INSTALLATION OF A NEW TELECOMMUNICATIONS FACILITY	AmdPLANS72
P23860.02	51 MCDOUGALL RD SUNBURY VIC 3429 Lot 313 PS 645987X Vol 11439 Fol 516	BUILDING AND WORKS FOR THE DEVELOPMENT OF A WAREHOUSE WITH ASSOCIATED OFFICE AND CARPARK	AmdPLANS72
P20322.02	KARDINGOOLA 45 PROVIDENCE RD GREENVALE VIC 3059 Lot 2 LP 42095 Vol 11548 Fol 798	USE AND DEVELOPMENT OF AN OUTBUILDING FOR THE PURPOSE OF A PLACE OF ASSEMBLY	AmdPmtS72
P22917.01	75-135 BOLINDA RD CAMPBELLFIELD VIC 3061 Lot 7 LP 5314 Vol 11166 Fol 015	THE USE AND DEVELOPMENT OF THE LAND FOR WAREHOUSES AND CARETAKERS DWELLINGS, A CHILDCARE CENTRE, OFFICE, A MEDICAL CENTRE, RETAIL PREMISES AND NATIVE VEGETATION REMOVAL	AmdPmtS72
P20078.02	1 GREENVALE GARDENS BVD GREENVALE VIC 3059 Lot PP PS 746072N Vol 11812 Fol 248	USE AND DEVELOPMENT OF CHILDCARE CENTRE	AmdPmtS72
P9887.01	12-14 BLUEBIRD WAY ROXBURGH PARK VIC 3064 Lot DD PS 511699C Vol 10718 Fol 642	BUILDINGS AND WORKS ASSOCIATED WITH THE DEVELOPMENT OF AN INTEGRATED CHILD CARE CENTRE WITH ASSOCIATED CARPARKING -  Amendment of several conditions on Planning Permit P9887 to increase the maximum number of children and maternal child health nurses permitted to attend the child care centre.	AmdPmtS72
P12753.03	165 MT RIDLEY RD CRAIGIEBURN VIC 3064 Lot G PS 734618L Vol 12027 Fol 928	USE AND DEVELOPMENT OF THE SITE FOR A PLACE OF ASSEMBLY AND AN INTERGRATED MATERNAL & CHILDCARE HEALTH CENTRE & AN OCCASSIONAL CARE AND KINDERGARTEN AND DISPENSATION OF CARPARKING	AmdPmtS72
P21012.03	31 BARKLY ST SUNBURY VIC 3429 Lot 1&2 TP 559441M Vol 1987 Fol 334	CHANGE OF USE TO ALLOW A MEDICAL CENTRE AND ERECTION OF BUSINESS IDENTIFICATION SIGNAGE	AmdPmtS72
P23425.01	680 SOMERTON RD GREENVALE VIC 3059 Lot 1 TP 097635V Vol 9598 Fol 894	USE OF LAND FOR THE PURPOSE OF SHOP (CONVENIENCE SHOP & PHARMACY) SERVICE STATION AND RESTRICTED RECREATIONAL FACILITY (GYM), BUILDINGS & WORKS, ASSOCIATED SIGNAGE, REMOVAL OF EASEMENT	AmdPmtS72
P19699.01	450 MICKLEHAM RD ATTWOOD VIC 3049 Lot 1 PS 600124M Vol 10272 Fol 035	UNDERTAKING OF EARTHWORKS IN ACCORDANCE WITH THE ENDORSED PLANS	AmdPmtS72
P24039.01	BALANCE OF LAND 1760 MICKLEHAM RD MICKLEHAM VIC 3064 Lot BB PS 900035N Vol 12481 Fol	SUBDIVISION IN STAGES, CREATION OF ACCESS TO A ROAD IN ROAD ZONE CATEGORY 1 AND ASSOCIATED BUILDINGS AND	AmdPmtS72

	766 Lot M PS 905691Y Vol 12483 Fol 343 Lot AA PS 905691Y Vol 12483 Fol 344	WORKS INCLUDING EARTHWORKS	
P23793.01	CLAIR-DE-LUNE 585 MICKLEHAM RD GREENVALE VIC 3059 Lot 8 LP 40477 Vol 12368 Fol 068	9 LOT SUBDIVISION, REMOVAL OF NATIVE VEGETATION AND REMOVAL OF COVENANT - PLAN 11441 - [SPEAR # S177287C]	AmdPmtS72
P25024.01	1/57-59 HORNE ST SUNBURY VIC 3429 Lot 1 PS 321508W Vol 10101 Fol 838	APPLICATION TO AMEND A PLANNING PERMIT PURSUANT TO SECTION 72 OF THE PLANNING AND ENVIRONMENT ACT 1987 - ERECT AND DISPLAY MAJOR PROMOTIONAL ELECTRONIC SIGNAGE	AmPermPlan
P23406.01	LOCKERBIE 1440 HUME FWY KALKALLO VIC 3064 Lot F PS 814785V Vol 12162 Fol 918 Lot H PS 814785V Vol 12162 Fol 920	SUBDIVISION OF LAND, BULK EARTHWORKS, CREATION OF ROAD RESERVE AND REMOVAL OF CARRIAGEWAY EASEMENT IN ACCORDANCE WITH THE ENDORSED PLANS	AmPermPlan
P16635.01	57 THE GATEWAY BROADMEADOWS VIC 3047 Lot 18 PS 546241G Vol 11006 Fol 987	DEVELOPMENT AND DISPLAY OF A FLOODLIT MAJOR PROMOTIONAL SKY SIGN	AmPermPlan
P25432.01	43 MORWELL CRES DALLAS VIC 3047 Lot 500 LP 58860 Vol 8507 Fol 866	DEVELOPMENT OF THE LAND FOR A DWELLING	AmPermPlan
P23744.01	202-204 NORTHBOURNE RD CAMPBELLFIELD VIC 3061 Lot 18 LP 78811 Vol 8703 Fol 770	DEVELOPMENT OF A WAREHOUSE AND A REDUCTION IN THE ASSOCIATED CAR PARKING REQUIREMENT	AmPermPlan
P23308.01	272-276 REX RD CAMPBELLFIELD VIC 3061 Lot 278 LP 99927 Vol 12166 Fol 246	DEVELOPMENT OF SIX INDUSTRIAL WAREHOUSES, REMOVAL OF NATIVE VEGETATION, REDUCTION OF CAR PARKING AND THREE LOT SUBDIVISION	AmPermPlan
P21012.04	31 BARKLY ST SUNBURY VIC 3429 Lot 1&2 TP 559441M Vol 1987 Fol 334	CHANGE OF USE TO ALLOW A MEDICAL CENTRE AND ERECTION OF BUSINESS IDENTIFICATION SIGNAGE	AmPermPlan
P25395	5 SILVER WATTLE CT MICKLEHAM VIC 3064 Lot 14 PS 418402A Vol 10492 Fol 643	USE OF LAND AND DEVELOPMENT OF THE LAND FOR A CHILDCARE CENTRE, MEDICAL CENTRE. TREE REMOVAL AND REMOVAL OF EASEMENT	ApplLapsed
P25716	370A RIDDELL RD SUNBURY VIC 3429 Lot 6 PS 324437C Vol 10365 Fol 702 Lot J PS 743430E Vol 11605 Fol 894	USE AND DEVELOPMENT OF THE LAND FOR CLEAN FILL ASSOCIATED WITH AGRICULTURAL USE OF THE LAND	ApplLapsed
P24226	ST RONANS STUD 670 SUNBURY RD BULLA VIC 3428 Lot S2 PS 844106B/S1 Vol 12388 Fol 762	BUILDINGS AND WORKS SUPPORTING STORMWATER INFRASTRUCTURE AND REMOVAL OF VEGETATION	PPermit
P24369	605 SUNBURY RD SUNBURY VIC 3429 Lot H PS 908983T Vol 12527 Fol 560	MULTI-LOT RESIDENTIAL SUBDIVISION AND THE CREATION OF RESTRICTIONS AND EASEMENTS	PPermit
P24836	3 ALMOND CT CAMPBELLFIELD VIC 3061 Lot 1 LP 116351 Vol 10803 Fol 314	THREE-LOT SUBDIVISION PS 911133B [SPEAR # S202062T]	PPermit
P24917	12 RANDOR ST CAMPBELLFIELD VIC 3061 Lot 420 PS 503494S Vol 10714 Fol 974	DEVELOPMENT OF LAND FOR TWO WAREHOUSES.	PPermit
P24936	29 GASOLINE WAY CRAIGIEBURN VIC 3064 Lot 1 PS 842983H Vol 12334 Fol 123	DEVELOPMENT OF LAND FOR A WAREHOUSE AND REDUCTION IN THE NUMBER OF CAR PARKING SPACES REQUIRED UNDER CLAUSE 52.06-5	PPermit
P24996	35 BARRINGTON LANE SUNBURY VIC 3429	NINE (9) LOT STAGED SUBDIVISION AND THE REMOVAL OF NATIVE VEGETATION	PPermit

	Lot 9 LP 210293B Vol 9819 Fol 136		
P25132	EXPRESSO LANE 10 CRAIGIEBURN RD CRAIGIEBURN VIC 3064 Part Lot CM SP 029471U	BUILDINGS AND WORKS ASSOCIATED WITH THE RELOCATION OF A DRIVE THROUGH COFFEE SHOP AND DISPLAY OF SIGNS	PPermit
P25172	76 LARA WAY CAMPBELLFIELD VIC 3061 Lot 425 PS 503494S Vol 10714 Fol 979	BUILDINGS AND WORKS TO ALLOW ALTERATIONS TO AN EXISTING BUILDING PROPOSED EXTENSION TO A WAREHOUSE AND A TWO STOREY ANCILLARY OFFICE	PPermit
P25189	9 GOSFORD CRES BROADMEADOWS VIC 3047 Lot 85 LP 59117 Vol 8728 Fol 895	THE DEVELOPMENT OF MULTIPLE DWELLINGS ON A LOT	PPermit
P25201	1 AVALON AVE BROADMEADOWS VIC 3047 Lot 560 LP 58928 Vol 8751 Fol 914	2 LOT SUBDIVISION PS917746H - SPEAR REF# S211148T	PPermit
P25247	31 OPHIR ST BROADMEADOWS VIC 3047 Lot 918 LP 58940 Vol 8859 Fol 345	4 LOT SUBDIVISION PS916313W [ SPEAR REF # S212385B ]	PPermit
P25329	47 GILLINGHAM CRES CRAIGIEBURN VIC 3064 Lot 568 LP 130525 Vol 9793 Fol 443	THE DEVELOPMENT OF A DWELLING TO THE REAR OF AN EXISTING DWELLING	PPermit
P25337	17 SNAEFELL CRES GLADSTONE PARK VIC 3043 Lot 2461 LP 99737 Vol 9084 Fol 730	VARIATION OF RESTRICTIVE COVENANT INSTRUMENT NO. F915932 TO DELETE CLAUSE (A)	PPermit
P25365	250 OLIVERS RD MICKLEHAM VIC 3064 Lot 2 LP 37205 Vol 8451 Fol 159	MULTI-LOT SUBDIVISION, CREATION OF EASEMENTS, RESTRICTIONS AND RESERVES	PPermit
P25399	6 WARNOCK ST BROADMEADOWS VIC 3047 Lot 1082 LP 58934 Vol 8859 Fol 088	TWO-LOT SUBDIVISION AND DEVELOPMENT OF MULTIPLE DWELLINGS ON A LOT UNDER THE MELBOURNE AIRPORT ENVIRONS OVERLAY.	PPermit
P25404	13 KENDALL CT SUNBURY VIC 3429 Lot 1 PS 810619L Vol 12229 Fol 903	DEVELOPMENT OF LAND FOR A SECOND DWELLING AND SUBDIVISION OF THE LAND INTO TWO LOTS	PPermit
P25410	235 CARAWA DR MICKLEHAM VIC 3064 Lot 22 PS 527767X Vol 11096 Fol 833 Lot 21 PS 527767X Vol 11096 Fol 832	DEVELOP THE LAND FOR THE CONSTRUCTION OF A DAM UNDER 50 MEGALITRES IN VOLUME	PPermit
P25443	60 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 19 PS 848481B Vol 12480 Fol 019	DEVELOPMENT OF THE LAND FOR A WAREHOUSE	PPermit
P25449	2 SHAW CT SUNBURY VIC 3429 Lot 25 LP 93062 Vol 8946 Fol 721	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PPermit
P25450	22 BEACON HILLS CRES CRAIGIEBURN VIC 3064 Lot 325 LP 54592 Vol 8328 Fol 446	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PPermit
P25489	MARMINDIE 55 PROVIDENCE RD GREENVALE VIC 3059 Lot 4 LP 65792 Vol 8525 Fol 627	MULTI LOT SUBDIVISION	PPermit
P25496	39 CUTHBERT ST BROADMEADOWS VIC 3047 Lot 539 LP 59115 Vol 8378 Fol 727	DEVELOPMENT OF THE LAND FOR A SECOND DWELLING	PPermit
P25513	1-3 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 60 PS 848519C Vol 12520 Fol 620	BUILDINGS & WORKS ASSOCIATED WITH A WAREHOUSE DEVELOPMENT WITH ANCILLARY OFFICE AND CARPARKING - (PROPOSED LOT 60 DISTRIBUTION DRIVE, MICKLEHAM)	PPermit
P25517	209-219 BARRY RD CAMPBELLFIELD VIC 3061 PC 162747P Vol 9693 Fol 340	PROPOSED ADDITION TO EXISTING WAREHOUSE AND REDUCTION IN CAR PARKING	PPermit
P25518	2 HAYLE CT CRAIGIEBURN VIC	DEVELOPMENT OF ONE DOUBLE	PPermit

	3064 Lot 301 LP 205704 Vol 9776 Fol 051	STOREY DWELLINGS TO THE REAR OF THE EXISTING DWELLING	
P25532	48 METROLINK CCT CAMPBELLFIELD VIC 3061 Lot 69 PS 610978V Vol 11124 Fol 151	USE OF LAND FOR VEHICLE SALES (CARAVANS)	PPermit
P25533	1 LONDON RD BROADMEADOWS VIC 3047 Lot 44 LP 6943 Vol 7932 Fol 170	DEVELOPMENT OF LAND FOR TWO DWELLINGS	PPermit
P25535	2 VALONIA CT CRAIGIEBURN VIC 3064 Lot 163 LP 142256 Vol 9660 Fol 544	DEVELOPMENT OF LAND FOR A SECOND DWELLING	PPermit
P25539	11 DARTMOOR CT MEADOW HEIGHTS VIC 3048 Lot 70 LP 118264 Vol 9273 Fol 187	DEVELOPMENT OF LAND FOR A SECOND DWELLING	PPermit
P25542	30 SARAH ST CAMPBELLFIELD VIC 3061 Lot 67 LP 215814W Vol 9940 Fol 913	USE OF THE LAND FOR MATERIALS RECYCLING (CAR DISMANTLING FACILITY) AND A REDUCTION IN PARKING PROVISION ON SITE	PPermit
P25553	75-135 BOLINDA RD CAMPBELLFIELD VIC 3061 Lot 7 LP 5314 Vol 11166 Fol 015	MULTI - LOT SUBDIVISION PS 848818R/S2 [SPEAR # S219543P]	PPermit
P25554	7 BOWES PL CRAIGIEBURN VIC 3064 Lot 1521 LP 126259 Vol 9336 Fol 570	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PPermit
P25564	18 BROWNS RD KEILOR VIC 3036 Lot 1 LP 99311	USE AND DEVELOPMENT OF THE LAND FOR A DWELLING AND ASSOCIATED OUTBUILDING AND THE UNDERTAKING OF EARTHWORKS INVOLVING GREATER THAN 100 CUBIC METRES OF FILL	PPermit
P25588	32 LINACRE CRES GLADSTONE PARK VIC 3043 Lot 1125 LP 93004 Vol 8921 Fol 417	DEVELOPMENT OF LAND FOR TWO DWELLINGS	PPermit
P25594	8-12 ECLIPSE DR MICKLEHAM VIC 3064 Lot 5 PS 848481B Vol 12480 Fol 005	BUILDINGS & WORKS ASSOCIATED WITH A WAREHOUSE DEVELOPMENT WITH ANCILLARY OFFICE AND CARPARKING	PPermit
P25595	7-11 FOREFRONT DR MICKLEHAM VIC 3064 Lot 23 PS 848481B Vol 12480 Fol 020	BUILDINGS & WORKS ASSOCIATED WITH A WAREHOUSE DEVELOPMENT WITH ANCILLARY OFFICE AND CARPARKING	PPermit
P25598	36 BROADFIELD RD BROADMEADOWS VIC 3047 Lot 3 PS 826184G Vol 12240 Fol 806	DEVELOPMENT OF A WAREHOUSE AND REDUCTION IN CAR PARKING	PPermit
P25601	4 CAPLE PL GLADSTONE PARK VIC 3043 Lot 1604 LP 85348 Vol 8921 Fol 305	VARIATION OF A RESTRICTIVE COVENANT	PPermit
P25603	2245 MICKLEHAM RD MICKLEHAM VIC 3064 Lot 5 LP 93985 Vol 8923 Fol 545	DEVELOPMENT OF THE LAND FOR A DWELLING, REMOVE NATIVE VEGETATION AND CARRY OUT EARTHWORKS.	PPermit
P25604	30-98 LYSTERFIELD DR GREENVALE VIC 3059 Lot Z PS 837871Y Vol 12342 Fol 907 Lot X PS 837857S Vol 12434 Fol 229	CREATION OF EASEMENT - [SPEAR # S220519V] - TRUE NORTH STAGE 24	PPermit
P25607	1390 PASCOE VALE RD COOLAROO VIC 3048 Part Lot 1 PS 604096S Vol 11104 Fol 494	THE DEVELOPMENT OF A TELECOMMUNICATIONS FACILITY.	PPermit
P25609	6 RIGGALL ST DALLAS VIC 3047 Lot 73 LP 58864 Vol 8507 Fol 332	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PPermit
P25613	5-15 WINDROCK AVE CRAIGIEBURN VIC 3064	MULTI-LOT SUBDIVISION	PPermit

	Lot A PS 517982A Vol 10788 Fol 790		
P25616	23 MIDAS CT MEADOW HEIGHTS VIC 3048 Lot 806 LP 128787 Vol 9376 Fol 417	THREE- LOT SUBDIVISION PS 909185T [SPEAR# S220659J]	PPermit
P25620	52 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 15 PS 848481B Vol 12480 Fol 015	DEVELOPMENT OF THE LAND FOR TWO (2) WAREHOUSES	PPermit
P25622	50 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 14 PS 848481B Vol 12480 Fol 014	DEVELOPMENT OF LAND FOR TWO (2) WAREHOUSES	PPermit
P25630	121 BRIDGEWATER RD CRAIGIEBURN VIC 3064 Lot 1009 LP 214568Q Vol 9924 Fol 059	THREE-LOT SUBDIVISION - PS919594T - SPEAR REF# S221028C	PPermit
P25631	242-244 WRIGHT ST WESTMEADOWS VIC 3049 LOT 226/227 LP104285	2 LOT SUBDIVISION PS920989L - SPEAR REF# S220888B	PPermit
P25634	38 CARLISLE ST CRAIGIEBURN VIC 3064 Lot 287 LP 13498 Vol 8442 Fol 843	DEVELOPMENT OF LAND FOR TWO DWELLINGS	PPermit
P25637	42 NOTRE DAME DR SUNBURY VIC 3429 Lot 584 LP 137158 Vol 9443 Fol 092	DEVELOPMENT OF TWO DWELLINGS	PPermit
P25638	5-15 WINDROCK AVE CRAIGIEBURN VIC 3064 Lot A PS 517982A Vol 10788 Fol 790	DEVELOPMENT OF THE LAND (CHILDCARE CENTRE, MEDICAL CENTRE, AND ANCILLARY TAKEAWAY FOOD PREMISES), DEVELOPMENT AND USE OF THE LAND FOR COMMUNITY CARE ACCOMMODATION ASSOCIATED SIGNAGE AND A REDUCTION IN CAR PARKING REQUIREMENTS	PPermit
P25642	23 OLSEN PL BROADMEADOWS VIC 3047 Lot 25 LP 34254 Vol 8268 Fol 187	DEVELOPMENT OF LAND FOR A CARETAKERS RESIDENCE	PPermit
P25647	51 MEREDITH ST BROADMEADOWS VIC 3047 Lot 604 LP 11346 Vol 7560 Fol 120	DEVELOPMENT OF A SECOND DWELLING TO THE REAR OF AN EXISTING DWELLING	PPermit
P25648	10 CAROL GR TULLAMARINE VIC 3043 Lot 1 TP 198942 Vol 10021 Fol 172	DEVELOPMENT OF A DWELLING TO THE REAR OF AN EXISTING DWELLING	PPermit
P25650	9 FINNINGLEY DR TULLAMARINE VIC 3043 Lot 111 LP 110012 Vol 9102 Fol 811	3 LOT SUBDIVISION OF PS918429Q (SPEAR REF # S221341T)	PPermit
P25652	20 VAUGHAN ST SUNBURY VIC 3429 C/A 5(PT) SEC 5	FOUR - LOT SUBDIVISION PS 920651B [SPEAR# S221372T]	PPermit
P25653	1314 HUME FWY KALKALLO VIC 3064 Lot C/A 2 Sec 31 Vol 9687 Fol 252	USE AND DEVELOPMENT OF THE LAND FOR WAREHOUSE AND STORE, CAR PARKING REDUCTION, DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE AND REMOVAL OF NATIVE VEGETATION	PPermit
P25657	7 KENLEY CT MEADOW HEIGHTS VIC 3048 Lot 7 PS 135134 Vol 9423 Fol 087	THE DEVELOPMENT OF A SECOND DWELLING	PPermit
P25659	9 EUMARELLA ST TULLAMARINE VIC 3043 Lot 141 LP 56107 Vol 8379 Fol 297	THE DEVELOPMENT OF MULTIPLE DWELLINGS	PPermit
P25660	17 CASSINIA CRES MEADOW	2 LOT SUBDIVISION PS 921969M	PPermit

	HEIGHTS VIC 3048 Lot 2344 LP 218257M Vol 9983 Fol 674	(SPEAR REF # S221697E)	
P25671	70 AUSTRALIA DR SOMERTON VIC 3062 Lot 3 PS 530455A Vol 10847 Fol 410	USE OF THE LAND FOR MOTOR VEHICLE SALES	PPermit
P25681	64 HANSON RD CRAIGIEBURN VIC 3064 Lot 112 LP 54592 Vol 8328 Fol 233	DEVELOPMENT OF LAND FOR TWO DWELLINGS AND TWO LOT SUBDIVISION	PPermit
P25692	45 GILDED WAY CRAIGIEBURN VIC 3064 Lot S6 PS 814712A/S2 Vol 12341 Fol 533	BUILDINGS & WORKS ASSOCIATED WITH A COMMERCIAL BUILDING, USE OF LAND FOR A RECEPTION CENTRE AND REDUCTION IN CARPARKING REQUIREMENTS	PPermit
P25695	19/283-293 REX RD CAMPBELLFIELD VIC 3061 Lot 19 PS 515719C Vol 10796 Fol 260	USE OF A WAREHOUSE FOR THE PURPOSE OF VEHICLE SALES (FOOD TRAILERS RETAIL).	PPermit
P25704	17 PAPWORTH PL MEADOW HEIGHTS VIC 3048 Lot 1477 LP 209915A Vol 9829 Fol 185	DEVELOPMENT OF LAND FOR TWO DWELLINGS	PPermit
P25710	16 MEREDITH ST BROADMEADOWS VIC 3047 Lot 470 LP 58930 Vol 8765 Fol 439	FOUR-LOT SUBDIVISION - PS912327G - SPEAR# S218192H	PPermit
P25714	11 SEYMOUR ST BROADMEADOWS VIC 3047 Lot 172 LP 59117 Vol 8728 Fol 982	DEVELOPMENT OF LAND FOR THREE DWELLINGS	PPermit
P25726	142 NORTHBOURNE RD CAMPBELLFIELD VIC 3061 Lot 273 LP 99547 Vol 9006 Fol 588	THE DEVELOPMENT OF LAND FOR MULTIPLE WAREHOUSES	PPermit
P25730	45 ALICE AVE MICKLEHAM VIC 3064 Lot 1539 PS 846588S Vol 12445 Fol 822	DEVELOPMENT OF LAND FOR TWO DWELLINGS	PPermit
P25742	GILGAI PLAINS PRIMARY 10 SEQUOIA DR KALKALLO VIC 3064 Lot A PS 738393M Vol 11638 Fol 129	USE AND DEVELOPMENT OF A PLACE OF ASSEMBLY (SCOUT HALL) , DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE AND A REDUCTION IN THE CAR PARKING REQUIREMENT	PPermit
P25752	26 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 76 PS 848519C Vol 12520 Fol 632	DEVELOPMENT OF A WAREHOUSE WITH ANCILLARY OFFICE	PPermit
P25757	64 BAINBRIDGE CL CRAIGIEBURN VIC 3064 Lot 60 LP 120868 Vol 9467 Fol 934	DEVELOPMENT OF LAND FOR MULTIPLE DWELLINGS	PPermit
P25758	19 DIMBOOLA RD BROADMEADOWS VIC 3047 C/A 10B Vol 8979 Fol 367	BUILDINGS AND WORKS TO AN EXISTING BUILDING (BROADMEADOWS LAW COURTS)	PPermit
P25771	107 YELLOWBOX DR CRAIGIEBURN VIC 3064 Lot 52 PS 539011Q Vol 11076 Fol 689	DISPLAY OF BUSINESS IDENTIFICATION SIGNAGE	PPermit
P25772	85 HILLVIEW RD GREENVALE VIC 3059 Lot 32 LP 53814 Vol 8434 Fol 542	MULTI LOT SUBDIVISION, CREATION OF RESTRICTION AND RESERVE.	PPermit
P25773	58-60 KING WILLIAM ST BROADMEADOWS VIC 3047 Lot 1 & 2 LP 58107 Vol 11335 Fol 072	USE AND DEVELOPMENT OF WAREHOUSES AND FOOD AND DRINKS PREMISES AND A REDUCTION IN THE CAR PARKING REQUIREMENT	PPermit
P25783	6 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 62 PS 848519C Vol 12520 Fol 622	DEVELOPMENT OF LAND FOR A WAREHOUSE	PPermit

P25785	2 HILLVIEW RD GREENVALE VIC 3059 Lot D PS 814730X Vol 12173 Fol 994	MULTI-LOT SUBDIVISION, AND SUBDIVISION OF LAND ADJACENT TO A ROAD IN A TRANSPORT ZONE 2	PPermit
P25787	20 BONDS LANE GREENVALE VIC 3059 Lot 5 LP 128441 Vol 9506 Fol 357	DEVELOPMENT OF A SIGNAGE	PPermit
P25796	1185-1197 PASCOE VALE RD BROADMEADOWS VIC 3047 Lot 4 PS 523530D Vol 10836 Fol 029	THE DEVELOPMENT OF LAND FOR MULTIPLE CONVENIENCE RESTAURANTS AND RESTRICTED RETAIL PREMISES, AND THE REDUCTION OF BICYCLE AND CAR PARKING	PPermit
P25800	9 WATERSPRITE BVD SUNBURY VIC 3429 Lot 539 PS 502821K Vol 10840 Fol 754	LIQUOR LICENCE (REMOTE SELLERS PACKAGED LIQUOR LICENCE)	PPermit
P25801	1 BERNADETTE RD GREENVALE VIC 3059 Lot 31 PS 836914N Vol 12427 Fol 988	DEVELOPMENT OF LAND FOR ONE DWELLING ON A LOT AFFECTED BY THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25808	119 HIGHLANDER DR CRAIGIEBURN VIC 3064 Lot G PS 827497D Vol 12081 Fol 464	MULTI-LOT SUBDIVISION PS 915952Q [SPEAR#S224581P]	PPermit
P25809	6 JENSEN RD BROADMEADOWS VIC 3047 Lot 13 LP 6943 Vol 7388 Fol 466	2 LOT SUBDIVISION PS 919498P [SPEAR#S224831V]	PPermit
P25814	2 MUSK CT WESTMEADOWS VIC 3049 Lot 489 LP 120776 Vol 9304 Fol 554	2 LOT SUBDIVISION PS 917693C [SPEAR#S225002A]	PPermit
P25823	45 SPRING ST TULLAMARINE VIC 3043 Lot 428 LP 80060 Vol 8762 Fol 030	DEVELOPMENT OF THE LAND FOR TWO DWELLINGS	PPermit
P25830	29-33 LAKESIDE DR BROADMEADOWS VIC 3047 Lot 36 PS 348064G Vol 10702 Fol 052	15 LOT SUBDIVISION PS 915450R [SPEAR REF # S225541E ]	PPermit
P25831	10/52-60 GARDEN DR TULLAMARINE VIC 3043 Lot 10 PS 539693J Vol 10935 Fol 606	USE OF LAND FOR A DANCE STUDIO	PPermit
P25832	369 CAMP RD BROADMEADOWS VIC 3047 Part Lot 641 LP 59122 Vol 8752 Fol 011	4 LOT SUBDIVISION PS 907372F [SPEAR REF # S225620P ]	PPermit
P20748.01	LOCKERBIE 1440 HUME FWY KALKALLO VIC 3064 Lot F PS 814785V Vol 12162 Fol 918 Lot H PS 814785V Vol 12162 Fol 920	MULTI-LOT LOT SUBDIVISION AND CREATION OF RESTRICTION ON TITLE	PPermit
P25845	30 HENDERSON RD TULLAMARINE VIC 3043 Lot 33 LP 55022 Vol 8341 Fol 940	3 LOT SUBDIVISION - PS911681S - SPEAR REF# S225905C	PPermit
P25849	22 ALYSSA ST GREENVALE VIC 3059 Lot 15 PS 845110F Vol 12486 Fol 339	THE DEVELOPMENT OF LAND FOR A DWELLING IN THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25851	23 MERVYN DR GREENVALE VIC 3059 Lot 6 PS 836914N Vol 12427 Fol 963	THE DEVELOPMENT OF LAND FOR A DWELLING IN THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25854	11 ALYSSA ST GREENVALE VIC 3059 Lot 36 PS 845110F Vol 12486 Fol 360	THE DEVELOPMENT OF LAND FOR ONE DWELLING ON A LOT AFFECTED BY THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25855	7 CALLISTER PL CRAIGIEBURN VIC 3064	INSTALLATION OF A BUSINESS IDENTIFICATION SIGN	PPermit

	Lot 1 PS 837861C Vol 12459 Fol 885		
P25857	21Z TITAN DR MICKLEHAM VIC 3064 Lot A PS 905651M Vol 12373 Fol 552	DEVELOPMENT OF THE LAND FOR A WAREHOUSE DEVELOPMENT AND A REDUCTION IN CAR PARKING (LOT 104B)	PPermit
P25858	21Z TITAN DR MICKLEHAM VIC 3064 Lot A PS 905651M Vol 12373 Fol 552	DEVELOPMENT OF THE LAND FOR A WAREHOUSE DEVELOPMENT AND A REDUCTION IN CAR PARKING (LOT 103)	PPermit
P25859	130 ROKEWOOD CRES MEADOW HEIGHTS VIC 3048 Part Lot 623 LP 129630 Vol 9376 Fol 592	TWO LOT SUBDIVISION - PS 920770S - [SPEAR # S226368S ]	PPermit
P25861	4 EVANS CT BROADMEADOWS VIC 3047 Lot 17 LP 58945 Vol 8859 Fol 545	8 LOT SUBDIVISION - PS 920126W - [ SPEAR # S226592E ]	PPermit
P25864	33 ELLIOTT AVE BROADMEADOWS VIC 3047 Lot 32 LP 58944 Vol 10558 Fol 951	FOUR-LOT SUBDIVISION - PS 922457L - [SPEAR # S226849E ]	PPermit
P25867	21Z TITAN DR MICKLEHAM VIC 3064 Lot A PS 905651M Vol 12373 Fol 552	DEVELOPMENT OF THE LAND FOR A WAREHOUSE DEVELOPMENT AND A REDUCTION IN CAR PARKING (LOT 104A)	PPermit
P25871	33-65 KING WILLIAM ST BROADMEADOWS VIC 3047 Lot 1 & 2 LP 56974 Vol 8435 Fol 003 & Lot 3 & 4 LP56974 Vol 8435 Fol 007	DEVELOPMENT OF THE LAND FOR ALTERATIONS AND ADDITIONS TO AN EXISTING INDUSTRIAL FACILITY	PPermit
P25872	16 ALYSSA ST GREENVALE VIC 3059 Lot 9 PS 845110F Vol 12486 Fol 333	THE DEVELOPMENT OF LAND FOR A DWELLING IN THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25873	8 ALYSSA ST GREENVALE VIC 3059 Lot 5 PS 845110F Vol 12486 Fol 329	THE DEVELOPMENT OF LAND FOR A DWELLING IN THE BUSHFIRE MANAGEMENT OVERLAY	PPermit
P25874	18 ALYSSA ST GREENVALE VIC 3059 Lot 10 PS 845110F Vol 12486 Fol 334	DEVELOPMENT OF LAND FOR A DWELLING IN THE BMO	PPermit
P25875	1/27 BIRCH AVE TULLAMARINE VIC 3043 Part Lot 203 LP 20168 Vol 8062 Fol 708	3 LOT SUBDIVISION - PS 921094C - [ SPEAR REF # S226986H ]	PPermit
P25883	145 SUNSET BVD JACANA VIC 3047 Lot 399 LP 54841 Vol 8658 Fol 529	DEVELOPMENT OF LAND FOR A SECOND DWELLING	PPermit
P25884	2 KINNAIRD ST JACANA VIC 3047 Lot 188 PS 54808 Vol 8922 Fol 205	THREE LOT SUBDIVISION PS 913094X [ SPEAR # S227139P]	PPermit
P25887	1/5 MORRIS CT MEADOW HEIGHTS VIC 3048 Lot 840 LP 200561J Vol 9636 Fol 406	3 LOT SUBDIVISION - PS 809625Y - [SPEAR REF # S227327M ]	PPermit
P25894	270 DONNYBROOK RD MICKLEHAM VIC 3064 Lot 1A PS 725829X Vol 11840 Fol 008	DISPLAY OF AN ENTRY STATEMENT AND BUSINESS IDENTIFICATION SIGNAGE	PPermit
P25897	10 KIRKUK ST GREENVALE VIC 3059 Lot 11 PS 845110F Vol 12486 Fol 335	DEVELOPMENT OF A DWELLING WITHIN A BMO	PPermit
P25899	40 DECCO DR CAMPBELLFIELD VIC 3061 Lot 2 PS 718761W Vol 11571 Fol 463	INSTALLATION OF A BUSINESS IDENTIFICATION SIGN	PPermit
P25909	26 LISMORE ST DALLAS VIC 3047 Lot 437 LP 58860 Vol 8507 Fol 803	TWO LOT SUBDIVISION - PS 920351P - [ SPEAR REF # S227264H ]	PPermit
P25918	74 RUSHWOOD DR CRAIGIEBURN VIC 3064 Lot 2 PS 617517W Vol 11106 Fol 753	DEVELOPMENT OF THE LAND FOR WAREHOUSE EXTENSIONS	PPermit



P25928	1 FRANCIS BVD SUNBURY VIC 3429 Part Lot 1 TP 200418L Vol 9428 Fol 285	DISPLAY ADVERTISING SIGNAGE (BUSINESS IDENTIFICATION SIGNS, PROMOTIONAL SIGNS AND ONE ELECTRONIC SIGN) AND BUILDINGS AND WORKS ASSOCIATED WITH STRUCTURES	PPermit
P25934	1/3-5 QUEST CT CRAIGIEBURN VIC 3064 Lot 1 PS 626496B Vol 11175 Fol 201	CHANGE OF USE TO A RESTRICTED RECREATION FACILITY (GYM)	PPermit
P25946	8 DISTRIBUTION DR MICKLEHAM VIC 3064 Lot 63 PS 848519C Vol 12520 Fol 623	DEVELOPMENT OF THE LAND FOR A WAREHOUSE	PPermit
P25959	2 RHYE ST SUNBURY VIC 3429 Lot F PS 837639D Vol 12365 Fol 385	DISPLAY OF TEMPORARY MAJOR PROMOTIONAL SIGNAGE	PPermit
P24164.01	70 BARRINGTON LANE SUNBURY VIC 3429 Lot 17 LP 210293B Vol 9819 Fol 140	STAGED MULTI-LOT SUBDIVISION AND THE CREATION, VARIATION AND REMOVAL OF EASEMENTS	PPermit
P26001	2 VALONIA CT CRAIGIEBURN VIC 3064 Lot 163 LP 142256 Vol 9660 Fol 544	TWO-LOT SUBDIVISION	PPermit
P25441	456 MT RIDLEY RD MICKLEHAM VIC 3064 Lot 1 PS 449519C Vol 10667 Fol 349	USE AND DEVELOPMENT OF THE LAND FOR A COMMUNITY CENTRE	Refusal
P25492	70 SUNSET BVD JACANA VIC 3047 Lot 344 LP 54838 Vol 8557 Fol 434	DEVELOPMENT OF MULTIPLE DWELLINGS ON A LOT UNDER THE MELBOURNE AIRPORT ENVIRONS OVERLAY	Refusal
P24459	35 BRASSEY CT MICKLEHAM VIC 3064 Lot 1 TP 136285J Vol 9739 Fol 388	BUILDINGS AND WORKS ASSOCIATED WITH THE CONSTRUCTION OF A SHED IN THE GREEN WEDGE ZONE AND ASSOCIATED EARTHWORKS (RETROSPECTIVE).	Withdrawn
P25272	485 RIDDELL RD SUNBURY VIC 3429 Lot 2 LP 82692 Vol 8752 Fol 977	USE AND DEVELOPMENT OF LAND FOR LANDSCAPE GARDEN SUPPLIES AND PLANT NURSERY AND CREATION OF ACCESS TO A ROAD IN A TRANSPORT ZONE	Withdrawn
P25282	36 ICARUS DR KALKALLO VIC 3064 Lot A PS 904261G Vol 12469 Fol 101	USE OF AN EXISTING SHOP FOR THE PURPOSE OF A RESTAURANT - COMPRISING OF 98 INDOOR AND 16 OUTDOOR PATRONS	Withdrawn
P25541	29A YELLOWBOX DR CRAIGIEBURN VIC 3064 Lot 2 PS 800692G Vol 11983 Fol 810	USE OF THE LAND FOR A PLACE OF WORSHIP	Withdrawn
P25682	12T/1434-1468 SYDNEY RD CAMPBELLFIELD VIC 3061 Lot 1 PS 504546U Vol 9417 Fol 284 Part Lot 2 CP 170237T Part Lot 1 LP 70117 and 1 more	THE USE OF LAND TO SELL AND CONSUME LIQUOR ON THE PREMISES FOR A DINE IN RESTAURANT	Withdrawn
P25693	BALANCE OF LAND 200 DONNYBROOK RD MICKLEHAM VIC 3064 Lot A PS 801146F Vol 11936 Fol 551 Lot C PS 801146F Vol 11936 Fol 553 Lot E PS 814735M Vol 12184 Fol 204 and 12 more	SUBDIVISION OF LAND WITHIN A COMPREHENSIVE DEVELOPMENT ZONE, LAND AFFECTED BY PUBLIC ACQUISITION OVERLAY & ADJACENT TO PRINCIPAL ROAD NETWORK.	Withdrawn
P25703	30 POWLETT ST SUNBURY VIC 3429 Lot 1 TP 22549L Vol 591 Fol 786	SUBDIVISION OF LAND AND DEVELOPMENT OF AN ADDITIONAL DWELLING TO THE REAR OF THE EXISTING	Withdrawn
P25756	649 DONNYBROOK RD KALKALLO VIC 3064 C/A 9-10 Section 2 C/A 2027 TP 870516U	DEVELOPMENT OF A DWELLING	Withdrawn
P25844	27 BEAU VISTA DR CRAIGIEBURN	DEVELOPMENT OF A DOUBLE	Withdrawn

	VIC 3064 Lot 1102 PS 532372T Vol 10941 Fol 321	STOREY DWELLING ON A LOT AFFECTED BY DD01 AND DPO7	
P25880	34 LIGAR ST SUNBURY VIC 3429 C/A 26 Sec 29 Vol 9121 Fol 574	DEVELOPMENT OF THE LAND FOR ADDITIONS TO THE REAR OF AN EXISTING DWELLING	Withdrawn
P25882	1 BROADFIELD RD BROADMEADOWS VIC 3047 Lot A PS 811259K Vol 12258 Fol 179	MULTI-LOT SUBDIVISION AND REMOVAL AND VARIATION OF EASEMENTS	Withdrawn
P25914	287 BARRY RD CAMPBELLFIELD VIC 3061 Lot 14 LP 44188 Vol 8262 Fol 405	USE AND DEVELOPMENT OF A SMALL SECOND DWELLING UNDER THE MAEO2.	Withdrawn
P25958	4/10 LAWN CT CRAIGIEBURN VIC 3064 Lot 4 PS 613966M Vol 11093 Fol 499	DEVELOPMENT FOR A WAREHOUSE	Withdrawn
P26041	29 RUBRUM RD SUNBURY VIC 3429 Lot 413 PS 900033S Vol 12468 Fol 537	CONSTRUCTION OF A DWELLING	Withdrawn
P26042	126 CAMPESTRE DR SUNBURY VIC 3429 Lot 450 PS 900033S Vol 12468 Fol 574	CONSTRUCTION OF A DWELLING	Withdrawn
P25488	32 YELLOWBOX DR CRAIGIEBURN VIC 3064 Lot 2 PS 702222T Vol 11327 Fol 960	INTERNAL ALTERATIONS TO A WAREHOUSE	Cancelled
P25548	28 BARRINGTON CRES GLADSTONE PARK VIC 3043 Lot 1701 LP 91679 Vol 8954 Fol 880	DEVELOPMENT OF LAND FOR TWO DWELLINGS WITHIN A MAEO	Cancelled
P25570	649 DONNYBROOK RD KALKALLO VIC 3064 C/A 9-10 Section 2 C/A 2027 TP 870516U	DEVELOPMENT OF LAND FOR A DWELLING	Cancelled
P25645	6/7 LINDAWAY PL TULLAMARINE VIC 3043 Lot 6 SP 34507 Vol 9935 Fol 897	CHANGE OF USE TO A TATTOO PARLOUR	Cancelled
P25680	21/368-370 MELROSE DR TULLAMARINE VIC 3043 Lot 21 RP 18886 Vol 12401 Fol 799	EXTENSION TO A GARAGE	Cancelled
P25828	81 POTTER ST CRAIGIEBURN VIC 3064 Lot 1 TP 23359L Vol 10609 Fol 997	DUPLICATED - REFER TO P25629	Cancelled
P25922	13 FREDERICK ST SUNBURY VIC 3429 Lot 406 PS 824831K Vol 12299 Fol 272	DEVELOPMENT OF ONE LARGER WAREHOUSE INSTEAD OF TEH TWO SMALLER WAREHOUSE PERMITTED refer P24001.01	Cancelled
P24509	9 LYNTON CT GREENVALE VIC 3059 Lot 20 PS 602805A Vol 11225 Fol 176	DEVELOPMENT OF MULTIPLE DWELLINGS AND VARIATION OF A RESTRICTIVE COVENANT	NOD RA
P25265	22 HILLCREST DR WESTMEADOWS VIC 3049 Lot 2 LP 84354 Vol 8771 Fol 117	DEVELOPMENT OF MULTIPLE DWELLINGS	PermNOD
P24665	76 BARKLY ST SUNBURY VIC 3429 C/A 19 SEC 12 TP267962J 8294/869	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PermNODdel
P24941	74 PROVIDENCE RD GREENVALE VIC 3059 Lot 70 PS 839321B Vol 12500 Fol 576	BUILDINGS AND WORKS TO CONSTRUCT A DWELLING EXTENSION, A FENCE, CARRY OUT DEMOLITION WORKS AND EXTERNALLY PAINT A BUILDING.	PermNODdel
P25041	107 CUTHBERT ST BROADMEADOWS VIC 3047 Lot 19 LP 6943	THE DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS UNDER THE MELBOURNE AIRPORT	PermNODdel

		ENVIRONS OVERLAY.	
P25619	27 BARKLY ST SUNBURY VIC 3429 Lot 1 LP 85345 Vol 8936 Fol 657	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PermNODdel
P25712	80 HORNE ST SUNBURY VIC 3429 Lot 3 PS 617099N Vol 11161 Fol 310	USE OF LAND FOR A PROPOSED SHOP (PART BOTTLE SHOP AND PART GROCERY SHOP) AND ASSOCIATED USE OF LAND FOR THE SALE AND CONSUMPTION OF LIQUOR	PermNODdel
P25886	75 VINEYARD RD SUNBURY VIC 3429 Lot 1 PS 710719P Vol 11415 Fol 123	DEVELOPMENT OF THE LAND FOR A TELECOMMUNICATIONS FACILITY	PermNODdel
P25842	11 BELLINGER CCT CRAIGIEBURN VIC 3064 Lot 24507 PS 746048K Vol 11923 Fol 314	THE DEVELOPMENT OF LAND FOR A DWELLING (VERANDAH)	PermNotReq
P25921	14 BUBECK ST SUNBURY VIC 3429 Lot 405 PS 824831K Vol 12299 Fol 271	DEVELOPER ONE LARGER WAREHOUSE INSTEAD OF THE 2 SMALLER WAREHOUSES PERMITTED VIA - REFER P23999.01	PermNotReq
P26040	37 VALLEY PARK BVD WESTMEADOWS VIC 3049 Lot 312 PS 702797N Vol 11602 Fol 901	BUILDINGS AND WORKS ASSOCIATED WITH THE CONSTRUCTION OF A VERANDA	PermNotReq

<b>VICSMART APPLICATIONS DEALT WITH UNDER DELEGATION</b>			
<b>APPLICATION ID</b>	<b>PROPOSAL</b>	<b>ADDRESS</b>	<b>OUTCOME</b>
P25368	64-80 MAFFRA ST COOLAROO VIC 3048 PC 380304U Vol 8584 Fol 978 PC 380304U Vol 8435 Fol 678	BUILDINGS AND WORKS FOR WAREHOUSE/OFFICE	VicSmartPP
P25816	POWER STATION SITE 40 O'HERNS RD SOMERTON VIC 3062 Lot 1 PS 439332B Vol 10629 Fol 464	DEVELOPMENT OF THE LAND FOR A SHED	VicSmartPP
P25834	28 KURRLE RD SUNBURY VIC 3429 Lot 402 PS 824831K Vol 12299 Fol 268	DEVELOPMENT OF THE LAND FOR TWO WAREHOUSES WITH ANCILLARY OFFICE AND A REDUCTION IN CAR PARKING.	VicSmartPP
P25888	27 TALOUMBI CRES GREENVALE VIC 3059 Lot 228 PS 836827H Vol 12439 Fol 863	TWO LOT SUBDIVISION - PS 923457F - [SPEAR REF # S227387V ]	VicSmartPP
P25892	19 SPURR ST CRAIGIEBURN VIC 3064 Lot 111 LP 72628 Vol 8637 Fol 520	TWO LOT SUBDIVISION - PS 917723V - [SPEAR REF # S227518V ]	VicSmartPP
P25907	3/7-9 BUTLER WAY TULLAMARINE VIC 3043 Lot 3 PS 622923F Vol 11160 Fol 616	INTERNAL WORKS TO A WAREHOUSE	VicSmartPP
P25912	42-48 COLERAINE ST BROADMEADOWS VIC 3047 Lot 1 PS 645994B Vol 11447 Fol 654	DEVELOPMENT OF THE LAND FOR A SHED	VicSmartPP
P25925	13 INTERCHANGE DR MICKLEHAM VIC 3064 Lot 39 PS 848519C Vol 12520 Fol 599	DEVELOPMENT OF THE LAND FOR A WAREHOUSE, AND REDUCTION TO CAR PARKING SPACES	VicSmartPP
P25926	18-20 SOMERTON PARK DR CAMPBELLFIELD VIC 3061 LOT 61-62 LP210136T	BUILDINGS AND WORKS ASSOCIATED WITH THE CONSTRUCTION OF CONCRETE BASES FOR SILOS	VicSmartPP
P25929	21 TITAN DR MICKLEHAM VIC 3064 Lot 105 PS 845673H Vol 12346 Fol 745	BUILDING AND WORKS FOR A MEZZANINE AND REDUCTION IN CARPARKING	VicSmartPP
P25973	21 HENDERSON RD TULLAMARINE VIC 3043 Lot 52 LP 55022 Vol 8341 Fol 959	2 LOT SUBDIVISION PS 917805T [SPEAR#S229826A]	VicSmartPP
P25978	56-60 MACEDON ST SUNBURY VIC 3429 Lot 1 PS 503058P Vol 10689 Fol 819 Lot 2 PS 503058P Vol 10689 Fol 820	BUILDING AND WORKS IN THE COMMERCIAL 1 ZONE UNDER THE HERITAGE OVERLAY	VicSmartPP
P25981	2 DENNIS ST CAMPBELLFIELD VIC 3061 Lot 1 PS 345088H Vol 10358 Fol 749	DEVELOPMENT OF THE LAND FOR A PROPOSED ADDITION TO AN EXISTING WAREHOUSE	VicSmartPP
P26004	10 SPRING VALLEY AVE CRAIGIEBURN VIC 3064 Lot 89 LP 54592 Vol 8328 Fol 210	2 LOT SUBDIVISION PS 917684D [SPEAR REF # S230345A ]	VicSmartPP
P26007	64 KIEWA CRES DALLAS VIC 3047 Lot 267 LP 58859 Vol 8507 Fol 038	TWO-LOT SUBDIVISION PS 924659M [SPEAR#S230566M]	VicSmartPP
P26008	7 TRANSIT DR CAMPBELLFIELD VIC 3061 Lot 32 PS 549327E Vol 11015 Fol 987	2 LOT SUBDIVISION PS 919413B [SPEAR#S230641P]	VicSmartPP
P26012	12 ALLENBY PL GLADSTONE PARK VIC 3043 Lot 874 LP 82298 Vol 8825 Fol 970	TWO LOT SUBDIVISION OF PS9242535 (SPEAR REF # S230731M)	VicSmartPP
P26020	6 PRIOR AVE GLADSTONE PARK VIC 3043 Lot 734 LP 80555 Vol 8825 Fol 794	2 LOT SUBDIVISION PS 916696B [SPEAR#S230670A]	VicSmartPP
P26057	21 HAMMERMILL DR SUNBURY VIC 3429 Lot 3231 PS 847747T Vol 12436 Fol 019	DEVELOPMENT OF THE LAND FOR A DWELLING	VicSmartPP

<b>MATTERS DEALT WITH UNDER DELEGATION WITH OBJECTIONS</b>			
<b>APPLICATION ID</b>	<b>PROPOSAL</b>	<b>ADDRESS</b>	<b>OUTCOME</b>
P24509	9 LYNTON CT GREENVALE VIC 3059 Lot 20 PS 602805A Vol 11225 Fol 176	DEVELOPMENT OF MULTIPLE DWELLINGS AND VARIATION OF A RESTRICTIVE COVENANT	NOD RA
P25265	22 HILLCREST DR WESTMEADOWS VIC 3049 Lot 2 LP 84354 Vol 8771 Fol 117	DEVELOPMENT OF MULTIPLE DWELLINGS	PermNOD
P24665	76 BARKLY ST SUNBURY VIC 3429 C/A 19 SEC 12 TP267962J 8294/869	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PermNODdel
P24941	74 PROVIDENCE RD GREENVALE VIC 3059 Lot 70 PS 839321B Vol 12500 Fol 576	BUILDINGS AND WORKS TO CONSTRUCT A DWELLING EXTENSION, A FENCE, CARRY OUT DEMOLITION WORKS AND EXTERNALLY PAINT A BUILDING.	PermNODdel
P25041	107 CUTHBERT ST BROADMEADOWS VIC 3047 Lot 19 LP 6943	THE DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS UNDER THE MELBOURNE AIRPORT ENVIRONS OVERLAY.	PermNODdel
P25619	27 BARKLY ST SUNBURY VIC 3429 Lot 1 LP 85345 Vol 8936 Fol 657	DEVELOPMENT OF THE LAND FOR MULTIPLE DWELLINGS	PermNODdel
P25712	80 HORNE ST SUNBURY VIC 3429 Lot 3 PS 617099N Vol 11161 Fol 310	USE OF LAND FOR A PROPOSED SHOP (PART BOTTLE SHOP AND PART GROCERY SHOP) AND ASSOCIATED USE OF LAND FOR THE SALE AND CONSUMPTION OF LIQUOR	PermNODdel
P25886	75 VINEYARD RD SUNBURY VIC 3429 Lot 1 PS 710719P Vol 11415 Fol 123	DEVELOPMENT OF THE LAND FOR A TELECOMMUNICATIONS FACILITY	PermNODdel

SUBDIVISIONS APRIL TO JUNE 2024			
FILE NO.	PROPOSAL	ADDRESS OF PROPERTY	ACTION TAKEN & DATE
S010098	2 lot subdivision - residential	3 Mere Court Sunbury	Statement of Compliance 17 April 2024
S010271	Section 35 Acquisition	2-16 Glencairn Drive, Greenvale	Plan Certified with Statement of Compliance 17 April 2024
S010100	9 lot subdivision - residential	585 Mickleham Road, Greenvale	Plan Re-Certified 17 April 2024
S010106	2 lot subdivision - residential	20 Drysdale Street Sunbury	Statement of Compliance 18 April 2024
S009936	3 lot subdivision - residential	6 Broadmeadows Road Tullamarine	Plan Certified 18 April 2024
S010077	2 lot subdivision - residential	6 Torress Court Sunbury	Plan Certified with Statement of Compliance 18 April 2024
S009831	3 lot subdivision - The Maples - Stage 5D	Brendan Road, Greenvale	Plan Re-Certified 22 April 2024
S010287	81 lot subdivision - Highlands West Estate DP40 - Stage 412	1780 Mickleham Road, Mickleham	Plan Certified 22 April 2024
S009492	105 lot subdivision - Everley Estate- Stage 2	725 Sunbury Road, Sunbury	Statement of Compliance 23 April 2024
S010183	4 lot subdivision - residential	31 Ophir Street Broadmeadows	Plan Certified 23 April 2024 & Statement of Compliance 29 April 2024
S010442	Plan of Consolidation	60 Mitchell Street, Kalkallo	Plan Certified with Statement of Compliance 24 April 2024
S010289	Plan of Consolidation	60, 62 & 72 Mitchell Street, Kalkallo	Statement of Compliance 23 April 2024
S010160	2 lot subdivision - residential	55 Gibson Street Broadmeadows	Plan Certified with Statement of Compliance 24 April 2024
S010215	3 lot subdivision - residential	32 Riggall Street Dallas	Plan Certified 24 April 2024
S009753	3 lot subdivision - residential	53 Nicholson Cres Meadow Heights	Plan Certified 26 April 2024
S010168	2 lot subdivision - residential	46 Arena Ave Roxburgh Park	Plan Certified with Statement of Compliance 26 April 2024
S009888	3 lot subdivision - residential	1 Greenacre Grove Gladstone Park	Plan Certified 26 April 2024
S009886	4 lot subdivision - residential	28 Pascoe Street Westmeadows	Statement of Compliance 26 April 2024
S010363	3 lot subdivision - residential	37 Kitchener Street Broadmeadows	Plan Certified 26 April 2024
S010209	2 lot subdivision - residential	2 Eumarella Street Tullamarine	Plan Certified with Statement of Compliance 26 April 2024
S009605	3 lot subdivision - industrial	35-37 Freight Road Tullamarine	Plan Certified 26 April 2024
S007325	6 lot subdivision - industrial	12 Maygar Boulevard Broadmeadows	Plan Re-Certified with Statement of Compliance 26 April 2024

S009540	62 lot subdivision - Botanical Estate - Stage 16	1960 Mickleham Road, Mickleham	Plan Re-Certified 29 April 2024
S009655	56 lot subdivision - Botanical Estate - Stage 18	1960 Mickleham Road, Mickleham	Plan Re-Certified 29 April 2024
S009782	3 lot subdivision - Everley Estate Superlot Plan	725 Sunbury Road, Sunbury	Plan Certified with Statement of Compliance 30 April 2024
S009697	28 lot subdivision - Botanical Estate - Stage 19	1960 Mickleham Road, Mickleham	Plan Re-Certified 30 April 2024
S009929	38 lot subdivision - Merrifield South Residential Estate - Stage 3	Aitken Boulevard, Mickleham	Plan Re-Certified 30 April 2024
S010254	Superlot Plan - school site	38 Shepherds Lane, Sunbury	Plan Re-certified with Statement of Compliance 16 May 2024
S010275	59 lot subdivision - Cloverton Estate - Stage 346	675-703 Donnybrook Road, Kalkallo	Plan Certified 16 May 2024
S010012	40 lot subdivision - The Maples Estate - Stage 8	960 Mickleham Road, Greenvale	Plan Re-certified 16 May 2024
S009978	5 lot subdivision - Highlands West Superlot Plan - Staged 408-411	1780 Mickleham Road, Mickleham	Statement of Compliance 17 May 2024
S010461	Plan of Removal of Restriction	615 Mickleham Road, Mickleham	Plan Certified with Statement of Compliance 17 May 2024
S009847	47 lot subdivision - Cloverton Estate - Stage 372	1440 Hume Freeway, Kalkallo	Plan Re-Certified 17 May 2024
S010134	60 lot subdivision - Woodsong Estate - Stage 1	220 Olivers Road, Mickleham	Plan Re-Certified 20 May 2024
S010143	49 lot subdivision - Woodsong Estate - Stage 2	220 Olivers Road, Mickleham	Plan Re-Certified 20 May 2024
S009846	66 lot subdivision - Cloverton Estate - Stage 371	1440 Hume Freeway, Kalkallo	Plan Re-Certified 20 May 2024
S009846	66 lot subdivision - Cloverton Estate - Stage 371	1440 Hume Freeway, Kalkallo	Plan Re-Certified 21 May 2024
S009925	75 lot subdivision - Redstone Estate - Stage 10	675 Sunbury Road, Sunbury	Plan Re-Certified 21 May 2024
S009847	47 lot subdivision - Cloverton Estate - Stage 372	1440 Hume Freeway, Kalkallo	Statement of Compliance 22 May 2024
S009957	74 lot subdivision - Highlands West Estate - Stage 408	1780 Mickleham Road, Mickleham	Plan Re-Certified 22 May 2024
S010259	2 lot subdivision - residential	143 Cuthbert Street Broadmeadows	Plan Certified 22 May 2024
S010353	10 lot subdivision - residential	11 Burnett Street Somerton	Plan Certified 22 May 2024
S010208	2 lot subdivision - commercial	340 Barry Road Campbellfield	Statement of Compliance 22 May 2024
S009540	62 lot subdivision - Botanical Estate - Stage 16	1960 Mickleham Road, Mickleham	Statement of Compliance 23 May 2024

S009955	68 lot subdivision - Highlands West Estate - Stage 407	1780 Mickleham Road, Mickleham	Statement of Compliance 23 May 2024
S010480	Plan of Variation of Restriction	69 Davenport Drive, Sunbury	Plan Certified with Statement of Compliance 23 May 2024
S009957	74 lot subdivision - Highlands West Estate - Stage 408	1780 Mickleham Road, Mickleham	Statement of Compliance 23 May 2024
S009959	76 lot subdivision - Highlands West Estate - Stage 409	1780 Mickleham Road, Mickleham	Plan Re-Certified 24 May 2024
S009927	61 lot subdivision - Cloverton Estate - Stage 368	1440C Hume Freeway, Kalkallo	Plan Re-Certified 24 May 2024
S009980	100 lot subdivision - Cloverton Estate - Stage 328	1440C Hume Freeway, Kalkallo	Plan Re-Certified 24 May 2024
S009838	29 lot subdivision - Rosenthal Estate - Stage E6	41 Mitchells Lane, Sunbury	Plan Re-Certified 24 May 2024
S009659	31 lot subdivision - Emu Valley Views Estate - Stage 1	35 Lancefield Road, Sunbury	Plan Re-Certified 27 May 2024
S010022	16 lot subdivision - Merrifield South Industrial Estate - Stage 5	225F-285 Donnybrook Road, Mickleham	Statement of Compliance 28 May 2024
S010324	2 lot subdivision - residential	69 Station Street Sunbury	Plan Re-Certified 28 May 2024
S009511	7 lot subdivision - residential	1-3 Cook Court Sunbury	Plan Certified with Statement of Compliance 28 May 2024
S009925	75 lot subdivision - Redstone Estate - Stage 10	675 Sunbury Road, Sunbury	Plan Re-Certified 28 May 2024
S009925	75 lot subdivision - Redstone Estate - Stage 10	675 Sunbury Road, Sunbury	Statement of Compliance 28 May 2024
S009182	2 lot subdivision - residential	5 Dundee Court Greenvale	Plan Certified 28 May 2024
S010085	62 lot subdivision - Cloverton Estate - Stage 329	1440 Hume Freeway, kalkallo	Plan Re-Certified 29 May 2024
S010339	60 lot subdivision - Merrifield South Residential Estate - Stage 8	225 Donnybrook Road, Mickleham	Plan Certified 29 May 2024
S009959	76 lot subdivision - Highlands West Estate - Stage 409	1780 Mickleham Road, Mickleham	Statement of Compliance 30 May 2024
S009980	100 lot subdivision - Cloverton Estate - Stage 328	1440C Hume Freeway, Kalkallo	Statement of Compliance 30 May 2024
S009924	4 lot subdivision - Merrifield Business Park - Stage 9	21Z Titan Drive, Mickleham	Plan Certified 30 May 2024
S009429	42 lot subdivision - Northgate Estate - Stage 2	920 Mickleham Road, Greenvale	Plan Re-Certified with Statement of Compliance 31 May 2024



S009428	36 lot subdivision - Northgate Estate - Stage 1	920 Mickleham Road, Greenvale	Plan Re-Certified with Statement of Compliance 31 May 2024
S009591	76 lot subdivision - Everley Estate - Stage 3	725 Sunbury Road, Sunbury	Statement of Compliance 6 June 2024
S009915	3 lot subdivision - residential	13 Keogh Court Meadow Heights	Plan Certified 6 June 2024
S010361	2 lot subdivision - residential	9 Underhill Court Sunbury	Plan Certified 6 June 2024
S010049	18 lot subdivision - residential	750 Elizabeth Drive Sunbury	Plan Certified with Statement of Compliance 7 June 2024
S010012	40 lot subdivision - The Maples Estate - Stage 8	960 Mickleham Road, Greenvale	Statement of Compliance 11 June 2024
S010040	45 lot subdivision - The Maples Estate - Stage 9	55 French Road, Greenvale	Statement of Compliance 11 June 2024
S010459	2 lot subdivision - residential	26 Lismore Street Dallas	Plan Certified 11 June 2024
S009838	29 lot subdivision - Rosenthal Estate - Stage E6	41 Mitchells Lane, Sunbury	Statement of Compliance 12 June 2024
S010324	2 lot subdivision - residential	69 Station Street Sunbury	Statement of Compliance 12 June 2024
S010316	36 lot subdivision - True North - Stage 24	1170X Mickleham Road, Greenvale	Plan Certified 12 June 2024
S010047	4 lot subdivision - residential	55 Stanhope Street Broadmeadows	Plan Certified with Statement of Compliance 13 June 2024
S010341	3 lot subdivision - residential	9 Finningley Drive Tullamarine	Plan Certified 13 June 2024
S010266	2 lot subdivision - residential	16 Wilsons Lane Sunbury	Plan Certified with Statement of Compliance 14 June 2024
S009761	2 lot subdivision - residential	2 Carramar Way, Greenvale	Statement of Compliance 14 June 2024
S010440	Section 35 Plan - Mickleham Road/Somerton Road - Land Acquisition	Mickleham Road/ Somerton Road, Greenvale	Plan Re-Certified with Statement of Compliance 4 June 2024
S010253	4 lot subdivision - residential	5 Eumarella Street Tullamarine	Plan Certified 17 June 2024 Statement of Compliance 18 June 2024
S010425	4 lot subdivision - residential	369 Camp Road Broadmeadows	Statement of Compliance 19 June 2024
S010241	2 lot subdivision - residential	1 Iona Court Westmeadows	Statement of Compliance 19 June 2024
S009939	3 lot subdivision - residential	26 Fidge Court Jacana	Plan Certified 19 June 2024
S010195	2 lot subdivision - industrial	42-56 Glenbarry Road Campbellfield	Plan Certified with Statement of Compliance 20 June 2024
S010376	4 lot subdivision - residential	5 Banksia Grove Tullamarine	Plan Certified with Statement of Compliance 21 June 2024
S010321	Plan of Creation of Easement - True North - Stage 24	30-98 Lysterfield Drive, Greenvale	Plan Certified with Statement of Compliance 25 June 2024

S010353	10 lot subdivision - industrial	11 Burnett Street Sunbury	Statement of Compliance 26 June 2024
S009783	89 lot subdivision - Everley Estate - Stage 4	725 Sunbury Road, Sunbury	Plan Re-Certified 26 June 2024
S009831	3 lot subdivision - The Maples - Stage 5D	Brendan Road, Greenvale	Statement of Compliance 26 June 2024
S010397	84 lot subdivision - Highlands West Estate - Stage 433	1780 Mickleham Road, Mickleham	Plan Certified 27 June 2024
S009888	3 lot subdivision - residential	1 Greenacre Grove Gladstone Park	Statement of Compliance 28 June 2024
S010361	2 lot subdivision - residential	9 Underhill Court Sunbury	Plan Re-Certified with Statement of Compliance 28 June 2024
S009783	89 lot subdivision - Everley Estate - Stage 4	725 Sunbury Road, Sunbury	Statement of Compliance 28 June 2024

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REPORT NO:	10.1
REPORT TITLE:	NOM24/37 - Cr Joseph Haweil
SOURCE:	James McNulty, Manager Planning and Development
DIVISION:	City Planning & Places
FILE NO:	HCC24/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. RECOMMENDATION:**

**That:**

- 1. Officers undertake a land use audit of the Somerton industrial precinct bound by Somerton Road to the south, Union Road to the east, William Street to the north and Cliffords Road to the west, and develop an action plan in partnership with other relevant enforcement agencies to action any non-compliant uses or works identified.**
- 2. Officers clarify roles and responsibilities relating to the public land (road reserves) in the precinct and present the information to Council.**
- 3. Officers explore options available to bring roads, related infrastructure and servicing into the precinct and present back to Council in this regard.**
- 4. Officers investigate options available to enable the closure and clean up of road reserves in the south west corner of the precinct in the vicinity of the junction of George Street and Mils Avenue where industrial-scale illegal dumping has occurred and report the findings back to Council for decision on possible future action.**
- 5. Officers provide periodic updates to Councillors on the progress of work related to points 1-4.**

**2. OFFICER COMMENTS**

This is a highly complex area with many historic and current compliance issues. Issues stem from when the area was originally subdivided many years ago there were no requirements to construct roads and provide services prior to lot creation. Therefore, the lots in this area largely do not have any services provided and roads and drainage infrastructure are unconstructed which limits what can occur in the area.

This has led to the many compliance issues we experience in the area now as these lots regularly change hands. Therefore, we achieve compliance with one set of owners, the land changes hands and the illegal uses commence again.

To this end work is currently being investigated to establish what would be the cost to provide roads and services into this precinct and the means of funding it. This would aid in resolving these ongoing compliance matters.

The Planning Investigations Unit will develop an area audit plan to assess planning breaches. A joint departmental and multi-agency approach will be required to address concerns in this area and a plan will be developed to action this.

The EPA will be included in these discussions with a view to joint-agency inspections and enforcement once a plan has been formalised.

REPORT NO: 10.1 (cont.)

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<b>REPORT NO:</b>	10.2
<b>REPORT TITLE:</b>	NOM24/38 - Cr Sam Misho
<b>SOURCE:</b>	James McNulty, Manager Planning and Development David Fricke, Manager Assets
<b>DIVISION:</b>	City Planning & Places
<b>FILE NO:</b>	HCC24/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the agenda of the next Council Meeting.

**1. BACKGROUND INFORMATION:**

Over my term on Council, I have observed a regular complaint of residents in our established suburbs is about a deficiency of car parking in our streets.

This becomes an even bigger issue when proposals for multi-unit developments or subdivision come before Council for determination.

Technically Planning Scheme rates for car parking are being satisfied however the number of cars now required to service multi bedroom units creates a flow on additional pressure for on street car parking in already packed streets.

Moreover, often more than not this has caused a division of votes between councillors.

Whilst both sides would have good intentions, but often we find ourselves divided between or conviction and principles of what is the right thing to do and the fact that a particular development satisfy the criteria of Hume Planning Scheme. On many occasions, a point of argument has been that, even if we reject the development, a member of VCAT will overturn our ruling because the development ticks all the boxes. I believe that to ensure appropriate access to car parking in our existing residential suburbs it would be appropriate to apply conditions to planning permits for multi-unit development or subdivisions requiring the provision of indented parking. I recognize this may not be suitable in all circumstances and will be a balance. I would like officers to investigate this option and provide a presentation back to council on their findings.

**2. RECOMMENDATION:**

**That Council officers investigate and report back to a Council briefing on the appropriate circumstances in which to apply planning permit conditions that require the provision of on street indented car parking when considering applications for multi-unit development or subdivision in established suburbs, inclusive of an action plan to roll out any changes.**

**3. OFFICER COMMENTS**

Officers will investigate the appropriate circumstances in which planning permit conditions can be applied to require indented car parking in existing streets when multi-unit developments are proposed. This will be presented back to Councillors along with actions required to implement such a request.

**REPORT NO: 10.2 (cont.)**

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<b>REPORT NO:</b>	10.3
<b>REPORT TITLE:</b>	NOM24/39 - Cr Sam Misho
<b>SOURCE:</b>	Robert Costa, Manager Finance
<b>DIVISION:</b>	Finance & Governance
<b>FILE NO:</b>	HCC24/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. Background information:**

In recent times, more and more Australians are finding it extremely challenging to manage their day-to-day lives amidst the exorbitant cost of living and high interest rates. It is evident that the budget allocated for weekly shopping a few years ago scarcely covers one aisle in today's stores.

A few weeks ago, our council resolved to increase council rates a decision none of us took lightly. We recognized that this increase was essential for the sustainability of our city.

The current tough economic environment with all variables mentioned have significantly contributed to the substantial \$39.5 million in overdue council rates.

Currently, the council charges 10% interest on unpaid rates, as stipulated by the 1993 Penalty Interest Act. The \$39.5 million as at June 24, compared to \$32 million as at Jun 23 clearly exhibits the struggles of our people; otherwise, they would have paid their dues and avoided the 10% interest charge.

This 10% penalty may have been intended to be a deterrent for nonpayment, is now acting as a demotivating factor, making it even harder for people to settle their debts.

It is time for us to adopt a more compassionate and pragmatic approach.

By reaching out to our ratepayers and assisting them in paying their overdue amounts: reach out to them by mail, email and texts as well as on our social media platforms. We can alleviate their financial burdens.

In doing so, the council will also benefit by improving their cashflow through the receipt of their outstanding rates, allowing for better budget planning in the future.

I urge us all to consider this approach, which not only supports our community but also strengthens our city's financial health. Together, we can create a more sustainable and supportive environment for all.

**2. RECOMMENDATION:**

**That for all residential rate payers;**

- a) **Council cease charging penalty interest 'the incentive' on outstanding rates provided that ratepayers enter into an arrangement by 30th of November 2024, and**
- b) **Council must proactively reach out to those rates ratepayers with overdue rates via email, text, mail and promote the 'incentive' through their social media accounts and platforms, and**
- c) **Should these arrangements plus future rates owing, be maintained and paid within 2 years of entering into an arrangement that all interest retrospectively accrued be written off**
- d) **Commercial rate payers:  
The same incentive in a) for residential rate payers would apply, provided that the commercial rate payer can provide sufficient information & substantiate that their tenant is experiencing financial hardship.**

REPORT NO: 10.3 (cont.)

3. OFFICER COMMENTS

a) Council cease charging penalty interest 'the incentive' on outstanding rates provided that ratepayers enter into an arrangement by 30th of November 2024, and

**Officer Response:** This request is in line with Council's Rates Financial Hardship Policy and current practice – i.e. where a payment arrangement is entered into and is being maintained, no interest is charged.

b) Council must proactively reach out to those rates ratepayers with overdue rates via email, text, mail and promote the 'incentive' through their social media accounts and platforms, and

**Officer Response:** Currently, Council engages with ratepayers via numerous platforms. We will seek to increase communications with our ratepayers via these platforms as well as any other methods as appropriate to increase awareness of the Rates Financial Hardship Policy.

c) Should these arrangements plus future rates owing, be maintained and paid within 2 years of entering into an arrangement that all interest retrospectively accrued be written off

**Officer Response:** This initiative is supported by Officers especially if it encourages ratepayers to contact Council and enter into a payment arrangement as well as easing their financial pressures. Of the total arrears, the accumulated interest represents approximately \$1.3 million.

d) Commercial rate payers:

The same incentive in a) for residential rate payers would apply, provided that the commercial rate payer can provide sufficient information & substantiate that their tenant is experiencing financial hardship.

**Officer Response:** The incentive is in line with the draft Ministerial Guidelines for the Payment of Rates and Charges and if supported by Council will be included in the forthcoming updated Rates Financial Hardship Policy to be considered by Council.



**REPORT NO:** 10.4  
**REPORT TITLE:** NOM 24/40 - Cr Jack Medcraft  
**SOURCE:** David Fricke, Manager Assets  
**DIVISION:** Infrastructure & Assets  
**FILE NO:** HCC24/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. RECOMMENDATION:**

**That Council write the Hon Melissa Horne, Minister for Roads and Road Safety, seeking a commitment from the State Government to duplicate the section of Sunbury Road from the end of the Tullamarine Freeway to Oaklands Road. As an interim measure, the Department of Transport and Planning should also be requested to improve delineation on the existing median barrier along this section.**

**2. OFFICER COMMENTS**

A letter will be prepared and sent to the Hon Melissa Horne, Minister for Roads and Road Safety.

**REPORT NO: 10.4 (cont.)**

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<b>REPORT NO:</b>	10.5
<b>REPORT TITLE:</b>	NOM24/41 - Cr Naim Kurt
<b>SOURCE:</b>	Samuel Ferrier, Manager City Safety
<b>DIVISION:</b>	City Services & Living
<b>FILE NO:</b>	HCC24/688

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I hereby request that pursuant to Council's Governance Rules and Code of Conduct for Councillors that the following motion be included in the Agenda of the next Council Meeting.

**1. Background information:**

Hume City Council receives approximately 200 reports from residents of dumped and abandoned shopping trolleys each week. This includes trolleys dumped on local streets, in our parks and in local waterways. Not only do these trolleys tarnish the aesthetic of our neighbourhoods, they pose risks to public safety and our environment.

Recognising the impact trolley dumping has on our community, Council incorporated new laws designed to address trolley dumping in its' Hume General Purpose Local Law 2023. The new laws impose firm responsibilities upon retailers, and Council has invested significantly in to ensure effective enactment and enforcement of these laws.

While noting Council's own efforts and investment into this area, we consider that there is a role for state government noting that Hume City is not alone in this challenge. Both New South Wales and South Australia have state-wide laws in place to address trolley dumping, imposing firm responsibility upon retailers. This includes the NSW Public Spaces (Unattended Property) Act 2021 and the SA Local Nuisance and Litter Control Amendment Bill 2022. The introduction of similar, state-wide legislation in Victoria, supported appropriate state government investment in resources, offers the potential improve amenity, environmental and safety outcomes for communities across the state.

**2. RECOMMENDATION:**

**That Council:**

**Write to the Victorian Minister for Environment, the Hon. Steve Dimopoulos:**

- 1. Expressing Council's concern regarding dumped and/or abandoned shopping trolleys in Hume City.**
- 2. Highlighting Council's own efforts and investment to address shopping trolley dumping, including the adoption of new local laws, related compliance activities, and the establishment of a targeted trolley collection and impound program.**
- 3. Calling on state government to introduce state-wide laws relating to shopping trolleys, as in place in other Australian jurisdictions, noting the potential for state-level legislation to drive uniformity, consistency, aligned compliance efforts and efficiencies across the state.**
- 4. Encouraging State government to allocate appropriate supports and resources to ensure such laws are appropriately enacted.**

**REPORT NO: 10.5 (cont.)**

**3. OFFICER COMMENTS**

Trolley dumping is a significant concern for Hume residents, as evidenced by the volume and content of incoming customer reports, as well as views and opinions shared during the Local Law development process.

Pending Council's endorsement of this Notice of Motion, officers will prepare a letter to the Minister of Environment, The Hon. Steve Dimopoulos, as requested.