



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

TUESDAY, 19 NOVEMBER 2024

6:30PM

**COUNCIL CHAMBER - HUME GLOBAL LEARNING CENTRE
BROADMEADOWS**

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio and video recording of this meeting of the Hume City Council will be published to Council's website within two (2) working days.

HUME CITY COUNCIL

**Notice of a
COUNCIL MEETING OF THE HUME CITY COUNCIL**

to be held on Tuesday, 19 November 2024

at 6:30pm

at the Council Chamber - Hume Global Learning Centre Broadmeadows (wholly in person)

Attendees: a: Council

- Cr Jarrod Bell
- Cr Daniel English
- Cr Steve Gagen
- Cr John Haddad
- Cr Kate Hamley
- Cr Naim Kurt
- Cr Sam Misho
- Cr Carly Moore
- Cr Jim Overend
- Cr Karen Sherry
- Cr Ally Watson

b: Officers

Ms Sheena Frost	Chief Executive Officer
Ms Rachel Dapiran	Director City Planning and Places
Ms Anne Mallia	Act. Director City Services & Living
Mr Adam McSwain	Director Infrastructure and Assets
Mr Hector Gaston	Director Customer & Strategy
Ms Claire Tehan	Acting Chief People Officer
Mr Fadi Srour	Chief Financial Officer

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

Colin Hunter Jnr Jnr, from the Wurundjeri Woi-wurrung Heritage Aboriginal Corporation has been invited to the Statutory Meeting to provide a Welcome to Country.

2. PRAYER

Almighty God, we humbly beseech Thee to vouchsafe Thy blessing upon this Council. Direct and prosper its deliberations to the advancement of Thy glory and the true welfare of the people of the Hume City.

Amen

3. OATH OF OFFICE

Councillors will be invited to reaffirm their Oath or Affirmation of Office at this meeting.

Copies of each Councillor's Oath or Affirmation of Office will be included in the minutes of this meeting.

4. DISCLOSURE OF INTEREST

It is noted that in accordance with section 129(g) and regulation (7)(1)(d) and (e) of the Local Government (Governance and Integrity) Regulations 2020 Councillors are exempt from conflict of interest requirements in relation to the nomination of a Councillor for election to the office of Mayor or Deputy Mayor and the election of a Councillor to the office of Mayor or Deputy Mayor.

It is noted that in accordance with section 129(g) and regulation (7)(1)(b) of the Local Government (Governance and Integrity) Regulations 2020 Councillors are exempt from conflict of interest requirements in relation to the nomination or appointment by the Council of a Councillor to a position in the Municipal Association of Victoria or in another body that has the purpose of representing the interests of Councils.

5. MAYOR AND DEPUTY MAYOR TERM

In accordance with section 26(3) and 27(2) of the Local Government Act 2020, a Council resolution is required for the Mayor and Deputy Mayor to be elected for a one (1) or two (2) year term.

RECOMMENDATION:

That the Mayor and Deputy Mayor be elected for a one or two year term.

6. ELECTION OF THE MAYOR FOR THE 2024/2025 YEAR

The Chief Executive Officer shall chair the election of the Mayor for 2024/2025 in accordance with section 25 of the Local Government Act 2020 and Council's Governance Rules.

7. INSTALLATION OF THE MAYOR

In accordance with Section 18 of the *Local Government Act 2020*, the Mayor must take the chair once elected.

8. ADDRESS BY THE MAYOR

Mayor to address the meeting.

9. ELECTION OF THE DEPUTY MAYOR FOR THE 2024/2025 YEAR

The Mayor shall conduct the election of the Deputy Mayor for 2024/2025 in accordance with section 25 of the Local Government Act 2020 and Council's Governance Rules.

10. OFFICER'S REPORTS

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

<u>Item No</u>	<u>Title</u>	<u>Page</u>
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11. CLOSURE OF MEETING

SHEENA FROST
CHIEF EXECUTIVE OFFICER

31/10/2024

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REPORT NO:	10.1
REPORT TITLE:	Proposed Council Meeting Schedule 1 December 2024 to 12 November 2025
SOURCE:	Sheena Frost, Chief Executive Officer
DIVISION:	Chief Executive Officer
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 As per section 9 of Chapter 2 of Council’s Governance Rules, this report proposes a Council meeting schedule for the period 1 December 2024 to 12 November 2025 for Council consideration.
- 1.2 Council previously adopted a meeting schedule for the period 1 July 2024 to 30 June 2025. The schedule proposed in this report:
 - 1.2.1 amends some of the previously adopted meeting venues up to 30 June 2025, so that all meetings are held at the Council Chamber, Hume Global Learning Centre Broadmeadows;
 - 1.2.2 adds meeting dates up to 12 November 2025, which is that date proposed for Council’s 2025 Statutory Meeting;
 - 1.2.3 designates that all meetings are held wholly in person
 - 1.2.4 sets the start time for all meetings as 7:00pm.

2. RECOMMENDATION:

- 2.1 **THAT Council:**
 - 2.1.1 **designates that all Council meetings scheduled for the period 1 December 2024 to 12 November 2025 are held wholly in person;**
 - 2.1.2 **sets the start time as 7:00pm for all meetings scheduled for the period 1 December 2024 to 12 November 2025;**
 - 2.1.3 **adopts the following amended Council meeting schedule for the period 1 December 2024 to 12 November 2025:**

DATE	VENUE
Monday, 9 December 2024	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 10 February 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 24 February 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)

REPORT NO: 10.1 (cont.)

DATE	VENUE
<i>Tuesday, 11 March 2025</i>	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 24 March 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 14 April 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 28 April 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 12 May 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 26 May 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
<i>Tuesday, 10 June 2025</i>	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 23 June 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 14 July 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 28 July 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 11 August 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 25 August 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 8 September 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 22 September 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)

REPORT NO: 10.1 (cont.)

DATE	VENUE
Monday, 13 October 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Monday, 27 October 2025	Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)
Wednesday, 12 November 2025	Statutory Meeting Council Chamber, Hume Global Learning Centre – Broadmeadows (meeting Wholly in Person)

3. LEGISLATIVE POWERS:

Council has the power to adopt a meeting schedule under its Governance Rules, which are made under the *Local Government Act 2020*.

4. DISCUSSION:

4.1 At its meeting held on 8 July 2024, Council adopted an amended meeting schedule for the period 9 July 2024 to 30 November 2024. At this meeting Council also noted that a schedule for between 1 December 2024 and the 2025 Statutory Meeting would be presented to Council for consideration at the 2024 Statutory Meeting.

4.2 This report proposes a meeting schedule for the period 1 December 2024 to 12 November 2025, which is the date proposed for Council’s 2025 Statutory Meeting. It is also proposed that the venue for all meetings is the Council Chamber, Hume Global Learning Centre Broadmeadows, and that all meetings are designated by Council to be held wholly in person.

4.3 Council Briefings are also held on the first and third Monday of each month, however these do not require a Council resolution to be scheduled. Council Briefings are scheduled to be held the week before a Council meeting.

4.4 No Council meetings are proposed to be scheduled for January 2025.

5. CONCLUSION:

This report presents Council with a proposed amended Council meeting schedule for the period 1 December 2024 to 12 November 2025.

REPORT NO: 10.1 (cont.)

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REPORT NO:	10.2
REPORT TITLE:	Committee and Municipal Association of Victoria Representative Appointments
SOURCE:	Sheena Frost, Chief Executive Officer
DIVISION:	Chief Executive Officer
FILE NO:	-
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 Council is requested to:
- 1.1.1 appoint Councillors as members of the Audit and Risk Committee and the Chief Executive Officer Employment Matters Advisory Committee;
 - 1.1.2 appointment representatives to the Municipal Association of Victoria.

2. RECOMMENDATION:

- 2.1 That Council appoints Cr _____ and Cr _____ to the Audit and Risk Committee as permanent members, and Cr _____ and Cr _____ as substitute members.
- 2.2 That Council sets the per annum allowances for independent Audit and Risk Committee members at \$11,562.50 for the Chairperson and \$9,250 for other independent members.
- 2.3 That Council appoints Cr _____, Cr _____ and Cr _____ as members of Chief Executive Officer Employment Matters Advisory Committee, noting that the Mayor is both a member and the Chairperson of the committee.
- 2.4 That Council appoints Cr _____ as the Municipal Association of Victoria representative, and Councillor as a substitute representative.

3. DISCUSSION:

- 3.1 Audit and Risk Committee
- 3.1.1 The Audit and Risk Committee Charter states that:
- (a) Membership of the Audit and Risk Committee comprises of two Councillors, and three external independent persons, one of who shall be appointed the Chairperson. The maximum term of the independent members is 8 years.
 - (b) The current independent members of the Audit and Risk Committee are:
 - (i) Ms Jenny Johansen, Chairperson (appointed March 2021, initial term concludes March 2025)
 - (ii) Mr Bruce Potgieter (appointed May 2023, initial term concludes May 2027)
 - (iii) Mr Peter Smith (appointed August 2024, initial term ends August 2027)

REPORT NO: 10.2 (cont.)

- (c) The Audit and Risk Committee Charter also states that the independent members appointed to the Committee shall be paid an allowance per annum as the Council may determine by resolution at its annual Statutory meeting.
- (d) This allowance was last reviewed at Council’s 2020 Statutory Meeting, when it was set at \$9,250 for the Chairperson and \$7,400 for other independent members.
- (e) There are now five Audit and Risk Committee meetings held each year, which has increased from four when this allowance was last reviewed. It is therefore recommended that Council sets the per annum allowances at \$11,562.50 for the Chairperson and \$9,250 for other independent members in acknowledgement of the extra meeting that they must now prepare for and attend.

3.1.2 Chief Executive Officer Employment Matters Advisory Committee

- (a) In accordance with Council’s CEO Employment and Remuneration Policy, the purpose of this committee is to:
 - (i) make recommendations to Council on employment matters relating to the CEO;
 - (ii) monitor and make recommendations to Council on performance matters relating to the CEO;
 - (iii) perform any other functions or responsibilities prescribed by the *Local Government Act 2020* Act or specified by Council.
- (b) Membership of this committee will be comprised of:
 - (i) the Mayor;
 - (ii) three other Councillors appointed by Council;
 - (iii) one Independent Member appointed by Council in accordance with this Policy.

3.1.3 Municipal Association of Victoria

- (a) The Municipal Association of Victoria is a membership association and the legislated peak body for local government in Victoria.
- (b) Council is requested to appoint one Councillor as the Municipal Association of Victoria representative, and one Councillor as a substitute representative

4. CONCLUSION:

This report requests that Council appoints members to the Audit and Risk Committee and the Chief Executive Officer Employment Matters Advisory Committee, and representatives to the Municipal Association of Victoria.