



**COUNCIL MEETING OF
THE HUME CITY COUNCIL**

MONDAY, 24 JULY 2023

7.00PM

TOWN HALL BROADMEADOWS

OUR VISION:

Hume City Council will be recognised as a leader in achieving social, environmental and economic outcomes with a common goal of connecting our proud community and celebrating the diversity of Hume.

An audio recording of this meeting of the Hume City Council will be recorded and published in accordance with Council's Audio Recordings of Council Meetings Policy. The live stream of this meeting will not be recorded or published.

HUME CITY COUNCIL

**Notice of a
COUNCIL MEETING OF THE HUME CITY COUNCIL**
to be held on Monday, 24 July 2023
at 7.00pm
at the Town Hall Broadmeadows

Attendees:	a: Council	Cr Joseph Haweil	Mayor
		Cr Karen Sherry	Deputy Mayor
		Cr Jarrod Bell	
		Cr Trevor Dance	
		Cr Chris Hollow	
		Cr Jodi Jackson	
		Cr Naim Kurt	
		Cr Jack Medcraft	
		Cr Sam Misho	
		Cr Carly Moore	
		Cr Jim Overend	
	b: Officers	Ms Sheena Frost	Chief Executive Officer
		Ms Rachel Dapiran	Director City Planning and Places
		Mr Hector Gaston	Director City Services & Living
		Mr Adam McSwain	Director Infrastructure and Assets
		Mr Carl Muller	Director Customer & Strategy
		Ms Fiona Shanks	Chief People Officer
		Mr Fadi Srour	Chief Financial Officer

ORDER OF BUSINESS

1. ACKNOWLEDGEMENT OF TRADITIONAL OWNERS

Hume City Council would like to acknowledge that we are meeting on Country for which the members and Elders of the Wurundjeri Woi-wurrung people and their forebears have been custodians for many thousands of years. The Wurundjeri Woi-wurrung, which includes the Gunung-Willam-Balluk clan, are the Traditional Custodians of this land. Hume City Council would also like to pay its respects to their Elders, past and present, and to all Aboriginal and Torres Strait Islander peoples who may be here today.

2. PRAYER

Hume City's religious diversity strengthens and enriches community life and supports the well-being of the citizens of Hume City. Hume City Council acknowledges the importance of spiritual life and the leadership offered by the Hume Interfaith Network (HIN). In recognition of the religious diversity of residents in Hume City Council has invited the HIN to take responsibility for the opening prayer at Council meetings. This evening's prayer will be led by Gurdarshan Singh, from the Sikh community, on behalf of the HIN.

3. APOLOGIES**4. DISCLOSURE OF INTEREST**

Councillors' attention is drawn to the provisions of the *Local Government Act 2020* and Council's Governance Rules in relation to the disclosure of conflicts of interests. Councillors are required to disclose any conflict of interest immediately before consideration or discussion of the relevant item. Councillors are then required to leave the Chamber during discussion and not vote on the relevant item.

5. CONGRATULATIONS & CONDOLENCES**5.1 Sports Aid Grants - June 2023**

Hume City Council's Sports Aid Grants program aims to assist young Hume residents with competition and other event related expenses to encourage high achievements and excellence in their chosen sport.

The following recipients have been awarded a Hume City Council Sports Aid Grant for Round 2 2022/23 to the value identified below:

Name	Gender	Sport	Travel Category	Amount
Detroit Mailelaa	Male	Rugby League	State Level and Interstate Travel	\$400.00
Lasharni Malseed	Female	Netball	State Level and Interstate Travel	\$400.00
Somah Malseed	Female	Netball	State Level and Interstate Travel	\$400.00
Luis Dixen	Male	Football	Regional Level and Victoria Travel	\$150.00
Ben Cosgriff	Male	Waterski	National Level and International Travel	\$750.00
Kody Lane	Female	Darts	State Level and Interstate Travel	\$400.00
Olivia Sweet	Female	Basketball	National Level and International Travel	\$750.00
Isabelle Grace Murphy	Female	Basketball	National Level and International Travel	\$750.00
Jesse Mineo	Male	Basketball	State Level and Interstate Travel	\$400.00
Tufoua Amanda V Su'a	Female	Netball	National Level and International Travel	\$750.00
Zodia Folau	Female	Basketball	National Level and International Travel	\$750.00
Adam Abu Sabha	Male	Taekwondo	State Level and Interstate Travel	\$400.00
Nathan Sweeney	Male	Softball	State Level and Interstate Travel	\$400.00
Jacob Knowles	Male	Basketball	Regional Level and Victoria Travel	\$150.00
Sarasadat Mir Sanei	Female	Gymnastics	State Level and Interstate Travel	\$400.00
Grace Jane Gill	Female	Gymnastics	National Level and International Travel	\$750.00
Patrick Lee Tet	Male	Softball	State Level and Interstate Travel	\$400.00
			Total	\$8,400.00

6. CONFIRMATION OF MINUTES

Minutes of the Council Meeting held on 10 July 2023, including Confidential Minutes.

RECOMMENDATION:

THAT the Minutes of the Council Meeting held on 10 July 2023, including Confidential Minutes, be confirmed.

7. PUBLIC QUESTION TIME**8. OFFICER'S REPORTS**

The Mayor will ask the Councillors and gallery at the commencement of this section, which reports they wish to speak to. These reports will then be discussed in the order they appear on the notice paper.

<u>Item No</u>	<u>Title</u>	<u>Page</u>
8.1	11 Ardcloney Drive, Sunbury - Second Dwelling on Site.....	5
8.2	4-6 Trade Park Drive, Tullamarine - Use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), a reduction in car parking and alterations to existing multi level car park.....	33
8.3	Youth Opportunity Scholarship 2023.....	125
8.4	Friends of Aileu delegation to Timor-Leste in October 2023: Approval of Councillor Travel.....	131
8.5	Naming Proposal: Aitken Hill Recreation Reserve (Community Consultation Results and Alternative Suggestion for Name).....	133
8.6	Councillor Conduct and Expense Report	145
8.7	Correspondence received from or sent to Government Ministers or Members of Parliament - June 2023	149
8.8	Chief Executive Officer - Strategic Performance Objectives and Key Performance Indicators 2023/2024 - Final.....	155

9. NOTICES OF MOTION

Nil

10. ITEMS TO BE TABLED**11. URGENT BUSINESS****12. DELEGATES REPORTS**

13. CONFIDENTIAL ITEMS

The Meeting may be closed to members of the public to consider confidential items.

RECOMMENDATION:

THAT Council close the meeting to the public pursuant to section 66(2) of the *Local Government Act 2020* to consider the following items:

13.1 Contract No. - Bill Payment Services (MAV Contract BP8411-2023)

Item 13.1 is confidential in accordance with Section 3(1)(g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because the report contains commercial in confidence information.

13.2 Contract No - Construction of Additions and Alterations - Ginifer Reserve Pavilion

Item 13.2 is confidential in accordance with Section 3(1)(g(i)) and (g(ii)) of the Local Government Act 2020 because it is private commercial information, being information provided by a business, commercial or financial undertaking that relates to trade secrets, and because it is private commercial information, being information provided by a business, commercial or financial undertaking that if released, would unreasonably expose the business, commercial or financial undertaking to disadvantage.

The specified grounds apply because the report contains commercial in confidence information.

8.8 Chief Executive Officer - Strategic Performance Objectives and Key Performance Indicators 2023/2024 – Final

Attachment 1 CEO Performance Objectives - 2023-24 - DRAFT FOR CONSIDERATION and Attachment 2 Independent Member Confidential Notes and CEO Response - 13-07-2023 are confidential in accordance with Section 3(1)(f) personal information, being information which if released would result in the unreasonable disclosure of information about any person or their personal affairs.

The specified grounds apply because the attachment contains personal information

14. CLOSURE OF MEETING

**SHEENA FROST
CHIEF EXECUTIVE OFFICER**

19/07/2023

REPORT NO:	8.1
REPORT TITLE:	11 Ardcloney Drive, Sunbury - Second Dwelling on Site
SOURCE:	Zack Bozlar, Town Planner (Major Projects & Investment)
DIVISION:	City Planning & Places
FILE NO:	P24456
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation and conditions</i>2. <i>Planning Provisions and Clause 55 Assessment</i>3. <i>Zoning and Localilty Map</i>4. <i>Advertised Plans</i>

Application No:	P24456
Proposal:	Multi-Unit Development
Location:	11 Ardcloney Drive, Sunbury
Zoning:	General Residential Zone – Schedule 1
Applicant:	Luc Dao
Date Received:	20 April 2022 (amended 28 March 2023)

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the development of a dwelling to the rear of an existing dwelling at 11 Ardcloney Drive, Sunbury. The application was amended under Section 50 of the *Planning & Environment Act 1987* prior to public notification.
- 1.2 The application was advertised by direct mail to lots in the vicinity and the erection of one on-site sign. Ten objections have been received to date. The application is being reported to Council as the number of objections exceeds officer delegation.
- 1.3 The application has been assessed against the relevant policies, and the provisions under the *Hume Planning Scheme*. It is recommended that a Notice of Decision to grant a planning permit be issued.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to grant a Planning Permit for the development of a dwelling to the rear of the existing dwelling at 11 Ardcloney Drive, Sunbury, subject to the conditions set out in Attachment 1.

3. PROPOSAL:

- 3.1 The application seeks planning permission to development a single dwelling to the rear of the existing dwelling. The dwelling would be double storey in built form.

REPORT NO: 8.1 (cont.)

- 3.2 The proposed dwelling would have a frontage to Sherwood Court, positioned along the western side of the lot and be setback approximately 4.76m from the title boundary. A setback of 2m from the existing dwelling to its east is also proposed.
- 3.3 The proposed dwelling would be double storey and consist of a living areas, a combined kitchen and dining room, four bedrooms and amenities areas.
- 3.4 No internal layout changes are proposed for the existing three bedroom dwelling.
- 3.5 The site currently has two existing crossovers to Sherwood Court, both are proposed to be retained. The crossover to the west would be used for vehicular access for the proposed dwelling, via a 5.2m wide driveway.
- 3.6 The existing dwelling currently has a single basement garage with a tandem carspace on the driveway, and the proposed dwelling would be provided with a double carport.
- 3.7 The development is summarized as follows:

Site Area	721m ²
Site Coverage	304m ² (42.2%)
Permeability	390m ² (54.1%)
Garden Area	360m ² (50%)

4. SITE AND SURROUNDS:

- 4.1 The subject site is located on the western side of Ardcloney Drive. The site is an irregular rectangle in shape with a curve running along the northern boundary in line with the street. It has a frontage of 52.86m to Sherwood Court and 11.10m to Ardcloney Drive and a total area of 721sqm. The site has a maximum depth of 19.67m (from Sherwood Drive) and 56.46m (from Ardcloney Drive). The site is currently occupied by an elevated single storey brick dwelling with a tiled roof.
- 4.2 There are no restrictive covenants or Section 173 Agreements on title however a 2.44m wide easement is located along the western boundary.
- 4.3 The surrounding area is an established residential neighbourhood, characterized by hilly topography which has encouraged elevated single and double storey dwellings.
- 4.4 The site is approximately 340m from the Sunbury Shopping Centre and Town Centre. The site is also located 530m from Salesian College. Sunbury Train Station and its associated bus service is within 550m from the site.

5. PLANNING CONTROLS:

- 5.1 The subject site is zoned General Residential Zone – Schedule 1. The purpose of the zone is to encourage development that respects the neighbourhood character of the area and to encourage diversity of housing and housing growth in locations offering good access to services and transport. There are no overlays that apply.

Planning permit triggers

- 5.2 A planning permit is required for the development of two or more dwellings on a lot, within the General Residential Zone 1 (Clause 32.08-6 of the *Hume Planning Scheme*).

Aboriginal Cultural Heritage

- 5.3 The subject site is located within an Aboriginal cultural heritage sensitivity area, however the development of one or two dwellings are exempt activities under the Aboriginal Heritage Regulations and therefore a Cultural Heritage Management Plan is not required.

REPORT NO: 8.1 (cont.)

Particular provisions

- 5.4 The key assessment provisions related to the proposal are Clause 15.01-5L – Hume Preferred Neighbourhood Character, Clause 52.06 – Car parking, Clause 53.18 – Stormwater Management in Urban Development and Clause 55 – Two or more dwellings on a lot, which are discussed in the assessment section of the report.

Planning Policy Framework

- 5.5 The Planning Policy Framework (including the Local Planning Policy Framework) sets out the objectives and strategies relevant to this application, including those relating to housing diversity, affordability, and urban design. The objectives of the Planning Policy Framework have been considered in the assessment to follow, and a full list of the relevant Planning Policy Framework objectives and strategies is provided in an attachment to this report.

6. REFERRALS:

- 6.1 The application was referred internally to Council’s Civil Engineering and Assets team and Council’s Traffic team for assessment and comment. The proposal was considered acceptable by these teams, subject to conditions. No external referrals were required for this application.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the Act by maintaining a notice sign on site for a period of 14 days and sending notices to adjoining property owners and occupiers.

- 7.2 A total of 10 objections have been received to date for the application.

- 7.3 Below is a summary of concerns raised:

Impact on lifestyle/living standards/overshadowing/overlooking

- 7.4 Concerns were raised in relation to overshadowing and overlooking of adjoining secluded private open space and windows especially due to the south facing windows of the proposed dwelling.

Car parking/pedestrian safety

- 7.5 Concerns regarding car parking and traffic were raised in the objections. This included insufficient car parking provision for the dwellings, impacts to on-street car parking availability, increased traffic volumes, noise and pedestrian safety.

Fencing concerns

- 7.6 The proposed development and erection of a front fence along Ardcloney Drive for the existing dwelling was raised in the objections as a traffic hazard. The intersections of Maguire Drive and Sherwood Court were of particular concern to the objector as the fence would block the view of oncoming traffic along the intersections.

Overdevelopment

- 7.7 The objection relates to the proposed number of dwellings on the lot (being an overdevelopment) and the basis that the existing street and infrastructure cannot support an extra dwelling.

Neighbourhood Character:

- 7.8 Concerns were raised that the development is not consistent with the neighbourhood character of the area, including the modern design of the proposal and the country style living of the area.

REPORT NO: 8.1 (cont.)

Property Devaluation:

- 7.9 Whilst property devaluation was raised as a concern, this is not a relevant planning consideration and cannot be further addressed through the planning process.

Garden area:

- 7.10 Concerns were raised about the lack of landscape plans and the size of the garden area for the proposed dwelling.

Restrictive Covenant on title:

- 7.11 An objection raised stated that there was a restrictive covenant on title that would preclude the proposal. It should be noted that no such covenant or restriction exists for this lot and therefore no further consideration of this concern may be undertaken.

8. ASSESSMENT:

Consistency with the Planning Policy Framework

- 8.1 The proposed development provides housing opportunities close to existing infrastructure and services which will meet the varied needs of the existing and future residents.
- 8.2 The Hume Diversity Strategy (adopted by Council on 17 June 2020), identifies that smaller households including older people (65+), couples without children and lone persons will be the fastest growing household type over the next 20 years, and that smaller housing options for these growing household types are limited in the municipality.
- 8.3 It is noted that whilst the surrounding area contains mainly single dwelling outcomes, the density of the proposal is not excessive in the context of infill development seen throughout Melbourne, or indeed Hume. The housing diversity objectives of the Hume Planning Scheme encourage a greater mix of housing typography to meet changing demographic needs (Clause 16.01-1S of the Hume Planning Scheme).
- 8.4 The site is within the ‘Moderate Change Area’ and the provision of three four-bedroom dwellings as proposed in this application will contribute positively towards providing housing diversity to meet existing and future needs of the population of Hume.
- 8.5 Clause 15.01-5L – Hume preferred neighbourhood character policy applies to all residential development in numbered precincts including the Township of Sunbury. The subject site falls within the Precinct 3 area of Sunbury which provides guidance on design and siting elements, such as setting upper levels back where there is a dominance of single storey buildings, providing pitched roof forms and limiting the impact on the natural slope of the site.
- 8.6 The proposed development is consistent with the neighbourhood character of the area as there are similar double-storey dwellings in the surrounding area. The mass, scale and building materials is of a contemporary design that is sympathetic to the surrounding context (such as having brick fencing and pitched roofing) and a condition of permit can require the replacement of the render walls to weatherboard cladding to be more in keeping with development in the surrounding area.
- 8.7 The proposed development with a two-storey built form is consistent with the dwellings in the surrounding area. The unique hilly topography of the area has generally meant elevated single storey developments with some double storey built-form outcomes, the proposed dwelling will not be a dominant feature of the surrounding area and is within the building height objectives and standard. To achieve further compliance with the Sunbury preferred character (for precinct 3) guidelines, the first floor is setback substantially from the ground floor and pitched roofs are incorporated into the design.

Traffic and car parking

- 8.8 The proposed dwelling will contain four bedrooms and is provided with a double carport to satisfy the car parking requirements of Clause 52.06 of the Hume Planning Scheme. As the development is for one dwelling, visitor parking is not required by the Scheme.

REPORT NO: 8.1 (cont.)

8.9 The proposed fence along Ardcloney Drive was not raised as a concern by Council’s Traffic Department and upon the planning officer visiting the site, it was observed that there is currently a large tree on the intersection of Sherwood Court and Ardcloney Drive and a large Distribution box near the Maguire Drive intersection. To alleviate any potential sightline issues however, additional conditions can be placed on the planning permit requiring that the front fence for the existing dwelling must be setback 1.5m from the title boundary along the curve of the land and for it to be of a feature fence design with 25% transparency.

8.10 The traffic and car parking outcomes were reviewed by Council officers are deemed acceptable.

Stormwater Management

8.11 The proposal satisfies the Stormwater Management requirements of Clause 53.18 of the Hume Planning Scheme. A satisfactory Sustainable Design Assessment Report was submitted outlining STORM and BESS reports and the permeable areas throughout the site.

Two or more dwellings on a lot and Residential Buildings

8.12 In addition to local policy, the Hume Planning Scheme outlines at Clause 55 standards and objectives required to be met for any new development to ensure any adverse amenity impacts of the development are minimized and the development respects the neighbourhood character of the area. It is noted that the proposed development complies with all the standards of Clause 55 and this assessment is provided in Attachment 2. Overall, the proposal is a residential development that is responsive to the site, the neighbourhood and it provides reasonable standards of amenity for existing and new residents.

8.13 The proposal provides one dwelling to the rear of an existing dwelling, with four bedrooms that will assist in providing housing diversity near existing services and infrastructure. It has been designed to not impact on the amenity of the adjoining properties and is set back from adjacent boundaries, with a recessed upper level. Further setbacks and attenuation (from the southern and eastern boundary) can be required via condition of permit to further incorporate the development into the surrounding neighbourhood in a way that is unobtrusive.

8.14 The submitted plans demonstrate that landscaping can be achieved in the Secluded Private Open Spaces and Private Open Spaces throughout the site and also demonstrate that the size of the garden areas proposed is compliant with the requirements of Clause 32.08-4 and Standard B28 of the Scheme. A condition of permit should be included in any approval issued to require a detailed landscape plan showing multiple medium-large tree plantings within the Private Open Spaces, along fence boundaries and within the site frontage. This will ensure appropriate greening as well as additional privacy between neighbours.

9. CONCLUSION

9.1 The proposal has been assessed against all relevant policies and provisions in the Planning Scheme.

9.2 The proposal meets the objectives and standards listed under Clause 55 including those pertaining to overlooking, overshadowing and neighbourhood character. On balance, it is considered that the proposal creates an appropriate planning outcome for the site.

9.3 On this basis, it is recommended that a Notice of Decision to Grant a Planning Permit is issued.

REPORT NO: 8.1 (cont.)

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

Attachment 1 – Recommendation and Conditions

P24456: 11 ARDCLONEY DRIVE SUNBURY 3429

Proposal: The development of a dwelling to the rear of an existing dwelling

That Council, having considered the application, its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the development of a dwelling to the rear of an existing dwelling at 11 Ardcloney Drive, Sunbury, subject to the following conditions:

1. Before the development starts, an updated plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and then will form part of the permit. The plans must be drawn to scale and dimensioned. The plans must be generally in accordance with the submitted plans (prepared by Better Design, dated 9/03/2023) but modified to show:
 - a. The front fencing for the existing dwelling’s Secluded Private Open Space area to be setback 1.5m from the title boundary and is to follow the curve of the site. It is to be of feature fence design with 25% transparency.
 - b. All windows along the southern boundary are to include external screening devices.
 - c. The entertainment and bedroom 4 windows of the proposed dwelling on the ground floor to be obscured to a height of 1.7m to meet the requirements of Standard B22 as the FFL is above 800mm from the ground level.
 - d. The wall on boundary on the eastern side of the site is to be removed and setback 1m. The dwelling to be internally modified to accommodate the change in setback.
 - e. All selected render on the first-floor façade is to be replaced with weatherboard cladding.
 - f. A notation on the plans that the shed within the easement of the proposed dwelling to read ‘dismountable’
 - g. A notation on the plans that read “The maximum gradients for driveways, parking bays (including garages) and accessways are to be as per AS2890.1:2004.”
 - h. The garage shown south of the subject site at 9 Ardcloney Drive to be updated to show a bedroom.
2. The development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
3. Once the development has started, it must be continued and completed to the satisfaction of the Responsible Authority except with prior consent of the Responsible Authority.
4. Before the development starts, a landscape plan to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible

Authority. When approved, the landscape plan will be endorsed and will then form part of the permit. The plan must be prepared by a suitably qualified person and drawn to a scale with dimensions. It must show:

- a. A survey (including botanical names) of all existing vegetation to be retained and/or removed;
 - b. Buildings and trees (including botanical names) on neighbouring properties within three metres of the boundary;
 - c. Details of surface finishes of pathways and driveways;
 - d. A planting schedule of all proposed trees, shrubs and ground covers, including botanical names, common names, pot sizes, sizes at maturity and quantities of each plant;
 - e. Low level planting along the accessway;
 - f. Landscaping and planting within all open areas;
 - g. The provision of the following additional landscape elements for the existing dwelling :
 1. Three medium - large canopy trees (minimum two metres tall when planted) in the Secluded Private Open Space area and understorey landscaping beneath these trees;
 2. Low level plantings along the outside of the feature fence within the 1.5m setback
 3. One small-medium tree (minimum two metres tall when planted) within the site frontage (north) closest to the proposed dwelling
 - h. The provision of the following additional landscape elements for the proposed dwelling:
 1. One small-medium tree (minimum two metres tall when planted) within the site frontage (north) closest to the existing dwelling
 2. Low level plantings along the western boundary within the Secluded Private Open Space area
 - i. All dwellings are to have at least one small-medium canopy tree within the Secluded Private Open Space
 - j. An in-ground irrigation system to all landscaped areas;
 - k. Tree protection zone and structural root zone for each tree to be retained; and
 - l. The location and details of root control barriers.
5. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the Responsible Authority.
 6. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the Responsible Authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
 7. The measures within the approved Stormwater Management Plan must be implemented and maintained to the satisfaction of the Responsible Authority.

8. Outdoor lighting must not be located other than that which is normal to a private dwelling or shown on the endorsed plans, except with prior written consent to the Responsible Authority.
9. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.
10. All external materials, finishes and paint colours are to be to the satisfaction of the Responsible Authority.
11. The development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality.
12. Finished floor levels must not be altered without the consent of the Responsible Authority.
13. All plumbing work, sewer pipes etc (except for spouting and stormwater pipes) associated with the new dwelling shall be concealed from general view.
14. Vehicle access to and from the subject land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council’s Vehicle Crossing Specifications to suit the proposed driveway and vehicles that will use that crossing. The location, design and construction of the vehicle crossing must be approved by the Responsible Authority after first obtaining a road opening permit from Council.
15. Any structure or landscaping within visibility splays of driveway (2.0m along front boundary & 2.5m into property) must be no greater than 900mm in height.
16. Any existing unused vehicle crossings not required as a part of the development hereby permitted must be removed and replaced with kerb and channel, footpath and nature strip to the satisfaction of the Responsible Authority.
17. Stormwater runoff from all areas must be retained within the property and drained to the site’s underground internal stormwater system.
18. Any cut or fill must not interfere with the natural overland stormwater flow.
19. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.
20. This permit will expire if one of the following circumstances applies:
 - i. The development and use are not started within three years of the date of this permit; or
 - ii. The development is not completed within six years of the date of this permit.

The Responsible Authority may extend the periods referred to if a request is made in writing:

- b. Before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- c. Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Notes:

- If a request for an extension of commencement/completion dates is made out of time allowed by the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.

- New vehicles crossings and/or modifications to existing vehicle crossings require an application for a ‘Consent to Dig in the Road Reserve’ permit for a vehicle crossing to be submitted to Council for approval. Any service relocations must be to the satisfaction of the relevant Service Authority and be undertaken at the owners cost. The design and specifications of the crossover, and the reinstatement of kerb and channel and nature strip must be to Council’s satisfaction and be undertaken at the owners cost.
- Prior to commencement of any works within the road reserve, an ‘Application form for Consent to work within a Hume City Council Road Reserve’ is required to be submitted to Council to obtain a permit to carry out the works.
- Any structure proposed to be built over an easement requires Council and relevant service authority’s approval prior to the issuing of a building permit. A Report Consent Application must also be submitted.
- An “Application for Stormwater Legal Point of Discharge: R133 Legal Point of Stormwater Discharge” is required to be submitted to Council with the above Drainage Investigation application.
- A separate underground drainage system may be designed to cater for each dwelling and connect to the legal point of discharge for the site. If an additional legal point of discharge is desired it may be requested by emailing a copy of your Legal Point of Stormwater Discharge permit, a copy of your site layout plan and your request to stormwatersupport@hume.vic.gov.au.
- The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2018, Reg. 133.

Attachment 2 – Planning Policy Framework

P24456: 11 ARDCLONEY DRIVE SUNBURY 3429

Proposal: The development of a dwelling to the rear of an existing dwelling

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy / purpose
<i>Planning Policy Framework</i>	
11.01-1S – Settlement	<i>To promote the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
15.01-5L – Hume preferred neighbourhood character	<i>This policy applies to all residential development in the numbered precincts in the Township of Sunbury... as shown on the Maps to this Clause</i>
16.01-1S – Housing supply	<i>To facilitate well-located, integrated and diverse housing that meets community needs.</i>
16.01-2S – Housing affordability	<i>To deliver more affordable housing closer to jobs, transport and services.</i>
<i>Zoning Provisions</i>	
32.08 – General Residential Zone (Schedule 1)	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework. To encourage development that respects the neighbourhood character of the area. To encourage a diversity of housing types and housing growth particularly in locations offering good access to services and transport.</i>
<i>Particular Provisions</i>	
52.06 - Car parking	<i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework. To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality. To support sustainable transport alternatives to the motor car. To ensure that car parking does not adversely affect the amenity of the locality. To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i>

53.18 – Stormwater Management in Urban Development	<i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i>
55 – Two or more Dwellings on a lot and Residential Buildings	<p><i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To achieve residential development that respects the existing neighbourhood character or which contributes to a preferred neighbourhood character.</i></p> <p><i>To encourage residential development that provides reasonable standards of amenity for existing and new residents.</i></p> <p><i>To encourage residential development that is responsive to the site and the neighbourhood.</i></p>

Clause 55 assessment

Clause 55 of the Scheme seeks to ensure that development is consistent with neighbourhood character and provides an acceptable built form which is responsive to the site and surrounding area.

A satisfactory neighbourhood and site description and design response plan have been provided for consideration. Assessment of the proposal against the requirements of Clause 55 of the Scheme is provided below. In summary, the proposal satisfies the objectives and/or standards of the Clause.

Neighbourhood character and infrastructure (Standard B1 to B5)

B1 – Neighbourhood character objective	<p>Neighbourhood character objectives seek to ensure that the design respects the existing neighbourhood character or contributes to a preferred neighbourhood character and that the development responds to the features of the site and the surrounding area. The application provides an appropriate written response demonstrating consistency with the local area, and the site description detailing the built form and neighbourhood character of the area. The area predominantly features 1960’s and 1970’s dwellings with some more recent developments occurring also.</p> <p>The proposed dwelling adopts satisfactory setbacks from all boundaries and incorporate recessive upper floor elements, towards adjoining sites, to minimise visual adverse impacts. The front setback allows for sufficient landscaping opportunities to provide a more sensitive neighbourhood character response.</p> <p>The application for the dwelling is within the evolving character of development within the greater locality and is an appropriate neighbourhood character response. The application will contribute to affordable housing within a well serviced area.</p>
B2 – Residential policy objective	<p>The proposal is consistent with higher level state planning policies including the objectives of Clauses 11 and 16 of the Scheme which seek to facilitate change that meets the needs of Hume’s growing population and provide choice and equitable access to a range of housing, employment, transport services and facilities.</p>

	The development is located within an established area with many available services and employment. This application is in accordance with Hume’s Residential Policy objectives and contributes to creating affordable housing within the municipality.
B3 – Dwelling diversity objective	Not applicable to this application as it is less than 10 dwellings.
B4 - Infrastructure	The development can be connected to reticulated services, including sewerage, drainage, electricity and gas. It is considered that the net outcome of one additional dwelling is unlikely to unreasonably overload the capacity of the existing utility services and infrastructure in the area. The application has been referred internally to Council’s Engineering and Assets Department for comment and no objections have been raised against the proposal on drainage and sewerage grounds.
B5 – Integration with the street	The proposed dwelling is orientated to front Sherwood Court. There is minimal front fencing which encourages greater observation of adjoining streets. There are existing constructed concrete footpaths along the street frontage providing adequate vehicle and pedestrian links promoting local accessibility. The existing dwelling will need to erect a front fence to Ardcloney Drive, however this will be setback 1.5m from the title boundary (via a condition of permit) and be heavily landscaped to integrate with the street.

Site Layout and building massing (Standards B6 to B15)

B6 – Street setback objective	The subject site is a corner lot and has a single residential dwelling that abut it to the south and west. At the time of application lodgement, the adjoining property (9 Ardcloney Drive) to the south has an elevated single storey dwelling with a varying front setback of 8.1m (at its closest point) to the boundary. The adjoining property to the west (1 Sherwood Court) is a single storey dwelling with a setback of 6.3m. Given that there is an existing building on the abutting allotments, with the proposed dwelling facing a different street, and the site is on a corner, as per Standard B6 the applicable required setback is 6.3m. The proposed dwelling has a proposed setback of 4.7m from the front title boundary, and is a variance from the standard. Notwithstanding, it is considered that this is acceptable outcome given the curve of the land/road and the generous front nature strip and meets the intent of this clause. The variation to the front setback makes efficient use of the lot and allows for other minimum requirements to be met. The proposed setback still satisfies the objective of Standard B6.
B7 – Building height objective	The maximum building height of the proposed dwelling is 7.85m, the existing dwelling is 6.93m (from the lowest to highest point). This is less than the maximum 11m allowed in compliance with the General Residential Zone and the 9m height permitted under Standard B7.
B8 – Site coverage objective	The proposal contains a site coverage percentage of 42.2%, which is less than the maximum 60% permitted under Standard B8.

<p>B9 – Permeability and stormwater management objectives</p>	<p>The development has suitable site permeability, with 54.1% provided (exceeding the minimum 20% required).</p> <p>An SDA report has been provided and the development is considered compliant with relevant stormwater requirements, meeting the 100% requirement.</p>
<p>B10 – Energy efficiency objective</p>	<p>Where possible, the application provides north facing living and habitable room windows at ground and first floors for the proposed dwellings. Where north facing windows cannot be provided, windows are provided to the east or west elevation. SPOS areas are located to the east for the existing dwelling and west for the proposed dwelling.</p> <p>Shadow diagrams provided by the applicant (9am-3pm at the September 22 Equinox) allow for adequate assessment of overshadowing. The proposal achieves compliance with standard B10 in Clause 55.03-5 (Energy Efficiency) of the Hume Planning Scheme in relation to the neighbouring properties.</p>
<p>B11 – Open space objective</p>	<p>The proposal does not contain communal open space in or adjacent to the site.</p>
<p>B12 – Safety objective</p>	<p>Dwelling layouts provide for the safety and security of residents in accordance with Standard B12.</p>
<p>B13 – Landscape objective</p>	<p>Existing planted vegetation on the site is to be removed (consisting of trees, small shrubs and lawn). Open space areas are sufficient to provide appropriate landscaping and replacement vegetation to the streetscape in accordance with Standard B13.</p> <p>A landscape plan will be required by way of condition of permit.</p>
<p>B14 – Access objective</p>	<p>The development will retain the existing crossovers and provide a new driveway to the carport for the proposed dwelling. This is considered to be safe, manageable, and convenient in accordance with Standard B14.</p> <p>Council’s Traffic Engineers have also reviewed the proposal with regards to internal access and raise no issue with the retention of the existing crossover. A condition of permit will require any structure or landscaping to not exceed 900mm in height for the visibility splays.</p>
<p>B15 – Parking location objectives</p>	<p>Vehicle parking is appropriately located and provides convenient parking for residents. The development does not include any habitable room windows located within 1.5m from the driveway.</p>

Site Layout and building massing (Standards B17 to B24)

<p>B17 – Side and rear setback objective</p>	<p>The proposed dwelling is setback in accordance with Standard B17 at both ground and first floor level.</p>
<p>B18 – Wall on boundary objective</p>	<p>There are no walls on boundary proposed, the standard does not apply.</p>

<p>B19 – Daylight to existing windows objective</p>	<p>Daylight to existing habitable room windows will not be detrimentally affected by the development. The plans demonstrate that all existing habitable room windows within proximity to the development outlook an open area with minimum dimension of 1 metre clear to the sky in accordance with the requirements.</p>
<p>B20 – North - facing windows objective</p>	<p>The proposed dwelling is located within 3 metres of 9 Ardcloney’s north facing habitable room window (above their basement garage).</p> <p>The standard requires that a setback of 2.3m be provided from the north facing window, the first floor level is setback a distance of 4.76m, thus satisfying the Standard.</p>
<p>B21 – Overshadowing objective</p>	<p>Shadow diagrams supplied with the application indicate that overshadowing is minimal and generally maintained within the sites own boundaries and the street. The proposed development is not considered to result in a detrimental amenity impact to the adjoining properties as a result of overshadowing. The main impact of shadowing will affect the property to the direct south but is only significant at 12pm, and is almost non-existent by 3pm. This shadowing is compliant with the regulation of Standard B21, as the proposed dwellings will not impact sunlight access to the secluded private open space areas on adjoining lots for at least 5 hours of the day between 9am and 3pm on 22 September. As such, the proposed development complies with Standard B21.</p>
<p>B22 – Overlooking objective</p>	<p><u>Ground floor:</u></p> <p>At ground level, the proposed dwelling has a maximum finished floor level less than 800mm, except along the southern boundary due to the fall of the site. A condition of permit has been added to obscure any windows to a height of 1.7m where the FFL is 800mm above the ground floor level. It is noted that the subject site will be bound by existing 1.8m high paling fences along the south and western boundary (the southern boundary will be bound by an existing 1.7m high paling fence with the addition of a trellis to the height of 1.8m). Pursuant to Clause 55.04-6, the requirements of standard B22 do not apply where there is a visual barrier at least 1.8 metre high and the floor level of the habitable room is less than 800mm above ground level at the boundary.</p> <p><u>First floor level:</u></p> <p>All windows that have potential to create overlooking concerns to adjoining properties are proposed to be constructed with obscure glass to a height of 1.7m above finished floor level. The elevation plans show that all upper level windows are suitably screened to a height of 1.7m from floor level or are setback at least 9m, in full accordance with the requirements of Standard B22. All south facing windows will be required to be screened via a condition of permit.</p>
<p>B23 – Internal views objective</p>	<p>The development is designed with 1.8-1.9m high fences to avoid overlooking from any habitable rooms of the proposed into any other dwellings SPOS. There are no direct views from the first-floor level windows into other dwellings SPOS as all windows are obscured up to a height of 1.7m.</p>

B24 – Noise impact objective	The proposal is unlikely to give rise to additional noise beyond what would normally be expected from residential properties. The permit is also conditional that any external sources of noise such as air-conditioning, heating and the like is located appropriately on the land/building and be suitably insulated to reduce noise emissions. As such, the proposal complies with Standard B24.
-------------------------------------	---

On-Site Amenity and Facilities (Standard B25-B30)

B25 – Accessibility objective	The proposed development has ground level entries which can be easily modified if required and amenities to ensure that the development is accessible for people with limited mobility, satisfying Standard B25.												
B26 – Dwelling entry objective	The proposal contains entry doors that are identifiable from the street and internal accessway. The porch of the proposed dwelling is designed to achieve a sense of personal address, create a transitional space, and provide shelter around the entry.												
B27 – Daylight to new windows objective	All new windows will receive appropriate daylight and the minimum dimension of one metre clear to the sky in accordance with Standard B27.												
B28 – Private Open Space	<p>An assessment of the proposed POS and SPOS for each dwelling is provided below:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;"></th> <th style="width: 15%;">POS</th> <th style="width: 15%;">SPOS</th> <th style="width: 55%;">Minimum dimension of 3m and accessible from a living room?</th> </tr> </thead> <tbody> <tr> <td>Existing Dwelling</td> <td>161.2 m²</td> <td>115.2 m²</td> <td>Yes, Living/meals/kitchen</td> </tr> <tr> <td>Proposed Dwelling</td> <td>57.2 m²</td> <td>26.7 m²</td> <td>Yes, Living/meals/kitchen</td> </tr> </tbody> </table> <p>The proposal satisfies the requirements in standard B28 as the POS and SPOS areas of all dwellings exceed the minimum dimensions, total area, and have direct access from a living room.</p>		POS	SPOS	Minimum dimension of 3m and accessible from a living room?	Existing Dwelling	161.2 m ²	115.2 m ²	Yes, Living/meals/kitchen	Proposed Dwelling	57.2 m ²	26.7 m ²	Yes, Living/meals/kitchen
	POS	SPOS	Minimum dimension of 3m and accessible from a living room?										
Existing Dwelling	161.2 m ²	115.2 m ²	Yes, Living/meals/kitchen										
Proposed Dwelling	57.2 m ²	26.7 m ²	Yes, Living/meals/kitchen										
B29 – Solar access to open space objective	All dwellings will receive afternoon northern sunlight in accordance with Standard B29. The secluded private open space for each dwelling is located to the east (existing dwelling) or to the west (proposed dwelling).												
B30 – Storage objective	External storage has been provided in the form of a shed in the areas of secluded private open space which meets the storage requirements of Standard B30. A condition of permit will require sheds within the easement to be demountable.												

Detailed Design (Standard B31 to B34)

B31 – Design detail objective	The proposed dwellings have been designed to respond to the future character of the area in terms of a contemporary form and materials. The use of brick, weatherboard elements is consistent with the
--------------------------------------	--

	<p>neighbourhood character of the area. The modern design is considered an to be sympathetic of the site and existing housing stock that dominates the area and is appropriately placed in the context of the character of the area however a condition of permit will require the removal of any render and its replacement with weatherboard cladding to further ensure consistency with surrounding neighbourhood character. This is considered to be consistent with Standard B31.</p>
<p>B32 – Front fence objective</p>	<p>There is no front fence for the proposed dwelling. The existing dwelling will have a fence of 1.8m along the frontage to Ardcloney Drive, to satisfy the Secluded Private Open Space objectives. The existing dwelling’s front porch and driveway front Sherwood Court and it is considered that this fence is practically a side fence. It will also be setback 1.5m from the title boundary as a condition of permit.</p>
<p>B33 – Common property objective</p>	<p>There is no common property proposed as part of this application.</p>
<p>B34 – Site services objectives</p>	<p>Site services have been located where possible in the most efficient and economical location.</p> <p>Provision has been made for the storage of bins and external clotheslines have been located in convenient and appropriate locations. Mailboxes are also nominated. The proposal meets the standards and objectives related to site services.</p>

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

LOCALITY MAP

P24456

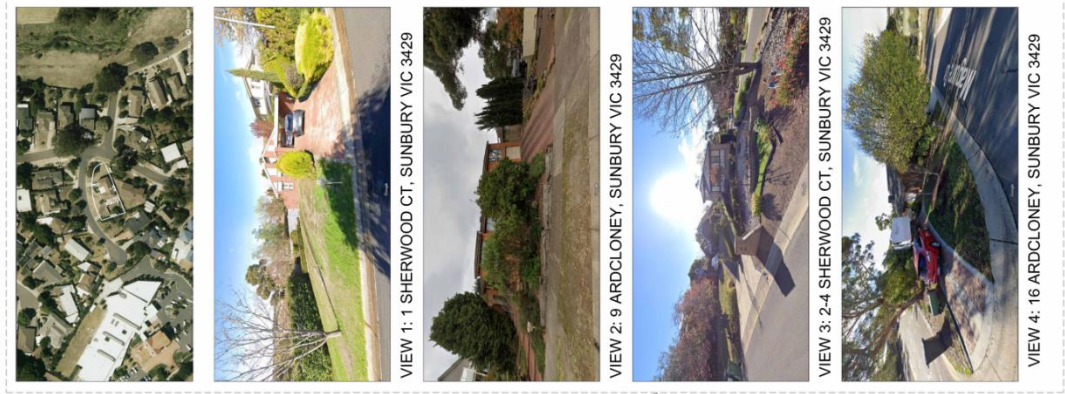
11 ARDCLONEY DRIVE, SUNBURY



THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

**CONSTRUCTION OF A DOUBLE STOREY DWELLING
 AT THE REAR OF AN EXISTING HOUSE**
 ADD: No.11 ARDCLOONEY, SUNBURY VIC 3429

This copied document is made available for this sole purpose
 for the use of the applicant in the planning and building
 process under the Planning and Environment Act 1987.
 This copy must not be used for any other purpose.
 Plans for this site (Planning) 2023-03-29



LEGENDS:

- POS PRIVATE OPEN SPACE
- SPOS EXCLUDED PRIVATE OPEN SPACE
- CANOPY TREES
- BUILDING SETBACKS TO BOUNDARY FENCE LINE
- POWER POLE
- PT

DRAWING SCHEDULE TP

TP NO.	NEIGHBORHOOD & SITE DESCRIPTION
TP 01	NEIGHBORHOOD & SITE DESCRIPTION
TP 02	GENERAL LAYOUT PLAN
TP 03	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 04	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 05	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 06	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 07	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 08	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 09	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 10	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 11	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 12	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 13	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 14	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 15	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 16	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 17	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 18	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 19	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 20	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 21	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 22	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 23	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 24	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 25	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 26	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 27	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 28	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 29	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 30	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 31	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 32	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 33	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 34	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 35	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 36	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 37	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 38	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 39	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 40	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 41	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 42	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 43	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 44	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 45	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 46	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 47	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 48	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 49	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)
TP 50	SHADOW DIAGRAM (BARRETT'S EXISTING PLAN)

NEIGHBORHOOD & SITE DESCRIPTION
 SCALE 1 : 200

Butcher DESIGN

11 ARDCLOONEY DRIVE, SUNBURY VIC 3429
 CLIENT: LONCILE

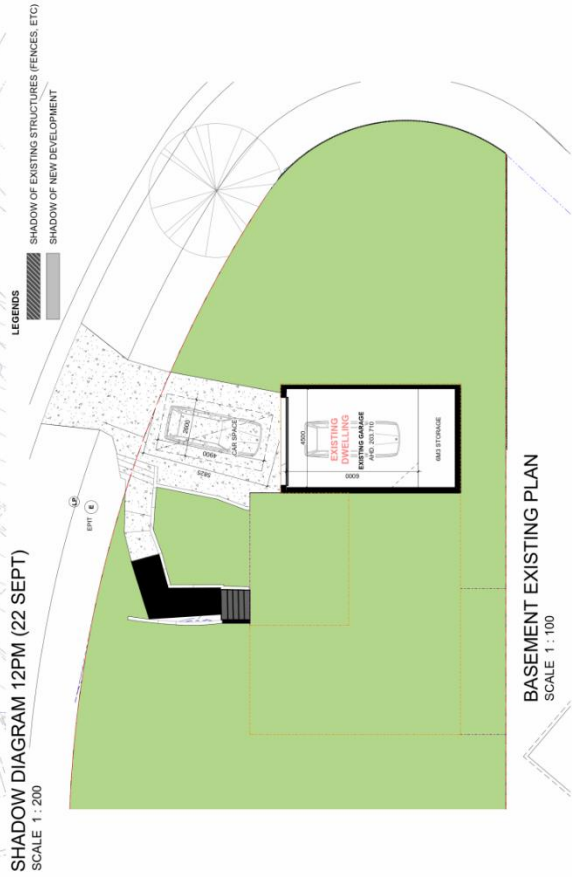
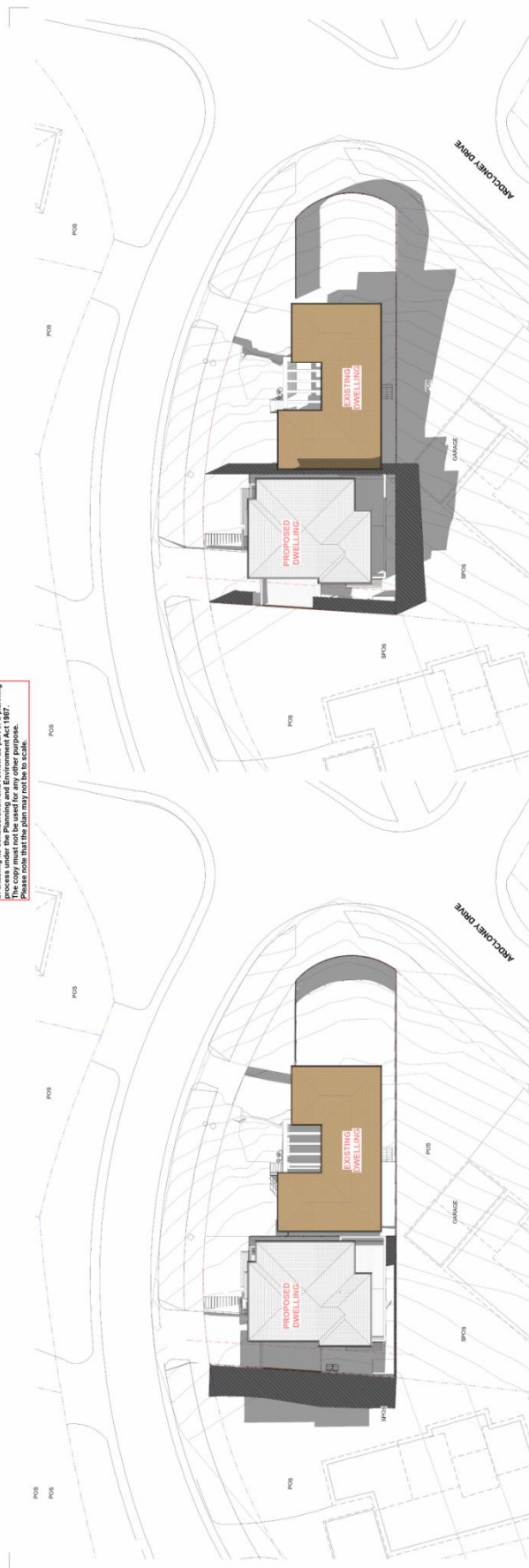
DATE: 09.03.2023
 REV. No: 1
 SCALE: 1:200
 DRAWING TITLE: NEIGHBORHOOD & SITE DESCRIPTION

DRY: DH
 CHK: PP

PREL. No: 2114003

TOWN PLANNING ISSUE

It remains the responsibility of the applicant to ensure that all planning processes under the Planning and Environment Act 1987. The copy must not be used for any other purpose. Please note that the plan may not be to scale.



Butcher Design
 11 HANCOCK STREET, DUNDY FC 24P
 TEL: 01330 202544
 WWW.BUTCHERDESIGN.CO.UK

PROJECT: PROPOSED DWELLING OF AN EXISTING HOUSE
 CLIENT: LONICLE

DATE: 09.03.2023
 REV. No: 01
 SCALE: 1:100
 DRAWN: DH
 CHECK: JP

TOWN PLANNING ISSUE

DESIGN RESPONSE

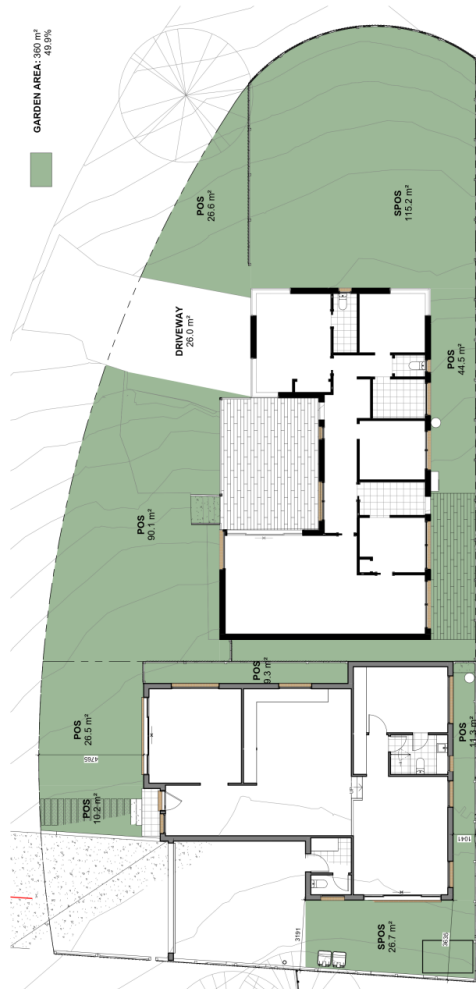
- 1 PROPOSED OVERLOOKER
- 2 PROPOSED VEHICLE STORAGE FOR ALL UNITS ARE LOCATED WITHIN THE CURB LINE FOR PARKING STRUCTURES FROM THE STREET SCAPE
- 3 NEW WALKWAYS FOR ALL UNITS
- 4 PROPOSED ABOVE STREET RETENAK TO NEIGHBOURHOOD CHARACTER
- 5 LANDSCAPING LOCATION TO PROVIDE SOFT BUFFER ZONE BETWEEN THE PROPOSED DWELLING AND EXISTING DWELLING
- 6 PROPOSED OPEN SPACE WITHIN WALKWAY LOCATED WITH EASY ACCESS FROM WALKWAY TO THE RESURFACE DESIGNATION
- 7 UPPER FLOOR LEVELS DWELLINGS RETENAK TO EXISTING DWELLING AND VISUAL LINK TO ADJOINING DWELLING TO MAINTAIN VISUAL LINK AND ENHANCE OPEN SPACE WITHIN WALKWAY
- 8 OPEN SPACES AND IN FRONT SE TRACK

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning application. It is not to be used for any other purpose. Please note that the plan may not be to scale.

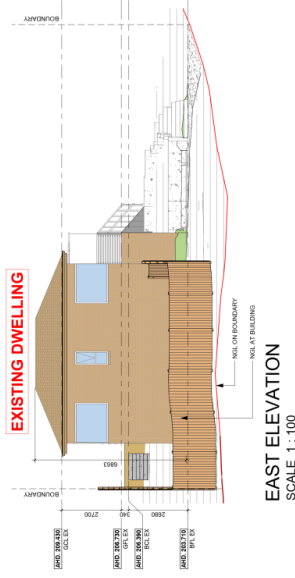


DESIGN RESPONSE
 SCALE 1 : 200

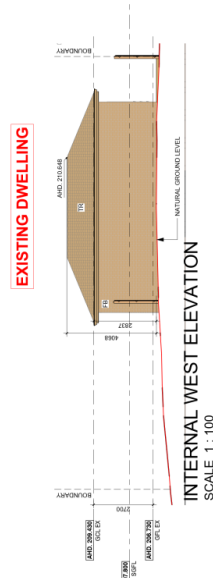
AREA SCHEDULE	
SITE AREA	721.00 m ²
SITE COVERAGE	26.00 m ²
SITE PERMEABILITY	43.2%
GARDEN AREA	360.00 m ²
	49.9%



GARDEN AREA PLAN
 SCALE 1 : 100



EAST ELEVATION
 SCALE 1 : 100



INTERNAL WEST ELEVATION
 SCALE 1 : 100

TOWN PLANNING ISSUE

PROPOSED DWELLING OF AN EXISTING HOUSE
 1140000001 LEVEL 1 SUBMITTY FIG 240P

CLIENT: LONKLE

DATE: 09.03.2023

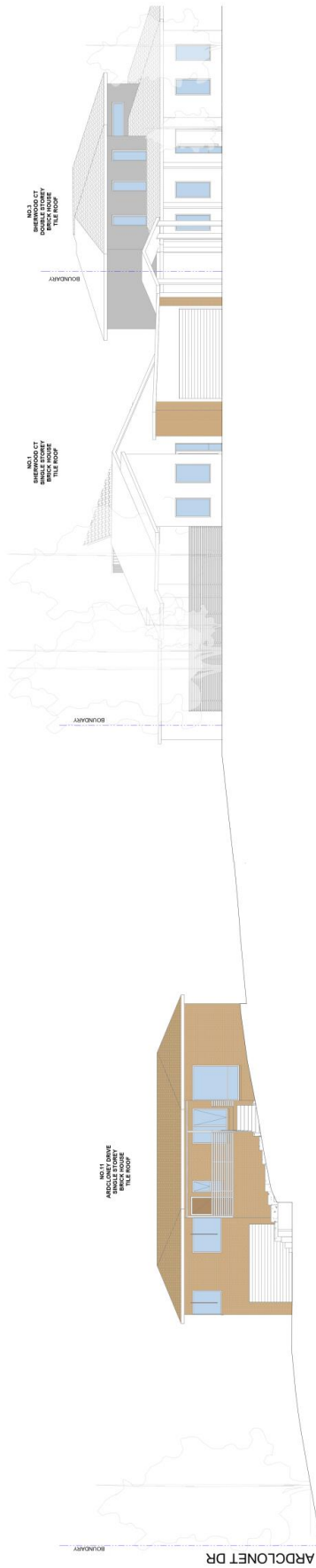
REV. NO.: 01

SCALE: 1:100

CHK: PP

DRY: DH

PREL. NO.: 101140003



NORTH ELEVATION (EX)
 SCALE 1 : 100

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning application. It is not to be used for any other purpose. Please note that the plan may not be to scale.



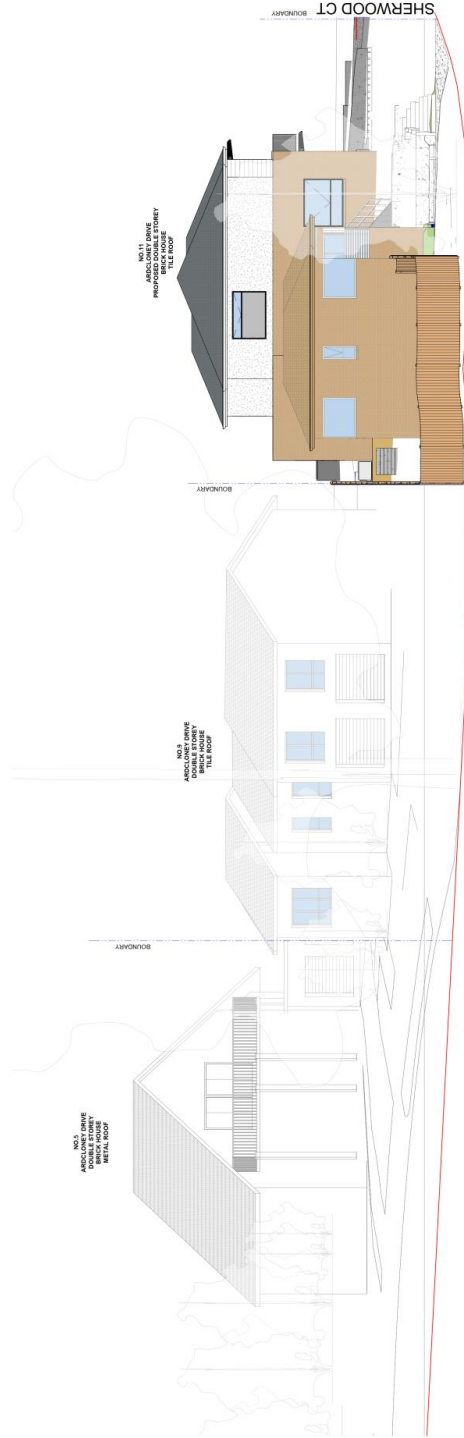
NORTH ELEVATION (PRO)
 SCALE 1 : 100

		MAKE THIS COUNCIL'S 3RD SUBMISSION REV / DESCRIPTION 08.03.2023 DATE	
		PROJECT PROPOSED DWELLING OF AN EXISTING HOUSE 11 ARDCLONET DRIVE, SHERRWOOD VIC 3489 CLIENT: LONKLE	
TOWN PLANNING ISSUE		DRIVE: DH CHK: PP	
PREPARED BY: STREET ELEVATIONS - SHERWOOD CT		SCALE: ARCHITECTURAL REV: N/A DATE: 09.03.2023 PROJ. NO.: 23114003	



EAST ELEVATION (EX)
 SCALE 1 : 100

This copied document is made available for the sole purpose of providing information to the public in the planning process under the Planning and Environment Act 1987. This copy must not be used for any other purpose. Please note that this plan may not be to scale.



EAST ELEVATION (PRO)
 SCALE 1 : 100

City of Hume DESIGN		PROJECT: PROPOSED DWELLING OF AN EXISTING HOUSE 11 ARDCLONEY DRIVE, SHERWOOD VIC 3489 CLIENT: LONKLE		TOWN PLANNING ISSUE DRAWN: DH CHECKED: PP DATE: 09.03.2023 REV. No.: 01 PREL. No.: 01/14/03	
PROJECT: PROPOSED DWELLING OF AN EXISTING HOUSE 11 ARDCLONEY DRIVE, SHERWOOD VIC 3489 CLIENT: LONKLE		PROJECT: PROPOSED DWELLING OF AN EXISTING HOUSE 11 ARDCLONEY DRIVE, SHERWOOD VIC 3489 CLIENT: LONKLE		PROJECT: PROPOSED DWELLING OF AN EXISTING HOUSE 11 ARDCLONEY DRIVE, SHERWOOD VIC 3489 CLIENT: LONKLE	

REPORT NO:	8.2
REPORT TITLE:	4-6 Trade Park Drive, Tullamarine - Use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), a reduction in car parking and alterations to existing multi level car park
SOURCE:	Amy King, Town Planner
DIVISION:	City Planning & Places
FILE NO:	P24542
POLICY:	Hume Planning Scheme
STRATEGIC OBJECTIVE:	2.1: Facilitate appropriate urban development and enhance natural environment, heritage, landscapes and rural places
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>Recommendation and Conditions</i>2. <i>Planning provisions</i>3. <i>Zoning and locality map</i>4. <i>Advertised plans</i>

Application No:	P24542
Proposal:	Use and development of land for a residential building (serviced apartments), display of signs (internally illuminated and animated), reduction in car parking requirements and alterations to the existing multi level car park.
Location:	4-6 Trade Park Drive, Tullamarine
Zoning:	Commercial 2 Zone (Clause 34.02 of the Hume Planning Scheme).
Applicant:	Bundy Investments
Date Received:	25 May 2022

1. SUMMARY OF REPORT:

- 1.1 Planning approval is sought for the use and development of land for a residential building (serviced apartments), display of signs (internally illuminated and animated), a reduction in car parking and alterations to existing multi-level car park at 4-6 Trade Park Drive, Tullamarine. The site is within the Commercial 2 Zone and is not affected by any overlays.
- 1.2 The application was advertised by posting letters to adjoining land owners and occupiers and the display of a sign on the property frontage. Notifications were also sent to Melbourne Airport and Essendon Fields Airport. Five formal objections were received in response to the application. A further two submissions against the proposal were received that did not contain contact names or addresses and could not be registered on the application as objections.
- 1.3 Essendon Fields Airport submitted one of the objections to the application. Their concerns related to impacts to the Prescribed Airspace, however documentation submitted by the permit applicant has demonstrated that the development will not have any significant impact on the Essendon Fields Airport flight paths or operations.

REPORT NO: 8.2 (cont.)

Additionally, the proposal has been reduced in scale from that originally proposed including reducing the building height.

- 1.4 The application has been assessed against the relevant policies and provisions of the Hume Planning Scheme, including consideration of concerns raised within the objections. On balance, the proposal is considered to provide an appropriate response to the objectives and requirements of the Hume Planning Scheme. It is recommended that a Notice of Decision to grant a Planning Permit be issued, subject to conditions.

2. RECOMMENDATION:

That Council, having considered the application on its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), reduction in car parking requirements and alterations to the existing multi-level car park subject to the conditions contained in attachment 1.

3. PROPOSAL:

- 3.1 The application seeks planning permission for the use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), reduction in car parking requirements and alterations to the existing multi-level car park at 4-6 Trade Park Drive, Tullamarine. This includes:
- 3.2 Use of land as a residential hotel. This entails a total of 98 apartments over fifteen floors. This includes the following key attributes:
 - 3.2.1 Alterations and additions to the existing multi-level car park at ground level, first floor, second floor, third floor and fourth floor. This includes approximately 9.5 metre extension from the existing façade of the car park on the south-eastern elevation to facilitate the development of the residential hotel apartments.
 - 3.2.2 The ground level contains a lobby, staff and servicing areas. The first floor contains staff areas, pump room and switch rooms and servicing requirements for the building.
 - 3.2.3 Eleven floor levels with a flat roof will sit above the roof of the existing multi-level car park. The floor plan for floors 6, 9, 10, 13 and 14 will be identical in floor plans. The remaining levels will also have identical floor plans to each other.
 - 3.2.4 Balconies are provided on floors four and five.
 - 3.2.5 A total of 98 apartments comprising a mix of one bedroom and two bedroom options. Each apartment will also contain a kitchenette, living area and bathroom facilities. Internal corridors and lifts will access each apartments entrance.
 - 3.2.6 The building is proposed to be comprised of various materials including glazing, concrete, and aluminum patterned detail finish.
 - 3.2.7 The use will include approximately ten permanent staff which will be employed in the running of the residential hotel. They will operate over two shifts.
- 3.3 A reduction in car parking is being sought associated with the proposed land use. Specifically, Clause 52.06 of the Hume Planning Scheme requires 98 car parking spaces to be provided. The application seeks to reduce the number of car parking spaces to zero and requires a planning permit under Clause 52.06-3 of the Hume Planning Scheme.
- 3.4 A proposed new accessway is proposed along the Trade Park Drive frontage to allow for a drop off zone. This includes two new crossovers and a loading bay area adjoining the

REPORT NO: 8.2 (cont.)

foyer of the building. The existing accessway to the multi-level car park will be retained and will function as per the current arrangement.

3.5 The display of signs in the following locations:

3.5.1 Wrap around animated sign to be displayed on the top of the building. This is intended to display details of the residential hotel operator and messaging associated with the facility including ‘Mantra Tullamarine Airport Hotel’, ‘Tullamarine Airport Service Apartments’ (name to be confirmed by operator), and corporate logos. The sign will display moving images but no flashing details and can be controlled remotely. This sign has the following specifications:

- (a) North and south elevations: 41.35 metres wide and a height of 1.6 metres.
- (b) East and west elevations: 15.52 metres wide and a height of 1.6 metres.
- (c) A total brightness of 10,000 lumens and will be fully programable.

3.5.2 An electronic, animated sign identifying the car parking facility and displaying alternative messaging periodically. This sign will be displayed on the southern elevation and is proposed to be 4.8 metres wide and 1.927 metres high.

3.6 A business identification sign on the south-eastern elevation (building façade) at the top of the portico displaying the residential hotel name. This is to be comprised of metal sign letters with LED lights and is to measure 11.1 metres wide and 1.13 metres high.

3.7 It should be noted that the above details are reflective of some changes made to the proposal following public notice of the application. Should the application be supported, new plans which reflect the above will be required to be provided for approval.

4. SITE AND SURROUNDS:

Subject site

4.1 The site is located approximately 70 metres south-east of the junction of Melrose Drive and Trade Park Drive, Tullamarine. Vehicle access to the site is provided via an accessway with boom gates to Trade Park Drive.

4.2 The site is located on the north-western side of Trade Park Drive. The site is generally rectangular in shape with a frontage of 44.26 metres, a depth of 87.62 metres (western property boundary) and 89.07 metres (eastern property boundary) and an overall lot yield of 5,962 square metres (see attachment 3: zone and locality map).

4.3 The site is developed with a multi-level car parking building which occupies much of the site footprint. The multi-level car park is four floors high, with an office component on the fourth floor, and functions as an airport parking facility. The car park contains a total of 857 car parking spaces.

4.4 The Certificate of Title describes the land as 2A on Plan of Subdivision 308129F, Volume 10693 / Folio 518. An easement (identified as E-1) bounds the south-eastern property boundary (frontage of the site). No restrictions or covenants are held on the Certificate of Title.

Surrounding area

4.5 The site is surrounded by land within the Commercial 2 Zone, which are mostly used and developed for commercial, modest industrial and accommodation purposes. This includes the site to the direct east of the subject site (containing a hotel) and to the west by warehouse uses.

4.6 A planning permit has been granted at 257 Melrose Drive (directly north of the subject site) which allows for the development of a multi-level building and reduction in required car parking. The building has a height of 51 metres. The permit is still current as it has recently been extended however works have not yet commenced.

REPORT NO: 8.2 (cont.)

- 4.7 Further east of the immediate surrounding area is land within General Residential zoning which is mostly used and developed for residential purposes including single and multiple dwellings. Parkland is also found throughout the surrounding area including Melrose Drive Reserve to the north-east, and Trade Park Reserve to the south.
- 4.8 Melbourne Airport is situated to the north and west of the surrounding area. The surrounding area is well serviced by major arterial roads including Melrose Drive, Mickleham Road, the Tullamarine Freeway and Western Ring Road.

5. PLANNING CONTROLS:

- 5.1 The Planning Policy Framework of the Hume Planning Scheme sets out the relevant objectives and strategies applicable to this application, including those related to economic development, land use compatibility, urban design, environmentally sustainable design and car parking. The objectives of the Planning Policy Framework have been considered in the assessment of this application and are attached to this report (see attachment).

Zone

- 5.2 The subject site is zoned Commercial 2 Zone. The purpose of this zone includes encouraging commercial areas for offices, appropriate manufacturing and industries, bulky goods retailers, other retail uses and associated business and commercial services. It also seeks to ensure that uses do not affect the safety and amenity of adjacent, more sensitive uses.
- 5.3 Residential hotel is defined in Clause 73.03 of the Hume Planning Scheme as Land used to provide accommodation in serviced rooms for persons away from their normal place of residence. If it has at least 20 bedrooms, it may include the sale of liquor for consumption on, or off, the premises, function or conference rooms, entertainment, dancing, amusement machines, and gambling. A planning permit is required in the Commercial 2 Zone for residential hotel as per Clause 34.02-1 of the Hume Planning Scheme.
- 5.4 The site is not affected by any overlays.

Particular provisions

- 5.5 The key assessment provisions related to this application are Clause 52.05 – Signs, Clause 52.06 – Car parking, and Clause 53.18 – Stormwater Management in Urban Development. These are detailed within the assessment.

Planning permit triggers

- 5.6 A planning permit is required under the following Clauses:
 - 5.6.1 Clause 34.02-1 and Clause 34.02-4 of the Hume Planning Scheme: the use and development of land for a residential hotel in the Commercial 2 Zone.
 - 5.6.2 Clause 52.05-11 of the Hume Planning Scheme: Display of signs.
 - 5.6.3 Clause 52.06-3 of the Hume Planning Scheme: Reduction in car parking.

Aboriginal Cultural Heritage

- 5.7 The subject site is not located within an area identified as holding cultural heritage sensitivity. A mandatory Cultural Heritage Management Plan is not required under the Aboriginal Heritage Regulations 2018.

6. REFERRALS:

- 6.1 The application was referred under Section 55 of the Planning & Environment Act 1987 to the Department of Transport. They did not object to the proposal and did not include any recommended conditions.

REPORT NO: 8.2 (cont.)

- 6.2 The application was referred to Council’s Assets (Civil and Traffic) and Sustainable Environment departments for review and comment. They provided standard conditions for the proposed development.

7. ADVERTISING:

- 7.1 The application was advertised under Section 52 of the Planning & Environment Act 1987 via posting letters to adjoining land owners and occupiers and the display of a sign on the property frontage for a period of 14 days.
- 7.2 Notification letters under Section 52 of the Planning & Environment Act 1987 were sent to Melbourne Airport and Essendon Airport.
- 7.3 Five formal objections were received in response to the application. A further two submissions against the proposal were received that did not contain contact names or addresses and could not be registered on the application as objections. The grounds for objection and an officer response are detailed below and within the discussion to follow:

Urban design (including built form, building height and overlooking and signs)

- 7.4 The objections included concerns related to urban design. This includes the overall built form and visual bulk, building height, and amenity concerns such as overlooking. Concerns related to the extent of signs proposed were also raised including the impacts of illumination, content to be displayed, and the interface with residential areas found further to the east of the site.

Appropriateness of land use

- 7.5 Concerns were raised regarding the introduction of a residential hotel use within a commercial area, with many of the wider surrounding uses functioning as modest industrial or warehouses purposes.

Traffic and car parking

- 7.6 Traffic and car parking matters were raised as concerns in the objections. This included impacts from the reduction in spaces being sought under Clause 52.06 – Car parking of the Hume Planning Scheme and associated on street car parking impacts. Concerns were also raised that the use would generate additional and unreasonable traffic impacts on the surrounding street network.

Property devaluation

- 7.7 Whilst this matter was raised by objectors, it is a longstanding position from the Victorian Civil and Administrative Tribunal that property devaluation is not a planning consideration. As such, it does not form part of the planning assessment to follow.

Impacts of construction activities on residential amenity

- 7.8 Construction noise and hours of operation are controlled under the Environmental Protection Authority and Council’s Assets Department and are not relevant planning considerations provided standard amenity protection requirements are put in place should a permit be issued.

Impacts to aviation operations

- 7.9 An objection was received outlining concerns about the operation of the Essendon Fields Airport. It is noted that the Melbourne Airport did not object to the application.
- 7.10 In summary, the concerns related to impacts to the Prescribed Airspace, unknown future airspace requirements and the proposal failing to respond to the National Airports Safeguarding Framework. The objection details that the building protrudes into protected airspace by 33 metres and that the proposal may impact future airspace requirements

REPORT NO: 8.2 (cont.)

associated with Melbourne Airports planned third runway and the associated impacts on the Essendon Fields Master Plan. The objection outlines that the proposal has the ability to impact the safe airport operations now and into the future.

- 7.11 In response to this objection, the applicant has compiled a detailed response to aviation impacts, including an assessment against the National Safeguarding Framework prepared by an Airport and Aviation Consultant.
- 7.12 The report finds that the proposed development is located at a level below and clear of the Essendon Fields Airport published PANS-OPS surface level by 31.21 metres (with a level of 156.29 metres). Whilst it finds that this level penetrates the published Obstacle Limitation Surface Level by 32.79 metres, it assesses that this encroachment is akin to the approved development at 257 Melrose Drive as well as that of the existing Mantra Hotel Tullamarine (with plant equipment and aerials) which penetrates the airspace by 18.30 metres. This shows that the development will be co-located with buildings of similar scale and levels of penetration.
- 7.13 It should also be noted that the site is located approximately 4.5 kilometres north-west of the airport area and that the airport is under control of Air Traffic Control at all times. This will ensure the on-going safety of aviation operations is maintained as per current arrangements.
- 7.14 As the proposed development is a controlled activity under the Airports Act 1996 (Commonwealth Legislation), the development will require approval from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts and Civil Aviation Safety Authority for penetration of the development within the OLS. This is a separate approval to the planning approval being sought and would be required in addition to a planning permit being issued before any development could occur.
- 7.15 Given the above it is considered that the proposal will not have any significant impact on the Essendon Fields Airport flight paths or operations, however the potential for any such issue would be assessed under the federal legislation applying to the site. A note within the recommendation will outline this requirement under the Commonwealth Legislation to ensure the permit holder is aware of their federal obligations.

8. ASSESSMENT:

- 8.1 The following assessment addresses the relevant provisions of the Hume Planning Scheme.

Response to Planning Policy Framework

- 8.2 The proposed land use and development accords with the broader planning policy frameworks of the Hume Planning Scheme by facilitating a redevelopment of an existing building for a building that provides accommodation and promoting business and tourism within Hume.
- 8.3 The development also contributes to a sense of place for the existing commercial area of Tullamarine and will sit adjacent to the existing Mantra Hotel and the approved multi-level building to the north. The building has been designed to provide articulation through the use of varied materials and finishes and glazed elements and does not directly interface with any residential land uses, providing a complementary land use within commercial zoning. The urban design outcome meets the objectives within Clauses 15.01 of the Hume Planning Scheme.
- 8.4 The proposal also aligns with the planning policy framework related to airports and airfields by responding to the National Safeguarding Framework and has support from Melbourne Airport. As detailed above, the permit applicant will be required to obtain appropriate approval under the relevant Commonwealth legislation. Overall, the land use and development meet the planning policy framework found within Clauses 18.02-7S, 18.02-7R and 18.02-7L of the Hume Planning Scheme.

REPORT NO: 8.2 (cont.)

- 8.5 The land use and development have also responded positively to environmentally sustainable design objectives, including through stormwater management measures and supporting green travel options for staff and guests. This meets the objectives of Clause 15.01-2L-02 of the Hume Planning Scheme.

Response to the Commercial 2 Zone

- 8.6 The proposed use and development meet the relevant purpose and decision guidelines of the Commercial 2 Zone.
- 8.7 The site is well located with nearby business and commercial services, including Melbourne Airport. Its central location to the commercial zoning ensures the land use does not pose any adverse effects on the safety or amenity of residential dwellings located to the east of the site.
- 8.8 The development has been designed with consideration to the movement of pedestrians and vehicles, including waste collection vehicles. The development utilises the existing crossover located on the southern property boundary to Trade Park Drive. This arrangement has been reviewed by Council’s Traffic Engineers and found to be satisfactory.
- 8.9 The land use is compatible with the commercial context of the site, given it will involve limited staffing numbers to operate and will not involve any uses with adverse amenity potential. The use is complementary to the adjoining Mantra Hotel and the approved multi-level building to the north. These uses are also compatible with residential uses given that it involves accommodation in the form of a residential hotel.
- 8.10 Private waste collection is proposed, which ensures the use does not require Council waste collection services. The plans demonstrate that waste collection vehicles can safely move through the site and will function as ‘back of house’ operations.
- 8.11 A lighting impact assessment addresses potential luminance impacts of the development and finds that the development meets the relevant Australian Standards.
- 8.12 The building integrates with the streetscape by providing a foyer at ground level and landscaping within the front setback, providing a transition from the road and public domain to the residential hotel. Feature cladding and glazing at ground level activate the frontage and assist in the streetscape response.
- 8.13 The design of the building allows for recession from the walls of the car parking building on the eastern, northern and western elevations which assists in reducing visual bulk and allowing for the building to integrate into the surrounding streetscape. The use of glazing and feature cladding elements provide visual articulation, and the flat roof form reduces the overall height and scale of the building as viewed from the street.
- 8.14 The building has been designed to provide each apartment with solar access through the use of windows and balconies, where appropriate. The shadow diagrams supplied with the application indicate that the building will not affect the solar access of residential dwellings as the shadows will be contained entirely within the commercially zoned land.

Stormwater Management

- 8.15 The development provides a satisfactory response to the objectives of Clause 53.18 of the Hume Planning Scheme, achieving a minimum 100% STORM rating through the use of a rainwater tank with a capacity of 10,000 litres and a stormwater detention tank. The rainwater collected from the roof can be reused for landscape irrigation and the flushing of toilets on ground floor to level 4. Overflow can be discharged into the stormwater detention system.
- 8.16 The measures proposed achieves best practice performance objectives for stormwater quality as contained in the *Urban Stormwater - Best Practice Environmental*

REPORT NO: 8.2 (cont.)

Management Guidelines (Victorian Stormwater Committee, 1999) and satisfactory with regard to Clause 53.18 of the Hume Planning Scheme.

Car parking and traffic matters

- 8.17 The proposed land use and development accords with the purpose of Clause 52.06 – car parking of the Hume Planning Scheme.
- 8.18 The existing accessway and proposed new accessway and crossovers allow for safe vehicle manoeuvres to be achieved and meet relevant standards under Clause 52.06 of the Hume Planning Scheme. This has been reviewed by Council’s Traffic Engineers and standard conditions are recommended.
- 8.19 The works result in some changes internally to the multi-level car parking bays to facilitate the residential hotel at the first four floor levels. The plans demonstrate that any car parking spaces and accessways adjoining the new works meet requirements under Clause 52.06 standards including minimum dimensions.
- 8.20 The application seeks to reduce the number of car parking spaces required under Clause 52.06 of the Hume Planning Scheme.
- 8.21 The proposed land use is intended to function as airport accommodation and will likely generate a large number of users that park at the car parking facility or take an alternative travel method to and from the site.
- 8.22 A detailed Traffic Impact Assessment report has been supplied with the application, which finds that the existing car parking facility has the capacity to support the hotel patrons. It also finds that the site has access to a range of alternative transport options include bus routes (including a shuttle bus) and taxi or ride share services. This was reviewed by Council’s Traffic Engineers and found to be adequate to address the shortfall sought under Clause 52.06 of the Hume Planning Scheme.
- 8.23 Four bicycle parking spaces are also proposed, which accords with the requirements of bicycle parking under the Hume Planning Scheme.
- 8.24 In regard to traffic generation, the Traffic Impact Assessment assesses that the development is expected to generate 43 peak hour traffic movements and 324 daily vehicle movements. This is considered to be a low traffic impact and is not expected to have an adverse traffic impact on the surrounding road network.
- 8.25 In summary, the proposal meets relevant standards and the purpose and decision guidelines in relation to traffic and car parking matters.

Appropriateness of signs

- 8.26 The proposed signs provide a positive response to the purpose and decision guidelines under Clause 52.05 – signs and the local planning policy at Clause 15.01 of the Hume Planning Scheme.
- 8.27 The signs have been situated in a manner that is appropriate to the scale and form of the host building. They are not designed to protrude from the built form and will instead sit flush with the façade and be integrated into the building.
- 8.28 Given the commercial context of the immediate site surrounds, the signs will not pose any adverse impacts on the surrounding landscape or streetscape. The signs do not directly interface with any residentially zoned land.
- 8.29 The sign form is simple in style and rationalised in number, with a sign along the top of the building and smaller signs at ground level to provide identification. This is an orderly sign outcome for the site. The signs will also not impede any views to existing signs within the commercial area, including those on the Mantra Hotel.
- 8.30 The inclusion of an electronic sign on the top of the building provides visual interest and is proportional to the host building.

REPORT NO: 8.2 (cont.)

- 8.31 The signs are not expected to pose any road safety impacts and are fully programmable in terms of luminance and content. The location of the signs prevents the impact on road safety, given they will not be displayed at ground level. The proposed signs will have a total brightness of 10,000 lumens, in accordance with Australian Standards and the electronic signs will only display static messaging and not flashing displays.
- 8.32 The signs provide the opportunity for business identification to be provided to the proposed land use, which is appropriate for the commercial zoning that applies to the land. Conditions are included within the recommendation to ensure the sign functions in a manner that is appropriate to Council, including control of luminance, display of content and the transition of any messages.

CONCLUSION

- 8.33 The application has been assessed against the relevant provisions of the Hume Planning Scheme, and accords with the relevant planning policy framework, zoning, and particular provision considerations.
- 8.34 The objections received during the public notification period have been given due regard in the assessment process. This includes the objection raised by Essendon Fields Airport.
- 8.35 It is recommended that the application be supported and that a Notice of Decision to Grant a Planning Permit be issued subject to the attached conditions.

REPORT NO: 8.2 (cont.)

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

Attachment 1 – Recommendation and Conditions**P24542: 4-6 Trade Park Drive, TULLAMARINE**

Proposal: Use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), reduction in car parking requirements and alterations to the existing multi-level car park.

Recommendation:

That Council, having considered the application its merits and the objections received, resolves to issue a Notice of Decision to Grant a Planning Permit for the use and development of land for a residential hotel (serviced apartments), display of signs (internally illuminated and animated), reduction in car parking requirements and alterations to the existing multi-level car park subject to the following conditions:

1. Before the use and development starts, plans to the satisfaction of the Responsible Authority must be submitted to and approved by the Responsible Authority. When approved, the plans will be endorsed and will then form part of the permit. The plans must be drawn to scale with dimensions and three copies must be provided. The plans must show:
 - a. Site plan, floor plans and elevation plans with the 16th floor level removed.
 - b. All remaining levels reconfigured to accommodate the change under condition 1(a), where appropriate.
 - c. The building with a maximum overall height of 49.99 metres, inclusive of roof plant and signs.
 - d. An updated Waste Management Plan to accommodate the change under condition 1(a).
 - e. An updated Stormwater Management Plan to accommodate the change under condition 1(a).

General conditions

2. The use and development as shown on the endorsed plans or described in the endorsed documents must not be altered or modified except with the written consent of the Responsible Authority.
3. Once the approved development has started, it must be continued and completed to the satisfaction of the Responsible Authority except with prior consent of the Responsible Authority.
4. Before development allowed by this permit is occupied, landscaping works as shown on the endorsed plan(s) must be completed to the satisfaction of the Responsible Authority.
5. The landscape area(s) shown on the endorsed plan(s) must be planted and maintained to the satisfaction of the Responsible Authority and once landscaped must not be used for any other purpose. Maintenance must include the removal of weeds and the replacement of any dead plants in accordance with the endorsed landscape planting schedule.
6. The measures within the approved Stormwater Management Plan must be implemented and maintained to the satisfaction of the Responsible Authority.

7. Any equipment required for refrigeration, air-conditioning, heating and the like must be located on the subject land or premises and/or must be suitably insulated for the purpose of reducing noise emissions, to the satisfaction of the Responsible Authority.
8. All external materials, finishes and paint colours are to be to the satisfaction of the Responsible Authority.
9. All external cladding and roofing of the buildings hereby permitted must be of a non-reflective nature and must be coloured or painted in muted shades or in colours satisfactory to the Responsible Authority.
10. The use or development permitted by this permit must not, in the opinion of the Responsible Authority, adversely affect the amenity of the locality by reason of the processes carried on; the transportation of materials, goods or commodities to or from the subject land; the appearance of any buildings, works or materials; the emission of noise, artificial light, vibration, smell, fumes, smoke, vapour, steam, soot, ash, dust, waste water, waste products, grit or oil; the presence of vermin, or otherwise.
11. Goods, equipment, packaging material or machinery must not be stored or left exposed outside a building so as to be visible from any public road or thoroughfare.
12. Outdoor lighting must be designed, baffled and located to the satisfaction of the Responsible Authority such that no direct light is emitted outside the boundaries of the subject land.
13. Any alarm or security system installed on the subject land or premises must be of a silent type, connected to a registered security firm.
14. All external plant and airconditioning equipment must be placed in a soundproof enclosure or housing to the satisfaction of the Responsible Authority.
15. Collection of waste must be in accordance with the Waste Management Plan as approved by the Responsible Authority. Collection of waste must be undertaken by a private contractor and must not cause unreasonable disturbance to nearby residential properties to the satisfaction of the Responsible Authority in accordance with the endorsed Waste Management Plan.

Car parking conditions

16. Areas set aside for parking of vehicles, together with the aisles and access lanes must be properly formed to such levels that they can be utilised in accordance with the endorsed plans and must be drained and provided with an all-weather seal coat. The areas must be constructed, drained and provided and maintained in a continuously useable condition to the satisfaction of the Responsible Authority.
17. Vehicle access to and from the subject land from any roadway or service lane must be by way of a vehicle crossing constructed in accordance with Council’s Vehicle Crossing Specifications to suit the proposed driveway and vehicles that will use that crossing. The location, design and construction of the vehicle crossing must be approved by the Responsible Authority after first obtaining a road opening permit from Council.
18. The boundaries of all car spaces, access and egress lanes and the direction in which vehicles should proceed along the access lanes must at all times be clearly indicated on the ground to the satisfaction of the Responsible Authority.
19. The loading and unloading of goods from vehicles and the delivery of goods must at all times be carried out within the boundaries of the subject land.
20. Provision must be made on the subject land for the parking of four of bicycles in a manner to the satisfaction of the Responsible Authority.

Engineering conditions

21. Stormwater runoff from all areas must be retained within the property and drained to the site’s underground internal stormwater system.
22. No polluted and / or sediment laden runoff is to be discharged directly or indirectly into Council's drains or watercourses during construction.

Signs

23. The location and details of the signs as shown on the endorsed plan must not be altered except with the written consent of the Responsible Authority.
24. Flashing or intermittent lighting must not be used in the signs permitted by this permit.
25. The electronic sign must be dimmable and have a suitable control system to enable maximum lighting levels to be set or adjusted if deemed necessary by the Responsible Authority.
26. Where illuminated during the day, the electronic sign must be fitted with Photocell/s (light sensor/s) that measure the ambient light and control system technology that enables the luminance of the sign to automatically adjust relative to the measured ambient light level.
27. Any change in brightness levels must be applied during an image transition, not while an image is being displayed.
28. The transition from one advertisement to another must be instantaneous.
29. The sign must not display content, images or text:
 - a. Giving the illusion of continuous movement.
 - b. Capable of being mistaken for traffic signals or traffic control devices, including red, amber or green circles, octagons, crosses or triangles.
 - c. Capable of being mistaken as an instruction to a road user, including the wording stop, give way, slow down, turn left or turn right.
 - d. With a flashing background, flashing text, flashing images, blinking or fading elements that create the illusion of movement.
 - e. Containing any animation.
 - f. Capable of being interpreted as projections beyond the face of the advertising screen such as through 3D technology.
 - g. Consisting of present time or other contemporary update information relating to news, weather or time.
 - h. Containing video, movie or television broadcasts.

30. The sign must not dazzle or distract road users due to its colouring.
31. In the event of an attack by a computer hacker or similar resulting in unauthorised display of visual images or any other display malfunction, the electronic sign must shut down and cease any form of visual output until the malfunction is repaired.
32. The signs permitted by this permit must be located so as to be wholly contained within the boundaries of the subject land.
33. The sign(s) permitted by this permit must be maintained in good condition to the satisfaction of the Responsible Authority.
34. The signs permitted by this permit must be illuminated in such a way or provided with suitable baffles to the satisfaction of the Responsible Authority so that no direct light is emitted outside the boundaries of the subject land.

Melbourne Airport conditions

35. Any structure including rooftop plant or building activity (including construction cranes and scaffolding) on the subject land, either permanent or temporary, must not penetrate prescribed airspace surfaces without the approval of the Secretary through Melbourne Airport in accordance with the Airports Act 1996 and the Airports (Protection of Airspace) Regulations 1996. The Obstacle Limitation Surface (OLS) affecting the subject land is 157.5m AHD.
36. Separate approval must be sought under the Regulations for any equipment (i.e. cranes) required to construct the buildings. Construction cranes may be required to operate at a height significantly higher than that of the proposed controlled activity and consequently, may not be approved under the Regulations. Therefore, it is advisable that approval to operate construction equipment (i.e. cranes) be obtained prior to any commitment to construct.
37. The maximum height of any roof top plant including but not limited to ladders, lift over-runs, vents, chimneys, aerials, antennas, lightning rods, any roof top garden plantings, exhaust flues etc, must not exceed 156.29m AHD.
38. On completion of construction of the buildings, the applicant must provide Melbourne Airport’s Planning Manager with a written report from a certified surveyor of the finished height of the building, including the height of any roof top plant.
39. The land is or will in the future be subject to aircraft noise exposure associated with Melbourne Airport as it is located within the airport’s N-above contours as shown on the Melbourne Airport Online Noise Tool. As a result, Melbourne Airport does not accept any responsibility or liability in respect of any matter arising from aircraft noise and will not enter any correspondence with the owner/occupier of the accommodation relating to noise complaints due to it being within the N-above contours.

40. Safe airport operations require the minimisation of the risk of glare experienced by pilots. Accordingly, all roofed areas of the proposed buildings must be coloured in non-reflective muted tones or constructed of suitable materials that absorb light rather than creating unnecessary glare.

Permit expiry

41. This permit will expire if one of the following circumstances applies:
- i. The development and use are not started within three years of the date of this permit; or
 - ii. The development is not completed within six years of the date of this permit.
 - iii. The use permitted by this permit is not commenced within two years of the date of this permit, or if the use is discontinued for a period of two years.
 - iv. This permit for signage expires 15 years after the date it is issued. To allow the sign to continue to be displayed, a new application must be made to the Responsible Authority.

The Responsible Authority may extend the periods referred to if a request is made in writing:

- b. Before or within six months after the permit expiry date, where the use or development allowed by the permit has not yet started; or
- c. Within 12 months after the permit expiry date, where the development allowed by the permit has lawfully started before the permit expires.

Notes:

- If a request for an extension of commencement/completion dates is made out of time allowed by Condition 41 the Responsible Authority cannot consider the request and the permit holder will not be able to apply to VCAT for a review of the matter.
- As the proposed development is a controlled activity under the Airports Act 1996 (Commonwealth Legislation), the permit holder must obtain approval from the Department of Infrastructure, Transport, Regional Development, Communications and the Arts and Civil Aviation Safety Authority for penetration of the development within the OLS.
- Illuminated signage does not form part of Melbourne Airport, Australia Pacific Airports Melbourne (APAM) approval, separate approval will be required for any illuminated signage.
- An “Application for Stormwater Legal Point of Discharge: R133 Legal Point of Stormwater Discharge” is required to be submitted to Council with the above Drainage Investigation application.
- Prior to commencement of any works within the road reserve or require alteration/connection to the Council’s drainage assets in the road reserve, an ‘**Application form for Consent to work within a Hume City Council Road Reserve**’ is required to be submitted to Council to obtain a permit to carry out the works.

- Any structure proposed to be built over an easement requires Council and relevant service authority’s approval prior to the issuing of a building permit.
- New vehicles crossings and/or modifications to existing vehicle crossings require an application for a ‘Consent to Dig in the Road Reserve’ permit for a vehicle crossing to be submitted to Council for approval. A copy of the Council endorsed plan showing all vehicle crossing details is to be attached to the application. Any service relocations are to the approval of the Service Authority and at the owner’s cost.
- An “Application for Stormwater Legal Point of Discharge: Multi-unit Drainage Investigation” is required for this development (fees apply). Plans to be submitted to Council's Civil Design section for assessment. This will determine if an on-site detention system, upgrading of Council's existing drainage pipes or new drainage pipes are required by the owners/developers.
- An “Application for Legal Point of Stormwater Discharge” is required to be submitted to Council prior to connection to the drainage system.
- The internal stormwater drainage design must be approved by the relevant Building Surveyor as per the Building Regulation 2006, Reg. 610.
- Prior to commencement of any works within the road reserve, an ‘Application form for Consent to work within a Hume City Council Road Reserve’ is required to be submitted to Council to obtain a permit to carry out the works.

Attachment – Planning Policy Framework

P24542: 4-6 Trade Park Drive, Tullamarine

Proposal: Use and development of land for a residential building (serviced apartments), display of signs (internally illuminated and animated), a reduction in car parking and alterations to existing multi-level car park

The following Planning Policy Framework objectives of the Hume Planning Scheme are relevant to this proposal:

Clause	Applicable objective / strategy / purpose
<i>Planning Policy Framework</i>	
11.01-1S – Settlement	<i>To facilitate the sustainable growth and development of Victoria and deliver choice and opportunity for all Victorians through a network of settlements.</i>
11.02-1S – Supply of urban land	<i>To ensure a sufficient supply of land is available for residential, commercial, retail, industrial, institutional and other community uses.</i>
11.02-2S – Structure planning	<i>To facilitate the fair, orderly, economic and sustainable use and development of urban areas.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-2S – Building design	<i>To achieve building design outcomes that contribute positively to the local context and enhance the public realm.</i>
13.07-1S – Land use compatibility	<i>To protect community amenity, human health and safety while facilitating appropriate commercial, industrial, infrastructure or other uses with potential adverse off-site impacts.</i>
15.01-1S – Urban design	<i>To create urban environments that are safe, healthy, functional and enjoyable and that contribute to a sense of place and cultural identity.</i>
15.01-1L-05 - Signs	<p><i>Encourage signs to be located on the land to which they relate.</i></p> <p><i>Ensure signs displayed on buildings do not:</i></p> <ul style="list-style-type: none"> • <i>Cover up any important facades or parapets.</i> • <i>Protrude above the height of the building roofline.</i> <p><i>Avoid promotion, animated, sky, floodlit, reflective and pole signs in Neighbourhood Activity Centres.</i></p>
15.01-2S – Building design	<i>To achieve building design and siting outcomes that contribute positively to the local context, enhance the public realm and support environmentally sustainable development.</i>
15.01-2L-01 – Building design – Hume	<i>Encourage built form to incorporate architectural treatments and use of colours, materials and finishes that are visually interesting and engaging, particularly for industrial, commercial and high density residential</i>

	<i>development, key gateway sites as identified within the Strategic Framework Plan to Clause 02.04 and in areas with a high volume of pedestrian traffic.</i>
15.01-2L-02 – Energy and resource efficiency - Hume	<i>Encourage the use of sustainable building materials including recycled materials.</i> <i>Encourage the retention of buildings, or parts of buildings, that can be adapted to a variety of uses.</i>
15.01-2L-03 – Environmentally sustainable development - Hume	<i>To achieve best practice in environmentally sustainable development from the design stage through to construction and operation.</i>
15.01-5S – Neighbourhood character	<i>To recognise, support and protect neighbourhood character, cultural identity and sense of place.</i>
17.01-1S – Diversified economy	<i>To strengthen and diversify the economy.</i>
17.01-1L – Diversified economy – Hume	<i>Encourage site consolidation and integrated development on small sites within existing employment areas to improve their functionality.</i> <i>Support existing employment areas with a large number of businesses in similar sectors.</i>
17.02-1S – Business	<i>To encourage development that meets the community’s needs for retail, entertainment, office and other commercial services.</i>
17.04-1S – Facilitating tourism	<i>To encourage tourism development to maximise the economic, social and cultural benefits of developing the state as a competitive domestic and international tourist destination.</i>
18.01-1S – Land use and transport integration	<i>To facilitate access to social, cultural and economic opportunities by effectively integrating land use and transport</i>
18.02-7S – Airports and airfields	<i>To strengthen the role of Victoria’s airports and airfields within the state’s economic and transport infrastructure, guide their siting and expansion, and safeguard their ongoing, safe and efficient operation.</i>
18.02-7R – Melbourne Airport	<i>Protect the curfew-free status of Melbourne Airport and ensure any new use or development does not prejudice its operation or optimum usage.</i>
18.02-7L – Melbourne Airport – Hume	<i>Encourage use and development around the Melbourne Airport related to transport and logistics, wholesale trade and other sectors that require immediate access to the airport.</i>
<i>Zoning Provisions</i>	
34.02 – Commercial 2 Zone	<i>To implement the Municipal Planning Strategy and the Planning Policy Framework.</i> <i>To encourage commercial areas for offices, appropriate manufacturing and industries, bulky goods retailing, other retail uses, and associated business and commercial services.</i> <i>To ensure that uses do not affect the safety and amenity of adjacent, more sensitive uses.</i>
<i>Particular Provisions</i>	

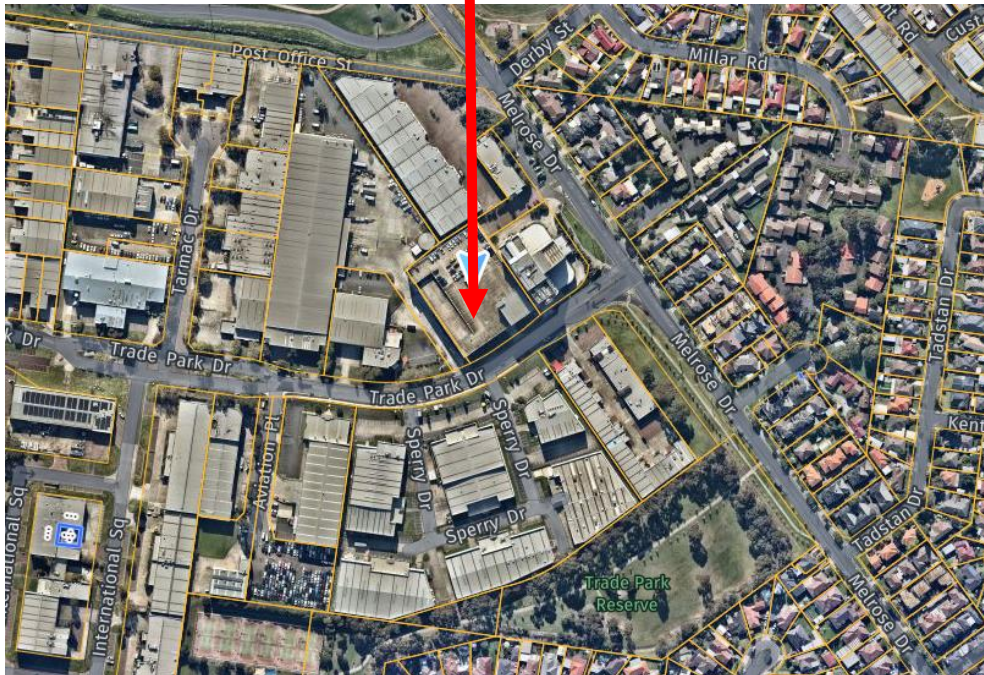
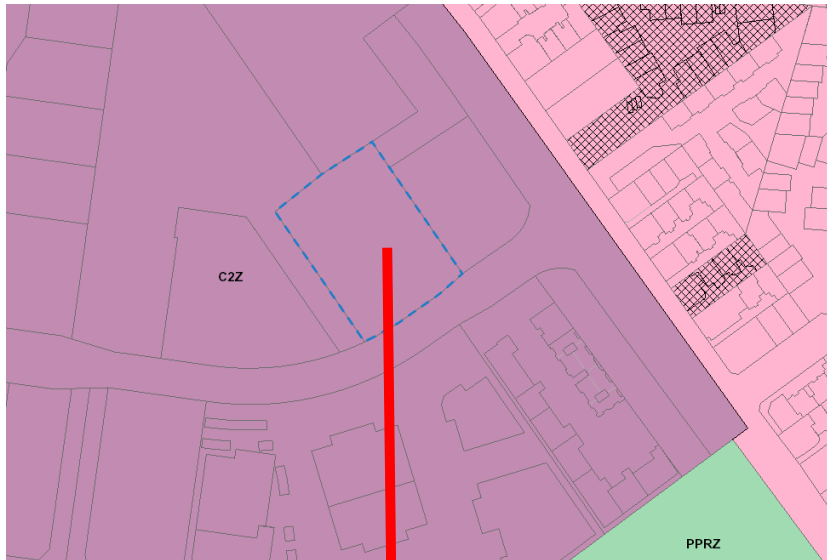
<p>52.05-11 – Signs, Category 1 – commercial areas</p>	<p><i>To provide for identification and promotion signs and signs that add vitality and colour to commercial areas.</i></p>
<p>52.06 - Car parking</p>	<p><i>To ensure that car parking is provided in accordance with the Municipal Planning Strategy and the Planning Policy Framework.</i></p> <p><i>To ensure the provision of an appropriate number of car parking spaces having regard to the demand likely to be generated, the activities on the land and the nature of the locality.</i></p> <p><i>To support sustainable transport alternatives to the motor car.</i></p> <p><i>To ensure that car parking does not adversely affect the amenity of the locality.</i></p> <p><i>To ensure that the design and location of car parking is of a high standard, creates a safe environment for users and enables easy and efficient use.</i></p>
<p>53.18 – Stormwater Management in Urban Development</p>	<p><i>To ensure that stormwater in urban development, including retention and reuse, is managed to mitigate the impacts of stormwater on the environment, property and public safety, and to provide cooling, local habitat and amenity benefits.</i></p>

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

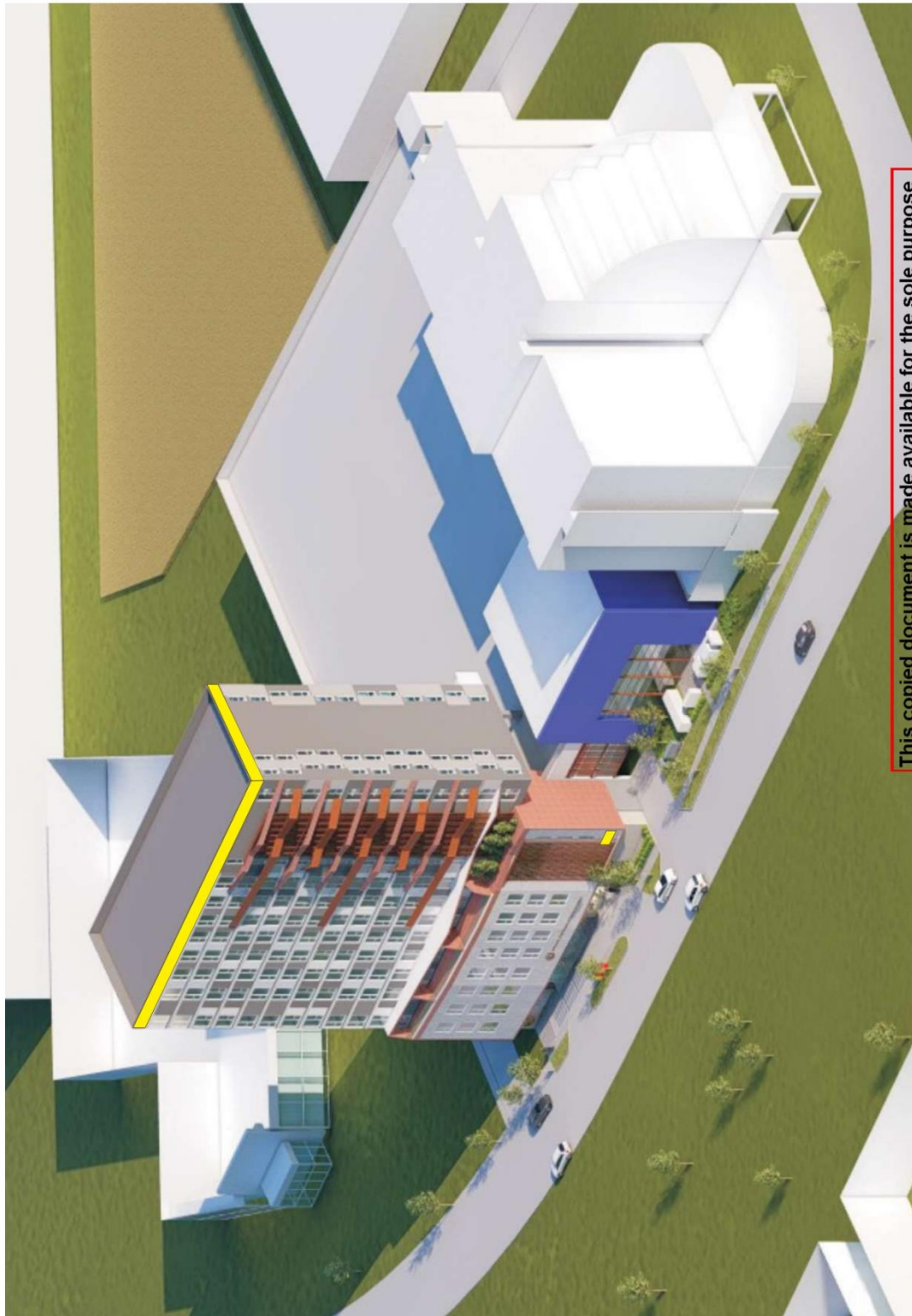
LOCALITY MAP

P24542

4-6 Trade Park Drive TULLAMARINE



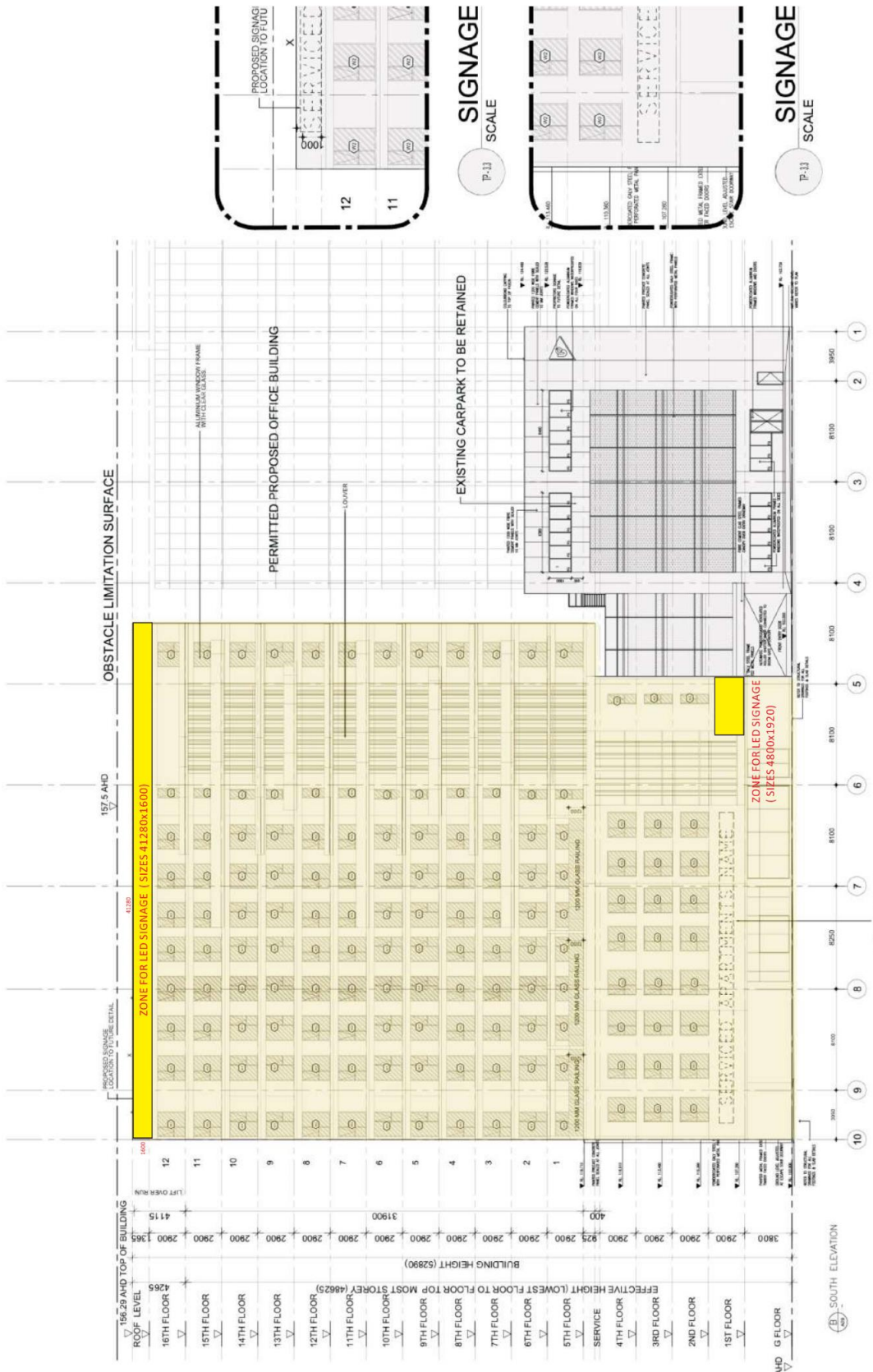
THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. **ZONE FOR LED SIGNAGE**
The copy must not be used for any other purpose.



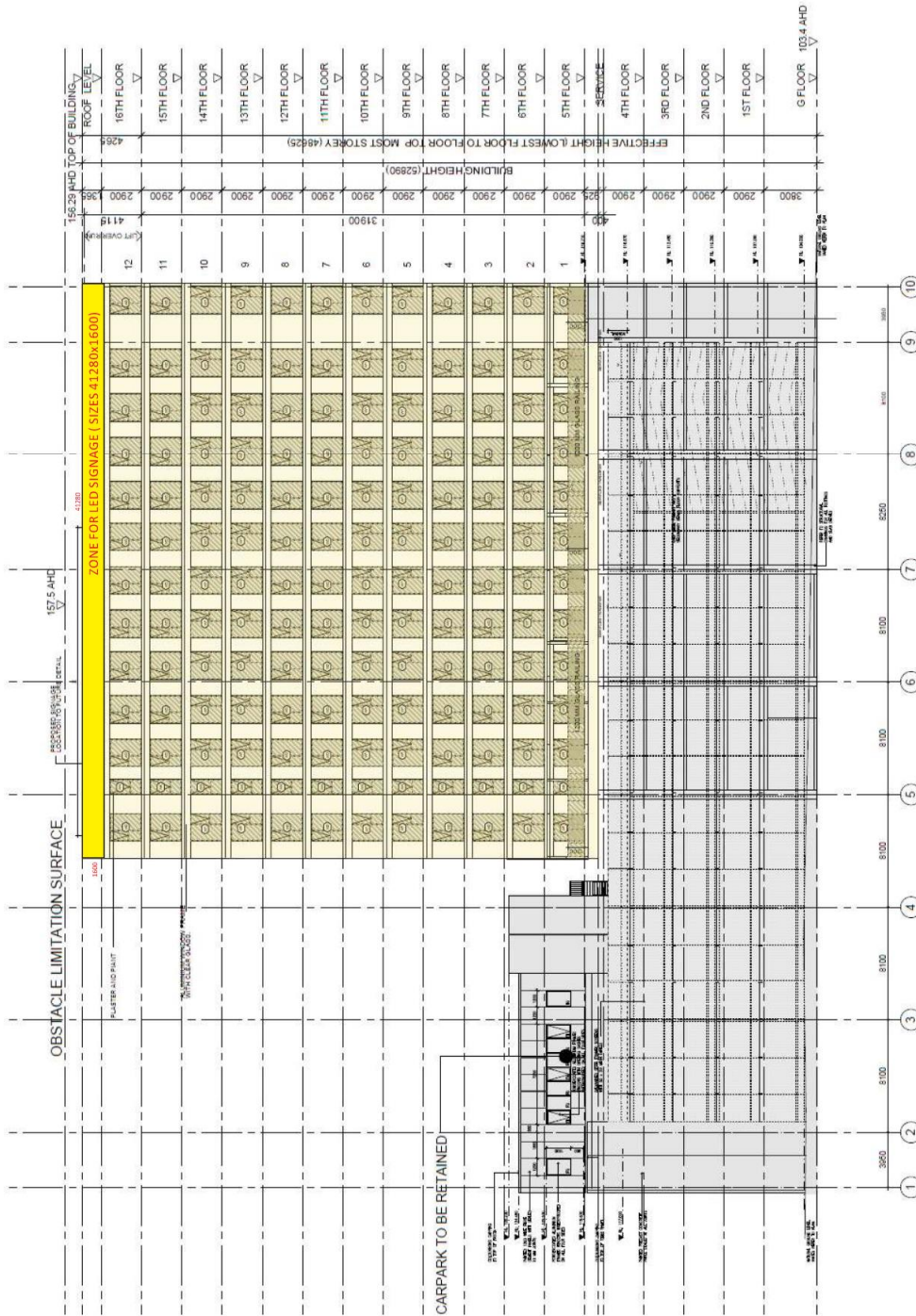
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987.
ZONE FOR PUBLIC USAGE
The copy must not be used for any other purpose.



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

EXISTING TO BE RETAINED

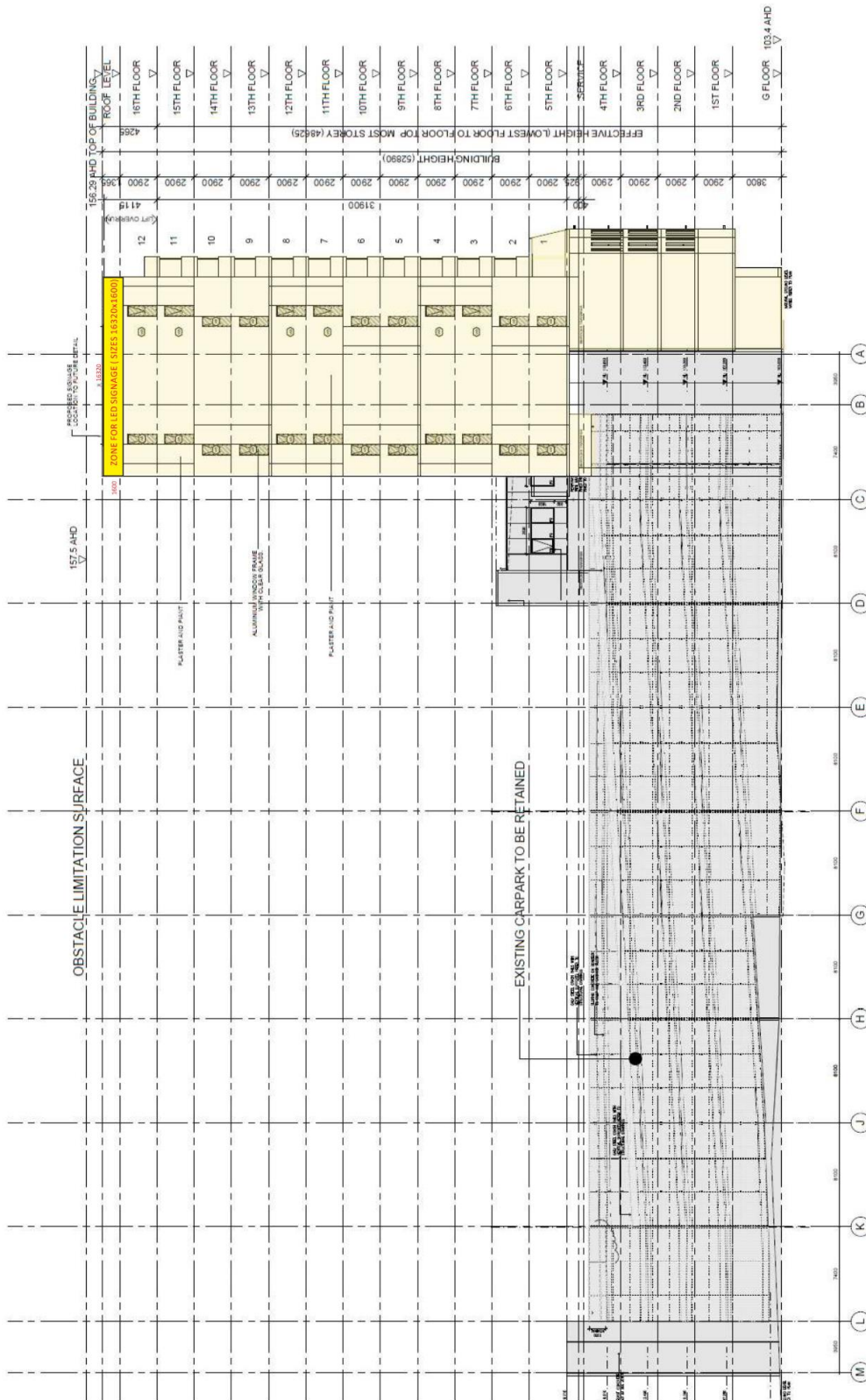
PROPOSED ADDITION



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

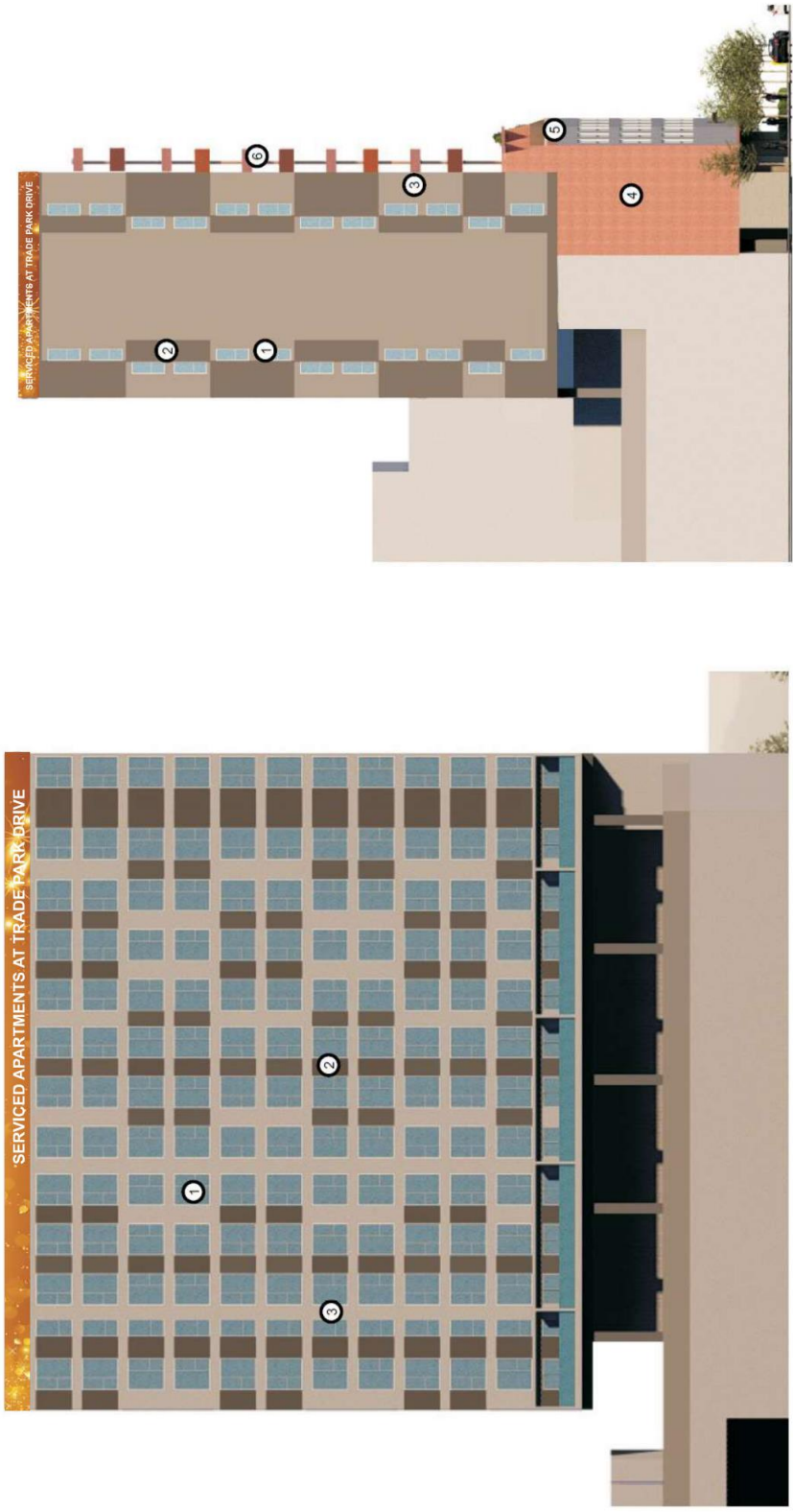
NORTH ELEVATION
P-11 SCALE

EXISTING BUILDING TO BE RETAINED



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

EAST ELEVATION



NORTH ELEVATION

EAST ELEVATION

1. CLEAR GLAZED WINDOW
2. DARK GRAY OFF-FORM CONCRETE
3. GRAY OFF-FORM CONCRETE
4. COPPER COLOR ALUMINUM COMPOSITE
5. GRAY PRECAST WITH TEXTURE



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



WEST ELEVATION

SOUTH ELEVATION

1. CLEAR GLAZED WINDOW
2. DARK GRAY OFF-FORM CONCRETE
3. GRAY OFF-FORM CONCRETE
4. COPPER COLOR ALUMINUM COMPOSITE
5. GRAY PRECAST WITH TEXTURE



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



United Airport Parking - Park for just \$12 a day. Reduced flat daily rate. Book now.



H A M P E R C R E A T I O N S G I F T I N G M A D E E A S Y



mantra

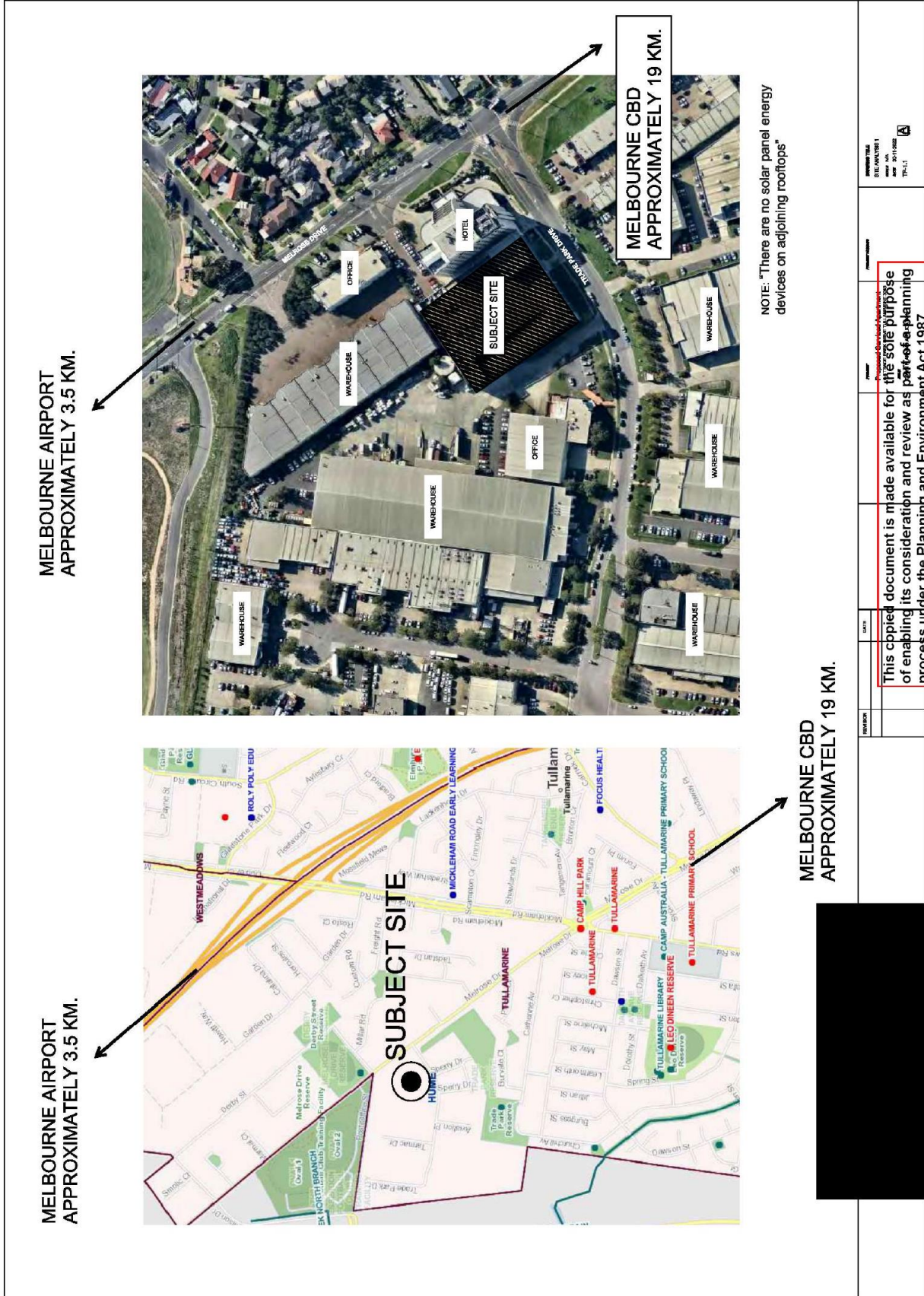
Tullamarine Airport Hotel

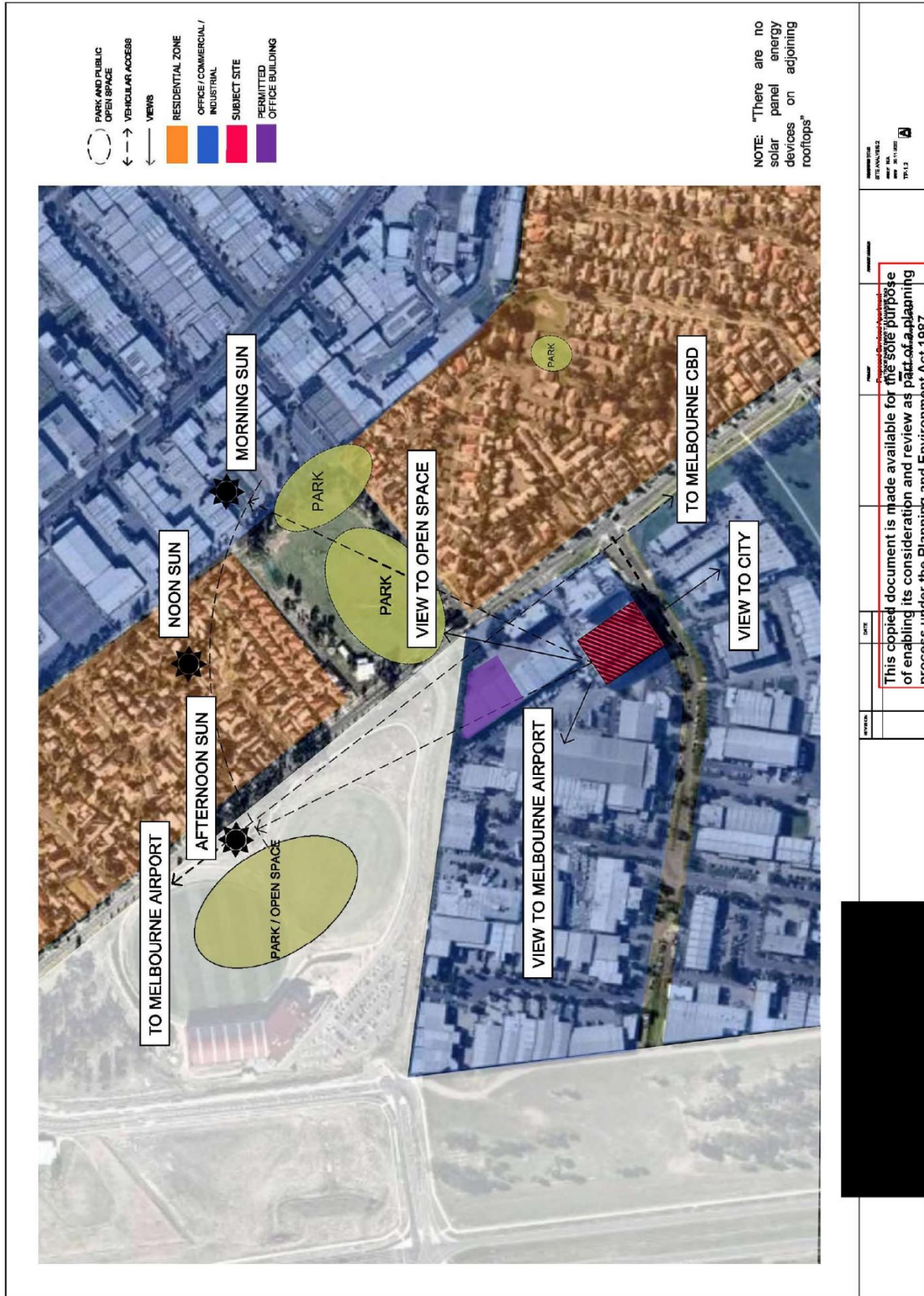
Tullamarine Airport Service Apartments


Ambient lighting features





This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.









NOTE: There are no solar panel energy devices on adjoining rooftops


V1 VIEW




V2 VIEW




V3 VIEW



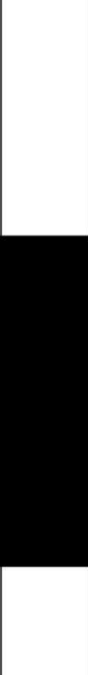
V4 VIEW



V5 VIEW



V6 VIEW



V7 VIEW

REVISION	DATE	DESCRIPTION

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

PROJECT TITLE: [REDACTED]
 PROJECT NUMBER: [REDACTED]
 DATE: 20/07/2023
 TIME: 11:30 AM

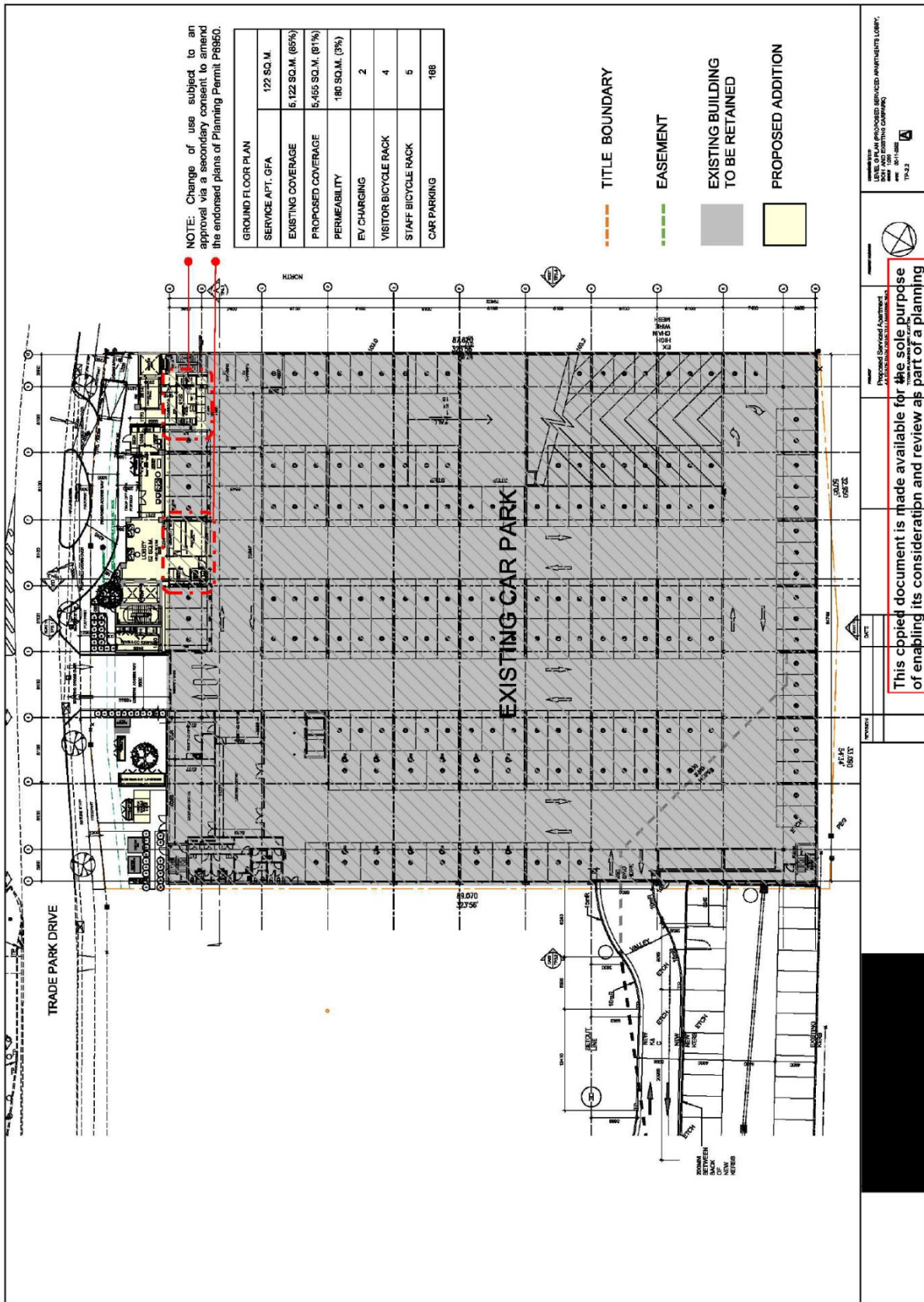
NOTE: "There are no solar panel energy devices on adjoining rooftops"

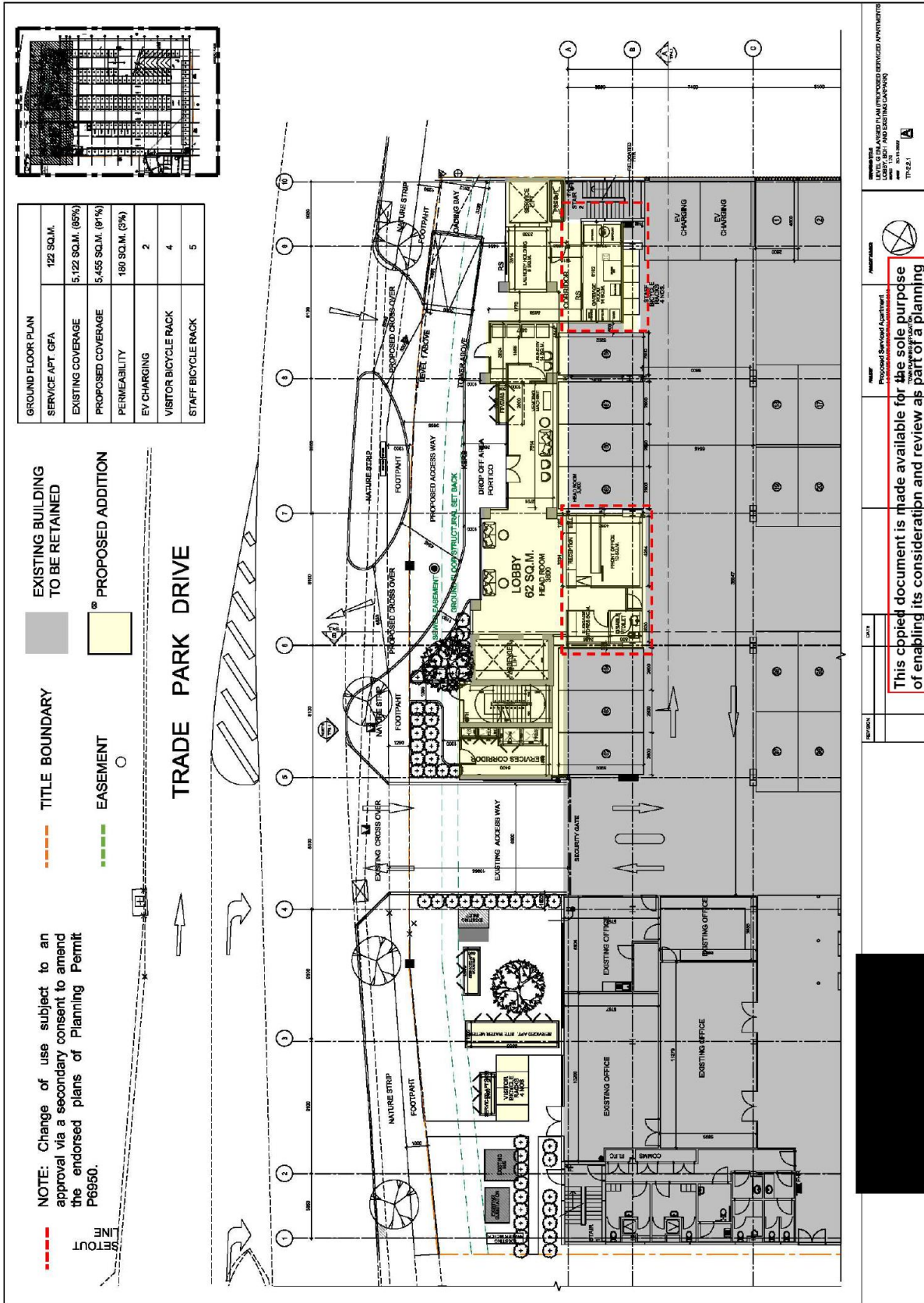
LEVELS	CIRCULATION	TERRACE	BACK OF HOUSE	PROPOSED SERVICED APARTMENTS/GFA	PROPOSED SERVICED APARTMENTS NET AREA	NO. OF SERVICED APARTMENT
	CORE CORRIDOR			122	0	0
GROUND	53	0	90	333	0	0
LEVEL1	48	61	0	333	167	4 X 1 BED
LEVEL2	48	70	0	20	333	4 X 1 BED
LEVEL3	48	56	0	333	174	4 X 1 BED
LEVEL4	48	70	0	20	333	4 X 1 BED
LEVEL5	50	69	164	820	657	6 X 2 BED AND 2 X 1 BED
LEVEL6	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL7	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL8	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL9	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL10	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL11	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL12	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL13	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL14	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL15	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
LEVEL16	50	69	0	25	665	6 X 2 BED AND 2 X 1 BED
ROOF LEVEL			66	66		
TOTAL	965	1,095	164	867	6,592	108 UNITS (66 X 1 BED AND 72 X 2 BED)

* FIGURES ARE IN SQUARE METERS

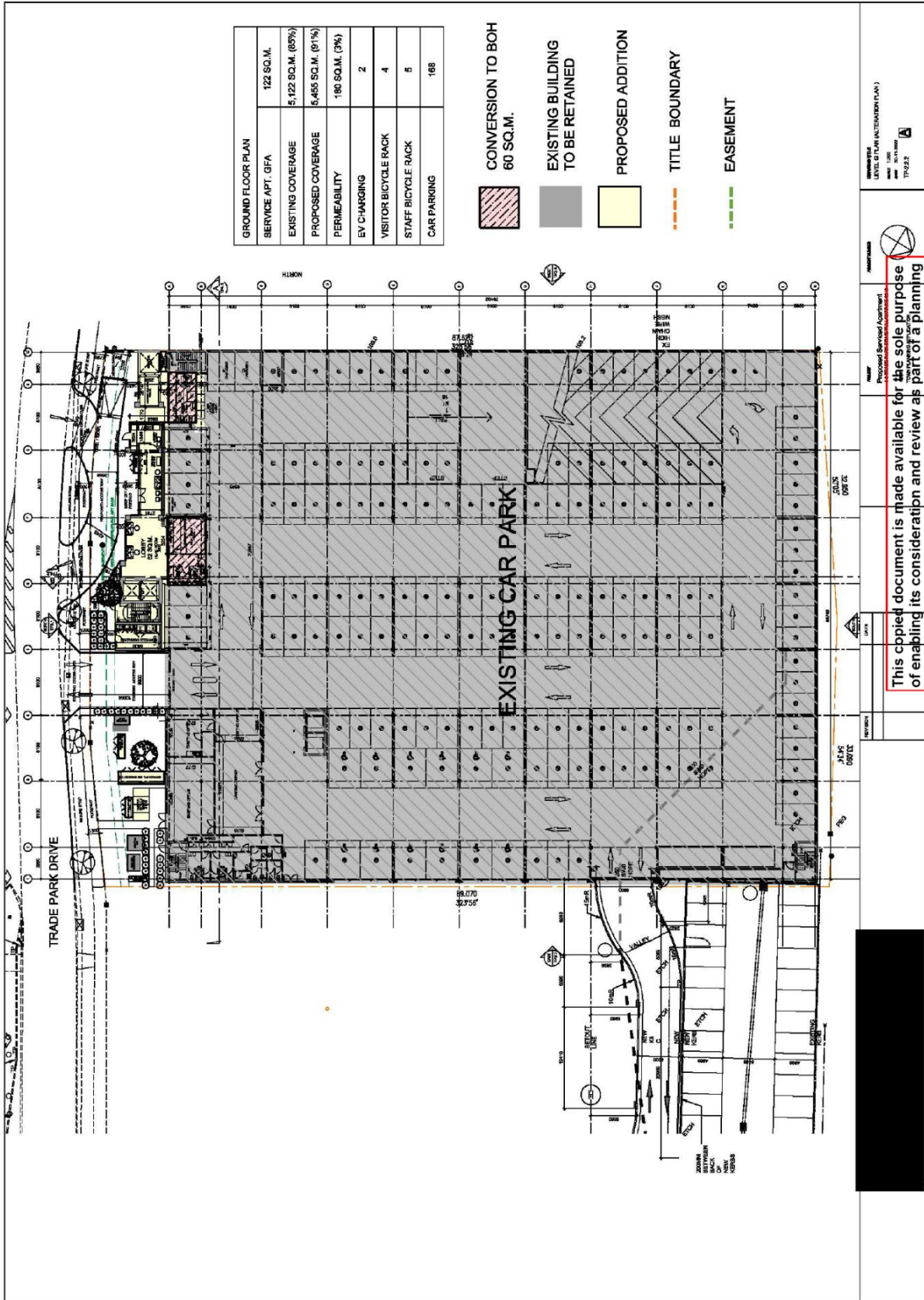
TOTAL SITE AREA	AREA	PERCENTAGE	CONVERSION	RETAIN
5991 SQ.M.	5122 SQ.M.	85%	108.00	5014.00
EXISTING TOTAL SITE COVERAGE	5455 SQ.M.	91%		

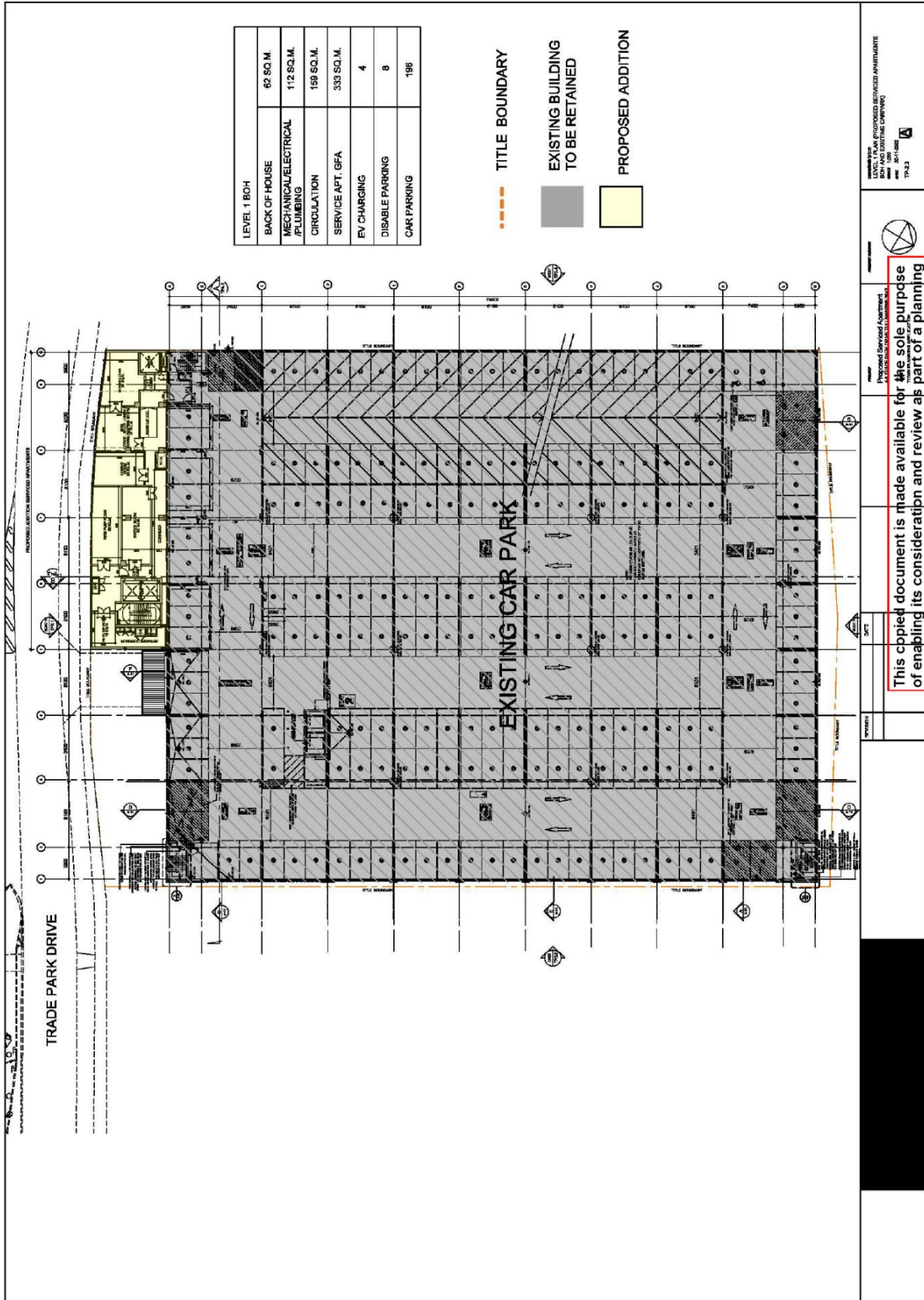
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



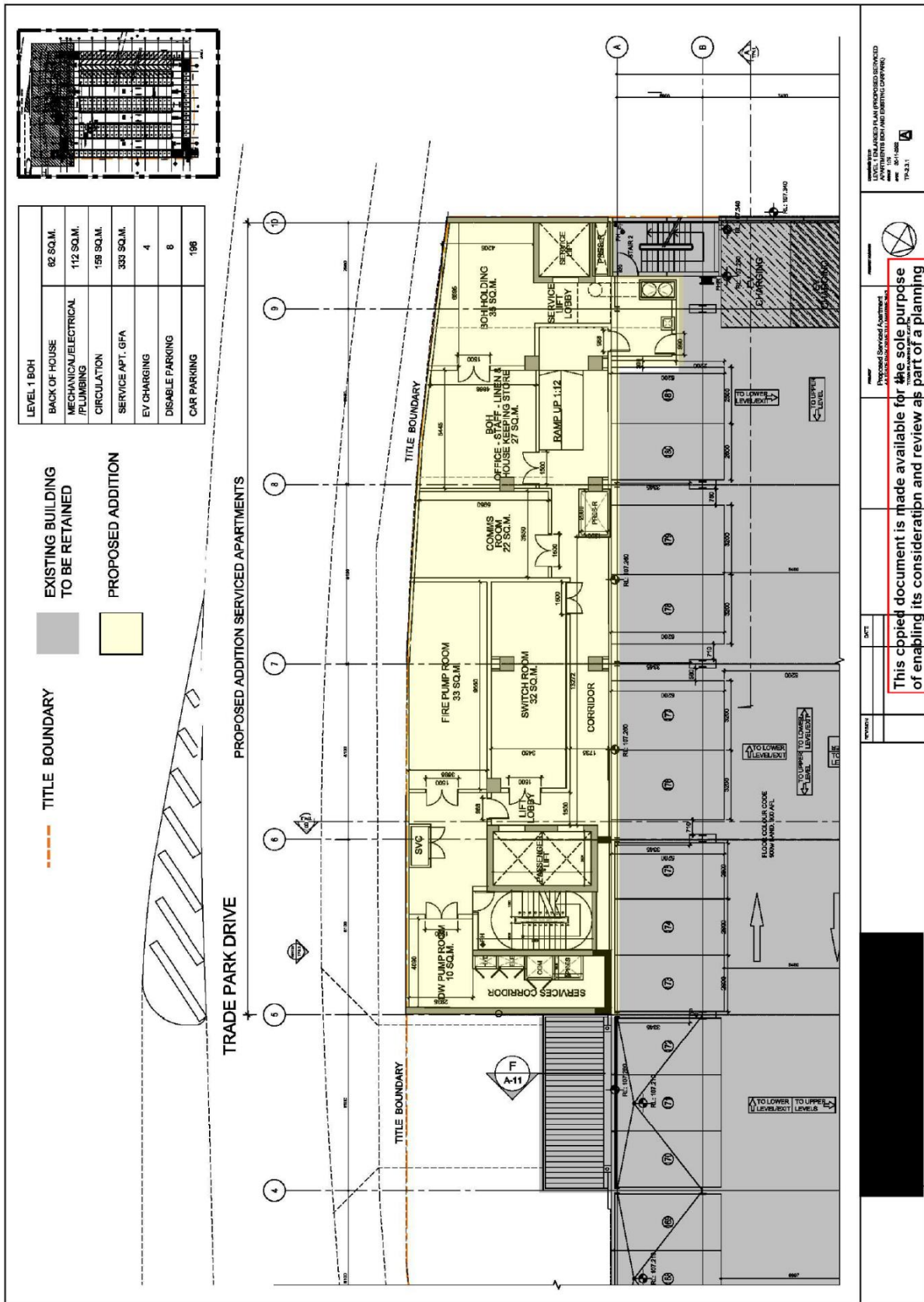


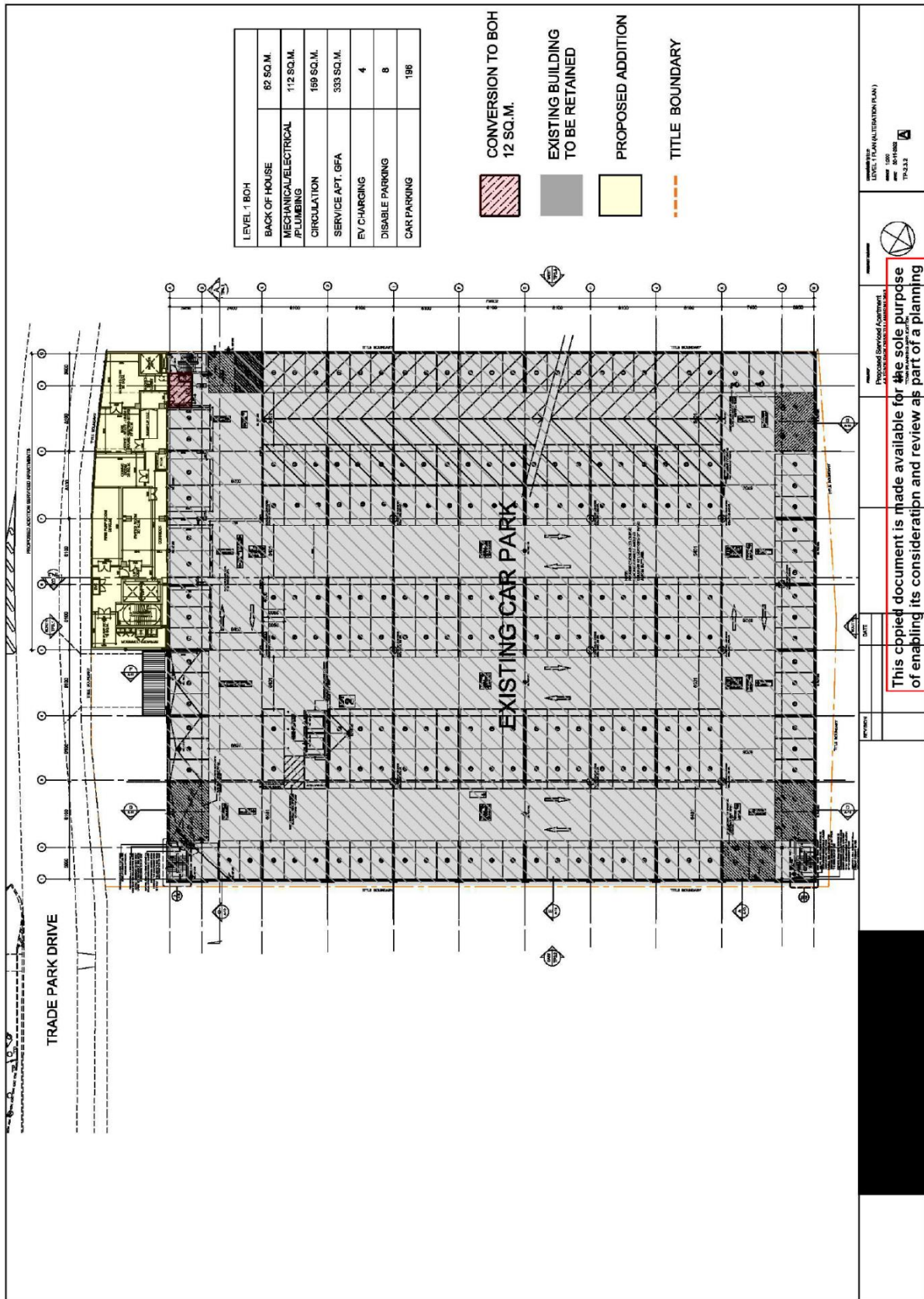
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



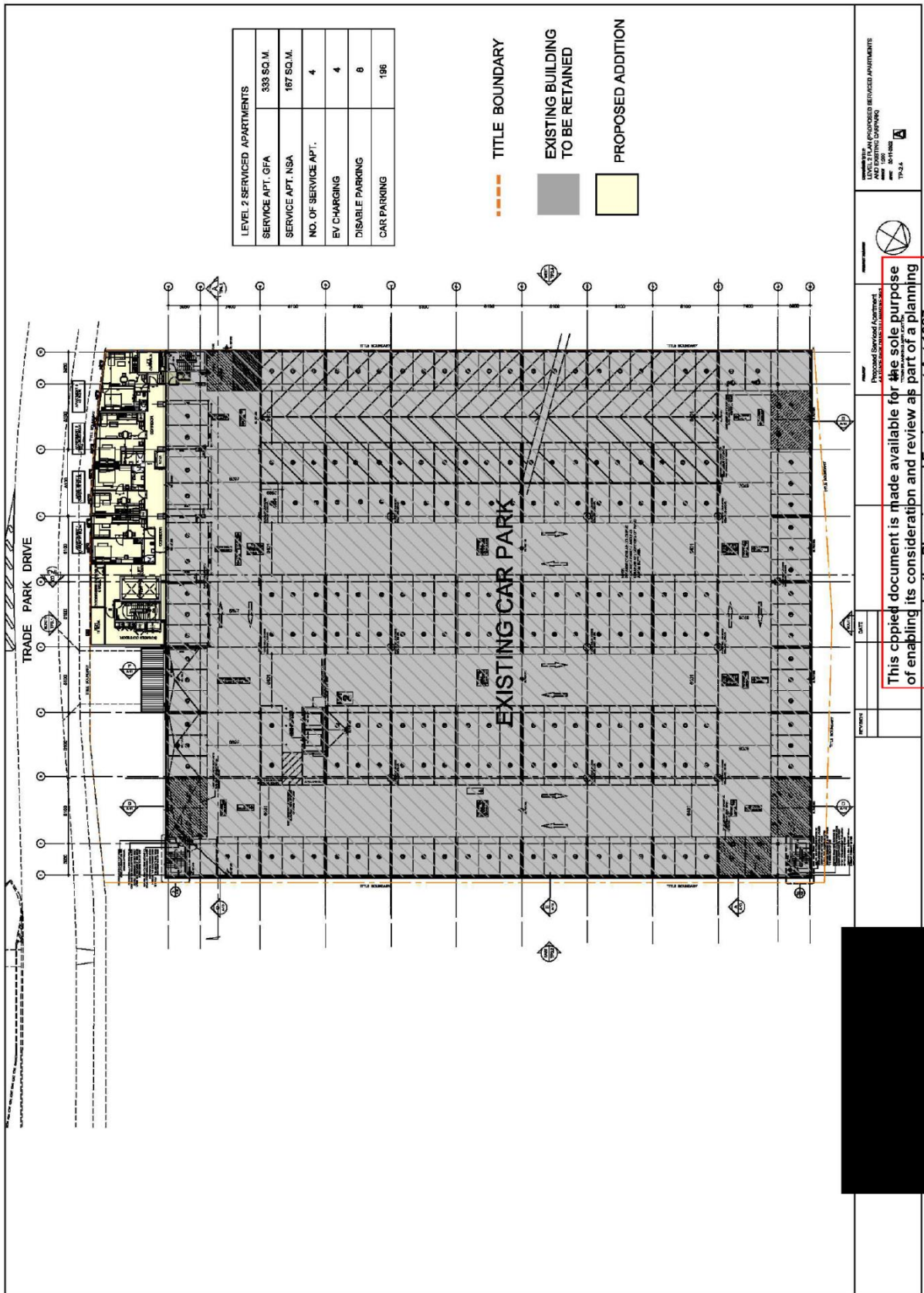


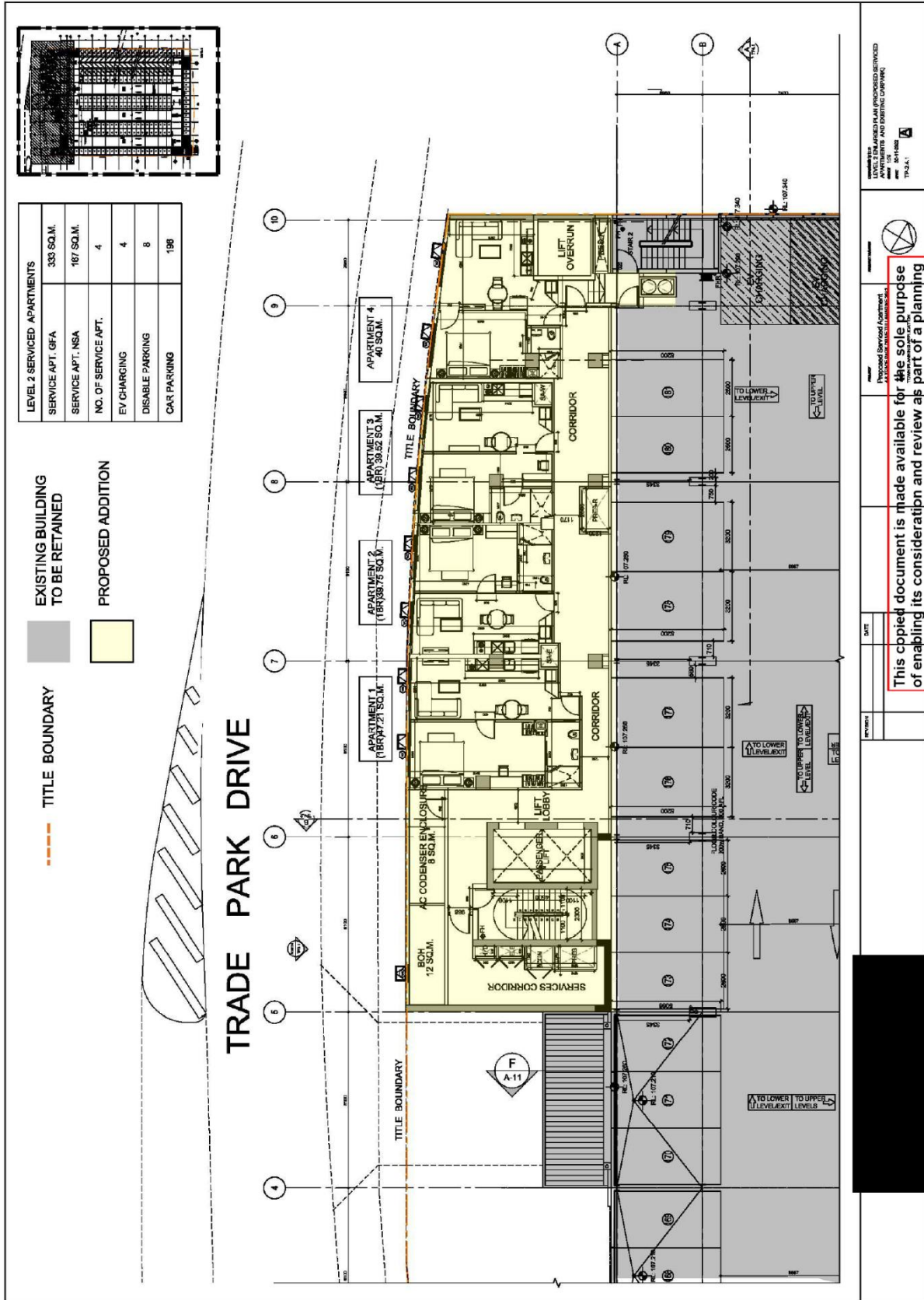
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



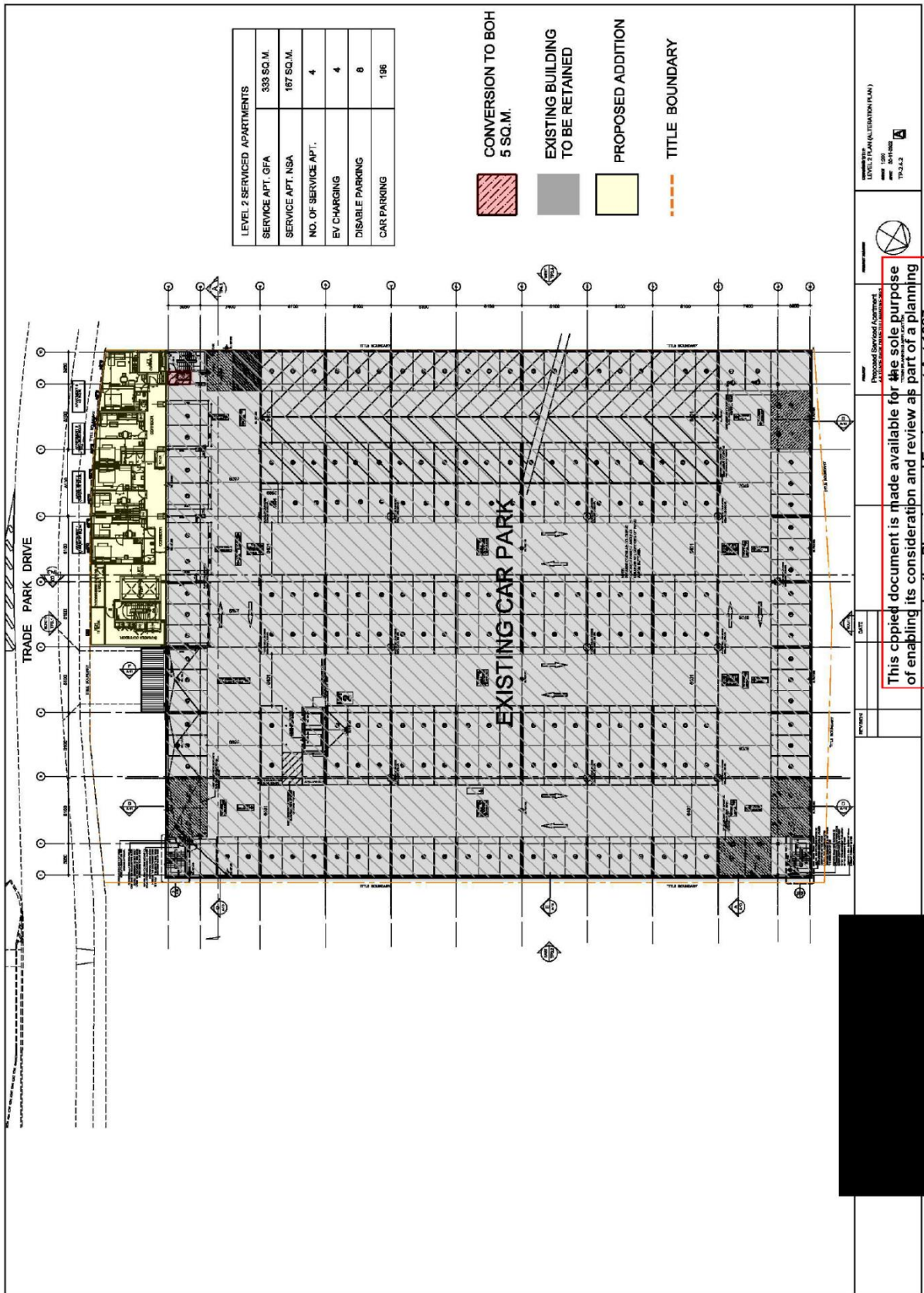


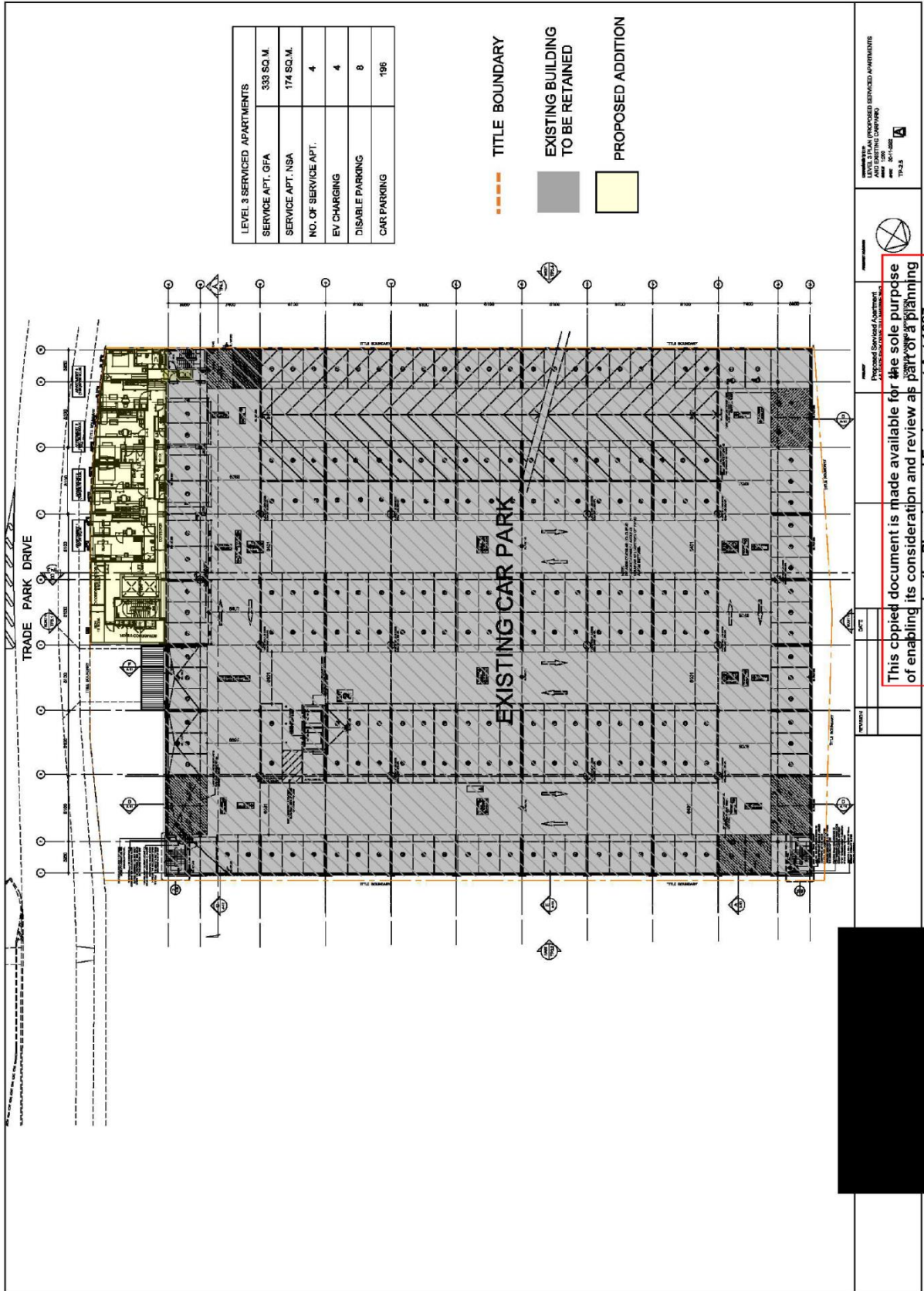
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

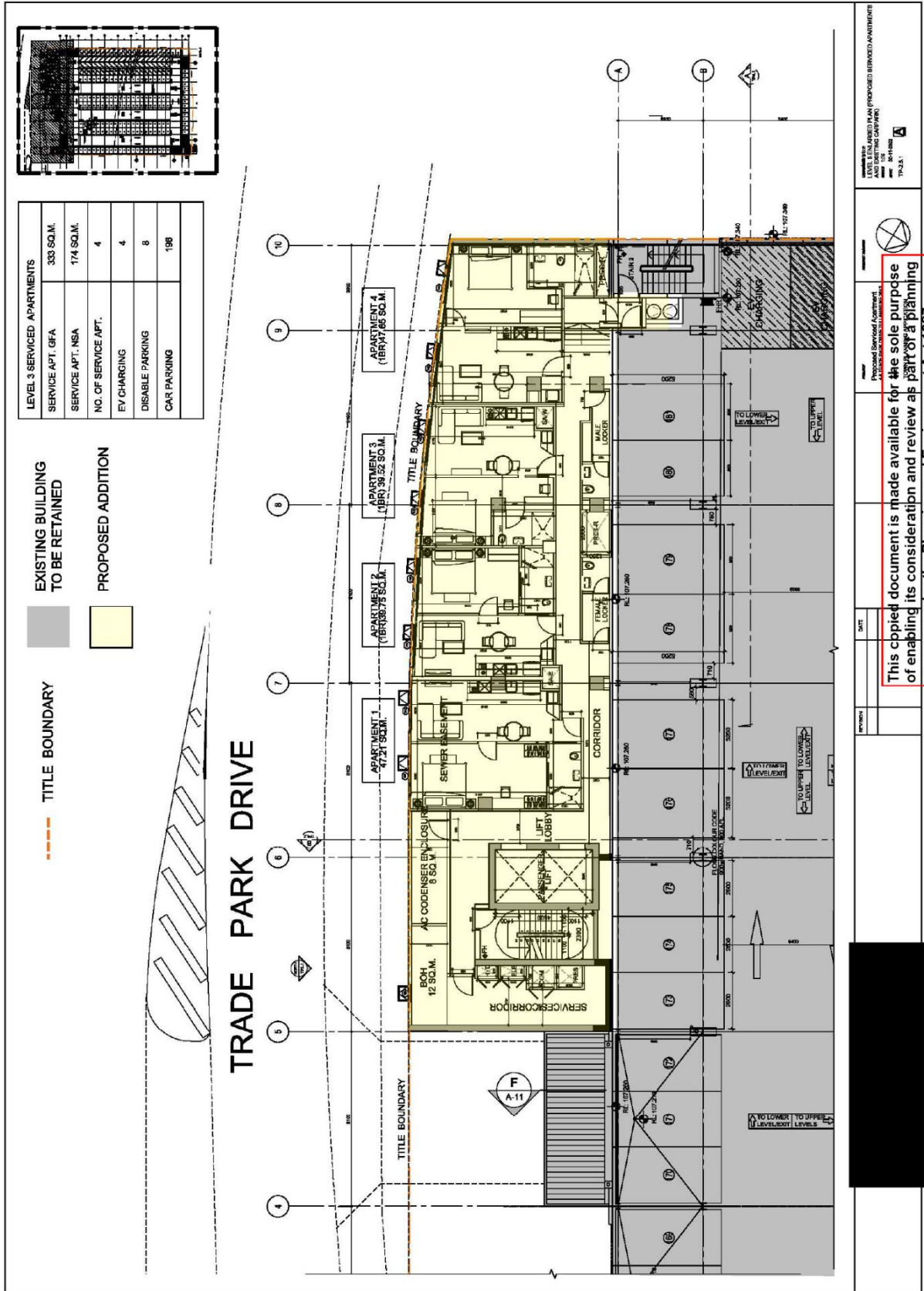




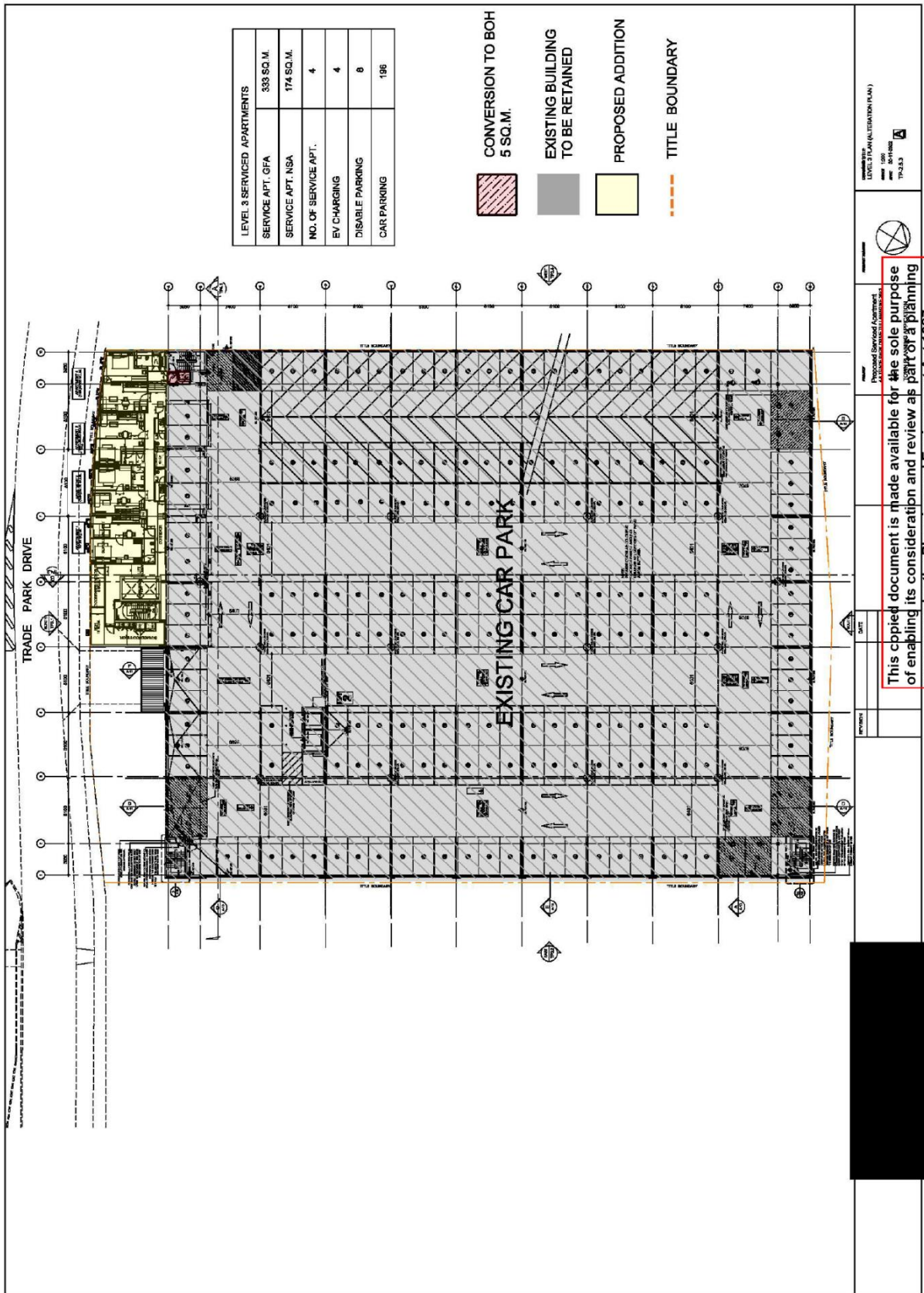
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.







This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

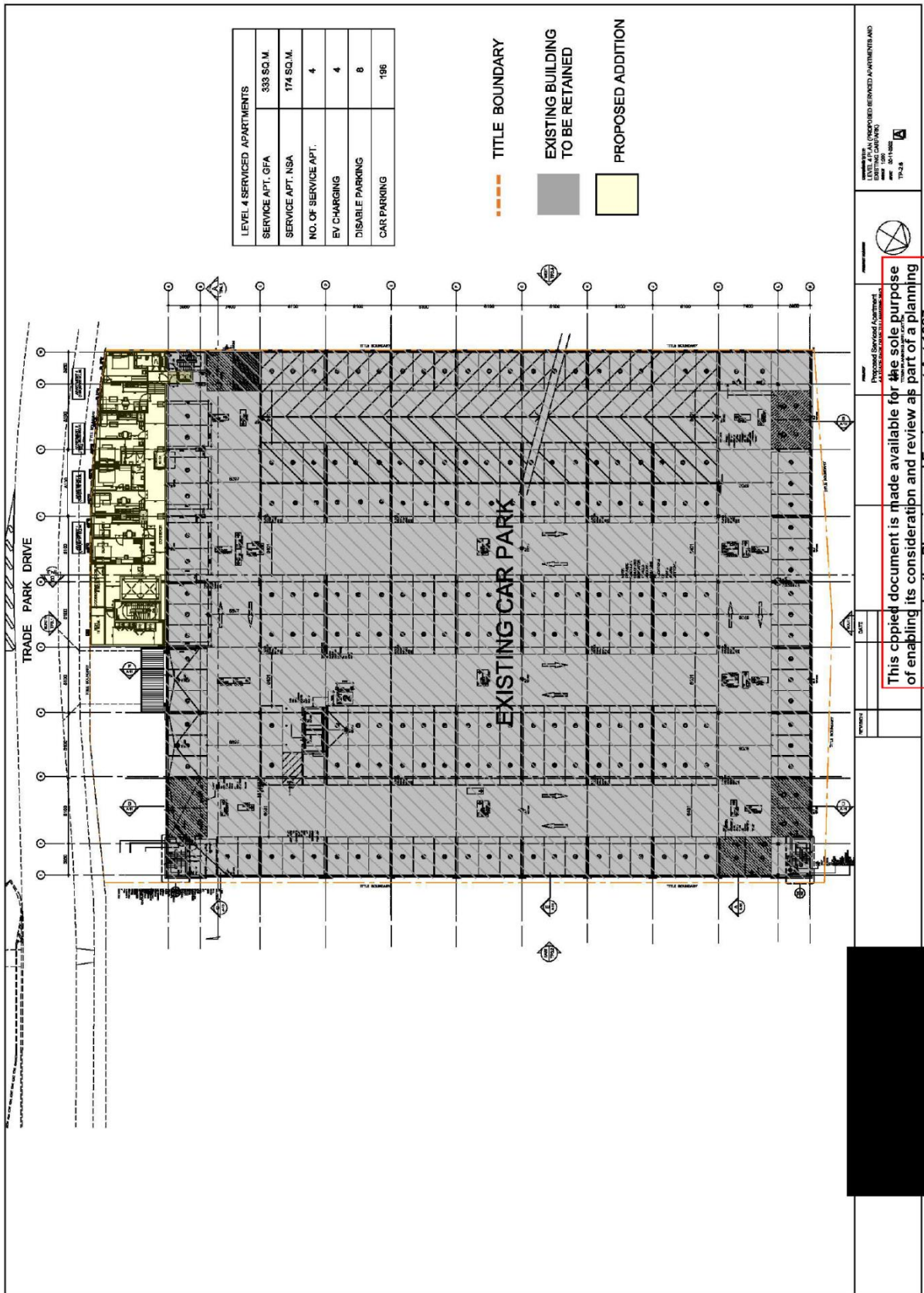


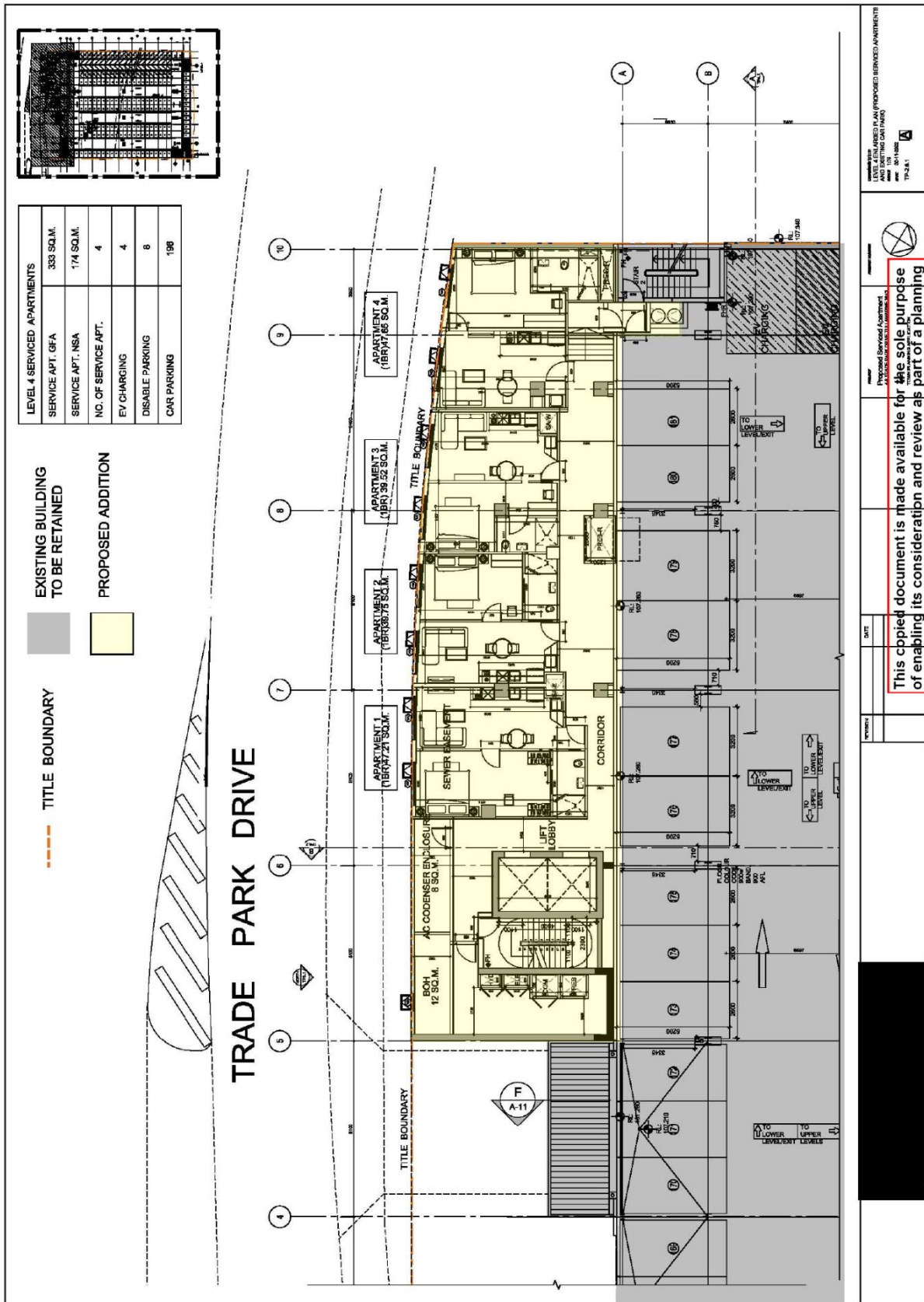
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

PROJECT: [REDACTED]
 DRAWING NO: [REDACTED]
 DATE: [REDACTED]
 SCALE: [REDACTED]

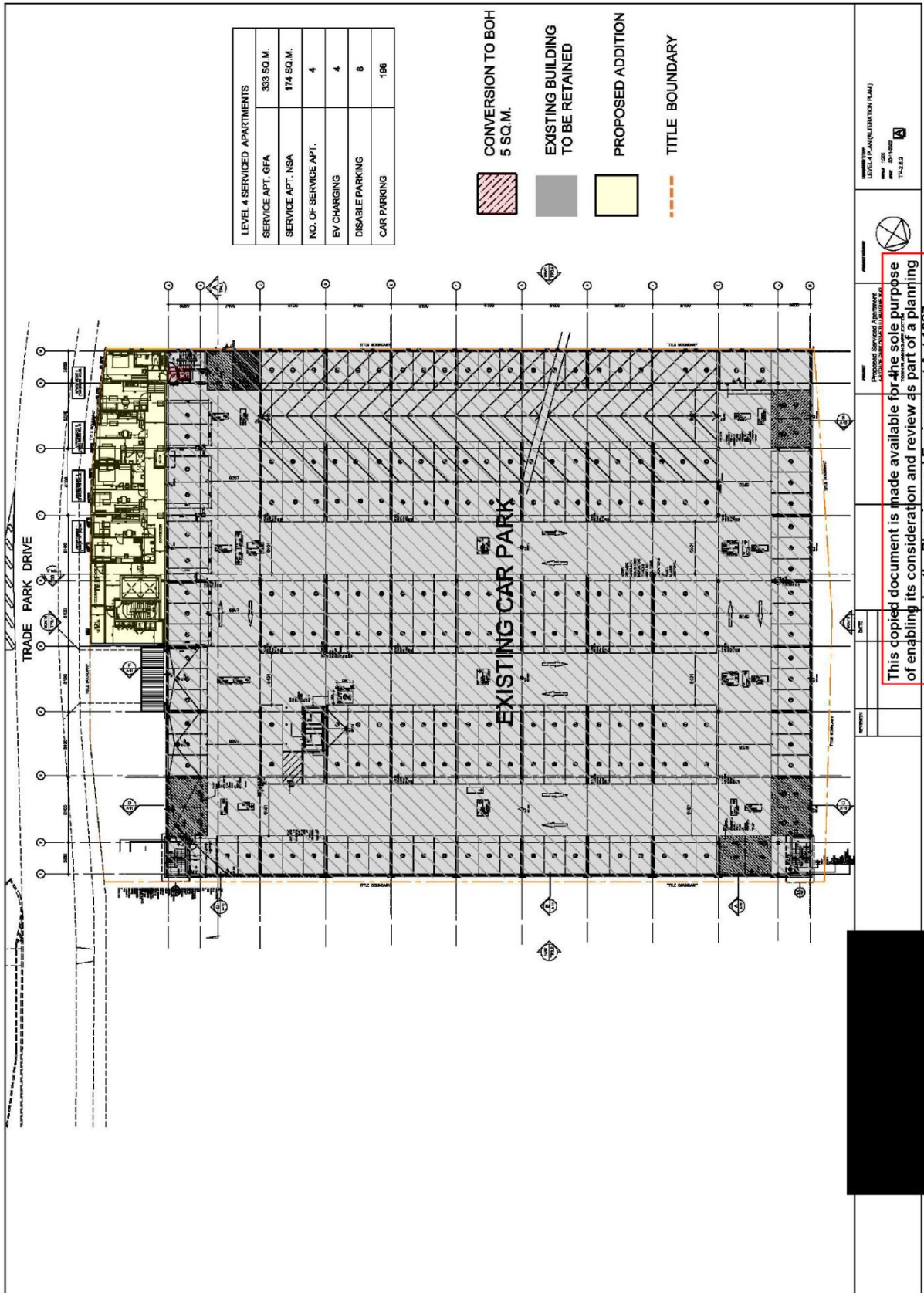
PREPARED BY: [REDACTED]
 CHECKED BY: [REDACTED]
 APPROVED BY: [REDACTED]

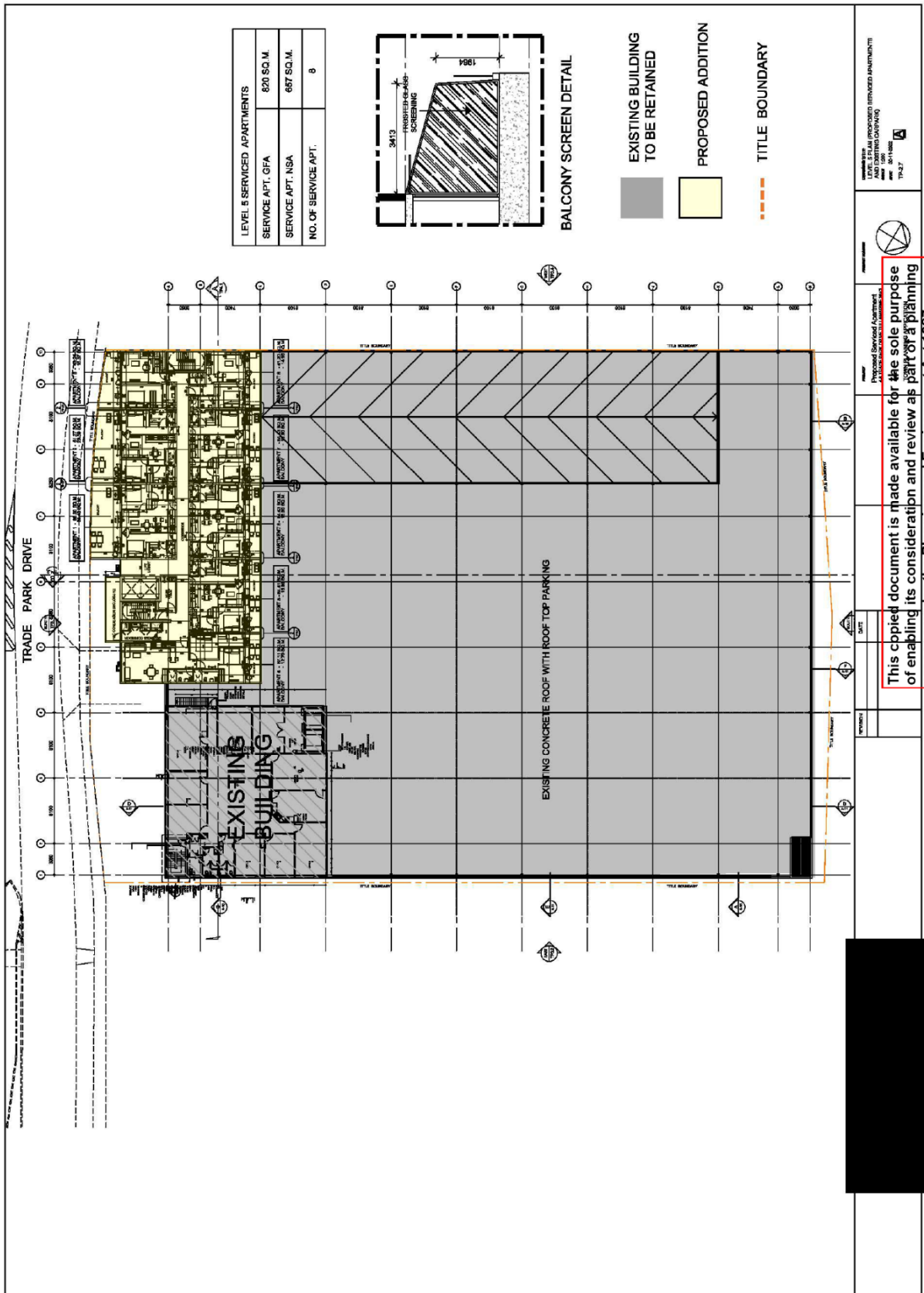
TITLE: LEVEL 3 PLAN (MULTI-TEN (PLAN))
 TR-3.3

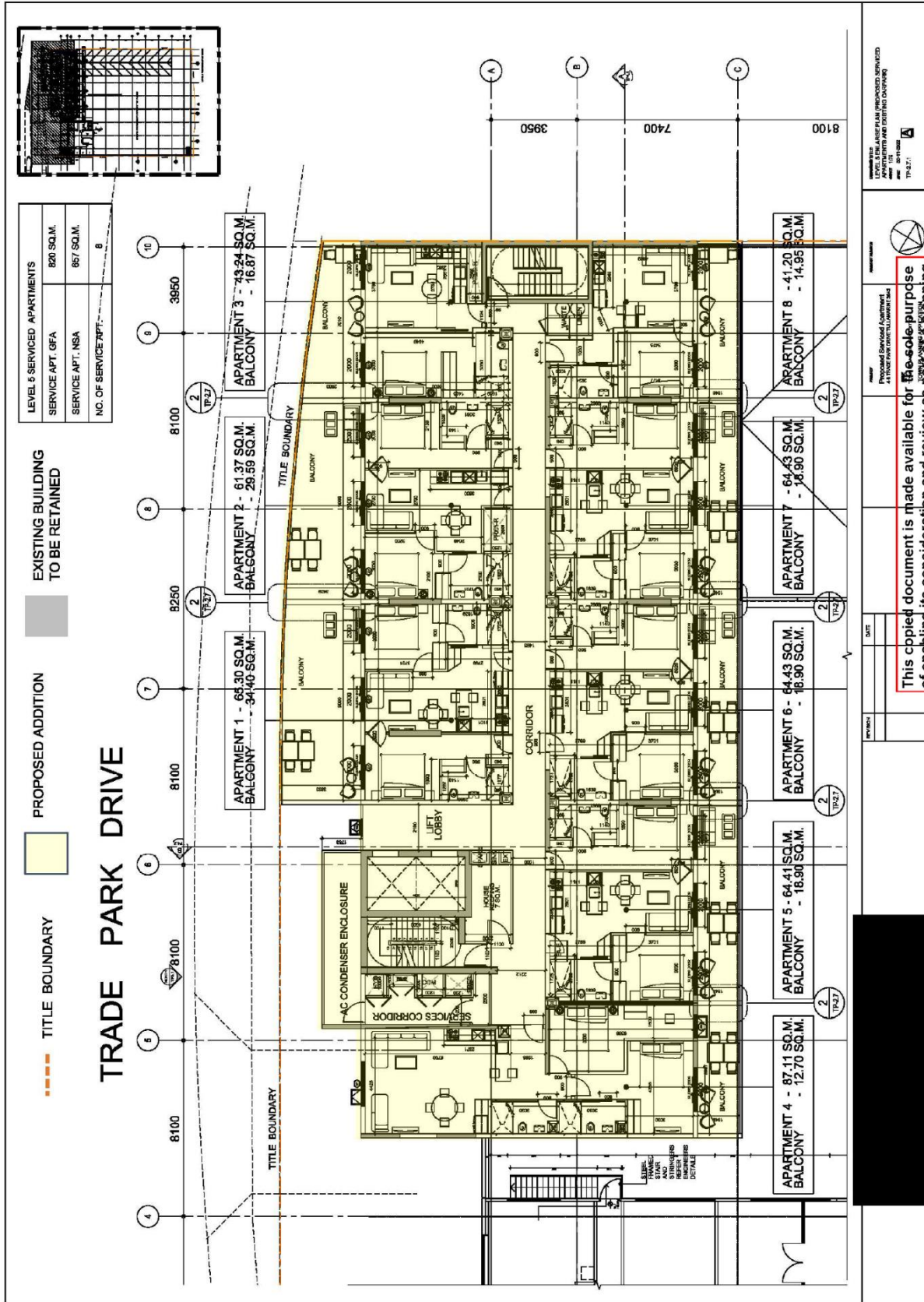


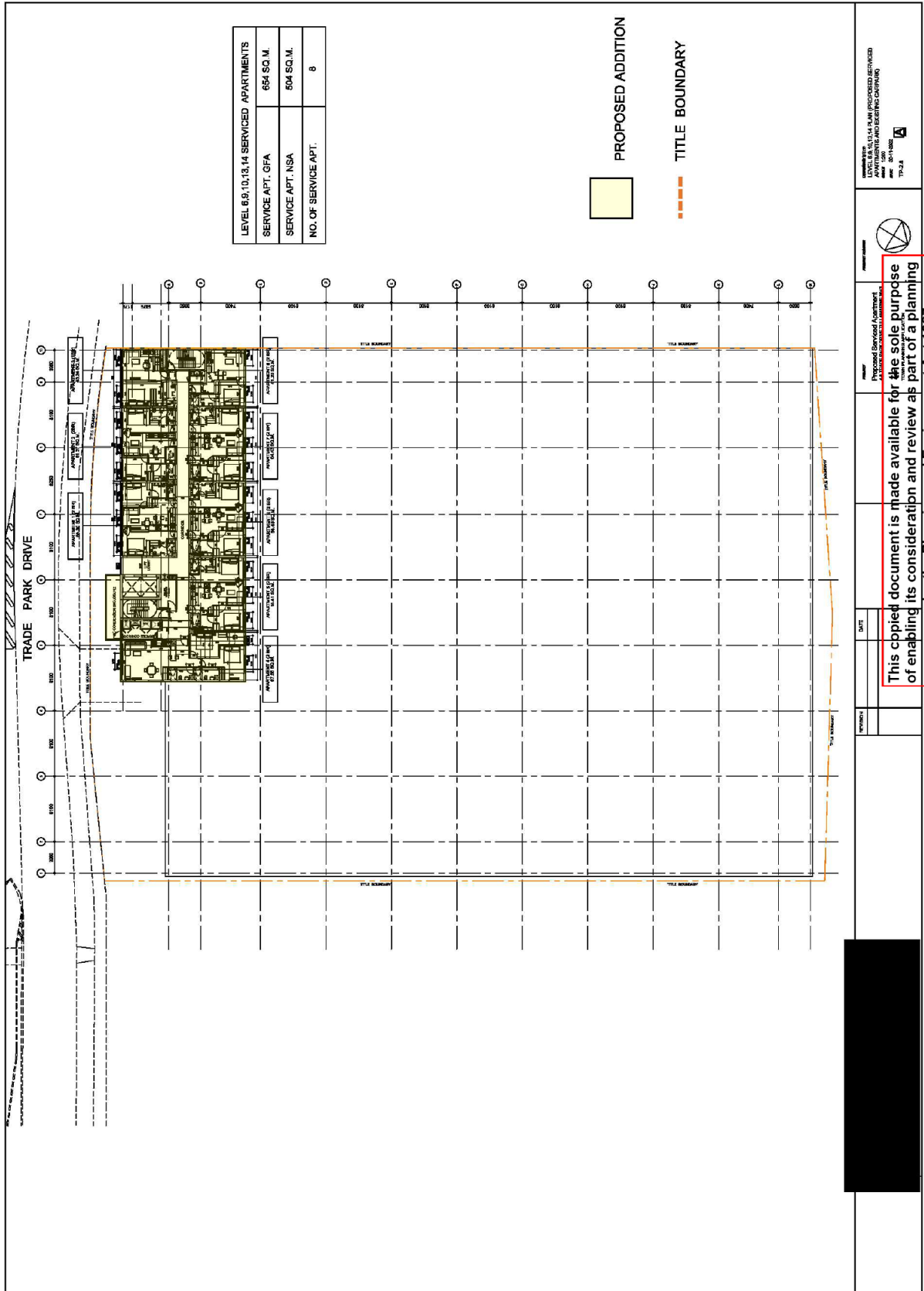


This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

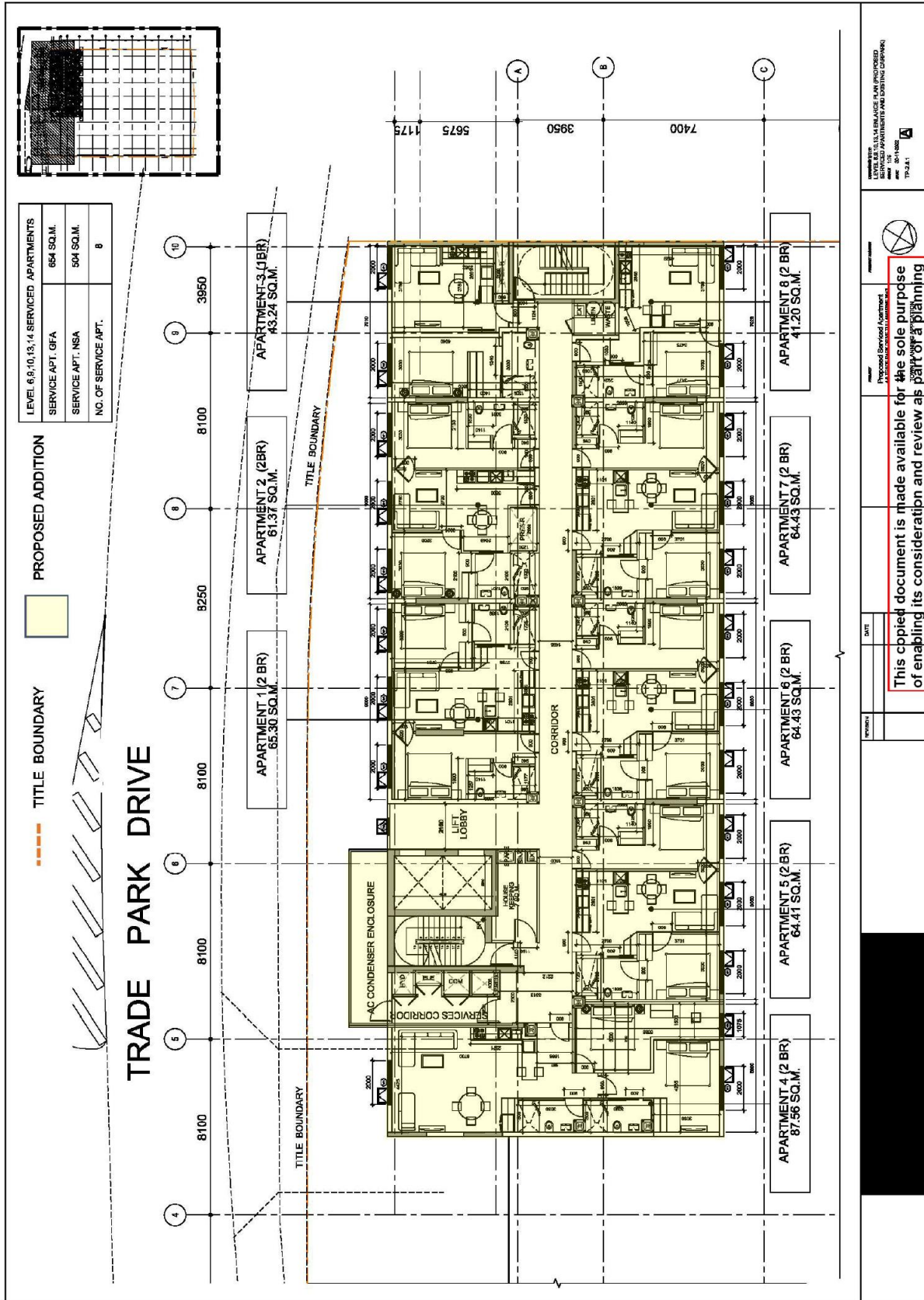


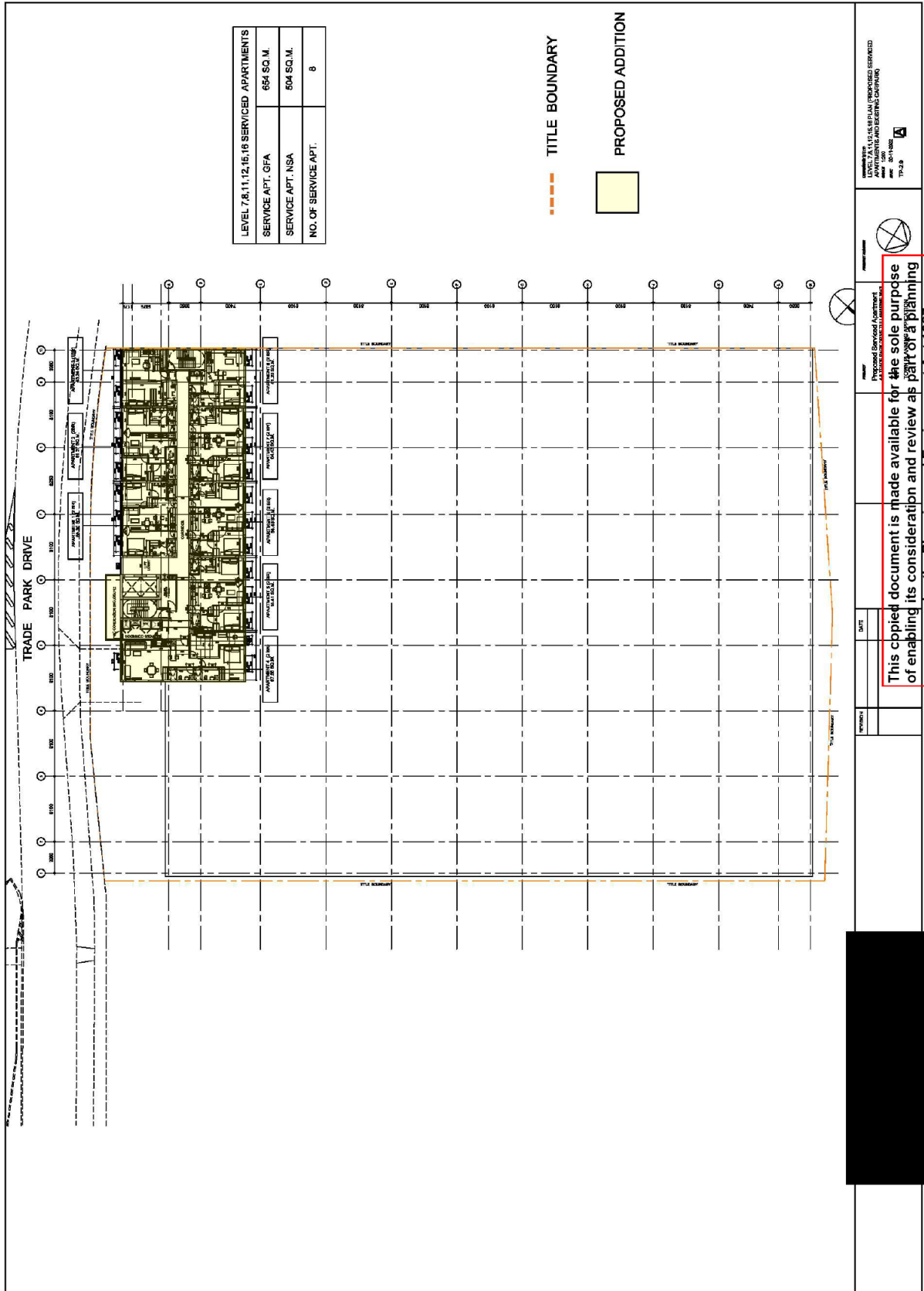


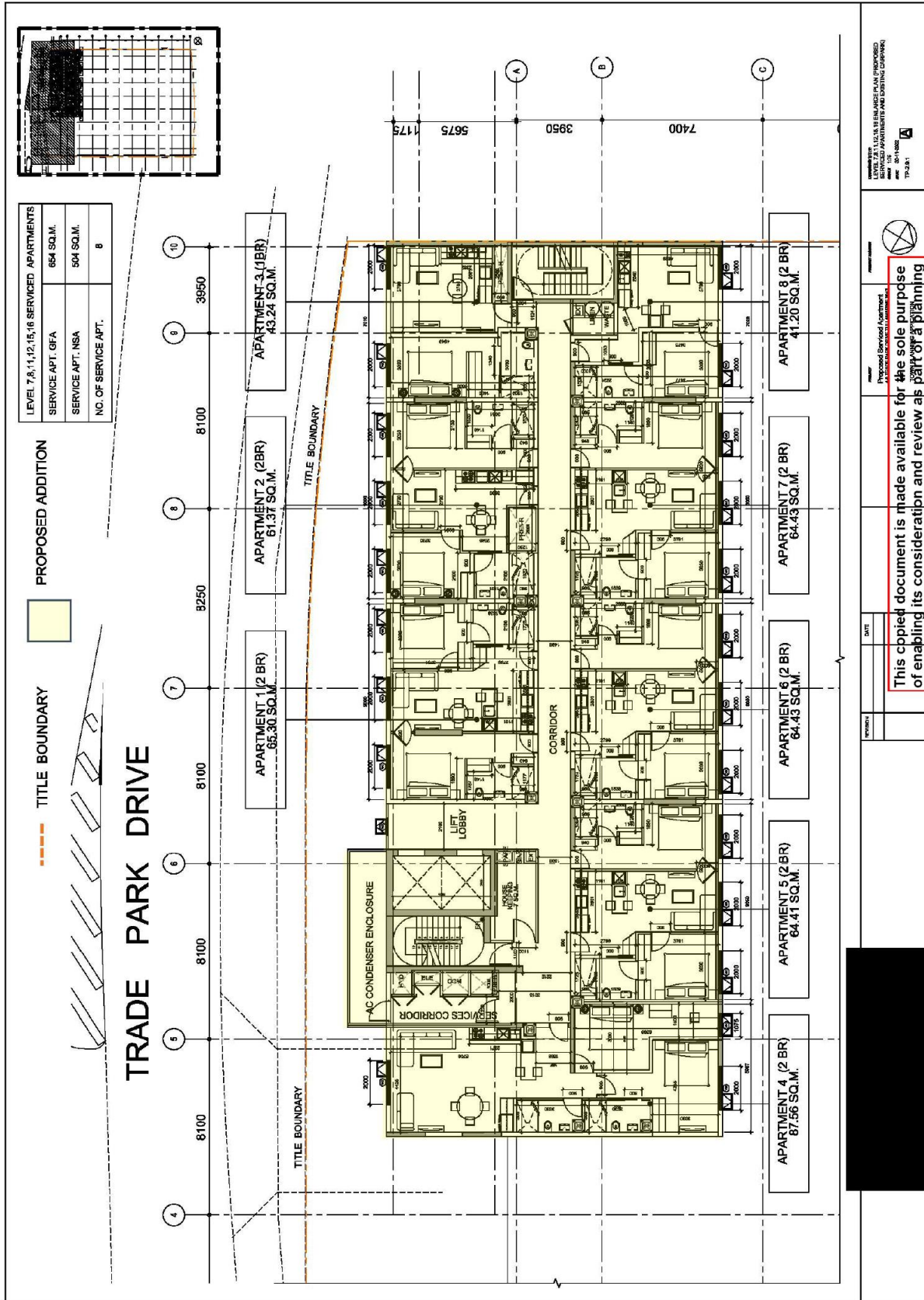


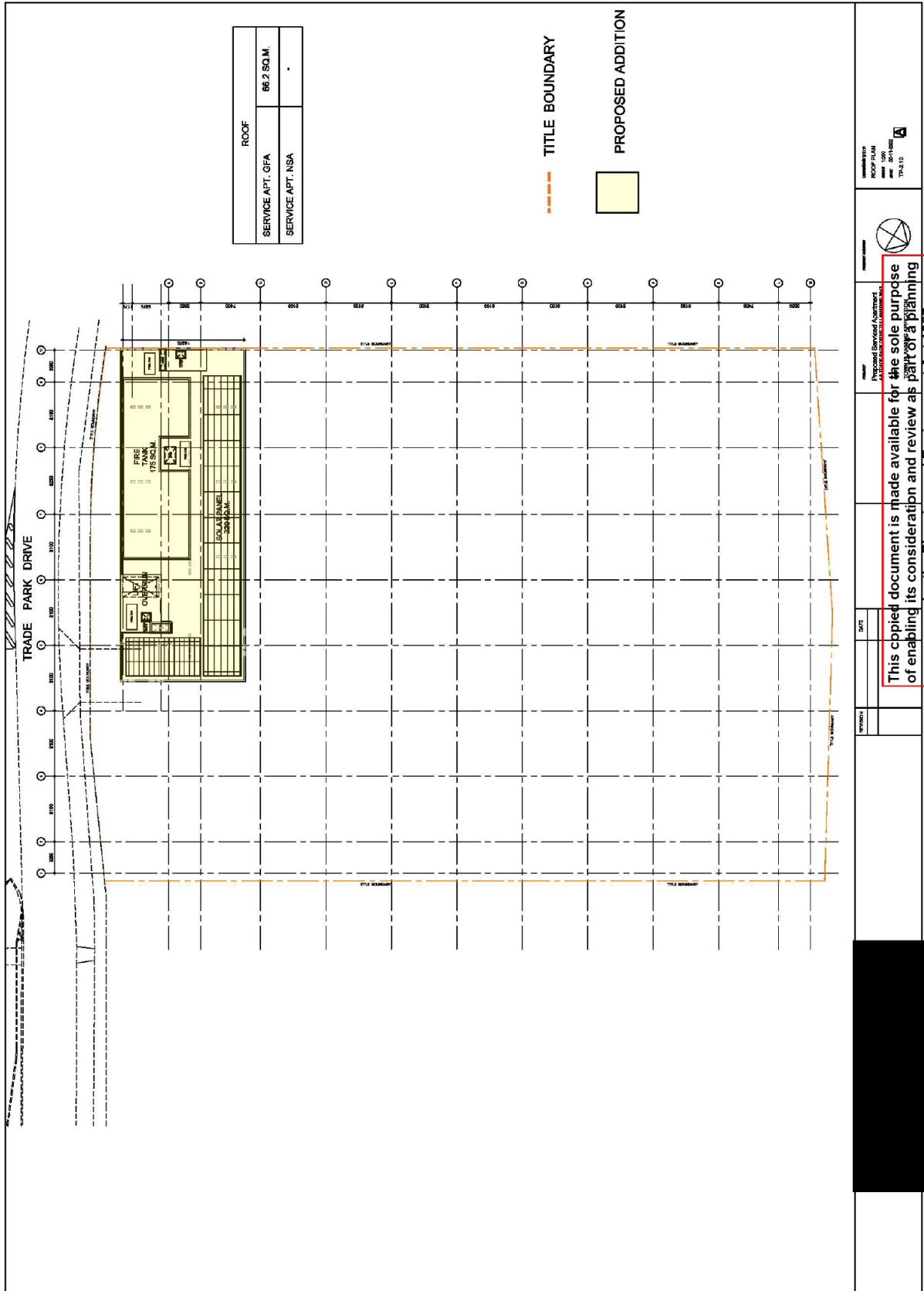


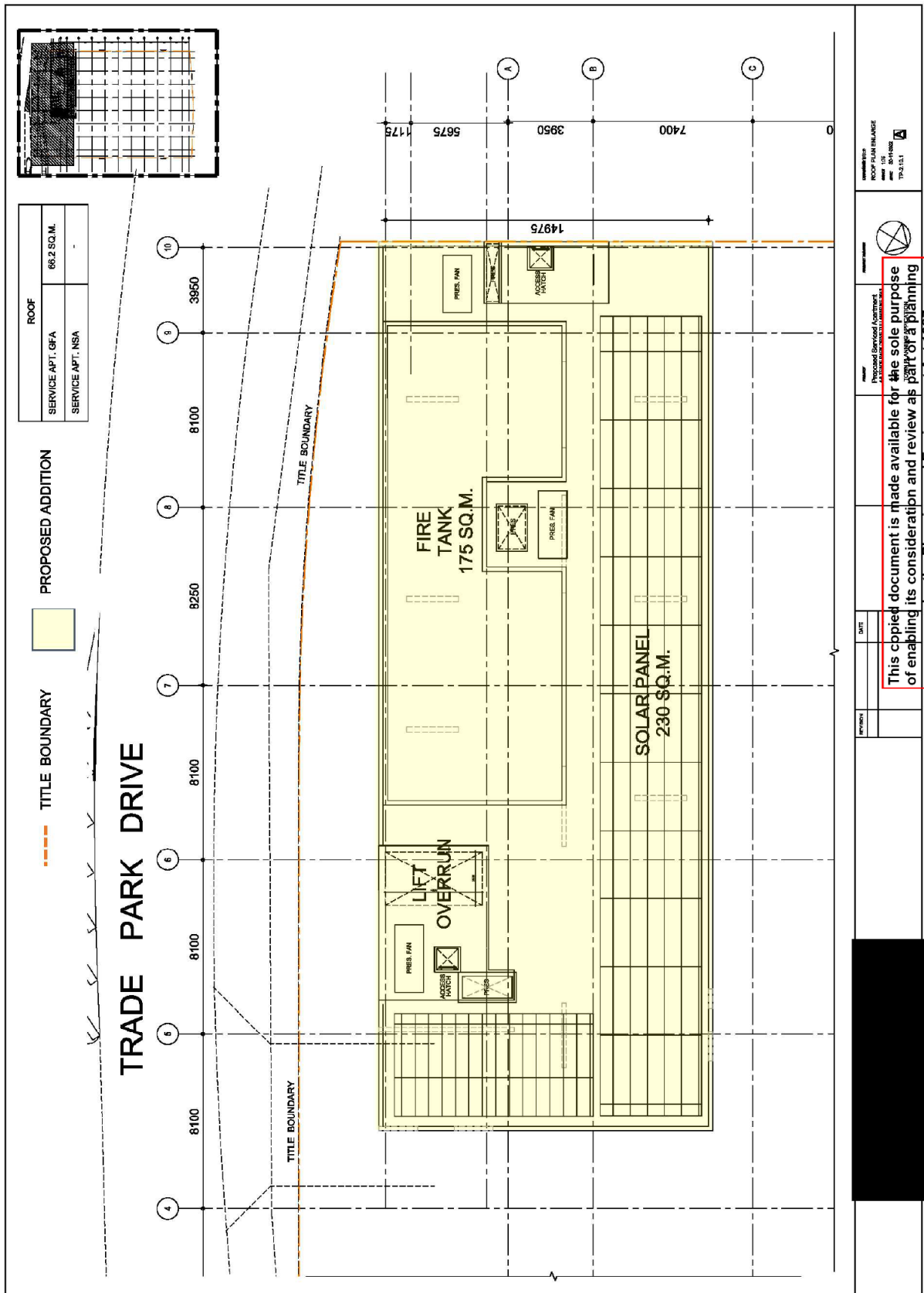
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.











<p>EXISTING CONDITIONS</p> <p>22 SEPTEMBER 11AM</p>	<p>EXISTING CONDITIONS</p> <p>22 SEPTEMBER 3PM</p>
<p>EXISTING CONDITIONS</p> <p>22 SEPTEMBER 9AM</p>	<p>EXISTING CONDITIONS</p> <p>22 SEPTEMBER 1PM</p>
<p>This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.</p> <p> <small> HUME CITY COUNCIL 1111 STURGEON STREET HUME VIC 3658 TEL: 53 31 1322 TFS: 53 31 1111 </small> </p>	

22 SEPTEMBER 9AM

PROPOSED DEVELOPMENT

22 SEPTEMBER 10AM

PROPOSED DEVELOPMENT

22 SEPTEMBER 11AM

PROPOSED DEVELOPMENT

22 SEPTEMBER 12PM

PROPOSED DEVELOPMENT

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

REVISIONS

DATE

DESCRIPTION

APPROVED BY

DATE

PROJECT TITLE

PROJECT NUMBER/REFERENCE

DATE

SCALE

PROJECT LOCATION

22 SEPTEMBER 1PM

PROPOSED DEVELOPMENT

22 SEPTEMBER 2PM

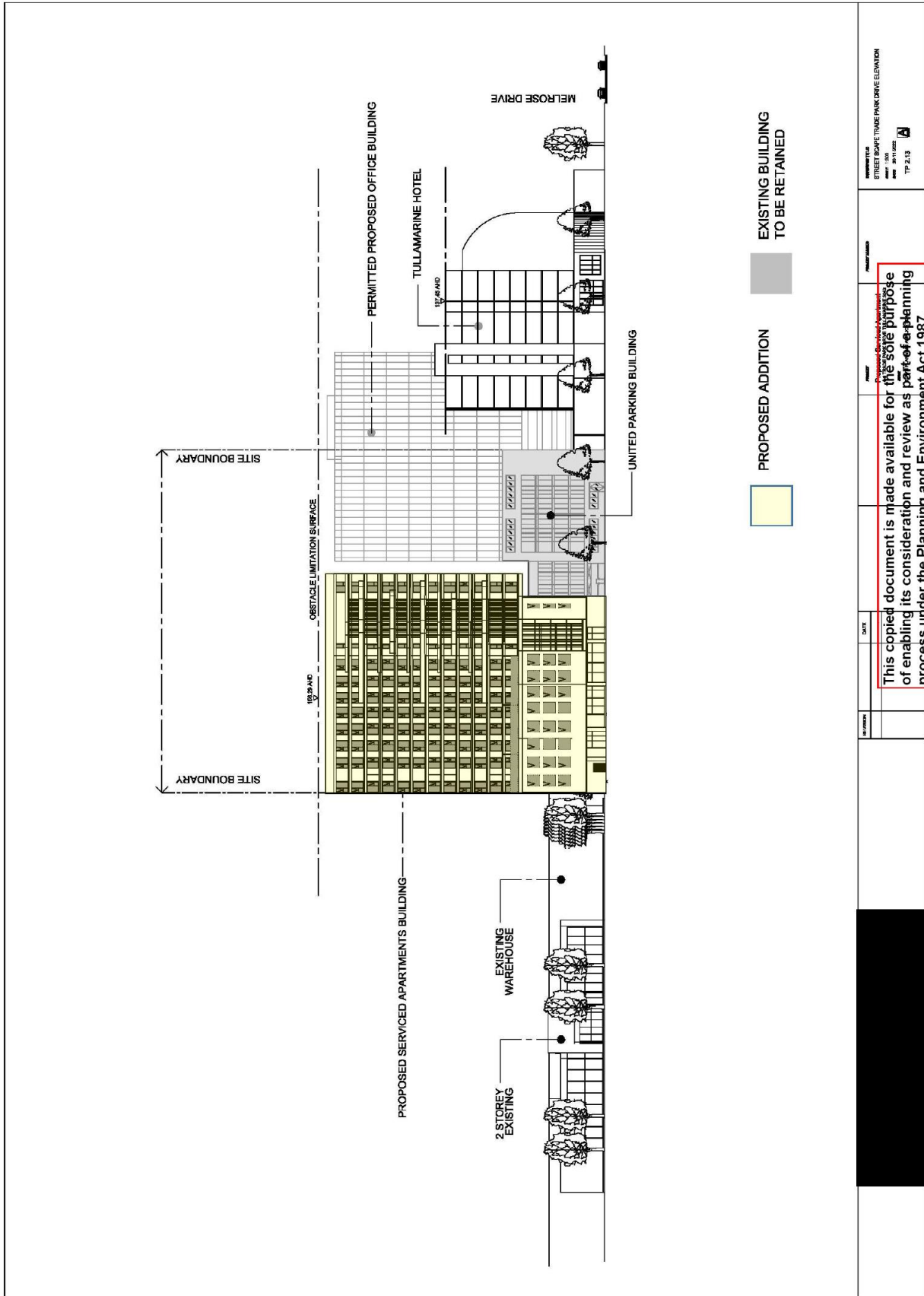
PROPOSED DEVELOPMENT

22 SEPTEMBER 3PM

PROPOSED DEVELOPMENT

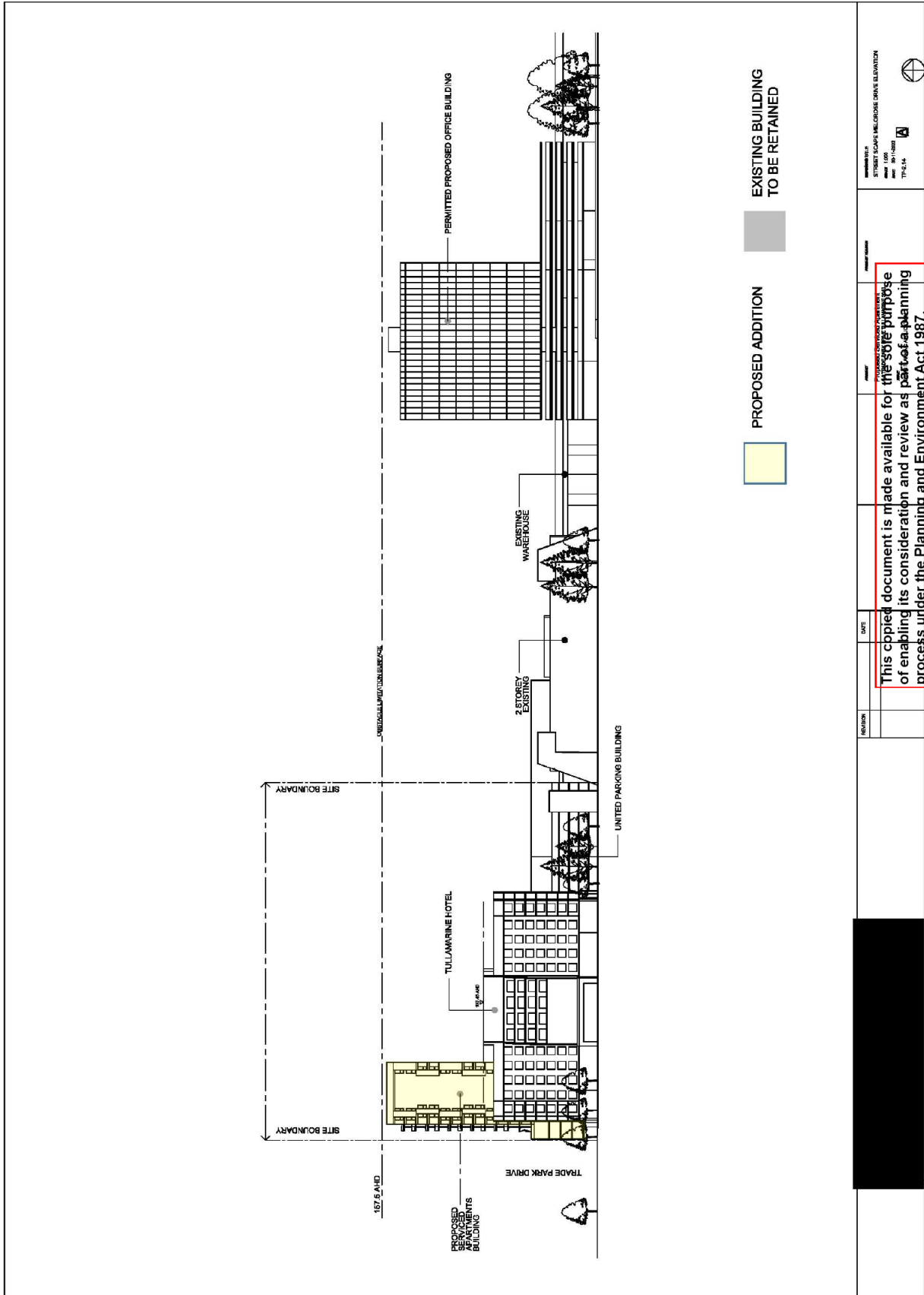
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

DATE	
TIME	
LOCATION	
PROJECT	
PREPARED BY	
DATE	
SCALE	
PROJECT NO.	
PROJECT NAME	
PROJECT ADDRESS	
PROJECT CONTACT	
PROJECT PHONE	
PROJECT FAX	
PROJECT EMAIL	
PROJECT WEBSITE	
PROJECT DRAWING NO.	
PROJECT DRAWING DATE	
PROJECT DRAWING SCALE	
PROJECT DRAWING AUTHOR	
PROJECT DRAWING CHECKER	
PROJECT DRAWING APPROVER	
PROJECT DRAWING REVISIONS	
PROJECT DRAWING NOTES	



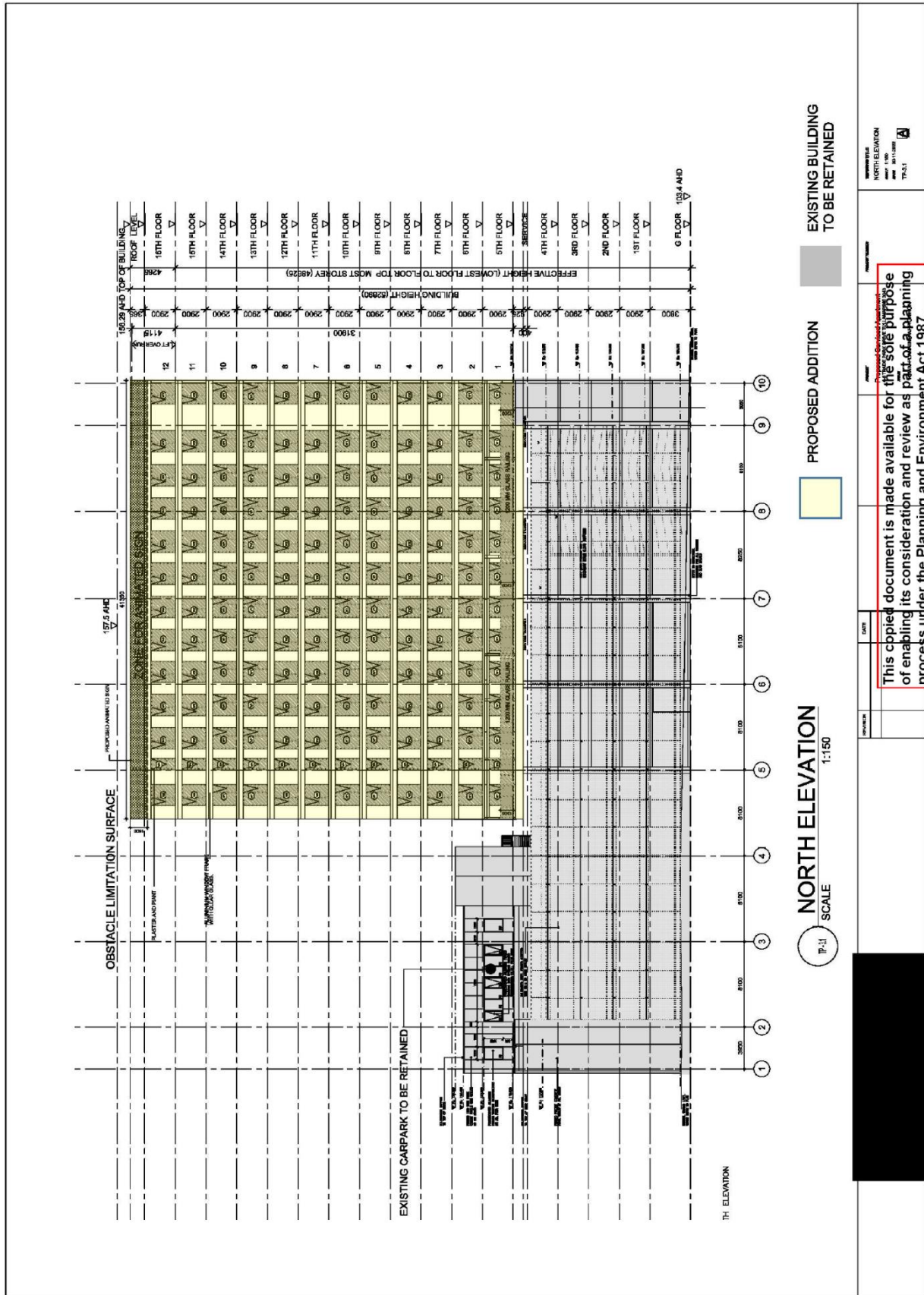
DRAWN BY: [REDACTED]
 DATE: 20/07/2023
 SCALE: 1:500
 PROJECT: T19 2.13

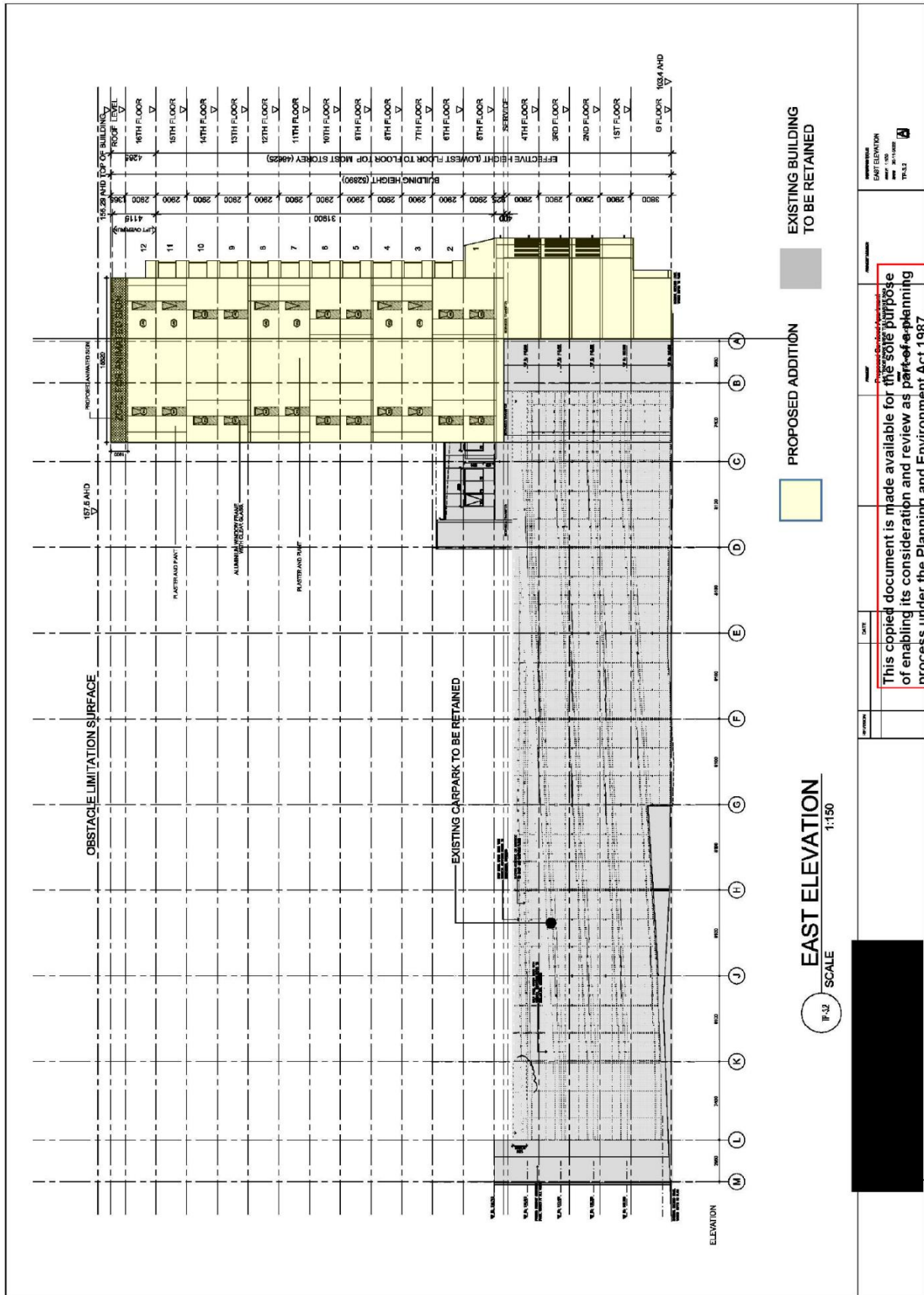
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

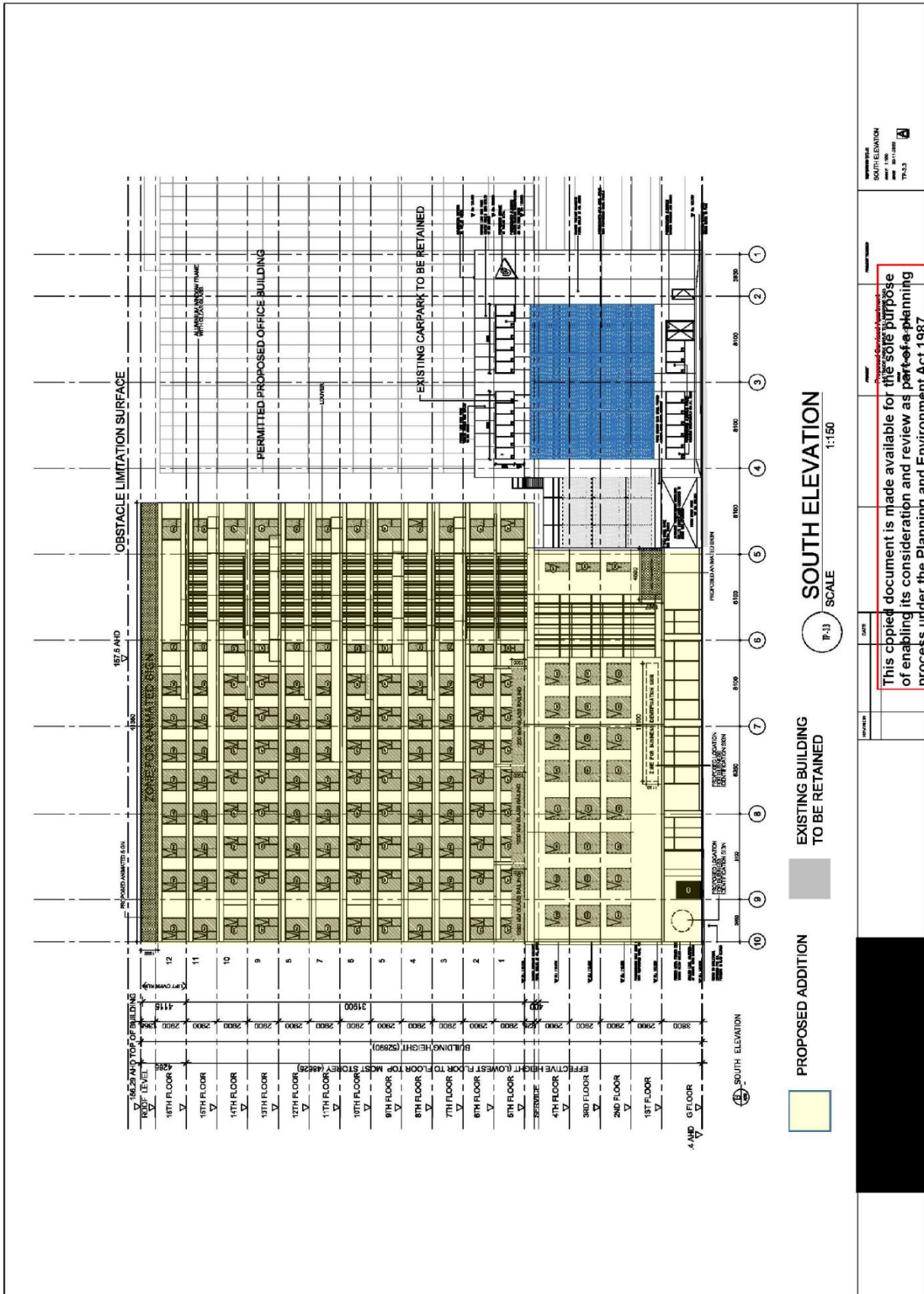


This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

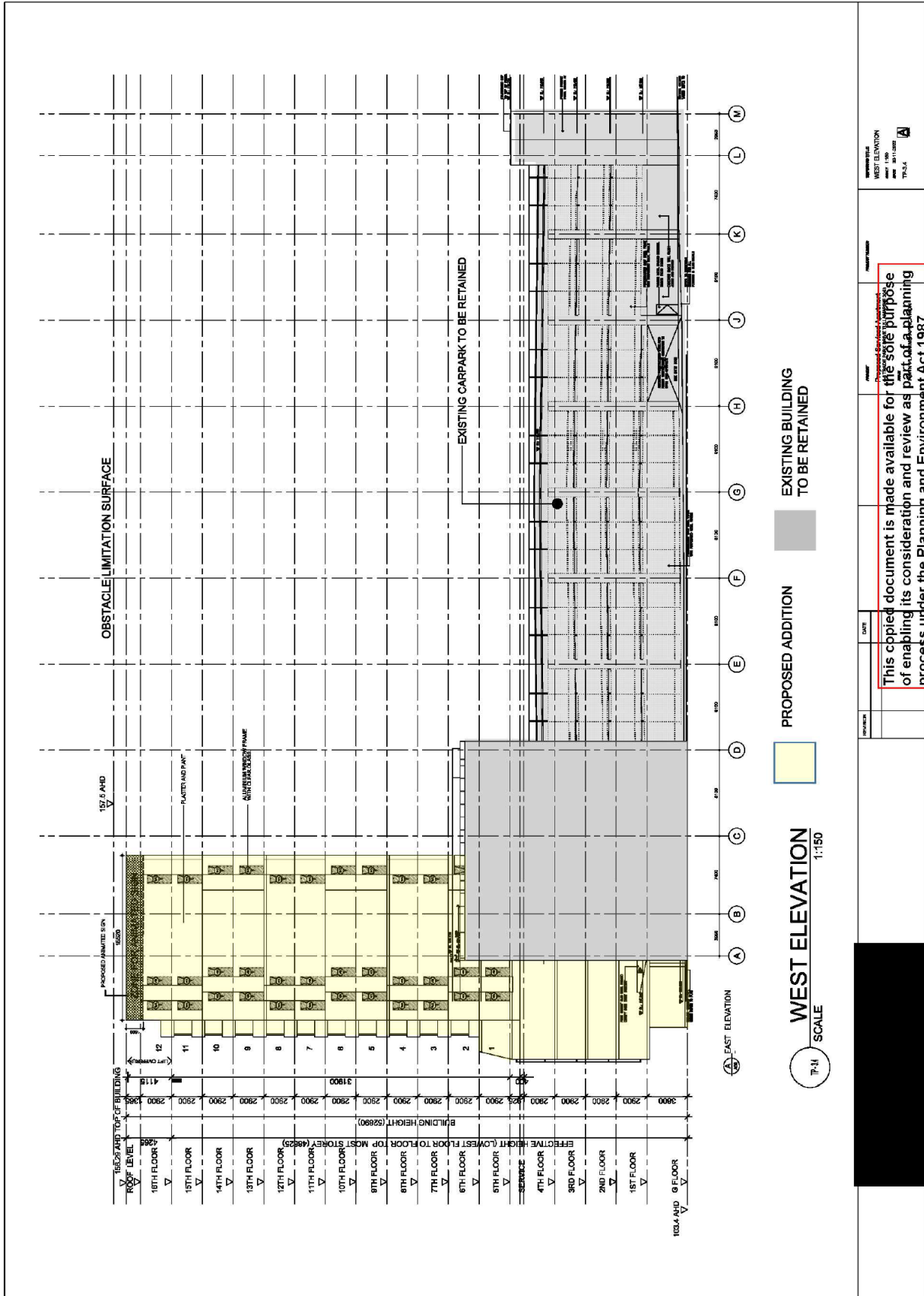
STREET LIGHTS WELLSIDE DRIVE ELEVATION
 DATE: 20/07/2023
 DRAWN BY: [Signature]
 CHECKED BY: [Signature]



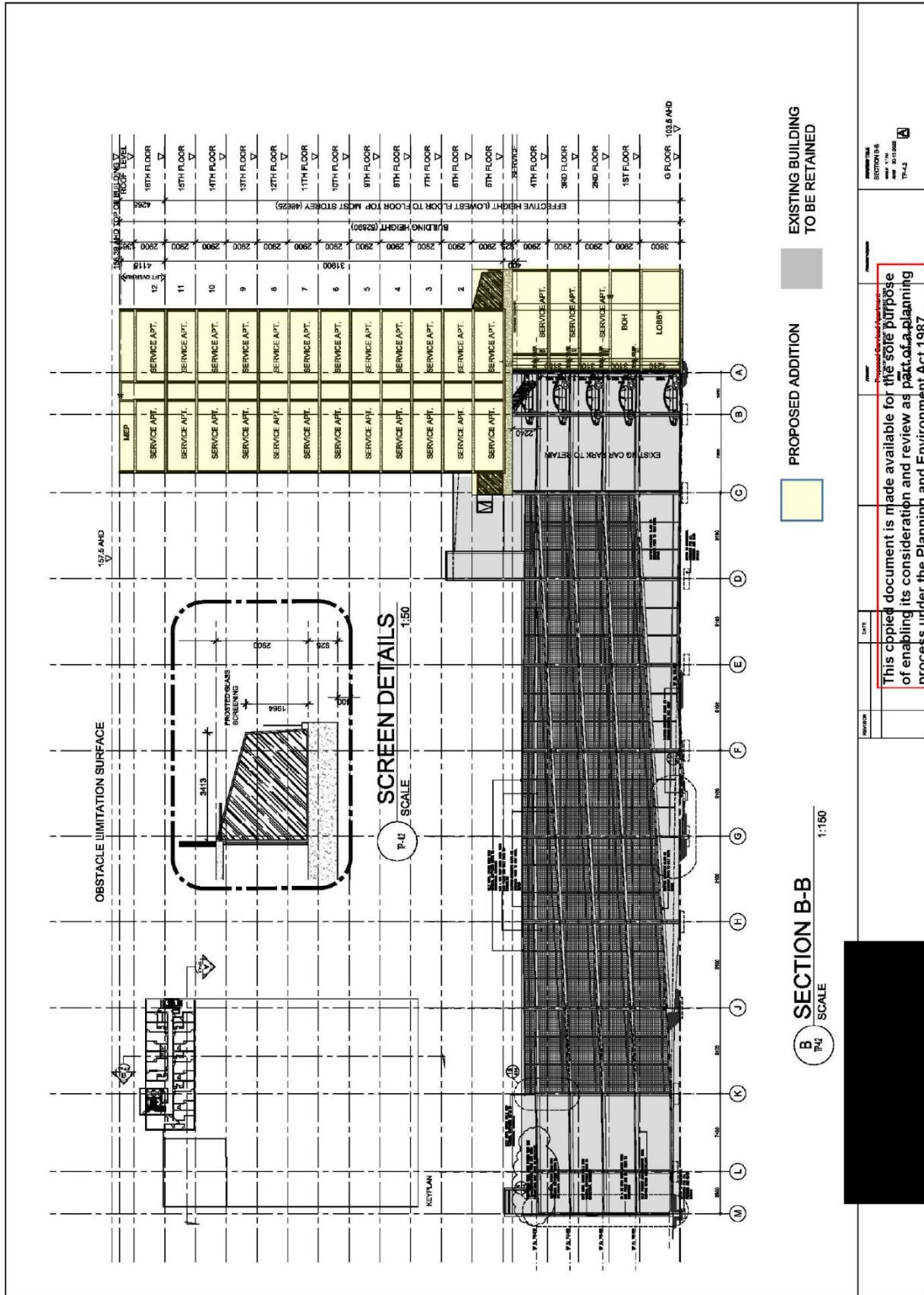




This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

NORTH ELEVATION

EAST ELEVATION

LEGEND:

1. CLEAR GLAZED WINDOW
2. DARK GRAY OFF-FORM CONCRETE
3. GRAY OFF-FORM CONCRETE
4. COPPER COLOR ALUMINUM COMPOSITE
5. GRAY PRECAST WITH TEXTURE
6. PERFORATED ALUMINUM GRILL PATTERN
7. ANIMATED SIGN

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987.
 The copy must not be used for any other purpose.

ELEVATION	DATE	DRAWN	CHECKED	DATE	DRAWN	CHECKED

SOUTH ELEVATION

WEST ELEVATION

1	2	3	4	5	6	7

1. CLEAR GLAZED WINDOW
2. DARK GRAY OFF-FORM CONCRETE
3. GRAY OFF-FORM CONCRETE
4. COPPER COLOR ALUMINUM COMPOSITE
5. GRAY PRECAST WITH TEXTURE
6. PERFORATED ALUMINUM GRILL PATTERN
7. ANIMATED SIGN

ILLUSTRATION	DATE	REVISION	APPROVED FOR SUBMISSION
			<p style="font-size: 8px; margin: 0;">APPROVED FOR SUBMISSION</p> <p style="font-size: 8px; margin: 0;">PROJECT NO. 2023/0002</p> <p style="font-size: 8px; margin: 0;">DATE 24 JULY 2023</p> <p style="font-size: 8px; margin: 0;">PROJECT FILE</p> <p style="font-size: 8px; margin: 0;">PROPOSED SOUTH AND WEST EXTERIOR FINISHES</p> <p style="font-size: 8px; margin: 0;">TP-6.2</p>

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

<p>PROPOSED SERVICED APARTMENTS BUILDING</p> <p>EXISTING CARPARK BUILDING</p> <p>EXISTING OFFICE BUILDING</p> <p>EXISTING HOTEL</p>	<p>PROPOSED SERVICED APARTMENTS BUILDING</p> <p>EXISTING CARPARK BUILDING</p> <p>EXISTING HOTEL</p>	<p>PERMITTED PROPOSED OFFICE BUILDING</p> <p>EXISTING CARPARK BUILDING</p> <p>PERMITTED PROPOSED OFFICE BUILDING</p> <p>EXISTING HOTEL</p>	<p>PROPOSED SERVICED APARTMENTS BUILDING</p> <p>EXISTING CARPARK BUILDING</p> <p>EXISTING HOTEL</p>							
<p>REVISIONS</p>		<p>DATE</p>	<p>PROPOSED SERVICED APARTMENTS BUILDING</p>	<p>PROPOSED OFFICE BUILDING</p>	<p>PROPOSED CARPARK BUILDING</p>	<p>PROPOSED HOTEL</p>	<p>PROPOSED SITE PLAN</p>	<p>PROPOSED SITE PLAN</p>	<p>PROPOSED SITE PLAN</p>	<p>PROPOSED SITE PLAN</p>
<p>This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.</p>										



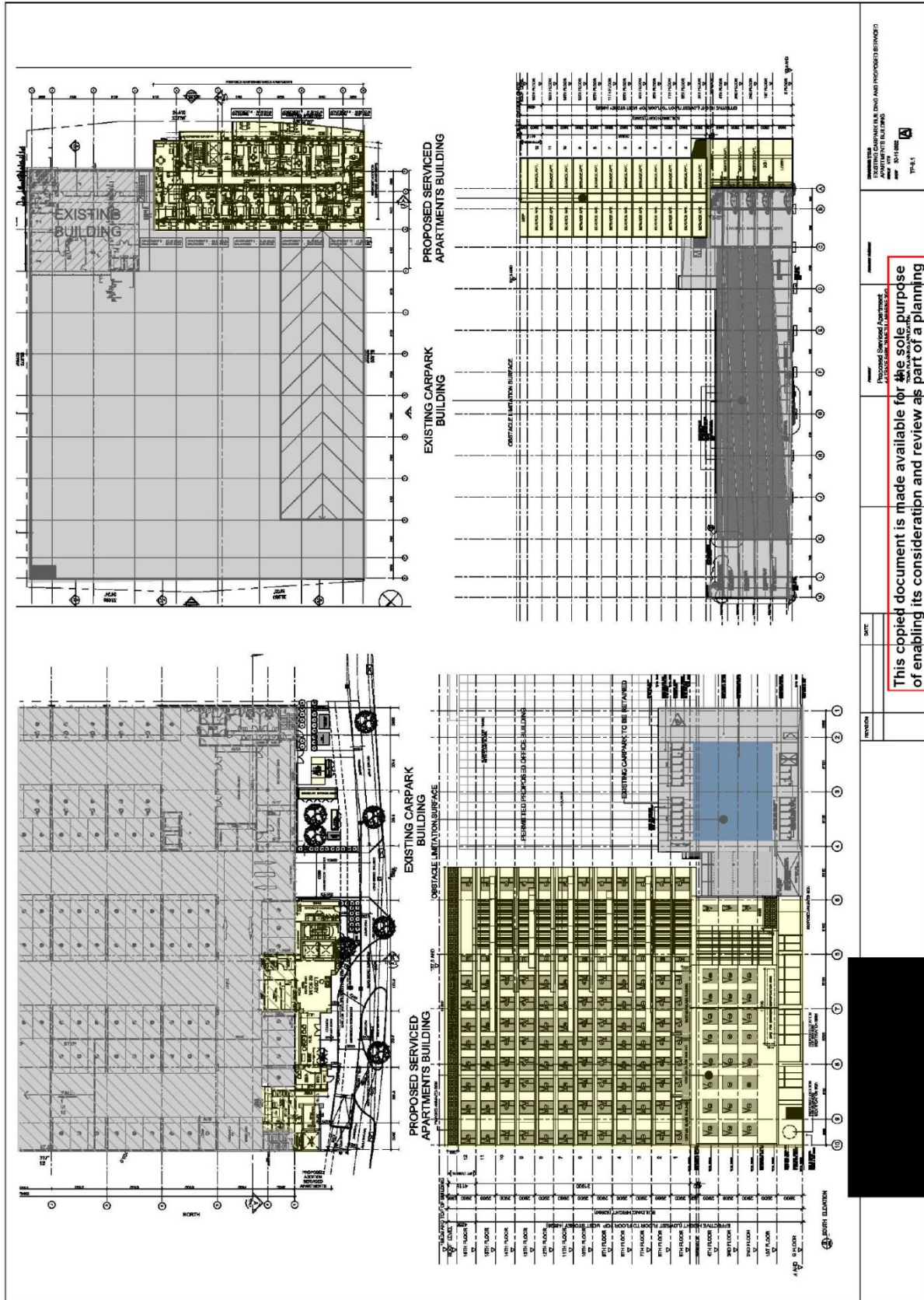


This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

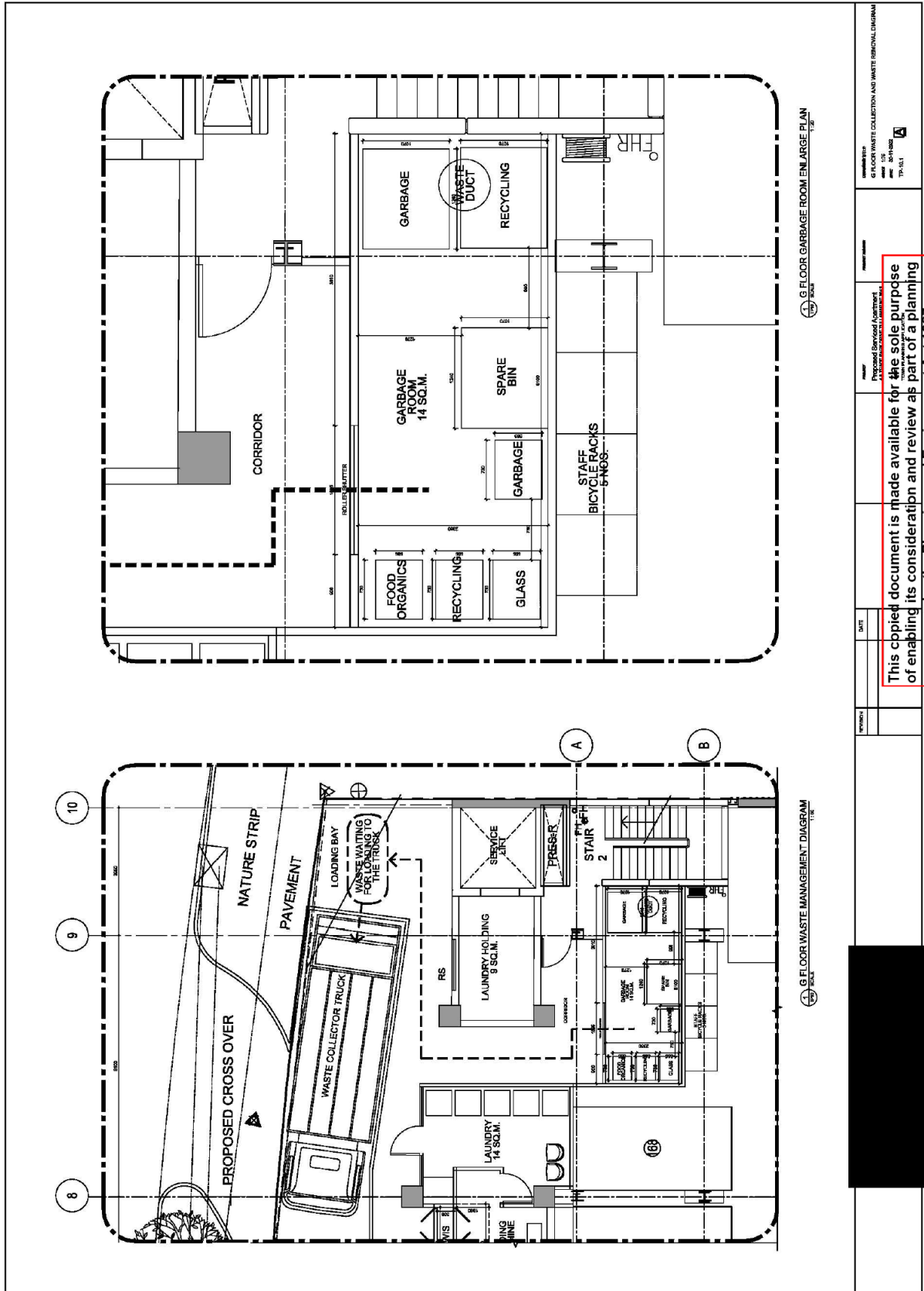
TYPE W1	TYPE W2	TYPE W3	TYPE W4	TYPE W5	TYPE W6
 PLAN VIEW TYPE W1 2000 1100 1700 800	 PLAN VIEW TYPE W2 2000 1100 1700 800	 PLAN VIEW TYPE W3 2000 1100 1700 800	 PLAN VIEW TYPE W4 2000 1100 1700 800	 PLAN VIEW TYPE W5 2000 1100 1700 800	 PLAN VIEW TYPE W6 2000 1100 1700 800
V _A -2276 V _D 1.00	V _A -2276 V _D 1.00	V _A -2276 V _D 1.00	V _A -2276 V _D 1.00	V _A -2276 V _D 1.00	V _A -2420 V _D 1.00
HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR	HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR	HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR	HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR	HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR	HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW HUNG-FIXED GLASS WINDOW SLIDING GLASS DOOR
LEVEL 6, 8, 10, 13, 14 ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA CLEAR TEMPER GLASS	LEVEL 2, 3, 7, 8, 11, 12, 15, 16 ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA CLEAR TEMPER GLASS	LIFT LOBBY ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA CLEAR TEMPER GLASS	APARTMENT 12 ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA CLEAR TEMPER GLASS	APARTMENT 12 ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA CLEAR TEMPER GLASS	LEVEL 6, 8, 10, 13, 14 ALL FRAME 20° DOUBLE GLAZED - THICKNESS TO TA PERFORMANCE GLASS TO ENGINEER'S SELECTION
REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:	REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:	REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:	REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:	REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:	REMARK: REMARK: REMARK: REMARK: REMARK: REMARK:

OPENABLE PORTION OF WINDOW

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987.
 The copy must not be used for any other purpose.

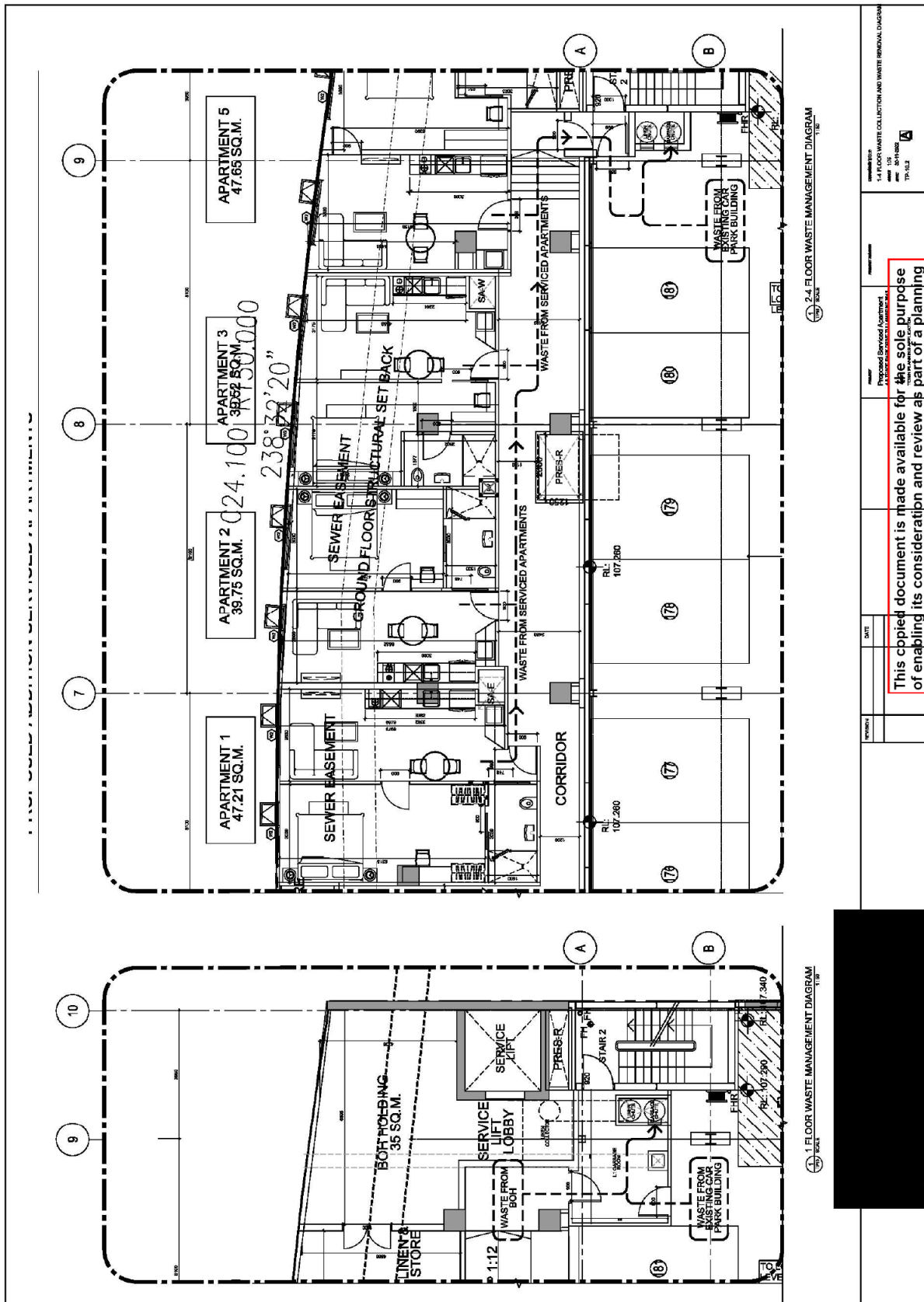


This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



PREPARED BY: [REDACTED]
 CHECKED BY: [REDACTED]
 DATE: 20/07/2023
 DRAWING NO: TP-05.1
 PROJECT NAME: G FLOOR WASTE COLLECTION AND WASTE REMOVAL DIAGRAM
 SHEET NO: 1/1

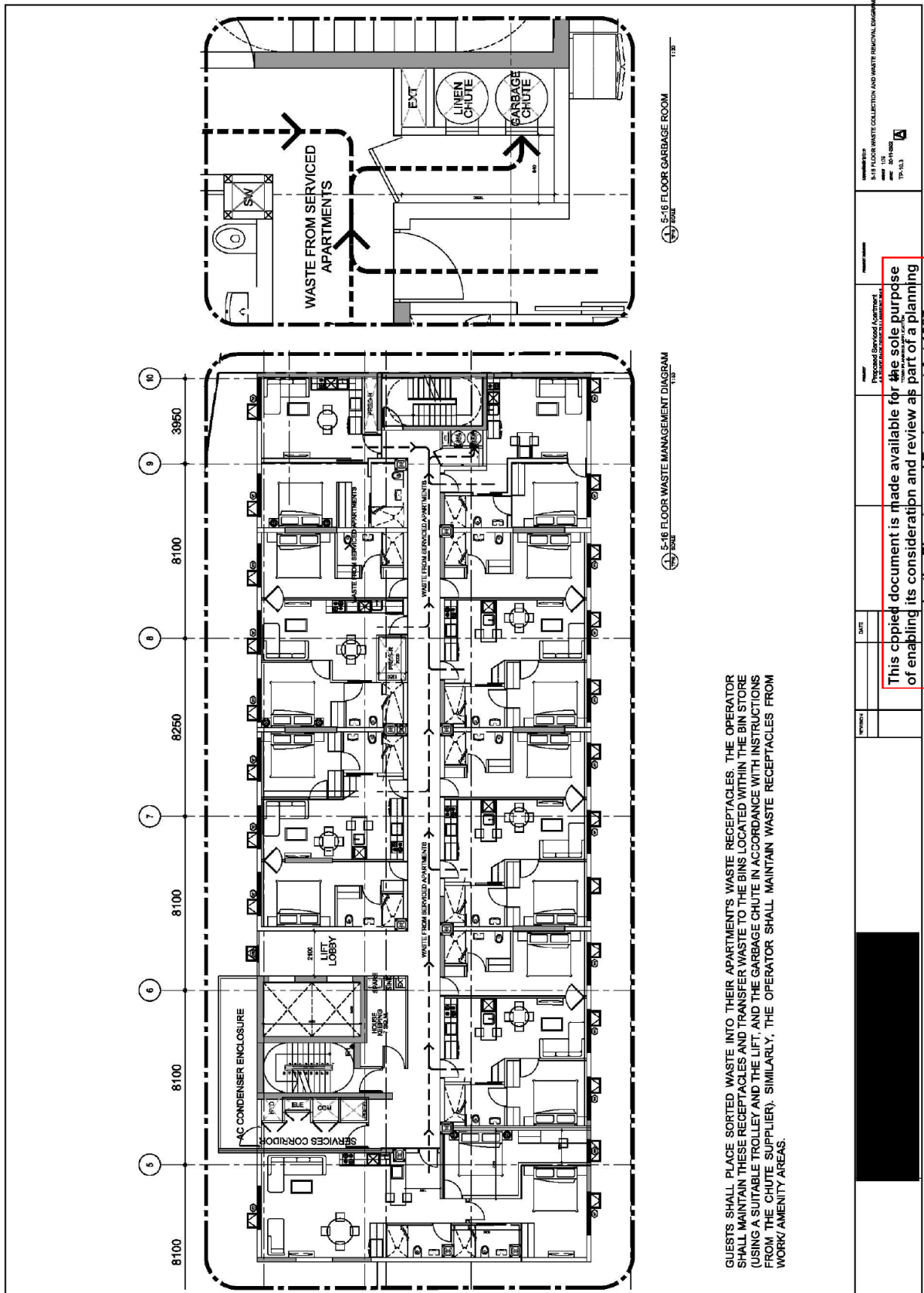
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



DATE	APPROVED	PROPOSED SERVICED APARTMENT	PROJECT NAME

1:12
 1 FLOOR WASTE COLLECTION AND WASTE REMOVAL DIAGRAM
 DATE: 20/07/2023
 TP: 012

This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



5-16 FLOOR GARBAGE ROOM 113B

5-16 FLOOR WASTE MANAGEMENT DIAGRAM 113B

GUESTS SHALL PLACE SORTED WASTE INTO THEIR APARTMENT'S WASTE RECEPTACLES. THE OPERATOR SHALL MAINTAIN THESE RECEPTACLES AND TRANSFER WASTE TO THE BINS LOCATED WITHIN THE BIN STORE (USING A SUITABLE TROLLEY AND THE LIFT, AND THE GARBAGE CHUTE IN ACCORDANCE WITH INSTRUCTIONS FROM THE CHUTE SUPPLIER). SIMILARLY, THE OPERATOR SHALL MAINTAIN WASTE RECEPTACLES FROM WORK/AMENITY AREAS.

5-16 FLOOR WASTE COLLECTION AND WASTE REMOVAL DIAGRAM TP-6.3	PREPARED BY: [Redacted]
	DATE: [Redacted]
PROPOSED SERVICED APARTMENT: [Redacted]	DATE: [Redacted]
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.	

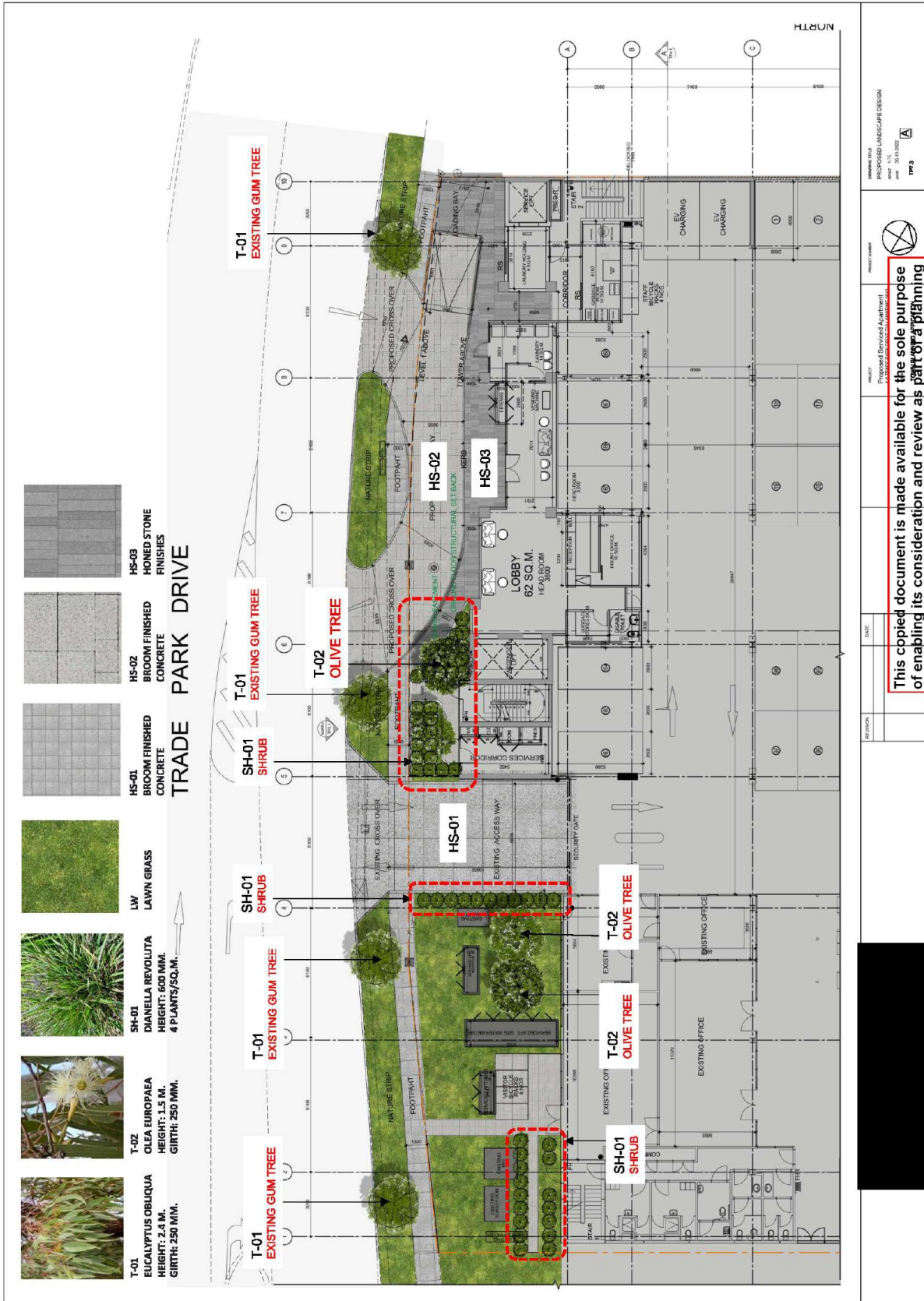



REVISIONS	DATE	DESCRIPTION	DRAWN	CHECKED	DATE	PROJECT	PROPOSED SERVICED APARTMENTS AT TRADE PARK DRIVE	DRAWING NO.	10-10002
<p>This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.</p>									
<p>APPROVED FOR THE COUNCIL BY: [Signature]</p>									
<p>DATE OF APPROVAL: 10/10/2023</p>									

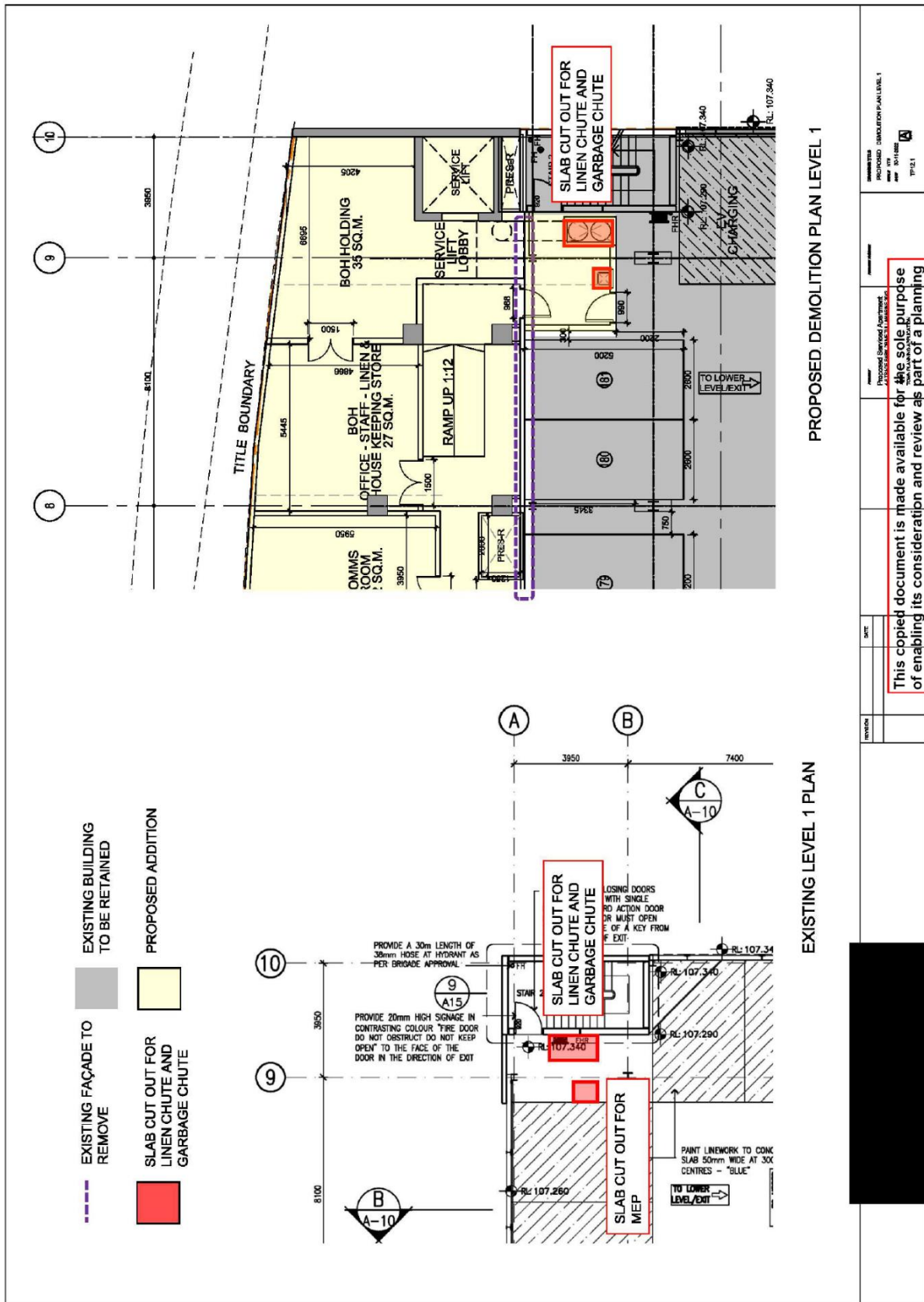
REVISION	SHEET	PROJECT	DATE	BY	CHK'D
		Proposed Serviced Apartments	08/03/2023		
<p>This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.</p>					
<p>EXISTING LANDSCAPE-1 DATE 08/03/2023 BY CHECKED</p>					

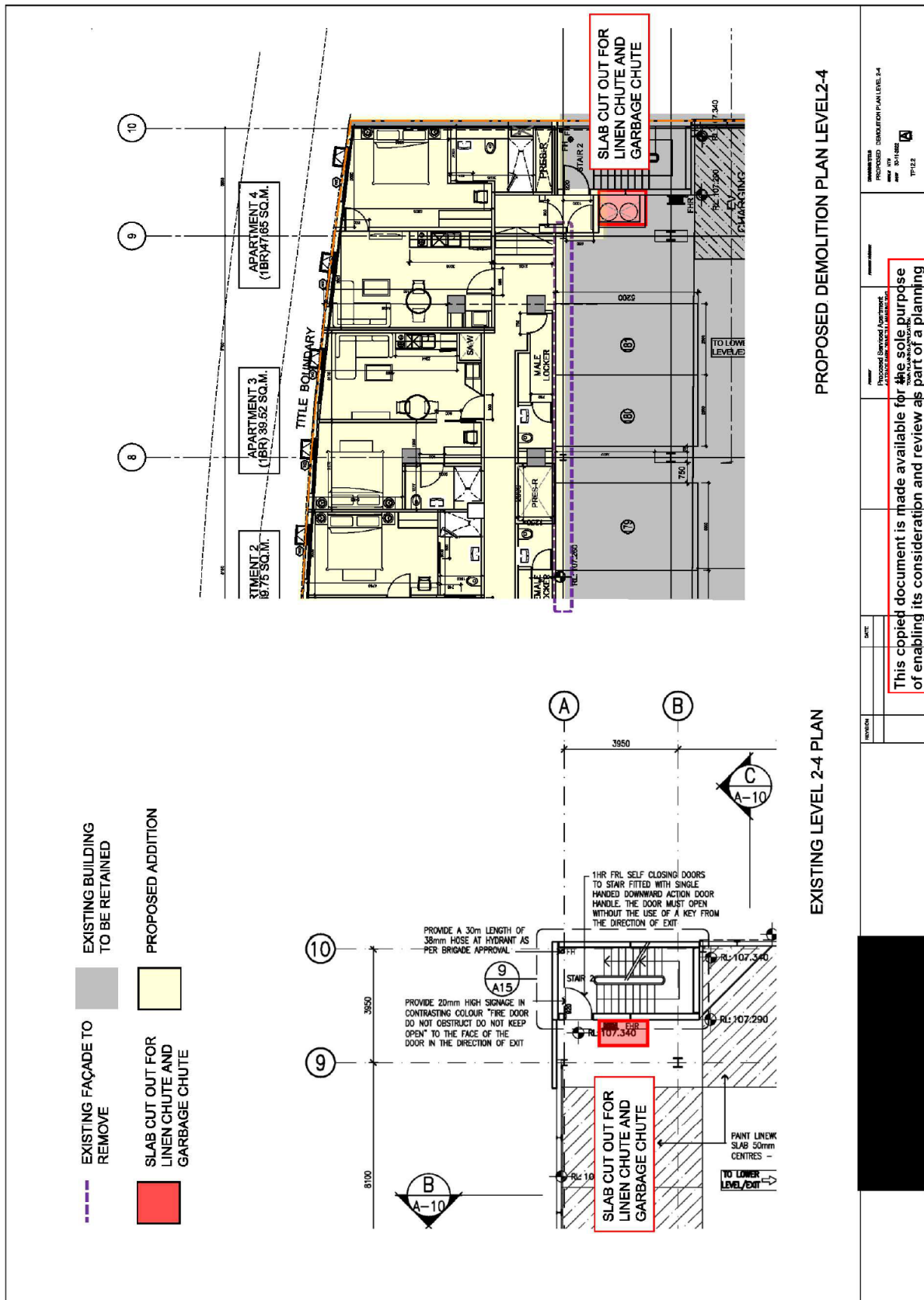


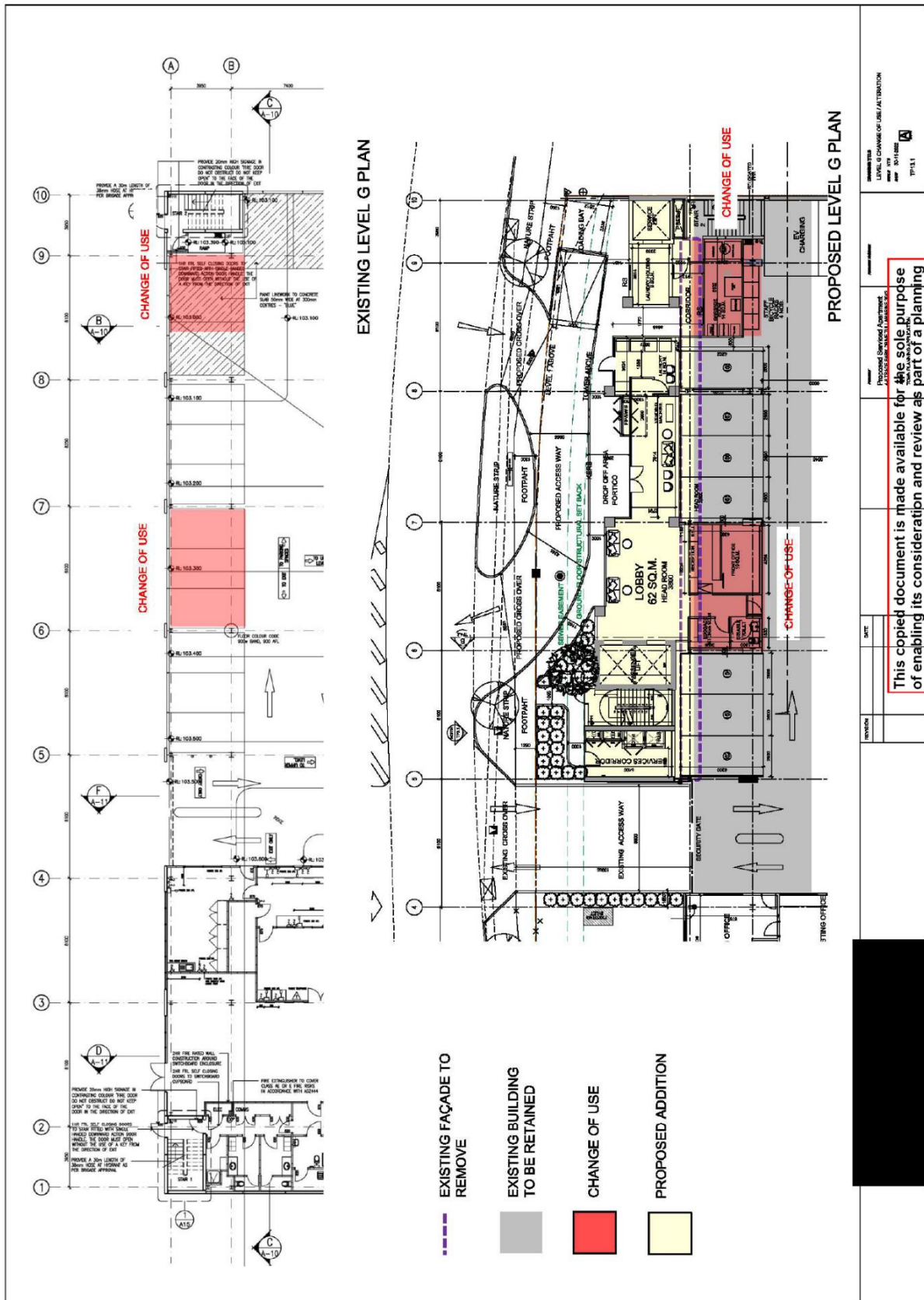
This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

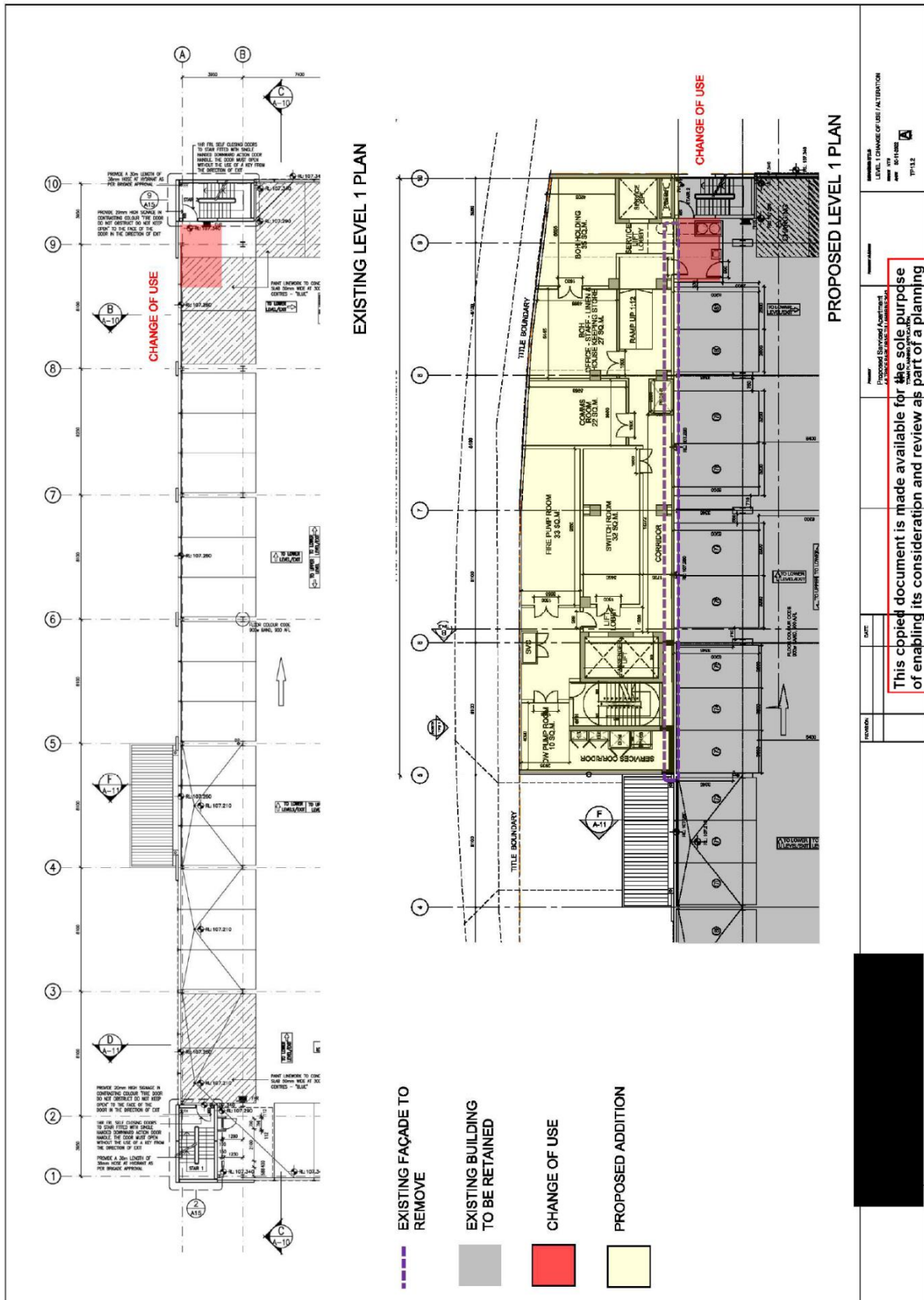


This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

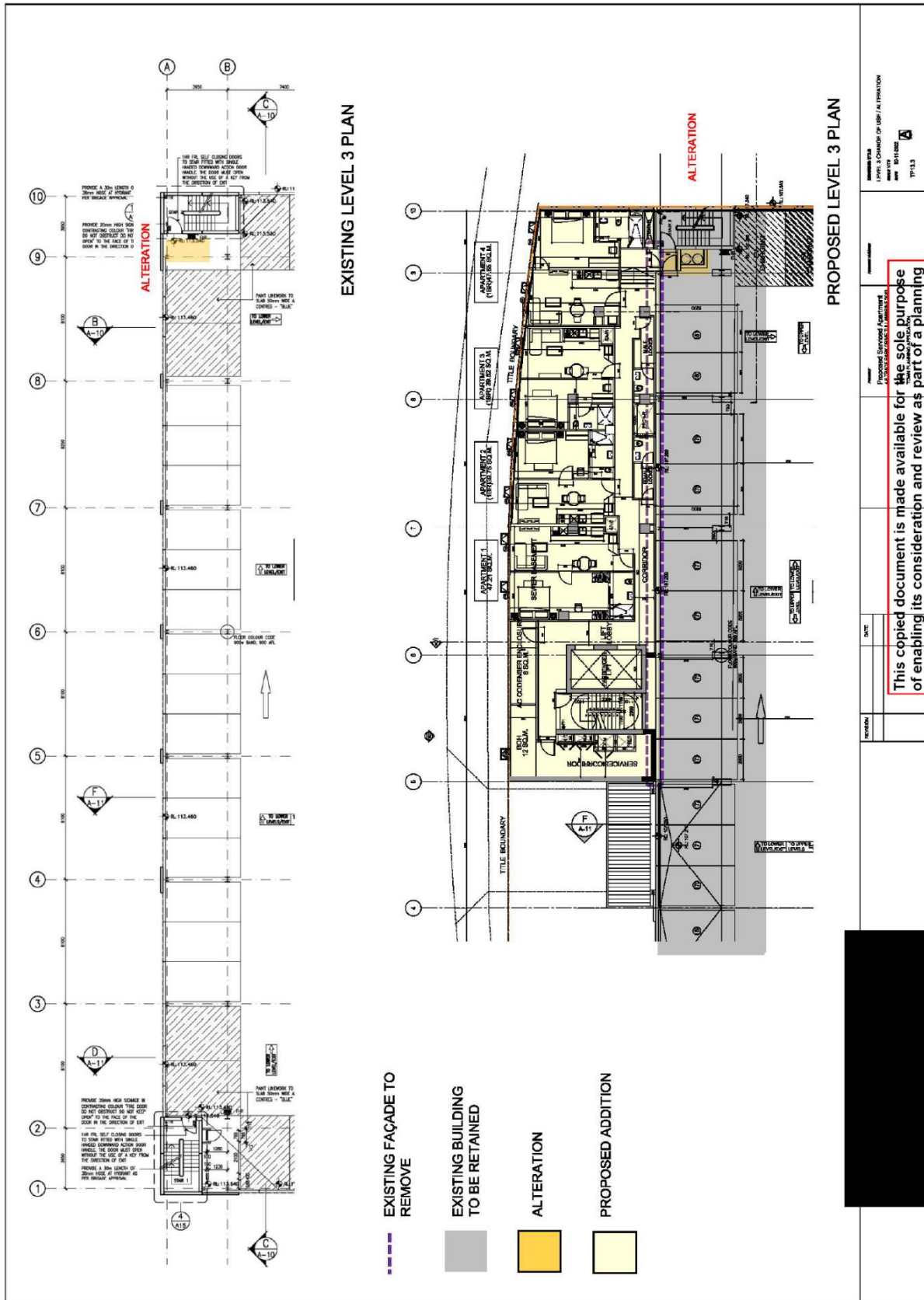




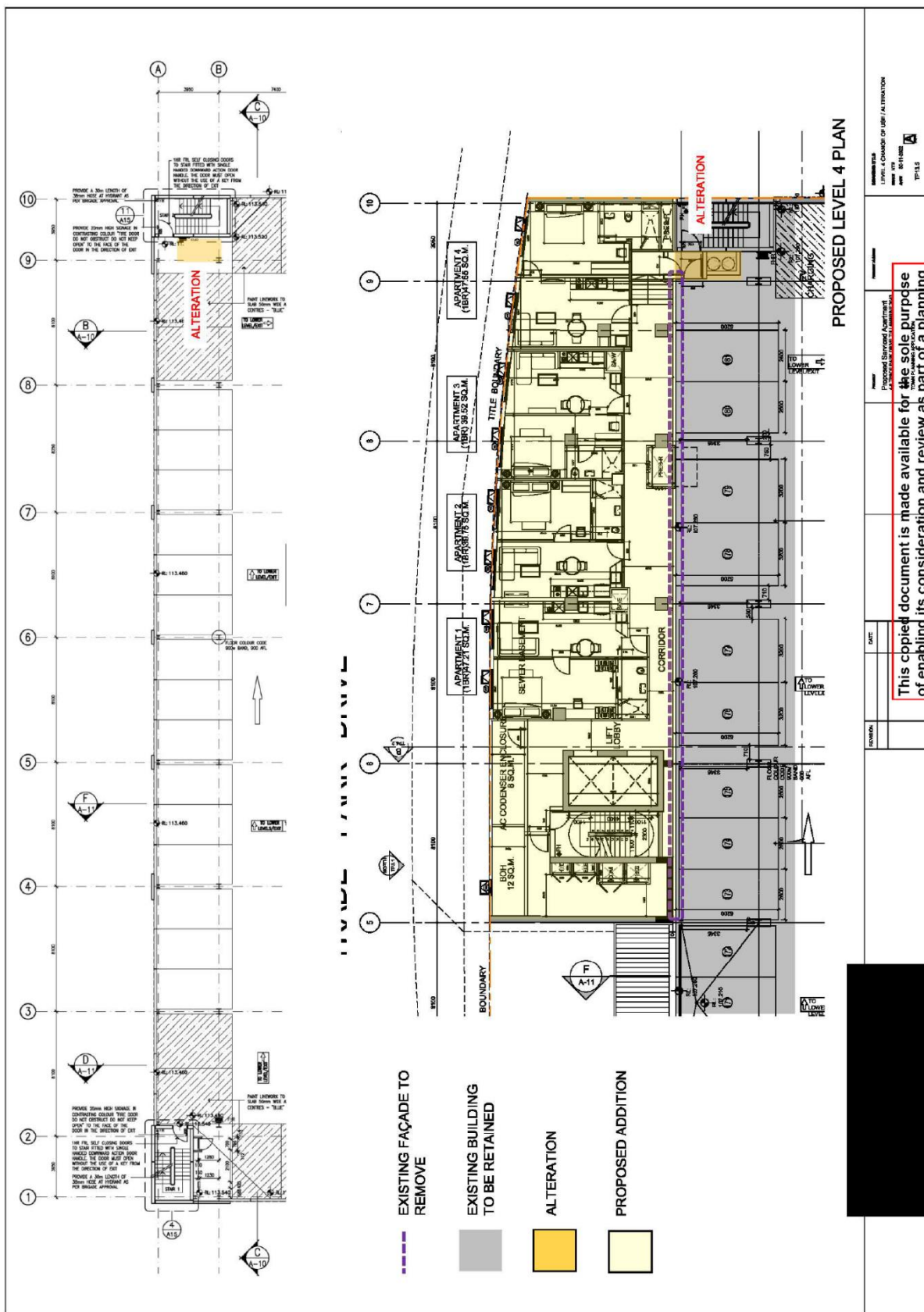




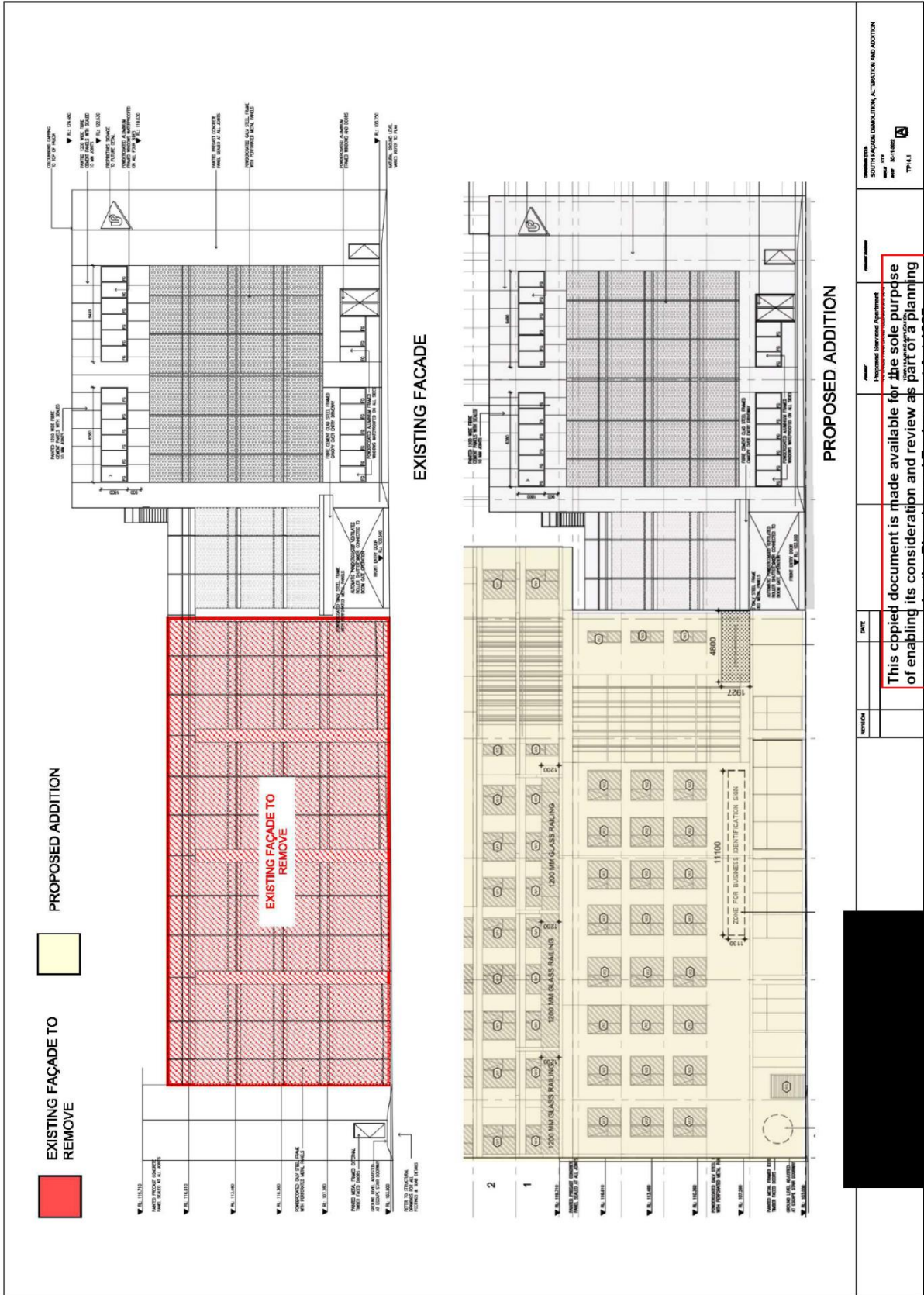




This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.



This copied document is made available for the sole purpose of enabling its consideration and review as part of a planning process under the Planning and Environment Act 1987. The copy must not be used for any other purpose.

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

REPORT NO:	8.3
REPORT TITLE:	Youth Opportunity Scholarship 2023
SOURCE:	Cherry Grimwade, Coordinator Youth Engagement & Pathways
DIVISION:	City Services & Living
FILE NO:	#2023
POLICY:	-
STRATEGIC OBJECTIVE:	1.1: Create learning opportunities for everyone to reach their potential, through all stages of life
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

This report details the proposed recipients of the 2023 Youth Opportunity Scholarship as nominated by the Principal from each Secondary School in Hume City.

2. RECOMMENDATION:

That Council awards a \$1,000 Youth Opportunity Scholarship to each of the twenty-five Year 10 students named in Attachment 1, who demonstrate continued effort and progression toward achieving their goals in 2023.

3. LEGISLATIVE POWERS:

- 3.1 The Local Government Act (2020) identifies that the “primary role of a Council is to provide good governance in its municipal district for the benefit and wellbeing of the municipal community, ensuring priority is given to achieving the best outcomes for the municipal community, including future generations”.
- 3.2 The Youth Opportunity Scholarship supports Council in achieving this, supporting best outcomes for young people in Hume through embedding and celebrating a culture of learning.

4. FINANCIAL IMPLICATIONS:

- 4.1 The amount of \$25,000 (\$1000 x 25 students) has been allocated in the 2023/2024 budget for the Youth Opportunity Scholarship program.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

- 5.1 There are no environmental sustainability considerations relevant to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

- 6.1 There are no climate change adaptation considerations relevant to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

- 7.1 The Youth Opportunity Scholarship is underpinned by the Hume City Council Social Justice Charter, fostering the principles of access, inclusion, equity, and fairness.
- 7.2 The Scholarship is a key action in Connect & Thrive: A Plan for Young People in Hume 2022-2026.
- 7.3 The scholarship supports young people by providing assistance across one of two areas:
 - 7.3.1 Financial support toward textbooks and/or specialist equipment to support their identified focus area: or

REPORT NO: 8.3 (cont.)

- 7.3.2 Financial assistance toward tutoring support to assist with reaching educational potential and identified goals.

8. COMMUNITY CONSULTATION:

- 8.1 The presentation ceremony will be held on Tuesday 8 August 2023 at 5.30pm at Youth Central, Broadmeadows. Councilors are invited to join the students and their guests at the event.

9. DISCUSSION:

Background Information

- 9.1 In response to NOM22/09, Council resolved on 12 December to recognize the academic achievements and/or efforts of Hume City’s secondary school students. This new program is titled the Youth Opportunity Scholarship Program.
- 9.2 The program focuses on Year 10 students who demonstrate continued effort and progression toward achieving their goals but are experiencing hardship. Nominees are put forward from the school. This program will be offered annually to support vulnerable students in Year 10 identified by their secondary school with support across one of two areas:
 - 9.2.1 Financial support - \$1000 assistance toward textbooks, and/or specialist equipment to support their identified focus area: or
 - 9.2.2 Tutoring Support - \$1000 assistance toward tutoring to assist with improving grades and reach educational goals:
- 9.3 Financial support will be paid directly to the secondary school that the recipient will attend in the 2023 school year. The secondary school will administer the scholarship on the Council’s behalf. Grants will be administered in line with Hume’s Grant Policy.
- 9.4 2023 is the first year that the Youth Opportunity Scholarship has been awarded to Year 10 students in Hume.
- 9.5 The scholarship highlights Council’s commitment to supporting young people to make a smooth transition to secondary school with the resources they need, as outlined in Connect and Thrive: A Plan for Young People In Hume 2022-2026 (Area 5 – Supporting Transitions), and the Hume 0-24 Framework: A Vision for Children and Young People in Hume 2019-2029 (Theme 2 - Access to Life’s Necessities, and Theme 4 - Learning from Birth to Adulthood).

Implementation

- 9.6 Twenty-seven secondary schools and one TAFE (who had VET Year 10 students) in Hume were invited to nominate a Year 10 student who were experiencing hardship and demonstrated continued academic effort and progression toward achieving their goals in 2023.
- 9.7 Nominations opened on Monday 24 April 2023, and closed Friday 23 June 2023.
- 9.8 Secondary schools were asked to nominate a student using the following criteria:
 - 9.8.1 Demonstration of continued effort and progression in their studies from year 7 to 9
 - 9.8.2 Identified vulnerability or hardship impacting on student wellbeing and performance.
 - 9.8.3 A student who would benefit from additional financial support or tutoring support to enhance learning and outcomes.
 - 9.8.4 Current resident of Hume City Council.
- 9.9 Twenty-five secondary schools within Hume City nominated one student each, who best satisfied the selection criteria, to receive a scholarship (Attachment 1).

REPORT NO: 8.3 (cont.)

- 9.10 Three schools including Sunbury and Macedon Ranges Specialist: Sunbury Campus and Broadmeadows Special Developmental School did not have students who were eligible; and St. Mary's Coptic Orthodox College who did wish to not nominate a student.
- 9.11 The scholarship funds will be paid directly to the secondary school that the recipient is attending in 2023. The secondary school will administer the scholarship on Council’s behalf.
- 9.12 Scholarships will be delivered in Term 3, 2023. In addition, recipients will be invited to a Leadership Workshop to be held on 20 September 2023. This workshop aims to develop their skills and bring students together to celebrate their successes and learnings.

10. CONCLUSION:

- 10.1 The Youth Opportunity Scholarship is one of six awards for young people aged 6 to 24 years delivered annually for Hume City that not only recognizes the academic, social and creative achievements of young people, but also offers opportunities for young people to reach their full potential across key developmental transition points.

REPORT NO: 8.3 (cont.)

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

REPORT NO: 8.3 (cont.)

APPENDIX: NOMINATED STUDENTS FOR THE YOUTH OPPORTUNITY SCHOLARSHIP

NAME OF STUDENT	SCHOOL	TYPE OF ASSISTANCE	FUNDING AMOUNT
Ezel Fikir	Aitken College	Tutoring	\$1,000
Jacqueline Aiomata	Craigieburn Secondary College	Tutoring	\$1,000
Joud Kalajian	Collingwood English Language School- Broadmeadows campus	Textbooks/equipment	\$1,000
Ramsin Bani Amra	Collingwood English Language School- Craigieburn's campus	Textbooks/equipment	\$1,000
Shylar McLaughlin	Elevation Secondary College	Textbooks/equipment	\$1,000
Does not consent for name to be published	The Gateway School	Textbooks/equipment	\$1,000
Sena Yilmaz	Gladstone Park Secondary College	Textbooks/equipment	\$1,000
Rhys Pollard	Hume Anglican Grammer	Tutoring	\$1,000
Does not consent for name to be published	Hume Central Secondary College	Textbooks/equipment & tutoring	\$1,000
James Taylor	Hume Valley School	Tutoring	\$1,000
Does not consent for name to be published	Ilim College (boys)	Textbooks/equipment	\$1,000
Yasmine Dennaoui	Ilim College (girls)	Textbooks/equipment & tutoring	\$1,000
Omar Diab	Jacana School for Autism	Textbooks/equipment	\$1,000
Does not consent for name to be published	Kangan Institute	Textbooks/equipment	\$1,000
Rhien Clements	Kolbe Catholic College	Textbooks/equipment	\$1,000
Joodiyat Yousif	Mount Ridley College	Textbooks/equipment	\$1,000
Cong Tri Pham	Penola Catholic College	Textbooks/equipment	\$1,000
Does not consent for name to be published	Red Rock Christian College	Textbooks/equipment	\$1,000
Mirna Danial	Roxburgh College	Textbooks/equipment & tutoring	\$1,000
Brayden Davis	Salesian College Rupertswood Sunbury	Textbooks/equipment & tutoring	\$1,000
Does not consent for name to be published	Sirius College Boys Campus	Tutoring	\$1000
Does not consent for name to be published	Sirius College Girls Campus	Textbooks/equipment & tutoring	\$1,000
Rhiannon Smith	Sunbury College	Textbooks/equipment & tutoring	\$1,000
Alexandria Rosewall-Davison	Sunbury Downs Secondary College	Textbooks/equipment	\$1,000
Ruth Thompson	Wayi School	Textbooks/equipment	\$1,000

REPORT NO: 8.3 (cont.)

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

REPORT NO:	8.4
REPORT TITLE:	Friends of Aileu delegation to Timor-Leste in October 2023: Approval of Councillor Travel.
SOURCE:	Chris Adams, Community Capacity Building
DIVISION:	City Services & Living
FILE NO:	HCC29/05-06
POLICY:	Social Justice Charter: Friends of Aileu Strategy Plan 2020
STRATEGIC OBJECTIVE:	1.4: Strengthen community connections through local events, festivals and the arts
ATTACHMENTS:	Nil

1. SUMMARY OF REPORT:

- 1.1 This report seeks Council approval for a Councillor representative(s) travel to participate in a joint Council / Friends of Aileu delegation to Timor-Leste in October 2023

2. RECOMMENDATION:

THAT COUNCIL:

- 2.1 Authorise Councillor xx and Councillor xx to participate in a joint Council / Friends of Aileu delegation to travel to Timor-Leste in October 2023.**

3. FINANCIAL IMPLICATIONS:

- 3.1 It is estimated that the cost of travel, accommodation and expenses for a Councillor will not exceed \$5,000.
- 3.2 All costs associated with the delegation travel expense are within the operational 2023/24 budget allocation for Councillor travel.
- 3.3 Travel costs for the Project Officer accompanying the Councillor delegation is within shared partnership between Hume and Merri-bek budgets for the East Timor Project (Friends of Aileu).

4. COMMUNITY CONSULTATION:

- 4.1 The Friends of Aileu Community Committee has indicated support for a joint Council / Friends of Aileu delegation to travel to Timor-Leste later this year.

5. DISCUSSION:

- 5.1 Friends of Aileu Community Committee Council representatives Cr xx and Cr xx, have indicated their interest in participating in the proposed October delegation to Aileu, Timor-Leste
- 5.2 It is, recognised that other Councillors may wish to nominate their interest in the delegation.
- 5.3 Merri-bek Council representative Cr xx, has also indicated his interest in participating in the delegation and his availability should the delegation proceed in October.
- 5.4 A report similar to this is being prepared for the Merri-bek City Council meeting of 12 July seeking authorization of Councillor travel.

REPORT NO: 8.4 (cont.)

- 5.5 The most recent delegation to Aileu was in July 2019 when Hume’s Cr Haweil and Cr Sherry together with Merri-bek’s Cr Riley, spent one week in Dili and Aileu accompanied by, Project Officer East Timor.
- 5.6 The proposed 2023 delegation is considered necessary to:
- a) Maintain the necessary personal and organisational relationships, and cultural exchange, with our Agreement partners, the Timor-Leste Ministry of State and Aileu Municipal Administration, and with other government and non-government project partners
 - b) See first-hand the changing environment in which our Agreement and project partners are operating in Aileu and more broadly in Timor-Leste
 - c) Continued development of the organisation, roles, responsibilities, and capabilities of the Aileu Municipal Administration, and of the public sector more generally, as the Timor-Leste Government’s decentralisation agenda is gradually implemented.
 - d) Continued development of the organisation, roles, responsibilities, and capabilities of Friends of Aileu’s non-government project partners
 - e) Discuss Aileu’s current and emerging issues and priorities relevant to the friendship and municipal cooperation relationships
 - f) Inspect and assess projects and activities supported by the two Councils through the Friends of Aileu, and meet key stakeholders
 - g) Collect photographic and video material to be used in future reports and promotion of the Friends of Aileu and the outcomes achieved through the projects and activities supported through our friendship and cooperation efforts.
- 5.7 The HCC Council Expenses Policy POL/285 requires Councillor travel to be approved by Council
- 5.8 The proposed delegation may be accompanied by a Hume City Council staff member, for which a Memo will be prepared for the CEO. A copy of this Memo will be provided to the Director City Services and Living.
- 5.9 Subject to approval for the delegation, a detailed program will be developed by the Project Officer in collaboration with the Councillor representatives and our Agreement and project partners in Timor-Leste and Aileu.

6. CONCLUSION:

- 6.1 Councillor travel will be undertaken and reported on in compliance with the Council Expenses Policy POL/285.

REPORT NO:	8.5
REPORT TITLE:	Naming Proposal: Aitken Hill Recreation Reserve (Community Consultation Results and Alternative Suggestion for Name)
SOURCE:	Chris Bradbury, Acting Manager Governance Peter Faull, Coordinator Governance Veronica Rowley, Governance Officer
DIVISION:	Finance & Governance
FILE NO:	HCC22/457
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Council Report 12.3 Naming Proposal - Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve</i>

1. SUMMARY OF REPORT:

- 1.1 At its meeting held on 11 July 2022, Council approved commencement of community consultation for a proposal to name a reserve located at 18 Rhyolite Drive Craigieburn the Aitken Hill Recreation Reserve.
- 1.2 Community consultation for this naming proposal is now complete. Based on the feedback received during the consultation period, which is outlined in this report, it is recommended that Council:
 - 1.2.1 considers the alternative name of Rhyolite Drive Reserve for the reserve located at 18 Rhyolite Drive Craigieburn;
 - 1.2.2 approves the commencement of community consultation to seek the community’s view on this alternative name.

2. RECOMMENDATION:

THAT Council:

- 2.1 Notes the results of community consultation on a proposal to name the reserve located at 18 Rhyolite Drive Craigieburn the Aitken Hill Recreation Reserve.**
- 2.2 Approves the commencement of community consultation for the alternative name of Rhyolite Drive Reserve for the reserve located at 18 Rhyolite Drive Craigieburn.**

3. LEGISLATIVE POWERS:

- 3.1 Geographic Place Names Act 1998 (the Act);
- 3.2 *Naming rules for places in Victoria – Statutory requirements for Naming Roads, Features and Localities 2022* (the Naming Rules) which are given effect under the Act.

4. FINANCIAL IMPLICATIONS:

Expenditure associated with this naming proposal will include administration costs, costs for signage and the cost of an unveiling event (if held), if the proposal is approved. These costs will be funded from Council’s operational budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

REPORT NO: 8.5 (cont.)

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in the *Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

8. COMMUNITY CONSULTATION:

8.1 When consulting with the community, Council officers coordinating this naming proposal followed the applicable procedures as outlined in the Naming Rules.

8.2 The community consultation period for the Aitken Hill Recreation Reserve naming proposal commenced on 15 August and concluded on 15 September 2022. The activities undertaken during the consultation period were as follows:

8.2.1 consultation packs, containing a cover letter with background information, a survey and a reply-paid envelope were sent to 124 directly affected property owners and residents in the vicinity of the proposed Aitken Hill Recreation Reserve, being ‘immediate community’ members as defined by the Naming Rules;

8.2.2 the naming proposal was promoted on the Participate page of Council’s website, inviting ‘extended community’ members, as defined by the Naming Rules to also provide their feedback on either naming proposal.

8.3 Four submissions were received for the Aitken Hill Recreation Reserve naming proposal, with two submissions in support of it and two objecting to it. The two submissions objecting to this naming proposal included the comments which are provided below:

	Reason
Disagree	A nearby reserve, which is nearing completion, literally just across the street Fairways Boulevard to this subject reserve, will likely have a similar name Mt Aitken Reserve (Principle D). The summit is already known by both names Mt Aitken and Aitken Hill. The word "recreation" in the proposed name may be insufficient to distinguish between the two reserves - one is for sporting and social recreation and the other is really just for social recreation. If these two reserves are really one and the same, which could well be the impression people get by similar names, then Fairways Boulevard should have major rework on it to remove the road and prioritise people travelling from one part of the reserve to the other. An alternative name "Waterview Recreation Reserve" named after a local street, may not be appropriate as that is the exact same name as a sporting field reserve 15km away in Mernda (Principle D states 5km for metropolitan urban areas and 15km for regional urban areas). I recommend the name "Rhyolite Recreation Reserve", which helps to locate the entrance on the local street. The word "rhyolite" also makes reference to the volcanic geology of the area, indirectly referencing the name Aitken Hill or Mt Aitken. The easy abbreviation "RRR" could help to promote it.
Disagree	Must be Waterview Boulevard Recreation Reserve as Aitken Hill there is never has a sign as difficult to find name.

8.4 Objections submitted to Council must be addressed when they suggest that a naming proposal does not comply with the Naming Rules.

8.5 The objections received for the Aitken Hill Recreation Reserve naming proposal are considered to establish that this name could potentially cause confusion in the community because of other existing or potential future references to Mt Aitken or Aitken Hill in feature names. In particular, the objections engage Naming Principle A (Ensuring Public Safety) and potentially Naming Principle D (Ensuring Names Are Not Duplicated). Naming Principle K (Language) may also be engaged because it states that geographic

REPORT NO: 8.5 (cont.)

names should preferably not exceed three words. It is for these reasons that an alternative name of Rhyolite Drive Reserve is suggested for this reserve.

8.6 The Naming Rules require Council to reconsult with the community if it is considering an alternative name for a naming proposal. If approved by Council, community consultation on the alternative name of Rhyolite Drive Reserve would occur in the same manner as the original consultation, which would consist of:

8.6.1 consulting with the immediate community within the vicinity of the reserve located at 18 Rhyolite Drive Craigieburn by writing directly to the property owners;

8.6.2 consulting with the extended community by placing public notices in local newspapers where available and promoting the consultation via a Participate Hume page on Council’s website.

9. DISCUSSION:

9.1 The name Aitken Hill Recreation Reserve was originally proposed for the reserve located at 18 Rhyolite Drive Craigieburn because a community centre with the corresponding area name is co-located in proximity to the reserve. The report presented to Council on this matter is provided as Attachment 1 of this report.

9.2 Following community consultation and for the reasons outlined in this report, the alternative name of Rhyolite Drive Reserve is now proposed for this location. This name is proposed because of the ease of identification of the reserve for visitors or newcomers to the area, and for the name’s relevance to the local area.

9.3 An analysis of the proposed name of Rhyolite Drive Reserve was undertaken by Council Officers against key principles of the Naming Rules, as detailed in Table 1 below:

TABLE 1: Analysis of proposal against Principles – Proposed naming of a reserve located at 18 Rhyolite Drive Craigieburn – ‘Rhyolite Drive Reserve.’	
Principle (A) Ensuring public safety	The proposed naming of the unnamed reserve may enhance public safety by providing a more easily identified location for emergency services and visitors to the reserve
Principle (B) Recognising the public interest	The proposed name of Rhyolite Drive Reserve is viewed as having a long-term benefit for the community because it will bring certainty to the reserve name for both current and future residents. The proposed name and location does not affect any locality boundaries, and it is not envisaged that naming the park will adversely affect the local community.
Principle (C) Linking the name to the place	The proposed name of Rhyolite Drive Reserve is relevant to the local area in that this is the name of the street that the reserve’s entrance is located on, which will assist with identification of the reserve. A variation of this name (Rhyolite Recreation Reserve) was also suggested during community consultation on a name which was originally proposed for this reserve, but which is no longer being considered.
Principle (D) Ensuring names are not duplicated	A search in VICNAMES revealed no duplication of the name ‘Rhyolite Drive Reserve’ within a 15 km radius of the location.
Principle (E) Recognition and use of Traditional Owner languages	The proposed name of Rhyolite Drive Reserve does not use Traditional Owner Language.

REPORT NO: 8.5 (cont.)

Principle (F) Names must not discriminate or be offensive	The proposed name of Rhyolite Drive Reserve is not considered to be discriminatory or offensive in any way.
Principle (G) Gender equality	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (H) Dual names	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (I) Using commemorative names	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (J) Using commercial and business names	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (K) Language	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (L) Directional names to be avoided	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.
Principle (M) Assigning extent to a road, feature or locality	This Naming Principle is not applicable to the proposed name of Rhyolite Drive Reserve.

- 9.4 As the alternative proposed name Rhyolite Drive Reserve appears to conform to the Naming Principles contained in the Naming Rules and Council’s Place Names Policy, and the name is not a duplicate of an already named feature or reserve, it is viewed as appropriate for Council to approve progression of this alternative naming proposal to the public consultation stage.
- 9.5 Should Council endorse the recommendation to proceed with this naming proposal to the public consultation stage, a report on the feedback received during public consultation will be presented to Council after that process has concluded.
- 9.6 The reason for the delay in presenting this report to Council following the conclusion of community consultation in September 2022 is because of the time required to research a suitable alternative name for proposing to Council, and because of work that was also concurrently occurring to investigate and report on other naming proposals. If the recommendations made to Council in this report are adopted, it is anticipated that this naming proposal will be concluded in 2023.

10. CONCLUSION:

It is recommended that Council approves the commencement of community consultation to seek the community’s view on the alternative name of Rhyolite Drive Reserve for the reserve located at 18 Rhyolite Drive Craigieburn, for the reasons outlined in this report.

REPORTS – GOVERNANCE AND ENGAGEMENT

11 JULY 2022

ORDINARY COUNCIL MEETING

REPORT NO:	12.3
REPORT TITLE:	Naming Proposals - Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve
SOURCE:	Megan Kruger, Manager Governance Peter Faull, Coordinator Governance
DIVISION:	Finance & Governance
FILE NO:	HCC22/457
POLICY:	Place Names Policy
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none"> 1. <i>Naming Proposal - Aitken Hill Recreation Reserve (Aerial View)</i> 2. <i>Naming Proposal - Kalkallo Recreation Reserve (Aerial View)</i>

1. SUMMARY OF REPORT:

- 1.1 Council’s Sport and Recreation team have proposed names for two officially unnamed reserves that are co-located in proximity to the Aitken Hill Community Centre and the Kalkallo Community Centre respectively. The two proposed reserve names are the Aitken Hill Recreation Reserve and the Kalkallo Recreation Reserve.
- 1.2 This report recommends that Council approves the commencement of community consultation for each of the proposed reserve names.

2. RECOMMENDATION:

- 2.1 **THAT Council approves the commencement of community consultation to ask for the community’s feedback on the following two naming proposals:**
 - (a) **Aitken Hill Recreation Reserve (18 Rhyolite Drive, Craigieburn);**
 - (b) **Kalkallo Recreation Reserve (45 Toyon Road, Kalkallo).**

3. LEGISLATIVE POWERS:

- 3.1 *Geographic Place Names Act 1998 (the Act)*
- 3.2 *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities 2016 (the Naming Rules)*

4. FINANCIAL IMPLICATIONS:

- 4.1 The initial costs associated with consideration of these naming proposals would be the cost of community consultation which would include a mailout to immediately effected residents, and advertisements in local papers. Future costs, should these naming proposals ultimately be approved, would be the cost of signage at each reserve.
- 4.2 All costs associated with these naming proposals would be funded through Council’s operational budget.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

REPORTS – GOVERNANCE AND ENGAGEMENT

11 JULY 2022

ORDINARY COUNCIL MEETING

REPORT NO: 12.3 (cont.)

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The rights protected in *The Charter of Human Rights and Responsibilities Act 2006* were considered and it was determined that no rights are engaged in this naming proposal.

8. COMMUNITY CONSULTATION:

- 8.1 In accordance with the *Naming Rules for Places in Victoria – Statutory Requirements for Naming Roads, Features and Localities – 2022* (the Naming Rules), and Hume City Council’s Place Names Policy, Council is required to consult with the community when considering applications under the *Geographic Place Names Act 1998*. The method and extent of consultation is dependent on the significance of the feature to be named.
- 8.2 It is recommended that Council consults with both directly and indirectly affected residents of the community by placing public notices in local papers and on Councils website, and by writing to the properties that border each reserve.
- 8.3 The period of public consultation would be for a minimum of 30 days.
- 8.4 Internal consultation was undertaken to seek advice from relevant Council officers. No feedback was received that would prevent the commencement of community consultation on the proposed names of Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve, should community consultation be approved by Council.

9. DISCUSSION:

- 9.1 Officers in Council’s Sport and Recreation team have proposed names for two reserves, being the Aitken Hill Recreation Reserve and the Kalkallo Recreation Reserve, because community centres with the corresponding area names are co-located in proximity to each reserve.
- 9.2 The Aitken Hill Community Centre, which is located in Craigieburn, offers modern state-of-the-art facilities which include preschool rooms, maternal and child health consulting rooms, consulting rooms for visiting services, a training room, multipurpose community meeting rooms, a semi commercial kitchen, a staffed reception area, welcoming gathering space for informal meetings within the centre, a covered courtyard, immunisation sessions and free wi-fi.
- 9.3 The Kalkallo Community Centre, which is located in Kalkallo, provides a permanent space to house a broad range of services for the Kalkallo community which includes function spaces to hire casually or regularly, flexible multipurpose community meeting and function rooms, a commercial kitchen, consulting rooms, preschool rooms, maternal and child health consulting rooms, first aid training, karate classes, playgroup, yoga and prayer services.
- 9.4 Aerial views of the reserves at which these two community centres are located are provided respectively as Attachments 1 and 2 of this report.
- 9.5 The initial assessment of these two naming proposals against key General Principles contained within the Naming Rules is as follows:

Assessment Against General Principles Contained Within Naming Rules Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve Naming Proposals	
Principle (A)	Comment
Ensuring public safety	<p>Aitken Hill Recreation Reserve</p> <p>The proposed name does not pose any risk to public safety, and it is not anticipated that the proposed name would cause any disruption or confusion in the local community.</p> <p>Kalkallo Recreation Reserve</p> <p>The proposed name does not pose any risk to public safety, and it is not anticipated that the proposed name</p>

REPORTS – GOVERNANCE AND ENGAGEMENT
11 JULY 2022

ORDINARY COUNCIL MEETING

REPORT NO: 12.3 (cont.)

	would cause any disruption or confusion in the community.
Principle (B) Recognising the public interest	<p>Comment</p> <p>Aitken Hill Recreation Reserve</p> <p>The proposed name is viewed as having a long-term benefit for the community because it will bring certainty to the reserve name for both current and future residents, and because the proposed name corresponds with the name of the Aitken Hill Community Centre that is co-located in proximity to it. The name is not proposed because of any short-term benefits that may result from it.</p> <p>Kalkallo Recreation Reserve</p> <p>The proposed name is viewed as having a long-term benefit for the community because it will bring certainty to the reserve name for both current and future residents, and because the proposed name corresponds with the name of the Kalkallo Community Centre that is co-located in proximity to it. The name is not proposed because of any short-term benefits that may result from it.</p>
Principle (C) Linking the name to place	<p>Comment</p> <p>Aitken Hill Recreation Reserve</p> <p>The proposed name corresponds to the name of a community centre that is co-located in proximity to the reserve, being the Aitken Hill Community Centre. This is viewed as establishing a link to place.</p> <p>Kalkallo Recreation Reserve</p> <p>The proposed name corresponds to the name of a community centre that is co-located in proximity to the reserve, being the Kalkallo Community Centre. This is viewed as establishing a link to place.</p>
Principle (D) Ensuring names are not duplicated	<p>Comment</p> <p>Aitken Hill Recreation Reserve</p> <p>There are no duplications of this proposed name within the Hume municipality. There is a park named the Kathleen Aitken Park located in the suburb of Sunbury that is approximately 27 kilometres away from this location, which shares one word with the proposed reserve name, but this is not considered to be a duplication.</p> <p>Kalkallo Recreation Reserve</p> <p>There are no duplications of this proposed name within the Hume municipality.</p>
Principle (E) Names must not be discriminatory	<p>Comment</p> <p>Aitken Hill Recreation Reserve</p> <p>The proposed name is not considered to be discriminatory in any way.</p> <p>Kalkallo Recreation Reserve</p> <p>The proposed name is not considered to be discriminatory in any way.</p>

9.6 As the proposed names of Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve have been assessed as conforming with the General Principles contained within the Naming Rules, it is viewed as appropriate for Council to approve the commencement

REPORTS – GOVERNANCE AND ENGAGEMENT

11 JULY 2022

ORDINARY COUNCIL MEETING

REPORT NO: 12.3 (cont.)

of community consultation to ask for the community’s feedback on the two proposed names.

- 9.7 Should Council endorse the recommendation to commence community consultation, a report on the feedback received during the consultation periods will be presented to Council after community consultation has concluded.

10. CONCLUSION

It is recommended that Council approves the commencement of community consultation to ask for the community’s feedback on the proposed names of Aitken Hill Recreation Reserve and Kalkallo Recreation Reserve.

REPORTS – GOVERNANCE AND ENGAGEMENT
11 JULY 2022

ORDINARY COUNCIL MEETING

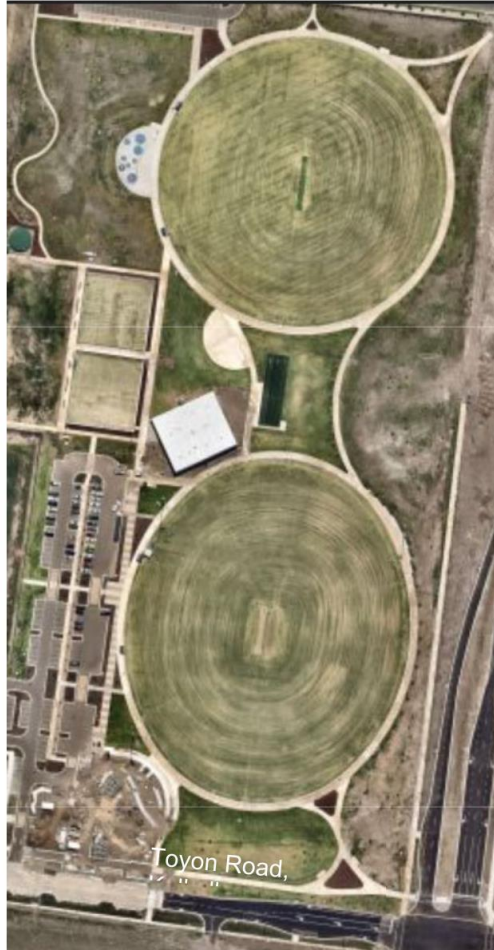
Attachment 1 - Naming Proposal - Aitken Hill Recreation Reserve (Aerial View)

AITKEN HILL RECREATION RESERVE NAMING PROPOSAL



THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

KALKALLO RECREATION RESERVE NAMING PROPOSAL



THIS PAGE HAS BEEN INTENTIONALLY LEFT BLANK

REPORT NO:	8.6
REPORT TITLE:	Councillor Conduct and Expense Report
SOURCE:	Chris Bradbury, Acting Manager Governance
DIVISION:	Finance & Governance
FILE NO:	HCC21/942
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENT:	1. <i>Councillor Conduct and Expense Report October 2022 to June 2023</i>

1. SUMMARY OF REPORT:

- 1.1 This Report has been prepared in response to NOM423 which was carried by Council at its Meeting on 9 May 2022.
- 1.2 The Notice of Motion resolved to make public information in relation to applications by Councillors to the Principal Councillor Conduct Registrar and other matters where Council is paying for the legal costs of applications involving Councillors in any complaints processes through bodies such as integrity agencies, court or commissions and the associated costs (“applications”).

This report provides information in relation to applications lodged and costs incurred in those applications from 1 October 2022 to 30 June 2023.

2. RECOMMENDATION:

- 2.1 **That Council note the Report.**

3. LEGISLATIVE POWERS:

Council resolved to make public this information in accordance with section 125(2) of the Local Government Act 2020 at its Meeting on 9 May 2022.

4. FINANCIAL IMPLICATIONS:

- 4.1 The last report covered the period to 30 September 2022 and total costs were \$216,478.
- 4.2 Costs incurred in relation to applications between 1 October 2022 and 30 June 2023 were \$63,599.
- 4.3 The total costs for applications to date are \$280,077.

5. ENVIRONMENTAL SUSTAINABILITY CONSIDERATIONS:

There are no environmental sustainability implications in respect to this report.

6. CLIMATE CHANGE ADAPTATION CONSIDERATIONS:

There are no climate change adaptation implications in respect to this report.

7. CHARTER OF HUMAN RIGHTS APPLICATION:

The Charter of Human Rights and Responsibility has been considered and the recommendations of this report give no rise to any matters.

8. COMMUNITY CONSULTATION:

Not applicable.

REPORT NO: 8.6 (cont.)

9. DISCUSSION:

9.1 The information provided in this report relates to the period ended 30 June 2023.

9.2 Councillor Conduct Matters:

9.2.1 Two applications for Internal Arbitration were received from 1 October 2022 to 30 June 2023. The applications did not proceed to arbitration and no legal costs were incurred. Costs in relation to these matters related to staff costs only, which were minimal.

9.2.2 There were no new applications for a Councillor Conduct Panel during the relevant period. Costs continue to be incurred in relation to the previous application, CCP 2021-1 which is the subject of a Supreme Court appeal.

9.2.3 Ongoing costs in relation to CCP 2021-1 continue to be incurred. This relates to a finding of serious misconduct that was appealed – and set aside – at VCAT. Council incurred costs of \$23,850 in relation to the VCAT appeal from 1 October 2022

9.2.4 At the Council Meeting on 19 December 2022, Council resolved to appeal the VCAT decision to the Supreme Court. Costs incurred to 30 June 2023 are \$27,368 as listed in attachment 1.

9.3 See attachment 1 for breakdown of costs.

10. CONCLUSION:

This Report provides an overview of applications made to the Principal Councillor Conduct Registrar and any other matters where Council is paying for the legal costs of applications involving Councillors in any complaints processes through bodies such as integrity agencies, court or commissions for the period 1 October 2022 to 30 June 2023.

Expenses Incurred for Councillor Conduct and Other Matters for the 2020 - 2024 Council Term

Applications for Internal Arbitration (1 October 2022 - 30 June 2023)											
Reference Number	Date	Parties (Applicant & Respondent)	Proceeded to Arbitration	Advance Funding	Costs to 30/09/2022	Additional Costs (Actual)	Additional Costs (Staff)	Costs Incurred (Current Period)	Total Costs to 30/09/2023	Outcome	
AP2023-1	16/02/2023	Dance & Meadowcroft	No	No	Nil	Nil	Nil	Nil	0	Application rejected	
AP2023-3	15/05/2023	Dance & Meadowcroft	No	No	Nil	Nil	Nil	Nil	0	Application rejected	
Total new costs										0	\$0
Applications for Councillor Conduct Panel											
Reference Number	Date	Parties (Applicant - Respondent)	Proceeded to CP	Advance Funding	Costs to 30/09/2022	Additional Costs (Actual)	Additional Costs (Staff)	Costs Incurred (Current Period)	Total Costs to 30/09/2023	Outcome	
CCP 2021-1	29/07/2021	Council & Dance	Yes	Yes	76,080	76,080			76,080	The Panel made a finding of serious misconduct against Cr Dance and reprimanded Cr Dance for his serious misconduct in failing to comply with two lawful directions of an arbiter. The Panel suspended Cr Dance from office for 3 months. The sanction was overturned by VCAT. The VCAT decision is being appealed by Council.	
Total new costs										76,080	\$76,080
Any other matter Council is paying legal costs											
Agency/Court/Case Date	Date	Parties (Applicant - Respondent)	Status	Advance Funding	Costs to 30/09/2022	Additional Costs (Actual)	Additional Costs (Staff)	Costs Incurred (Current Period)	Total Costs to 30/09/2023	Outcome	
VCAT		Cr Dance & Councillor Conduct Panel	Concluded		52,097	23,850			75,947	Cr Dance appealed against the CCP decision and sanction via VCAT. VCAT heard the matter on 8 and 9 November 2022 and the decision was handed down on 8 December 2022. VCAT quashed the CCP decision and sanction.	
Other matters					22,688	12,381			35,069	These costs relate to one matter.	
Supreme Court		Council & Cr Dance	Ongoing		0	27,368		63,599	27,368	At the Council meeting on 19 December 2022, Council resolved to appeal the VCAT decision to the Supreme Court. These costs relate to the Supreme Court appeal.	
Total new costs										63,599	\$63,599
Applications for Internal Arbitration (up to 30 September 2022)											
Agency/Court/Case Date	Date	Parties (Applicant - Respondent)	Status	Advance Funding	Costs to 30/09/2022	Additional Costs (Actual)	Additional Costs (Staff)	Costs Incurred (Current Period)	Total Costs to 30/09/2023	Outcome	
										0	\$0
										216,478	\$216,478
										63,599	\$63,599
										280,077	\$280,077
<p>Total Costs as at 30 September 2022 \$216,478</p> <p>Total Costs Incurred between 1 October 2022 and 30 June 2023 \$63,599</p> <p>Total Costs as at 30 June 2023 \$280,077</p>											

The **Additional Costs (Actual)** column includes the actual costs incurred for room hire, security, catering and transcription costs.

The **Additional Costs (Staff)** column relates to the staff costs related to each matter. This figure has been calculated based on the time taken to read and respond to emails and telephone calls for each matter multiplied by the relevant hourly rate of the Council Officer involved.

THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK

REPORT NO:	8.7
REPORT TITLE:	Correspondence received from or sent to Government Ministers or Members of Parliament - June 2023
SOURCE:	Brendan Clifford, Chief Information Officer Paul White, Coordinator Knowledge Management
DIVISION:	Customer & Strategy
FILE NO:	HCC04/13
POLICY:	-
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	1. <i>Improved coordination and integration of infrastructure</i> 2. <i>Public disruptions</i>

1. SUMMARY OF REPORT:

This report presents a summary of correspondence relating to Council resolutions or correspondence that is considered to be of interest to Councillors received from or sent to State and Federal Government Ministers and Members of Parliament.

2. RECOMMENDATION:

That Council notes this report on correspondence received from or sent to Government Ministers or Members of Parliament.

3. DISCUSSION:

There is a range of correspondence sent to or received from State and Federal Government Ministers and Members of Parliament during the normal course of Council’s operations.

This report contains correspondence of this nature registered in Council’s record keeping system during June 2023:

Table 1 Correspondence in relation to notices of motion items from Council meetings.

Table 2 Correspondence that may be of interest to Councillors.

Table 3 Correspondence in relation to grant / funding opportunities from State and Commonwealth government.

Copies of the documents are provided as attachments to this report.

Table 1 - Correspondence in relation to Council Notices of Motion Items

Direction	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Response - Improved Coordination and Integration of Infrastructure	Minister for Transport Infrastructure	8/06/2023	Director City Planning and Places	NOM23/009	1

REPORT NO: 8.7 (cont.)

Table 2 – General correspondence that may be of interest to Councillors						
	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment
Inwards	Public Disruptions - Thank you for ongoing work to maintain the safe delivery of inclusive services and events for your communities	Minister for Local Government	15/06/2023	Senior Governance Officer		3

Table 3 – Correspondence in relation to grant / funding opportunities						
	Subject	Minister or Member of Parliament	Date received / sent	Responsible officer	Council Minute ref	Attachment



Hon Jacinta Allan MP

Deputy Premier
Minister for Transport and Infrastructure
Minister for the Suburban Rail Loop
Minister for Commonwealth Games Delivery

1 Treasury Place
East Melbourne, Victoria 3002 Australia
Telephone: +61 3 8392 6100

Ref: CMIN-1-23-2610

Cr Joseph Haweil
Mayor
Hume City Council
PO Box 119
DALLAS VIC 3047

5 / 06 / 2023

Dear Mayor

Thank you for your letter of 11 May 2023 regarding coordination and integration of infrastructure projects.

I acknowledge that Melbourne’s outer northern suburbs are some of the fastest growing areas in Australia. This growth - like that experienced in areas including Greenvale, Craigieburn, Mickleham, Kalkallo, Beveridge and Wallan - is placing increasing pressure on infrastructure such as the transport network and utilities.

I appreciated the opportunity to meet with representatives from Hume and Whittlesea Councils on the 4 May 2023 where we discussed cross-government coordination at all levels. I acknowledge the northern growth corridor transformation requires all parts of government to come together in a coordinated way to ensure the planning, delivery and integration of all infrastructure meets the needs of these growing communities.

As an example of the Government’s commitment to improve coordination at a portfolio level, the Department of Transport and Planning (DTP) was formed on 1 January 2023. The formation of DTP consolidates transport and land use planning functions into a single department to improve project design, regulatory approvals and stakeholder consultation so that integrated infrastructure outcomes for communities across Victoria can be delivered.

Thank you again for raising this matter with me.

Yours sincerely

Hon Jacinta Allan MP
Member for Bendigo East
Deputy Premier
Minister for Transport and Infrastructure
Minister for the Suburban Rail Loop
Minister for Commonwealth Games Delivery



THIS PAGE HAS BEEN LEFT INTENTIONALLY BLANK



Hon Melissa Horne MP

Minister for Casino, Gaming and Liquor Regulation
Minister for Local Government
Minister for Ports and Freight
Minister for Roads and Road Safety

1 Spring Street
Melbourne, Victoria 3000 Australia
Telephone: +61 3 8392 8020

Ref: BMIN-2-23-30962

Dear Mayor

I write to thank you and your fellow councillors for your ongoing work to maintain the safe delivery of inclusive services and events for your communities.

I am conscious that there are cases of disruptive behaviours impacting council meetings, events and services, including verbal abuse, intimidation and anti-social conduct. This is impacting the health and wellbeing of council staff and the ability of councils to deliver services that meet the needs of their communities.

I want to acknowledge recent difficult interactions and decisions that have occurred in many municipalities affecting councillors, council staff and the community. It is vital that we work together to ensure that Victorian councils can continue to operate as a distinct tier of government making decisions and setting priorities for the benefit of their local communities.

I assure you that, as Minister for Local Government, I find it unacceptable that councils are being forced to cancel community meetings and events. Public debate is fundamental to democracy, but I strongly condemn hate speech, intimidation and violence of some who are disrupting council and community events. I have instructed Local Government Victoria (LGV) to work with the local government sector to identify and develop measures to better manage some of these disruptions.

Following increased disruptions impacting council meetings and events, LGV's monthly forum with council CEOs forum held in May was dedicated to '*Council Safety and Security*'. The forum heard first-hand accounts of the disruptions, threats and abuse that is occurring. Presentations from senior Victoria Police command enabled CEOs to gain insights and advice from Victoria Police about safely and effectively managing networks committed to civil disorder.

LGV has convened a working group comprised of CEO's, Victoria Police, and the Municipal Association of Victoria (MAV) to build a shared understanding of the impacts of these public disruptions for councils, their communities and their staff. LGV will continue to lead the working group to identify measures to manage:

- The safety of councillors, council staff and members of the public.
- Councils' requirements in relation to non-discretionary community operations.
- The safe delivery of inclusive services and events for communities.

Your details will be dealt with in accordance with the *Public Records Act 1973* and the *Privacy and Data Protection Act 2014*. Should you have any queries or wish to gain access to your personal information held by this department please contact our Privacy Officer at the above address.



- Local democracy to continue to be representative of, and accountable to local communities without providing public platforms for hate speech and harmful ideologies.

I want to take this opportunity to thank the MAV, who recently brought together 100 representatives from councils to discuss these concerns. Also, thank you to the councillors and council staff working together, and across councils, to share information and ideas to address the issues councils are facing in relation to civil disruption.

Finally, thank you for the role that you are playing as a leader in your local community.

If you require further information, please contact Mike Gooley, Executive Director, LGV via email at mike.gooley@ecodev.vic.gov.au.

Yours sincerely



The Hon. Melissa Horne MP

Minister for Casino, Gaming and Liquor Regulation

Minister for Local Government

Minister for Ports and Freight

Minister for Roads and Road Safety

Date: 13/06/2023

REPORT NO:	8.8
REPORT TITLE:	Chief Executive Officer - Strategic Performance Objectives and Key Performance Indicators 2023/2024 - Final
SOURCE:	Sheena Frost, Chief Executive Officer
DIVISION:	Chief Executive Officer
FILE NO:	Personnel Part A
POLICY:	---
STRATEGIC OBJECTIVE:	3.2: Deliver responsible and transparent governance, services and sustainable assets that respond to community needs
ATTACHMENTS:	<ol style="list-style-type: none">1. <i>CEO Performance Objectives - 2023-24 - DRAFT FOR CONSIDERATION - Confidential</i>2. <i>Independent Member Confidential Notes and CEO Response - 13-07-2023 - Confidential</i>

1. SUMMARY OF REPORT:

This report outlines the final Strategic Performance Objectives and Key Performance Indicators for the Chief Executive Officer for the period 26 July 2023 to 30 June 2024.

2. RECOMMENDATION:

That the 2023/24 Strategic Performance Objectives and Key Performance Indicators (Confidential Attachment 1) developed for the Chief Executive Officer be adopted. Confidential Attachment 1 has been circulated to Councillors under separate cover.

3. LEGISLATIVE POWERS:

The Chief Executive Officer is employed under a performance-based contract pursuant to Section 44 of the *Local Government Act 2020* (the Act).

4. FINANCIAL IMPLICATIONS:

Provision has been made in the relevant salary account for payment of the Chief Executive Officer in accordance with her Employment Agreement.

5. DISCUSSION:

- 5.1 It is a requirement of the contract that Strategic Performance Objectives be developed and agreed.
- 5.2 The Strategic Performance Objectives are for the review period from 26 July 2023 to 30 June 2024.
- 5.3 Strategic Performance Objectives and Key Performance Indicators (Confidential Attachment 1) have been circulated to Councillors under separate cover.
- 5.4 The Chief Executive Officer, as author of the report, has a material conflict in the contents of the report, but is not a decision maker.
- 5.5 The proposed SPOs were discussed in a meeting of Councillors and the Council’s independent advisor on CEO Employment Matters, Kelvin Spiller on Wednesday 12 July 2023. The CEO was not in attendance.
- 5.6 Mr Spiller’s notes of that meeting and the CEO’s response to items raised are included as Confidential Attachment 2 and will be circulated under separate cover.

REPORT NO: 8.8 (cont.)

- 5.7 The SPOs focus on four key themes:
 - 5.7.1 Be a leading modern Council the community values, with focus on customer experience, engagement, digitisation, waste management reform and local law implementation.
 - 5.7.2 Be a Council that delivers with a focus on capital works delivery, project management implementation, Council Plan delivery, strategic place making initiatives and long term advocacy.
 - 5.7.3 Be a partner of choice, with a focus on a partnership framework and stakeholder engagement.
 - 5.7.4 Be an employer of choice with a focus on staff engagement.
- 5.8 The CEO has incorporated the adjustments to the SPOs discussed at the meeting between Councillors and the Independent Advisor on 12 July and these are included at attachment 1 for adoption.
- 5.9 Council’s CEO Employment Matters Advisory Committee and Council will review the CEOs performance twice yearly against the adopted SPOs.

6. CONCLUSION:

The Chief Executive Officer has consulted with Councillors regarding their desired initial Strategic Performance Objectives, based on the success profile for the role they developed and provides this for consideration of Council.