

APPLICATION FOR HALF COST FENCING

Effective 1st July 2024 – 30th June 2025



IMPORTANT: PLEASE READ PART G – IMPORTANT INFORMATION ON PAGE 2.

Section 6 Fences Act 1968

Reference Number:	<i>(For internal use only)</i>
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PART A – PROPERTY DETAILS

The applicant must provide accurate details of the property relevant to the application

Number		Lot		Street/ Road			
City/Suburb/Town				Postcode		LP/PS	
Volume		Folio		Crown Allotment		Section	

PART B – APPLICANT DETAILS

Name:							
Address:							Postcode
Phone:		Mobile:		Fax:			
Email:							

PART C – PROPERTY OWNER DETAILS

Name:							
Address:							Postcode
Phone:		Mobile:		Fax:			
Email:							

PART D – ADJOINING PROPERTY DETAILS

Name:							
Address:							Postcode
Number		Lot		Street/ Road			
City/Suburb/Town				Postcode		LP/PS	
Volume		Folio		Crown Allotment		Section	

The applicant is required to draw a sketch plan showing the location, length and dimensions of the fence required.

Streets and dimensions must be shown.

Please indicate the direction of North



Location of Swimming or Spa Pools and associated Safety Barriers must be indicated on the site Plan

OFFICE USE ONLY

COUNCIL LAND	<input type="checkbox"/> YES	<input type="checkbox"/> RESERVE	<input type="checkbox"/> ROAD	<input type="checkbox"/> COMMENT
	<input type="checkbox"/> NO			

PART E – FENCING REQUIRED

	Timber Paling	Chain Wire mesh	Other
Fence Height			
Fence Cappings	YES/NO	YES/NO	YES/NO
Is Demolition and/or removal of an existing fence required ?.	YES/NO	YES/NO	YES/NO

PART F – SUPPORTING DOCUMENTATION

All applications must be accompanied by the following documentation

<input type="checkbox"/> Application form fully completed, signed and dated by the applicant.	
<input type="checkbox"/> Written consent of the owner/s is required to make this application (where a person other than the owner of the land is making the application).	
<input type="checkbox"/> A copy of the certificate of title for the land including allotment plan, plan of subdivision and covenants.	
Where the fence forms part of a required Pool or Spa Safety Barrier, a Building Permit will be required to be issued if this proposal will involve alterations to the existing compliance arrangements of the Barrier. If the existing arrangements do not comply, compliance works will also require a Building Permit. Pool/Spa Safety Barrier compliance is the sole responsibility of the Pool/Spa owner. A copy of a relevant current Building Permit must be attached to this application. <div style="text-align: right;"> Fence forms part of Pool/Spa Safety Barrier <input type="checkbox"/> Yes <input type="checkbox"/> No Copy of Building Permit attached to this application <input type="checkbox"/> Yes <input type="checkbox"/> No </div>	
IF USING COUNCILS FENCING CONTRACTOR <input type="checkbox"/> Attach a copy of the quote	
IF USING OTHER FENCING CONTRACTOR <input type="checkbox"/> Attach a copy of the quote <input type="checkbox"/> Evidence of \$10 million Public Liability Insurance policy certificate. <i>(Not required if using Council's Contractor)</i> <input type="checkbox"/> Evidence of proposed contractor Victorian OH&S legislation compliance status (White card). <input type="checkbox"/> OHS Risk Management (tool assessment) forms. <i>(Not required if using Council's Contractor)</i> .	
APPLICANTS SIGNATURE	DATE

PART G – IMPORTANT INFORMATION

1. Council will only contribute to half the cost of a standard 1800 mm high timber paling fence which must be constructed in accordance with Council's Policy and Specifications for fencing. The specification is available on request from Council's Building Control Services department, or from Council's web site www.hume.vic.gov.au
2. Where the applicant wishes to construct a fence other than a standard 1800 mm high paling fence, unless planning controls require otherwise, the applicant must be responsible for any additional costs associated with the work.
3. These conditions may vary where covenants and Planning Controls specify otherwise.
4. Council does not contribute to the cost of fencing along any street alignment. This includes corner allotments, curved streets, laneways, walkways, road-closures, etc.
5. Council does not contribute to the cost of fencing on land that is not owned by the Council.
6. Council will only share the cost of replacement for chain wire fences to a height equal to the existing fence.
7. The applicant may use an alternative contractor provided that:
 - a. Council will only share half the Council's contracted cost per lineal metre, and
 - b. The works must be carried in accordance with the Council's Policy and Specifications.
8. Applicants are advised that the Council approval period for this application is 30 days from the date that Council receives the application. Fence construction shouldn't commence until the applicant receives approval from Council.
9. Any prospective Fencing Contractor must be provided with a copy of the Council approval letter before commencing any fencing works.
10. The names and telephone contact details of Council's preferred contractors are available from the Building Control Services department on request, telephone 9205 2200.
11. **Council contribute a set contracted rate for Shared Fencing. Any extra balance of payment to the contractor is due and payable by the applicant.**

Applications should be forwarded to Hume Building Control Services PO Box 119 Dallas 3047. Telephone 9205 2200 Email: contactus@hume.vic.gov.au

Council is collecting the information on this form for the purpose of providing the service or permit. The information will be used for administration of this service or permit but will not be disclosed to any other party except as required by law. If you fail to provide this information, the service or permit may not be processed. You may access this information by contacting Council on 9205 2200.